

SOUTHEASTERN PUBLIC SERVICE AUTHORITY

Board of Directors ~ Regular Meeting*

Regional Board Room

723 Woodlake Drive, Chesapeake, Virginia



Wednesday, March 27, 2024 at 9:30 a.m.

*To accommodate those who may not be able to attend in person, the public may listen to and view presentations displayed at this meeting by registering at <https://attendee.gotowebinar.com/register/2676172157483879007>. Members of the public may also listen to the SPSA Board Meeting via telephone by dialing toll-free to 1-866-901-6455 and entering access code 575-449-486. Additionally, members of the public are invited to speak electronically at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the meeting organizer. All requests for registration to make an electronic public comment must be received by 3:00 p.m. on March 26, 2024.

Meeting Organizer: Tressa Preston ~ tpreston@spsa.com ~ 757.961.3486



| | |
|---|-----------|
| 1. Call Meeting to Order | 1 |
| Pledge of Allegiance | 1 |
| 2. Public Comment Period..... | 1 |
| 3. Chairman’s Comments | 1 |
| 4. Approval of Minutes | 1 |
| 5. Appointment of the RFP Review/Negotiating Committee | 10 |
| 6. Flyover Oversight Committee Update | 11 |
| 7. Executive Director Updates..... | 12 |
| Landfill Operational Summary | 13 |
| Executive Committee Minutes – January 17, 2024 | 15 |
| 8. Disaster Debris Management Update | 18 |
| 9. Financial Report (written only) | 19 |
| 10. WIN Waste Innovations – Portsmouth Monthly Report (written only) | 28 |
| 11. Closed Session | 34 |
| 12. Other Business..... | 35 |
| 13. Adjourn..... | 35 |

1. Call Meeting to Order

Pledge of Allegiance

2. Public Comment Period

All speakers must register prior to call to order;
5-minute maximum per speaker unless advised by Chairman differently;
30-minute total maximum time.

3. Chairman's Comments

4. Approval of Minutes

The minutes of the February 28, 2024 Board meeting are included as follows for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the February 28, 2024 minutes of the SPSA Board of Directors meeting be approved as presented?

MINUTES OF THE BOARD OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA

February 28, 2024

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

| | | | |
|--------------------------------------|------|--|------|
| Mr. John Maxwell | (CH) | Mr. Earl Sorey | (CH) |
| Ms. Sheryl Raulston | (FR) | Ms. Amanda Jarratt | (FR) |
| Dr. Dale Baugh | (IW) | Mr. Randy Keaton | (IW) |
| Mr. John Keifer ¹ | (NO) | Mr. Richard Broad | (NO) |
| Mr. C.W. "Luke" McCoy | (PO) | Ms. Lavonda Graham-Williams ² | (PO) |
| Mr. Tony Parnell | (SH) | Ms. Lynette Lowe | (SH) |
| Mr. D. Rossen S. Greene ³ | (SU) | Mr. Albert Moor | (SU) |
| Mr. Thomas Leahy | (VB) | Mr. L.J. Hansen | (VB) |

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Michael Etheridge (IW), Mr. Jeremy Kline (VB), Mr. Greg Martin (CH), and Mr. Brian Thrower (SH), SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Tressa Preston, Secretary and Director of Administration, and Mr. Brett Spain, General Counsel.

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. CALL MEETING TO ORDER

Dr. Dale E. Baugh, Chair of the Board of Directors, called the February Board Meeting to order at 9:30 a.m. and then he led the Pledge of Allegiance.

2. PUBLIC COMMENT

Ms. Preston reported that there were no requests for public comment.

3. CHAIRMAN'S COMMENTS

Chairman Baugh informed the Board that it was Ms. Jarratt's final Board Meeting representing the City of Franklin. On behalf of the Board, he wished her the very best in her new position as Deputy City Manager of the City of Virginia Beach. In honor of her

¹ Mr. Keifer was absent.

² Ms. Graham-Williams was absent.

³ Mr. Greene was absent.

outstanding service, he proposed the following resolution, read aloud by the Board Secretary:

**RESOLUTION OF APPRECIATION TO AMANDA C. JARRATT IN
RECOGNITION OF HER SERVICE AS A MEMBER OF THE BOARD
OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE
AUTHORITY**

WHEREAS, Amanda C. Jarratt has served on the Board of Directors of the Southeastern Public Service Authority of Virginia (SPSA) as the Ex-Officio representative of the City of Franklin from August 26, 2019 through March 26, 2024; and,

WHEREAS, her willingness to support the regional solid waste management programs of the Authority with her knowledge, experience and expertise has rendered an invaluable service to the citizens of the City of Franklin, southeastern Virginia, the Commonwealth of Virginia, and to this Authority, enhancing the quality of life for all; and,

WHEREAS, with a feeling of sincere gratitude, on this occasion, the Board of Directors of the Southeastern Public Service Authority of Virginia expresses its deepest respect and appreciation for her professional service to the Authority and to the citizens that it serves.

NOW, THEREFORE, BE IT RESOLVED, with great pride, the Board of Directors of the Southeastern Public Service Authority of Virginia recognizes, thanks and commends Amanda C. Jarratt, for her service to the Authority, and presents this Resolution as a token of its esteem and orders a copy be spread upon the minutes of this meeting.

Mr. Keaton moved, seconded by Ms. Raulston, to approve a Resolution of Appreciation to Amanda C. Jarratt in Recognition of Her Service as a Member of the Board of Directors of the Southeastern Public Service Authority. The resolution was adopted by a unanimous vote in favor.

Ms. Raulston presented Ms. Jarratt the Resolution of Appreciation signed by Chairman Baugh. On behalf of the Board of Directors, Mr. McCoy thanked Ms. Jarratt and wished her good luck and godspeed. Ms. Jarratt thanked the Board for their recognition, commented that she has appreciated working on the SPSA Board and will miss her fellow Directors, but looks forward to continuing to interact with them in a different capacity.

Chairman Baugh also commented that he and Ms. Raulston have met with Mr. Bagley and completed his performance review, as well as having set new goals directly related to the 2024 business year. He encouraged those desiring more information to reach out to him or Ms. Raulston and they will be happy to share that information with Board Members.

4. APPROVAL OF MINUTES

The minutes of the January 24, 2024 Board Meeting had been distributed. Chairman Baugh asked if there were any additions or changes and there were none.

Mr. Hansen moved, seconded by Mr. McCoy, to approve the January 24, 2024 minutes of the SPSA Board of Directors, as presented. The motion was approved by a unanimous vote in favor.

5. **EXECUTIVE DIRECTOR UPDATES**

Mr. Bagley recognized Mr. Michael Ponds, Safety and Risk Manager, as the SPSA Values in Action Employee of the Month. Mr. Bagley commented that Mr. Ponds is a kind, generous person, who is always willing to do what needs to be done and has completely revitalized SPSA’s safety program since joining the organization. Chairman Baugh presented Mr. Ponds with a certificate and lapel pin as tokens of the Board’s appreciation.

Mr. Bagley was happy to report that the Navy has approved the agreement to transfer the easement associated with the RDF plant at the current WIN Waste property. Some minor modifications, which the Navy has agreed to, are being made by SPSA’s attorneys at Williams Mullen and the process should be completed within 45 days, well ahead of the July 1, 2024 closing date.

Bids on construction for the Regional Landfill Flyover Project were closing later that day and the Flyover Oversight Committee is scheduled to meet with VDOT staff to discuss the bids on March 21, 2024. VDOT staff will be in attendance at the March 27, 2024 Board Meeting to present to the full Board on the status of the project.

Regarding SPSA’s Request for Proposals for Municipal Solid Waste Disposal, Mr. Bagley informed the Board that an addendum was released after the pre-bid meeting, but no further information has been requested. He mentioned that some site visits have been scheduled and that proposals are due by May 1, 2024. Mr. Bagley attended a work session of the Virginia Beach City Council where Mr. Hansen presented, and Mr. Bagley presented to the Norfolk City Council on the goals of the RFP. He intends to visit the other six localities whenever their city managers or county administrators deem appropriate.

Mr. Bagley reviewed municipal and commercial waste volumes for the reporting period, as well as total waste volumes and tons diverted, noting that municipal waste volumes are low, as they usually are this time of year, and commercial tons are higher than budgeted.





Mr. Bagley presented the 2023 Airspace Utilization Update going over utilization impacts, compaction rates, air space utilization factors, and comparison data from 2022 to 2023.

2023 Airspace Utilization Update

For Reporting Period
December 15, 2022 – December 15, 2023

Airspace Utilization Impacts

- ▶ Volume of Material
- ▶ Type of Material
- ▶ Density of Material
- ▶ Moisture Content of Material
- ▶ Compaction Quality
- ▶ Amount and Type of Cover Used

Compaction Rate and Airspace Utilization Factor

| Compaction Rate <small>Lbs. / Cubic Yard</small> | Airspace Utilization Factor <small>Tons / Cubic Yard</small> |
|---|---|
| ▶ 1,000 | • 0.5 |
| ▶ 1,200 | • 0.6 |
| ▶ 1,400 | • 0.7 |
| ▶ 1,600 Target | • 0.8 |
| ▶ 1,800 | • 0.9 |
| ▶ 2,000 | • 1.0 |

Data Through December 2022

- ▶ Total Material Landfilled in 2022
 - ▶ 299,556 Tons
- ▶ Total Volume of Landfill Consumed
 - ▶ 31,626 CY
- ▶ Pounds/ Cubic Yard
 - ▶ 1,880
- ▶ AUF
 - ▶ .94
- ▶ Remaining Capacity
 - ▶ 2.44 million CY
- ▶ Life Expectancy (Cells V and VI)
 - ▶ April 2027

Life Expectancy Assumptions:
Waste volume remains at current level through June 2024 @ 1,600 lbs./CY compaction rate. All available disposal space will be captured.

Mr. Bagley pointed out that, as expected, the reduction of waste being processed by WIN Waste has impacted airspace at the Regional Landfill. Total material landfilled has increased and while the 2023 airspace utilization factor is still on target, that number has gone down due to a decrease in dense ash from WIN Waste being used as daily cover. The life expectancy of Cells V and VI has decreased from April 2027 to December 2026. Mr. Bagley was quick to note that this study does not account for the recent cover system redesign for Cells V and VI that will recapture enough airspace so that the Cells should meet and exceed the previous April 2027 capacity date. He also assured the Board that staff is continuing

strategic diversion efforts and monitoring topography and airspace on a near constant basis to assure adequate disposal capacity.

13

Data Through December 2023

- Total Material Landfilled in 2023
 - 441,578 Tons
- Total Volume of Landfill Consumed
 - 544,151 CY
- Pounds/ Cubic Yard
 - 1,623
- AUF
 - .81
- Remaining Capacity
 - 1.89 million CY
- Life Expectancy (Cells V and VI)
 - December 2026

Life Expectancy Assumptions:
Waste volume remains at current level through June 2024 @ 1,600 lbs./CY compaction rate. All available disposal space will be captured.

14

Year Over Year Comparison

| Metric | 2021 | 2022 | 2023 |
|------------------------------|-----------------|-----------------|-----------------|
| Tons Disposed | 305,222 Tons | 299,566 | 441,578 Tons |
| Airspace Consumed | 343,303 CY | 316,262 CY | 544,151 CY |
| A.U.F. | .89 | .94 | .81 |
| Operational In Place Density | 1,773 Lbs. / CY | 1,830 Lbs. / CY | 1,623 Lbs. / CY |
| Disposed In Place Density | 2,006 Lbs. / CY | 2,002 Lbs. / CY | 1,966 Lbs. / CY |

Mr. Bagley offered to answer any questions. Mr. Hansen commented that the report was good information that was easily understood. He requested that these airspace utilization numbers be available during the meeting next to discuss the Flyover project and the transition into Cell VII. Mr. Bagley agreed. Mr. McCoy asked about equipment being used on the landfill and Mr. Bagley and Mr. Strickland reported that two compactors are being utilized, but that if a compactor were inoperable a dozer could be utilized to remain in operation while a compactor is repaired.

6. QUARTERLY FINANCIAL REPORT

In Ms. Schreiber’s absence, Mr. Bagley presented the quarterly financial report that was tabled due to time constraints at the January 24, 2024 Board Meeting. Starting with revenues, Mr. Bagley listed second quarter revenues from the current budget and year-to-date numbers, along with second quarter actuals from FY 2023 and FY 2022 so that comparisons could be more accurate. He reported that for the second quarter, revenues were at 55% of the annual budget, with tires and white goods slightly higher than projected at 57% and miscellaneous revenue at 65% because of the rate on investments with the Virginia Investment Pool. He noted that this is an excellent position to be in given the coming expenses associated with the Flyover project and construction of Cell VII.

17

Revenues

| | Fiscal Year 2024 – Quarters 1 & 2 | | | Historical Comparison | |
|--------------------------------|-----------------------------------|---------------------|--------------|-----------------------|---------------------|
| | Budget | YTD | % of Budget | FY - 23 | FY - 22 |
| Revenues | | | | | |
| Tipping Fees | \$49,593,237 | \$27,179,311 | 54.8% | \$26,715,531 | \$25,283,797 |
| Tires/HHW/White Goods | \$1,400,000 | \$804,413 | 57.5% | \$801,681 | \$707,255 |
| Miscellaneous | \$1,002,486 | \$653,908 | 65.2% | \$584,512 | \$402,404 |
| Total Operating Revenue | \$51,995,923 | \$28,637,632 | 55.1% | \$28,101,724 | \$26,393,456 |

18

Revenue Highlights

- As of the end of the second quarter, municipal waste tonnages and revenue are in line with budget at 50.7% of the annual projected amount. Commercial tonnages remain slightly higher at 56.7%.
- Miscellaneous revenue is higher than projected at 65.2% of the annual budget, primarily due to higher than projected interest income. As of the end of December, we continue to earn over 5.5% on overnight funds in our Virginia Investment Pool account.

Moving on to expenditures, Mr. Bagley took the same approach of comparing FY 2024 second quarter budget and December 31, 2023 expenses with second quarter actuals from FY 2023 and FY 2022 broken out by expenditure type. Mr. Bagley reported that operational

expenses are 48.3% of the annual budget for the second quarter of FY 2024. He also noted that professional services are at 64% due to increased legal expenses related to negotiations regarding the WIN Waste contract and the RDF facility.

Expenditures 19

| | Fiscal Year 2024 - Quarters 1 & 2 | | | Historical Comparison | |
|--------------------------------------|-----------------------------------|---------------------|--------------|-----------------------|---------------------|
| | Budget | YTD | % of Budget | FY - 23 | FY - 22 |
| Expenditures | | | | | |
| Salaries/Wages and Employee Benefits | \$11,075,778 | \$5,621,469 | 50.8% | \$5,094,228 | \$4,243,753 |
| Professional/Contracted Services | \$3,811,772 | \$2,438,994 | 64.0% | \$1,640,798 | \$1,381,523 |
| Other Operating Expenses | \$1,380,842 | \$563,733 | 40.8% | \$556,978 | \$508,695 |
| Materials/Supplies | \$2,473,611 | \$1,184,658 | 47.9% | \$1,179,682 | \$884,950 |
| Waste Disposal and Hauling | \$21,071,127 | \$9,282,102 | 44.1% | \$11,493,310 | \$11,386,561 |
| Other | \$8,000,000 | \$4,000,000 | 50.0% | \$4,000,000 | \$3,121,576 |
| Total Expenditures | \$47,818,210 | \$23,090,856 | 48.3% | \$23,986,996 | \$21,526,058 |

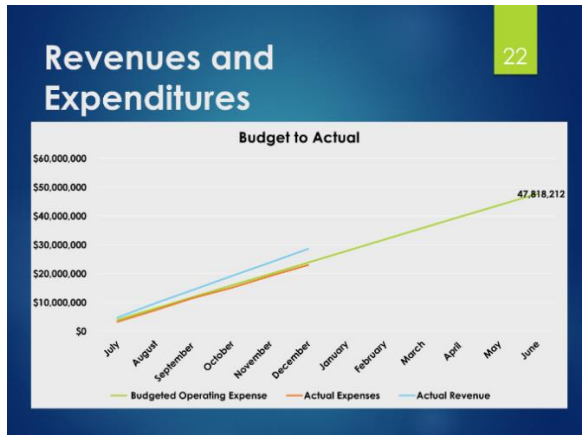
Expenditure Highlights 20

- Overall, Operating expenses are at 48.3% of the annual budget as of December 31, 2023.
- Professional services are at 64% of the annual budget due to legal fees. The original budget for legal fees was \$225,000 and we have paid \$268,000 through December 31, 2023.

Mr. Bagley also presented revenues versus expenditures in chart and graph form.

Revenues vs. Expenditures 21

| | Fiscal Year 2024 | | % | Historical Comparison | |
|------------------------|------------------|---------------------------------------|-------|-----------------------|--------------------|
| | Budget | Fiscal Year 2024 – Quarters 1 & 2 YTD | | Q1&2 FY-23 | Q1&2 FY-22 |
| Total Revenue | \$51,995,923 | \$28,637,632 | 55.1% | \$28,101,724 | \$26,393,456 |
| Total Expenses | \$47,818,210 | \$23,090,856 | 48.3% | \$23,986,996 | \$21,526,058 |
| Net Revenue / Expenses | -0- | \$5,546,776 | | \$4,114,728 | \$4,867,398 |



Capital expenditures were listed year to date and cash balances were broken down by fund and amount as of January 31, 2024.

Capital Expenditures 23

| | Budget | Year to Date |
|---|--------------|--------------|
| Total Capital Expenditures | \$23,997,997 | \$5,774,761 |
| Current Year | \$4,500,000 | \$2,135,891 |
| Rolled Capital Projects from Prior Year | \$19,497,997 | \$3,638,870 |



Mr. Bagley offered to answer any questions, but there were none.

Mr. Leahy moved, seconded by Mr. Sorey, to approve the quarterly financial reports as presented, pending audit. The motion was adopted by a unanimous vote in favor.

7. WIN WASTE REPORT

Chairman Baugh asked if there were any questions or comments on the WIN Waste written monthly report, but there were none.

8. CLOSED SESSION

Chairman Baugh reminded those present that for the closed session on the agenda for discussion regarding federal wetlands permitting and the Army Corps of Engineers Environmental Impact Statement process, only Board Members, SPSA Executive Staff, SPSA Counsel, and Counsel for the City of Chesapeake would be present for that closed session. There were no objections to that plan.

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding legal issues that have arisen under the National Historic Preservation Act during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion at the Regional Landfill in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

At 10:10 a.m., Mr. Hansen moved, seconded by Ms. Lowe, to enter closed session, as presented. The motion was adopted by a unanimous roll call vote in favor.

Once back in open session both in person and electronically the following motions took place.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

The Board came back into open session at 11:31 a.m., at which time Mr. Broad moved, seconded by Ms. Raulston, to certify the closed session, as presented. The motion was adopted by a unanimous roll call vote in favor.

9. **ADJOURN MEETING**

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 11:32 a.m.

Dennis L. Bagley
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors

5. **Appointment of the RFP Review/Negotiating Committee**

At previous meetings the following members were proposed for the SPSA RFP Review/Negotiating Committee:

Mr. Tom Leahy, Chair, Virginia Beach
Mr. Richard Broad, Norfolk
Mr. Earl Sorey, Chesapeake
Mr. Dennis Bagley, SPSA
Mr. Henry Strickland, SPSA
Ms. Angie Hutchins, SPSA
Mr. Bob Gardner, SCS Engineers
Mr. Brad Nowak, Williams Mullen

RECOMMENDED ACTION: Appoint the members of the Committee, as presented.

MOTION: Do I hear a motion to appoint the members of the SPSA RFP Review/Negotiating Committee, as presented?

6. Flyover Oversight Committee Update

Mr. Robert Lewis, Chairman of the Committee, will present a brief report on the Thursday, March 21, 2024 Flyover Oversight Committee Meeting. Mr. Michael R. Davis, PE, CCM, Deputy District Engineer of Development and Delivery for the Virginia Department of Transportation will present an update on the status of the Flyover Project.

7. Executive Director Updates

Attachments:

- Landfill Operational Summary
- Executive Committee Minutes – January 17, 2024

Landfill Operational Summary

| SPSA Regional Landfill Operational Summary | | | KEY: | | |
|--|--|--|--|-------------|--|
| Period | February 1 to February 29, 2024 | | Change Since Last Report | | |
| Preparer | Grace Roquemore | | All Is Well | | |
| | | | Working On | | |
| | | | Noted Issue | | |
| | | | | | |
| | | | | | |
| Item | Metric Item | Metric | Performance/Comment | Status Code | Comments/Corrective Actions |
| 1 | Regulatory Compliance | | | | |
| 1.1 | Notice of Violations | None | In Compliance | | No issues during the reporting period. |
| 1.2 | Environmental compliance and reporting | Compliance | All submissions made. | | No issues during the reporting period. |
| 1.2.1 | Solid waste operations | Compliance | In Compliance | | No issues during the reporting period. |
| 1.2.2 | Title V | Compliance | In Compliance | | The Air Dispersion Modeling Protocol for the NSR Air Permit (pertaining to the installation of a leachate concentrator) was approved by the DEQ on 12/19/23 and SCS continues the modeling process. The 2023 Title V Annual Compliance Certification and July-Dec 2023 Semi-Annual Air Compliance Reports were submitted to the DEQ on 03/01/2024. |
| 1.2.3 | VPDES | Compliance | In Compliance | | Current permit was issued as of October 1st, 2020 |
| 1.2.4 | Financial Assurance | Compliance | In compliance | | |
| 1.2.5 | Wetlands | Compliance | In Compliance | | |
| 1.2.6 | Groundwater | Compliance | In Compliance | | Table 3.1 Column B detect notification was submitted to the DEQ on 03/01/2024. The Q1 2024 Groundwater Monitoring Event took place 01/16/24 - 02/08/2024. |
| 1.2.7 | Storm water system operating and in compliance with VPDES permit | Systems operational and in good order | In Compliance | | In compliance. |
| 2 | Landfilling Operations | | | | |
| 2.1 | Tonnage Landfilled | Actual Tons | 30,625 | | |
| 2.2 | No. staff | 13.5 | 11.5 | | 2 vacancies: 1 LDF HEO, 1 Environmental Tech |
| 2.2 | Equipment Utilization | Key equipment fully operational and deployed | All equipment operating and deployed with appropriate spares | | |
| 3 | Cover Operations | | | | |
| 3.1 | Total Cover Material Received | Actual Tons | 11,056 | | |
| 3.2 | Date of last aerial survey | Date | 2/9/2024 | | |
| 3.3 | Operational In-Place Density (lbs./cy) | 1,600-1,800lbs/cy | 1,946 lbs/cy (0.97 tons/cy) | | February 2024 Airspace Capacity Report |
| 3.4 | Cumulative In-Place Density (lbs./cy) | 1,600 lbs./cy | 1,966 lbs/cy (0.98 tons/cy) | | February 2024 Airspace Capacity Report |

| | | | | | |
|----------|---|--|---|---------|--|
| 4 | Leachate Management | | | | |
| 4.1 | Pump stations operational during period | 100 % Operational | All pump stations are operational, pump performance is being monitored, and repairs/replacements made as necessary. | | All vaults are operational. |
| | SCADA system operational during period | 100 % Operational | Fully operational | | SCADA is fully operational. Low-flow pumps were replaced on 10/24/23. |
| 4.3 | Flow meter system functional during period | 100 % Operational | All 8 Cell V/VI Pump Stations are operational | | Annual flow meter calibration (FIT-301, FIT-302, FIT-401) completed on 12/14/23 and submitted to HRSD, as required. |
| 4.4 | Leachate Levels | In compliance | In compliance. | | 1. In compliance at all 8 pump station locations. 2. Flow generation remain < 40,000 GPD typically. |
| 4.5 | Leachate Disposal | In compliance | | | No issues during the reporting period. Sampling for Atlantic Waverly disposal requirements was completed on 12/21/2023. The February 2024 monthly leachate sample was collected 02/05/24 - 02/06/24. |
| 4.5.1 | Quantity of leachate pumped to HRSD during period | x gallons | | 832,358 | From 02/01/24 to 02/29/24 |
| 4.5.1.1 | Cell V, Sumps 1-4 | x gallons | | 363,945 | From 02/01/24 to 02/29/24 |
| 4.5.1.2 | Cell VI, Sumps 5-8 | x gallons | | 444,792 | From 02/01/24 to 02/29/24 |
| 4.5.2 | Quantity of leachate hauled for disposal during period | x gallons | | 330,586 | From 02/01/24 to 02/29/24 |
| 4.5.3 | Disposal costs in period: \$ | | | 21,009 | From 02/01/24 to 02/29/24 |
| 4.5.4 | Any issues relative to leachate quality and acceptance at WWTPs? | No constraints | No constraints | | |
| 5 | Landfill Gas Management | Compliance | In compliance | | |
| 5.1 | Operational Metrics | | | | |
| 5.1.1 | Elevated liquid levels in wellfield? Yes/No | | | | |
| 5.1.2 | # Wells below 45% methane | Observation | | | |
| 5.1.3 | # wells > 130F | Observation | | | |
| 5.1.4 | # wells > 150F | Observation | | | |
| 5.1.5 | # wells with CH4/CO2 ratio <1 or trending to below 1.0 | Observation | | | |
| 5.1.6 | % of wells with elevated liquid levels reducing available slotted pipe length by ***% | TBD | | | |
| 5.1.7 | Average system vacuum | TBD | | | |
| 5.1.8 | # wells with positive pressure observed | None | 8 open exceedances as of 03/05/2024 | | |
| 5.1.9 | # wells not operational (turned off) | Observation | | | |
| 5.2 | Wellfield maintained and monitored | Yes/No | | | |
| 5.3 | Landfill Gas Migration Monitoring | No methane level exceedances during the last quarterly monitoring event. | | | |
| 6 | Odor Complaints | No complaints | | 0 | From 02/01/24 to 02/29/24 |
| | Odor complaints | # Odor Complaints | 0 odor complaints | | Odor neutralizer is in place and operational. Used as needed to control odor. |

Acronym Definitions

ACOE- Army Corps Of Engineers **AUF**- Airspace Utilization Factor **BOD**- Biological Oxygen Demand **CAP**- Corrective Action Plan
COD- Chemical Oxygen Demand **C SCE**- Comprehensive Site Compliance Evaluation **DMR**- Discharge Monitoring Report
GPS- Groundwater Protection Standards **LCL**- Lower Confidence Limit **NOV**- Notice Of Violation **SCADA**- Supervisory Control And Data Acquisition
SWIFT- Sustainable Water Initiative For Tomorrow **SWPPP**- Storm Water Pollution Prevention Plan **VPDES**- Va. Pollution Discharge Elimination System
WWTP- Waste Water Treatment Plant **PLC**- Programmable Logic Controller **GPM**- Gallons Per Minute **GPD**- Gallons Per Day

**Executive Committee Minutes
Southeastern Public Service Authority of Virginia
January 17, 2024**

A regular meeting of the Executive Committee was held at 9:30 a.m. in the second-floor conference room of the SPSA Regional Office Building in Chesapeake, Virginia and was called to order by Chairman Dale Baugh. The other Executive Committee Members present at this meeting were Ms. Sheryl Raulston, Mr. Randy Keaton, Mr. Tom Leahy, and Mr. Al Moor. Also in attendance were Executive Director, Dennis Bagley, Director of Administration, Tressa Preston, Director of Operations, Henry Strickland, Director of Finance, Sandy Schreiber, and General Counsel, Brett Spain. Board Members Mr. Luke McCoy and Mr. John Keifer observed the meeting, as well.

Items for Discussion:

1. Review and approve Executive Committee Minutes of December 6, 2023.

Mr. Leahy moved, seconded by Ms. Raulston, to approve the minutes of December 6, 2023. The motion was adopted by a unanimous vote in favor.

2. Executive Director Updates

- a) Upcoming Board Meeting New Agenda Items

At the January Board Meeting, the Board will discuss the proposed Request for Proposals for Solid Waste Disposal. Mr. Bagley reported that the latest draft of the RFP would be distributed later in the day, along with the Board Agenda. He encouraged Board members to reach out to him with comments.

There will be two contracts presented for consideration at the January meeting. The first is the renewal contract for Professional Engineering Services for SCS Engineers for calendar year 2024. Their comparative change in rates is published in the Board Agenda for review. The second is an updated Letter of Engagement for Mr. Spain, with a first-time increase of his rate to \$375 per hour for services as General Counsel. Mr. Spain has served SPSA for four years, and Willcox and Savage have been SPSA's counsel since the Authority's inception. That letter is also published in the agenda for review.

Mr. Bagley informed the Committee that at staff's last meeting with the Army Corps of Engineers on the Environmental Impact Statement (EIS) required for the proposed expansion at the Regional Landfill, there were developments to be discussed in closed session at both the Board Meeting and the Executive Committee.

3. Closed Session

Motion to Approve Request for Closed Meeting.

Chairman Baugh read the following closed session motion:

I move that a closed session be held for discussions regarding legal issues that have arisen under the National Historic Preservation Act during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion at the Regional Landfill, and the retention of special counsel to address those issues in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

At 9:36 a.m., Ms. Raulston moved, seconded by Mr. Leahy, to approve the closed session motion as read. The motion was adopted by a unanimous roll call vote in favor. Board Members, staff and counsel referenced above attended the closed session.

Motion to Approve Certification after Closed Meeting.

The Executive Committee of the Southeastern Public Service Authority of Virginia hereby certifies that, to the best of each member's knowledge: (a) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (b) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

At 10:20 a.m., Mr. Keaton moved, seconded by Ms. Raulston, to approve the certification as read. The motion was adopted by a unanimous roll call vote in favor.

4. Executive Director Updates, continued

b) Upcoming Board Meeting New Agenda Items

Mr. Bagley continued discussions of EIS updates, stating that once in open session, there would be a brief presentation, a possible engagement letter and change order presented for consideration.

Immediately following the January Board meeting, SPSA staff will meet with HRPDC and the member communities' Chief Administrative Officers on the future of waste in the region. HRPDC will assist in sharing the message regarding SPSA's efforts to determine the best path forward for long term strategic planning.

c) Ongoing Update Items

Regarding the final details of the assignment of the Navy easement from WIN Waste to SPSA, a call had been scheduled for the following day with attorneys from all parties. The NNSY Captain has been very engaged in communications with Chairman Baugh and SPSA stands in good position to solidify the assignment agreement. Once that takes place all that is left to do is wait until July 1, 2024 for the transfer to take place.

The permit for the Leachate Evaporator is progressing. DEQ has received final air modeling numbers, and a call has been scheduled to confirm that they have all the information they need. There are plans to break ground for concrete slabs in the first part of February. Staff is hopeful that the permit may be available as early as May of 2024. Chairman Baugh asked about recent leachate hauling and Mr. Strickland

reported that hauling numbers are down due to improved pumping as the result of repair work.

The permits for the redesign of Landfill Cells V and VI are finished with updated financial assurance for DEQ. These redesigns, completed by SCS Engineers, add an additional 2 million cubic yards of airspace.

d) Upcoming Board Meeting Agendas

In February the Board will be presented with the latest Regional Landfill Airspace Study, as well as a new construction estimate for Cell VII. Staff and consultants continue to work to meet the challenge of capturing all of the airspace and life expectancy in Landfill Cells V, VI, and VII.

In March the Board will get an update on Flyover construction. Bids are due on February 15, 2024, and VDOT representatives have reported that there has been considerable interest in the project and that a similar bridge project recently came in under budget. Both of these points provide reason for cautious optimism regarding the Flyover project.

5. Other Business

Mr. Bagley informed the Committee that the HRPDC has released a Notice of Funding Opportunity for Pollution Reduction Grants. These grants have approximately \$4.5 billion in funding available and are due in April of 2024. He is working with the HRPDC and examining the documents to determine if waste reduction efforts being pursued by SPSA could be considered on a suitable basis to receive funding.

6. Meeting Adjourned at 10:35 a.m.

8. Disaster Debris Management Update

SPSA staff will update the Board on recent collaboration with VPPSA to improve member communities' access to Disaster Debris Removal, Reduction, and Disposal Services following hurricanes and other disasters.

9. Financial Report (written only)

Statement of Revenue and Expenses – Budget to Actual Comparison

For the month ending February 29, 2024, total revenues exceeded total expenses by approximately \$421 thousand as compared to \$86 thousand in February 2023.

Year to date Tipping fee revenue received through February 2024 reflects an increase of 2.5% or approximately \$896 thousand as compared to the same period in the previous fiscal year.

Total expenses for the month ending February 29, 2024, were approximately \$3.8 million as compared to \$7.0 million incurred in the previous fiscal year.

Monthly Expense Line Items

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amount from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date.

Monthly Comparison of Revenues and Expenses

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2024 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

Waste Stream Report

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the month ending February 29, 2024, municipal waste tonnages reflect an increase of .3% or approximately 105 tons as compared to February 28, 2023.

Treasurer's Report of Cash Balances

This report captures the monthly activity in each of the depository accounts grouped as either unrestricted and designated funds or trust funds. As of February 29, 2024 cash balances were approximately \$57.5 million representing approximately \$10.2 million in operating funds, \$6.6 million in undesignated fund balance, \$28 thousand for FY 2023 Rolled Purchase Orders, \$8 thousand for open capital PO's rolled from FY2023, \$2.9 million reserved for the Leachate Evaporation System, \$525 thousand for open Landfill Expansion Purchase Orders, \$21.7 million designated for Landfill Closure and \$15.5 million reserved for Landfill Expansion and Flyover.

**Southeastern Public Service Authority
Statement of Revenue and Expenses - Budget to Actual Comparison
For the Period Ending February 29, 2024**

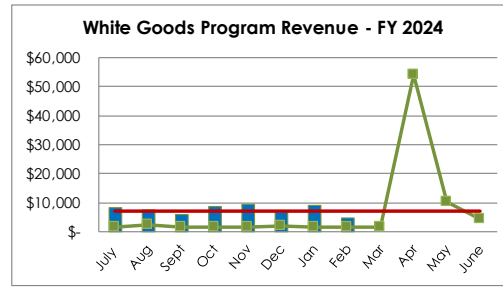
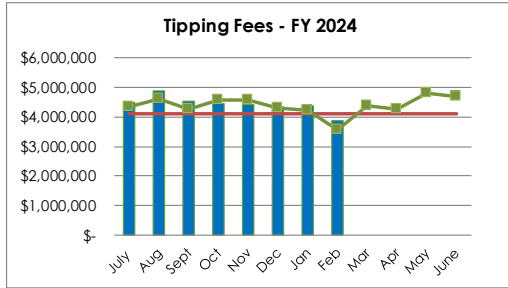
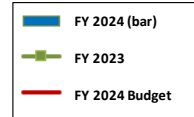
| | FEBRUARY 2024 | | | | FEBRUARY 2023 | | | |
|---|----------------------|---------------------|----------------------|--------------|----------------------|---------------------|----------------------|--------------|
| | Adjusted Budget | Month | FYTD | % of Budget | Adjusted Budget | Month | FYTD | % of Budget |
| REVENUES | | | | | | | | |
| Tipping Fees | \$ 49,593,237 | \$ 3,867,740 | \$ 31,548,472 | 63.6% | \$ 50,145,512 | \$ 3,585,349 | \$ 34,520,690 | 68.8% |
| Tire program | 882,000 | 85,968 | 627,694 | 71.2% | 770,000 | 100,342 | 728,906 | 94.7% |
| Household Hazardous Waste Revenue/Ewaste | 433,000 | 24,943 | 229,705 | 53.0% | 425,000 | 25,672 | 286,315 | 67.4% |
| White Goods Program | 85,000 | 4,855 | 55,922 | 65.8% | 60,000 | 1,418 | 13,691 | 22.8% |
| Landfill Gas Recovery | 250,000 | 3,478 | 12,679 | 5.1% | 90,000 | 4,199 | 67,083 | 74.5% |
| Miscellaneous Income | 252,686 | 15,030 | 170,947 | 67.7% | 500,000 | 7,562 | 97,326 | 19.5% |
| Interest Earnings | 500,000 | 167,228 | 707,514 | 141.5% | 258,729 | 98,376 | 670,073 | 259.0% |
| Fund Balance / Capital / Rolled PO's | 8,382,559 | 30,051 | 3,237,903 | 38.6% | 24,943,459 | 350,091 | 4,481,485 | 18.0% |
| Fund Balance / Landfill Expansion | 11,437,725 | 80,085 | 498,127 | 4.4% | 158,935 | 2,919,880 | 3,274,194 | ### |
| TOTAL REVENUES | \$ 71,816,207 | \$ 4,279,377 | \$ 37,088,964 | 51.6% | \$ 77,351,635 | \$ 7,092,888 | \$ 44,139,762 | 57.1% |
| Administration | | | | | | | | |
| Salaries / Wages | \$ 961,350 | \$ 75,665 | \$ 609,178 | 63.4% | \$ 909,222 | \$ 71,750 | \$ 597,877 | 65.8% |
| Employee Benefits | 235,169 | 20,611 | 168,652 | 71.7% | 206,944 | \$ 17,497 | 127,931 | 61.8% |
| Professional / Contracted Services | 618,073 | 34,936 | 500,834 | 81.0% | 588,613 | \$ 15,278 | 360,015 | 61.2% |
| Other Operating Expenses | 369,495 | 54,870 | 198,673 | 53.8% | 282,157 | \$ 39,047 | 210,947 | 74.8% |
| Materials / Supplies | 39,399 | 1,251 | 47,397 | 120.3% | 60,807 | \$ 730 | 18,778 | 30.9% |
| Total Administration | \$ 2,223,486 | \$ 187,333 | \$ 1,524,734 | 68.6% | \$ 2,047,743 | \$ 144,302 | \$ 1,315,548 | 64.2% |
| Environmental Management | | | | | | | | |
| Salaries / Wages | \$ 369,137 | \$ 20,232 | \$ 181,803 | 49.3% | \$ 331,367 | \$ 23,927 | \$ 195,927 | 59.1% |
| Employee Benefits | 104,953 | 7,124 | 57,269 | 54.6% | 120,383 | 7,794 | 51,094 | 42.4% |
| Professional / Contracted Services | 75,272 | 544 | 24,099 | 32.0% | 73,508 | 10,891 | 36,893 | 50.2% |
| Other Operating Expenses | 11,289 | 832 | 4,733 | 41.9% | 8,201 | 454 | 3,839 | 46.8% |
| Materials / Supplies | 27,824 | 4,023 | 14,625 | 52.6% | 24,790 | 2,175 | 13,606 | 54.9% |
| Total Environmental Management | \$ 588,475 | \$ 32,755 | \$ 282,530 | 48.0% | \$ 558,249 | \$ 45,241 | \$ 301,358 | 54.0% |
| Operations | | | | | | | | |
| Salaries / Wages | \$ 7,170,183 | \$ 511,123 | \$ 4,023,829 | 56.1% | \$ 6,272,907 | \$ 446,505 | \$ 4,368,815 | 69.6% |
| Employee Benefits | 2,234,986 | \$ 173,557 | 1,412,983 | 63.2% | 2,040,988 | 156,022 | 1,269,077 | 62.2% |
| Professional / Contracted Services | 3,118,427 | \$ 273,382 | 2,212,658 | 71.0% | 3,045,904 | 227,786 | 1,885,125 | 61.9% |
| Other Operating Expenses | 1,000,058 | \$ 87,570 | 505,095 | 50.5% | 973,666 | 87,764 | 582,378 | 59.8% |
| Materials / Supplies | 2,406,468 | \$ 166,440 | 1,318,520 | 54.8% | 2,451,414 | 155,865 | 1,517,289 | 61.9% |
| Total Operations | \$ 15,930,122 | \$ 1,212,072 | \$ 9,473,086 | 59.5% | \$ 14,784,879 | \$ 1,073,942 | \$ 9,622,683 | 65.1% |
| TOTAL OPERATING EXPENSES | \$ 18,742,083 | \$ 1,432,160 | \$ 11,280,351 | 60.2% | \$ 17,390,871 | \$ 1,263,485 | \$ 11,239,589 | 64.6% |
| CAPITAL PROJECTS / EQUIPMENT REPLACEMENT | | | | | | | | |
| A RLF-CELLS 8/9 PERMITTING | 700,476 | 172,682 | 564,205 | 80.5% | - | - | 0 | - |
| A VDOT - FLYOVER | 12,865,572 | 7,719 | 1,281,556 | 10.0% | - | - | - | - |
| A RLF - DESIGN BUILD PROJECT | 344,889 | - | 235,582 | 68.3% | - | - | - | - |
| A RLF - CAP REDESIGN | 117,596 | 30,051 | 86,945 | - | - | - | - | - |
| A RLF-FUEL ISLAND CONCRETE | 16,450 | - | 20,450 | - | - | - | - | - |
| A RLF-FUEL CANOPY | 76,812 | - | 76,812 | - | - | - | - | - |
| A RLF-COMPACTOR REFURB | 692,000 | - | 662,399 | - | - | - | - | - |
| A TSP - ROAD TRACTORS | 440,144 | - | - | 0.0% | - | - | - | - |
| A TSP-MSW TRAILERS | 1,582,181 | - | - | - | - | - | - | - |
| A TSP -SLUDGE TRAILER | 73,000 | - | 69,930 | 95.8% | - | - | - | - |
| A TSP -SLUDGE TRAILER | 69,930 | - | 71,030 | - | - | - | - | - |
| A FLT-SERVICE TRUCK | 125,924 | - | 124,754 | 0.0% | - | - | - | - |
| A FLT-PICKUP TRUCK | 48,000 | - | 44,270 | - | - | - | - | - |
| A RLF-LEACHATE EVAP SYSTEM | 4,899,300 | - | 2,121,750 | 43.3% | - | - | - | - |
| A ENV-HHW STATION | 26,462 | - | 26,462 | - | - | - | - | - |
| A IOW-SCALEHOUSE OFFICE | 61,801 | - | 56,881 | - | - | - | - | - |
| A NTS - WHEEL LOADER REBUILD | 327,388 | - | 327,388 | 100.0% | - | - | - | - |
| A OTS-DROP & HOOK PAVING | 97,303 | - | 97,303 | - | - | - | - | - |
| A ENV - HHW WHEEL LOADER | 345,291 | - | 345,291 | - | - | - | - | - |
| A IT-VEHICLE | 38,000 | - | 26,795 | - | - | - | - | - |
| A ROB RECEPTION AREA | 12,644 | - | 22,681 | - | - | - | - | - |
| A RLF-SHOP ROOF | 28,000 | - | 28,000 | - | - | - | - | - |
| A PORTSMOUTH TRANSFER STATION | - | - | 3,500 | - | - | - | - | - |
| A LDF-LIGHT TOWERS | - | - | 85,400 | - | - | - | - | - |
| A AUTOMATIC EXTERNAL DEFIBULATORS | - | - | 25,830 | - | - | - | - | - |
| A FLT-HOFFMAN TIRE MACHINE | 21,950 | - | 18,950 | - | - | - | - | - |
| A FLT-MOHAWK LIFT SYSTEM | 57,424 | - | 57,424 | - | - | - | - | - |
| A CTS - VOLVO LOADER | 454,981 | - | 454,981 | - | - | - | - | - |
| A Scale - Vehicle | - | 25,779 | - | - | - | - | - | - |
| A CTS - SCALE FOUNDATION | - | - | 12,500 | - | - | - | - | - |
| A UNDESIGNATED | 474,479 | - | - | 0.0% | - | - | - | - |
| TOTAL CAPITAL PROJECTS/EQUIPMENT REPLACEMENT | \$ 23,997,997 | \$ 236,231 | \$ 6,949,069 | 29.0% | \$ 28,322,527 | \$ 3,244,367 | \$ 8,665,377 | 30.6% |
| OTHER USES | | | | | | | | |
| Contracted Waste Disposal | \$ - | - | \$ - | N/A | \$ 15,372,692 | \$ - | \$ - | 0.0% |
| Service Fee to Wheelabrator Addendum 6 | 9,289,800 | 1,092,708 | 7,649,883 | 82.3% | \$ 7,260,545 | \$ - | \$ - | N/A |
| Waste Management Waste Disposal | 4,420,000 | 232,604 | 348,838 | - | \$ - | 1,146,902 | 9,266,404 | N/A |
| Waste Disposal - RDS | 2,280,000 | - | 988,171 | - | \$ 1,000,000 | 91,296 | 409,941 | 41.0% |
| Waste Hauling - MBI | 5,081,327 | 197,812 | 2,173,882 | - | \$ 8,000,000 | - | - | - |
| Suffolk Environmental Trust Fund | - | - | - | N/A | - | - | - | N/A |
| Reserves for Landfill Expansion/Closure | 8,000,000 | 666,667 | 4,666,667 | 58.3% | - | 666,667 | 5,333,333 | N/A |
| Virginia Beach Environmental Trust Fund | 5,000 | - | - | 0.0% | - | - | - | N/A |
| Contingency | - | - | - | N/A | - | - | - | N/A |
| TOTAL OTHER USES | \$ 29,076,127 | \$ 2,189,791 | \$ 15,827,441 | 54.4% | \$ 31,638,237 | \$ 2,498,742 | \$ 20,297,042 | 64.2% |
| GRAND TOTAL EXPENSES | \$ 71,816,207 | \$ 3,858,181 | \$ 34,056,861 | 47.4% | \$ 77,351,635 | \$ 7,006,594 | \$ 40,202,008 | 52.0% |
| NET REVENUES / (EXPENSES) | \$ - | \$ 421,196 | \$ 3,032,103 | | \$ - | \$ 86,294 | \$ 3,937,754 | |

A Budget has been adjusted by \$6,140,952 for purchase orders rolled over from FY 2023

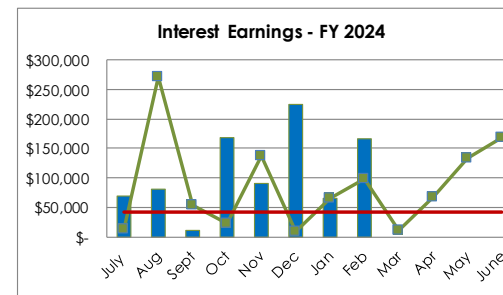
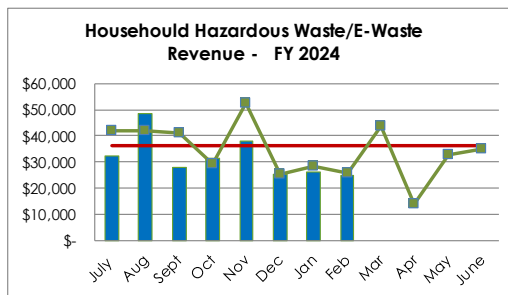
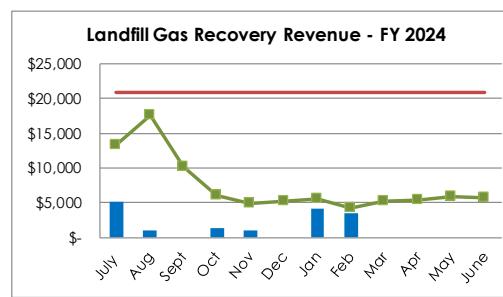
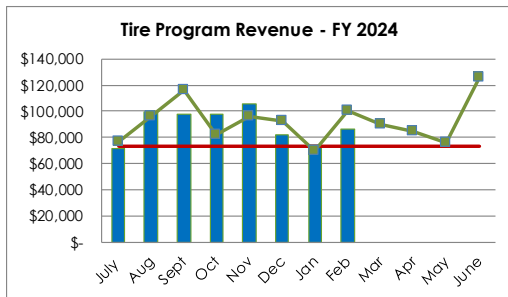
Southeastern Public Service Authority
Monthly Expense Line Items

| Description | FY 2024 | | | | | | | | | | | | FYTD | From Previous Month \$ Change | % Change | FYTD % of Budget |
|--|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|-----------------------|------------|--------------|----------------------------------|----------|---------------------|
| | Adjusted Budget | Jul-23 | Aug-23 | Sep-23 | Oct-23 | Nov-23 | Dec-23 | Jan-24 | Feb-24 | FYTD | | | | | | |
| Salaries Exempt | \$ 2,276,540 | \$ 189,368 | \$ 167,363 | \$ 226,803 | \$ 176,491 | \$ 178,403 | \$ 277,592 | \$ 194,485 | \$ 185,089 | \$ 1,579,593 | \$ (7,376) | -4.8% | 70.3% | | | |
| Salaries Non-Exempt | 348,685 | 350,172 | 528,176 | 528,176 | 364,970 | 368,211 | 381,421 | 382,524 | 383,041 | 3,307,241 | \$ 517 | 0.1% | 79.5% | | | |
| Overtime | 707,239 | 63,383 | 53,774 | 65,998 | 67,701 | 62,309 | 106,687 | 96,273 | 38,889 | 314,975 | \$ (17,384) | -30.9% | 72.8% | | | |
| PICA / Medicare Tax | 640,635 | 44,826 | 61,333 | 45,332 | 44,240 | 44,716 | 71,325 | 47,183 | 40,176 | 401,766 | \$ (2,208) | -2.1% | 61.9% | | | |
| VRS Retirement | 1,850,572 | 5,555 | 5,746 | 6,848 | 6,489 | 6,853 | 7,282 | 7,251 | 7,403 | 32,388 | \$ 152 | 0.5% | 65.0% | | | |
| Health Insurance | 100,820 | 7,319 | 7,304 | 7,503 | 7,688 | 7,893 | 8,022 | 8,022 | 8,067 | 1,216,276 | \$ 4,502 | 3.7% | 77.7% | | | |
| Vrs Group Life Insurance | 17,786 | 4 | 51 | 68 | 54 | 58 | 64 | 64 | 67 | 1,179 | \$ 18 | 1.6% | 61.3% | | | |
| Unemployment Insurance | 177,745 | 13,252 | 13,252 | 13,252 | 13,252 | 13,252 | 13,252 | 13,252 | 13,252 | 106,619 | \$ (202) | -0.3% | 59.6% | | | |
| Workers Compensation | 181,72 | 7,695 | 7,695 | 7,695 | 7,695 | 7,695 | 7,695 | 7,695 | 7,695 | 10,329 | \$ 2,634 | 33.8% | 55.4% | | | |
| Medical Fees | 95,192 | 4,771 | 4,771 | 4,771 | 4,771 | 4,771 | 4,771 | 4,771 | 4,771 | 11,369 | \$ (6,598) | -137.0% | 62.2% | | | |
| Security Service | 184,287 | 14,443 | 14,443 | 14,443 | 14,443 | 14,443 | 14,443 | 14,443 | 14,443 | 112,564 | \$ (98,121) | -85.3% | 55.0% | | | |
| Professional Services | 29,368 | - | - | 21,116 | 3,958 | 18,690 | 2,226 | 15,515 | 4,155 | 112,564 | \$ (97,449) | -86.6% | 59.8% | | | |
| Engineering Services | - | - | - | - | - | - | 36,365 | 2,740 | 23,078 | 92,795 | \$ 20,156 | 68.6% | 0.0% | | | |
| Lighting Survey | 2,000 | - | - | - | - | - | - | - | - | 20,156 | \$ 20,156 | 100.8% | 0.0% | | | |
| Legal Fees | 225,000 | - | 54,450 | 41,892 | 31,043 | 114,180 | 15,831 | 10,617 | 17,553 | 285,275 | \$ 4,936 | 45.3% | 126.8% | | | |
| Environmental Testing | 100,700 | 48 | 21,182 | 1,692 | 443 | 12,074 | 2,622 | 3,145 | 24,609 | 66,272 | \$ 21,444 | 67.4% | 65.9% | | | |
| Fire Protection | 9,700 | - | - | - | 1,230 | 5,209 | 219 | 3,578 | 2,015 | 1,000 | \$ (357) | -100.0% | 72.3% | | | |
| Temporary Employment Services | 50,000 | 1,807 | 2,515 | 3,184 | 2,840 | 4,323 | 3,735 | 3,578 | 3,531 | 25,512 | \$ (46) | -1.3% | 51.0% | | | |
| Uniform Rental | 50,612 | 3,193 | 3,747 | 2,782 | 4,420 | 3,355 | 3,406 | 3,545 | 3,297 | 27,746 | \$ (248) | -7.0% | 54.9% | | | |
| Maintenance Service Agreements | 183,805 | 6,162 | 6,473 | 38,752 | 6,856 | 8,135 | 9,977 | 15,171 | 105,437 | 1,240 | \$ 748 | 9.1% | 57.4% | | | |
| Grounds Maintenance | 116,255 | 780 | 780 | 2,340 | 21,940 | 1,365 | 390 | 23,880 | 12,560 | 64,038 | \$ (11,320) | -47.4% | 55.1% | | | |
| Hazardous Waste Disposal/Cleanup | 56,500 | - | - | - | 13,080 | 1,365 | 390 | 8,745 | 12,560 | 21,845 | \$ (8,745) | -100.0% | 38.7% | | | |
| Equip Maintenance-Parts | 823,314 | 89,243 | 71,132 | 58,889 | 46,672 | 157,480 | 34,740 | 37,836 | 33,909 | 529,900 | \$ (3,927) | -10.4% | 42.0% | | | |
| Equip Maintenance-Service | 14,629 | 14,629 | 21,946 | 20,681 | 16,352 | 11,743 | 17,869 | 26,740 | 17,869 | 142,653 | \$ (8,871) | -33.2% | 42.0% | | | |
| Scale Maintenance | - | - | 8,802 | 8,802 | 6,621 | 850 | 4,045 | 21,672 | 1,354 | 371,523 | \$ 3,482 | 111.4% | 76.3% | | | |
| Building / Site Maintenance | 992,707 | 17,560 | 45,319 | 46,334 | 43,314 | 89,611 | 30,607 | 33,653 | 71,135 | 377,572 | \$ 3,482 | 111.4% | 63.7% | | | |
| Leachate Pumping Station Maint | 40,000 | 7,057 | 10,257 | 10,603 | 2,487 | 1,758 | 4,556 | 8,213 | 2,714 | 47,645 | \$ (5,499) | -67.0% | 119.1% | | | |
| Pump & Haul Leachate | 0 | - | - | - | - | - | - | - | - | 889 | \$ - | N/A | 0.0% | | | |
| Printing | 2,400 | - | - | - | - | - | - | - | - | - | \$ - | N/A | 0.0% | | | |
| Advertising | 11,500 | 188 | 251 | 150 | - | - | - | - | 1,000 | 1,745 | \$ 1,000 | 100.0% | 15.2% | | | |
| Trustee Expense | 1,000 | - | - | - | - | - | - | - | - | - | \$ - | N/A | 0.0% | | | |
| Permit Fees | 114,876 | 1,450 | 21,165 | 82,839 | 31,701 | - | - | - | - | 137,155 | \$ - | N/A | 119.4% | | | |
| Suffolk Host Fee | 610,000 | 132,579 | 142,823 | 138,297 | 134,470 | 99,079 | 104,410 | 97,175 | 68,948 | 917,781 | \$ (28,226) | -92.0% | 150.5% | | | |
| Electricity | 223,302 | (0) | 10,146 | 19,122 | 18,494 | 14,291 | 12,925 | 18,787 | 14,291 | 116,507 | \$ 3,954 | 21.0% | 52.2% | | | |
| Heating/Gas/Propane | 9,000 | 30 | 54 | 89 | 78 | 46 | 1,404 | 2,031 | 2,122 | 5,854 | \$ 92 | 4.5% | 65.0% | | | |
| Water / Sewer | 46,550 | 745 | 2,139 | 1,421 | 12,417 | 2,684 | 3,899 | 3,147 | 1,921 | 28,372 | \$ (1,227) | -39.0% | 61.0% | | | |
| Leachate Treatment | 250,000 | 89,243 | 33,718 | 15,399 | - | 31,384 | 51,697 | 18,207 | 150,405 | 33,490 | \$ (33,490) | -64.8% | 60.2% | | | |
| Telephone | 1,900 | 15,622 | 10,762 | 12,176 | 9,879 | 4,356 | 10,939 | 10,557 | 11,707 | 85,998 | \$ 1,150 | 10.9% | 65.2% | | | |
| Postage | 3,310 | 457 | 106 | 162 | 315 | 133 | 226 | 70 | 226 | 1,191 | \$ 50 | 71.4% | 62.7% | | | |
| Radio Communication & Repair | 302,902 | 20,206 | 20,706 | 20,206 | 20,206 | 20,206 | 20,206 | 20,206 | 20,206 | 162,148 | \$ - | 0.0% | 92.0% | | | |
| Insurance & Bonding | 34,000 | 98 | 1,612 | 2,807 | 1,160 | 3,717 | 5,225 | 180 | 7,277 | 22,075 | \$ 7,097 | 3942.6% | 73.6% | | | |
| Equipment Rental | 3,500 | 292 | 292 | 292 | 292 | 292 | 292 | 292 | 292 | 2,333 | \$ - | 0.0% | 66.7% | | | |
| Land Lease Payment | 1,000 | - | - | - | - | - | - | - | - | - | \$ - | N/A | 0.0% | | | |
| Tire De-Rimming Service | 37,290 | 3,520 | 1,775 | 3,912 | 5,382 | 3,300 | 2,605 | 2,600 | 1,727 | 24,819 | \$ (873) | -33.6% | 66.6% | | | |
| Road Tolls | 232,575 | 11,166 | 18,744 | 16,884 | 14,205 | 18,363 | 18,117 | 17,229 | 16,851 | 131,559 | \$ (378) | -2.2% | 56.6% | | | |
| Membership & Professional Dues | 4,549 | - | 1,243 | 6,305 | 5,636 | 695 | 50 | 244 | 244 | 4,463 | \$ - | N/A | 49.1% | | | |
| Bank Fees | 69,500 | 7,101 | 5,929 | 6,305 | 5,636 | 5,854 | 5,772 | 95 | 5,772 | 22,432 | \$ - | N/A | 61.1% | | | |
| Awards Programs | 52,500 | 425 | 469 | 148 | 150 | 200 | 12,733 | 12,357 | 27,307 | 27,307 | \$ (11,531) | -93.3% | 52.0% | | | |
| Employee Appreciation | 40,000 | - | - | 114 | - | 2,000 | 10,512 | 5,520 | 32,354 | 50,500 | \$ 26,833 | 486.1% | 126.3% | | | |
| EWS Support Program | 1,000 | - | - | - | - | - | - | - | - | - | \$ - | N/A | 0.0% | | | |
| Office Supplies | 12,000 | 827 | 1,061 | 632 | 1,911 | 421 | 939 | 257 | 659 | 6,707 | \$ 402 | 156.4% | 55.9% | | | |
| Computer Software | 16,451 | - | - | 355 | - | - | - | 17,866 | - | 18,221 | \$ (17,866) | -100.0% | 110.8% | | | |
| Subscriptions | 57,462 | 422 | 1,007 | 590 | 2,591 | 1,698 | 560 | 6,888 | 6,888 | 14,546 | \$ (6,098) | -771.6% | 25.3% | | | |
| Other Operating Supplies | 109,876 | 24,749 | 9,185 | 9,006 | 9,824 | 13,800 | 8,568 | 9,957 | 85,653 | 2,012 | \$ (2,012) | -23.5% | 78.0% | | | |
| Vehicle / Equipment Fuel | 1,491,711 | 94,930 | 116,935 | 122,883 | 132,880 | 116,428 | 111,290 | 101,198 | 99,857 | 896,399 | \$ (1,341) | -1.3% | 60.1% | | | |
| Vehicle/Equipment DEF | 45,000 | 2,739 | 3,171 | 3,187 | 3,450 | 2,882 | 4,905 | 3,442 | 1,601 | 25,375 | \$ - | N/A | 56.4% | | | |
| Vehicle / Equipment Tires | 668,992 | 43,019 | 65,375 | 66,394 | 53,993 | 60,372 | 49,497 | 57,924 | 50,953 | 447,526 | \$ (6,971) | -12.0% | 66.9% | | | |
| Safety Apparel & Equipment | 22,350 | 671 | 2,029 | 684 | 3,442 | 1,254 | 2,304 | 2,418 | 1,139 | 13,940 | \$ (1,279) | -52.9% | 62.4% | | | |
| Small Equipment | 34,500 | 450 | 5,415 | 5,190 | 2,130 | 997 | 645 | 2,958 | 3,561 | 21,344 | \$ 602 | 20.4% | 61.9% | | | |
| Furniture | 3,350 | - | - | - | - | - | 102 | 244 | 102 | 4,183 | \$ 93 | 29.0% | 124.9% | | | |
| Computer Hardware | 12,000 | 7,206 | 29 | 3,559 | 1,831 | 161 | 208 | 310 | 89 | 13,326 | \$ (156) | -64% | 111.1% | | | |
| Total Operating Expenses | \$ 18,742,083 | \$ 1,453,172 | \$ 1,522,418 | \$ 1,897,631 | \$ 1,484,542 | \$ 1,776,015 | \$ 1,744,977 | \$ 1,471,596 | \$ 1,432,160 | \$ 12,712,510 | \$ (39,436) | (0) | 67.8% | | | |
| Capital Projects/Equip Replacement | \$ 23,997,997 | \$ 2,500,969 | \$ 2,891,184 | \$ 356,256 | \$ 747,072 | \$ 513,640 | \$ 1,617,641 | \$ 1,174,309 | \$ 236,231 | \$ 7,185,300 | \$ (988,078) | -79.9% | 29.9% | | | |
| Contracted Waste Disposal/WMI | 4,620,000 | 0 | 0 | 30,356 | 0 | 0 | 0 | 298,282 | 232,604 | 65,678 | \$ (65,678) | -22.0% | 0.0% | | | |
| Waste Disposal - RDS | 2,280,000 | 160,619 | 241,244 | 227,465 | 69,741 | 227,465 | 68,672 | 220,410 | 268,171 | 988,171 | \$ (220,410) | -100.0% | 0.0% | | | |
| Waste Hauling - MBI | 5,381,327 | 164,489 | 493,177 | 296,419 | 202,614 | 359,885 | 292,412 | 346,888 | 197,812 | 2,371,674 | \$ (149,076) | -45.0% | 94.1% | | | |
| Service Fee to Wrieteclabator - Adder | 9,289,800 | 1,065,904 | 1,255,198 | 1,141,064 | 1,034,666 | 1,098,606 | 1,061,353 | 1,013,093 | 1,072,708 | 8,742,590 | \$ 79,615 | 1.7% | 94.1% | | | |
| Service Fee to Environmental Post Fund | 8,000,000 | 666,667 | 666,667 | 666,667 | 666,667 | 666,667 | 666,667 | 666,667 | 666,667 | 5,333,333 | \$ - | N/A | 66.2% | | | |
| Rebate to Landfill Expansion/Closure | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | \$ - | 0.0% | 0.0% | | | |
| Total Expenses | \$ 71,816,207 | \$ 5,601,197 | \$ 4,367,262 | \$ 4,579,856 | \$ 4,233,302 | \$ 4,442,278 | \$ 5,451,720 | \$ 5,191,263 | \$ 3,858,181 | \$ 37,915,042 | \$ (1,333,042) | (0) | 52.8% | | | |

**Southeastern Public Service Authority
Monthly Comparison of Revenues and Expenses**

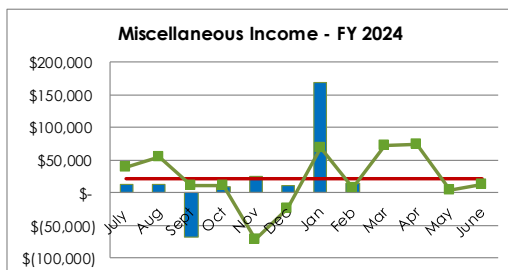


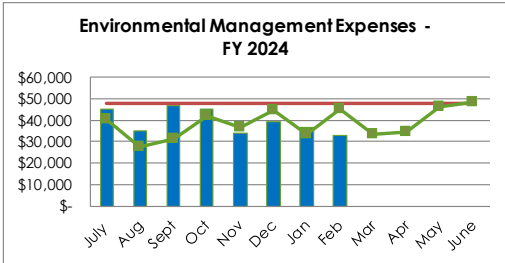
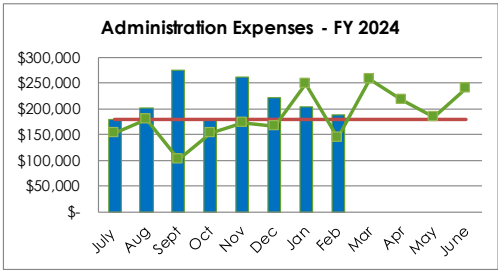
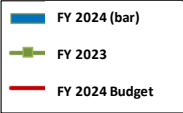
* Monthly revenue is dependent on users.



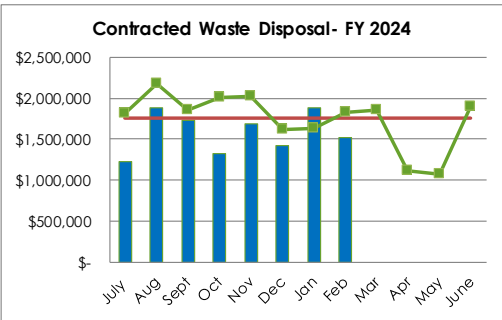
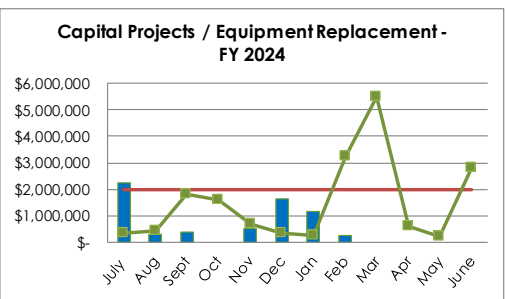
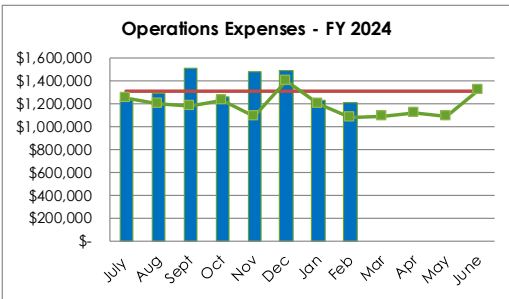
* Monthly revenue is dependent on users.

Interest payments vary based on investment date and maturity date.





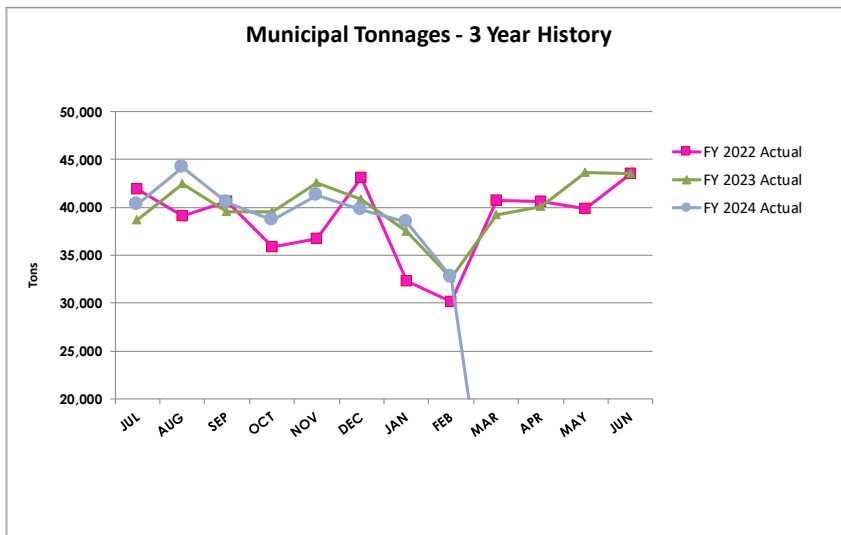
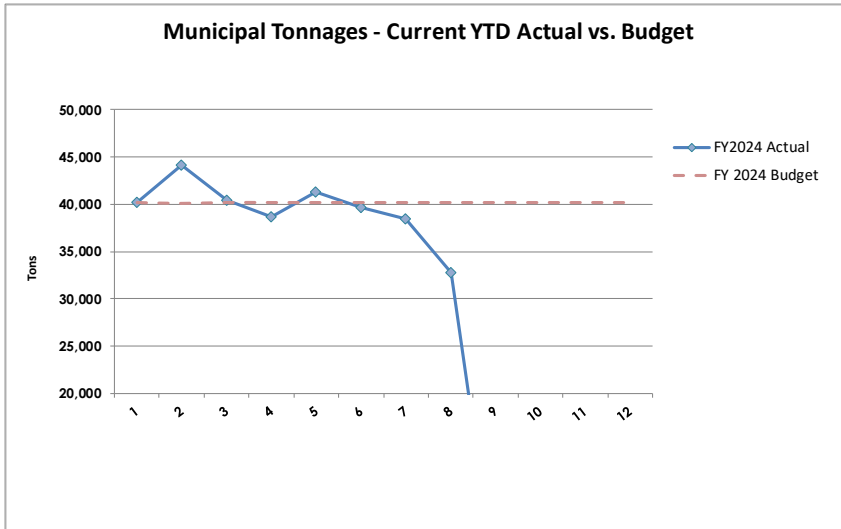
*Legal fees



Southeastern Public Service Authority (SPSA) Waste Stream

| Waste Category | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2024 | |
|---|----------------|----------------|----------------|----------------|----------------------------------|--------------|
| | Actual (Tons) | Actual (Tons) | Actual (Tons) | Budget | Actual (Tons) as of 2/29/2024 | % of Budget |
| Waste Stream Budgeted under Tipping Fees | | | | | | |
| Municipal Waste | | | | | | |
| Chesapeake | 114,806 | 108,633 | 121,603 | 110,000 | 79,702 | 72.5% |
| Franklin | 3,499 | 3,952 | 3,880 | 3,300 | 2,469 | 74.8% |
| Isle of Wight | 17,839 | 16,561 | 16,109 | 18,000 | 10,910 | 60.6% |
| Norfolk | 89,209 | 77,291 | 77,518 | 89,000 | 51,872 | 58.3% |
| Portsmouth | 46,339 | 43,584 | 42,283 | 42,000 | 27,885 | 66.4% |
| Southampton | 10,033 | 9,972 | 9,939 | 10,800 | 6,504 | 60.2% |
| Suffolk | 49,639 | 47,185 | 46,106 | 51,200 | 30,096 | 58.8% |
| Virginia Beach | 169,097 | 157,055 | 162,394 | 157,550 | 106,248 | 67.4% |
| Residential (Free of Charge) | - | - | - | - | - | - |
| Total Municipal Waste | 500,461 | 464,233 | 479,832 | 481,850 | 315,686 | 65.5% |
| Sludge - Norfolk | 4,695 | 6,352 | 7,325 | 5,207 | 4,692 | 90.1% |
| Navy Waste | 26,176 | 23,128 | 23,915 | 26,010 | 16,453 | 63.3% |
| SPSA Contracted Waste | 134,044 | 165,485 | 204,616 | 140,379 | 147,585 | 105.1% |
| Construction & Demolition Debris | 6,514 | 8,074 | 8,769 | 9,370 | 7,504 | 80.1% |
| Non-Contract Waste | 46,616 | 77,909 | 63,449 | 59,399 | 40,142 | 67.6% |
| Total Other Waste | 218,045 | 280,948 | 308,074 | 240,365 | 216,376 | 90.0% |
| Total Waste Stream | 718,506 | 745,181 | 787,906 | 722,215 | 532,062 | 73.7% |

Note: Effective July 1, 2018 residential waste tons is included with municipal waste tons.



| Regional Landfill Waste Stream | | | | | | | | | | | | | |
|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|
| | | | | | | | | | | | | | Totals |
| Types of Waste (tons) | Jul-23 | Aug-23 | Sep-23 | Oct-23 | Nov-23 | Dec-23 | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | FY2024 |
| CDD | 998 | 997 | 786 | 1,203 | 1,023 | 831 | 938 | 729 | | | | | 7,505 |
| Sludge - Norfolk | 524 | 800 | 579 | 632 | 550 | 509 | 622 | 477 | | | | | 4,692 |
| Sludge - Suffolk | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | 0 |
| Industrial Waste | 6 | 0 | 3 | 9 | 0 | 11 | - | - | | | | | 30 |
| Fines C&D | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | 0 |
| Soils | 486 | 386 | 701 | 663 | 1,174 | 741 | 398 | 435 | | | | | 4,984 |
| Brick & Block | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | 0 |
| Clean Fill | 951 | 1,090 | 693 | 1,676 | 647 | 2,072 | 833 | 1,389 | | | | | 9,351 |
| Peanut Dust/Peanut Hulls | 15 | 66 | 196 | 164 | 133 | 201 | 222 | 203 | | | | | 1,199 |
| Municipal Solid Waste ¹ | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 14 | | | | | 14 |
| Suffolk Municipal NP Solid Waste | 33 | 39 | 29 | 34 | 23 | 25 | 3 | 27 | | | | | 212 |
| Southampton Cty Municipal NP Solid Waste | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | 0 |
| Chesapeake Municipal NP Solid Waste | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | 0 |
| Portsmouth Municipal NP Solid Waste | 10 | 7 | 4 | 18 | 33 | 50 | 7 | 7 | | | | | 136 |
| Virginia Beach Municipal NP Solid Waste | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | 0 |
| Norfolk Municipal NP Solid Waste | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | 0 |
| NP from Municipal HHW Users | 55 | 60 | 71 | 66 | 49 | 51 | 65 | 43 | | | | | 460 |
| Navy Waste ¹ | 63 | 55 | 36 | 54 | 27 | 9 | 60 | 31 | | | | | 336 |
| Contract Processable Waste | 55 | 192 | 172 | 254 | 183 | 128 | 166 | 200 | | | | | 1,349 |
| Non-Processable Commercial Waste ² | 455 | 495 | 386 | 542 | 524 | 575 | 589 | 824 | | | | | 4,389 |
| Non Contract/Non Municipal | 6 | 8 | 25 | 17 | 1 | 5 | 10 | 12 | | | | | 84 |
| Concrete/Asphalt | 0 | 0 | 0 | 10 | 0 | 0 | 0 | 0 | | | | | 10 |
| Shredded Tires | 425 | 1,382 | 585 | 902 | 793 | 627 | 766 | 543 | | | | | 6,022 |
| Ash | 6,928 | 7,857 | 10,581 | 8,264 | 4,652 | 6,350 | 8,278 | 8,689 | | | | | 61,599 |
| Non-Qualifying Ash | 708 | 831 | 869 | 1,448 | 678 | 1,234 | 1,189 | 1,033 | | | | | 7,991 |
| Cell V Slope | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | 0 |
| MSW from Tsf Stations (west) | 6,534 | 7,003 | 6,372 | 6,057 | 6,736 | 5,994 | 6,464 | 5,469 | | | | | 50,629 |
| Clean Fill - Clearfield (1.35 factor) | 3,194 | - | 4,328 | 1,588 | 4,536 | 3,591 | 775 | 3,875 | 0 | 0 | 0 | 0 | 21,887 |
| Clearfield Residual (1.35 factor) | 0 | 0 | 95 | 95 | 57 | 151 | 0 | 57 | 0 | 0 | 0 | 0 | 454 |
| Residual from RDS | 0 | 0 | 0 | 0 | 0 | 149 | 1,159 | 1,628 | | | | | 2,936 |
| Non-Processable Waste (from RDF) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | 0 |
| Diverted Processable Waste (from RDF) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | 0 |
| Diverted Processable Waste (from Tsf Stations) | 20,346 | 21,533 | 21,444 | 19,779 | 12,381 | 13,741 | 10,565 | 4,943 | | | | | 124,731 |
| | | | | | | | | | | | | | 0 |
| Total | 41,791 | 42,800 | 47,954 | 43,475 | 34,200 | 37,045 | 33,109 | 30,627 | - | - | - | - | 311,001 |

¹ Represents CDD from Suffolk Contractors

² Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station, SW Unacceptable at Tsf Stations, Scrap Tires

**Southeastern Public Service Authority
Treasurer's Report of Cash Balances
For the Month Ending February 29, 2024**

| Fund Type | Beginning Balance | Deposits / Transfers In | Interest Earnings | Payables / Transfers Out | Payroll | Ending Balance |
|--|-------------------------|-------------------------|----------------------|--------------------------|----------------------|-------------------------|
| Unrestricted and Designated Funds (see footnote below): | | | | | | |
| Townebank Operating | \$ 4,879,378.27 | \$ 5,446,599.35 | \$ - | \$ 8,057,819.64 | \$ 614,681.12 | \$ 1,653,476.86 |
| Townebank Money Market | 764.20 | - | - | - | \$ - | 764.20 |
| Townebank CD | 3,238,733.83 | - | 36,674.13 | - | - | 3,275,407.96 |
| Virginia Investment Pool (VIP) | 12,844,367.47 | 1,000,000.00 | 60,071.38 | 500,000.00 | - | 13,404,438.85 |
| Virginia Investment Pool (1-3) | 1,009,521.21 | - | 3,269.94 | - | - | 1,012,791.15 |
| Raymond James & Associates Investments | 38,263,641.32 | 500,000.00 | 23,093.12 | 563,102.71 | - | 38,223,631.73 |
| Total Unrestricted and Designated Funds | \$ 60,236,406.30 | \$ 6,946,599.35 | \$ 123,108.57 | \$ 9,120,922.35 | \$ 614,681.12 | \$ 57,570,510.75 |
| Trust Funds: | | | | | | |
| Environmental / Va. Beach Landfill | \$ 500,064.18 | - | 2,214.49 | - | - | 502,278.67 |
| Environmental / Regional Landfill | \$ 511,861.30 | - | 2,266.77 | - | - | 514,128.07 |
| Total Trust Funds | \$ 1,011,925.48 | \$ - | \$ 4,481.26 | \$ - | \$ - | \$ 1,016,406.74 |
| GRAND TOTAL | \$ 61,248,331.78 | \$ 6,946,599.35 | \$ 127,589.83 | \$ 9,120,922.35 | \$ 614,681.12 | \$ 58,586,917.49 |

Cash Balances Designated as follows:

| | |
|--|---------------|
| Operating Funds | \$ 10,291,550 |
| Undesignated (Fund Balance June 30, 2023) | \$ 6,563,000 |
| Reserved for FY 2023 Rolled Purchase Orders | \$ 28,287 |
| Reserved for FY 2023 Rolled Capital POs | \$ 8,526 |
| Reserved for Leachate Evaporation System | \$ 2,911,950 |
| Purchase Orders for Landfill Expansion (Rolled) | \$ 525,890 |
| Reserve for Landfill Closure (as of June 30, 2023) | \$ 21,762,349 |
| Reserve for Landfill Expansion and Flyover | \$ 15,478,958 |
| Total Designated Funds | \$ 57,570,511 |

(equivalent to 2 months operating expenses)

**Southeastern Public Service Authority
Budget Transfer Activity
For the Month Ending February 29, 2024**

| Department | Object | Description | Transfer In | Transfer Out |
|----------------|--------|------------------------------|---------------|---------------|
| ROB | 56140 | Other Operating Supplies | \$ 1,500.00 | |
| ROB | 53320 | Grounds Maintenance | | \$ 1,500.00 |
| Environmental | 56410 | Small Equipment | \$ 436.66 | |
| Environmental | 55210 | Postage | \$ 63.34 | |
| Environmental | 55830 | EMS Support Program | | \$ 500.00 |
| Capital | 62999 | Undesignated | \$ 29,600.99 | |
| Capital | 62400 | RLF - 836H Compactor Rebuild | | \$ 29,600.99 |
| Capital | 62417 | Netbox Security Monitor | \$ 29,600.99 | |
| Capital | 62999 | Undesignated | | \$ 29,600.99 |
| Capital | 62999 | Undesignated | \$ 25,995.00 | |
| Capital | 62406 | TSP-Sludge Trailers | | \$ 1,970.00 |
| Capital | 62403 | FLT - Service Truck | | \$ 11,205.00 |
| Capital | 62401 | RLF - Dozer | | \$ 3,730.00 |
| Capital | 62412 | FLT - Hoffman Tire Machine | | \$ 3,000.00 |
| Capital | 62329 | IOW - Scalehouse Office | | \$ 4,920.00 |
| Capital | 62303 | FLT - Service Truck | | \$ 1,170.00 |
| Fleet | 55510 | Travel and Training | \$ 856.00 | |
| HR | 55510 | Travel and Training | | \$ 856.00 |
| Franklin TS | 53400 | Equipment Maint - Parts | \$ 1,800.00 | |
| Franklin TS | 56100 | Office Supplies | | \$ 1,800.00 |
| Capital | 62418 | Scale - Vehicle | \$ 25,778.64 | |
| Capital | 62999 | Unesignated | | \$ 25,778.64 |
| Landfill | 56300 | Safety Apparel & Equipment | \$ 571.00 | |
| Landfill | 55210 | Postage | \$ 76.00 | |
| Landfill | 53410 | Building/Site Maintenance | \$ 9,353.00 | |
| Landfill | 55150 | Leachate Treatment | | \$ 10,000.00 |
| Fleet | 56110 | Subscriptions | \$ 1,020.00 | |
| Fleet | 56410 | Small Equipment | | \$ 1,020.00 |
| ROB | 53320 | Grounds Maintenance | \$ 6,075.00 | |
| Admin | 53600 | Advertising | | \$ 6,075.00 |
| Transportation | 55510 | Travel and Training | \$ 235.00 | |
| HR | 55510 | Travel and Training | | \$ 235.00 |
| Transportation | 53410 | Building/Site Maintenance | \$ 3,000.00 | |
| Transportation | 55700 | Toll Roads | | \$ 3,000.00 |
| Capital | 62419 | OTS-Fence and Auto. Gate | \$ 66,920.00 | |
| Capital | 62999 | Undesignated | | \$ 66,920.00 |
| Tire Shredder | 56140 | Other Operating Supplies | \$ 1,000.00 | |
| Tire Shredder | 53410 | Building/Site Maintenance | | \$ 1,000.00 |
| Chesapeake TS | 56140 | Other Operating Supplies | \$ 3,000.00 | |
| Chesapeake TS | 53410 | Building/Site Maintenance | | \$ 3,000.00 |
| Page 27 | | | | |
| Total | | | \$ 206,881.62 | \$ 206,881.62 |

10. WIN Waste Innovations – Portsmouth Monthly Report (written only)

March 15, 2024

Dennis Bagley
Southeastern Public Service Authority
723 Woodlake Drive
Chesapeake, VA 23320

Dear Mr. Bagley:

Please find attached the Monthly Report for WIN Waste Innovations facility required by Schedule 15 of the Service Agreement. Should you have any questions on any of the items covered herein please do not hesitate to contact me.

Sincerely,

Clint Stratton
Plant Manager, WIN Waste Innovations

enclosure

**WIN Waste Innovations
TONNAGES REPORT
CALENDAR YEAR 2024**

| MONTH | SPSA ACCEPTABLE WASTE (SPSA report) | | | | THIRD PARTY ACCEPTABLE WASTE (TONS) | | OUT-OF-STATE WASTE (TONS) * | | TOTAL TONNAGE (TRUX report) | | RESIDUE DELIVERED TO LANDFILL (TONS) | | | | MW SOLD TO THE GRID (MWHr) |
|-----------|-------------------------------------|-------------------------------------|-----------------------------|---------------------------|-------------------------------------|----------------------------------|-----------------------------|------------------|-----------------------------|--------------------------------------|--------------------------------------|--|--|--|----------------------------|
| | SPSA ACCEPTABLE WASTE (SPSA report) | THIRD PARTY ACCEPTABLE WASTE (TONS) | OUT-OF-STATE WASTE (TONS) * | OUTSIDE-AREA WASTE (TONS) | NAVY STEAM DELIVERED (K-LBS) | ALL WASTE ACCEPTED AT RDF (TONS) | NP REMOVED FROM RDF (TONS) | PROHIBITED WASTE | PROCESSED FORMULA | RESIDUE DELIVERED TO LANDFILL (TONS) | MW SOLD TO THE GRID (MWHr) | | | | |
| JAN | 28,354.12 | 22.86 | 37.60 | - | 112,951 | 27,871.07 | 3,487.97 | - | 24,440.20 | 9,467.59 | 1,916 | | | | |
| FEB | 30,582.36 | 117.83 | 34.19 | - | 86,251 | 30,270.62 | 4,381.67 | - | 22,972.73 | 9,721.82 | 1,522 | | | | |
| MAR | | | | | | | | | | | | | | | |
| APR | | | | | | | | | | | | | | | |
| MAY | | | | | | | | | | | | | | | |
| JUN | | | | | | | | | | | | | | | |
| YTD TOTAL | 58,936.48 | 140.69 | 71.79 | - | 199,202.00 | 58,141.69 | 7,869.64 | - | 47,412.93 | 19,189.41 | 3,438.00 | | | | |

* NOTE: This is material brought in from the nearby counties in NC provided for under the Service Agreement.

**WIN Waste Innovations
AVAILABILITY
CALENDAR YEAR 2024**

| MONTH | BOILER AVAILABILITY (%) | BOILER PLANNED OUTAGES (HRS) | BOILER UNPLANNED OUTAGES (HRS) | TURBINE AVAILABILITY | TURBINE PLANNED OUTAGES (HRS) | TURBINE UNPLANNED OUTAGES (HRS) |
|-----------|----------------------------|---------------------------------|-----------------------------------|-------------------------|----------------------------------|------------------------------------|
| JAN | 98.0% | 0 | 49 | 100% | 0 | 0 |
| FEB | 97.0% | 0 | 72 | 100.0% | 0 | 0 |
| MAR | | | | | | |
| APR | | | | | | |
| MAY | | | | | | |
| JUN | | | | | | |
| YTD TOTAL | 97.5% | - | 121.00 | 100.0% | - | - |

WIN Waste Innovations
SUPPLEMENTAL INFORMATION
February 2024

| | |
|---------------------------------|--------------|
| Total Waste received by SPSA: | 30,582 tons |
| Waste delivered to RDF: | 30,271 tons |
| Total RDF processed: | 22,973 tons |
| Residue sent to landfill: | 9,722 tons* |
| Electric power sold: | 1,522 MW |
| Steam sold to Navy: | 86,251 K-LBS |
| Overall Boiler availability: | 97.0% |
| Overall Generator availability: | 100.0% |
| Environmental Incidents | 0 |

| | |
|--|---|
| OSHA Recordable Accidents this period: | 0 |
| OSHA Recordable Accidents YTD: | 1 |

General Notes:

* 89.38% of ash sent to the RLF this period was accepted as ADC.

Continuing to truck shredded material between RDF and SPP to maintain plant operations.

WIN Waste Innovations

Monthly Report for the Month of February 2024

This report is submitted in accordance with the Waste Disposal & Services Agreement, section 3.17.1.

Environmental Issues:

Contractor has not received any notices in violation (NOVs) or orders, and no such NOVs, proceedings, orders or investigations are pending, for the subject period.

Tests Completed:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Storm water Sample(s)
Annual Stack Tests
Quarterly GHG Test
Quarterly Ash Test

Tests Planned:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Storm Water Sample
Quarterly GHG Test
Quarterly Ash Test

Inspections:

None

Air Quality Violations:

None

Safety Issues:





| | |
|--|---|
| OSHA Recordable Accidents this period: | 1 |
| OSHA Recordable Accidents YTD: | 1 |
| Lost Time Accidents this period: | 0 |
| Lost Time Accidents YTD: | 0 |






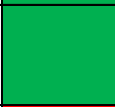
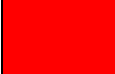









Op Stats: See attached spreadsheet

Upcoming Planned Outages:

2024 Outages

| | |
|----------|-----------|
| January | No outage |
| February | Boiler 2 |
| March | Boiler 1 |
| April | No outage |
| May | No outage |
| June | No outage |

| | | | | |
|--|--|--------------------------|---|--|
| WIN Waste Innovations RDF and WTE Operational Summary | | KEY: | |  PERFORMANCE FOR THE PLANET |
| Provided by WIN Waste Innovations | | Change Since Last Report |  | |
| February 1 - February 29, 2024 | | All Is Well |  | |
| | | Working On |  | |
| | | Noted Issue | | |

| Item | Metric Item | Metric | Performance | Status | Comments |
|----------|-------------------------------------|--|---------------|---|------------------------------------|
| 1 | Regulatory Compliance | | | | |
| 1.1 | Notice of Violations | Compliance | In Compliance |  | No issues during reporting period |
| 1.2 | VPDES | Compliance | In Compliance |  | No issues during reporting period |
| 1.2.1 | Solid waste operations | Compliance | In Compliance |  | No issues during reporting period |
| 1.2.2 | Title V | Compliance | In Compliance |  | No issues during reporting period |
| 2 | RDF Tipping Floor Operations | | | | |
| 2.1 | Wait Times | <30 min | |  | |
| 2.2 | Floor Volume | <1,500 Tons | |  | Floor volumes remaining manageable |
| 2.3 | Equipment Utilization | Key equipment fully operational and deployed | |  | B processing line OOC at this time |
| 3 | Ash | | | | |
| 3.1 | Ash Delivered to RLF | Actual Tons | 9,722 |  | |
| 3.2 | Percentage of Ash Re-classified | <20% | 1,033 |  | Reclassified was 10.62% |
| 3.3 | Percentage of Ash used as ADC | > 80% | 8,689 |  | ADC was 89.38%. |
| 3.4 | Rejected Loads of Ash | 0 | 0 |  | |
| 4 | WTE | | | | |
| 4.1 | Boiler Availability | > 90% | 97.0% |  | |
| 4.2 | TG Availability | > 90% | 100% |  | |
| 4.3 | Ash Screener Availability | > 95 % | 95% |  | |
| 5 | Cleanliness/Litter Control | | | | |
| 5.1 | Citizen Complaints | 0 | |  | No issues during reporting period |
| 5.2 | Odor Complaints | 0 | |  | No issues during reporting period |

Acronym Definitions

RDF - Refuse Derived Fuel, **WTE** - Waste To Energy, **VPDES** - Virginia Pollution Discharge Elimination System, **ADC** - Alternative Daily Cover, **TG** - Turbine Generator

11. Closed Session

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding legal issues that have arisen under the National Historic Preservation Act during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion at the Regional Landfill in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

12. Other Business

13. Adjourn