

SOUTHEASTERN PUBLIC SERVICE AUTHORITY

Board of Directors ~ Regular Meeting*

Regional Board Room

723 Woodlake Drive, Chesapeake, Virginia



Wednesday, July 28, 2021 at 9:30 a.m.

*To accommodate those who may not be able to attend in person, the public may listen to and view presentations displayed at this meeting by registering at <https://attendee.gotowebinar.com/register/7429404883253064463>. Members of the public may also listen to the SPSA Board Meeting via telephone by dialing toll-free to 1-877-309-2074 and entering access code 265-244-491. Additionally, members of the public are invited to speak electronically at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the meeting organizer. All requests for registration to make an electronic public comment must be received by 3:00 p.m. on July 27, 2021.

Meeting Organizer: Tressa Preston ~ tpreston@spsa.com ~ 757.961.3486

1. Call Meeting to Order	1
Roll Call.....	1
2. Public Comment Period.....	1
3. Chairman’s Comments	1
4. Approval of Minutes	1
5. Executive Director Updates.....	11
Landfill Operational Summary	12
Executive Committee Minutes – May 19, 2021	14
6. WIN Waste Innovations – Portsmouth Monthly Report	17
Presented by Mr. Clint Stratton, Plant Manager	17
7. Financial Report	23
8. Contracts	32
Truck Tire Management Program	32
Norfolk Transfer Station Wheel Excavator	33
Norfolk Transfer Station Wheel Loader	34
Oceana Transfer Station Wheel Loader	35
Regional Landfill Articulated Truck.....	36
Transportation Road Tractors	37
9. Annual Meeting	38
Election of Officers.....	38
Appointment of Committees.....	38
10. Other Business.....	39
11. Adjourn.....	39

1. Call Meeting to Order

Roll Call

2. Public Comment Period

All speakers must register prior to call to order;
5-minute maximum per speaker unless advised by Chairman differently;
30-minute total maximum time.

3. Chairman's Comments**4. Approval of Minutes**

The minutes of the June 23, 2021 Board meeting are included below for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the June 23, 2021 minutes of the SPSA Board of Directors meeting be approved as presented?

**MINUTES OF THE BOARD OF DIRECTORS OF THE
SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA**

June 23, 2021

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell	(CH)	Mr. Earl Sorey	(CH)
Ms. Sheryl Raulston	(FR)	Ms. Amanda Jarratt (<i>absent</i>)	(FR)
Mr. Dale Baugh	(IW)	Mr. Randy Keaton	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad	(NO)
Mr. C.W. "Luke" McCoy	(PO)	Mr. Burle Stromberg	(PO)
Mr. Mark Hodges	(SH)	Ms. Lynette Lowe	(SH)
Mr. David Arnold (<i>absent</i>)	(SU)	Mr. Albert Moor	(SU)
Mr. Thomas Leahy	(VB)	Mr. L.J. Hansen	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Chad Edwards (FR), Mr. Michael Etheridge (IW), Mr. Greg Martin (CH), Mr. Gary Kelly (VB), and Ms. Trista Pope (NO), SPSA executives, Ms. Liesl R. DeVary, Executive Director and Treasurer, Mr. Dennis Bagley, Deputy Executive Director, Ms. Tressa Preston, Secretary and Executive Administrator, and Mr. Brett Spain, General Counsel.

To encourage social distancing during the COVID-19 pandemic state of emergency, through the meeting notice, members of the public were also invited to listen to and view presentations displayed at the meeting by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. CALL MEETING TO ORDER

Mr. Keifer, Chairman of the Board, called the meeting to order at 9:30 a.m. and welcomed Mr. Hansen and Mr. Kelly as the new Ex-Officio and Alternate Ex-Officio members representing the City of Virginia Beach.

2. PUBLIC COMMENT

Chairman Keifer recognized Mr. Kevin Cone of McCarthy Tire who had registered with the Board Secretary to make a public comment regarding the proposed Truck Tire Management Program contract award included in the published meeting agenda. Mr. Cone's comments were as follows:

“Good morning. My name is Kevin Cone. I’m with McCarthy Tire here in Norfolk, I came this morning just to make everyone aware that we are protesting the award of the truck tire management program to Colony Tire. The intent to award has been sent out to us and there are several reasons, but the most notable is that Colony has proposed a nonconforming product in their bid, which in the RFP was specified certain criteria that the tires need to meet and the product that they have proposed does not meet that specification. It is our position that that should deem them unresponsive and the contract be awarded to us. And we just want to make that known before any decisions were made on the truck tire management program.”

Mr. Cone offered copies of McCarthy Tire’s bid protests to the Board and Chairman Keifer asked that they be left with the Board Secretary for review. He also assured Mr. Cone that the protest would be considered closely. Chairman Keifer thanked Mr. Cone for his comments.

Ms. Preston reported that she received no other requests to make a public comment.

3. **CHAIRMAN’S COMMENTS**

Chairman Keifer asked for a report from the Nominating Committee. Mr. Keaton, Chair of the Nominating Committee, reported that he and the other members of the Committee, Mr. Broad and Mr. McCoy, looked at various people to be considered for Chair and Vice Chair, reached out to them, and they have agreed to accept the nomination if nominated. Mr. Baugh was recommended for Chair and Ms. Raulston was recommended for Vice Chair. It was noted that, as has been customary, staff will be nominated to take the rolls of Treasurer and Secretary, with Ms. DeVary and Ms. Preston continuing in their respective positions. A motion to nominate the recommended slate of officers will be entertained at the July Annual Board Meeting. Chairman Keifer also reminded the Board that any other nominations would be considered at that time, as well.

4. **APPROVAL OF MINUTES**

The minutes of the May 26, 2021 Board Meeting had been distributed. Chairman Keifer asked if there were any additions or changes and there were none.

Mr. Broad moved, seconded by Mr. McCoy, to approve the May 26, 2021 minutes of the SPSA Board of Directors as presented. The motion was adopted by a unanimous vote in favor.

5. **EXECUTIVE DIRECTOR UPDATES**

Ms. DeVary was pleased to once again report that SPSA staff continues to do a great job keeping operations running smoothly. Ms. DeVary drew the Board’s attention back to the May 26, 2021 minutes and mentioned that in her May Executive Director’s Report there was a mistake regarding the date of the Wheelabrator steam contract extension with the Navy. The extension is for 17 months and the expiration date is June 24, 2024. The minutes reflect the correct contract date and note that that the presentation contained an inaccuracy.

Work continues on finalizing the proposed amended landfill gas agreement with Mas Energy, which was discussed in closed session at the May Board Meeting. Several exhibits

need to be updated since the agreement was first written in 2010. Ms. DeVary hopes that the final product will be ready to present at the July meeting.

The Cells VIII and IX permitting process continues, but the Army Corps of Engineers and VHB canceled the most recent monthly meeting because they did not have new information to report at this time. Ms. DeVary was happy to report that the contract with VDOT on the flyover project has been fully executed and that she has received a signed copy. Monthly meetings continue and the project is progressing. The survey has been completed and preliminary design work has begun.

Mr. McCoy asked to be recognized by the Chairman so that he could congratulate Ms. DeVary and staff on the negotiation of the flyover project. Mr. McCoy commented that this has been a difficult task that has taken many months to achieve and he would like to commend Ms. DeVary and her staff on a job well done. Chairman Keifer thanked Mr. McCoy for his appropriate recognition of this accomplishment. Ms. DeVary thanked Mr. McCoy, as well.

Ms. DeVary went on to remind the Board that last year SPSA applied for RSTP funding for the flyover project and was awarded \$500,000 in funding, which would not be available until 2028. At subsequent Board Meetings it was discussed and determined that it would not be in SPSA's best interests to accept federal funding, particularly funding that would only represent a small portion of the project cost, due to the additional conditions that accompany the acceptance of federal funding. Ms. DeVary has signed a letter provided by the HRTPO essentially returning the \$500,000 allocation back to the HRTPO. This letter will be presented to the HRTPO board in July.

The design-build contract has been executed and staff has met with the contractor. Due to construction pricing, they have yet to find additional savings, but Ms. DeVary is hopeful that as the process moves along, reductions will be seen. SPSA will issue the notice to proceed as soon as the performance and labor and materials bonds have been received. The next meeting with the contractor is scheduled for July 8th. SPSA has been notified that the steel-framed buildings the contractor has ordered are on a three-month delay, but the contractors are still confident that they can meet the completion date of December 30, 2022.

Mr. Bagley presented the operations report noting that 30,164 tons were landfilled, which is an increase of about 10,000 tons from the previous month. 800 of those landfilled tons were waste that was diverted from the RDF plant when they were experiencing various operational issues during the reporting period. These diversions resulted in an extensive amount of additional transportation. During the reporting period, a little over a million gallons of leachate were sent to HRSD, which was a decrease of almost half a million gallons from the previous reporting period. This variance is due to weather and other operational changes designed to decrease leachate production. 845,200 gallons of leachate were pumped to HRSD at a flow rate of 18.9 GPM or 94% of the allowable flow. Mr. Bagley reminded the Board that this is a metric that staff is watching closely. SPSA is permitted to pump 20 gallons of leachate per minute under the current agreement and the more leachate that is pumped, the less that has to be hauled. While it will be a challenge to reach 100% allowable flow, staff will strive to achieve that goal because less hauling results in less overtime and reduced liability due to fewer tankers on the road.

The new tire shredder is performing as expected and staff is very pleased. They are processing 125 tons of tires a day, whereas optimal processing for the old tire shredder was

40 tons per day. Mr. Bagley informed the Board that the large pile of tires they saw in the video shown during the May meeting is gone and staff is able to process what comes in each day. Staff is also seeking new sources for tires now that they can accommodate greater numbers of tires each day. 92% of ash received was suitable for alternative daily cover. Though Mr. Bagley is sure that WIN Waste Innovations will report they are working to improve that percentage, he notes that it is a very good number and much improved from past years. Mr. Bagley reported one odor complaint during the reporting period, which was responded to immediately and ultimately determined to be an odor from the coffee plant to the west of the Regional Landfill, as has been the case with the previous three complaints. Staff always takes any complaint seriously, acting as soon as they get the report by visiting the resident and assessing the situation. The resident is given the mobile phone numbers for the Landfill Manager and Mr. Bagley himself so that they can be informed of any issue, day or night.

Last week was Waste and Recycling Worker’s Appreciation. The pizza provided for employees at each location and the “Thank You” signs that were hung outside of facilities were well received by staff. Mr. Bagley stated that SPSA’s success is based wholly on the level of work provided by staff and that leadership is incredibly appreciative of them and all they do. Mr. Bagley offered to answer any questions or respond to comments.

Mr. Baugh asked about the process used to measure and quantify odors when a complaint has been received. Mr. Bagley responded that staff will go to the residence to confirm that an odor is present and get details from the resident. Much information is gleaned from wind direction, as the source of an odor is likely to be directionally related. Staff will then trace the source to the best of their ability using the methods available to them. Mr. Bagley also noted that the fact that responses are handled in person goes a long way in assuring residents that their concerns are being taken seriously. Chairman Keifer asked if there were any other questions or comments, but there were none.

6. WIN WASTE INNOVATIONS PORTSMOUTH MONTHLY REPORT

Mr. Clint Stratton presented the WIN monthly report electronically.

**WIN Waste Innovations -
Portsmouth**

June 2021 Report to SPSA Board



Meeting SPSA’s mission to provide safe and environmentally sound disposal of regional solid waste



WIN Waste Innovations Portsmouth
May 2021
Actual Operational Data



Net Refuse Received			Total Refuse Processed			Total NP Diverted			Ash Shipped		
Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan
39,256	65,323	(15,897)	42,248	55,005	(12,757)	4,701	6,147	1,446	12,113	15,675	3,562
Driven by diversions due to USDT			Driven by unfavorable boiler USDT- Superheater failure & ID fan rotor on Boiler 4			Driven by unfavorable receipts to plan			Driven by unfavorable processing		
Steam Sales			Boilers			TQ% Unscheduled Downtime			Net MWH Sold		
Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan
49,928	37,382	3,546	637	144	(493)	59	0	(59)	14,005	19,388	(5,383)
Slightly elevated this period			Driven by Superheater failures on Boiler 1 and ID fan rotor on Boiler 4. Rotor has been repaired, and Superheater was changed out in early June			Driven by unfavorable processing and USDT					

- Includes 1,899 tons of non-qualifying residue delivered to landfill, qualifying residue 91.75% for May
- Waste delivered by SPSA to RDF- 40,946 tons; Boiler availability – 72.1%; Turbine Generator availability- 97.4%; Ash Screen availability – 99%.
- 0 OSHA Recordable Accidents this period, 1 for the YTD, 1 environmental incident and 0 citizen complaints
- Boiler 4 ID fan rotor repaired, and Boiler 1 Superheater changeout completed in early June



Mr. Stratton offered to answer any questions. Ms. Raulston asked if WIN knew the cause of the notice of violation for wastewater discharges and if there was information on the corrective action plan. Mr. Stratton responded that there was a failed generator tube leak which resulted in ash entering the u-ditch and the settling pond. The corrective action includes installing filter cloths on all of the internal plant u-ditches, which has been completed. They will also begin taking upstream samples from the dirty sump, which leads to the settling pond. Cleaning frequency around ditches and pond inlets has increased and WIN is consulting with companies about a filter device that can be inserted into the entrance inlet of the settling pond. Ms. Raulston thanked Mr. Stratton for his response and there were no further questions.

7. FINANCIAL REPORT

Ms. DeVary informed the Board that, as of May 31, 2021, total revenues exceeded total expenses by approximately \$5.25 million as compared to \$5.28 million in the previous fiscal year. Tipping fees received year to date reflect an increase of 4.2% or approximately \$1.67 million as compared to FY 2020. Municipal waste tons are up approximately 4.2% or 29,803 tons as compared to last fiscal year. Commercial tons are up 3% or 4,786 tons as compared to last year. As of May 31, 2021, municipal waste tonnages were 457,798 as compared to 427,995 a year ago. Ms. DeVary commented that, as the Board could see on the graph, tonnages dropped by about 5,000 tons from April to May, which is unlike previous years. She went on to say that SPSA may not achieve 500,000 tons for FY 2021, but the total should be close to that number.

Ms. DeVary reported that total expenses fiscal year to date for the month ending May 31st were approximately \$44 million, compared to \$37.52 million in the prior fiscal year. Cash balances are at \$50.8 million, currently designated as \$6.7 million in the operating fund, \$5.9 million, the equivalent of 2 months' operating expenses, in undesignated fund balance, \$314,757 for unencumbered capital budget, \$2.5 million for the proposed HRSD force main, \$1.8 million for landfill expansion purchase orders, and \$33.5 million in the landfill expansion and closure fund. Ms. DeVary noted the change in landfill expansion purchase orders to \$1.8 million, which is the total that includes everything the Board has appropriated for landfill expansion purchase orders, with \$33.5 million remaining for landfill expansion. She then opened the floor for questions or comments, but there were none.

Mr. Maxwell moved, seconded by Mr. Moor, to approve the SPSA financial report as presented. The motion was adopted by a unanimous vote in favor.

8. CONTRACTS

The first contract for consideration was for landscaping services at the Chesapeake, Landstown, Norfolk, and Oceana Transfer Stations, as well as the operations center and transportation facility in Portsmouth and the SPSA side of the Regional Office Building. An IFB was issued and bids were received on May 27, 2021 for a one-year contract with four option years. Three bids were received and staff is recommending the current contract-holder, Coastal Lawn Services, which was the lowest bid, in the amount of \$77,825. The contract would be a fixed price paid in twelve monthly installments. Mr. Maxwell raised concerns about the variance in the bid prices, particularly that the highest bid was \$177,150. Given that Coastal Lawn Services is currently providing service, Mr. Maxwell asked if SPSA is pleased with their work. Ms. DeVary responded that, yes, staff is pleased with their service and that Coastal Lawn is very responsive.

Mr. Keaton moved, seconded by Mr. Moor, to authorize the Executive Director to award a contract to Coastal Lawn Services for Landscaping Services, as presented. The motion was adopted by a unanimous vote in favor.

The next contract for consideration was for the truck tire management program, which includes new tire purchases, retreading, recapping, mounting repairs, and service calls. An RFP was issued May 28, 2021 and opened June 9, 2021. This would be a one-year contract with four option years. Two bids were received and Colony Tire was ranked as the proposer that provided the best proposal for SPSA. The other proposer was McCarthy Tire. The estimated annual cost is \$166,808 and is based on unit prices because SPSA only pays for the services it uses. An intent to award was issued on June 15, 2021, with a 10-day protest period. Ms. DeVary noted that while a protest from McCarthy Tire was received late the previous evening, staff is asking that the Board authorize the Executive Director to award a contract to Colony Tire, pending the protest period and in consultation with General Counsel.

Chairman Keifer asked about the factors, in addition to price, that are involved in the evaluation process. Ms. DeVary replied that there are four areas of consideration, including the overall proposed plan of service, references from similar entities that have received similar services, turn-around times, and pricing. Chairman Keifer reminded the Board that there had been a protest to this contract award and asked Mr. Spain for his opinion on the best way to move forward. Mr. Spain responded that because the protest came in late the previous evening, he had reviewed the document, but not fully evaluated it and intends to do that with Ms. DeVary and Mr. Bagley to give it the consideration it deserves. Mr. Spain went on to say that the suggestion of staff is to work through the protest giving it due process. If the protest is valid, appropriate steps would be taken. If the protest is determined to be invalid, rather than coming back to the Board for approval to execute the contract, the request today is for the authority to move forward, pending the determination of the validity of the protest. Chairman Keifer asked if that authority would include awarding to the second bidder, should that be appropriate, or would that be brought back to the Board. Mr. Spain responded that he did not believe that was being requested at the current meeting and reiterated that he would need to look at the protest in more detail to understand if that was an option at this point.

Mr. Leahy asked if one of the proposers was currently providing service for SPSA. Ms. DeVary responded that Colony Tire has provided service for a number of years. Mr. Leahy went on to ask what the consequences would be if the current contract expired before a new contract was awarded, inquiring about the possibility of extension of the current contract on a month-to-month basis. Ms. DeVary replied that, while she did not believe that the current contract explicitly stated the possibility, that an extension might be allowable under the Procurement Act. Another possibility would be to proceed with each new tire purchase required during that time as an individual purchase, following proper procurement procedures. Mr. Leahy commented that, while he is sure staff has done good work in making their selection, it seems that in a situation like this time should be allowed to give the protestor a fair hearing and a fair evaluation of the protest.

Mr. McCoy commented that his recommendation to the Board would be to extend the existing contract for a 30-day period so that counsel has a chance to evaluate and then present the findings at the next Board Meeting, at which time the Board can make a decision based on the facts received. Mr. McCoy went on to say that it concerned him that a supplier SPSA has been using, and the materials that they have provided during that service, are now being called into question.

Mr. Moor asked Mr. Spain if the Board should enter into a closed session to discuss this matter. Mr. Spain responded that, certainly, if the Board was going to delve into an analysis of the legal issues at hand, he would recommend entering closed session, but that the discussion thus far had not warranted a closed session. However, if any members of the Board would prefer to enter into closed session to ask their questions or continue discussion, that could be arranged.

Chairman Keifer commented that this seems to be a legal matter and he was unsure how much discretion the Board would have over the issue, stating that there are legal bids and the protest must be reviewed from a legal standpoint. The current matter would be a decision of the attorney and the Executive Director, but if the Board is uncomfortable moving forward until they hear discussions at the following meeting, that is an option. Mr. Spain clarified that there are two issues being discussed, the independent response to the bid protest, and how to move forward in the interim as the current contract will expire during the time in which staff and legal will be addressing the protest. Mr. Spain mentioned that it had been suggested that the existing contract be extended, but he would need to look into that thoroughly to ensure that it was in compliance with procurement procedures. Another interim option would be to address these goods and services on a need-by-need basis following procurement procedure while the issues are worked out. Mr. Spain sees the latter as a simpler option for the time being, noting that the Board can receive a full report on the bid protest, as well as options moving forward at the next meeting.

Mr. Hansen commented that he appreciates the operational difficulties of not having a contract in place, but does believe that, as Ms. DeVary mentioned, the Procurement Act allows some latitude in contract extensions in cases where the contract language does not prohibit the possibility of an extension. He also noted that, should the protest be successful, the Board will be in a similar situation of how to proceed in the interim until a contract can be awarded. Mr. Hansen suggested that, for the sake of fairness, the best course of action would be to not make a decision at the current meeting and work to overcome the operational difficulties in the interim.

Chairman Keifer asked for further comments and opinions, but there were none. He went on to say that, as a matter of precedent, the Board is within its rights to proceed and authorize the execution of a contract in the event that the protest is found to be invalid. However, it is the opinion of the Board that they wish to delay discussion on this matter until the following month. Chairman Keifer tabled the issue until the July Board Meeting.

The next contract for consideration was in regard to landfill greenhouse gas reporting. It is necessary to update the SPSA greenhouse gas monitoring plan and perform some EPA mandated reporting. Ms. DeVary asked Mr. Bagley to give further details on the proposed work that would be done by HDR Engineers. Mr. Bagley explained that in 2010 regulations changed that required specific reporting to the EPA. While SPSA has always met the operational requirements, as well as reporting to DEQ under the Regional Landfill's Title V permit, through an administrative oversight, the EPA reporting component was not established. The proposed task order would be to bring the EPA reporting up to date through EPA established methods for reporting missing data. This task order would also include creating a template for future reporting processes so that SPSA remains compliant. HDR will likely continue to provide future EPA reporting due to the required engineering calculations. Ms. DeVary stated that \$47,688 is the estimated cost based on hourly rates and anticipated work required. She went on to say that there are funds available in the landfill's budget to cover costs.

Mr. Hansen asked Mr. Bagley to elaborate on how this reporting oversight occurred. Mr. Bagley responded that, unfortunately, he does not have a definitive answer. Mr. Bagley informed the Board that he learned that SPSA registered as a generator in 2010, but no reports were ever produced. Because the landfill gas is managed by a third-party, staff believes that there may have been some confusion regarding the reporting responsibility. Mr. Bagley was not with SPSA in 2010 so he cannot speak to the process that resulted in this oversight, but he assured the Board that the issue is being addressed and will be corrected moving forward. He reiterated that this is an issue of administrative reporting, not operational compliance. As Mr. Bagley understands it, the EPA's interest in the information is for overall calculations related to the environmental effects of greenhouse gasses, rather than SPSA's individual output. Mr. Hansen asked if SPSA would now be bearing the full responsibility of the reporting process. Mr. Bagley replied that it would, but that the gas contractors would be supplying SPSA with the required information, per their contract. There were no further questions or comments.

Mr. McCoy moved, seconded by Mr. Keaton, to authorize the Executive Director to execute the task order with HDR Engineering for Regional Landfill Greenhouse Gas Reporting, as presented. The motion was adopted by a unanimous vote in favor.

The final contract for consideration was for contract administration, so that HDR Engineers can assist SPSA with engineering services as they relate to the design build contract with A.R. Chesson. The project is scheduled to take 18 months with a completion date of December 30, 2022. The total estimated cost for the task order is \$104,392, but as with all contracts with HDR, this is based on hourly rates and time used. Ms. DeVary commented that funds are available within other cost centers and a budget transfer can be made to accommodate this cost. Mr. McCoy asked for the full amount of the design build contract with A.R. Chesson and Ms. DeVary responded that it was for \$3,316,052, making the new task order roughly 3-4% of the contract cost. Mr. Leahy added that in a design build contract it is essential to have someone looking out for the owner's best interests and that this task order would likely be money well-spent.

Mr. Broad moved, seconded by Mr. Hansen, to authorize the Executive Director to execute the task order with HDR Engineering for Design Build Owner's Representative, as presented. The motion was adopted by a unanimous vote in favor.

9. OTHER BUSINESS

Chairman Keifer asked if there was any further business to come before the Board, but there was none.

10. ADJOURN MEETING

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 10:19 a.m.

Liesl R. DeVary
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors

5. Executive Director Updates

Attachments:

- Landfill Operational Summary
- Executive Committee Minutes – May 19, 2021

Landfill Operational Summary

SPSA Regional Landfill Operational Summary			KEY:		
Period	June 1, 2021 to June 30, 2021		Change Since Last Report		
			All Is Well		
			Working On		
			Noted Issue		
Item	Metric Item	Metric	Performance/Comment	Status Code	Comments/Corrective Actions
1	Regulatory Compliance				
1.1	Notice of Violations	None	In Compliance		No issues during the reporting period.
1.2	Environmental compliance and reporting	Compliance	All submissions made.		No issues during the reporting period.
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during the reporting period.
1.2.2	Title V	Compliance	In Compliance		New EPA regulations have been issued. Still awaiting VDEQ's final decision on whether they will accept those regulations as written or enforce more stringent limits as allowed by the new EPA rules.
1.2.3	VPDES	Compliance	In Compliance		New Permit was issued as of October 1st 2020
1.2.4	Financial Assurance	Compliance	In compliance		
1.2.5	Wetlands	Compliance	In Compliance		
1.2.6	Groundwater	Compliance	In Compliance		
1.2.7	Storm water system operating and in compliance with VPDES permit	Systems operational and in good order	In Compliance		In compliance.
2	Landfilling Operations				
2.1	Tonnage Landfilled	Actual Tons	31,571		
2.2	No. staff	13.5	10.5		3 vacancies: 1 Landfill Supervisor, 1 Landfill Equipment Operators, 1 Solid Waste Assistant
2.2	Equipment Utilization	Key equipment fully operational and deployed	All equipment operating and deployed with appropriate spares		
3	Cover Operations				
3.1	Total Cover Material Received	Actual Tons	12,428		
3.2	Date of last aerial survey	12/12/2019			
3.3	December 2020 Operational In-Place Density (lbs./cy)	1,600-1,800lbs/cy	1,903 lbs./cy or AUF = .94		Airspace Study completed January 2021
3.4	December 2020 Effective In-Place Density (lbs./cy)	1,600 lbs./cy	1,997 lbs./cy or AUF = .99		Still well above targeted long term airspace utilization.

4	Leachate Management				
4.1	Pump stations operational during period	100 % Operational	All pump stations are operational, pump performance is being monitored, and repairs/replacements made as necessary.		All vaults are operational.
4.2	SCADA system operational during period	100 % Operational	Fully operational		SCADA is fully operational. Low Flow to meters to HRSD, FIT-0301, and FIT-0401 were calibrated on 12/29 and the Pump & Haul Totalizer was reset on 12/30.
4.3	Flow meter system functional during period	100 % Operational	All 8 Cell V/VI Pump Stations are now operational		Flow Meters can now be logged to history in Scada system and reviewed as needed.
4.4	Leachate Levels	In compliance	In compliance.		1. In compliance at all 8 pump station locations. 2. Flow generation remain < 40,000 GPD typically.
4.5	Leachate Disposal	In compliance			
4.5.1	Quantity of leachate pumped to HRSD during period	x gallons	676,952.2		From 06/01 to 06/30
4.5.1.1	Cell V, Sumps 1-4	x gallons	404,977		From 06/01 to 06/30
4.5.1.2	Cell VI, Sumps 5-8	x gallons	544,853		From 06/01 to 06/30
4.5.2	Quantity of leachate hauled for disposal during period	x gallons	803,610		From 06/01 to 06/30
4.5.3	Disposal costs in period: \$		\$ 23,027		From 06/01 to 06/30
4.5.4	Any issues relative to leachate quality and acceptance at WWTPs?	No constraints	No constraints		
5	Landfill Gas Management	Compliance	In compliance		Still working to finalize the LFGA
6	Odor Complaints	No complaints	0		
7	HRSD Force Main	Contract Schedule	None provided to date.		Working on alternatives to pumping leachate

Acronym Definitions

ACOE- Army Core Of Engineers **AUF**- Airspace Utilization Factor **BOD**- Biological Oxygen Demand **CAP**- Corrective Action Plan
COD- Chemical Oxygen Demand **CSCE**- Comprehensive Site Compliance Evaluation **DMR**- Discharge Monitoring Report
GPS- Groundwater Protection Standards **LCL**- Lower Confidence Limit **LFGA**- Landfill Gas Agreement **NOV**- Notice Of Violation **SCADA**- Supervisory Control And Data Acquisition **SWIFT**- Sustainable Water Initiative For Tomorrow **SWPPP**- Storm Water Pollution Prevention Plan **VPDES**- Va. Pollution Discharge Elimination System **WWTP**- Waste Water Treatment Plant **PLC**- Programmable Logic Controller **GPM**- Gallons Per Minute **GPD**- Gallons Per Day

Executive Committee Minutes – May 19, 2021

**Executive Committee Minutes
Southeastern Public Service Authority of Virginia****May 19, 2021**

A meeting of the Executive Committee was held at 9:30 a.m. in the second-floor conference room of the SPSA Regional Office Building in Chesapeake, Virginia and was called to order by Chairman John Keifer. The other Committee Members present at this meeting were Vice Chairman Luke McCoy, Mr. Randy Keaton, and Ms. Sheryl Raulston. Also in attendance were Executive Director, Liesl R. DeVary, Deputy Executive Director, Dennis Bagley, Executive Administrator, Tressa Preston, and General Counsel, Brett Spain.

Items for Discussion:

1. Review and approve Executive Committee Minutes of April 21, 2021

Mr. McCoy moved, seconded by Ms. Raulston, to approve the minutes of April 21, 2021. The motion was adopted by a unanimous vote in favor.

2. Executive Director Reports / May Board Meeting Agenda

- a) Senator Cosgrove

At the suggestion of Board Member John Maxwell, Senator Cosgrove plans to attend the May Board Meeting to congratulate the Board on the excellent work they are doing.

- b) Items for Closed Session

Ms. DeVary informed the Committee that updates on the VDOT Flyover project, the Design-Build contract for landfill improvements, and the landfill gas agreement with Mas Energy would all be covered in the closed session proposed for later in the meeting.

- c) Wheelabrator and Navy

Ms. DeVary has been told that an agreement for a contract extension with the Navy has been reached, but that the contract itself has yet to be fully executed. Ms. DeVary will reach out to them again before the Board meeting. Chairman Keifer asked if there was any information about the Navy's plans to move forward with their combined heat and power plant and Mr. Bagley reported that they have broken ground on the plant's construction.

- d) Wetlands Permitting

The standing call with VHB and the Army Corps of Engineers regarding the Environmental Impact Statement (EIS) required for wetlands permitting for future landfill expansion took place the day before the Executive Committee Meeting. Ms. DeVary reminded the Committee that, at this time, two off-site alternatives are being prepared for inclusion in

the EIS, one in Suffolk and one in Southampton County. Upon further physical surveying of the Suffolk site, however, it has been determined that the property includes significantly more wetlands than previously thought. VHB and the Corps have not been allowed access to the Southampton site for additional study. Ms. DeVary noted that the goal of the EIS is to determine the least environmentally damaging practicable alternative.

e) RAISE Grants

At the April Board Meeting, it was requested that Ms. DeVary look into federal RAISE grants as a possibility for flyover funding. In her research, Ms. DeVary learned that the RAISE grants are the same transportation funding that the previous administration referred to as the BUILD grants, and the one before that called TIGER grants. Each administration refers to the grants by their own selected acronym, but the application criteria are generally the same. Ms. DeVary reminded the committee that SPSA's BUILD grant application was unsuccessful, due at least in part to the fact that 656 eligible applications with a cumulative ask of \$9.1 billion were received for 2020 funding with only a \$1 billion available allocation. Furthermore, each state may only receive a maximum of 10% of the funding, making the likelihood of the flyover project receiving the requested \$25 million in funds highly unlikely.

Mr. Keaton also mentioned funds received from the American Recovery Act as a potential source of flyover funding, should individual communities be interested in pursuing that funding route. The Committee was interested in that possibility and asked Ms. DeVary to look into the matter further and present more information at a later meeting.

f) Procurement Policy Updates

Ms. DeVary and Mr. Spain have drafted the changes to the SPSA Procurement Policy regarding reporting as approved at the April Board Meeting. The proposed changes are included in the May Board Agenda packet for review and final approval. Chairman Keifer asked that Ms. DeVary and Mr. Spain look at a specific section of the Procurement Act to determine if the statutes apply to SPSA business.

g) HRSD Force Main Project

There are no new updates on future planning in light of HRSD's decision to not continue with the force main project. SPSA is waiting on information from HDR outlining the best possible paths forward for managing leachate at the Regional Landfill.

h) Board Meeting Agenda

There are several contract awards that will be brought to the Board for consideration at the May meeting. There are three new awards for the Design Build Services, a Truck Tire Management Program, and Laboratory Analysis Services. Annual renewals include Annual Audit Services, Security Services at the Regional Landfill, Loader Tire Services, Service & OEM Caterpillar Replacement Parts, Household Hazardous Waste Disposal Services, and FY 2022 Property, Liability, and Workers Compensation Insurance.

3. Closed Session

Motion to Approve Request for Closed Meeting.

Chairman Keifer read the following closed session motion:

I move that a closed session be held for discussions regarding (a) proposals received in response to the RFP issued by SPSA for Regional Landfill Operations Area Improvements, including the terms or scope of the contract under which the work will be performed, in accordance with Virginia Code Section 2.2 3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; (b) the proposed amendment to the Landfill Gas Rights, Easement and Lease Agreement between SPSA and Suffolk Energy Partners, LLC, in accordance with Virginia Code Section 2.2 3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; and (c) the proposed VDOT Administered – Locally Funded Project Administration Agreement for the design and construction by VDOT of the I 58/SPSA flyover interchange, in accordance with Virginia Code Section 2.2 3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel and in accordance with Virginia Code Section 2.2 3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Mr. McCoy moved, seconded by Ms. Raulston, to approve the closed session motion as read. The motion was adopted by a unanimous vote in favor.

Motion to Approve Certification after Closed Meeting.

The Executive Committee of the Southeastern Public Service Authority of Virginia hereby certifies that, to the best of each member's knowledge: (a) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (b) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

Mr. McCoy moved, seconded by Ms. Raulston, to approve certification as read. The motion was adopted by a unanimous roll call vote in favor.

4. Nominating Committee

Chairman Keifer mentioned that he would be appointing a Nominating Committee to offer a slate of Board officers to be voted on at the July Board Meeting. It was clarified that while traditionally the Chair and Vice Chair have been governor-appointed members, there is no statute requiring it. It was also noted that the Nominating Committee must be made up of three members and any member may serve as Chair of the Committee. There was discussion of having Mr. Keaton serve as the Chair of the Nominating Committee along with Mr. McCoy and Mr. Richard Broad. Chairman Keifer will have further discussions and announce the Committee members at a later date.

5. Meeting Adjourned at 12:07 p.m.

6. WIN Waste Innovations – Portsmouth Monthly Report

Presented by Mr. Clint Stratton, Plant Manager

July 14, 2021

Liesl R. DeVary
Southeastern Public Service Authority
723 Woodlake Drive
Chesapeake, VA 23320

Dear Ms. DeVary:

Please find attached the Monthly Report for WIN Waste Innovations facility required by Schedule 15 of the Service Agreement. Should you have any questions on any of the items covered herein please do not hesitate to contact me.

Sincerely,

Clint Stratton
Plant Manager, WIN Waste Innovations

enclosure

**WIN Waste Innovations
TONNAGES REPORT
CALENDAR YEAR 2021**

MONTH	WASTE (TONS)				OUTSIDE-AREA WASTE (TONS)	TOTAL TONNAGE	NAVY STEAM DELIVERED (K-LBS)	ALL WASTE ACCEPTED AT RDF (TONS)	NP REMOVED FROM RDF (TONS)	PROHIBITED WASTE	RDF WASTE DIVERTED TO LANDFILLS (TONS)	PROCESSED WASTE (CALC)	PROCESSED FORMULA	RESIDUE DELIVERED TO LANDFILL (TONS)	MW SOLD TO THE GRID (MWHt)
	SPSA ACCEPTABLE	THIRD PARTY ACCEPTABLE	OUT-OF-STATE WASTE (TONS) *	WASTE (TONS)											
JAN	40,450.18	12,657.54	1,557.04	-	54,664.76	73,158	54,664.76	4,736.59	-	-	-	49,928.17	52,206.35	14,798.12	14,930
FEB	37,997.76	11,915.76	1,793.76	-	51,707.28	73,639	51,707.28	6,151.60	-	-	-	45,555.68	40,112.22	12,744.91	9,483
MAR	47,325.73	8,862.66	1,899.70	-	58,088.09	36,893	58,088.09	7,544.22	-	-	2,159.83	50,543.87	50,341.98	12,484.66	14,908
APR	52,509.39	6,460.51	1,568.10	-	60,538.00	35,622	60,538.00	5,254.43	-	-	3,891.60	55,283.57	52,563.11	16,823.69	16,513
MAY	40,946.36	2,422.43	887.66	-	44,256.45	40,928	44,256.45	4,700.58	-	-	8,220.60	39,555.87	42,248.11	12,112.68	14,005
JUN	50,768.38	4,286.10	1,111.15	-	56,165.63	38,450	56,165.63	6,208.16	-	-	3,571.61	49,957.47	45,696.58	11,801.59	15,483
JUL	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
AUG	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SEP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OCT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NOV	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DEC	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
YTD TOTAL	269,997.80	46,605.00	8,817.41	-	325,420.21	298,690.00	325,420.21	34,595.58	-	-	17,843.64	290,824.63	283,168.35	80,765.65	85,322.00

* NOTE: This is material brought in from the nearby counties in NC provided for under the Service Agreement.

**WIN Waste Innovations
AVAILABILITY
CALENDAR YEAR 2021**

MONTH	BOILER AVAILABILITY (%)	BOILER PLANNED OUTAGES (HRS)	BOILER UNPLANNED OUTAGES (HRS)	TURBINE AVAILABILITY	TURBINE PLANNED OUTAGES (HRS)	TURBINE UNPLANNED OUTAGES (HRS)
JAN	91.4%	144	112	96.3%	68	15
FEB	92.8%	156	37	88.3%	235	0
MAR	93.0%	192	15	92.0%	185	0
APR	88.5%	0	332	100.0%	0	0
MAY	72.1%	192	493	97.4%	0	59
JUN	83.0%	344	144	98.8%	0	27
JUL						
AUG						
SEP						
OCT						
NOV						
DEC						
YTD TOTAL	87%	1,028.00	1,133.00	95%	488.00	101.00

WIN Waste Innovations
SUPPLEMENTAL INFORMATION
June 2021

Total Waste received by SPSA:	50,768 tons
Waste delivered to RDF:	56,166 tons
Total RDF processed:	45,697 tons
Residue sent to landfill:	11,802 tons*
Electric power sold:	15,483 MW
Steam sold to Navy:	38,450 K-LBS
Overall Boiler availability:	83%
Overall Generator availability:	99%
Environmental Incidents	0

OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	1

General Notes:

* This total includes 1253.85 tons of non-qualifying residue delivered to the landfill this period, qualifying residue 89.38% for this period.

Boiler 1 and Boiler 3 outages completed this period. Replaced Superheater on Boiler 1 and overhaul on Boiler 3 bin feed conveyor. Other work completed to both units included pressure part work and overlay, RDF system repairs, bottom ash and flay ash removal repairs, flue gas and duct work repairs.

WIN Waste Innovations

Monthly Report for the Month of June 2021

This report is submitted in accordance with the Waste Disposal & Services Agreement, section 3.17.1.

Environmental Issues:

Contractor has not received any notices in violation (NOVs) or orders, and no such NOVs, proceedings, orders or investigations are pending, for the subject period.

Tests Completed:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Storm water Sample(s)
Annual Stack Tests
Quarterly GHG Test
Quarterly Ash Test

Tests Planned:

Monthly Industrial Discharge Samples
Fuel Oil Sample(s)
Storm Water Sample
Annual Stack Test
Quarterly GHG Test
Quarterly Ash Test

Inspections:

Solid Waste

Air Quality Violations:

None

Safety Issues:


OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	1
Lost Time Accidents this period:	0
Lost Time Accidents YTD:	0

Op Stats: see attached spreadsheet

Upcoming Planned Outages:

2021 Outages

January 10-16	Boiler 4
February 7-13	Boiler 1
March 14-22	Boiler 2
April	No outage
May 7-14	Boiler 4
May 14-21	Boiler 1
June 13-19	Boiler 3
July	No outage
August 15-21	Boiler 2
September 12-18	Boiler 3
October 17-23	Boiler 4
November 14-20	Boiler 1
December	No outage

WIN Waste Innovations RDF and WTE Operational Summary			KEY:		
Provided by WIN Waste Innovations		Change Since Last Report			
Period	June 1, 2021 to June 30 2021	All Is Well			
		Working On			
		Noted Issue			
Item	Metric Item	Metric	Performance	Status	Comments
1	Regulatory Compliance				
1.1	Notice of Violations	Compliance	In Compliance		No issues during reporting period
1.2	VPDES	Compliance	In Compliance		No issues during reporting period
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during reporting period
1.2.2	Title V	Compliance	In Compliance		No issues during reporting period
2	RDF Tipping Floor Operations				
2.1	Wait Times	<30 min			No issues with wait times. Diverted MBI and direct Commercial tonnages during Boiler 1 outage that was pulled in early to replace Superheater
2.2	Floor Volume	<1,000 Tons			Floor volumes exceeded 1000 tons this period during heavy delivery days
2.3	Equipment Utilization	Key equipment fully operational and deployed	All 3 lines shredder overhaul/minors are now completed		Replaced "A" line shredder bearings this period due to lower thrust bearing failure.
3	Ash				
3.1	Ash Delivered to RLF	Actual Tons	11,802		
3.2	Percentage of Ash Re-classified	<20%	1,254		Reclassified was 10.62%
3.3	Percentage of Ash used as ADC	> 80%	10,548		ADC was 89.38%
3.4	Rejected Loads of Ash	0	0		
4	WTE				
4.1	Boiler Availability	> 90%	83%		Two outages completed this period. Pulled in one boiler outage early to replace the Superheater in order to stop elevated unscheduled downtime events
4.2	TG Availability	> 90%	99%		
4.3	Ash Screener Availability	> 95 %	95%		
5	Cleanliness/Litter Control				
5.1	Citizen Complaints	0			Overall cleanliness of the facility continues to improve.
5.2	Odor Complaints	0			No issues during reporting period
Acronym Definitions					
RDF - Refuse Derived Fuel, WTE - Waste To Energy, VPDES - Virginia Pollution Discharge Elimination System, ADC - Alternative Daily Cover, TG - Turbine Generator					

7. Financial Report

Statement of Revenue and Expenses – Budget to Actual Comparison

Based on a preliminary analysis, total revenues exceeded total expenses by approximately \$2.5 million as compared to \$5.1 million in the previous year.

Tipping fee revenue received FYTD reflects an increase of 4% or approximately \$1.75 million as compared to fiscal year 2020. Municipal waste tons are up approximately 6% or 27,932 tons as compared to fiscal year 2020.

Based on a preliminary analysis, total expenses were approximately \$49.1 million as compared to \$41.6 million incurred in the previous fiscal year.

Monthly Expense Line Items

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amounts from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date.

Monthly Comparison of Revenues and Expenses

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2021 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

Waste Stream Report

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the fiscal year ending June 30, 2021, municipal waste tonnages reflect an increase of 6% or approximately 27,932 tons as compared to June 30, 2020.

Treasurer's Report of Cash Balances

This report captures the monthly activity in each of the depository accounts grouped as either unrestricted and designated funds or trust funds. As of June 30, 2021, operating cash balances were approximately \$51.1 million representing approximately \$3.2 million in the operating account, \$5.9 million in undesignated fund balance, \$4.7 million for FY 2021 purchase orders, \$2.5 million reserved for the HRSD Force Main, and \$34.8 million designated for landfill expansion/closure.

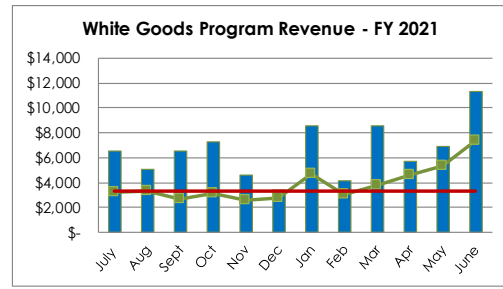
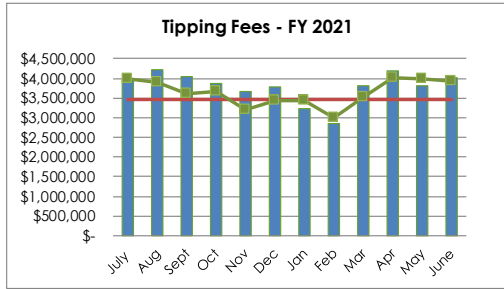
MOTION: Do I hear a motion that the SPSA Monthly Financial Reports, subject to audit, be approved as presented?

Southeastern Public Service Authority								
Statement of Revenue and Expenses - Budget to Actual Comparison								
PRELIMINARY For the Period Ending June 30, 2021								
	June 2021				June 2020			
	Adjusted Budget	Month	FYTD	% of Budget	Adjusted Budget	Month	FYTD	% of Budget
REVENUES								
Tipping Fees	\$ 41,756,055	\$ 4,021,222	\$ 45,477,193	108.9%	\$ 41,631,237	\$ 3,928,783	\$ 43,724,598	105.0%
Tire program	600,000	178,505	651,320	108.6%	515,200	120,783	634,929	123.2%
Household Hazardous Waste Revenue	333,000	35,021	429,913	129.1%	305,000	44,388	362,682	118.9%
White Goods Program	40,000	11,318	78,514	196.3%	35,000	7,333	46,465	132.8%
Landfill Gas Recovery	260,000	12,917	214,923	82.7%	312,000	9,000	219,399	70.3%
Miscellaneous Income	1,429,891	188,468	1,661,092	116.2%	333,775	16,570	382,892	114.7%
Interest Earnings	450,000	19,987	434,709	96.6%	350,000	(202,024)	593,289	169.5%
Fund Balance / Capital / Rolled PO's	2,542,284	318,032	407,632	16.0%	799,255	15,763	604,199	75.6%
Fund Balance / Landfill Expansion	2,273,166	1,821,610	2,273,166	100.0%	518,111	38,112	139,514	26.9%
TOTAL REVENUES	\$ 49,684,396	\$ 6,607,079	\$ 51,628,462	103.9%	\$ 44,799,578	\$ 3,978,707	\$ 46,707,965	104.3%
OPERATING EXPENSES								
Administration								
Salaries / Wages	\$ 837,565	\$ 107,403	\$ 848,451	101.3%	\$ 892,877	\$ 113,787	\$ 821,777	92.0%
Employee Benefits	212,102	21,931	192,441	90.7%	231,231	19,922	185,165	80.1%
A Professional / Contracted Services	688,063	49,619	384,723	55.9%	727,254	32,460	394,702	54.3%
Other Operating Expenses	223,872	22,095	205,817	91.9%	231,521	33,143	191,856	82.9%
Materials / Supplies	17,888	4,317	13,066	73.0%	22,301	4,486	22,008	98.7%
Total Administration	\$ 1,979,490	\$ 205,366	\$ 1,644,497	83.1%	\$ 2,105,184	\$ 203,797	\$ 1,615,509	76.7%
Environmental Management								
Salaries / Wages	\$ 319,891	\$ 22,781	\$ 292,736	91.5%	\$ 291,479	\$ 38,682	\$ 289,246	99.2%
Employee Benefits	114,101	5,976	93,919	82.3%	101,641	9,499	101,782	100.1%
Professional / Contracted Services	78,200	3,934	60,469	77.3%	74,200	7,425	73,659	99.3%
Other Operating Expenses	13,700	505	5,958	43.5%	10,174	404	5,295	52.0%
Materials / Supplies	22,838	902	10,108	44.3%	22,368	1,232	17,289	77.3%
Total Environmental Management	\$ 548,730	\$ 34,098	\$ 463,191	84.4%	\$ 499,862	\$ 57,243	\$ 487,270	97.5%
Operations								
Salaries / Wages	\$ 5,731,396	\$ 727,717	\$ 5,560,524	97.0%	\$ 5,841,183	\$ 684,285	\$ 5,449,806	93.3%
Employee Benefits	1,917,326	170,658	1,817,449	94.8%	1,940,329	166,310	1,811,275	93.3%
A Professional / Contracted Services	2,996,424	436,462	2,843,781	94.9%	2,920,332	524,467	2,888,999	98.9%
Other Operating Expenses	1,053,761	105,967	982,097	93.2%	1,066,852	5,640	852,404	79.9%
Materials / Supplies	1,813,457	148,620	1,382,196	76.2%	1,883,733	177,686	1,365,910	72.5%
Total Operations	\$ 13,512,364	\$ 1,589,424	\$ 12,586,047	93.1%	\$ 13,652,429	\$ 1,558,388	\$ 12,368,395	90.6%
TOTAL OPERATING EXPENSES	\$ 16,040,584	\$ 1,828,887	\$ 14,693,735	91.6%	\$ 16,257,475	\$ 1,819,428	\$ 14,471,174	89.0%
CAPITAL PROJECTS / EQUIPMENT REPLACEMENT								
A CELLS 8/9 PERMITTING	1,365,056	913,501	1,365,056	100.0%				
A RLF - ASPHALT OVERLAY	27,090	-	27,090	100.0%				
A RLF - CELLS I-V REPAIRS	25,875	-	25,875	100.0%				
RLF - TRACTOR W/SIDE BOOM	123,821	-	123,821	100.0%				
RLF - PUMP	29,990	-	29,990	100.0%				
RLF - DOZER	528,884	-	528,884	100.0%				
FLT - COALESCER	13,340	-	13,340	100.0%				
TSP - ROAD TRACTORS	599,888	-	599,888	100.0%				
CTS - YARD DOG	119,500	-	119,500	100.0%				
FIS - YARD DOG	119,500	-	119,500	100.0%				
IWTS - YARD DOG	119,500	-	119,500	100.0%				
LTS - WHEELER LOADER	518,096	-	518,096	100.0%				
OTS - YARD DOG	119,500	-	119,500	100.0%				
STS - YARD DOG	119,500	-	119,500	100.0%				
TPS - TIRE SHREDDER	681,270	630,633	681,270	100.0%				
ROB - UPGRADE LIGHTING TO LED	66,616	61,958	66,616	100.0%				
RLF - GUARDSHACK	21,918	-	21,918	100.0%				
RLF - DEMO/CONSTRUCTION	84,000	32,468	84,000	100.0%				
TSP - PAINT TRACTORS	84,200	8,420	84,200	100.0%				
RLF - UST/AST REMOVAL & ADD	281,300	242,991	281,300	100.0%				
HHW TRAILER & SCREENPRINTS	15,000	15,000	15,000	100.0%				
A VDOT - FLYOVER	908,110	908,110	908,110	100.0%				
A RLF - DESIGN BUILD PROJECT	3,420,444	3,420,444	3,420,444	100.0%				
UNDESIGNATED	86,735	86,735	86,735	100.0%				
TOTAL CAPITAL PROJECTS/EQUIPMENT REPLACEMENT	\$ 9,479,133	\$ 6,320,260	\$ 9,479,133	100.0%	\$ 4,903,156	\$ 305,444	\$ 3,848,681	78.5%
OTHER USES								
Contracted Waste Disposal	\$ 19,820,929	\$ 1,816,642	\$ 20,604,307	104.0%	\$ 19,295,197	\$ 1,712,718	\$ 7,005,285	36.3%
Suffolk Environmental Trust Fund	5,000	5,000	5,000	100.0%	5,000	5,000	5,000	100.0%
Reserves for Landfill Expansion/Closure	4,338,750	361,563	4,338,750	100.0%	4,338,750	361,563	4,338,750	100.0%
TOTAL OTHER USES	\$ 24,164,679	\$ 2,183,205	\$ 24,948,057	103.2%	\$ 23,638,947	\$ 2,036,007	\$ 23,294,223	98.5%
GRAND TOTAL EXPENSES	\$ 49,684,396	\$ 10,332,352	\$ 49,120,925	98.9%	\$ 44,799,578	\$ 4,160,879	\$ 41,614,078	92.9%
NET REVENUES / (EXPENSES)	\$ -	\$ (3,725,274)	\$ 2,507,536		\$ -	\$ (182,171)	\$ 5,093,887	
A Budget has been adjusted by \$5,996,850 for purchase orders rolled over from FY 2020, unencumbered funds from the capital budget, additional funds for landfill expansion and the design build project at the Regional Landfill.								

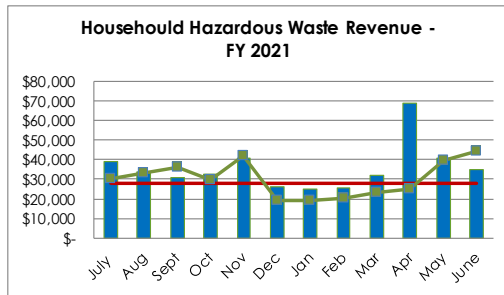
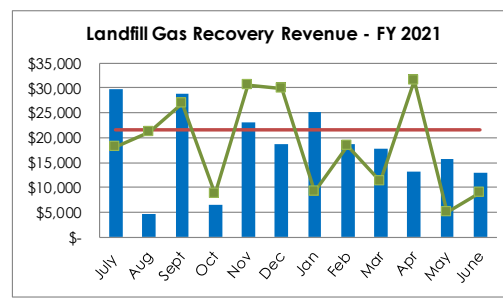
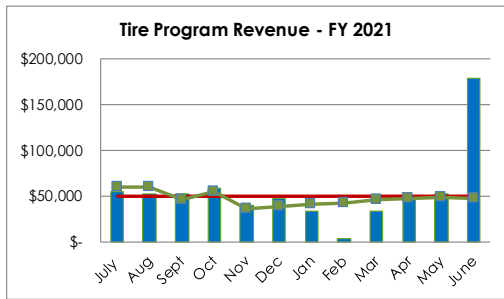
Southeastern Public Service Authority							
PRELIMINARY Monthly Expense Line Items							
Description	FY 2021 Budget	Apr-21	May-21	Jun-21	FYTD	From Previous Month \$ Change	% Change
Salaries Exempt	\$ 1,974,694	\$ 146,646	\$ 144,102	\$ 244,582	\$ 1,960,820	\$ 100,481	69.7%
Salaries Non-Exempt	4,599,858	322,438	322,405	567,248	4,460,193	244,843	75.9%
Overtime	314,300	29,142	26,941	46,070	280,697	19,129	71.0%
Fica / Medicare Tax	526,999	36,368	36,041	63,906	481,951	27,864	77.3%
VRS Retirement	43,063	3,301	3,301	3,226	38,911	(75)	-2.3%
Health Insurance	1,418,550	112,267	109,650	111,721	1,342,405	2,071	1.9%
Vrs Group Life Insurance	84,663	6,524	6,532	6,541	79,321	9	0.1%
Unemployment Insurance	1,128	138	62	36	3,589	(26)	-42.2%
Workers Compensation	169,126	13,136	13,136	13,136	157,632	-	0.0%
Medical Fees	14,000	420	460	1,010	8,547	550	119.6%
Security Service	84,000	6,463	6,655	9,803	85,834	3,149	47.3%
Professional Services	159,460	81	13,276	107,731	180,226	94,455	711.5%
Engineering Services	276,001	18,983	34,868	58,463	291,844	23,595	67.7%
Landfill Survey	7,500	-	-	-	1,508	-	N/A
Legal Fees	310,000	9,571	(208)	28,769	111,466	28,978	-13918.2%
Environmental Testing	103,000	5,574	12,870	1,211	78,024	(11,659)	-90.6%
Fire Protection	8,000	1,334	-	-	6,180	-	N/A
Temporary Employment Services	34,320	3,848	2,806	2,583	24,141	(223)	-8.0%
Uniform Rental	50,976	2,748	3,852	4,516	42,733	663	17.2%
Maintenance Service Agreements	163,082	6,777	5,282	9,353	142,414	4,071	77.1%
Grounds Maintenance	104,190	9,429	5,601	23,626	78,582	18,026	321.8%
Hazardous Waste Disp/Cleanup	57,000	-	11,975	-	46,520	(11,975)	-100.0%
Equipment Maintenance	990,800	47,462	59,002	198,637	786,739	139,635	236.7%
Building / Site Maintenance	673,831	30,197	43,164	79,085	652,403	35,921	83.2%
Leachate Pumping Station Maint	38,735	4,835	-	15,639	45,040	15,639	N/A
Advertising	9,500	300	3,978	299	7,830	(3,679)	-92.5%
Trustee Expense	1,000	1,000	-	-	1,000	-	N/A
Permit Fees	94,892	-	13	158	94,660	145	1111.5%
Suffolk Host Fee	582,400	56,879	53,738	55,186	603,283	1,448	2.7%
Electricity	217,600	15,357	13,222	25,224	176,002	12,002	90.8%
Heating/Gas/Propane	11,500	1,193	582	352	10,448	(230)	-39.5%
Water / Sewer	42,192	8,649	3,322	2,149	39,437	(1,173)	-35.3%
Leachate Treatment	380,000	28,754	26,659	43,998	269,284	17,340	65.0%
Telephone	112,000	7,080	9,283	11,247	104,978	1,964	21.2%
Postage	2,060	68	68	68	1,049	-	0.0%
Radio Communication & Repair	4,500	-	-	-	7,170	-	N/A
Insurance & Bonding	207,908	17,182	17,182	17,182	206,684	-	0.0%
Landfill Fire Expenses	0	4,101	4,598	5,150	83,471	552	12.0%
Equipment Rental	35,000	-	8,682	27,100	43,713	18,418	212.1%
Land Lease Payment	3,500	292	292	292	3,500	-	0.0%
Tire De-Rimming Service	5,000	-	-	-	3,369	-	N/A
Travel And Training	42,300	1,262	394	2,512	7,222	2,118	537.7%
Road Tolls	171,885	16,653	16,572	16,191	179,279	(381)	-2.3%
Membership & Professional Dues	3,888	273	1,153	50	3,514	(1,103)	-95.7%
Bank Fees	42,000	4,191	4,108	4,031	46,239	(78)	-1.9%
Awards Programs	9,000	50	344	122	8,462	(222)	-64.5%
EMS Support Program	1,000	-	-	-	50	-	N/A
Office Supplies	13,350	936	1,095	587	9,395	(508)	-46.4%
Dues & Subscriptions	16,950	211	7,452	479	17,764	(6,973)	-93.6%
Other Operating Supplies	92,886	13,803	6,962	17,004	85,380	10,041	144.2%
Vehicle / Equipment Fuel	913,329	57,592	56,058	66,031	533,549	9,973	17.8%
Vehicle / Equipment Tires	747,700	63,392	57,079	68,341	687,152	11,262	19.7%
Safety Apparel & Equipment	25,150	1,948	2,490	1,913	26,370	(576)	-23.2%
Small Equipment	34,818	12,900	2,863	13,167	39,207	10,304	359.9%
Computer Hardware	10,000	60	1,975	3,753	6,552	1,778	90.0%
Total Operating Expenses	\$ 16,040,584	\$ 1,131,805	\$ 1,161,933	\$ 1,979,477	\$ 14,693,735	\$ 817,544	70.4%
Capital Projects/Equip Replacement	\$ 9,479,133	686,341	60,948	6,320,260	9,479,133	6,259,312	10270.0%
Contracted Waste Disposal	19,820,929	1,879,914	1,756,958	1,816,642	20,604,307	59,684	3.4%
Suffolk Environmental Trust Fund	5,000	-	-	5,000	5,000	5,000	N/A
Reserves for Landfill Expansion/Closure	4,338,750	361,563	361,563	361,563	4,338,750	-	0.0%
Total Expenses	\$ 49,684,396	\$ 4,059,623	\$ 3,341,401	\$ 10,482,942	\$ 49,120,925	\$ 7,141,541	213.7%

**Southeastern Public Service Authority
Monthly Comparison of Revenues and Expenses**

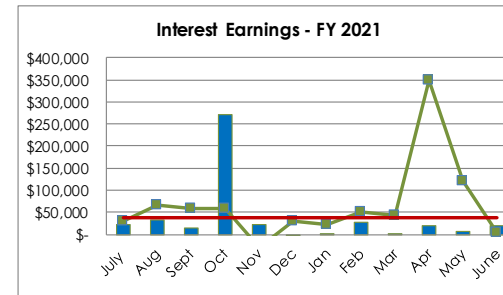
FY 2021 (bar)
FY 2020
FY 2021 Budget



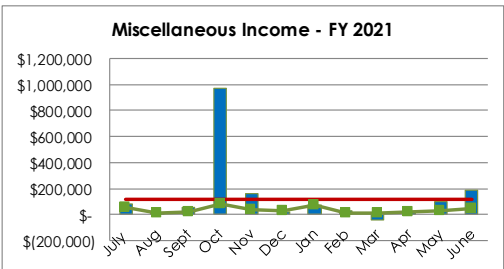
* Monthly revenue is dependent on users.



* Monthly revenue is dependent on users.



Interest payments vary based on investment date and maturity date.

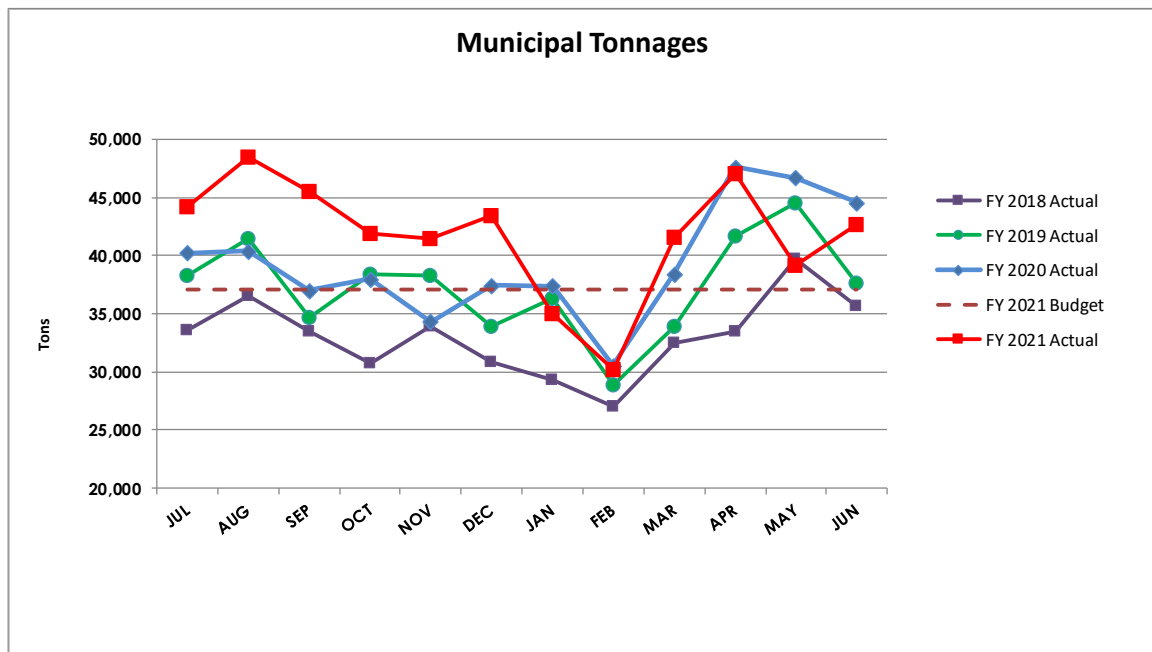




**Southeastern Public Service Authority (SPSA)
Waste Stream**

Waste Category	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2021	
	Actual (Tons)	Actual (Tons)	Actual (Tons)	Actual (Tons)	Budget	Actual (Tons) as of 6/30/2021	% of Budget
Waste Stream Budgeted under Tipping Fees							
Municipal Waste							
Chesapeake	90,926	90,896	105,353	112,154	105,153	114,806	109.2%
Franklin	2,690	2,698	2,955	3,276	3,172	3,499	110.3%
Isle of Wight	15,180	16,883	17,265	17,102	16,253	17,839	109.8%
Norfolk	64,575	62,587	90,129	92,423	82,005	89,209	108.8%
Portsmouth	30,023	32,769	40,222	43,829	42,141	46,339	110.0%
Southampton	8,593	8,910	10,675	9,881	9,084	10,033	110.4%
Suffolk	45,645	40,847	42,325	46,614	45,177	49,639	109.9%
Virginia Beach	130,645	127,483	138,823	147,250	154,813	169,097	109.2%
Residential (Free of Charge)	11,223	13,711	-	-	-	-	N/A
Total Municipal Waste	399,500	396,784	447,747	472,529	457,798	500,461	109.3%
Sludge - Norfolk	4,782	5,586	6,040	4,725	5,500	4,695	85.4%
Navy Waste	24,500	26,653	26,265	24,974	25,500	26,176	102.7%
SPSA Contracted Waste	26,437	65,936	146,442	130,777	130,000	134,044	103.1%
Construction & Demolition Debris	14,252	14,850	9,808	9,312	15,000	6,514	43.4%
Non-Contract Waste	-	15,469	36,682	39,588	35,500	46,616	131.3%
Total Other Waste	69,971	128,494	225,237	209,377	211,500	218,045	103.1%
Total Waste Stream	469,471	525,278	672,984	681,906	669,298	718,506	107.4%

Note: Effective July 1, 2018 residential waste tons is included with municipal waste tons.



Southeastern Public Service Authority (SPSA)																	
Regional Landfill Waste Stream																	
Types of Waste (tons)	FY 2017	FY 2018	FY 2019	FY 2020	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FYTD
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
Construction and Demolition Debris	14,252	14,850	9,807	9,312	514	615	568	580	493	412	473	284	736	595	627	618	6,515
Water Treatment Plant Sludge	4,927	5,717	6,039	4,725	426	352	295	321	469	362	442	432	354	260	523	458	4,694
Industrial Waste	846	379	295	660	12	21	11	383	-	-	-	13	9	55	81	18	603
Soils for Use as Alternate Daily Cover	18,935	9,990	8,630	6,602	439	610	538	680	379	67	157	350	880	619	717	405	5,841
Clean Fill	25,369	26,396	5,940	97,970	805	337	534	283	185	-	-	-	-	-	137	-	2,281
Peanut Residue/Hulls	5,650	9,366	4,023	4,907	477	382	394	383	336	269	414	407	369	437	418	269	4,555
Non-Processible Municipal Solid Waste	5,765	3,791	867	1,570	536	707	269	456	255	253	278	127	245	86	104	93	3,409
Navy Waste ²	150	154	359	237	7	3	15	17	11	22	-	-	29	51	118	24	297
Non-Processible Commercial Waste ²	4,518	2,631	598	650	36	46	62	72	91	70	83	115	61	74	82	99	891
Concrete/Asphalt	3	-	133	116	-	-	-	-	-	-	-	-	-	-	-	-	-
Shredded Tires	3,289	4,586	5,394	6,144	724	304	860	578	357	252	157	87	105	338	865	1,475	6,102
Ash - Qualifying	174,420	179,361	113,979	112,585	14,844	12,734	11,545	14,862	12,149	11,288	13,662	11,844	11,367	14,925	11,114	10,548	150,882
Non-Qualifying Ash	-	-	52,998	58,912	2,537	1,251	1,267	1,007	1,030	2,281	1,136	901	1,118	1,899	999	1,254	16,680
MSW from FTS, IWTS, STS	-	46,011	102,702	106,908	9,655	10,061	10,169	9,305	9,207	9,729	8,001	4,942	10,139	10,555	9,473	10,770	112,006
Clean Fill - Clearfield	28,226	31,709	51,540	57,872	5,670	5,385	3,231	3,912	3,534	2,835	3,156	4,914	2,551	4,175	3,987	5,103	48,453
Residual Waste - Clearfield	9,771	5,585	436	446	76	76	76	95	95	76	76	57	-	95	95	-	817
Diverted Processible Waste (from MS Station)	11,337	201	2,518	2,127	-	-	-	-	-	-	-	-	718	271	826	488	2,252
Total	307,458	340,727	366,258	471,743	36,758	32,884	29,834	32,934	28,591	27,916	28,035	24,473	28,681	34,435	30,166	31,572	366,278

¹ Prior to January 25, 2018, Represents CDD from the City of Suffolk and City of Suffolk's Contractors

² Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station

Southeastern Public Service Authority Treasurer's Report of Cash Balances For the Month Ending June 30, 2021						
Fund Type	Beginning Balance	Deposits / Transfers In	Interest Earnings	Payables / Transfers Out	Payroll	Ending Balance
Unrestricted and Designated Funds (see footnote below):						
Townebank Operating	\$ 3,392,240.09	\$ 4,065,919.07		\$ 3,669,813.44	\$ 623,381.35	\$ 3,164,964.37
Townebank Money Market	21,775.19		0.17			21,775.36
Townebank CD	6,265,663.05					6,265,663.05
Virginia Investment Pool (VIP)	7,478,030.04	975,000.00	412.60			8,453,442.64
Raymond James & Associates Investments	33,659,270.34	-	73,038.01	488,884.80	-	33,243,423.55
Total Unrestricted and Designated Funds	\$ 50,816,978.71	\$ 5,040,919.07	\$ 73,450.78	\$ 4,158,698.24	\$ 623,381.35	\$ 51,149,268.97
Trust Funds:						
Environmental / Va. Beach Landfill	\$ 469,324.01		7.90			469,331.91
Environmental / Regional Landfill	466,694.66	5,000.00	7.76		-	471,702.42
Total Trust Funds	\$ 936,018.67	\$ 5,000.00	\$ 15.66	\$ -	\$ -	\$ 941,034.33
GRAND TOTAL	\$ 51,752,997.38	\$ 5,045,919.07	\$ 73,466.44	\$ 4,158,698.24	\$ 623,381.35	\$ 52,090,303.30
Cash Balances Designated as follows:						
Operating Funds	\$ 3,199,004.19					
Undesignated (Fund Balance June 30, 2020)	5,974,800.00			(equivalent to 2 months operating expenses)		
Reserved for FY 2021 Rolled Purchase Orders	\$151,836.26			Preliminary		
Reserved for FY 2021 Rolled Capital POs	3,731,423.99			Preliminary		
Reserved for HRSD Forcemain	2,500,000.00					
Purchase Orders for Landfill Expansion (Rolled)	822,724.82			Preliminary		
VDOT Flyover	908,110.00					
Landfill Closure (as of June 30, 2020)	18,633,452.00					
Landfill Expansion	15,227,917.71					
Total Designated Funds	\$ 51,149,268.97					

Southeastern Public Service Authority Budget Transfer Activity For the Month Ending June 30, 2021				
Department	Object	Description	Transfer In	Transfer Out
Tire Shredder	53410	Building/Site Maintenance	\$ 2,800.00	
Tire Shredder	53400	Equipment Maintenance		\$ 2,800.00
Landfill	53410	Building/Site Maintenance	\$ 5,000.00	
Landfill	56140	Other Operating Supplies		\$ 5,000.00
Landfill Shop	53210	Uniform Rental	\$ 90.00	
Landfill Shop	56300	Safety Apparel & Equipment		\$ 90.00
Suffolk TS	53410	Building/Site Maintenance	\$ 2,000.00	
Suffolk TS	56200	Vehicle/Equipment Fuel		\$ 2,000.00
Fleet	56220	Vehicle/Equipment Tires	\$ 335.00	
Fleet	56200	Vehicle/Equipment Fuel		\$ 335.00
Franklin TS	53400	Equipment Maintenance	\$ 900.00	
Franklin TS	56200	Vehicle/Equipment Fuel		\$ 900.00
Suffolk TS	53410	Building/Site Maintenance	\$ 10,000.00	
Suffolk TS	53400	Equipment Maintenance		\$ 10,000.00
Landfill	53420	Leachate Pumping Station Maint	\$ 6,807.11	
Landfill	55400	Equipment Rental		\$ 6,807.11
Landfill	53140	Engineering Services	\$ 47,688.00	
Landfill	51110	Salaries Non Exempt		\$ 47,688.00
Chesapeake TS	53400	Equipment Maintenance	\$ 1,700.00	
Chesapeake TS	56200	Vehicle/Equipment Fuel		\$ 1,700.00
Landfill Shop	56100	Office Supplies	\$ 54.67	
Landfill Shop	56410	Small Equipment		\$ 54.67
Suffolk TS	56100	Office Supplies	\$ 100.00	
Suffolk TS	55220	Radio Communication & Repair		\$ 100.00
Norfolk TS	56100	Office Supplies	\$ 100.00	
Norfolk TS	53410	Building/Site Maintenance		\$ 100.00
Environmental	56300	Safety Apparel & Equipment	\$ 50.00	
Environmental	56100	Office Supplies		\$ 50.00
Chesapeake TS	53410	Equipment Rental	\$ 27,100.00	
Executive	53130	Professional Services		\$ 27,100.00
Executive	55510	Travel & Training	\$ 1,100.00	
Executive	53130	Professional Services		\$ 1,100.00
Safety	53400	Equipment Maintenance	\$ 48.42	
Safety	56100	Office Supplies		\$ 48.42
Tire Shredder	56410	Small Equipment	\$ 100.00	
Tire Shredder	56140	Other Operating Supplies		\$ 100.00
Landfill	56140	Other Operating Supplies	\$ 2,500.00	
Landfill	55510	Travel & Training		\$ 2,500.00
Landfill	53410	Building/Site Maintenance	\$ 200.00	
Landfill	56300	Safety Apparel & Equipment		\$ 200.00
Safety	56100	Office Supplies	\$ 250.00	
Safety	56300	Safety Apparel & Equipment		\$ 250.00
Capital	62122	RLF-Design Build Project	\$ 104,392.00	
Capital	62999	Undesignated		\$ 104,392.00
Chesapeake TS	53400	Equipment Maintenance	\$ 1,000.00	
Chesapeake TS	55510	Travel & Training		\$ 1,000.00
Franklin TS	53210	Uniform Rental	\$ 50.00	
Franklin TS	55220	Radio Communication & Repair		\$ 50.00
Total			\$ 214,365.20	\$ 214,365.20

8. Contracts

Truck Tire Management Program

This is an all-inclusive Truck Tire Management Program that includes the following components:

1. New Tire Purchases – approximately 170 new tires each fiscal year
2. Retreading Service – approximately 70 retread tires each fiscal year
3. Recap Purchases – approximately 260 recap tires each fiscal year
4. Mounted Repair Service – approximately 60 tire repairs
5. Mobile Service Calls – Provides for tire replacements after hours and on weekends
6. Service and Support – Provides for guaranteed turnaround times, specific invoicing requirements and regular history reports
7. Warranty – guaranteed manufacturers and retread warranties
8. Technical Service – provides for fleet surveys with supporting documentation, failed tire analysis, usage and cost data.

Bid: RFP 11-21
Issued: 5/28/2021
Opened: 6/9/2021
Options: 4 years

Vendors: Colony Tire
McCarthy Tire

Budgeted: \$166,808 (based on actual per-service rates)

RECOMMENDATION: Authorize the Executive Director to award a contract to Colony Tire for a truck tire management program, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Colony Tire for a truck tire management program, as presented?

Norfolk Transfer Station Wheel Excavator

This replacement request is part of the FY 2022 capital replacement plan. The Wheel Excavator is slated to replace a 2005 model that has exceeded the useful life, causing increased maintenance cost and down time. Staff recommends awarding a contract to Carter Machinery Co., Inc., in the amount of \$342,109 for the purchase of 1- M316 Wheel Excavator utilizing the Sourcewell contract.

Bid: Sourcewell Cooperative Contract 032119-CAT

Budgeted: \$351,500

Total Price: \$342,109

Vendor: Carter Machinery Co., Inc.

RECOMMENDATION: Authorize the Executive Director to award a contract to Carter Machinery, Inc. for a wheel excavator for Norfolk Transfer Station, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Carter Machinery Co., Inc. for a wheel excavator for Norfolk Transfer Station, as presented?

Norfolk Transfer Station Wheel Loader

This replacement request is part of the FY 2022 capital replacement plan. The Wheel Loader is slated to replace a 2015 model that has exceeded the useful life, causing increased maintenance cost and down time. Staff recommends awarding a contract to Carter Machinery Co., Inc., in the amount of \$535,570 for the purchase of 1- 972M Wheel Loader utilizing the Sourcewell contract.

Bid: Sourcewell Cooperative Contract 032119-CAT

Budgeted: \$545,000

Total Price: \$535,570

Vendor: Carter Machinery Co. Inc.

RECOMMENDATION: Authorize the Executive Director to award a contract to Carter Machinery Co, Inc. for a wheel loader for Norfolk Transfer Station, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Carter Machinery Co, Inc. for a wheel loader for Norfolk Transfer Station, as presented?

Oceana Transfer Station Wheel Loader

This replacement request is part of the FY 2022 capital replacement plan. The Wheel Loader is slated to replace a 2003 model that has exceeded the useful life, causing increased maintenance cost and down time. Staff recommends awarding a contract to Carter Machinery Co., Inc., in the amount of \$385,228 for the purchase of 1- 950M Wheel Loader utilizing the Sourcewell contract.

Bid: Sourcewell Cooperative Contract 032119-CAT

Budgeted: \$400,000

Total Price: \$385,228

Vendor: Carter Machinery Co., Inc.

RECOMMENDATION: Authorize the Executive Director to award a contract to Carter Machinery Co, Inc. for a wheel loader for Oceana Transfer Station, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Carter Machinery Co, Inc. for a wheel loader for Oceana Transfer Station, as presented?

Regional Landfill Articulated Truck

This replacement request is part of the FY 2022 capital replacement plan. The Articulated Off-Road Truck is slated to replace a 2009 model that has exceeded the useful life, causing increased maintenance cost and down time. Staff recommends awarding a contract to Carter Machinery Co., Inc., in the amount of \$442,388 for the purchase of 1- 725 Articulated Truck utilizing the Sourcewell contract.

Bid: Sourcewell Cooperative Contract 032119-CAT

Budgeted: \$442,500

Total Price: \$442,388

Vendor: Carter Machinery, Co. Inc.

RECOMMENDATION: Authorize the Executive Director to award a contract to Carter Machinery Co., Inc for an articulated truck for the Regional Landfill, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Carter Machinery Co., Inc for an articulated truck for the Regional Landfill, as presented?

Transportation Road Tractors

This replacement request is part of the FY 2022 capital replacement plan. The new road tractors are slated to replace four (4) tractors that have exceeded their useful life resulting in higher maintenance cost and decreased reliability. Staff recommends awarding a contract to The Peterbilt Store in the amount of \$620,064.00 for the purchase of four (4) Peterbilt 567 Tandem Axle Tractors utilizing Sourcewell contract #060920-PMC. The additional funds needed in the amount of \$14,064 is available from savings on other replacement equipment purchases.

Bid: Sourcewell Cooperative Contract 060920-PMC

Budgeted: \$606,000

Total Price: \$620,064

Vendor: The Peterbilt Store - Chesapeake

RECOMMENDATION: Authorize the Executive Director to award a contract to The Peterbilt Store – Chesapeake for transportation road tractors, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to The Peterbilt Store – Chesapeake for transportation road tractors, as presented?

9. Annual Meeting

Election of Officers

The members of the Nominating Committee are Mr. Luke McCoy, Mr. Richard Broad, and Mr. Randy Keaton, Chair. At the June 23, 2021 Board of Director's meeting, the Nominating Committee offered the following slate of officers for the fiscal year beginning July 1, 2021:

Chairman:	Mr. Dale Baugh (IW)
Vice Chairman:	Ms. Sheryl Raulston (FR)
Treasurer:	Ms. Liesl R. DeVary, Executive Director
Secretary:	Ms. Tressa Preston, Executive Administrator

Additional nominations may be made at this meeting.

MOTION: Vote on the fiscal year 2021 officers of the SPSA Board of Directors.

Appointment of Committees

10. Other Business

11. Adjourn