

**MINUTES OF THE ALTERNATIVE WASTE DISPOSAL RFP  
REVIEW/SELECTION COMMITTEE MEETING**

**August 19, 2024**

The Committee meeting was scheduled for 12:00PM in SPSA's second floor conference room at the Regional Building, 723 Woodlake Drive, Chesapeake, VA, 23320.

**In Attendance:**

Tom Leahy, Committee Chairman	Brett Spain, Counsel
Michael Etheridge, Committee Member	Brad Nowak, Counsel
Dennis Bagley, Committee Member	Bob Gardner, Consultant
Henry Strickland, Committee Member	Angie Hutchins, Advisory Support
Richard Broad, Committee Member	Deborah White, Committee Secretary

**Absent:**

Kevin Cosgrove, Counsel

**1. Call Meeting to Order**

Tom Leahy, Chairman, called the meeting to order at 12:05PM.

**2. Review and Approve Committee Meeting Minutes**

July 15, 2024, Minutes

The Chairman asked for a motion to approve the minutes from the Committee Meeting held on July 15, 2024; Dennis Bagley moved, seconded by Michael Etheridge. The motion passed by vote of Committee Members (5-0-0).

**3. Closed Session**

The Chairman read a proposed motion to approve request for closed session:

*I move that a closed session be held for discussions regarding (1) proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services in accordance with (a) Virginia Code Section 2.2-3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; and (2) the written protest and lawsuit filed by BHS Projects @ Chesapeake, LLC in accordance with (a) Virginia Code Section 2.2-3711(A)(7) for the purpose of consulting with legal counsel pertaining to actual or probable litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body; and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.*

Dennis Bagley moved, seconded by Henry Strickland, to approve the closed session motion as presented.

Roll Call:

Tom Leahy – YES  
Richard Broad - YES  
Michael Etheridge – YES  
Dennis Bagley – YES  
Henry Strickland – YES

The motion passed by unanimous roll call vote of Committee Members (5-0-0). The Committee went into closed session at 12:09PM.

The Committee returned to open session at 1:53PM, at which time the Chairman read a proposed motion to approve certification after closed session:

*The Alternative Waste Disposal RFP Review Committee hereby certifies that, to the best of each member's knowledge: (a) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (b) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.*

Richard Broad moved, seconded by Henry Strickland, to approve certification after closed session as presented.

Roll Call:

Tom Leahy – YES  
Richard Broad – YES  
Michael Etheridge – YES  
Dennis Bagley – YES  
Henry Strickland – YES

The motion passed by unanimous roll call vote of Committee Members (5-0-0).

## **5. Schedule Meetings with Vendors**

Committee Members and Advisors discussed scheduling meetings with Commonwealth Sortation and RePower South and determined that they are available on Thursday, August 29, 2024, to meet with representatives from those vendors. Angie Hutchins from SPSA Purchasing Department will contact vendors to schedule Commonwealth Sortation for 9:00 a.m. – 12:00 p.m. and RePower South for 1:00 p.m. – 4:00 p.m.

## **6. Timeframe for Site Visits**

Deborah White provided the Committee with an estimate of airline costs for a full week travel schedule to visit three vendor sites: Denver, CO (Commonwealth Sortation), Montgomery, AL (RePower South), and Charleston, SC (RePower South). It was suggested

to research a private charter plane to compare cost and travel time. If pricing was comparable, visits could possibly be made in one day increments to avoid the expense of hotel rooms. The Committee was asked to email Deborah their travel availability for September to obtain an updated estimate for site visits. More information will be provided at upcoming meetings.

**7. Schedule Next Meeting**

The Committee will determine the best date for the next meeting once they meet with vendors on August 29<sup>th</sup>.

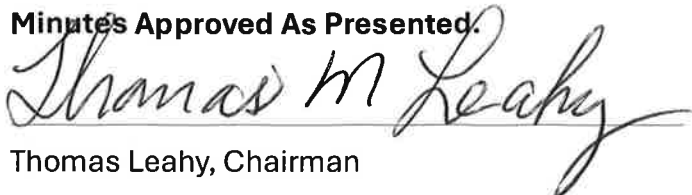
**8. Additional Business.**


No additional business.

**9. Adjourn**

Meeting adjourned at 2:00PM.

**Minutes Approved As Presented.**

  
Thomas Leahy, Chairman

  
Date