

SOUTHEASTERN PUBLIC SERVICE AUTHORITY

Board of Directors ~ Regular Meeting*

Regional Board Room

723 Woodlake Drive, Chesapeake, Virginia



Wednesday, April 28, 2021 at 9:30 a.m.

*To encourage social distancing, members of the public may listen to and view presentations displayed at this meeting by registering at <https://attendee.gotowebinar.com/register/4285134777099811084>. Members of the public may also listen to the SPSA Board Meeting via telephone by dialing toll-free to 1-866-901-6455 and entering access code 213-637-827. Additionally, members of the public are invited to speak electronically at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the meeting organizer. All requests for registration to make an electronic public comment must be received by 3:00 p.m. on April 27, 2021.

Meeting Organizer: Tressa Preston ~ tpreston@spsa.com ~ 757.961.3486

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1. Call Meeting to Order

Roll Call

2. Public Hearing on Schedule of Fees

The subject of this public hearing is the preliminary Schedule of Fees and Charges as adopted at the March 24, 2021 Board Meeting and attached for your consideration. The desire is to change certain fees previously fixed by SPSA for the services available through its refuse collection and disposal system, primarily by increasing municipal tipping rates and rates payable for disposal of contract non-municipal solid waste and construction and demolition waste, with such changes to be effective July 1, 2021. Also attached is the information from the required advertisement of the public hearing. Following the close of the public hearing, the Board may take such action on the preliminary tipping fee schedule and any amendments thereto which it deems appropriate.

To open the public hearing, Chairman Keifer will read the following statement for the record:

“This public hearing is being held in accordance with Section 15.2-5136 of the Virginia Water and Waste Authorities Act. Its purpose is to take public comment on the proposed Schedule of Fees and Charges adopted in preliminary form by the Board of Directors of the Southeastern Public Service Authority of Virginia on March 24, 2021.

The notice of public hearing was published in The Virginian Pilot on March 30th and April 6th as required by law. After conclusion of the public hearing, the Board of Directors will consider comments offered here today and will proceed to adopt a final schedule to become effective July 1, 2021, and to continue in effect until such time as modified by the Board of Directors in accordance with the procedures set forth in the Virginia Water and Waste Authorities Act.”

(Close public hearing.)

PUBLIC HEARING NOTICE

The Board of Directors of the Southeastern Public Service Authority of Virginia (SPSA), at its March 24, 2021 meeting voted to consider a modification of SPSA's existing Schedule establishing fees and charges for the receipt and disposal of solid waste at SPSA's various disposal locations and adopted a preliminary revised Schedule. The Board of Directors will conduct a Public Hearing on the proposed revised Schedule on April 28, 2021 at 9:30 a.m. in the Regional Board Room of the Southeastern Public Service Authority offices (in the Regional Building) at 723 Woodlake Drive, Chesapeake, Virginia. To encourage social distancing, members of the public may listen to and view presentations displayed at the Public Hearing by registering at <https://attendee.gotowebinar.com/register/4285134777099811084> (after registering, you will receive a confirmation email containing information about joining the webinar) or you can register by calling the meeting organizer, Tressa Preston, at 757-961-3486 before 3:00 p.m. on April 27, 2021. Members of the public may speak electronically at the Public Hearing during the designated public comment period at the beginning of the hearing by registering in advance with the meeting organizer and may also submit written comments or questions to the meeting organizer. Members of the public may listen to the Public Hearing via telephone by dialing toll-free to 1-866-901-6455 and entering access code 213-637-827. Members of the public attending in person must comply with COVID-19 prevention protocols including the proper wearing of masks, social distancing, and room occupancy limits. After the completion of the Public Hearing, the Board of Directors will vote on the adoption of a revised Schedule. The preliminary Schedule of recommended fees and charges is as follows:



**SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA
Fees and Charges for Solid Waste Management**

Proposed Effective July 1, 2021

WASTE DISPOSAL - TRANSFER STATIONS	
Waste Delivered to All Disposal Points:	Rate
Municipal Solid Waste (delivered by or on behalf of any SPSA Member Community directly to a SPSA Transfer Station or directly to the WPI RDF Facility)	\$57 per ton – \$61 per ton
Contract Non-Municipal Customers (minimum 50,000 tpy)	\$52.50 per ton – \$54.50 per ton
Non-Contract Non-Municipal Customers	\$76 per ton
U.S. Navy Waste under contract with SPSA	Per Contract
Residential Solid Waste Delivered in accordance with Residential Guidelines (Billed to SPSA Member Community)(Minimum fee does not apply)	\$57 per ton – \$61 per ton
Certified Weight	\$20
Regulated Medical Waste is Prohibited at all SPSA Facilities. A Penalty will be charged Per Occurrence of \$250, Plus any Costs Incurred/Revenues Lost	

WASTE DISPOSAL - LANDFILL ONLY	
Waste Delivered to SPSA's Regional Landfill:	Rate
Municipal Solid Waste Unacceptable at Transfer Stations (delivered by or on behalf of any SPSA Member Community)	\$57 per ton – \$61 per ton
Industrial Process Waste (accepted only with prior approval)	\$76 per ton
Solid Waste Unacceptable at Transfer Station (non-municipal customer)	\$76 per ton
Dead Animals Bagged or Unbagged (household pets only, i.e. dogs and cats)	\$20 each
Water Treatment Plant Sludge from any Member Community Transported by SPSA	\$55 per ton
Construction and Demolition Waste	\$51 per ton \$55 per ton
Campers/trailers (minimum fee \$204 each)	\$204 per ton
Boats (minimum fee \$84 each) (All liquids must be removed prior to delivery and disposal)	\$84 per ton
Special Handling Waste (accepted only with prior approval)	Handling Cost plus 25%

TIRES - LANDFILL ONLY	
Whole Tires Accepted at SPSA's Regional Landfill Only:	Rate
Automobile and Light Truck	\$92.50 per ton
Automobile and Light Truck DIRTY LOAD	\$150 per ton
Truck and Light Industrial (up to 24.5" rim diameter)	\$145 per ton
Heavy Equipment and Off-the-Road	\$160 each
Tires with Rims	Add \$3.00 per tire

HOUSEHOLD HAZARDOUS WASTE	
User Fees:	Rate
Rate Per Resident Visit (Billed to SPSA Member Community)	\$37 per visit
Waste Accepted at SPSA's Regional Landfill (from Businesses)	Rate
Batteries (lead & rechargeable)	\$60 per ton
Alkaline Batteries	\$0.75 / lb.
SPSA reserves the right to reject certain quantities of batteries dependent on storage availability.	

MISCELLANEOUS	
Appliances with CFC Disposed at SPSA's Regional Landfill:	Rate
SPSA Member Community or Residents (Billed to SPSA Member Community)	\$16 each
Businesses	\$16 each
White Goods Containers (Includes rental rate plus haul cost)	\$75 - \$125 per pull

SOILS FOR USE AS ALTERNATIVE DAILY COVER (ADC)

Material Type	Disposal Rate Per Ton
ADC10	\$10.00
ADC15	\$15.00
ADC20	\$20.00
ADC25	\$25.00

General Rate Explanation: Those wishing to dispose of soils as ADC **must** receive prior approval from the Landfill and Environmental Manager or his/her designee. At a minimum, SPSA requires the submission of specified analytical results prior to delivery and acceptance of anysoils. No soils will be considered for use as ADC containing rebar or withdebris containing rebar. Material with a higher than desirable moisture content will be charged the ADC25 rate.

- ADC10 (\$10 rate) applies to material of screen quality
- ADC15 (\$15 rate) applies to material with manageable amounts of 1' or smaller debris such as brick, concrete, or asphalt
- ADC20 (\$20 rate) applies to material that contains a manageable amount of debris such as brick, concrete, or asphalt between 1' and 2' in size
- ADC25 (\$25 rate) applies to material that contains a manageable amount of debris such as brick, concrete, or asphalt, larger than 2' or high moisture content

For any category of Waste Disposal which is based on weight, the Minimum Fee is \$20.00, unless otherwise noted above.

3. Public Comment Period

All speakers must register prior to call to order;
5-minute maximum per speaker unless advised by Chairman differently;
30-minute total maximum time.

4. Chairman's Comments**5. Approval of Minutes**

The minutes of the March 24, 2021 Board meeting are included below for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the March 24, 2021 minutes of the SPSA Board of Directors meeting be approved as presented?

MINUTES OF THE BOARD OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA

March 24, 2021

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell	(CH)	Mr. Earl Sorey	(CH)
Ms. Sheryl Raulston	(FR)	Ms. Amanda Jarratt*	(FR)
Mr. Dale Baugh	(IW)	Mr. Randy Keaton	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad	(NO)
Mr. C.W. "Luke" McCoy	(PO)	Mr. Burle Stromberg	(PO)
Mr. Mark Hodges (<i>absent</i>)	(SH)	Ms. Lynette Lowe	(SH)
Mr. David Arnold	(SU)	Mr. Albert Moor	(SU)
Mr. Thomas Leahy	(VB)	Mr. John Barnes	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

‡ Indicates late arrival.

Others present at the meeting included Alternate Ex-Officio Members, Mr. Michael Etheridge (IW), Mr. L.J. Hansen (SU), Mr. Greg Martin (CH), Ms. Trista Pope (NO), and Mr. Bobby Wheeler‡ (VB). SPSA executives, Ms. Liesl R. DeVary, Executive Director and Treasurer, Mr. Dennis Bagley, Deputy Executive Director, Ms. Tressa Preston, Secretary and Executive Administrator, and Mr. Brett Spain, General Counsel.

* Indicates attendance electronically via GoTo Webinar.

Ms. Jarratt (FR) participated from her office at Franklin City Hall for medical reasons. There were no objections to her electronic attendance.

To encourage social distancing during the COVID-19 pandemic state of emergency, through the meeting notice, members of the public were also invited to listen to and view presentations displayed at the meeting by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. **CALL MEETING TO ORDER**

Mr. Keifer, Chairman of the Board, called the meeting to order at 9:30 a.m.

2. **PUBLIC COMMENT**

Ms. Preston reported that she received no requests to make a public comment.

3. CHAIRMAN'S COMMENTS

Chairman Keifer welcomed Mr. Thomas Leahy to the Board as the Governor-appointed representative for the City of Virginia Beach. Noting Mr. Leahy's professional engineering expertise and 40 years of service to the City, moving from Director of Public Utilities to Deputy City Manager and concluding as acting City Manager, Chairman Keifer remarked that Mr. Leahy's background and qualifications will be an excellent addition to the Board. Mr. Leahy thanked Chairman Keifer for his welcome and commented that it was good to be aboard.

4. APPROVAL OF MINUTES

The minutes of the February 24, 2021 Board Meeting had been distributed. Chairman Keifer asked if there were any additions or changes and there were none.

Mr. McCoy moved, seconded by Ms. Raulston, to approve the February 24, 2021 minutes of the SPSA Board of Directors as presented. Mr. Leahy abstained from participating in this vote. The electronic participant was polled individually. The vote on the motion passed with all members, with the exception of Mr. Leahy, voting in favor of the motion to approve the minutes as presented.

5. EXECUTIVE DIRECTOR UPDATES

Ms. DeVary reported that, as usual, staff are doing a great job keeping operations running smoothly and efficiently.

SPSA's suggested revisions to House Bill 1872, now SB 1141, and otherwise known as the Cosgrove Bill, have passed both the Virginia House and Senate and is now awaiting the Governor's signature. Ms. DeVary has spoken with Wheelabrator and they are expecting a response from the Navy regarding their proposed extension to the steam contract by the end of the month. Ms. DeVary, Mr. Bagley, and SPSA's attorneys are still in the process of reviewing the Amended and Restated Landfill Gas Agreement with Mas Energy and hopefully there will be more to report soon.

There is little new information to report on the Cells VIII and IX permitting process. The Army Corps of Engineers and VHB, the third-party contractor, continue to work at narrowing down possible alternative landfill sites. Ms. DeVary had a lengthy phone call with the Corps and VHB making them aware of the Board's concerns over the budget. VHB understands that the current budget is a not to exceed amount and that if any further increases are forthcoming, they need to provide at least 60 days' notice, along with an appropriate justification for any additional spending.

Ms. DeVary now has a standing monthly call with VDOT to discuss the flyover project. They report that various survey and mapping projects have already begun and SPSA has received several right of entry letters giving VDOT permission to conduct this work. Mr. Spain has been working with Ms. DeVary on a proposed agreement between SPSA and VDOT, which was sent to VDOT for review this week. VDOT will have to vet the contract through their proper channels, but said that they saw no issues with the proposed agreement. The agreement is based on a standard agreement that VDOT uses with HRTAC

and is a bit more explicit regarding agency responsibilities. The contract details will not delay any of the work that VDOT is already planning.

Mr. Bagley delivered the operational report, stating that over the past reporting period, 24,472 tons of material were landfilled, which is a decrease of 3,563 from the previous reporting period. 768,407 gallons of leachate were pumped and 1,185,124 gallons were hauled, making a total of 1,953,531 gallons of leachate sent to HRSD, which is an increase of 91,528 gallons from the previous reporting period. Mr. Bagley attributes this increase to both rainfall and the current size of the working face as adjustments are being made to some elevations at the landfill. He also noted that as summer approaches the amount of leachate will go down. 93% of the ash delivered by Wheelabrator was used as alternative daily cover, which Mr. Bagley commented, is an outstanding number due to Wheelabrator's continued good work with the screener they purchased. There were no odor complaints for the reporting period.

A warning letter was received from DEQ on the Regional Landfill's VPDES permit, which is a matter that Mr. Bagley takes incredibly seriously and on which he always performs due diligence. This warning letter is regarding two technicalities in reporting, the first of which is a claim that a report was not submitted in a timely manner, however, there was a known and documented issue with the DEQ computer system that prevented submission. The second issue is one of reporting quantities, which can vary from inspector to inspector and lab to lab. SPSA reported in the same manner as they have done for quite some time, but were informed that the metrics used were an inappropriate reporting method. Mr. Bagley has reached out to DEQ to dispute the warning letter and awaits their response. Mr. Bagley has also spoken with several third-parties and these technical reporting issues seem to be something many agencies are encountering. Mr. Bagley reiterated that these are administrative issues, not operational or safety issues.

The new tire shredder is scheduled for delivery on April 12th, which is, unfortunately, over a month late. Staff is staying on top of this delivery and installation process.

Responses to the RFQ for Design Build Contractors have been received and the five potential contractors were determined prequalified and have been sent the RFP. There is a pre-proposal conference on March 31st and staff is expecting quality responses from these five companies.

The process of removing the 20,000-gallon underground storage tank (UST) at the landfill is underway. It will be replaced by an aboveground storage tank (AST). Mr. Bagley anticipates that the project will be completed by the end of the week, barring any unforeseen issues. The demolition of the fire-damaged administrative building will begin as soon as the tank removal process is complete.

Staff has begun an upgrade to LED lighting at the Regional Office Building which, as has been seen at other upgraded facilities, will create a significant savings in electricity. The ROB portion of the project is projected to show a return on its investment in 2.3 years.

Mr. Bagley was pleased to report that the new road tractors have arrived, which make a total of 28 road tractors that the Board has approved for purchase since 2017 with only 4 left to replace, based on the capital replacement plan. Mr. Bagley commented that utilizing the capital replacement plan that is in place allows SPSA to replace equipment before it is completely worn down, saving SPSA money by reducing end-of-life repair costs and enabling the sale of older equipment while it is still running.

Mr. Bagley offered to answer any questions. Mr. Barnes asked Mr. Bagley to address the situation of continued vacancies at the Regional Landfill and the status of the HRSD force main project. Mr. Bagley responded that there are a number of vacancies and that it does take a toll on employees, but positions are extremely difficult to fill at the moment due to the large number of road projects currently hiring at a higher rate than SPSA can offer. Staff continue to do the best they can to hire quality employees, keeping with the philosophy of only hiring those that are capable of meeting the job requirements. Mr. Bagley also noted that SPSA supplements with temporary staff from a qualified agency during the spring and summer months for tasks like mowing grass, so that employees with more specialized skills can be used elsewhere. Regarding the HRSD force main, SPSA does not yet have all of the answers. A call with Mr. Ted Henifin indicated that the project cost has nearly tripled from the original estimate and that it no longer makes good business sense to build the force main at this time. HRSD is presenting some options that SPSA will be reviewing and using to determine the best way forward. There should be more information to present at the next meeting. Mr. Barnes thanked Mr. Bagley for his responses, adding that the vacancy issue is a difficult one that may require some creative solutions to ensure that current staff is not overwhelmed by the daily tasks that must be completed regardless of staff coverage.

6. WHEELABRATOR PORTSMOUTH MONTHLY REPORT

Mr. Clint Stratton presented the Wheelabrator monthly report electronically. Before beginning he also echoed Mr. Bagley’s comments on the current difficulty in filling vacancies in the industry.

Wheelabrator Portsmouth

March 2021 Report to SPSA Board



Meeting SPSA's mission to provide safe and environmentally sound disposal of regional solid waste



Wheelabrator Portsmouth February 2021



Actual Operational Data

Net Refuse Received			Total Refuse Processed			Total NP Diverted			Ash Shipped		
Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan
45,257	45,998	(1,741)	40,112	43,589	(3,746)	6,152	5,222	(930)	12,745	12,421	(324)
Lower deliveries this month, worked with haulers to make up deficit			Lower tons received to process			Increased NP coming from Cities and Dorado from the Shipyard			Shipping stored ash from previous month		
Steam Sales			Boilers Unscheduled Downtime			TG's Unscheduled Downtime			Net MWh Sold		
Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan
73,639	76,217	(2,578)	156	156	0	0	0	0	9,483	13,246	(3,763)
Slightly less than plan, based off demand at NWSY			Outage executed on time			No USDT on TG's this period			Lower boiler loads and processing due to incoming tonnages		

- Includes 901 tons of non-qualifying residue delivered to landfill, qualifying residue 92.93% for Feb.
- Waste delivered by SPSA to RDF- 37,998 tons, 2,415 of which came from Suffolk
- Boiler availability – 93%; Turbine Generator availability- 88%; Ash Screener availability – 97%
- 0 OSHA Recordable accident this period, 1 for the YTD; 0 environmental incidents and citizen complaints
- Wait times were less than 30 minutes
- No odor or citizen complaints

Cradock Civic League Cleans Up Afton Square
and Plants Community Garden



Questions?



Mr. Stratton offered to answer any questions, but there were none. Chairman Keifer thanked him for delivering the report.

7. FINANCIAL REPORT

Ms. DeVary informed the Board that, as of February 28, 2021, total revenues exceeded total expenses by approximately \$5.3 million as compared to \$2.7 million in the previous fiscal year. Tipping fees received year to date reflect an increase of 5% or approximately \$1.4 million as compared to FY 2020. Municipal waste tons are up approximately 12% or 34,867 tons as compared to last fiscal year. Commercial tons are down 6% or 7,333 tons as compared to last year. As of February 28, 2021, municipal waste tonnages were 330,117 as compared to 295,250 a year ago. Referencing the provided comparative graph of tonnages over the past few years, Ms. DeVary noted that lower tonnages in February are in line with what has been seen historically, in part because of winter reductions and February having fewer days in the month.

Ms. DeVary reported that total expenses fiscal year to date for the month ending February 28th were approximately \$27.3 million, compared to \$27.4 million in the prior fiscal year. Cash balances are at \$49.4 million, currently designated as \$6.8 million in the operating fund, \$5.9 million, the equivalent of 2 months' operating expenses, in undesignated fund balance, \$13,950 in FY 2020 rolled purchase orders, \$314,757 for unencumbered capital budget, \$2.5 million for the proposed HRSD force main, \$222,098 for landfill expansion purchase orders, and \$33.6 million in the landfill expansion and closure fund. Ms. DeVary then opened the floor for questions or comments, but there were none.

Mr. Keaton moved, seconded by Mr. Broad, to approve the SPSA financial report as presented. The electronic participant was polled individually. The vote on the motion was unanimous.

8. PRESENTATION OF THE JULY 1, 2021 – JUNE 30, 2022 BUDGET

Ms. DeVary presented the Proposed Operating and Capital Budgets for fiscal year 2022 in a balanced format where revenues equal expenses for a total of \$48,157,974.

Southeastern Public Service Authority

①

**PROPOSED OPERATING & CAPITAL BUDGETS
FY 2022**

March 24, 2021

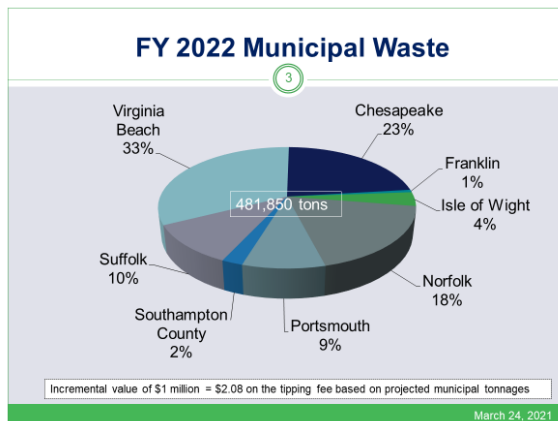
FY 2022 Proposed Budget

②

- Revenues = Expenses for a Total of \$48,157,974
- Represents a 10.2% increase from FY 2021 or \$4.47 million
- The municipal tipping fee increases to \$61 per ton
- Municipal tonnages are projected at 481,850 tons, an increase of 8.3% or 36,850 tons

March 24, 2021

This represents a 10.2% increase from FY 2021 due to increasing the municipal tipping fee to \$61 per ton and a projected 8.3% increase in tonnages to 481,850 tons. Each year, as a part of the planning process, Ms. DeVary reaches out to each of the communities to make them aware of her projections so that they may budget accordingly. Tonnage projections take into account the potential return to more historically consistent commercial and municipal waste streams once the pandemic state of emergency has concluded.



FY 2022 Revenues

④

- Total Tipping Fees are projected at \$49.95 million an increase of \$4.2 million or 10% and consist of:
 - ✓ Municipal Tip Fees ~
 - ✓ \$29.39 million, increase of 15.9% or \$4 million
 - ✓ 481,850 tons vs. 445,000 tons
 - ✓ Navy Waste ~
 - ✓ \$1.36 million an increase of \$39,573
 - ✓ 25,500 tons, no change

March 24, 2021

As noted in the graph on municipal waste by community, Ms. DeVary pointed out that the incremental value of \$1 million is the equivalent of about \$2.08 on the tipping fee. For FY 2022, total tipping fees are projected at \$49.95 million, which is a 10% or a \$4.2 million increase. Ms. DeVary detailed all of the changes in revenue relating to SPSA’s services and revenue sources.

FY 2022 Revenues ~ Continued

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- ✓ Contract Waste (received at transfer stations)
 - ✓ \$7.1 million, a increase of \$260,000 or 3.8%
 - ✓ 130,000 tons, unchanged
- ✓ Non-Contract Waste
 - ✓ \$2.89 million, increase of \$190,000 or 7%
 - ✓ 38,000 tons, increase of 2,500 tons or 7%
- ✓ Other Waste
 - ✓ \$5.2 million, decrease of \$322,010 or 6%
 - ✓ Includes CDD, Norfolk Sludge, ash disposal and other waste disposed at the landfill
 - ✓ Decrease is for construction & demolition waste tons

March 24, 2021

FY 2022 Revenues ~ Continued

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- Charges for Environmental Services are \$1,036,650
 - ✓ Tire disposal ~ \$600,000, unchanged
 - ✓ Household hazardous waste ~ \$386,650, an increase of \$53,650 due to increased participation
 - ✓ White goods ~ \$50,000, an increase of \$10,000 or 25%
- Landfill Gas Royalties are \$260,000, unchanged
- Other Revenues consisting of miscellaneous income, interest earnings and use of fund balance are projected at \$909,856, an increase of \$211,365 or 30%.
 - ✓ Increase is primarily for capital budget from fund balance

March 24, 2021

Revenue Summary

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REVENUES	FY 2021 Budget	FY 2021 Projected	FY 2022 Budget	Budget to Budget	
				\$ Change	% Change
Tipping Fees:					
Municipal	\$ 25,385,000	\$ 28,709,247	\$ 29,392,850	\$ 4,027,850	16%
Navy	1,319,115	1,344,980	1,358,688	39,573	3%
Contract Waste	6,825,000	6,825,000	7,085,000	260,000	4%
Non-Contract Waste	2,698,000	3,306,000	2,888,000	190,000	7%
Other Waste	5,548,940	4,935,404	5,226,930	(322,010)	-6%
Total Tipping Fees	\$ 41,756,055	\$ 45,120,631	\$ 45,951,468	\$ 4,195,413	10%
Tire Program	600,000	500,000	600,000	-	0%
Household Hazardous Waste	335,000	370,000	386,650	53,650	16%
White Goods	40,000	55,000	50,000	10,000	25%
Landfill Gas Royalties	260,000	215,000	260,000	-	0%
Miscellaneous Income	248,491	1,574,091	268,729	20,238	8%
Interest Earnings	450,000	500,000	450,000	-	0%
Fund Balance	-	1,775,989	191,127	191,127	N/A
TOTAL REVENUES	\$ 43,687,546	\$ 50,110,711	\$ 48,157,974	\$ 4,470,428	10.2%

March 24, 2021

Tip Fee Schedule – Recommended Changes

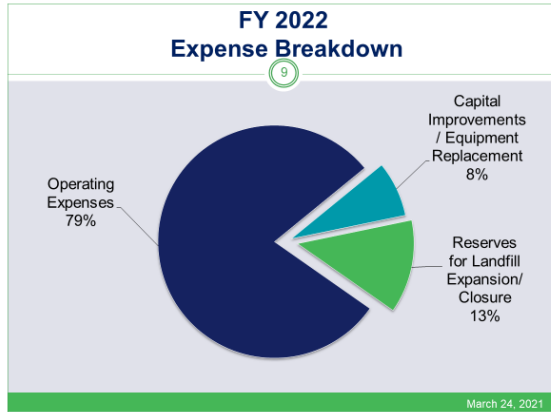
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Waste Type	Current Rate	Proposed Rate
Municipal Waste	\$57.00 / ton	\$61.00 / ton
Contract Non-Municipal Waste	\$52.50 / ton	\$54.50 / ton
Construction & Demolition Debris	\$51.00 / ton	\$55.00 / ton

March 24, 2021

Ms. DeVary pointed out in the Revenue Summary that roughly \$4 million of the \$4,470,428 change between the FY 2021 and FY 2022 budgets is the result of increased municipal tipping fees. She also noted the variance between FY 2021 budgeted and projected tipping fees, which indicate a projected surplus for FY 2021 due to receiving considerably more municipal tonnages than anticipated. Ms. DeVary also drew the Board’s attention to the FY 2021 projected miscellaneous income of \$1,574,091, which includes a little over \$1 million in insurance proceeds from the fire at the landfill, an amount which will carry over into FY 2022 to pay for reconstruction.

Ms. DeVary recommended three rate changes to the tipping fee schedule. She proposes increasing the municipal waste tip fee to \$61.00 per ton, increasing the contract non-municipal waste to \$54.50 per ton to align with contractual increases and increasing the construction and demolition debris (CDD) tip fee to \$55.00 to align with market rates. In the case of construction and demolition debris, SPSA does not want to be the least costly option in the region because preserving landfill space for municipal waste is a more critical goal than CDD income and there are other landfills in the region that accept this type of waste.



FY 2022 Expenses ~ Summary of Changes

- Total Expenses are \$48,157,974, a net increase of 10.2% or \$4.47 million and is reflected in the following areas:
 - ✓ Operating Expenses increase ~ \$2.37 million or 6.6% to \$38.2 million
 - ✓ Capital Budget increases \$191,127 or 5% to \$3.69 million
 - ✓ Set aside for Landfill Expansion, Closure and the Flyover increases \$1.9 million or 44% to \$6.24 million

March 24, 2021

Ms. DeVary illustrated the breakdown of expenses in groups by percent and then went through each expense type line by line.

FY 2022 Operating Expenses

- Net Increase in Operating Expenses include the following:
 - Total personnel costs increase \$146,800 and include:
 - ✓ 3% Merit increase in pay
 - ✓ -1.1% decrease in health insurance (3rd year in a row)
 - ✓ Net decrease of -1.6 FTE positions:
 - -1.0 Heavy Equipment Operator
 - -0.6 Human Resource Assistant
 - ✓ Adjusts Pay Plan by 1.5%

March 24, 2021

FY 2022 Operating Expenses Continued

- Professional/contracted services reflect a net increase of \$28,884 for building and site maintenance and the Host Fee payable to the City of Suffolk
- Other Operating Expenses reflect a net increase of \$4,439 primarily due to road tolls
- Materials & Supplies increase \$22,378 primarily for pandemic supplies
- Contracted Waste Disposal Services increase \$2.2 million. The WDSA rate increase is 2.9% and WHDA increases 3%. This increase also includes diverting approximately 26,000 tons of waste from the Regional Landfill.

March 24, 2021

Ms. DeVary clarified the Contracted Waste Disposal Services section by explaining that “WDSA” is an acronym for Waste Disposal Services Agreement and “WHDA” is the Waste Hauling Disposal Agreement, both of which are contracts with Wheelabrator. She went on to highlight that the proposed increase includes contractual rate increases, but also includes costs to divert waste from the Regional Landfill. This diversion is being proposed as a space-saving measure due to uncertainties regarding landfill expansion. Staff will request quotes to determine the facility that will offer SPSA the best rate for that diverted waste.

Capital Improvements/Equipment Replacement

- Capital Improvements /Equipment Replacement budget of \$3.67 million
 - The goal is to maintain a level budget of \$3.5 million for capital improvements and equipment replacement. Funds not used in one fiscal year will revert to a Capital Budget Reserve to be used in future years to offset any increase in projected expenses
 - Landfill ~ \$809,000 for a dump truck, wheel wash and 2 pick up trucks
 - Equipment Replacement at transfer stations~ \$1.4 million include 1 wheeled excavator, 2 wheeled loaders, 1 above ground scale
 - Transportation ~ \$606,000 for 4 new tractors, \$630,000 for 7 trailers and \$125,000 for a yard dog
 - \$100,000 for tipping floor repairs at the Chesapeake Transfer Station

March 24, 2021

Expense Summary

EXPENSES	FY 2021 Budget	FY 2021 Projected	FY 2022 Budget	Budget to Budget	
				\$ Change	% Change
Operating Expenses:					
Personnel	\$ 9,132,381	\$ 8,721,822	\$ 9,279,180	\$ 146,799	1.6%
Professional/Contracted Service	3,744,970	3,467,437	3,773,854	28,884	1%
Other Operating Expenses	1,296,333	1,163,717	1,300,682	4,349	0%
Materials & Supplies	1,854,183	1,857,017	1,876,561	22,378	1%
Contracted Waste Disposal	19,820,929	20,684,646	21,993,420	2,172,491	11%
Total Operating Expenses	35,848,796	35,894,639	38,223,697	2,374,901	7%
Capital Expenses	3,500,000	6,355,969	3,691,127	191,127	5%
Landfill Closure/Expansion	4,338,750	4,338,750	6,243,150	1,904,400	44%
Total Expenses	\$43,687,546	\$46,589,358	\$48,157,974	\$4,470,428	10.2%

Projected FY 2021 Surplus = \$3.5 million primarily due to increase in municipal waste

March 24, 2021

In the expense summary, Ms. DeVary drew the Board’s attention to the fact that, due to it being presented in a balanced format, the budget shows the same increase in expenses as it does in revenues. She then highlighted that the primary increases in expenses are \$2,172,491 for Contracted Waste Disposal and \$1,904,400 in the reserve for Landfill Closure and Expansion earmarked for the flyover. Ms. DeVary also noted that the projected \$3.5 million FY 2021 surplus due to increased municipal waste is likely to be a conservative number. As she has in previous years, Ms. DeVary will recommend that the surplus be set aside for the Landfill Expansion and Closure fund, which includes some funding for the flyover. The sooner money is set aside for these projects, the sooner the tip fee can be reduced.

Changes to Strategic Operating Plan

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- Added Juneteenth to the Holiday Schedule
- The section on the Regional Landfill ~ Planning Horizon~ was updated to reflect the most recent Airspace Report and updated the Conceptual Master Plan

March 24, 2021

Landfill Expansion & Closure Costs

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- Landfill expansion cost schedule originally prepared by HDR
- Cell VII – Phase 1 Construction is estimated at \$29.17 million with construction beginning in CY 2026
- Permitting Cells VIII and IX are estimated to cost \$6.5 million. We have incurred approximately \$2 million to date
- The Flyover is projected at \$39.27 million
- Grand total of planned costs between FY 2019 and FY 2027 is approximately \$75 million

March 24, 2021

Ms. DeVary noted that the landfill expansion cost schedule was originally prepared by HDR, but that she has applied a 3% annual inflationary factor. She also confirmed that the estimated costs for permitting Cells VIII and IX include wetlands mitigation and the full amount of the change order with VBH for completing the Army Corps of Engineers’ Environmental Impact Statement.

Projected Construction Draw Schedule

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	Contributions	Withdrawals	Balance	Contribution Per Ton
June 30, 2020			\$31,795,786	481,850 tons
2021	\$4,338,750	-\$2,273,166	\$33,861,370	\$9.00
2022	\$6,243,150	-\$2,183,644	\$37,920,876	\$12.96
2023	\$7,195,350	-\$4,346,203	\$40,770,023	\$14.93
2024	\$8,147,550	-\$10,793,856	\$38,123,717	\$16.91
2025	\$8,623,650	-\$13,186,629	\$33,560,738	\$17.90
2026	\$9,099,750	-\$32,883,649	\$9,776,839	\$18.89
2027	\$9,099,750	-\$8,587,144	\$10,289,445	\$18.89
2028	\$8,000,000		\$18,289,445	\$16.60
2029	\$8,000,000		\$26,289,445	\$16.60
2030	\$8,000,000	-\$24,027,504	\$10,261,941	\$16.60

March 24, 2021

Reserve Schedule

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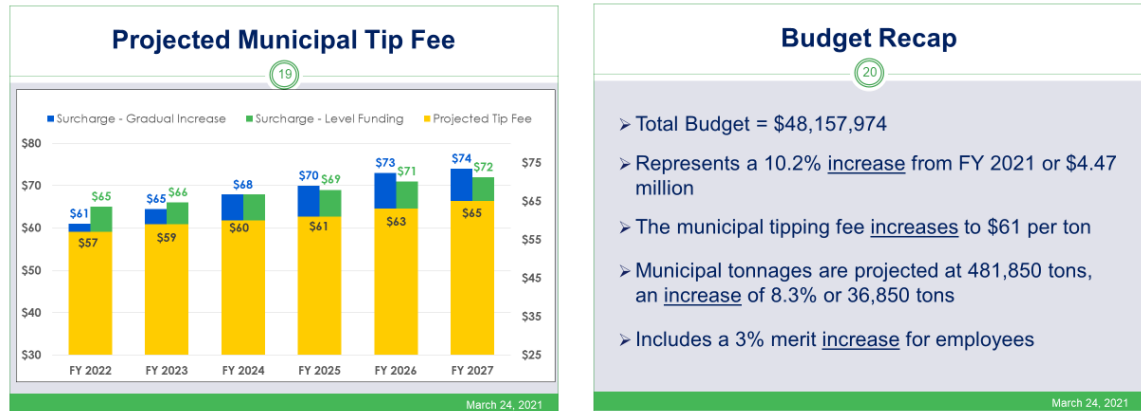
Type of Fund	Balance as of 6/30/2020	FY 2021 Contributions / (Withdrawals)	FY 2022 Contributions / (Withdrawals)	Projected Balance 6/30/2022
Undesignated Fund Balance	\$5,974,800	\$395,800	\$0.00	\$6,370,600
2 Months Operating Expenses = \$6.4 million				
Reserve for HRSD Force Main	\$2,500,000	\$0.00	\$0.00	\$2,500,000
Landfill Expansion / Closure Fund	\$31,795,786	\$2,065,584	\$4,059,506	\$37,920,876
Grand Total	\$40,270,586	\$2,461,384	\$4,059,506	\$46,791,476

March 24, 2021

Ms. DeVary drew the Board’s attention to the last column on the Projected Construction Draw Schedule, which, for reference, expresses each of the yearly contributions in terms of dollars on the municipal tipping fee. Ms. DeVary pointed out that the largest projected withdrawals will be for the construction of Cell VII and the flyover in fiscal years 2025, 2026, and 2027 and for the closure of Cells V and VI in FY 2030. She also noted that it will be necessary to have Cell VII open alongside Cells V and VI to be selective in the waste that is deposited closest to the liner in Cell VII. Ms. DeVary commented that after FY 2030 contributions should go down due to because the next anticipated projects of phase two

construction of Cell VII and then the eventual opening of Cell VIII will be much further in the future.

In reviewing the Reserve Schedule, Ms. DeVary recalled the earlier conversation regarding the likely discontinuation of the force main project and mentioned that alternatives are being discussed with HRSD. She hopes that more information will be available to present at next month's meeting.



Ms. DeVary again reviewed the projected municipal tip fee schedule presented at the previous meeting, reminding the Board that a FY 2022 tipping fee is all that needs to be adopted for the FY 2022 budget, and that the other years are possible options to choose in the future. She also noted that the projected \$3.5 million surplus for FY 2021, and any future possible surpluses, have not been considered in these calculations, so given the many variables at play, Ms. DeVary believes that these projected future tip fees represent a worst-case scenario. By her design, Ms. DeVary has created this chart so that however the unknown situations in play resolve themselves, the tipping fee should not need to be higher than projected and will likely be lower than projected.

- ### What's Next....
- 21
- ✓ Adopt a resolution to set a public hearing on April 28, 2021 for the proposed changes in the tip fee schedule
 - ✓ Adopt FY 2022 Operating & Capital Budget following the public hearing on April 28, 2021
 - ✓ Questions?
- March 24, 2021



Ms. DeVary opened the floor for questions. Mr. Arnold did not have a question, but commended Ms. DeVary for her thorough and easy to follow presentation.

Mr. Stromberg asked if there was money set aside in the budget for a Portsmouth Transfer Station if one were to become necessary, and followed up by asking what that transfer station might cost. Ms. DeVary responded that money is not currently set aside for that

potential project, but that it would probably cost \$6 to \$7 million to build a new transfer station.

As a newcomer, Mr. Leahy commented that Ms. DeVary's presentation was well done and that it appears that SPSA has few choices in regard to budgeting based on the driving needs of landfill expansion and the flyover, which will continue to drive the budget for the next several years. He went on to say that he is familiar with the financial issues SPSA faced in the past decade and the challenges of negotiating the Use and Support Agreements, but wanted to be sure that the Board is aware of how this large capital expenditure is dictating the budgeting process. Mr. Leahy then suggested that, while acknowledging the fact that debt has been misused in the past, that appropriately using debt for financing specific capital projects can spread the cost over the people who will use those facilities in the future. He suggested that, not with the FY 2022 budget, but in future budget years the possibility of incurring debt be considered so that a project, such as the flyover, which has a potential 50-year benefit, not be exclusively paid for by the next five- or six-years' taxpayers.

Chairman Keifer noted that Mr. Leahy made some good comments and that it would be beneficial to look into the legislative language that dictates SPSA's financial processes regarding incurring new debt. Mr. McCoy agreed with Mr. Leahy, recalling SPSA's previous issues with debt and difficulties with reaching consensus on Use and Support Agreements. Mr. McCoy spoke of Executive Committee Meetings where Ms. DeVary has explained that, at minimum, SPSA would need to borrow money for a term of 20 years, however current interest rates are very good and borrowing money would spread the cost out, which would make the tip fee more favorable for the communities. He suggested that perhaps SPSA could look into the possibility over the next twelve months. Mr. McCoy commended Ms. DeVary for her excellent work laying out a difficult budget for both the Executive Committee and the full Board. He also encouraged Board Members to be sure to ask questions to confirm that they have a full understanding of SPSA's situation when reporting back to their respective communities.

Mr. Maxwell asked for clarification on exactly why SPSA doesn't issue debt for large projects, as he was under the impression that there was a legal prohibition or required special legislation for SPSA to incur debt. Ms. DeVary responded that she will be glad to provide a full analysis at a future Board Meeting, but briefly discussed the main issues in borrowing money for projects. SPSA would issue revenue bonds which require backing from guaranteed revenue. That revenue would come from the eight member communities. When borrowing money SPSA would need at least a 20-year term to pay back the loan in order for it to be a benefit. Ms. DeVary further clarified that there are no legal prohibitions regarding SPSA incurring debt, but there are several steps outlined in the Cosgrove Bill that require different analyses and a great deal of due diligence. The biggest challenge would be getting the communities to agree to extend their Use and Support Agreements or make a 20-year commitment. Chairman Keifer added that the current use and support agreements only extend to 2027, which would mean that funds could not be borrowed past 2027, which is only five years, making SPSA ineligible for 20-year bonds.

Ms. DeVary reminded the Board that the flyover was initially to be funded through regional transportation funds, so this is the first time funding a major project has been discussed, outside of landfill closure and expansion where, for many years, the practice has been to set aside money in those funds on a continual basis. A situation such as this was not anticipated, but it is not likely to happen again. However, Ms. DeVary reiterated that she will

put together some information on incurring debt and how it would affect the tipping fee to present to the Board in the coming months.

Mr. Barnes complimented Ms. DeVary on her excellent presentation of a complicated budget. He went on to mention what he referred to as a small operational issue. Mr. Barnes asked about the capital replacement plan for trailers and the consideration of tippers over walking floors for greater efficiency. Ms. DeVary commented that, over the years, staff has looked at the benefits of tipper trailers versus walking floor trailers for their potential efficiency benefits.

When SPSA is ready to put out a bid for new trailers, Ms. DeVary will provide an analysis to the Board, based on current operational needs, outlining why staff is recommending a particular type of trailer at the time a contract is presented.

Chairman Keifer asked if there were any further questions or comments. Seeing that there were none, he read aloud the following resolution.

**RESOLUTION TO ADOPT PRELIMINARY SCHEDULE OF FEES AND CHARGES FOR
THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA AND SETTING
DATE FOR PUBLIC HEARING ON SAME**


WHEREAS, the Board of the Southeastern Public Service Authority of Virginia (sometimes referred to herein as “SPSA”) desires to change certain rates, fees or charges previously fixed by SPSA for the services available through its refuse collection and disposal system, primarily by increasing rates payable for disposal of municipal solid waste, contract non-municipal solid waste, and construction demolition and waste with such changes to be effective July 1, 2021; and

WHEREAS, in connection with proposed changes to existing rates, fees or charges and proposed fixing of new rates, fees or charges to be levied by SPSA for the disposal of solid waste at its facilities, Section 15.2-5136(G) and Section 15.2-5136(H) of the Virginia Water and Waste Authorities Act (the “Act”) require (i) the adoption by SPSA of a resolution setting forth a preliminary schedule fixing and classifying such rates, fees and/or charges, (ii) SPSA to set and hold a public hearing with respect to such preliminary schedule where all users of the systems or facilities and all other interested parties have an opportunity to be heard concerning the proposed rates, fees and charges set forth therein, (iii) notice of such public hearing, setting forth the proposed schedule of rates, fees and charges, to be given by two publications, at least six days apart, in a newspaper having a general circulation in the area served by SPSA’s refuse collection and disposal system, with the second notice being published at least 14 days before the date fixed in such notice for the hearing, and (iv) a copy of such notice to be mailed to the governing bodies of all localities in which such refuse collection and disposal system or any part thereof is located;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Southeastern Public Service Authority of Virginia hereby adopts the Preliminary Revised Schedule of Fees and Charges for Solid Waste Management setting forth such rates, fees and charges to be levied by SPSA for the disposal of solid waste at its facilities, with the changed and new rates reflected in such Schedule to be effective July 1, 2021, as set forth on the attached page; and

FURTHER RESOLVED, that the Board of the Southeastern Public Service Authority of Virginia hereby (i) establishes April 28, 2021 at 9:30 a.m. as the date and time for the public hearing on the Preliminary Revised Schedule of Fees and Charges for Solid Waste

Management and (ii) authorizes and directs SPSA executive staff to provide notice of such public hearing, as required under and in accordance with the applicable provisions of Section 15.2-5136(G) of the Act, by publication and with copies by mail to the governing bodies of SPSA's member localities.



SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA
Fees and Charges for Solid Waste Management

Proposed Effective July 1, 2021

WASTE DISPOSAL - TRANSFER STATIONS		HOUSEHOLD HAZARDOUS WASTE											
Waste Delivered to All Disposal Points:	Rate	User Fees:	Rate										
Municipal Solid Waste (delivered by or on behalf of any SPSA Member Community directly to a SPSA Transfer Station or directly to the WPI RDF Facility)	\$27 per ton \$61 per ton	Rate Per Resident Visit (Billed to SPSA Member Community)	\$37 per visit										
Contract Non-Municipal Customers (minimum 10,000 lbs)	\$23.40 per ton \$54.50 per ton	Waste Accepted at SPSA's Regional Landfill (from Businesses)	Rate										
Non-Contract Non-Municipal Customers	\$76 per ton	Batteries (lead & rechargeable)	\$60 per ton										
U.S. Navy Waste under contract with SPSA	Per Contract	Alkaline Batteries	\$0.75 / lb.										
Residential Solid Waste Delivered in accordance with Residential Guidelines (Billed to SPSA Member Community)(Minimum fee does not apply)	\$27 per ton \$61 per ton	SPSA reserves the right to reject certain quantities of batteries dependent on storage availability.											
Certified Weight	\$20	MISCELLANEOUS											
Regulated Medical Waste is Prohibited at all SPSA Facilities. A Penalty will be charged Per Occurrence of \$250, Plus any Costs Incurred/Revenues Lost		Appliances with CFC Disposed at SPSA's Regional Landfill:	Rate										
WASTE DISPOSAL - LANDFILL ONLY		SPSA Member Community or Residents (Billed to SPSA Member Community)	\$16 each										
Waste Delivered to SPSA's Regional Landfill:	Rate	Businesses	\$16 each										
Municipal Solid Waste Unacceptable at Transfer Stations (delivered by or on behalf of any SPSA Member Community)	\$27 per ton \$61 per ton	White Goods Containers (includes rental rate plus haul cost)	\$75 - \$125 per unit										
Industrial Process Waste (accepted only with prior approval)	\$76 per ton	SOILS FOR USE AS ALTERNATIVE DAILY COVER (ADC)											
Solid Waste Unacceptable at Transfer Station (non-municipal customer)	\$76 per ton	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Material Type</th> <th style="text-align: right;">Disposal Rate Per Ton</th> </tr> </thead> <tbody> <tr> <td>ADC10</td> <td style="text-align: right;">\$10.00</td> </tr> <tr> <td>ADC15</td> <td style="text-align: right;">\$15.00</td> </tr> <tr> <td>ADC20</td> <td style="text-align: right;">\$20.00</td> </tr> <tr> <td>ADC25</td> <td style="text-align: right;">\$25.00</td> </tr> </tbody> </table>		Material Type	Disposal Rate Per Ton	ADC10	\$10.00	ADC15	\$15.00	ADC20	\$20.00	ADC25	\$25.00
Material Type	Disposal Rate Per Ton												
ADC10	\$10.00												
ADC15	\$15.00												
ADC20	\$20.00												
ADC25	\$25.00												
Dead Animals Bagged or Unbagged (household pets only, LA dogs and cats)	\$20 each	<p>General Rate Explanation: Those wishing to dispose of soils as ADC must receive prior approval from the Landfill and Environmental Manager or his/her designee. At a minimum, SPSA requires the submission of specified analytical results prior to delivery and acceptance of any soils. No soils will be considered for use as ADC containing rebar or with debris containing rebar. Material with a higher than desirable moisture content will be charged the ADC25 rate.</p> <ol style="list-style-type: none"> ADC10 (\$10 rate) applies to material of screen quality ADC15 (\$15 rate) applies to material with manageable amounts of 1" or smaller debris such as brick, concrete, or asphalt ADC20 (\$20 rate) applies to material that contains a manageable amount of debris such as brick, concrete, or asphalt between 1" and 2" in size ADC25 (\$25 rate) applies to material that contains a manageable amount of debris such as brick, concrete, or asphalt, larger than 2" or high moisture content 											
Water Treatment Plant Sludge from any Member Community Transported by SPSA	\$55 per ton												
Construction and Demolition Waste	\$54 per ton \$55 per ton												
Campers/trailers (minimum fee \$204 each)	\$204 per ton												
Boats (minimum fee \$84 each) (All boats must be removed prior to delivery and disposal)	\$84 per ton	<p>For any category of Waste Disposal which is based on weight, the Minimum Fee is \$20.00, unless otherwise noted above.</p>											
Special Handling Waste (accepted only with prior approval)	Handling Cost plus 25%												
TIRES - LANDFILL ONLY													
Whole Tires Accepted at SPSA's Regional Landfill Only:	Rate												
Automobile and Light Truck	\$92.50 per ton												
Automobile and Light Truck DIRTY LOAD	\$150 per ton												
Truck and Light Industrial (up to 24.5" rim diameter)	\$145 per ton												
Heavy Equipment and Off-the-Road	\$160 each												
Tires with Rims	Add \$3.00 per tire												

Mr. McCoy moved, seconded by Mr. Sorey, to adopt the preliminary schedule of fees and set a date for the public hearing. The electronic participant was polled individually. The vote on the motion was unanimous.

9. OTHER BUSINESS

Chairman Keifer asked if there was any further business. Noting no comments, he proposed adjourning the meeting if there were no objections.

10. ADJOURN MEETING

There being no further business to come before the Board of Directors the regular meeting was adjourned at 10:42 a.m.

Liesl R. DeVary
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors

6. Executive Director Updates

Attachments:

- Landfill Operational Summary
- Executive Committee Minutes – February 17, 2021

Landfill Operational Summary

SPSA Regional Landfill Operational Summary		KEY:			
Period	March 1st, 2021 to March 31st, 2021		Change Since Last Report		
			All Is Well		
			Working On		
			Noted Issue		
Item	Metric Item	Metric	Performance/Comment	Status Code	Comments/Corrective Actions
1	Regulatory Compliance				
1.1	Notice of Violations	None	In Compliance		No issues during the reporting period.
1.2	Environmental compliance and reporting	Compliance	All submissions made.		DEQ Warning Letter for Outfall 002 Monitoring Results: will report <QL for nondetectable results and the lab will utilize lower RL thresholds on COAs.
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during the reporting period.
1.2.2	Title V	Compliance	In Compliance		New EPA regulations have been issued. Still awaiting VDEQ's final decision on whether they will accept those regulations as written or enforce more stringent limits as allowed by the new EPA rules.
1.2.3	VPDES	Compliance	Warning Letter Received		Response to warning letter was submitted to DEQ. Issue resolved.
1.2.4	Financial Assurance	Compliance	In compliance		
1.2.5	Wetlands	Compliance	In Compliance		
1.2.6	Groundwater	Compliance	In Compliance		
1.2.7	Storm water system operating and in compliance with VPDES permit	Systems operational and in good order	Warning Letter Received		Response to warning letter was submitted to DEQ. Issue resolved.
2	Landfilling Operations				
2.1	Tonnage Landfilled	Actual Tons	28,681		
2.2	No. staff	15.5	9.5		6 vacancies: 1-HEO Sr., 3-HEO, 1-Solid Waste Assistant, 1 Landfill Supervisor
2.2	Equipment Utilization	Key equipment fully operational and deployed	All equipment operating and deployed with appropriate spares		
3	Cover Operations				
3.1	Total Cover Material Received	Actual Tons	12,352		
3.2	Date of last aerial survey	12/12/2019			
3.3	December 2020 Operational In-Place Density (lbs./cy)	1,600-1,800lbs/cy	1,903 lbs./cy or AUF = .94		Airspace Study completed January 2021
3.4	December 2020 Effective In-Place Density (lbs./cy)	1,600 lbs./cy	1,997 lbs./cy or AUF = .99		Still well above targeted long term airspace utilization.

4	Leachate Management				
4.1	Pump stations operational during period	100 % Operational	All pump stations are operational, pump performance is being monitored, and repairs/replacements made as necessary.		All vaults are operational.
4.2	SCADA system operational during period	100 % Operational	Fully operational		SCADA is fully operational. Low Flow to meters to HRSD, FIT-0301, and FIT-0401 were calibrated on 12/29 and the Pump & Haul Totalizer was reset on 12/30.
4.3	Flow meter system functional during period	100 % Operational	All 8 Cell V/VI Pump Stations are now operational		Flow Meters can now be logged to history in Scada system and reviewed as needed.
4.4	Leachate Levels	In compliance	In compliance.		1. In compliance at all 8 pump station locations. 2. Flow generation remain < 40,000 GPD typically.
4.5	Leachate Disposal	In compliance			Capital Project for dredging of the Leachate Ponds is complete.
4.5.1	Quantity of leachate pumped to HRSD during period	x gallons	846,427.2		From 03/01 to 03/31
4.5.1.1	Cell V, Sumps 1-4	x gallons	707,436		From 03/01 to 03/31
4.5.1.2	Cell VI, Sumps 5-8	x gallons	516,410		From 03/01 to 03/31
4.5.2	Quantity of leachate hauled for disposal during period	x gallons	845,170		From 03/01 to 03/31
4.5.3	Disposal costs in period: \$		\$ 27,018		From 03/01 to 03/31
4.5.4	Any issues relative to leachate quality and acceptance at WWTPs?	No constraints	No constraints		
5	Landfill Gas Management	Compliance	In compliance		
6	Odor Complaints	No complaints	No complaints		From 03/01 to 03/31
7	HRSD Force Main	Contract Schedule	None provided to date.		Project estimates have tripled. Working with HRSD to determine best path forward.

Acronym Definitions

ACOE- Army Core Of Engineers **AUF**- Airspace Utilization Factor **BOD**- Biological Oxygen Demand **CAP**- Corrective Action Plan
COD- Chemical Oxygen Demand **CSCE**- Comprehensive Site Compliance Evaluation **DMR**- Discharge Monitoring Report
GPS- Groundwater Protection Standards **LCL**- Lower Confidence Limit **NOV**- Notice Of Violation **SCADA**- Supervisory Control And Data Acquisition
SWIFT- Sustainable Water Initiative For Tomorrow **SWPPP**- Storm Water Pollution Prevention Plan **VPDES**- Va. Pollution Discharge Elimination System
WWTP- Waste Water Treatment Plant **PLC**- Programmable Logic Controller **GPM**- Gallons Per Minute **GPD**- Gallons Per Day

Executive Committee Minutes – February 17, 2021

Executive Committee Minutes
Southeastern Public Service Authority of Virginia
February 17, 2021

A meeting of the Executive Committee was held at 1:00 p.m. in the second-floor conference room of the SPSA Regional Office Building in Chesapeake, Virginia and was called to order by Chairman John Keifer. The other Committee Members present at this meeting were Vice Chairman Luke McCoy, Mr. Randy Keaton, and Ms. Sheryl Raulston. Mr. Keaton departed at 2:30 p.m. Also in attendance were Executive Director, Liesl R. DeVary, Deputy Executive Director, Dennis Bagley, Executive Administrator, Tressa Preston, and General Counsel, Brett Spain.

Items for Discussion:

1. Review and approve Executive Committee Minutes of January 20, 2021

Mr. McCoy moved, seconded by Ms. Raulston, to approve the minutes of January 20, 2021. All present were in favor.

2. Other Business

Chairman Keifer informed the Committee that his morning conflict has changed and he suggested returning to holding the Executive Committee Meetings at 9:30 a.m. on the third Wednesday of the month. The rest of the Committee agreed that they could meet at that time.

Mr. McCoy informed the Committee that he and Ms. DeVary gave a virtual presentation to the Portsmouth City Council the week previous and gave the new members and the new Mayor an overview of SPSA's operations. Now that Norfolk and Portsmouth City Councils have both been recently updated, Chairman Keifer suggested that Ms. DeVary keep an eye out for other communities who may benefit from a similar presentation.

3. Executive Director Reports / February Board Meeting Agenda

- a) Flyover / VDOT

Based on requests at the January Board Meeting, Ms. DeVary presented the Committee with a chart of options for tip fee surcharges to fund the flyover at the Regional Landfill. The chart included level funding, a gradual increase, and a back end loaded option. The Committee discussed their opinions on the various options. Mr. McCoy urged the Committee to support increasing the tip fee earlier rather than later in order to avoid the kind of financial challenges that SPSA has seen in the past due to delaying difficult decisions.

Ms. DeVary went on to relay information received in a phone call with VDOT which was prompted by concerns raised at the January Board Meeting surrounding the implications of accepting federal funding, such as the RSTP grant. VDOT was able to outline the different regulatory requirements if the flyover is constructed using any federal funds or funded only by SPSA. They broke down the differences into three categories: construction, environmental, and financial. While Davis-Bacon Act wages and Buy America mandates

would likely not influence price, the required NEPA process would likely add 12 months to the project. Additionally, in order for a project that is phased, like the flyover, the NEPA process requires that all phases must show demonstrated funding. Phase I of the flyover is the only portion of the project that is necessary to meet SPSA's Conditional Use Permit with the City of Suffolk and it must be completed by 2026 in order align with construction and opening plans for Cell VII.

Given this new information from VDOT, Ms. DeVary recommended not using federal funding for the flyover (currently limited to a possible \$500,000 RSTP grant), adding that in addition to the necessary time savings, there could be a \$600,000 to \$1 million savings by not using federal funds. Mr. McCoy commented that SPSA should be taking the most direct route to construction, which would mean not accepting federal funding. Mr. Keaton commented that recent projects in Isle of Wight have elected to forgo federal funding due to complications encountered in previous federally funded projects. The Executive Committee unanimously agreed that SPSA should decline federal funding due to the added regulations.

It was requested that Ms. DeVary would present a modified chart to the Board at the February meeting showing the projected tip fee for each year with a divided section showing a level funding surcharge and a gradual surcharge for each year that the funding is required. Ms. DeVary reiterated her statements from earlier meetings that the projected tip fee is related to tonnages and that even though she is projecting 530,000 tons of municipal solid waste this fiscal year, she is budgeting using a conservative estimate of 476,000 tons. She is not factoring in the usual budget surplus that SPSA sees each year. This means, as Mr. Keaton noted, the current projections reflect a worst-case scenario in regards to known funding needs. Chairman Keifer commented that while a decision must be made regarding the FY 2022 tipping fee, future years will be negotiable based on the information that is current at the time.

b) Wheelabrator and the Navy

The Navy has apologized to Wheelabrator for the delays in their response, citing a turnover in contract specialists. They continue to report that Wheelabrator's proposal meets their expectations, but have not yet set a date for a phone call to discuss specifics. Through a news article she passed on to the Executive Committee, Ms. DeVary has learned that Ameresco has broken ground on the Navy's proposed combined heat and power plant and anticipates completion by the end of 2022. She hopes to have more to discuss regarding Wheelabrator and the Navy next month.

c) Wetlands Permitting

Wetlands Permitting continues to be a slow process. Staff has received VHB's revised cost estimate for work through the Environmental Impact Statement (EIS) and Record of Decision which is anticipated to be completed in June of 2022. The revised estimate is for an additional \$800,000. As Ms. DeVary reminded the Committee, the scope of work was not laid out in the initial contract and the Board was informed that costs would likely increase once the Army Corps of Engineers determined their scope of work. Increases are due to the work required for the planning and documentation processes for each alternative which include the proposed expansion, one off-site alternative, one on-site alternative, and the "no action" option, which will likely address hauling costs and recycling. This requires VHB to conduct extensive meetings with the Corps and consulting

engineers. There will also need to be additional cultural resource surveys conducted for proposed Cells VIII and IX. Ms. DeVary highlighted that the contract is for time and materials, so any portion that goes unused will not be spent.

Ms. DeVary reported that the six off-site alternatives have been ranked again in an effort to further narrow down the viable options to a single alternative. When considering hauling waste, processing leachate, residential impacts, and soil availability, the Suffolk alternative site ranks highest.

On Friday, February 26th, SPSA will participate in a call with the Corps, VHB, and Tribal representatives that wish to be considered consulting parties to the EIS.

d) Mas Energy

Mas Energy has not yet submitted their latest turn of the draft Amendment to the Landfill Gas Agreement. Mr. Bagley has been told that staff can expect something tomorrow morning. Mas has received their construction permit from DEQ. Mr. Bagley went on to say that renewable natural gas is a cutting-edge technology that will be a positive development for SPSA.

e) Senate Bill 1141

The SPSA suggested amendment to HB 1872, now known as SB 1141, has passed the Senate and been referred to the House Committee on Counties, Cities and Towns and continued to Special Session 1.

f) Recycling Inquiry of Community Members

At the January Board Meeting there was a request to poll the communities on trends in their recycling tonnages, as well as any discussions on possibly discontinuing their recycling programs due to cost or concern with the current viability of recycling markets. Response was limited, but generally, communities are seeing an increase in recycling tonnages similar to the increased tonnages being seen in municipal solid waste. While several communities have discussed the possibility of discontinuing their programs, it remains a popular program, particularly for several of the larger communities.

Ms. DeVary spoke with Mr. Mike Benedetto of TFC Recycling and invited him to present to the Board, but he is unavailable for the February and March meetings. Chairman Keifer raised the question of SPSA hiring a consultant to provide information to the Board on the national recycling market. Mr. Bagley mentioned that both SWANA and SCS Engineering have reports on recycling data.

Chairman Keifer asked about the status of the Regional Operations meetings hosted by SPSA. Mr. Bagley responded that since the pandemic, staff has made efforts to host virtual meetings, but time and interest on the part of the communities has been lacking, so meetings have been on hold. Before COVID-19 impacted scheduling, these meetings had been an excellent resource for those who attended. Mr. Bagley will raise the subject of reinstating Regional Operations Meetings at the February Board Meeting.

g) Board Meeting Agenda

At the February Board Meeting, Mr. Bagley will present the 2020 Airspace Report and there will be three contracts brought for consideration. One bid was received on the IFB issued for solid rubber edges that are used on wheeled loaders to protect tipping floors. Installation of an above ground storage tank at the landfill can be procured through a Sourcewell Cooperative Contract. The Amendment to the VHB contract for the Corps' Environmental Impact Statement will also be presented at this meeting. Regarding the Design Build process for fire recovery at the Regional Landfill, a request for qualifications has been issued and responses are due on March 5th. Staff anticipates being able to award the contract at the April Board meeting.

4. Future Board Meeting Items

The topic of E-waste was discussed briefly and the Committee was informed that staff is still looking into the regional need and examining all possible options for disposal.

5. Meeting Adjourned at 3:18 p.m.

7. Wheelabrator Portsmouth Monthly Report

April 15, 2021

Liesl R. DeVary
Southeastern Public Service Authority
723 Woodlake Drive
Chesapeake, VA 23320

Dear Ms. DeVary:

Please find attached the Monthly Report for Wheelabrator Portsmouth Inc. facility required by Schedule 15 of the Service Agreement. Should you have any questions on any of the items covered herein please do not hesitate to contact me.

Sincerely,

Clint Stratton
Plant Manager, Wheelabrator Portsmouth

enclosure

WHEELABRATOR PORTSMOUTH INC
 TONNAGES REPORT
 CALENDAR YEAR 2021

MONTH	SPSA ACCEPTABLE WASTE (TONS)			THIRD PARTY ACCEPTABLE WASTE (TONS)		OUT-OF-STATE WASTE (TONS) *		OUTSIDE-AREA WASTE (TONS)		TOTAL TONNAGE		NAVY STEAM DELIVERED (K-LBS)		ALL WASTE ACCEPTED AT RDF (TONS)		NP REMOVED FROM RDF (TONS)		PROHIBITED WASTE		RDF WASTE DIVERTED TO LANDFILLS (TONS)		PROCESSED WASTE (CALC)		PROCESSED FORMULA		RESIDUE DELIVERED TO LANDFILL (TONS)		MW SOLD TO THE GRID (MWHt)	
	SPSA ACCEPTABLE WASTE (TONS)	THIRD PARTY ACCEPTABLE WASTE (TONS)	OUT-OF-STATE WASTE (TONS) *	OUTSIDE-AREA WASTE (TONS)	TOTAL TONNAGE	NAVY STEAM DELIVERED (K-LBS)	ALL WASTE ACCEPTED AT RDF (TONS)	NP REMOVED FROM RDF (TONS)	PROHIBITED WASTE	RDF WASTE DIVERTED TO LANDFILLS (TONS)	PROCESSED WASTE (CALC)	PROCESSED FORMULA	RESIDUE DELIVERED TO LANDFILL (TONS)	MW SOLD TO THE GRID (MWHt)															
JAN	40,450.18	12,657.54	1,557.04	-	54,664.76	73,158	54,664.76	4,736.59	-	-	49,928.17	52,206.35	14,798.12	14,930															
FEB	37,997.76	11,915.76	1,793.76	-	51,707.28	73,639	51,707.28	6,151.60	-	-	45,555.68	40,112.22	12,744.91	9,483															
MAR	47,325.73	8,862.66	1,899.70	-	58,088.09	36,893	58,088.09	7,544.22	-	2,159.83	50,543.87	50,341.98	12,484.66	14,908															
APR	-	-	-	-	-	-	-	-	-	-	-	-	-	-															
MAY	-	-	-	-	-	-	-	-	-	-	-	-	-	-															
JUN	-	-	-	-	-	-	-	-	-	-	-	-	-	-															
JUL	-	-	-	-	-	-	-	-	-	-	-	-	-	-															
AUG	-	-	-	-	-	-	-	-	-	-	-	-	-	-															
SEP	-	-	-	-	-	-	-	-	-	-	-	-	-	-															
OCT	-	-	-	-	-	-	-	-	-	-	-	-	-	-															
NOV	-	-	-	-	-	-	-	-	-	-	-	-	-	-															
DEC	-	-	-	-	-	-	-	-	-	-	-	-	-	-															
YTD TOTAL	125,773.67	33,435.96	5,250.50	-	164,460.13	183,690.00	164,460.13	18,432.41	-	2,159.83	146,027.72	142,660.55	40,027.69	39,321.00															

* NOTE: This is material brought in from the nearby counties in NC provided for under the Service Agreement.

**WHEELABRATOR PORTSMOUTH INC
AVAILABILITY
CALENDAR YEAR 2021**

MONTH	BOILER AVAILABILITY (%)	BOILER PLANNED OUTAGES (HRS)	BOILER UNPLANNED OUTAGES (HRS)	TURBINE AVAILABILITY	TURBINE PLANNED OUTAGES (HRS)	TURBINE UNPLANNED OUTAGES (HRS)
JAN	91.4%	144	112	96.3%	68	15
FEB	92.8%	156	37	88.3%	235	0
MAR	93.0%	192	15	92.0%	185	0
APR						
MAY						
JUN						
JUL						
AUG						
SEP						
OCT						
NOV						
DEC						
YTD TOTAL	92%	492.00	164.00	92%	488.00	15.00

WHEELABRATOR PORTSMOUTH INC

SUPPLEMENTAL INFORMATION

March 2021

Total Waste received by SPSA:	47,326 tons
Waste delivered to RDF:	58,088 tons
Total RDF processed:	50,342 tons
Residue sent to landfill:	12,485 tons*
Electric power sold:	14,908 MW
Steam sold to Navy:	36,893 K-LBS
Overall Boiler availability:	93%
Overall Generator availability:	92%
Environmental Incidents	0

OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	1

General Notes:

* This total includes 1,118.01 tons of non-qualifying residue delivered to the landfill this period, qualifying residue 91.04% for this period.

Boiler 2 outage completed this period to include Superheater replacement, grate, flue gas, RDF system, ash removal and baghouse repairs.

Turbine Generator #1 outage this period to include valve and pump work, bearing loading, bearing replacement, oil deflectors and electrical testing and wiring replacement off the TG transformers.

Wheelabrator Portsmouth Inc.

Monthly Report for the Month of March 2021

This report is submitted in accordance with the Waste Disposal & Services Agreement, section 3.17.1.

Environmental Issues:

Contractor has not received any notices in violation (NOVs) or orders, and no such NOVs, proceedings, orders or investigations are pending, for the subject period.

Tests Completed:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Storm water Sample(s)
Quarterly Ash Test

Tests Planned:

Monthly Industrial Discharge Samples
Fuel Oil Sample(s)
Storm Water Sample
Quarterly Ash Test

Inspections:

None

Air Quality Violations:

None

Safety Issues:










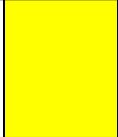











OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	1
Lost Time Accidents this period:	0
Lost Time Accidents YTD:	0

Op Stats: see attached spreadsheet

Upcoming Planned Outages:

2021 Outages

January 10-16	Boiler 4
February 7-13	Boiler 1
March 14-22	Boiler 2
April	No outage
May 9-15	Boiler 3
June 13-19	Boiler 4
July 11-17	Boiler 1
August 15-21	Boiler 2
September 12-18	Boiler 3
October 17-23	Boiler 4
November	No outage
December 12-18	Boiler 1

Wheelabrator RDF and WTE Operational Summary			KEY:		
Provided by	Wheelabrator Portsmouth		Change Since Last Report		
Period	March 1 - March 31, 2021		All Is Well		
			Working On		
			Noted Issue		
Item	Metric Item	Metric	Performance	Status	Comments
1	Regulatory Compliance				
1.1	Notice of Violations	None	In Compliance		No issues during reporting period
1.2	VPDES	Compliance	In Compliance		No issues during reporting period
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during reporting period
1.2.2	Title V	Compliance	In Compliance		No issues during reporting period
2	RDF Tipping Floor Operations				
2.1	Wait Times	<30 min			Wait times longer than usual due to B line failure, diverted tonnages to manage floor volumes and provide better wait times
2.2	Floor Volume	<1,000 Tons			
2.3	Equipment Utilization	Key equipment fully operational and deployed	All 3 lines shredder overhaul/minors are now completed		B line shredder went down with a bent rotor, currently at the machine shop and returning 4-20-21
3	Ash				
3.1	Ash Delivered to RLF	Actual Tons	12,485		
3.2	Percentage of Ash Re-classified	<20%	1,118		Reclassified was 8.96%
3.3	Percentage of Ash used as ADC	> 80%	11,367		ADC was 91.04%
3.4	Rejected Loads of Ash	0	0		
4	WTE				
4.1	Boiler Availability	> 90%	93.00%		
4.2	TG Availability	> 90%	92.00%		
4.3	Ash Screener Availability	> 95 %	97.00%		
5	Cleanliness/Litter Control				
5.1	Citizen Complaints	0			Overall cleanliness of the facility continues to improve.
5.2	Odor Complaints	0			No issues during reporting period

Acronym Definitions
RDF - Refuse Derived Fuel, **WTE** - Waste To Energy, **VPDES** - Virginia Pollution Discharge Elimination System, **ADC** - Alternative Daily Cover, **TG** - Turbine Generator

8. Financial Report

Statement of Revenue and Expenses – Budget to Actual Comparison

For the month ending March 31, 2021, total revenues exceeded total expenses by approximately \$5.3 million as compared to \$3.1 million in the previous year.

Tipping fee revenue received FYTD reflects an increase of 5.3% or approximately \$1.68 million as compared to fiscal year 2020. Municipal waste tons are up approximately 11% or 37,067 tons as compared to fiscal year 2020.

For the month ending March 31, 2021, total expenses were approximately \$31.2 million as compared to \$30.8 million incurred in the previous fiscal year.

Monthly Expense Line Items

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amounts from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date.

Monthly Comparison of Revenues and Expenses

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2021 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

Waste Stream Report

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the month ending March 31, 2021, municipal waste tonnages reflect an increase of 11% or approximately 37,067 tons as compared to March 31, 2020.

Treasurer's Report of Cash Balances

This report captures the monthly activity in each of the depository accounts grouped as either unrestricted and designated funds or trust funds. As of March 31, 2021, operating cash balances were approximately \$48.5 million representing approximately \$5.6 million in the operating account, \$5.9 million in undesignated fund balance, \$13,950 for FY 2020 Rolled Purchase Orders, \$314,757 for unencumbered capital budget for FY 2020, \$2.5 million reserved for the HRSD Force Main, \$138,711 for Landfill Expansion Purchase Orders and \$33.98 million designated for landfill expansion/closure.

MOTION: Do I hear a motion that the SPSA Monthly Financial Reports, subject to audit, be approved as presented?

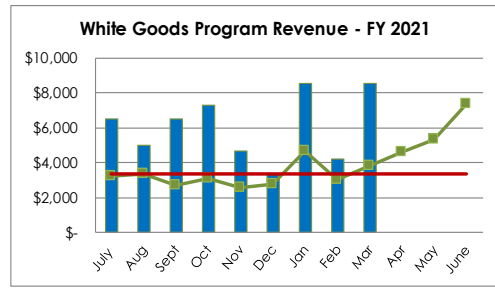
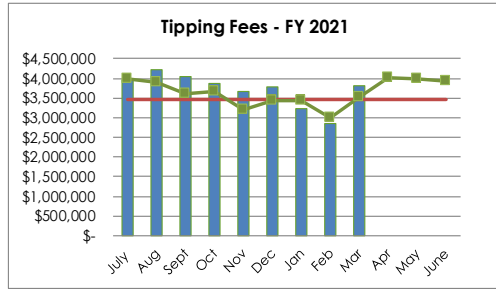
Southeastern Public Service Authority Statement of Revenue and Expenses - Budget to Actual Comparison For the Period Ending March 31, 2021								
	March 2021				March 2020			
	Adjusted Budget	Month	FYTD	% of Budget	Adjusted Budget	Month	FYTD	% of Budget
REVENUES								
Tipping Fees	\$ 41,756,055	\$ 3,801,678	\$ 33,449,871	80.1%	\$ 41,631,237	\$ 3,520,672	\$ 31,773,928	76.3%
Tire program	600,000	32,678	373,165	62.2%	515,200	45,716	419,542	81.4%
Household Hazardous Waste Revenue	333,000	31,976	285,245	85.7%	305,000	23,483	253,641	83.2%
White Goods Program	40,000	8,523	54,604	136.5%	35,000	3,804	29,181	83.4%
Landfill Gas Recovery	260,000	17,788	173,052	66.6%	312,000	11,121	173,832	55.7%
Miscellaneous Income	332,491	(44,693)	1,354,172	407.3%	333,775	8,504	323,362	96.9%
Interest Earnings	450,000	767	387,865	86.2%	350,000	41,869	326,695	93.3%
Fund Balance / Capital / Rolled PO's	410,933	-	82,225	20.0%	799,255	70,688	538,068	67.3%
Fund Balance / Landfill Expansion	1,365,056	83,388	396,471	29.0%	518,111	24,727	29,799	5.8%
TOTAL REVENUES	\$ 45,547,535	\$ 3,932,104	\$ 36,556,671	80.3%	\$ 44,799,578	\$ 3,750,585	\$ 33,868,048	75.6%
OPERATING EXPENSES								
Administration								
Salaries / Wages	\$ 837,565	\$ 63,552	\$ 613,944	73.3%	\$ 892,877	\$ 64,234	\$ 581,469	65.1%
Employee Benefits	212,102	15,584	139,355	65.7%	231,231	16,140	133,165	57.6%
A Professional / Contracted Services	703,063	43,871	286,890	40.8%	727,254	62,167	306,617	42.2%
Other Operating Expenses	223,872	15,117	150,471	67.2%	231,521	6,799	129,042	55.7%
Materials / Supplies	17,888	342	5,110	28.6%	22,301	4,586	11,548	51.8%
Total Administration	\$ 1,994,490	\$ 138,465	\$ 1,195,770	60.0%	\$ 2,105,184	\$ 153,925	\$ 1,161,842	55.2%
Environmental Management								
Salaries / Wages	\$ 319,891	\$ 23,943	\$ 220,331	68.9%	\$ 291,479	\$ 22,348	\$ 205,871	70.6%
Employee Benefits	114,101	8,488	70,898	62.1%	101,641	7,924	75,707	74.5%
Professional / Contracted Services	78,200	1,355	42,420	54.2%	74,200	15,803	54,652	73.7%
Other Operating Expenses	13,700	440	4,588	33.5%	10,174	510	3,812	37.5%
Materials / Supplies	22,838	1,107	6,695	29.3%	22,368	6,362	13,537	60.5%
Total Environmental Management	\$ 548,730	\$ 35,333	\$ 344,931	62.9%	\$ 499,862	\$ 52,948	\$ 353,580	70.7%
Operations								
Salaries / Wages	\$ 5,731,396	\$ 402,749	\$ 4,017,863	70.1%	\$ 5,841,183	\$ 393,726	\$ 3,972,708	68.0%
Employee Benefits	1,917,326	146,447	1,354,536	70.6%	1,940,329	147,271	1,348,666	69.5%
A Professional / Contracted Services	2,999,725	162,663	1,900,361	63.4%	2,920,332	225,096	1,916,691	65.6%
Other Operating Expenses	1,053,761	102,546	671,583	63.7%	1,066,852	84,327	598,984	56.1%
Materials / Supplies	1,813,457	176,422	935,477	51.6%	1,883,733	159,877	1,035,408	55.0%
Total Operations	\$ 13,515,665	\$ 990,826	\$ 8,879,820	65.7%	\$ 13,652,429	\$ 1,010,296	\$ 8,872,457	65.0%
TOTAL OPERATING EXPENSES	\$ 16,058,885	\$ 1,164,624	\$ 10,420,521	64.9%	\$ 16,257,475	\$ 1,217,169	\$ 10,387,878	63.9%
CAPITAL PROJECTS / EQUIPMENT REPLACEMENT								
A Cell 8/9 Permitting	1,365,056	111,445	424,528	31.1%				
A RLF - Asphalt Overlay	27,090	-	27,090	100.0%				
A RLF - Cells I-IV Repair	25,875	-	25,875	100.0%				
RLF - TRACTOR W/SIDE BOOM	123,821	-	123,821	100.0%				
RLF - PUMP	29,990	-	29,990	100.0%				
RLF - DOZER	528,884	-	528,884	100.0%				
FLT - COALESCER	13,340	-	13,340	100.0%				
TSP - ROAD TRACTORS	599,888	599,888	599,888	100.0%				
CTS - YARD DOG	119,500	-	-	0.0%				
FIS - YARD DOG	119,500	-	-	0.0%				
IWTS - YARD DOG	119,500	-	-	0.0%				
LTS - WHEELED LOADER	518,096	-	518,096	100.0%				
OTS - YARD DOG	119,500	-	-	0.0%				
STS - YARD DOG	119,500	-	-	0.0%				
TPS - TIRE SHREDDER	681,270	-	30,795	4.5%				
ROB - UPGRADE LIGHTING TO LED	100,000	275	275	0.3%				
RLF - GUARDSHACK	21,918	-	21,918	100.0%				
RLF- DEMO/CONSTRUCTION	84,000	-	2,420	2.9%				
TSP - PAINT TRACTORS	84,200	21,050	58,940	70.0%				
RLF - UST/AST REMOVAL & ADD	281,300	5,725	5,725	2.0%				
UNDESIGNATED	241,743	-	-	0.0%				
TOTAL CAPITAL PROJECTS/EQUIPMENT REPLACEMENT	\$ 5,323,971	\$ 738,383	\$ 2,411,584	45.3%	\$ 4,903,156	\$ 250,007	\$ 3,241,449	66.1%
OTHER USES								
Contracted Waste Disposal	\$ 19,820,929	\$ 1,694,610	\$ 15,150,793	76.4%	\$ 19,295,197	\$ 1,712,718	\$ 7,005,285	36.3%
Suffolk Environmental Trust Fund	5,000	-	-	0.0%	5,000	-	-	0.0%
Reserves for Landfill Expansion/Closure	4,338,750	361,563	3,254,063	75.0%	4,338,750	361,563	3,254,063	75.0%
TOTAL OTHER USES	\$ 24,164,679	\$ 2,056,172	\$ 18,404,856	76.2%	\$ 23,638,947	\$ 1,870,807	\$ 17,127,095	72.5%
GRAND TOTAL EXPENSES	\$ 45,547,535	\$ 3,959,179	\$ 31,236,960	68.6%	\$ 44,799,578	\$ 3,337,983	\$ 30,756,422	68.7%
NET REVENUES / (EXPENSES)	\$ -	\$ (27,075)	\$ 5,319,711		\$ -	\$ 412,602	\$ 3,111,626	

A Budget has been adjusted by \$1,859,989 for purchase orders rolled over from FY 2020, unencumbered funds from the capital budget and additional funds for landfill expansion

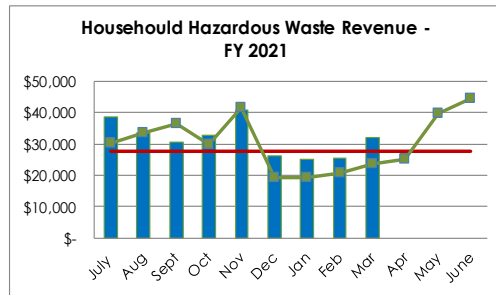
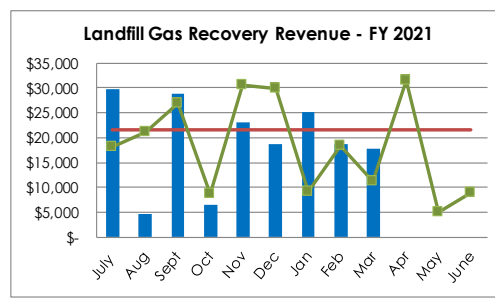
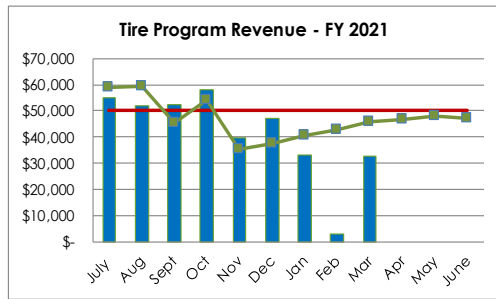
Southeastern Public Service Authority							
Monthly Expense Line Items							
Description	FY 2021 Budget	Jan-21	Feb-21	Mar-21	FYTD	From Previous Month \$ Change	% Change
Salaries Exempt	\$ 1,974,694	\$ 150,271	\$ 151,031	\$ 148,000	\$ 1,425,490	\$ (3,030)	-2.0%
Salaries Non-Exempt	4,599,858	326,565	321,365	326,396	3,248,102	5,031	1.6%
Overtime	314,300	17,484	12,729	15,848	178,544	3,119	24.5%
Fica / Medicare Tax	526,999	35,802	35,356	35,764	345,636	409	1.2%
VRS Retirement	43,063	3,488	3,303	3,272	29,083	(31)	-0.9%
Health Insurance	1,418,550	112,739	112,739	111,186	1,008,768	(1,553)	-1.4%
Vrs Group Life Insurance	84,663	6,745	6,588	6,657	59,725	69	1.0%
Unemployment Insurance	1,128	1,538	1,211	504	3,353	(707)	-58.4%
Workers Compensation	169,126	13,136	13,136	13,136	118,224	-	0.0%
Medical Fees	14,000	902	430	975	6,657	545	126.7%
Security Service	84,000	8,404	4,859	9,737	62,912	4,878	100.4%
Professional Services	162,761	9,153	9,202	3,005	59,138	(6,197)	-67.3%
Engineering Services	276,001	30,129	31,417	39,002	179,530	7,585	24.1%
Landfill Survey	7,500	-	-	1,508	1,508	1,508	N/A
Legal Fees	325,000	18,133	11,365	6,119	73,334	(5,246)	-46.2%
Environmental Testing	103,000	1,170	20,583	1,613	58,370	(18,971)	-92.2%
Fire Protection	8,000	-	-	-	4,846	-	N/A
Temporary Employment Services	34,320	1,530	2,305	4,346	14,905	2,041	88.5%
Uniform Rental	50,976	2,509	8,745	4,127	31,617	(4,618)	-52.8%
Maintenance Service Agreements	163,082	2,713	61,765	3,214	121,002	(58,552)	-94.8%
Grounds Maintenance	104,190	604	3,099	654	39,925	(2,445)	-78.9%
Hazardous Waste Disp/Cleanup	57,000	-	11,275	-	34,545	(11,275)	-100.0%
Equipment Maintenance	990,800	75,738	12,755	(12,564)	481,637	(25,319)	-198.5%
Building / Site Maintenance	673,831	80,365	27,041	85,440	499,957	58,399	216.0%
Leachate Pumping Station Maint	38,735	2,588	1,123	5,496	24,566	4,373	389.4%
Advertising	9,500	299	299	513	3,254	214	71.5%
Trustee Expense	1,000	-	-	-	-	-	N/A
Permit Fees	94,892	6,160	-	-	94,489	-	N/A
Suffolk Host Fee	582,400	42,795	28,034	54,705	437,480	26,671	95.1%
Electricity	217,600	15,416	13,426	21,009	122,199	7,582	56.5%
Heating/Gas/Propane	11,500	2,478	2,065	2,409	8,321	344	16.7%
Water / Sewer	42,192	2,650	2,261	1,503	25,318	(758)	-33.5%
Leachate Treatment	380,000	66,784	29,400	28,536	169,873	(865)	-2.9%
Telephone	112,000	9,162	9,249	9,133	77,369	(115)	-1.2%
Postage	2,060	118	75	118	845	43	57.3%
Radio Communication & Repair	4,500	572	6,025	222	7,170	(5,803)	-96.3%
Insurance & Bonding	207,908	17,182	17,182	17,182	155,138	-	0.0%
Landfill Fire Expenses	0	50,584	678	17,851	69,623	17,173	2531.9%
Equipment Rental	35,000	2,932	980	1,461	7,931	481	49.1%
Land Lease Payment	3,500	292	292	292	2,625	-	0.0%
Tire De-Rimming Service	5,000	1,567	-	-	3,369	-	N/A
Travel And Training	42,300	(1,630)	816	165	3,054	(651)	-79.7%
Road Tolls	171,885	13,027	11,374	15,115	129,863	3,741	32.9%
Membership & Professional Dues	3,888	544	223	223	2,038	-	0.0%
Bank Fees	42,000	3,608	3,706	2,830	33,909	(876)	-23.6%
Awards Programs	9,000	127	70	53	7,946	(17)	-24.2%
EMS Support Program	1,000	50	-	-	50	-	N/A
Office Supplies	13,350	461	285	511	6,778	227	79.7%
Dues & Subscriptions	16,950	188	222	212	9,623	(10)	-4.3%
Other Operating Supplies	92,886	2,251	3,333	5,905	47,611	2,571	77.1%
Vehicle / Equipment Fuel	913,329	38,977	34,987	49,408	353,869	14,421	41.2%
Vehicle / Equipment Tires	747,700	46,530	45,625	119,867	498,340	74,242	162.7%
Safety Apparel & Equipment	25,150	838	1,167	1,770	20,020	602	51.6%
Small Equipment	34,818	282	161	197	10,278	36	22.4%
Computer Hardware	10,000	-	299	-	764	(299)	-100.0%
Total Operating Expenses	\$ 16,058,885	\$ 1,225,949	\$ 1,075,656	\$ 1,164,624	\$ 10,420,521	\$ 88,968	8.3%
Capital Projects/Equip Replacement	\$ 5,323,971	75,143	611,478	738,383	2,411,584	126,904	20.8%
Contracted Waste Disposal	19,820,929	1,448,883	1,324,772	1,694,610	15,150,793	369,837	27.9%
Suffolk Environmental Trust Fund	5,000	-	-	-	-	-	N/A
Reserves for Landfill Expansion/Closure	4,338,750	361,563	361,563	361,563	3,254,063	-	0.0%
Total Expenses	\$ 45,547,535	\$ 3,111,537	\$ 3,373,470	\$ 3,959,179	\$ 31,236,960	\$ 585,709	17.4%

**Southeastern Public Service Authority
Monthly Comparison of Revenues and Expenses**

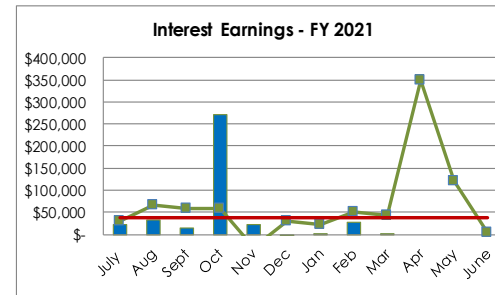
FY 2021 (bar)
FY 2020
FY 2021 Budget



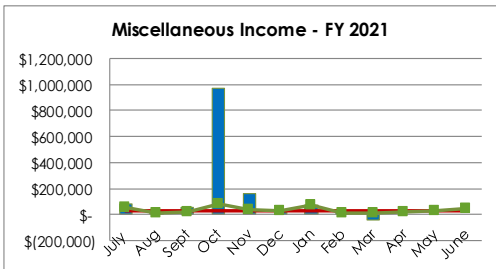
* Monthly revenue is dependent on users.



* Monthly revenue is dependent on users.



Interest payments vary based on investment date and maturity date.

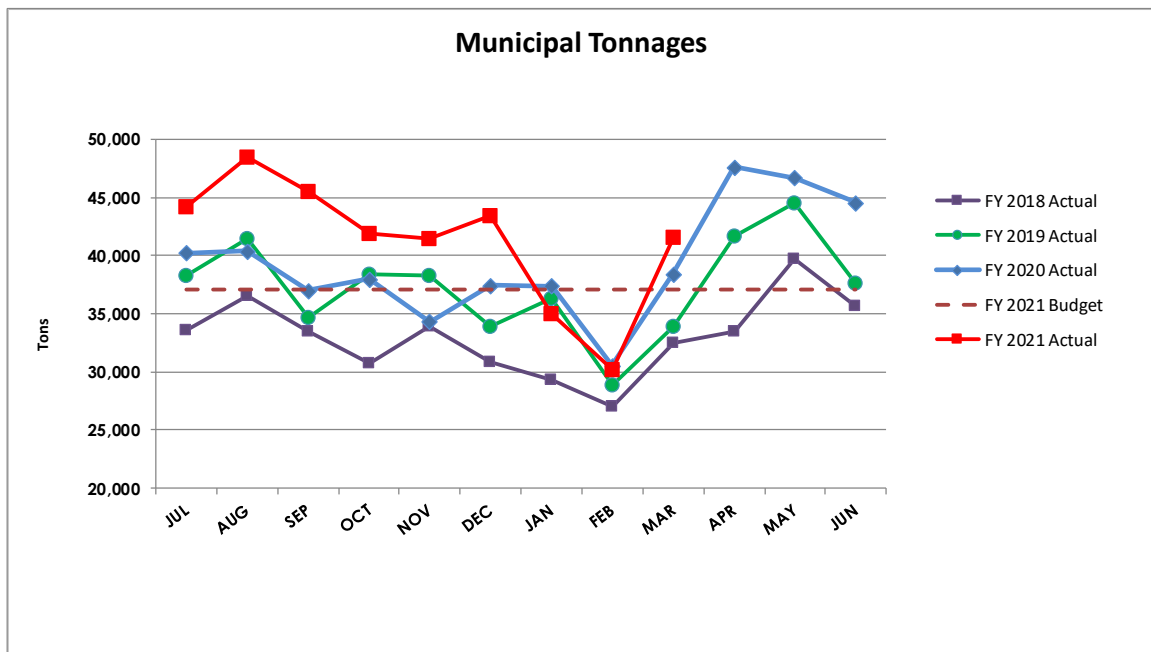




Southeastern Public Service Authority (SPSA) Waste Stream

Waste Category	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021	
	Actual (Tons)	Actual (Tons)	Actual (Tons)	Actual (Tons)	Budget	Actual (Tons) as of 3/31/2021	% of Budget
Waste Stream Budgeted under Tipping Fees							
Municipal Waste							
Chesapeake	90,926	90,896	105,353	112,154	107,000	84,903	79.3%
Franklin	2,690	2,698	2,955	3,276	3,000	2,575	85.8%
Isle of Wight	15,180	16,883	17,265	17,102	17,200	13,272	77.2%
Norfolk	64,575	62,587	90,129	92,423	88,000	67,741	77.0%
Portsmouth	30,023	32,769	40,222	43,829	40,500	33,932	83.8%
Southampton	8,593	8,910	10,675	9,881	10,800	7,323	67.8%
Suffolk	45,645	40,847	42,325	46,614	38,900	36,433	93.7%
Virginia Beach	130,645	127,483	138,823	147,250	139,600	125,455	89.9%
Residential (Free of Charge)	11,223	13,711	-	-	-	-	N/A
Total Municipal Waste	399,500	396,784	447,747	472,529	445,000	371,634	83.5%
Sludge - Norfolk	4,782	5,586	6,040	4,725	5,500	3,454	62.8%
Navy Waste	24,500	26,653	26,265	24,974	25,500	20,008	78.5%
SPSA Contracted Waste	26,437	65,936	146,442	130,777	130,000	94,029	72.3%
Construction & Demolition Debris	14,252	14,850	9,808	9,312	15,000	4,674	31.2%
Non-Contract Waste	-	15,469	36,682	39,588	35,500	33,349	93.9%
Total Other Waste	69,971	128,494	225,237	209,377	211,500	155,514	73.5%
Total Waste Stream	469,471	525,278	672,984	681,906	656,500	527,148	80.3%

Note: Effective July 1, 2018 residential waste tons is included with municipal waste tons.



Southeastern Public Service Authority (SPSA) Regional Landfill Waste Stream														
Types of Waste (tons)	FY 2017	FY 2018	FY 2019	FY 2020	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	FYTD
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
Construction and Demolition Debris	14,252	14,850	9,807	9,312	514	615	568	580	493	412	473	284	736	4,675
Water Treatment Plant Sludge	4,927	5,717	6,039	4,725	426	352	295	321	469	362	442	432	354	3,453
Industrial Waste	846	379	295	660	12	21	11	383	-	-	-	13	9	449
Soils for Use as Alternate Daily Cover	18,935	9,990	8,630	6,602	439	610	538	680	379	67	157	350	880	4,100
Clean Fill	25,369	26,396	5,940	97,970	805	337	534	283	185	-	-	-	-	2,144
Peanut Residue/Hulls	5,650	9,366	4,023	4,907	477	382	394	383	336	269	414	407	369	3,431
Non-Processible Municipal Solid Waste	5,765	3,791	867	1,570	536	707	269	456	255	253	278	127	245	3,126
Navy Waste ²	150	154	359	237	7	3	15	17	11	22	-	-	29	104
Non-Processible Commercial Waste ²	4,518	2,631	598	650	36	46	62	72	91	70	83	115	61	636
Concrete/Asphalt	3	-	133	116	-	-	-	-	-	-	-	-	-	-
Shredded Tires	3,289	4,586	5,394	6,144	724	304	860	578	357	252	157	87	105	3,424
Ash - Qualifying	174,420	179,361	113,979	112,585	14,844	12,734	11,545	14,862	12,149	11,288	13,662	11,844	11,367	114,295
Non-Qualifying Ash	-	-	52,998	58,912	2,537	1,251	1,267	1,007	1,030	2,281	1,136	901	1,118	12,528
MSW from FTS, IWTs, STS	-	46,011	102,702	106,908	9,655	10,061	10,169	9,305	9,207	9,729	8,001	4,942	10,856	81,925
Clean Fill - Clearfield	28,226	31,709	51,540	57,872	5,670	5,385	3,231	3,912	3,534	2,835	3,156	4,914	2,552	35,189
Residual Waste - Clearfield	9,771	5,585	436	446	76	76	76	95	95	76	76	57	-	627
Diversed Processible Waste (from:st:Station)	11,337	201	2,518	2,127	-	-	-	-	-	-	-	-	-	-
Total	307,458	340,727	366,258	471,743	36,758	32,884	29,834	32,934	28,591	27,916	28,035	24,473	28,681	270,106

¹ Prior to January 25, 2018, Represents CDD from the City of Suffolk and City of Suffolk's Contractors

² Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station

Southeastern Public Service Authority Treasurer's Report of Cash Balances For the Month Ending March 31, 2021						
Fund Type	Beginning Balance	Deposits / Transfers In	Interest Earnings	Payables / Transfers Out	Payroll	Ending Balance
Unrestricted and Designated Funds (see footnote below):						
Townebank Operating	\$ 2,547,570.94	\$ 8,988,800.47		\$ 9,103,406.89	\$ 826,517.74	\$ 1,606,446.78
Townebank Money Market	21,774.64		0.18			21,774.82
Townebank CD	6,258,801.34					6,258,801.34
Virginia Investment Pool (VIP)	13,354,139.47		750.69	6,178,000.00		7,176,890.16
Raymond James & Associates Investments	27,241,951.78	6,178,516.00	6,947.45			33,427,415.23
Total Unrestricted and Designated Funds	\$ 49,424,238.17	\$ 15,167,316.47	\$ 7,698.32	\$ 15,281,406.89	\$ 826,517.74	\$ 48,491,328.33
Trust Funds:						
Environmental / Va. Beach Landfill	\$ 470,300.28		8.05			470,308.33
Environmental / Regional Landfill	466,671.34		7.89			466,679.23
Total Trust Funds	\$ 936,971.62	\$ -	\$ 15.94	\$ -	\$ -	\$ 936,987.56
GRAND TOTAL	\$ 50,361,209.79	\$ 15,167,316.47	\$ 7,714.26	\$ 15,281,406.89	\$ 826,517.74	\$ 49,428,315.89
Cash Balances Designated as follows:						
Operating Funds	\$ 5,569,625.72					
Undesignated (Fund Balance June 30, 2020)	5,974,800.00					
Reserved for FY 2020 Rolled Purchase Orders	\$13,950.59					
Reserved for Capital Budget	314,757.38					
Reserved for HRSD Forcemain	2,500,000.00					
Purchase Orders for Landfill Expansion	138,711.43					
Landfill Closure (as of June 30, 2020)	18,633,452.00					
Landfill Expansion	15,346,031.21					
Total Designated Funds	<u>\$ 48,491,328.33</u>					

Southeastern Public Service Authority Budget Transfer Activity For the Month Ending March 31, 2021				
Department	Object	Description	Transfer In	Transfer Out
Capital	62999	Undesignated	\$ 5,010.18	
Capital	62102	RLF - Pump		\$ 5,010.18
Landfill	53410	Building/Site Maintenance	\$ 2,000.00	
Landfill	56140	Other Operating Supplies		\$ 2,000.00
Environmental	53160	Environmental Testing	\$ 750.00	
Environmental	55510	Travel and Training		\$ 750.00
Environmental	53160	Environmental Testing	\$ 750.00	
Environmental	55510	Travel and Training		\$ 750.00
Landfill Shop	55100	Electricity	\$ 5,000.00	
Landfill	55100	Electricity		\$ 5,000.00
Norfolk TS	56410	Small Equipment	\$ 7,000.00	
Norfolk TS	55100	Electricity		\$ 3,000.00
Norfolk TS	53410	Building/Site Maintenance		\$ 4,000.00
Franklin TS	56220	Vehicle/Equipment Tires	\$ 436.00	
Franklin TS	55510	Travel and Training		\$ 436.00
Total Budget Transfers			\$ 20,946.18	\$ 20,946.18
Per the Strategic Operating Plan, the SPSA Board shall be advised of all budget transfers between cost centers.				

9. Adoption of the FY 2022 Budget

RECOMMENDED ACTION: Adopt the Schedule of Fees and Charges.

MOTION: Do I hear a motion that the SPSA Schedule of Fees and Charges as advertised be adopted with an effective date of July 1, 2021.

RECOMMENDED ACTION: Adopt the July 1, 2021 - June 30, 2022 Operating & Capital Budgets as presented.

MOTION: Do I hear a motion that the SPSA Operating and Capital Budgets for fiscal year 2022 be adopted as presented.

RECOMMENDED ACTION: Approve the revisions to the Strategic Operating Plan as presented in the proposed budget.

MOTION: Do I hear a motion adopting the resolution for revisions to the Strategic Operating Plan as presented.

Resolution Approving Revisions to the Strategic Operating Plan

**RESOLUTION APPROVING REVISIONS TO THE
STRATEGIC OPERATING PLAN – APRIL 28, 2021**

WHEREAS, the Southeastern Public Service Authority of Virginia (“SPSA”) is a party to identical Use and Support Agreements (the “Post-2018 Use & Support Agreements”) with each of its member communities (the “SPSA Members”);

WHEREAS, the Post-2018 Use & Support Agreements (1) include a Strategic Operating Plan to be attached thereto as Schedule I and incorporated therein by reference; and (2) require that the SPSA Board of Directors (the “Board”) review the Strategic Operating Plan on at least an annual basis in connection with the Board’s review and consideration of the annual operating budget of SPSA, and at such other times as the Board may deem necessary or appropriate;

WHEREAS, pursuant to the Post-2018 Use & Support Agreements, if deemed necessary or appropriate after review, the Strategic Operating Plan may be updated or modified by a resolution approved by at least seventy-five percent (75%) of the Board, and any such updated and/or modified Strategic Operating Plan shall be appended to the Post-2018 Use & Support Agreements as the new Schedule I thereto, in replacement of all prior Strategic Operating Plans.

WHEREAS, SPSA Executive Staff with the assistance and advice of legal counsel has reviewed the Strategic Operating Plan, and has recommended to the Board that certain updates and modifications be made to the Strategic Operating Plan; and

WHEREAS, the Board after review and consideration has deemed it necessary and appropriate to make the recommended changes to the Strategic Operating Plan.

NOW THEREFORE BE IT RESOLVED, by the SPSA Board of Directors as follows:

1. The Strategic Operating Plan shall be updated and modified as shown on the Strategic Operating Plan attached to this resolution, the updated and modified Strategic Operating Plan shall replace the version of the Strategic Operating Plan approved by the Board on June 24, 2020, and the updated and modified Strategic Operating Plan shall be deemed to be appended as Schedule I to the Post-2018 Use & Support Agreements, and duly incorporated therein.

2. The Board hereby authorizes and directs the Executive Director of SPSA, in the name and on behalf of SPSA, to do all such acts and prepare, execute, file and deliver all such other documents, each in the name and on behalf of SPSA, that she may deem necessary or desirable to carry out the intent and purposes of the foregoing resolution.

Adopted this 28th day of April, 2021.

Attest: _____
John Keifer, Chairman

10. Other Business

11. Adjourn