

SOUTHEASTERN PUBLIC SERVICE AUTHORITY

Board of Directors ~ Regular Meeting*

Regional Board Room

723 Woodlake Drive, Chesapeake, Virginia



Wednesday, June 22, 2022 at 9:30 a.m.

*To accommodate those who may not be able to attend in person, the public may listen to and view presentations displayed at this meeting by registering at <https://attendee.gotowebinar.com/register/5680335878034457104>. Members of the public may also listen to the SPSA Board Meeting via telephone by dialing toll-free to 1-877-309-2074 and entering access code 241-540-437. Additionally, members of the public are invited to speak electronically at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the meeting organizer. All requests for registration to make an electronic public comment must be received by 3:00 p.m. on June 21, 2022.

Meeting Organizer: Tressa Preston ~ tpreston@spsa.com ~ 757.961.3486



1. Call Meeting to Order	1
Pledge of Allegiance	1
2. Public Comment Period.....	1
3. Chairman’s Comments	1
4. Approval of Minutes	1
5. Nominating Committee Report	11
6. Audit Committee Report	12
Audit Committee Minutes – December 17, 2021	12
7. Executive Director Updates.....	14
Landfill Operational Summary	15
Executive Committee Minutes – April 20, 2022.....	17
8. WIN Waste Innovations – Portsmouth Monthly Report	20
Presented by Mr. Clint Stratton, Plant Manager	20
9. E-Waste Presentation	26
10. Financial Report	29
11. Contracts	38
Tank Pumping Services	38
Loader Tire Services	39
12. Closed Session	40
Wetlands Mitigation Proposal.....	40
13. Other Business	41
14. Adjourn.....	41

1. Call Meeting to Order

Pledge of Allegiance

2. Public Comment Period

All speakers must register prior to call to order;
5-minute maximum per speaker unless advised by Chairman differently;
30-minute total maximum time.

3. Chairman's Comments**4. Approval of Minutes**

The minutes of the May 25, 2022 Board meeting are included below for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the May 25, 2022 minutes of the SPSA Board of Directors meeting be approved as presented?

MINUTES OF THE BOARD OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA

May 25, 2022

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell	(CH)	Mr. Earl Sorey (<i>absent</i>)	(CH)
Ms. Sheryl Raulston	(FR)	Ms. Amanda Jarratt	(FR)
Mr. Dale Baugh	(IW)	Mr. Randy Keaton ¹	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad	(NO)
Mr. C.W. "Luke" McCoy	(PO)	Mr. Burle Stromberg	(PO)
Mr. Tony Parnell (<i>absent</i>)	(SH)	Ms. Lynette Lowe	(SH)
Mr. D. Rossen S. Greene ²	(SU)	Mr. Albert Moor (<i>absent</i>)	(SU)
Mr. Thomas Leahy	(VB)	Mr. L.J. Hansen	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Michael Etheridge³ (IW), Mr. Gary Kelly (VB), Mr. Robert Lewis (SU), Mr. Oliver Love, Jr. (VB), Mr. Greg Martin, (CH), and Mr. Richard Underhill (PO), SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Tressa Preston, Secretary and Director of Administration, Ms. Sandy Schreiber, Treasurer and Director of Finance, and Mr. Brett Spain, General Counsel.

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. CALL MEETING TO ORDER

Mr. Baugh, Chairman of the Board, called the meeting to order at 9:30 a.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

Ms. Preston reported that Mr. Mark Geduldig-Yatrofsky of Portsmouth registered to make a public comment in person:

¹ Mr. Keaton arrived at 9:52 a.m.

² Mr. Greene arrived at 9:38 a.m.

³ Mr. Etheridge arrived at 9:52 a.m.

Mr. Chair, Honorable Commissioners, and other neighbors; Mark Geduldig-Yatrofsky. I'm a bit harried this morning. There was a major back up on 64 coming in your direction, so I'm glad I got in under the wire. What I would like to request of you is to consider what I call "communal recycling," rather than localities doing it individually. Just as we are doing with our solid waste, generally, on the south side here, to reconsider, because I think you have considered this in the past and for one reason or another found that not a viable option. I'd like you to look at it again and see if there is a way that we can do it as a region or as a part of the region. I understand that recycling has become more and more problematic in recent years. I know that my neighbors in Chesapeake have stop doing it as a curbside collection activity, and there are good economic reasons for their having made that change. I would ask that we use the combined resources of this side of the James localities, of these combined localities, that we use our combined resources to see if we can't find a better way to perform recycling to make it economically feasible and to achieve the goals that were contemplated when recycling was established as a goal of the Commonwealth. Thank you very much.

There were no further public comments.

3. CHAIRMAN'S COMMENTS

Chairman Baugh thanked Mr. Geduldig-Yatrofsky for his comments and sharing his vision. On behalf of the Board, he expressed their appreciation for his participation, noting that SPSA's mission is waste disposal, but that recycling is one way to address reducing the amount of waste and that the Board will continue to consider the matter and an ongoing agenda item.

Chairman Baugh went on to thank the Board for their preparation for the meeting and their response when asked to support SPSA's work. He commented that though the agenda was somewhat shorter than in other months there were still important issues, such as the wetlands permitting process, that would be discussed in detail and would require careful consideration. Chairman Baugh added that the topic has been heavily discussed in Executive Committee and that he feels confident that Mr. Bagley and staff are taking the right approach to the situation. He also mentioned that the action that the Board has taken to hire Mr. Bagley and his formation of a new Executive team is impressive and encouraging as SPSA manages the challenges ahead.

As instructed by SPSA Bylaws, Chairman Baugh appointed a Nominating Committee to recommend a slate of officers at the June Board Meeting to be voted on at the Annual Meeting in July. Mr. Keifer will serve as Chair, along with Ms. Jarratt and Mr. McCoy. Chairman Baugh thanked them for volunteering to serve.

4. APPROVAL OF MINUTES

The minutes of the April 27, 2022 Board Meeting had been distributed. Chairman Baugh asked if there were any additions or changes and there were none.

Mr. McCoy moved, seconded by Mr. Keifer, to approve the April 27, 2022 minutes of the SPSA Board of Directors, as presented. The motion was adopted by a unanimous vote in favor.

5. EXECUTIVE DIRECTOR UPDATES

Mr. Bagley introduced Mr. Alphonso Thompson, HEO at Suffolk Transfer Station, for recognition. Mr. Thompson goes above and beyond to help customers, which has resulted in positive comments about his work. He is described as a dependable, hard-working, and exemplary employee. Mr. Bagley thanked Mr. Thompson and commented that SPSA is lucky to have him as a team member. Chairman Baugh presented him with a SPSA lapel pin and certificate as a token of appreciation.

As an update on discussions with the Navy and WIN waste, Mr. Bagley commented that conversation with the Navy continues, but are somewhat slow moving given the heavy demands on the schedule of the captain that has been put in charge of the project. SPSA hopes to have further contact before the next Board meeting and since SPSA has notified the Navy of its intentions, things continue to move in a positive direction. Future discussion will involve understanding the Navy's preferences and SPSA's plans to move forward post-2024.

Mr. Bagley reminded the Board that HRSD submitted the 2020 update to the Regional Solid Waste Management Plan to DEQ in 2020 and has been awaiting their review. This document is crucial to planning for landfill expansion and needs to be in place in order for any permitting to be approved. SPSA and HRPDC have a meeting set up with DEQ to discuss the best way forward in expediting the review and any necessary updates in order to avoid any issues with the permitting process.

April operations at the RDF plan were much improved through WIN/Wheelabrator's efforts and there were no diversions needed in the month of April. Mr. Bagley and staff appreciate their work to keep things running smoothly.

There has been no new information from Mr. Crabbs and IBC Renewables, but Mr. Bagley is still hopeful for the project's success and looks forward to the next update.

The contract for the heat assisted leachate evaporation system contract has been issued and the vendor is actively in the final design and construction of the equipment and estimates completion in nine months. Staff is keeping a close eye on the project and is excited to see it come to fruition.

Mr. Bagley gave a presentation to bring the Board up to date on challenges SPSA is facing with diesel fuel, which is likely a concern to municipalities, as well. Mr. Bagley went over the current contracted vendor's struggles to deliver based on supply chain issues and how staff and the vendor, Dime Oil, are working to rectify the problem. Mr. Bagley explained in detail the purchasing system and contracted rates for fuel, which are not currently feasible for the vendor given the current market. SPSA staff has worked with Dime to amend the current contract so that SPSA is paying the actual cost of fuel plus a service fee. SPSA also may receive deliveries from other vendors. Emergency procurement procedures have been followed to secure necessary fuel, and SPSA operations are prepared to transfer fuel via a SPSA fuel truck in the event that is needed. Mr. Bagley also mentioned that SPSA staff is

reaching out to member communities to explore the possibility of working together for the procurement of fuel.

Fuel Supply Issues 5

- ▶ SPSA currently has a contract to purchase fuel from Dime Oil.
- ▶ SPSA pays the average rack price + or - .
- ▶ Over the past month we have experienced interruptions in fuel deliveries as a result of global supply chain issues.
- ▶ SPSA has taken steps to mitigate these interruptions.
- ▶ Dime Oil notified SPSA Monday night of their desire to terminate the current contract.
- ▶ Dime Oil claimed the Force Majeure clause in the contract allowed them to terminate.

The Issue 6

Average Rack Price on May 21, 2022

Term	No.2	Move	No.1	Move	Free	More	Date	Time
Sumco	b 125-3 436.89	- 5.80	---	---	---	---	05/20	18:00
Valero	b 1-10 437.26	- 4.39	---	---	---	---	05/20	18:00
Motiva	b 125-3 437.52	- 4.66	---	---	---	---	05/20	18:00
76-Mot	b 125-3 437.97	- 4.66	---	---	---	---	05/20	18:00
Shell-Mot	b 125-3 438.03	- 4.45	---	---	---	---	05/20	18:00
Harexton	b 1-10 438.13	- 4.45	---	---	---	---	05/20	18:00
Clippo	b 1-10 438.39	- 5.05	---	---	---	---	05/20	18:00
Clippo	u 1-10 438.39	- 5.05	---	---	---	---	05/20	18:00
BP	b 125-3 438.42	- 3.17	---	---	---	---	05/20	18:00
XOM	b 125-3 438.46	- 5.86	---	---	---	---	05/20	18:00
Valero	u 0-10 441.61	-142.82	---	---	---	---	05/20	18:00
S.B.A.M.	u 1-10 486.60	- 5.79	---	---	---	---	05/20	18:00
Harexton	u 0-10 491.55	- 2.00	---	---	---	---	05/20	18:00
Budogry	u 1-10 491.700	-430.00	---	---	---	---	05/20	17:00
Flindila	u 0-10 492.00	- 5.80	---	---	---	---	05/20	18:00
Murphy	u 0-10 492.40	- 4.79	---	---	---	---	05/20	18:00
Motiva	u 0-10 493.00	- 5.60	---	---	---	---	05/20	18:00
Saratoga	u 0-10 494.93	- 7.85	---	---	---	---	05/20	18:00
Goconack	u 0-10 497.39	-11.89	---	---	---	---	05/20	18:00
DEFF	u 0-10 520.286	- 8.00	---	---	---	---	05/06	18:00
Hopson	u 0-10 524.880	-15.00	---	---	---	---	05/10	15:30
100 RACK	436.89	---	---	---	---	---	---	---
EDGE RACK	437.39	---	---	---	---	---	---	---
RACK AVG	439.95	---	---	---	---	---	---	---

- ▶ SPSA's Contracted Rate is based on ARP + or - .
- ▶ ARP on 5/21 was \$4.5955/gallon
- ▶ The only unbranded fuel available on 5/21 was Motiva @ \$4.939/gallon
- ▶ On 5/21 a 1,000-gallon delivery to SPSA would have resulted in a \$343.50 loss for Dime Oil.
- ▶ The availability of unbranded fuel is regularly as low as four loads per day with hundreds of customers competing for the available loads.

SPSA's Response 7

- ▶ Agreed to amend current contract with Dime Oil from Average Rack Price + or - pricing, to Cost + service fee pricing. Dime Oil has agreed to continue deliveries when available.
- ▶ Dime Oil will share invoices to ensure that SPSA is paying for actual cost of fuel.
- ▶ SPSA can receive deliveries from other vendors.
- ▶ SPSA has issued an emergency PO for fuel deliveries from a separate provider (7,000 gallons received to date).
- ▶ SPSA has secured a third provider to provide fuel to our western stations. An emergency PO will be issued for 500-gallon deliveries every three weeks.
- ▶ SPSA staff is capable of transferring fuel within the SPSA network in an emergency.
- ▶ Talking with member communities to explore ways to work together in the procurement of fuel.

Mr. Bagley invited Ms. Angie Hutchins, Fleet Manager, to elaborate to the Board on the current capacity and plans moving forward. Ms. Hutchins reiterated that staff is taking this situation very seriously and she personally is monitoring and negotiating delivery on a moment-to-moment basis. She also assured the Board that she will not allow SPSA to be without fuel, noting that current capacity was at roughly 55% but that she will be more comfortable with 80%. She reviewed statistical data about daily fuel use and operational needs. Mr. Bagley added that, in the past, SPSA's operational plan was not to stockpile fuel because supplies were plentiful and ideally fuel should be used as needed, however, as an adjustment to the current market, a strategy for building inventory is in place and he and staff are monitoring the situation very closely. Mr. Bagley offered to answer any questions.

Mr. Leahy asked Mr. Bagley if he had the authority to make contract changes and issue emergency procurement as needed. Mr. Bagley confirmed that he does have the authority to move forward in an emergency situation with proper justification and later presentation to the Board. The Board will be briefed more specifically at the June Board meeting, as this emergency procurement is still in process. Mr. Keifer asked if this trend in fuel is transitory or long-term. Mr. Bagley explained that some in the industry think the issue is political and related to world events, meaning that it will resolve itself in time. Others think the change is more permanent. Unfortunately, Mr. Bagley said, he is not in a place to give any definitive answers, particularly given that different parts of the country are seeing different issues, but he has been told that organizations should prepare for this trend to continue. Mr. Bagley

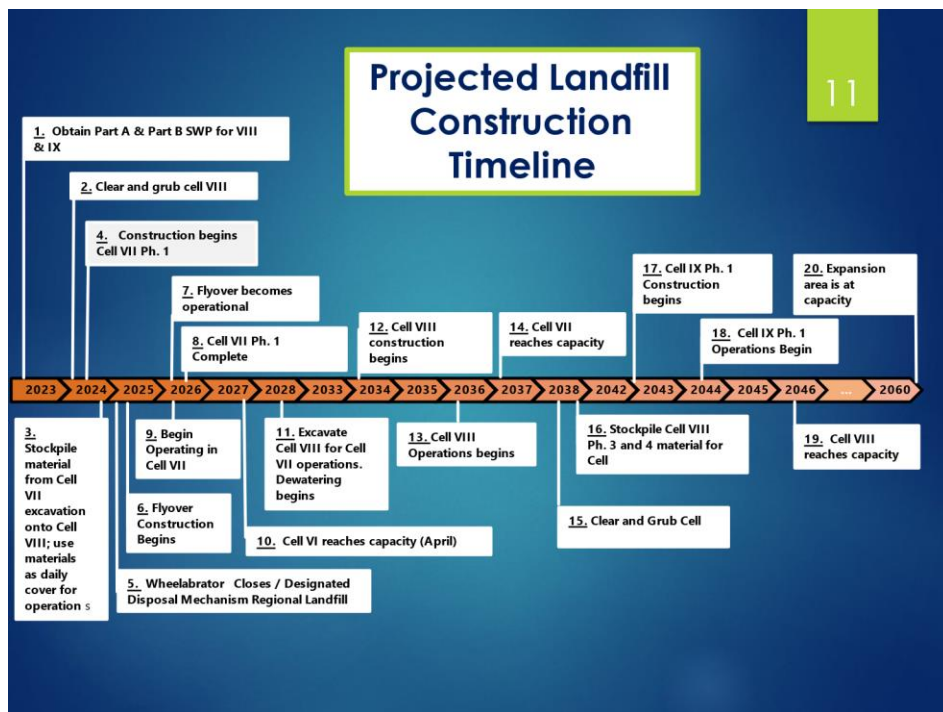
went on to say that he and staff will continue to keep the Board informed on this critical issue. He asked if there were any more questions, but there were none.

Regarding the Army Corps of Engineers' Environmental Impact Statement (EIS), which is required for wetlands permitting for landfill expansion, Mr. Bagley informed the Board that he believes that the Corps is close to completing their assessment. Additional information that was requested by the EPA has been provided and all feedback seems to indicate a positive resolution. At the Corps' request, SPSA is turning its attention to a proposed mitigation plan.

Mr. Bagley went on to say that, due to the large number of wetlands being impacted, the plan will have to be incredibly complex and creative beyond the standard mitigation hierarchy utilized by the Corps and will likely exceed the estimated budget of \$3.5 million. Staff continues to reach out to consulting parties and has a goal of creating a mitigation plan that meets federal requirements, but also takes into careful consideration the concerns of local organizations that will be impacted by the project. SPSA engineering consultant, HDR, is working to help form the proposal for mitigation.

Mr. Bagley also informed the Board that staff will be working on a new funding assessment based on the progression of the expansion project, which he presented as a timeline. The Audit Committee will be meeting in June to review investments and ensure that maturities align with funding needs.

Mr. Bagley offered to go into further detail on any subject related to the wetlands project or answer any further questions.



Mr. Hansen thanked Mr. Bagley for his presentation, particularly the projected landfill construction timeline, noting that it is helpful to be able to see a concise picture of all the moving pieces that could shift at any time. Mr. Bagley commented that it is his intention that

the timeline be monitored closely for needed updates and that it be kept as close to accurate as possible at all times. Mr. Bagley offered to answer any further questions, but there were none.

Mr. Henry Strickland delivered the operations report, stating that 339,417 gallons of leachate (or 68 tanker loads) were hauled to HRSD, and 669,851 gallons of leachate (or 50 swimming pools) were pumped to HRSD during the reporting period. He also updated the Board that the first concrete slab for the new RNG facility has been poured and MAS is working diligently on some of the outbuildings required for the plant. Progress is also being made on the construction of the administration building at the Regional Landfill and they should be pouring concrete later in the week, provided the weather cooperates.

Mr. Mike Kelley delivered the environmental report, stating that there were no odor complaints for the reporting period and that all permits, sampling, and monthly reporting is in compliance. Three Household Hazardous Waste special collection events were held in the month of April in the communities of Chesapeake, Norfolk, and Portsmouth. Mr. Kelley went over the sixth component of the Environmental Management System, which is the development of competence, training, and awareness procedures.

Mr. Michael Ponds delivered the safety and risk report, noting that six quarterly site inspections were performed and that all employees have completed their required safety training for the reporting period. There were no incidents or recordable incidents for the reporting period. Mr. Ponds also informed the Board that SPSA was the recipient of a safety grant from its insurance carrier, the Virginia Risk Sharing Association (VRSA), and the funds were used to install a drop-arm barrier gate at the Isle of Wight Transfer Station to control traffic flow and protect both SPSA customers and staff. Mr. Bagley added that VRSA makes this grant available each year and SPSA has received the grant for the past several years.

6. WIN WASTE INNOVATIONS PORTSMOUTH MONTHLY REPORT

Mr. Clint Stratton presented the WIN monthly report in person.

WIN Waste Innovations Portsmouth
March 2022
Actual Operational Data



Net Refuse Received			Total Refuse Processed			Total NP Diverted			Ash Shipped		
Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan
47,899	50,205	(2,316)	45,180	52,005	(6,825)	5,017	5,673	656	9,512	14,820	5,308
Driven by back-to-back outages on Boilers 1 & 4.			Driven by boiler outage timing and USDT			NP hauling decreases during diversion events and heavy wait times at Bethel LP (two hour wait times)			Timing and processed based. MBI drivers pulled from ash to move more tons from system during back-to-back outages.		
Steam Sales			Boilers Unscheduled Downtime			TG's Unscheduled Downtime			Net MWH Sold		
Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan
74,842	63,315	11,527	343	152	(191)	34	0	(34)	10,823	15,475	(4,651)
NNSY usage up this period over three year run rate			Failure of #1 grate leading to early outage out of period counting towards USDT			TG metering device failed causing a loss of the facility. New units on order.			Driven by unfavorable processing and favorable steam sales		

- Includes 1,301 tons of non-qualifying residue delivered to landfill, qualifying residue 86.33% for March
- Waste delivered by SPSA to RDF- 45,173 tons; Boiler availability – 79%; Turbine/Generator availability- 93%;
- 0 OSHA Recordable accidents this period, 0 YTD; 0 Environmental Incident/ 0 Citizen Complaints for this period

WIN Waste Innovations Portsmouth
April 2022
Actual Operational Data



Net Refuse Received			Total Refuse Processed			Total NP Diverted			Ash Shipped		
Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan
44,255	53,654	(9,399)	44,990	49,886	(3,896)	3,112	6,168	(3,056)	13,284	13,931	647
Driven by diversions, back-to-back boiler outages and TG BUS issues leading to diversions			Driven by boiler outage timing and USDT			MBI has additional drivers on NP, wait times continue to be heavy at Bethel, starting to utilize Atlantic to move more volume			Timing and processed based. MBI utilizing more drivers to catch up ash paid from diversion events		
Steam Sales			Boilers Unscheduled Downtime			TG's Unscheduled Downtime			Net MWH Sold		
Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan	Actual	Plan	Act-Plan
56,361	51,886	4,475	238	152	(86)	74	0	(74)	14,649	15,563	(915)
NNSY usage up this period over three year run rate			Driven by downtime from TG BUS duct and securing all boilers to repair leaking circ pipe			Driven by failed BUS duct from water line discussed at last board meeting			Driven by unfavorable processing and favorable steam sales		

- Includes 1,510 tons of non-qualifying residue delivered to landfill, qualifying residue 88.64% for April
- Boiler availability – 86%; Turbine/Generator availability- 93%
- 0 OSHA Recordable accidents this period, 0 YTD; 0 Environmental Incident/ 0 Citizen Complaints for this period

Recent Challenges



- Failed cooling tower blowdown valve leading to high conductivity in the tower. Northeast winds deposited high salts onto the TG transformers and allowed tracing across the insulators and arresters. Issue resolved by cleaning and replacing arresters. Facility is utilizing the bypass valve with a new SOP until the new automatic control valve arrives on site.

Questions?



Mr. Stratton offered to answer any questions, but there were none.

7. FINANCIAL REPORT

Ms. Schreiber informed the Board that, as of April 30, 2022, total revenues exceeded total expenses by approximately \$5.5 million. Tipping fees fiscal year to date reflect an increase of 7.7%, or approximately \$2.89 million as compared to FY 2021. Municipal waste tonnages were down approximately 9% or 37,739 tons as compared to last fiscal year. Commercial tons were up approximately 38% or 54,368 tons as compared to last year. For the month ending April 30, 2022, total municipal waste was 40,563 tons as compared to 46,976 tons a year ago.

Ms. Schreiber reported that total expenses as of April 30, 2022 were approximately \$37.8 million, compared to \$35.2 million in the prior fiscal year. Ms. Schreiber reported that cash balances were at \$59.8 million, designated as \$3.7 million in the operating fund, \$6.4 million, the equivalent of 2 months' operating expenses, in the undesignated fund balance, \$3.1 million for FY 2021 purchase orders, \$3 million for the leachate evaporation system, \$19.1 million in landfill closure, and \$23.8 million for landfill expansion and the flyover.

Mr. Leahy asked if the actual expenses for FY 2022 appear that they may exceed the overall total budgeted expenses for FY 2022. Ms. Schreiber and Mr. Bagley responded that no, actual expenses, are not anticipated to exceed budgeted expenses. They clarified that individual expense budget lines have had transferred funds, as reported in the Board Agenda each month, but total expenses fall within the total expenses budget and will require no action by the Board.

Mr. Hansen moved, seconded by Ms. Raulston, to approve the SPSA financial report as presented. The motion was adopted by a unanimous vote in favor, with the exception of Mr. Greene, who was temporarily absent from the meeting.

8. CONTRACTS

Ms. Preston presented contracts for the Board's consideration. The new contract was for Service and OEM Caterpillar replacement parts for heavy equipment, which was procured under a Sourcwell contract. Based on actual per-service rates, \$375,000 to \$400,000 is budgeted for this contract. Staff was able to negotiate a reduced service price and discount for parts. Ms. Preston explained to the Board that using original equipment manufacturer

parts (OEM) allows SPSA to maintain the warranty status of the machines, as well as have confidence in the quality of the parts and service work. Ms. Preston offered to answer any questions, but there were none.

Mr. Hansen moved, seconded by Ms. Jarratt, to authorize the Executive Director to award a contract to Carter Machinery for Service & OEM Caterpillar Replacement Parts, as presented. Mr. McCoy abstained from voting due to a familial relationship with Carter Machinery. With the exception of Mr. McCoy's abstention, the motion was adopted by a unanimous vote in favor.

Ms. Preston presented three renewal contracts for review. The first was for FY 2023 Property, Liability, and Workers' Compensation Insurance with VRSA, which is budgeted at \$315,140 and reflects 7.6% overall decrease from FY 2022. The second was for the first of four option years for laboratory analysis services with Enthalpy Analytical, budgeted at \$90,000 based on FY 2022 per-service rates. The final contract was for the first of four option years for truck tires with Colony Tire, budgeted at \$146,000 based on FY 2022 per-service rates.

Mr. Hansen asked if there was a price adjustment associated with the renewal for the contract for truck tires. Ms. Preston confirmed that there is a price increase that was outlined in the original bid for the first option year. Mr. Bagley went on to say that the contract allows for an adjustment if CPI increases more than 5%, but that was not exercised in this case. Mr. Leahy asked for confirmation that the renewal contracts being approved have not been materially altered from the original contracts presented to the Board. Ms. Preston confirmed that was correct. Mr. McCoy asked if the truck tire contract being presented for renewal was the one that was contested in its original form. Mr. Bagley confirmed that was correct, but that the contract that was approved the previous year had been fully vetted by legal counsel and all issues were resolved before the Board voted on the original contract last year.

Mr. Hansen moved, seconded by Mr. Leahy, to authorize the renewal contracts, as presented. Ms. Jarratt, who recently joined the VRSA Board, and Mr. Greene, whose law firm performs work for VRSA, abstained from voting due to their professional relationships with VRSA. With the exception of Ms. Jarratt and Mr. Greene's abstentions, the motion was adopted by a unanimous vote in favor.

For the Board's information, as required by the SPSA procurement policy, Ms. Preston listed contracts awarded at a value of between \$30,000 and \$100,000. Recent changes to the policy allow the Executive Director to award contracts up to \$100,000. These contracts included ground maintenance services, household hazardous waste disposal, solid rubber cutting edges, and security services at the regional landfill. Ms. Preston offered to answer any further questions, but there were none.

9. OTHER BUSINESS

Chairman Baugh asked if there was any other business, but there was none. He thanked SPSA staff for their presentations noting that he appreciates the work they do.

10. ADJOURN MEETING

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 10:48 a.m.

Dennis L. Bagley
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors

5. Nominating Committee Report

Mr. Keifer, Chair of the Nominating Committee, will inform the Board of the Nominating Committee's recommendation for a slate of officers to be voted on at the Annual Meeting in July.

6. Audit Committee Report

Ms. Lowe, Chair of the Audit Committee will give a brief review of the Audit Committee Meeting that took place on June 10, 2022.

Audit Committee Minutes – December 17, 2021

Audit Committee Minutes Southeastern Public Service Authority of Virginia December 17, 2021

A meeting of the Audit Committee was held at 2:00 p.m. in the second-floor conference room of the SPSA Regional Office Building in Chesapeake, Virginia and was called to order by Committee Chairman Lynette Lowe. Other Committee Members present at this meeting were Thomas Leahy and John Maxwell. SPSA Board Chairman, Dale Baugh listened to the meeting by phone. Also in attendance were Executive Director, Liesl R. DeVary, Deputy Executive Director, Dennis Bagley, Accounting Manager, Sandy Schreiber, Executive Administrator, Tressa Preston, and Financial Advisor, Josh Spain of Raymond James.

Discussion of SPSA Investments

Ms. DeVary introduced Mr. Spain to Mr. Bagley, Ms. Schreiber, and the Audit Committee. She explained that, as was approved by the Board at the December 8, 2021 Board Meeting, the Audit Committee may provide oversight for investments and other financial matters should staff need assistance in the interim period before a Chief Financial Officer is hired. The purpose of the meeting was to familiarize the Audit Committee with SPSA's investments.

Ms. DeVary reviewed SPSA's Investment Policy, which is directly in keeping with Virginia state law. The policy is designed to protect against credit risk, interest rate risk, and custodial credit risk. Ms. DeVary stated that the policy could be expanded, if necessary, as it is fairly basic. She went on to say that investments are selected so that there is virtually no risk of lost principal and investments are generally held until maturity. She provided a list of current investments, as of December 15, 2021, which currently number about 38.

Ms. DeVary suggested that Mr. Spain explain how he came to provide investment services to SPSA. Mr. Spain responded that SPSA is a customer of Towne Bank and Towne Bank has a reciprocal arrangement with his brokerage, Raymond James. Ms. DeVary was referred to Mr. Spain by Towne Bank.

Mr. Spain presented a portfolio analysis of all of SPSA's investments as of December 14, 2021. Mr. Spain highlighted that SPSA is at very low credit risk as most line items are FDIC insured. As is required by the Code of Virginia, and the investment policy, all corporate bonds are rated AA or AAA. Ms. DeVary commented that, in previous years, SPSA could earn interest in their money market account, but with interest rates being so low, that is not currently a good investment strategy. She also went on to say that SPSA pays no fees to Towne Bank,

but money left in that account that is not needed for immediate use is regularly transferred to SPSA's Virginia Investment Pool (VIP) account.

Mr. Spain walked the Committee through the portfolio analysis. He had created a portfolio summary and graph showing portfolio composition comparison, as well as a cashflow distribution graph that also referenced composition. Mr. Spain discussed a call likely analysis which showed that it is unlikely that any of SPSA's current investments will be called before maturity. He also presented Corporate Quality Distribution and Municipal Quality Distribution from Moody's and S&P in both chart and graph form.

In discussion with the committee, it was clarified that, although SPSA's Investment Policy lists maximum portfolio percentages for each security, according to the Code of Virginia, those are recommendations, not mandates. Ms. DeVary also drew attention to the fact that none of SPSA's current investments exceed five years' maturity.

It was agreed upon that, because SPSA has so few investments maturing in the coming months, the initial plan will be for the Audit Committee to meet on a quarterly basis. It was reiterated that the role of the Audit Committee will be to provide oversight and guidance, as necessary, not to make decisions. When action needs to be taken, Mr. Spain will continue to send Mr. Bagley, as Interim Executive Director, a list of recommended options, as he has been doing with Ms. DeVary. If guidance is required or major changes need to occur, Mr. Bagley can request a meeting with the Audit Committee, based on public meeting guidelines. Mr. Spain commented that he also works with the City of Virginia Beach and the City of Chesapeake, so he is in the area regularly and can meet whenever the Committee chooses. When a Chief Financial Officer is hired, the Audit Committee can reassess the need for their additional involvement in investment and financial matters.

The Committee thanked Mr. Spain for his presentation. Having no further business for the Committee, Chairman Lowe adjourned the meeting at 2:50 p.m.

7. Executive Director Updates

Attachments:

- Landfill Operational Summary
- Executive Committee Minutes – April 20, 2022

Landfill Operational Summary

SPSA Regional Landfill Operational Summary			KEY:		
Period	May 1, 2022 to May 31, 2022		Change Since Last Report		
			All Is Well		
			Working On		
			Noted Issue		
Item	Metric Item	Metric	Performance/Comment	Status Code	Comments/Corrective Actions
1	Regulatory Compliance				
1.1	Notice of Violations	None	In Compliance		No issues during the reporting period.
1.2	Environmental compliance and reporting	Compliance	All submissions made.		No issues during the reporting period.
1.2.1	Solid waste operations	Compliance	In Compliance		GP-1s exceedance for methane 5/18 reported on 5/19
1.2.2	Title V	Compliance	In Compliance		New EPA regulations have been issued. Still awaiting VDEQ's final decision on whether they will accept those regulations as written or enforce more stringent limits as allowed by the new EPA rules. RCA issued on 5/19/2022 following inspection on 5/12/2022 for Wheel Wash or Equivalent.
1.2.3	VPDES	Compliance	In Compliance		New Permit was issued as of October 1st, 2020
1.2.4	Financial Assurance	Compliance	In compliance		
1.2.5	Wetlands	Compliance	In Compliance		
1.2.6	Groundwater	Compliance	In Compliance		
1.2.7	Storm water system operating and in compliance with VPDES permit	Systems operational and in good order	In Compliance		In compliance.
2	Landfilling Operations				
2.1	Tonnage Landfilled	Actual Tons	35,519		
2.2	No. staff	13.5	8.5		5 vacancies: 2 Landfill Equipment Operators, 1 Solid Waste Assistant, 1 Environmental Tech, , 1 Environmental Specialist
2.2	Equipment Utilization	Key equipment fully operational and deployed	All equipment operating and deployed with appropriate spares		
3	Cover Operations				
3.1	Total Cover Material Received	Actual Tons	15,071		
3.2	Date of last aerial survey	12/12/2019			
3.3	December 2020 Operational In-Place Density (lbs./cy)	1,600-1,800lbs/cy	1,903 lbs./cy or AUF = .94		Airspace Study completed January 2022
3.4	December 2020 Effective In-Place Density (lbs./cy)	1,600 lbs./cy	1,997 lbs./cy or AUF = .99		Still well above targeted long term airspace utilization.

4	Leachate Management				
4.1	Pump stations operational during period	100 % Operational	All pump stations are operational, pump performance is being monitored, and repairs/replacements made as necessary.		All vaults are operational.
4.2	SCADA system operational during period	100 % Operational	Fully operational		SCADA is fully operational. Low Flow to meters to HRSD, FIT-0301, and FIT-0401 were calibrated on 12/28 and the Pump & Haul Totalizer was reset on 12/30.
4.3	Flow meter system functional during period	100 % Operational	All 8 Cell V/VI Pump Stations are now operational		Flow Meters can now be logged to history in Scada system and reviewed as needed.
4.4	Leachate Levels	In compliance	In compliance.		1. In compliance at all 8 pump station locations. 2. Flow generation remain < 40,000 GPD typically.
4.5	Leachate Disposal	In compliance			Capital Project for dredging of the Leachate Ponds is complete.
4.5.1	Quantity of leachate pumped to HRSD during period	x gallons	888,241.1		From 5/1 to 5/31
4.5.1.1	Cell V, Sumps 1-4	x gallons	331,093		From 5/1 to 5/31
4.5.1.2	Cell VI, Sumps 5-8	x gallons	405,866		From 5/1 to 5/31
4.5.2	Quantity of leachate hauled for disposal during period	x gallons	572,206		From 5/1 to 5/31
4.5.3	Disposal costs in period: \$		\$ 24,857		From 5/1 to 5/31
4.5.4	Any issues relative to leachate quality and acceptance at WWTPs?	No constraints	No constraints		
5	Landfill Gas Management	Compliance	In compliance		
6	Odor Complaints	No complaints	0		From 5/1 to 5/31
7	HRSD Force Main	Contract Schedule	None provided to date.		HRSD has reported that the project is delayed two years.

Acronym Definitions

ACOE- Army Core Of Engineers **AUF-** Airspace Utilization Factor **BOD-** Biological Oxygen Demand **CAP-** Corrective Action Plan **COD-** Chemical Oxygen Demand **CSCÉ-** Comprehensive Site Compliance Evaluation **DMR-** Discharge Monitoring Report
GPS- Groundwater Protection Standards **LCL-** Lower Confidence Limit **NOV-** Notice Of Violation **SCADA-** Supervisory Control And Data Acquisition
SWIFT- Sustainable Water Initiative For Tomorrow **SWPPP-** Storm Water Pollution Prevention Plan **VPDES-** Va. Pollution Discharge Elimination System
WWTP- Waste Water Treatment Plant **PLC-** Programmable Logic Controller **GPM-** Gallons Per Minute **GPD-** Gallons Per Day

Executive Committee Minutes – April 20, 2022

Executive Committee Minutes
Southeastern Public Service Authority of Virginia
April 20, 2022

A regular meeting of the Executive Committee was held at 9:30 a.m. in the second-floor conference room of the SPSA Regional Office Building in Chesapeake, Virginia and was called to order by Chairman Dale Baugh. The other Executive Committee Members present at this meeting were Ms. Sheryl Raulston, Mr. John Keifer, and Mr. Randy Keaton. Also in attendance were Executive Director, Dennis Bagley, Interim CFO, Sandy Schreiber, Director of Administration, Tressa Preston, and General Counsel, Brett Spain. Board Member Luke McCoy was present but gave commentary only when requested to do so by the Chairman.

Items for Discussion:

Chairman's Comments

Chairman Baugh informed those present that Board Member Tom Leahy would be monitoring the meeting by telephone, but that he would not be participating. He went on to say that, from his perspective, it had been a quiet month, which he took as a sign that leadership was performing well. Chairman Baugh reported that he and staff continue their efforts to optimize the time spent in meetings.

1. Review and approve Executive Committee Minutes of March 16, 2022

Mr. Keifer moved, seconded by Ms. Raulston, to approve the minutes of March 16, 2022. The motion was adopted by a unanimous vote in favor of all Executive Committee members present.

2. Executive Director Updates

- a) Upcoming Board Meeting Agenda New Action Items

The first item on the April Meeting agenda will be the public hearing on the proposed schedule of fees and charges that would go into effect on July 1, 2022. Mr. Bagley informed the Committee that the hearing had been noticed and advertised as required. At the conclusion of the public hearing, Mr. Bagley will make another brief presentation on the fiscal year 2023 budget, allowing time for questions and comments, and then asking for votes to approve the schedule of fees and charges, the FY 2023 budget, and to adopt a resolution updating the Standard Operating Procedure (SOP). The changes to the SOP are minimal and reflect operational updates that the Board is already aware of, including Mas Energy's acquisition of Suffolk Energy Partners and SPSA hauling waste to Atlantic Landfill to save airspace at the Regional Landfill. Prompted by a question from Mr. Keaton, Mr. Bagley confirmed that under the budget's proposed pay scale, all SPSA employees' salaries will be above the proposed changes to minimum wage.

The Bylaw updates that were reviewed at the March Board meeting will be up for discussion and a vote at the April meeting. The Cost Sharing agreement with HRSD has been modified based on requests made at the March meeting and in alignment with the finalized contract with Heartland Water Technology for the heat assisted leachate evaporation system, which will also be brought to the Board. The final cost for the project is \$6,999,000 with SPSA contributing \$3 million and HRSD funding the remaining

\$3,999,000. HRSD's General Manager spoke with his long-time colleague, Board Member Tom Leahy, about HRSD's intentions on this project. The Committee discussed future costs, staffing, and operational details for the evaporation system and commented that this endeavor is good for both SPSA and HRSD.

b) Ongoing Update Items

At the April Board Meeting, the Board will also hear updates on the Army Corps of Engineers' Environmental Impact Statement (EIS), which is required for wetlands permitting for landfill expansion. Unfortunately, the DEIS, which was scheduled to be sent to SPSA for review on April 15th has been delayed so that the Corps may incorporate comments from the EPA. SPSA is working on initial mitigation plans and has been in contact with Chief Anderson of the Nansemond Nation and their attorneys, Cultural Heritage Partners. Conversations have been fruitful, and staff looks forward to continuing the relationship with the Nansemond Nation and other consulting parties, such as environmental and conservation groups. The Committee discussed possible mitigation efforts, including looking to public lands for possible restoration.

Discussions with the Navy on their plans for the WIN property and easements post-June 2024 continue but have been limited due to the busy schedule of SPSA's Navy contact. Mr. Bagley hopes to have an update on Friday, April 22nd to better understand the plan forward. Once there is greater clarity, Mr. Bagley intends to request a meeting with the Mayor of Portsmouth to continue discussions. The Committee discussed the logistics of using the existing WIN site as a tipping floor for the City of Portsmouth and what steps could be taken toward an economically and operationally sound solution.

Since the last Board meeting, Mr. Bagley and staff have met with Ray Crabbs of IBC Renewables. Mr. Crabbs recently informed Mr. Bagley that his company appears to have found a solution to their funding gap through selling their property and leasing it back from the new owners. The 45-day due diligence period associated with the sale has begun and Mr. Crabbs is hopeful that they can begin construction shortly thereafter. As always, Mr. Bagley is being incredibly cautious about fully vetting any new technology advancements, but should Mr. Crabbs be successful, it would be of great benefit to the region.

There continue to be operational issues at the WIN Waste facility in Portsmouth with diversions of waste being required 14 days in the month of March, which will require more than 3000 tons of waste to be backhauled from the Regional Landfill to the WIN facility. While the contract with WIN/Wheelabrator includes options to potentially address some of the plant issues from a legal standpoint, Mr. Bagley and staff believe that, at this time, that route would be costly, contentious, and ultimately not successful in achieving SPSA's goal of conserving landfill airspace and keeping costs reasonable. Mr. Bagley outlined a plan to work with WIN so that when a diversion from their plant is necessary, SPSA would haul an equal amount of waste directly to the Atlantic Landfill, eliminating the need for backhauling. This plan would allow SPSA greater control over day-to-day operations and reduce risk in both hauling liability and employee morale perspectives, while managing airspace concerns at no extra cost to SPSA. The Committee discussed the plan and Mr. Bagley will present it to the full Board at the April meeting.

3. Closed Session

Motion to Approve Request for Closed Meeting.

Chairman Baugh read the following closed session motion:

I move that a closed session be held for (a) the purpose of discussing and considering prospective candidates for the position of Chief Financial Officer/Finance Director, including discussion of the possible assignment, appointment, and/or promotion of specific public employees to fill that position, in accordance with Virginia Code Section 2.2 3711(A)(1); (b) discussion regarding comments and inquiries received from the Army Corps of Engineers with respect to possible mitigation efforts in relation to the permitting of Cells VIII and IX, in accordance with (i) Virginia Code Section 2.2 3711(A)(3) for the purpose of discussion or consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and (ii) Virginia Code Section 2.2 3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Mr. Keaton moved, seconded by Ms. Raulston, to approve the closed session motion as read. The motion was adopted by a unanimous roll call vote in favor by all Executive Committee members present. Mr. McCoy and Mr. Leahy (by phone) observed the closed meeting. SPSA staff present for the main meeting attended the closed session, except that Ms. Preston and Ms. Schreiber did not attend the portion of the closed session where personnel matters were discussed.

Motion to Approve Certification after Closed Meeting.

The Executive Committee of the Southeastern Public Service Authority of Virginia hereby certifies that, to the best of each member's knowledge: (a) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (b) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

Ms. Raulston moved, seconded by Mr. Keaton, to approve certification as read. The motion was adopted by a unanimous roll call vote in favor by all Executive Committee members present.

4. Ongoing Concerns Update and May Board Meeting

Mr. Bagley briefly mentioned again that staff has been working on a proposal for an e-waste program that will be ready to present when time allows. Looking forward to the May Board meeting, staff will be presenting contract renewals that need Board approval, as well as informing the Board of contracts that the Executive Director has the authority to renew. Chairman Baugh will appoint a Nominating Committee at the May meeting to offer recommendations for Board Officers to be nominated for election at the annual meeting in July.

5. Meeting Adjourned at 11:59 a.m.

8. WIN Waste Innovations – Portsmouth Monthly Report
Presented by Mr. Clint Stratton, Plant Manager

June 14, 2022

Dennis Bagley
Southeastern Public Service Authority
723 Woodlake Drive
Chesapeake, VA 23320

Dear Mr. Bagley:

Please find attached the Monthly Report for WIN Waste Innovations facility required by Schedule 15 of the Service Agreement. Should you have any questions on any of the items covered herein please do not hesitate to contact me.

Sincerely,

Clint Stratton
Plant Manager, WIN Waste Innovations

enclosure

**WIN Waste Innovations
TONNAGES REPORT
CALENDAR YEAR 2022**

MONTH	THIRD PARTY			OUT-OF-STATE		NAVY STEAM DELIVERED (K-LBS)	ALL WASTE ACCEPTED AT RDF (TONS)	NP REMOVED FROM RDF (TONS)	PROHIBITED WASTE	RDF WASTE DIVERTED TO LANDFILLS (TONS)	PROCESSED FORMULA	RESIDUE DELIVERED TO LANDFILL (TONS)	MW SOLD TO THE GRID (MWH)
	SPSA ACCEPTABLE WASTE (TONS)	ACCEPTABLE WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	TOTAL TONNAGE								
JAN	43,183.39	4,999.67	797.75	-	48,980.81	84,466	48,980.81	5,047.58	-	1,654.83	42,826.75	11,509.39	9,007
FEB	40,252.27	8,191.44	882.92		49,326.63	78,516	49,326.63	6,033.07	-	-	43,372.83	9,742.97	9,264
MAR	45,173.01	7,079.01	784.50		53,036.52	74,842	53,036.52	5,016.54	-	5,024.07	45,179.74	9,512.18	10,823
APR	45,357.05	1,411.05	971.27		47,739.37	56,361	47,739.37	3,112.18	-	7,254.42	44,990.03	13,284.39	14,694
MAY	50,930.18	229.26	1,286.27		52,445.71	47,332	52,445.71	5,559.36	-	4,780.55	42,708.09	14,234.85	10,500
JUN													
JUL													
AUG													
SEP													
OCT													
NOV													
DEC													
YTD TOTAL	224,895.90	21,910.43	4,722.71	-	251,529.04	341,517.00	251,529.04	24,768.73	-	18,713.87	219,077.44	58,283.78	54,288.00

* NOTE: This is material brought in from the nearby counties in NC provided for under the Service Agreement.

**WIN Waste Innovations
AVAILABILITY
CALENDAR YEAR 2022**

MONTH	BOILER AVAILABILITY (%)	BOILER PLANNED OUTAGES (HRS)	BOILER UNPLANNED OUTAGES (HRS)	TURBINE AVAILABILITY	TURBINE PLANNED OUTAGES (HRS)	TURBINE UNPLANNED OUTAGES (HRS)
JAN	84.0%	0	489	99.97%	0	5
FEB	84.0%	150	277	95.0%	96	0
MAR	79.0%	287	343	93.0%	113	34
APR	86.0%	179	238	93.0%	72	74
MAY	77.0%	0	682	96.0%	0	95
JUN						
JUL						
AUG						
SEP						
OCT						
NOV						
DEC						
YTD TOTAL	82.0%	616.00	2,029.00	94.3%	281.00	208.00

WIN Waste Innovations
SUPPLEMENTAL INFORMATION
May 2022

Total Waste received by SPSA:	50,930 tons
Waste delivered to RDF:	52,446 tons
Total RDF processed:	42,708 tons
Residue sent to landfill:	14,235 tons*
Electric power sold:	10,500 MW
Steam sold to Navy:	47,332 K-LBS
Overall Boiler availability:	77%
Overall Generator availability:	96%
Environmental Incidents	0

OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	0

General Notes:

* This total includes 6,105.24 tons of non-qualifying residue delivered to the landfill this period, qualifying residue 57.11% for this period. Driven by downtime on both screeners and running into storage issues.

Boiler USDT driven by TG arrester issues where we had to keep boilers offline (261 hours), Boiler 1 FD fan motor and drive issues (135 hours) and Boiler 4 grate issues (79 hours).

WIN Waste Innovations

Monthly Report for the Month of May 2022

This report is submitted in accordance with the Waste Disposal & Services Agreement, section 3.17.1.

Environmental Issues:

Contractor has not received any notices in violation (NOVs) or orders, and no such NOVs, proceedings, orders or investigations are pending, for the subject period.

Tests Completed:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Quarterly Ash Test

Tests Planned:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Storm Water Sample
Annual Stack Test
Quarterly GHG Test
Quarterly Ash Test

Inspections:

None

Air Quality Violations:

None

Safety Issues:


OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	0
Lost Time Accidents this period:	0
Lost Time Accidents YTD:	0

Op Stats: See attached spreadsheet

Upcoming Planned Outages:

2022 Outages

January	No outage
February 13-20	Boiler 3
March 13-20	Boiler 4
April 11-21	Boiler 1
May	No outage
June 12-19	Boiler 2
July 11-19	Boiler 3
August 15-22	Boiler 4
September 19-26	Boiler 1
October	No outage
November 14-22	Boiler 2
December	No outage

WIN Waste Innovations RDF and WTE Operational Summary			KEY:		
Provided by WIN Waste Innovations			Change Since Last Report		
May 1, 2022 - May 31, 2022			All Is Well		
			Working On		
			Noted Issue		
Item	Metric Item	Metric	Performance	Status	Comments
1	Regulatory Compliance				
1.1	Notice of Violations	Compliance	In Compliance		No issues during reporting period
1.2	VPDES	Compliance	In Compliance		No issues during reporting period
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during reporting period
1.2.2	Title V	Compliance	In Compliance		No issues during reporting period
2	RDF Tipping Floor Operations				
2.1	Wait Times	<30 min			TG arrester, #1 FD fan drive failure mainly drove USDT. Diverted tonnages through MBI and direct commercial to manage floor & pit volumes
2.2	Floor Volume	<1,500 Tons			
2.3	Equipment Utilization	Key equipment fully operational and deployed			A line shredder in scheduled overhaul
3	Ash				
3.1	Ash Delivered to RLF	Actual Tons	14,235		
3.2	Percentage of Ash Re-classified	<20%	6,015		Reclassified was 42.89%
3.3	Percentage of Ash used as ADC	> 80%	8,130		ADC was 57.11%. See comment in Section 4.3
3.4	Rejected Loads of Ash	0	0		
4	WTE				
4.1	Boiler Availability	> 90%	77%		Two boiler, 1 TG operation during TG arrester issues. Boiler 1 FD fan drive failure and 4 grate failure.
4.2	TG Availability	> 90%	96%		
4.3	Ash Screener Availability	> 95 %	75%		Driven by screener downtime on large unit which has 2x capacity of small diesel driven unit. While repairs were being made on large unit, experienced overheating issues with small unit in operation.
5	Cleanliness/Litter Control				
5.1	Citizen Complaints	0			Overall cleanliness of the facility continues to improve.
5.2	Odor Complaints	0			No issues during reporting period

Acronym Definitions
RDF - Refuse Derived Fuel, **WTE** - Waste To Energy, **VPDES** - Virginia Pollution Discharge Elimination System, **ADC** - Alternative Daily Cover, **TG** - Turbine Generator

9. E-Waste Presentation

Mr. Mike Kelley, SPSA's Environmental Manager, will make a presentation of possible options for the Board of Directors to consider, should they determine that it is in SPSA's best interests to pursue a regional electronic recycling program.

This presentation is for information only not a request for action at this meeting. What follows is a sample memorandum of understanding from a vendor willing to work with SPSA for e-waste processing. It is provided as a point of reference and is not being proposed for a vote.



CORPORATE OFFICES
5049 S National Dr.
Knoxville, TN 37914
865-540-8802 Office
865-622-6850 Fax

March 31, 2022

Memorandum of Understanding for Electronic Recycling

This serves as the understanding between **Southeastern Public Service Authority** and **Scott Recycling** regarding electronic waste recycling.

Scott Recycling agrees to:

- Supply secure, legal and responsible plastics and electronic waste recycling as well as data destruction services for electronic waste gathered by **Southeastern Public Service Authority**
- Accept control of collected material.
- Provide free transportation.
- Recycle at NO COST typical e-waste streams.
- Small charge for CRT, light bulb/tube, and battery material.
- Provide free data wipes.
- Provide a Certificate of Recycling for each lot of material recycled.

Southeastern Public Service Authority agrees to:

- Utilize Scott Recycling for electronics recycling for the upcoming 12 months.

This Memorandum of Understanding should be renewed annually as it is intended to state the elements of agreement between the parties in order to establish and promote continued goodwill between the parties. Either party may withdraw from this understanding by providing 30 days notice.

CONTINUED ON PAGE 2

Invoices or statements may be sent to **Southeastern Public Service Authority** at this address:

**1 Bob Foeller Dr
Suffolk, Va 23434
757-449-5351**

Signature of Southeastern Public Service Authority's Authorized Agent:

Date: _____

Signature of Scott Recycling Authorized Agent: _____

Date: _____

SAMPLE

10. Financial Report

Statement of Revenue and Expenses – Budget to Actual Comparison

For the month ending May 31, 2022, total revenues exceeded total expenses by approximately \$4.8 million as compared to \$6.3 million in the previous year.

Tipping fee revenue received FYTD reflects an increase of 8.4% or approximately \$3,489,000 as compared to fiscal year 2021.

For the month ending May 31, 2022, year to date total expenses were approximately \$44 million as compared to \$38.6 million incurred in the previous fiscal year.

Monthly Expense Line Items

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amounts from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date.

Monthly Comparison of Revenues and Expenses

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2022 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

Waste Stream Report

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the month ending May 31, 2022, municipal waste tonnages reflect a decrease of 8.1% or approximately 37,078 tons as compared to May 31, 2021.

Treasurer's Report of Cash Balances

This report captures the monthly activity in each of the depository accounts grouped as either unrestricted and designated funds or trust funds. As of May 31, 2022 operating cash balances were approximately \$59.3 million representing approximately \$3.1 million in the operating account, \$6.3 million in undesignated fund balance, \$2.5 million for FY 2021 Rolled Purchase Orders, \$3 million reserved for the Leachate Evaporation System, \$409 thousand for Landfill Expansion Purchase Orders, \$19.1 million designated for Landfill Closure and \$21.3 million for Landfill Expansion and Flyover.

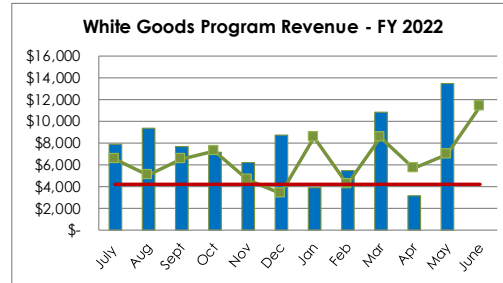
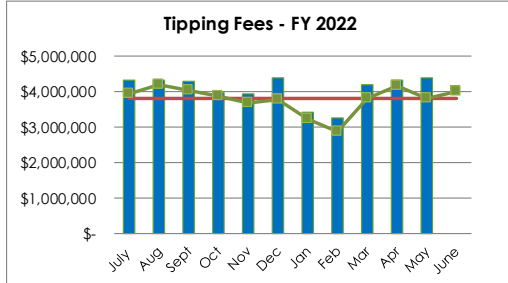
MOTION: Do I hear a motion that the SPSA Monthly Financial Reports, subject to audit be approved as presented?

Southeastern Public Service Authority Statement of Revenue and Expenses - Budget to Actual Comparison For the Period Ending May 31, 2022								
	MAY 2022				MAY 2021			
	Adjusted Budget	Month	FYTD	% of Budget	Adjusted Budget	Month	FYTD	% of Budget
REVENUES								
Tipping Fees	\$ 45,951,468	\$ 4,413,039	\$ 44,945,565	97.8%	\$ 41,756,055	\$ 3,821,640	\$ 41,455,971	99.3%
Tire program	600,000	88,380	850,599	141.8%	600,000	51,436	472,814	78.8%
Household Hazardous Waste Revenue	386,650	30,732	407,958	105.5%	333,000	40,695	394,892	118.6%
White Goods Program	50,000	13,403	83,624	167.2%	40,000	6,895	67,197	168.0%
Landfill Gas Recovery	260,000	7,125	88,357	34.0%	260,000	15,749	202,006	77.7%
Miscellaneous Income	268,729	30,093	431,345	160.5%	1,429,891	98,034	1,472,624	103.0%
Interest Earnings	450,000	90,643	285,979	63.6%	450,000	7,429	414,723	92.2%
Fund Balance / Capital / Rolled PO's	4,034,338	629,489	1,316,835	32.6%	2,542,284	-	89,400	3.5%
Fund Balance / Landfill Expansion	3,787,832	111,115	468,507	12.4%	2,273,166	26,679	451,556	19.9%
TOTAL REVENUES	\$ 55,789,017	\$ 5,414,020	\$ 48,878,768	87.6%	\$ 49,684,396	\$ 4,068,557	\$ 45,021,383	90.6%
EXPENSES								
Administration								
Salaries / Wages	\$ 850,964	\$ 54,334	\$ 653,439	76.8%	\$ 837,565	\$ 63,552	\$ 741,048	88.5%
Employee Benefits	202,110	13,050	147,920	73.2%	212,102	15,576	170,510	80.4%
Professional / Contracted Services	691,279	31,315	346,304	50.0%	688,043	23,560	327,247	47.6%
Other Operating Expenses	226,970	22,071	207,424	91.4%	223,872	18,656	183,722	82.1%
Materials / Supplies	19,208	678	7,070	36.8%	17,888	2,583	8,749	48.9%
Total Administration	\$ 1,990,531	\$ 121,448	\$ 1,387,158	69.4%	\$ 1,979,490	\$ 123,927	\$ 1,431,275	72.3%
Environmental Management								
Salaries / Wages	\$ 327,643	\$ 18,705	\$ 230,242	70.3%	\$ 319,891	\$ 24,864	\$ 269,955	84.4%
Employee Benefits	103,908	6,761	81,050	78.0%	114,101	8,525	87,944	77.1%
Professional / Contracted Services	76,150	187	59,287	77.9%	78,200	13,004	56,535	72.3%
Other Operating Expenses	11,192	336	3,972	35.5%	13,700	421	5,453	39.8%
Materials / Supplies	22,860	2,064	15,652	68.5%	22,838	994	9,205	40.3%
Total Environmental Management	\$ 541,753	\$ 28,054	\$ 390,203	72.0%	\$ 548,730	\$ 47,808	\$ 429,093	78.2%
Operations								
Salaries / Wages	\$ 5,840,179	\$ 440,149	\$ 4,804,044	82.3%	\$ 5,731,396	\$ 405,032	\$ 4,832,807	84.3%
Employee Benefits	1,949,313	146,801	1,627,053	83.5%	1,917,326	144,622	1,646,791	85.9%
Professional / Contracted Services	3,085,143	189,523	2,227,257	72.2%	2,996,424	220,767	2,309,120	77.1%
Other Operating Expenses	1,089,685	102,426	787,668	72.3%	1,053,761	87,382	849,030	80.6%
Materials / Supplies	1,846,171	199,510	1,725,452	93.5%	1,813,457	132,396	1,216,142	67.1%
Total Operations	\$ 13,810,491	\$ 1,078,409	\$ 11,171,473	80.9%	\$ 13,512,364	\$ 990,198	\$ 10,853,889	80.3%
TOTAL OPERATING EXPENSES	\$ 16,342,775	\$ 1,227,910	\$ 12,943,834	79.2%	\$ 16,040,584	\$ 1,161,933	\$ 12,714,258	79.3%
CAPITAL PROJECTS / EQUIPMENT REPLACEMENT								
CELLS 8/9 PERMITTING	822,725	111,115	469,486	57.1%	-	-	-	-
TPS - TIRE SHREDDER	74,543	-	59,650	80.0%	-	-	-	-
ROB - Upgrade Lighting	61,798	9,865	19,821	32.1%	-	-	-	-
RLF - DEMO/CONSTRUCTION	29,193	-	24,919	85.4%	-	-	-	-
RLF - US/AST REMOVAL & ADD	242,991	-	232,084	95.5%	-	-	-	-
HHW TRAILER & SCREENPRINTS	7,800	-	6,300	80.8%	-	-	-	-
VDOT - FLYOVER	2,767,074	-	623,472	22.5%	-	-	-	-
RLF - DESIGN BUILD PROJECT	3,420,444	629,489	933,503	27.3%	-	-	-	-
RLF - DUMP TRUCK	442,388	-	417,388	94.3%	-	-	-	-
RLF - PICKUP TRUCK	32,555	-	-	0.0%	-	-	-	-
RLF - WHEEL WASH	300,000	-	-	0.0%	-	-	-	-
TSP - ROAD TRACTORS	622,624	-	-	0.0%	-	-	-	-
TSP - TRAILERS	630,000	-	-	0.0%	-	-	-	-
TSP - YARD DOG	125,000	-	-	0.0%	-	-	-	-
FL-FASTER SOFTWARE	-	28,753	37,753	0.0%	-	-	-	-
RLF-LEACHATE EVAP SYSTEM	100,000	699,900	699,900	699.9%	-	-	-	-
HHW - PICKUP TRUCK	33,572	-	-	0.0%	-	-	-	-
CTS - ABOVE GROUND SCALE	125,000	-	122,318	97.9%	-	-	-	-
NTS - WHEELED EXCAVATOR	342,109	-	342,109	100.0%	-	-	-	-
NTS - WHEELED LOADER	535,570	535,570	535,570	100.0%	-	-	-	-
OTS - WHEELED LOADER	385,228	385,228	385,228	100.0%	-	-	-	-
UNDESIGNATED	104,058	-	-	0.0%	-	-	-	-
TOTAL CAPITAL PROJECTS/EQUIPMENT REPLACEMENT	\$ 11,204,672	\$ 2,399,920	\$ 4,909,501	43.8%	\$ 9,479,133	\$ 60,948	\$ 3,158,873	33.3%
OTHER USES								
Va. Beach Ash & Residue Agreement								
Salaries / Wages		\$ -	\$ -	N/A		\$ -	\$ -	N/A
Employee Benefits		-	-	N/A		-	-	N/A
Professional / Contracted Services		-	-	N/A		-	-	N/A
Materials / Supplies		-	-	N/A		-	-	N/A
Other Operating Expenses		-	-	N/A		-	-	N/A
Internal Service Charges		-	-	N/A		-	-	N/A
Indirect Costs		-	-	N/A		-	-	N/A
Capital Equipment		-	-	N/A		-	-	N/A
Engineering Services & Permits		-	-	N/A		-	-	N/A
Settlement for Closure/Post Closure		-	-	N/A		-	-	N/A
Total Ash & Residue Agreement	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	N/A
Service Fee to Wheelabrator								
Annual Fee Paid over 12 Months	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	N/A
Less: Steam Energy Revenue		-	-	N/A		-	-	N/A
Less: SPSA Hauling Fee		-	-	N/A		-	-	N/A
Less: Loading Fee		-	-	N/A		-	-	N/A
Less: Liquidated Damages Late Trailer		-	-	N/A		-	-	N/A
Less: Proprietary Waste Revenue		-	-	N/A		-	-	N/A
Less: Fuel Surcharge		-	-	N/A		-	-	N/A
Less: Overtime Per Addendum 4		-	-	N/A		-	-	N/A
Less: Cost for Ash Disposal		-	-	N/A		-	-	N/A
Less: Diverted Waste Disposed by SPSA		-	-	N/A		-	-	N/A
Less: Other Credits		-	-	N/A		-	-	N/A
Net Fee to Wheelabrator	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	N/A
OTHER USES								
Contracted Waste Disposal		\$ 2,028,206	\$ 20,499,911	N/A	\$ 19,820,929	\$ 1,756,958	\$ 17,112,827	86.3%
Service Fee to Wheelabrator Addendum 6	\$ 15,173,210	1,265,640	13,455,106	88.7%	\$ 13,197,393	1,188,162	12,789,774	96.9%
Waste Hauling & Disposal	6,820,210	620,365	6,308,572	92.5%	\$ 6,623,536	568,796	5,997,891	90.6%
Atlantic Waste Disposal		142,201	736,234	-		-	-	-
Suffolk Environmental Trust Fund		5,000	-	0.0%		5,000	-	0.0%
Reserves for Landfill Expansion/Closure	6,243,150	520,263	5,722,891	91.7%	4,338,750	361,563	3,977,188	91.7%
Tip Fee Stabilization Fund Refund		-	-	N/A		-	-	N/A
Virginia Beach Environmental Trust Fund		-	-	N/A		-	-	N/A
Transfer to Operating Reserve		-	-	N/A		-	-	N/A
Reserve for Tip Fee Stabilization		-	-	N/A		-	-	N/A
Contingency		-	-	N/A		-	-	N/A
TOTAL OTHER USES	\$ 28,241,570	\$ 2,548,469	\$ 26,222,801	92.9%	\$ 24,164,679	\$ 2,118,520	\$ 22,764,853	94.2%
GRAND TOTAL EXPENSES	\$ 55,789,017	\$ 6,176,299	\$ 44,076,136	79.0%	\$ 49,684,396	\$ 3,341,401	\$ 38,637,984	77.8%
NET REVENUES / (EXPENSES)	\$ -	\$ (762,280)	\$ 4,802,632		\$ -	\$ 727,156	\$ 6,383,400	

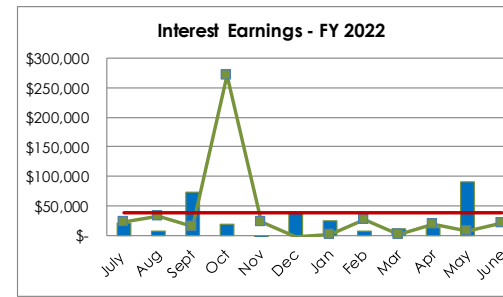
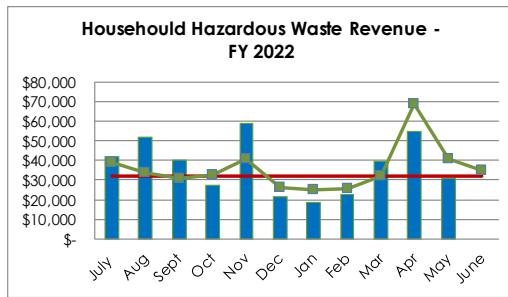
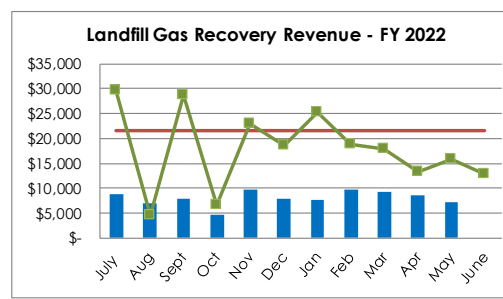
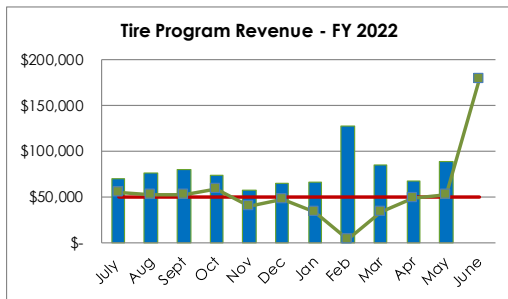
A Budget has been adjusted by \$7,349,877 for purchase orders rolled over from FY 2021, and projects related to landfill expansion.

**Southeastern Public Service Authority
Monthly Comparison of Revenues and Expenses**

FY 2022 (bar)
FY 2021
FY 2022 Budget

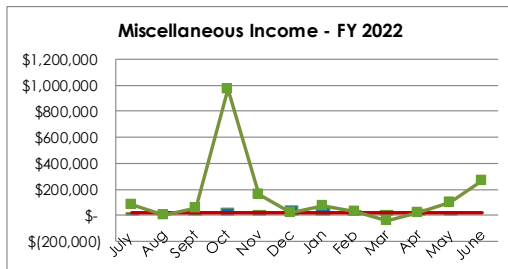


* Monthly revenue is dependent on users.



* Monthly revenue is dependent on users.

Interest payments vary based on investment date and maturity date.

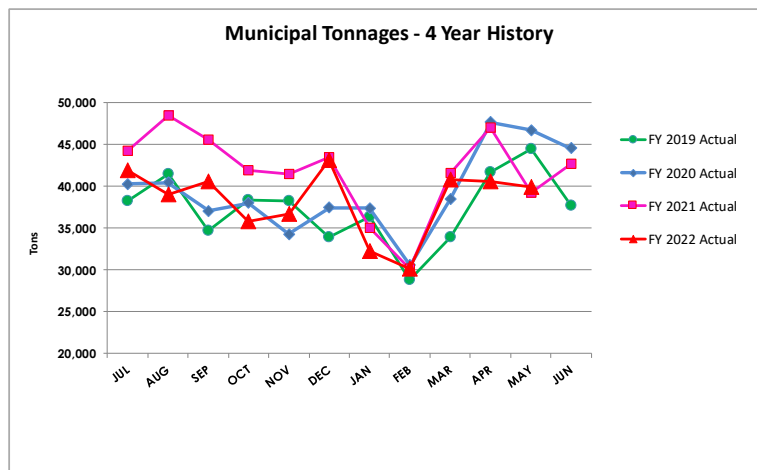
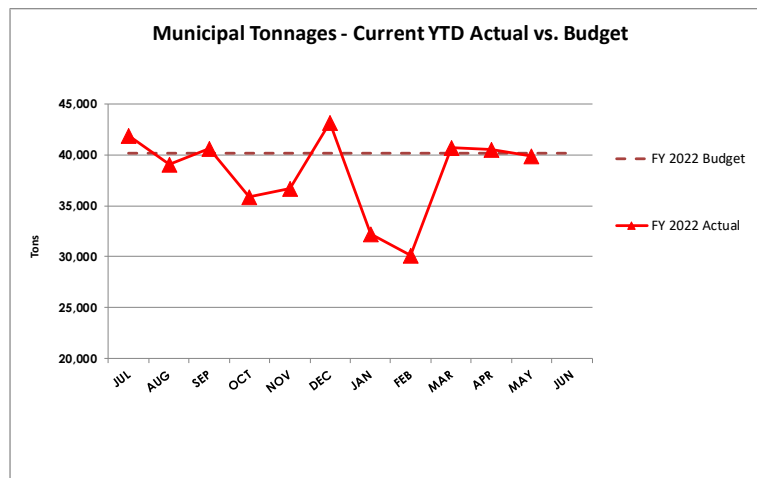




**Southeastern Public Service Authority (SPSA)
Waste Stream**

Waste Category	FY 2019	FY 2020	FY 2021	FY 2022	FY 2022	
	Actual (Tons)	Actual (Tons)	Actual (Tons)	Budget	Actual (Tons) as of 5/31/2022	% of Budget
Waste Stream Budgeted under Tipping Fees						
Municipal Waste						
Chesapeake	105,353	112,154	114,806	110,000	97,824	88.9%
Franklin	2,955	3,276	3,499	3,300	3,628	109.9%
Isle of Wight	17,265	17,102	17,839	18,000	15,086	83.8%
Norfolk	90,129	92,423	89,209	89,000	70,295	79.0%
Portsmouth	40,222	43,829	46,339	42,000	39,707	94.5%
Southampton	10,675	9,881	10,033	10,800	9,037	83.7%
Suffolk	42,325	46,614	49,639	51,200	42,983	84.0%
Virginia Beach	138,823	147,250	169,097	157,550	142,160	90.2%
Residential (Free of Charge)	-	-	-	-	-	N/A
Total Municipal Waste	447,747	472,529	500,461	481,850	420,720	87.3%
Sludge - Norfolk	6,040	4,725	4,695	5,500	5,850	106.4%
Navy Waste	26,265	24,974	26,176	25,500	21,290	83.5%
SPSA Contracted Waste	146,442	130,777	134,044	130,000	149,340	114.9%
Construction & Demolition Debris	9,808	9,312	6,514	9,000	7,431	82.6%
Non-Contract Waste	36,682	39,588	46,616	38,000	69,660	183.3%
Total Other Waste	225,237	209,377	218,045	208,000	253,570	121.9%
Total Waste Stream	672,984	681,906	718,506	689,850	674,290	97.7%

Note: Effective July 1, 2018 residential waste tons is included with municipal waste tons.



Southeastern Public Service Authority (SPSA)																												
Regional Landfill Waste Stream																												
Types of Waste (tons)	FY 2018	FY 2019	FY 2020	FY 2021	July		Aug		Sept		Oct		Nov		Dec		Jan		Feb		Mar		Apr		May		FYTD	
					FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022
Construction and Demolition Debris	14,850	9,807	9,312	6,515	609	636	713	1,023	765	679	483	574	694	683	573	7,432												
Water Treatment Plant Sludge	5,717	6,039	4,725	4,694	534	528	482	398	608	582	549	571	461	585	552	5,850												
Industrial Waste	379	295	660	603	46	2	-	-	4	13	-	4	6	-	75													
Fines C&D	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-												
Soils for Use as Alternate Daily Cover	9,990	8,630	6,602	5,841	501	517	443	562	70	128	-	354	556	437	3,928													
Brick & Block	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-												
Clean Fill	26,396	5,940	97,970	2,281	-	54	-	-	-	-	874	-	39	9	6,313													
Peanut Residue/Hulls	9,366	4,023	4,907	4,555	514	230	296	308	510	256	319	370	337	299	3,788													
Non-Processible Municipal Solid Waste	3,791	867	1,570	3,409	86	97	115	80	105	116	91	81	102	111	1,138													
Navy Waste ²	154	359	237	297	23	7	10	11	8	3	44	21	33	5	176													
Contract Processible Waste	-	-	-	-	-	-	-	-	-	5	-	-	-	-	-	5												
Non-Processible Commercial Waste ²	2,631	598	650	891	104	218	206	186	133	72	97	116	165	269	1,701													
Fluff from BiMetals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-												
Concrete/Asphalt	-	133	116	-	22	-	-	-	7	-	-	-	-	-	29													
Shredded Tires	4,586	5,394	6,144	6,102	709	800	808	751	569	606	853	600	141	94	7,175													
Ash - Qualifying	179,361	113,979	112,585	150,882	13,658	11,883	12,114	11,665	9,912	13,594	10,308	8,499	8,211	11,775	119,749													
Non-Qualifying Ash	-	52,998	58,912	16,680	1,946	2,015	1,510	1,151	1,471	1,752	1,201	1,244	1,301	1,510	21,206													
Non Processible Waste (from Tsf Stations)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-												
MSW from FTS, IWTS, STS	46,011	102,702	106,908	112,006	10,293	9,652	9,873	6,159	6,164	5,965	3,891	3,889	6,879	8,355	82,442													
Clean Fill - Clearfield	31,709	51,540	57,872	48,453	3,287	2,795	6,143	4,555	4,895	2,873	6,332	3,440	4,914	7,371	50,876													
Residual Waste - Clearfield	5,585	436	446	817	76	76	19	-	-	38	113	-	95	38	512													
Diverted Processible Waste (from station)	201	2,518	2,127	2,252	-	1,347	-	-	-	873	73	-	1,531	3,363	7,187													
Total	340,727	366,258	471,743	366,278	32,408	30,857	32,732	26,849	25,221	27,555	25,228	19,763	25,465	34,904	35,520	316,502												

¹ Prior to January 25, 2018, Represents CDD from the City of Suffolk and City of Suffolk's Contractors

² Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station

Southeastern Public Service Authority Treasurer's Report of Cash Balances For the Month Ending May 31, 2022						
Fund Type	Beginning Balance	Deposits / Transfers In	Interest Earnings	Payables / Transfers Out	Payroll	Ending Balance
Unrestricted and Designated Funds (see footnote below):						
Townebank Operating	\$ 2,726,299.68	\$ 4,314,909.91	\$ -	\$ 3,366,522.34	\$ 504,616.35	\$ 3,170,070.90
Townebank Money Market	21,777.18	0.18	0.18			21,777.36
Townebank CD	6,280,201.85	3,447.28	3,447.28			6,283,649.13
Virginia Investment Pool (VIP)	6,610,875.19	3,928.19	3,928.19	1,000,000.00	-	5,614,803.38
Raymond James & Associates Investments	44,242,423.55	-	-	-	-	44,242,423.55
Total Unrestricted and Designated Funds	\$ 59,881,577.45	\$ 4,314,909.91	\$ 7,375.65	\$ 4,366,522.34	\$ 504,616.35	\$ 59,332,724.32
Trust Funds:						
Environmental / Va. Beach Landfill	\$ 469,496.98		218.73			469,715.71
Environmental / Regional Landfill	471,864.79	-	215.15	-	-	472,079.94
Total Trust Funds	\$ 941,361.77	\$ -	\$ 433.88	\$ -	\$ -	\$ 941,795.65
GRAND TOTAL	\$ 60,822,939.22	\$ 4,314,909.91	\$ 7,809.53	\$ 4,366,522.34	\$ 504,616.35	\$ 60,274,519.97
Cash Balances Designated as follows:						
Operating Funds	\$ 3,781,217.48					
Undesignated (Fund Balance June 30, 2021)	6,370,616.00					
Reserved for FY 2021 Rolled Purchase Orders	31,845.26					
Reserved for FY 2021 Rolled Capital POs	2,494,530.58					
Reserved for Leachate Evaporation System	3,000,000.00					
Purchase Orders for Landfill Expansion (Rolled)	408,848.77					
VDOT Flyover	2,767,074.00					
Landfill Closure (as of June 30, 2021)	19,174,086.00					
Landfill Expansion and Flyover	21,304,506.23					
Total Designated Funds	\$ 59,332,724.32					

(equivalent to 2 months operating expenses)

Southeastern Public Service Authority Budget Transfer Activity For the Month Ending May 31, 2022				
Department	Object	Description	Transfer In	Transfer Out
Fleet	55700	Tolls	\$ 150.00	
Fleet	55510	Travel and Training		\$ 150.00
Franklin TS	53400	Equipment Maintenance	\$ 6,000.00	
Franklin TS	56220	Vehicle/Equipment Tires		\$ 6,000.00
Franklin TS	53400	Equipment Maintenance	\$ 500.00	
Franklin TS	53410	Building/Site Maintenance		\$ 500.00
Operations	53410	Building/Site Maintenance	\$ 8,000.00	
Operations	55100	Electricity		\$ 4,000.00
Operations	53310	Maintenance Service Agreements		\$ 4,000.00
Landfill	53310	Maintenance Service Agreements	\$ 4,785.00	
Landfill	53200	Temporary Employment Services		\$ 4,785.00
Landfill	55810	Membership and Professional Dues	\$ 233.00	
Landfill	56140	Other Operating Supplies		\$ 233.00
Capital	62217	RLF-Fuel Canopy	\$ 76,812.00	
Capital	62999	Undesignated		\$ 76,812.00
Isle of Wight TS	53210	Uniform Rental	\$ 250.00	
Isle of Wight TS	53410	Building/Site Maintenance		\$ 250.00
Landfill	56410	Small Equipment	\$ 5,000.00	
Landfill	53200	Temporary Employment Services		\$ 5,000.00
Safety	56200	Fuel	\$ 1,400.00	
Landfill	56200	Fuel	\$ 50,275.00	
Tire Shredder	56200	Fuel	\$ 5,000.00	
Fleet	56200	Fuel	\$ 17,000.00	
RLF Shop	56200	Fuel	\$ 125.00	
Transportation	56200	Fuel	\$ 19,000.00	
Chesapeake TS	56200	Fuel	\$ 7,150.00	
Franklin TS	56200	Fuel	\$ 2,175.00	
Isle of Wight TS	56200	Fuel	\$ 2,075.00	
Landstown TS	56200	Fuel	\$ 4,700.00	
Oceana TS	56200	Fuel	\$ 5,400.00	
Suffolk TS	56200	Fuel	\$ 1,000.00	
Executive	53150	Legal Fees		\$ 115,300.00
Capital	61926	Cell 8/9 Permitting	\$ 36,365.00	
Fund Balance	49200	Fund Balance/Capital		\$ 36,365.00
Capital	61926	Cell 8/9 Permitting	\$ 10,122.00	
Fund Balance	49200	Fund Balance/Capital		\$ 10,122.00
Total			\$ 263,517.00	\$ 263,517.00

11. Contracts

Tank Pumping Services

An IFB for Tank Pumping Services was issued when the current vendor declined to accept their first option year due to increased costs. This is a contract to furnish all labor, supervision, equipment, tools, parts, and materials, as necessary, for the pumping and hauling of solids from manholes, pump stations, separator tank, a 10,000 gallon underground holding tank, and trench drains using a vacuum inductor at Norfolk, Landstown, Chesapeake, Oceana, Suffolk, Isle of Wight, and Franklin Transfer Stations, and the truck wash at Operations in Portsmouth. The low bidder is a local company familiar with SPSA's operations.

Bid: IFB 05-22
 Issued: 5/17/2022
 Opened: 6/2/2022
 Options: Base Year and 4 Option Years

<u>Vendor</u>	<u>Base Year Price</u>
Stemmler Plumbing Newport News, VA	\$263,200.00
East Coast Infrastructure Yorktown, VA	228,936.00
McVac Environmental New Haven, CT	\$151,300.00
Inlet Construction Norfolk, VA	\$87,000.00
WB&E Construction Chesapeake, VA	\$65,195.08
Accurate Marine Environmental Chesapeake, VA	\$60,368.00

RECOMMENDATION: Authorize the Executive Director to award a contract to Accurate Marine Environmental, LLC for Tank Pumping Services, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Accurate Marine Environmental, LLC for Tank Pumping Services, as presented.

Loader Tire Services

This contract is to provide tires for heavy equipment at SPSA Transfer Stations and the Regional Landfill. It sets the submitted pricing for the duration of the contract, there are no restrictions as to the number of tires used, and the liability of tire repairs and replacement costs is guaranteed by the vendor. The vendor is also required to perform tire wear monitoring and provide reports to SPSA. This contract was procured under sealed competitive negotiation. Three compelling proposals were provided, and negotiations were held with all three offerors. The proposals offered different strategies for service and different types of tires. Ultimately, Colony Tire, who proposed a mix of solid tires (more durable) and foam filled tires (for greater operator comfort) proved to be most advantageous to SPSA and would result in a cost savings from the previous contract.

Bid: RFP 06-22
 Issued: 5/17/2022
 Due: 6/3/2022
 Term: 5 years

Current Contract Annual Cost: \$512,582.20

Offeror	Tire Type	Base Year Cost	Total Contract Cost
Setco Tires	Proprietary	\$627,800	\$3,139,000
McCarthy Tires	Solid	\$364,500	\$1,874,600
Colony Tire	Solid and Foam Filled	\$450,097.15	\$2,250,485.76

RECOMMENDATION: Authorize the Executive Director to award a contract to Colony Tire for Loader Tire Services, pending the conclusion of the protest period, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Colony Tire for Loader Tire Services, pending the conclusion of the protest period, as presented?

12. Closed Session

Wetlands Mitigation Proposal

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for the purpose of discussing comments and inquiries received from the Army Corps of Engineers with respect to possible mitigation efforts in relation to the permitting of Cells VIII and IX, in accordance with (i) Virginia Code Section 2.2-3711(A)(3) for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and (ii) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Roll Call Vote in Open Session

Motion to Approve Certification after Closed Meeting.

The Board of the Southeastern Public Service Authority of Virginia hereby certifies that, to the best of each member's knowledge: (a) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (b) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

Roll Call Vote in Open Session

13. Other Business

14. Adjourn