

**MINUTES OF THE ALTERNATIVE WASTE DISPOSAL RFP
REVIEW/SELECTION COMMITTEE MEETING**

October 24, 2024

The Committee meeting was scheduled for 9:00AM in SPSA's second floor conference room at the Regional Building, 723 Woodlake Drive, Chesapeake, VA, 23320.

In Attendance:

Tom Leahy, Committee Chairman	Brett Spain, Counsel ¹ (Left at 10:45AM)
Richard Broad, Committee Member	Brad Nowak, Counsel ¹
Dennis Bagley, Committee Member (Left at 11:02AM)	Christian Litwiller, Counsel ¹
Michael Etheridge, Committee Member (Arrived at 9:46AM)	Bob Gardner, Consultant
Henry Strickland, Committee Member	Angie Hutchins, Advisory Support
	Deborah White, Committee Secretary

Absent:

Kevin Cosgrove, Counsel

1. Call Meeting to Order

Tom Leahy, Chairman, called the meeting to order at 9:04AM.

2. Review and Approve Committee Meeting Minutes

- October 09, 2024, Minutes

The Chairman asked for a motion to approve the minutes from the Committee Meeting held on October 09, 2024; Richard Broad moved, seconded by Henry Strickland. The motion passed by vote of Committee Members (4-0-0). Mr. Etheridge had not yet arrived at the meeting.

3. Closed Session

The Chairman read a proposed motion to approve request for closed session:

I move that a closed session be held for discussions regarding proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services in accordance with (a) Virginia Code Section 2.2-3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, including on-going evaluations of interviews and site visits with bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

¹ Brett Spain, Brad Nowak, and Christian Litwiller participated in the meeting remotely via a Teams meeting.

Henry Strickland moved, seconded by Richard Broad, to approve the closed session motion as presented.

Roll Call:

- Tom Leahy – YES
- Richard Broad – YES
- Dennis Bagley – YES
- Henry Strickland – YES

The motion passed by unanimous roll call vote of Committee Members (4-0-0). Mr. Etheridge had not yet arrived at the meeting. The Committee went into closed session at 9:06AM.

The Committee returned to open session at 11:26AM, at which time the Chairman read a proposed motion to approve certification after closed session:

The Alternative Waste Disposal RFP Review Committee hereby certifies that, to the best of each member's knowledge: (a) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (b) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

Henry Strickland moved, seconded by Richard Broad, to approve certification after closed session as presented.

Roll Call:

- Tom Leahy – YES
- Richard Broad – YES
- Michael Etheridge – YES
- Henry Strickland – YES

The motion passed by unanimous roll call vote of Committee Members (4-0-0). Mr. Bagley had already left the meeting.

4. Schedule Next Meeting

The Committee determined the next meeting date would be Wednesday, December 04, 2024, at 12:00PM.

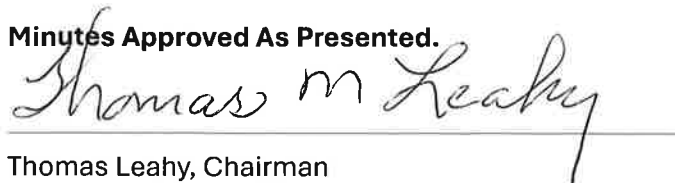
5. Additional Business.

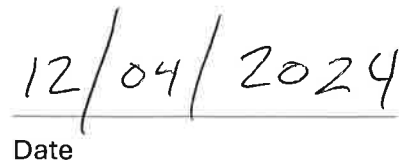
No additional business.

6. Adjourn

Meeting adjourned at 11:27AM.

Minutes Approved As Presented.


Thomas Leahy, Chairman


Date