

MINUTES OF THE BOARD OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA

July 27, 2022

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell	(CH)	Mr. Earl Sorey ¹	(CH)
Ms. Sheryl Raulston (<i>absent</i>)	(FR)	Ms. Amanda Jarratt	(FR)
Mr. Dale Baugh	(IW)	Mr. Randy Keaton	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad	(NO)
Mr. C.W. "Luke" McCoy	(PO)	Ms. Lavonda Graham-Williams	(PO)
Mr. Tony Parnell	(SH)	Ms. Lynette Lowe ²	(SH)
Mr. D. Rossen S. Greene	(SU)	Mr. Albert Moor	(SU)
Mr. Thomas Leahy	(VB)	Mr. L.J. Hansen	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Michael Etheridge (IW), Mr. Robert Lewis (SU), Mr. Oliver Love, Jr (NO), and Mr. Greg Martin, (CH) SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Tressa Preston, Secretary and Director of Administration, Ms. Sandy Schreiber, Treasurer and Director of Finance, and Mr. Brett Spain, General Counsel.

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. CALL MEETING TO ORDER

Mr. Baugh, Chairman of the Board, called the meeting to order at 9:30 a.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

Ms. Preston reported that there were no requests for public comment.

¹ Mr. Sorey arrived at 9:39 a.m.

² Ms. Lowe participated electronically from her office in Southampton County due to scheduling conflicts. There were no objections to her electronic attendance.

3. ANNUAL MEETING

Chairman Baugh reminded the Board that the July meeting also served as the Annual meeting and, per the Bylaws, a slate of officers must be elected. He asked Mr. Keifer, Chair of the Nominating Committee to present.

Mr. Keifer reported that he, Ms. Jarratt, and Mr. McCoy, the members of the Nominating Committee, proposed the following slate of officers to be voted on at the Annual Board Meeting: Chair, Dale Baugh; Vice Chair, Sheryl Raulston; Treasurer, Sandy Schreiber; and Secretary, Tressa Preston. Chairman Baugh asked if there were any questions or further suggestions, but there were none.

Ms. Keifer moved, seconded by Mr. McCoy, to approve the slate of officers presented by the Nominating Committee. The electronic attendee was polled individually. The motion was adopted by a unanimous vote in favor.

Chairman Baugh announced his Committee appointments as follows: Executive Committee: Sheryl Raulston, John Keifer, Tom Leahy, and Randy Keaton; Audit Committee: Lynette Lowe, Chair, John Maxwell, and Oliver Love, Jr.; Flyover Oversight Committee: L.J. Hansen, Chair, Earl Sorey, and Robert Lewis. He also thanked the Committee members, who he had spoken with before the meeting, for their willingness to serve.

4. CHAIRMAN'S COMMENTS

Chairman Baugh thanked the Board for their timely attendance and willingness to support the authority and its member communities. He also thanked them for their ongoing support of him as Chair, noting that it is an honor for him to serve his community in that role. Chairman Baugh went on to say that he considers the Board and staff to be highly functioning and well-balanced in terms of expertise.

Chairman Baugh turned his attention to time management of Board Meetings to better respect the time of the public officials that serve on the Board. To this end, he informed the Board that the Executive Committee had approved some changes to the standard agenda. He drew the Board's attention to the Financial Report and the WIN Waste Report, both of which were listed as "written only" and moved to the end of the meeting. As many of SPSA's municipalities have done, the Executive Committee determined that a quarterly oral report will be sufficient to keep the Board appropriately informed, along with Ms. Schreiber being available to answer questions at any time. Similarly, while Clint Stratton of WIN Waste will be present at meetings to be called upon as necessary, the metrics of WIN Waste's performance that are relevant to SPSA will be delivered by staff. Chairman Baugh also noted that suggested times have been added for each item on the agenda. These are not meant to limit discussion, but to be used as an aid for keeping the meeting on track to conclude on time. He also added that, for planning purposes, moving forward, members should plan for meetings to last until noon. Chairman Baugh commented that the Executive Committee works closely with staff to ensure a robust and appropriate agenda is planned. He encouraged the Board to continue to review their agendas ahead of the meeting and engage as necessary with any questions or concerns. While his intent with Board meetings is to allow the Board to review recurring information on operations on their own and to only report on changes and updates, these efforts at streamlining meeting should in no way prevent members from asking questions or meeting with staff or a co-member of the Board. Chairman Baugh concluded by saying that he has asked for and received

suggestions on improving communications and those are being implemented. He welcomed any additional feedback and thanked the Board again for all they do.

5. APPROVAL OF MINUTES

The minutes of the June 22, 2022 Board Meeting had been distributed. Chairman Baugh asked if there were any additions or changes and there were none.

Mr. Leahy moved, seconded by Ms. Jarratt, to approve the June 22, 2022 minutes of the SPSA Board of Directors, as presented. The electronic attendee was polled individually. The motion was adopted by a unanimous vote in favor.

6. FLYOVER COMMITTEE

Mr. Hansen, Chair of the Flyover Committee, reported that on July 25, 2022 he and Mr. Lewis met with staff and representatives from VDOT to discuss the current status of the flyover project. Mr. Hansen was happy to inform the Board that the project is currently on schedule and on budget. Other than that good news, Mr. Hansen commented that during this planning stage there is not much new information to report. 60% design plans have been submitted for review and the next milestone will be 75% plans that should be completed by October and will include right of way impacts. He also added that the Committee has confirmed that VDOT is taking all the inflationary aspects of the current economy into account when budgeting, and the Committee is confident that the budget estimate remains accurate. Mr. Hansen asked for any questions, but there were none. Chairman Baugh thanked him for the report.

7. EXECUTIVE DIRECTOR UPDATES

Mr. Bagley introduced Ms. Delphine Robertson, Scale Attendant, who has been with SPSA for 29 years. She is known as someone who speaks her mind and gets the job done. Mr. Bagley added that when asked her favorite part of the job, she replied “my customers.” Ms. Robertson is looking forward to retirement in the next few years so she will have more time for her family and hobbies, but Mr. Bagley hopes she decides to stay on a SPSA for many years to come. Chairman Baugh presented Ms. Robertson with a certificate and lapel pin as a token of the Board’s appreciation. Chairman Baugh also presented Mr. Mike Kelley, Environmental Manager, with his 25-year service award.

Mr. Bagley informed the Board that staff attended the visit to the additional site being considered for inclusion in the Army Corps of Engineers’ Environmental Impact Statement (EIS). While the site appears to be geologically sound, it would be impractical from an efficiency and operations standpoint, given that it is located at the far edge of SPSA’s service area. Staff remains in regular contact with the Corps and are looking at the project from many different angles. Mr. Bagley also worked with Ms. Lowe and the Southampton County planning department to send a strongly worded letter to the Corps stating why this location is not likely to be approved as a landfill site, which he hopes will have some impact. Mr. Bagley also informed the Board that he has secured the services of former Board Member Mr. Bill Sorrentino, who previously was the highest-ranking civilian staff member in the local Corps office, to serve as an expert consultant for the completion of the EIS and wetlands mitigation process. Staff is certain that his regulatory experience will be helpful in the process and he has already offered suggestions such as scheduling executive level meetings with Colonel Hallberg of the Norfolk Division of the Army Corps of Engineers and arranging an audience with the Governor’s staff to seek their understanding and active support of the project. The process for

both of these meetings taking place is underway. Mr. Bagley asked if there were any questions on the wetlands permitting update, but there were none.

Discussions with the Navy on the future of the WIN Waste RDF site are moving forward. Mr. Bagley reminded the Board of the critical nature of these discussions given the June 30, 2024 closing date for WIN Waste and the continued need for a disposal site for the City of Portsmouth. Captain Dasher, the person in charge of this project for the Navy, is scheduling a meeting for SPSA to meet with his real estate team and environmental team to move forward in earnest on the project.

Mr. Bagley reminded the Board that at an earlier meeting they had ratified emergency fuel procurement due to the contracted vendor, Dime Oil, being unable to make sufficient deliveries. Additionally, changes were made to the contract price for diesel fuel. Mr. Bagley was happy to report that Dime has informed staff that they are returning to original contract pricing and are having no issues with available fuel for delivery. While prices are still higher than preferable, they are going down, which is a good sign and very welcome change.

The information that the HRPDC was waiting on to complete the update to the Regional Solid Waste Management Plan (RSWMP) has been delivered and there should be no outstanding issues on SPSA's part. Once the final document has been finished it will be a part of the public hearing process that changes to the RSWMP are subject to. Mr. Bagley reminded the Board that he will inform them of those dates as they are selected so that member communities can prepare for citizen response.

Mas Energy has determined that they intend to sell their assets to a company called CIM Group, a holding company with roughly \$32 billion in assets. It appears that CIM is acquiring Mas Energy to add renewable natural gas to their already substantial energy portfolio. All existing Mas Energy staff will be transferred to CIM and business will continue as usual. Mr. Bagley was contacted by Mas Energy because there is a change of control clause in the contract. While there appears to be no grounds or need to withhold consent for the change, Mr. Bagley wanted to be sure to fully inform the Board of the matter. The SPSA RNG facility is at approximately 90% completion and CIM and Mas Energy have assured staff and counsel that nothing in the SPSA project will change, including the Mas Energy/CIM Group funded \$1.5 million upgrade to the wellfield at the landfill. SPSA staff will continue their due diligence in vetting CIM and if staff and counsel are comfortable the consent will be signed. Mr. Bagley asked if there were any questions about Mas Energy and CIM Group, but there were none.

Ms. Graham-Williams asked if there was a strategic plan or timeline in place for discussions with the Navy on the WIN Waste site given the quickly approaching closing date for WIN Waste. Mr. Bagley responded that while this is a matter of critical importance, SPSA has to defer to the Navy in terms of scheduling. He went on to say that he is very comfortable that the planned meetings will take place in the coming months and that although there is a great deal of work to be done, the planned meetings are the next piece.

Mr. Bagley reminded the Board that over the past several months staff has been reporting on the aspects of the Environmental Management System (EMS). This was in part because staff was asked to look into what steps would need to be taken to advance from a Virginia Environmental Excellence Program (VEEP) E3 organization to one with an E4 status and what advantages this would bring. That work has been completed and it is staff's recommendation that SPSA remain at the level of E3 due to the costs associated with the required external audit of the EMS and the likelihood that an E4 status would not be of any financial benefit in terms

of fee reductions. E3 status is as well respected as an E4 status and the efforts to make the change would not generate an equivalent benefit for SPSA. He offered to answer any questions, but there were none.

Mr. Henry Strickland presented the operations report stating that 481,160 gallons of leachate were hauled, and 425,096 gallons were pumped during the reporting period. He also gave an update on WIN Waste diversions.



The slide titled "WIN Waste Update" displays the following data:

Metric	Value
Total municipal waste hauled by SPSA from OTS, LTS and NTS	21,833 Tons
Total municipal waste diverted since June 22, 2022	5,135 Tons
Total loads of municipal waste diverted	256
# of days SPSA diverted waste	16 days
% of total waste stream that was diverted	23%

Mr. Strickland reported that the administrative building at the Regional Landfill is progressing nicely with roof construction and mechanical work underway. The update on the heat assisted leachate evaporation system included reporting on the project kickoff meeting at SPSA, finalization of plans, preparing for initial submittal of primary engineering documents, verification of underground utilities, and schedule and documentation review. Mr. Strickland also reported that the Caterpillar compactor rebuild project that was approved by the Board as an innovative cost-saving measure is nearing completion with a firm delivery date of August 3, 2022. Staff have been very impressed with the process and look forward to putting the compactor back in service.

Mr. Mike Kelley delivered the environmental report, noting that there were no odor complaints, and all sampling and reporting was completed on time within the reporting period. Regarding permit compliance, the methane gas probe exceedance that the Board was informed about at the June meeting is now in full compliance after completing the required weekly readings. He went on to say that everything is in compliance at this point and protocols are continuing to be followed. Staff continues to communicate with DEQ regarding the issue with a wheel wash that was raised at the standard Title V inspection and was brought to the Board in June. Mr. Kelley reports that staff hope to come to a resolution within the coming weeks.

Mr. Hansen commented that he appreciates the efforts being undertaken to make thoughtful decisions on what to include in Board meetings. He added that he was pleased to see the compactor rebuild update and applauded staff for seeking out creative projects that reduce costs. Mr. Hansen respectfully requested that a municipal tonnages comparison slide and a slide that gives a visual representation of diverted tonnages be considered for inclusion in presentations given the change in meeting structure. Chairman Baugh thanked him for his suggestions and staff agreed that they would accommodate those changes at the next meeting. There were no further questions or comments.

8. CHESAPEAKE ANCILLARY SERVICES AGREEMENT

Mr. Bagley reminded the Board that the member communities' Use and Support Agreements require that any additional services provided to a locality are paid for by that locality. In order to accommodate those additional services, member communities enter into Ancillary Service Agreements. SPSA has an existing service agreement with the City of Chesapeake that needs to be amended to outline the process for requesting additional hours, the payment for those hours, and to specify automatic renewal. The amendment, which is printed in full in the Board Agenda, has already been approved by Chesapeake City Council. The resolution printed in the Board Agenda, and which will be read aloud by the Secretary, is being recommended for Board approval.

Mr. Sorey commented that he wished to publicly thank Mr. Bagley and Ms. Preston for their assistance on this amendment. He went on to say that with the ongoing staffing challenges that communities are currently facing, SPSA's willingness to work outside of regular business hours allows Chesapeake to continue the critical services they provide to their citizens.

**RESOLUTION
FIRST AMENDMENT TO ANCILLARY AGREEMENT
CHESAPEAKE TRANSFER STATION**

WHEREAS, the Southeastern Public Service Authority of Virginia ("SPSA") has entered into identical Use and Support Agreements (being identical, they are referred to herein as the "U&SA") with its eight member localities ("Member Localities") to provide for safe and environmentally sound disposal of the Member Localities' municipal solid waste; and

WHEREAS, pursuant to the terms of the U&SA, SPSA from time to time may provide ancillary solid waste management and disposal services to Member Localities, either by separate agreement with a Member Locality and/or pursuant to an arrangement set forth in SPSA's Strategic Operating Plan ("SOP");

WHEREAS, prior to entering into a separate agreement with a Member Locality or acting pursuant to a global arrangement under the SOP, (i) the providing of such ancillary services shall be approved by SPSA's Board, and (ii) unless otherwise approved by the Board, (A) the fees charged to the Member Locality at a minimum shall be sufficient to cover the costs incurred by SPSA to provide the ancillary services, and (B) the ancillary services shall be available at identical fees to all Member Localities, subject to variations in required staffing for transfer stations;

WHEREAS, the City of Chesapeake and SPSA entered into an Ancillary Services Chesapeake Transfer Station Agreement (the "Services Agreement"), dated December 12, 2018, whereby SPSA agreed to provide ancillary services to operate the Chesapeake Transfer Station at 901 Hollowell Lane, Chesapeake on Wednesdays, Thursdays and Fridays from 7:00 AM to 8:00 AM to allow the City to deliver municipal solid waste to the Chesapeake Transfer Station;

WHEREAS, the City of Chesapeake has requested that the Services Agreement be extended and modified to permit additional hours of operation at the Chesapeake Transfer Station for the delivery of municipal waste by the City of Chesapeake and its residents;

WHEREAS, SPSA's management has made presentations to the Board demonstrating that (i) SPSA is capable of operating the Chesapeake Transfer Station as contemplated to provide the ancillary services, (ii) the proposed fees for such ancillary services, at a minimum, will cover the costs incurred by SPSA to provide the ancillary services, and (iii) SPSA is capable of and prepared

to offer the ancillary services under similar circumstances to other Member Localities at identical fees, subject to variations in required staffing for transfer stations;

WHEREAS, after due consideration the Board has determined it is in the best interests of SPSA to provide the described ancillary services.

NOW, THEREFORE,

1. The Board hereby approves, adopts and accepts the First Amendment to Ancillary Services Chesapeake Transfer Station Agreement (the "First Amendment") substantially in the form attached hereto as Exhibit A, to be deemed effective as of July 1, 2022.

2. The Board hereby directs the Executive Director of SPSA, pursuant to the terms of the U&SA, to include in his annual operating budget presentation to the Board a report (i) identifying the ancillary services being provided to the City of Chesapeake in accordance with the First Amendment, and (ii) including relevant financial data demonstrating whether the fees charged by SPSA covered the costs incurred by SPSA to provide the ancillary services.

3. The Board hereby authorizes and directs the Executive Director of SPSA in the name of, and on behalf of SPSA, to execute the First Amendment substantially in the form attached hereto as Exhibit A, and to deliver it to the City of Chesapeake, such execution and delivery conclusively to evidence due authorization and approval thereof by SPSA, and to perform SPSA's obligations as set forth in the First Amendment.

4. The Board hereby authorizes and directs the Executive Director of SPSA, in the name of, and on behalf of SPSA, to do all such acts and prepare, execute, file and deliver all such other documents, instruments, certificates and agreements, each in the name of and on behalf of SPSA, that he may deem necessary or desirable to carry out the intent and purposes of the foregoing resolutions.

5. The Board hereby authorizes and directs the Executive Director of SPSA, in the name of, and on behalf of SPSA, to take any and all steps and to do all things that he may deem necessary or advisable in order to effect the purposes of the foregoing resolutions.

6. The Board hereby ratifies, confirms and approves all actions heretofore taken by the Executive Director of SPSA, in the name of and on behalf of SPSA, in connection with the foregoing resolutions.

Mr. Sorey moved, seconded by Mr. Maxwell, to approve the resolution for the First Amendment to Ancillary Agreement Chesapeake Transfer Station, as presented. The electronic attendee was polled individually. The motion was adopted by a unanimous vote in favor.

9. COMMERCIAL WASTE CONTRACTS

Mr. Bagley informed the Board that there were two commercial waste contracts for their consideration. The first, he noted, was really a matter of contractual housekeeping to amend the agreement with TFC to reflect the change in tonnage requirements already approved by the Board with the FY 2023 budget and schedule of fees and charges. There were no other changes made to the existing agreement.

Mr. Keaton moved, seconded by Ms. Jarratt, to authorize the Executive Director to amend the waste disposal agreement with TFC, as presented. The electronic attendee was polled individually. The motion was adopted by a unanimous vote in favor.

Mr. Leahy asked for confirmation that the change in tonnage for the TFC agreement was reflected in the approved budget. Mr. Bagley confirmed that was correct. Mr. Hansen asked if contract non-municipal customers have a different rate than non-contract non-municipal customers. Mr. Bagley stated that, yes, the Board approved rates are \$56 per ton and \$76 per ton respectively.

The second agreement is with Waste Management and will allow SPSA and Waste Management to “swap” tons in a mutually beneficial manner. This agreement is separate from the pre-existing agreements that allow SPSA to haul waste to the Atlantic and Bethel landfills, which agreements will remain in effect. The new contract allows Waste Management to utilize SPSA transfer stations as a staging point so that Waste Management collection trucks do not have to haul their individual loads to Atlantic or Bethel. The charges for disposal of Waste Management tons will be offset against charges due under the Atlantic and Bethel agreements. This is a benefit to both parties as it reduces unnecessary billing, is more efficient for Waste Management, and SPSA will receive a payment at a rate of \$10 per ton for the use of the transfer stations, increasing SPSA revenue by approximately \$300,000 annually based on Waste Management’s estimate of delivering 30,000 tons. None of this Waste Management waste will enter the landfill or be hauled by SPSA and will not require additional SPSA staff to manage.

The Board and staff engaged in discussions to help clarify the movement of waste through the disposal system and how revenues and expenditures are designated by services provided and received. It was agreed that at the August Board meeting, Mr. Bagley would present further on those processes to improve the Board’s understanding.

Mr. Hansen moved, seconded by Mr. McCoy, to authorize the Executive Director to enter into an agreement with Waste Management, as presented. The electronic attendee was polled individually. The motion was adopted by a unanimous vote in favor.

10. NEW PROCUREMENT CONTRACTS

Ms. Preston informed the Board that there were two new procurement contracts for their consideration. The first was for a transportation roll-off tractor at a cost of \$220,504. This contract was secured through a Sourcewell cooperative procurement with The Pete Store. While the FY 2023 capital replacement schedule planned for replacing two roll-off tractors, staff having reassessed equipment and operational needs, determined only one purchase was necessary. The new roll-off tractor will be used to transport roll-off containers (similar to dumpsters) from the Boykins and Ivor convenience stations for disposal and the older model will be used as a stand-by tractor. Ms. Preston offered to answer any questions, but there were none.

Mr. Leahy moved, seconded by Ms. Jarratt, to authorize the Executive Director to award a contract to The Pete Store for a roll-off tractor, as presented. The electronic attendee was polled individually. The motion was adopted by a unanimous vote in favor.

The second contract Ms. Preston presented for consideration was for 15 walking floor trailers at a total cost of \$1,562,603.10, which is roughly \$13,000 less than what was anticipated in the

FY 2023 capital replacement plan. This contract with Ken's Truck Repair was also secured under a cooperative agreement. Ms. Preston explained that walking floor trailers allow for greater flexibility for transfer vehicle operators and under current conditions help to reduce wait times for dumping municipal solid waste. Ms. Preston asked if there were any questions or concerns, but there were none.

Mr. Broad moved, seconded by Mr. Hansen, to authorize the Executive Director to award a contract to Ken's Truck Repair, as presented. The electronic attendee was polled individually. The motion was adopted by a unanimous vote in favor.

11. E-WASTE PRESENTATION

At the request of the Board, Mr. Bagley made a presentation on the possibilities for e-waste recycling.

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SPSA
WASTE SOLUTIONS

**E-Waste
Recycling**

SPSA BOARD MEETING
JULY 27, 2022

WILDLIFE HABITAT COUNCIL

ENVIRONMENTAL CHALLENGES

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What is E-Waste

- Computers and Laptops
- LCD Screens CRT Screens
- Set top boxes (Cable and Satellite)
- Stereos
- Cell Phones
- Servers
- Gaming Consoles
- DVD Players, VCR's and CD Players

ELECTRONIC RECYCLING

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Why Consider Recycling E-Waste

- Keeps unnecessary material out of the landfill and eliminates toxic material from the waste stream
- Citizens want a place to safely and securely dispose of old electronics
- Every locality handles this material differently
- Electronics contain precious metals used in all kinds of electronics which are imported and not currently readily available
- Environmentally, E-Waste recycling is the right thing to do

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What are Member Communities Currently Doing

- ▶ Staff surveyed our member communities and received responses from four members
- ▶ Norfolk collects E-Waste and when they have enough material, they issue an IFB to have the material recycled
- ▶ VA Beach utilizes a contract with Regency Technologies and provides collection at the VA Beach Landfill
- ▶ Portsmouth and Chesapeake have Goodwill at special events who accepts electronics at no cost
 - This process presents security concerns to many who are looking for a secure method of recycling their E-Waste

What is the Cost of Recycling E-Waste 24

Model 1	Model 2
<ul style="list-style-type: none"> Vendor provides pallets and Gaylord boxes Charge a pick-up fee ranging from \$250 - \$750 Company pays for certain items Company charges for certain items SPSA would receive payment if value of acceptable items is greater than the sum of unacceptable items and delivery fee. 	<ul style="list-style-type: none"> Vendor provides pallets and Gaylord boxes There is no charge for pick-up Company does not pay anything for electronics collected by SPSA Company agrees to not charge for any non-authorized items such as CRT's Company would also recycle plastic cases SPSA would pay no charges for recycling

Delivering the Service 25

- A resident would drop off their e-waste:
 - At special events
 - During an HHW event at a SPSA Transfer station
 - At SPSA's full time HHW collection facility
- Waste collected at the transfer stations will be brought back to the landfill for sorting similar to some of the HHW
- The waste would be placed in the appropriate Gaylord box
- The vendor providing the service will pick up the boxes when we have filled twelve boxes
- Management and labor associated with this program can be accomplished using existing personnel

HHW Collection Schedule 26

- Special Events**
 - As scheduled by member communities
- Chesapeake Transfer Station**
 - 3rd Saturday and 1st Wednesday 8:00 AM – 12:00 PM
- Norfolk Transfer Station**
 - Every Saturday and Every Tuesday 12:00 PM – 4:00 PM
- Franklin**
 - Quarterly
- SPSA Regional Landfill**
 - Full time facility
 - 8am – 4pm Monday – Friday
 - 8am – 12pm Saturday

Proposed Fee for SPSA to Provide E-Waste Recycling 27

- \$15.00 per trip for residents only.
- \$10.00 per unit for commercial customers with a minimum of 25 units – Accepted at the RLF only
- 30 tons of E-Waste projected to be collected
- Resulting in \$45,000 in total revenue
- Proposed fee covers the following:
 - Projected overtime cost associated with collection
 - Administrative cost to provide the program
 - Capital cost associated with the purchase of three new HHW trailers to transport E-Waste

Staff Recommendation 28

- Staff recommends that you take no action on this item at this time.
- After taking time to review the information, the item will again appear on the Agenda at your August 24, 2022 meeting at which time the Board can decide to:
 - Take no action at all
 - Table the item to a later date
 - Entertain a motion to direct staff to implement the program
- If the program is implemented, a public Hearing to amend the Tip Fee Schedule to include electronic recycling would be necessary and an additional motion authorizing the Public Hearing would be required.

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Thanks, we'll take it from here

QUESTIONS/COMMENTS



Mr. Bagley offered to answer any questions. Mr. McCoy commended staff for putting this information together in an effort to reduce what enters the landfill, calling it a step in the right direction to allow the communities to consider what is in their best interests. Mr. Keifer asked what provisions vendors provide that the material is actually recycled. Mr. Bagley responded that a vendor that SPSA has been speaking with provides a certification of recycling. He added that these vendors are legitimate companies that are investing in their procedures. Mr. Leahy asked about the models presented and asked if the Board would be voting on a model in August. Mr. Bagley responded that the specifications on how to move forward would be a staff decision, once the Board determines whether or not they would like to have staff move forward

with a plan for implementation. Mr. Bagley added that staff could certainly bring something back to the Board closer to implementation, should the Board choose to go in that direction. Mr. Bagley also reiterated that there is a wide variety of methods to collect this material and that the suggested costs would need to be regularly reevaluated. The goal, he went on to say, was not to make money, but to provide the service at cost. Mr. McCoy commented that he is concerned that participating in e-waste recycling as a region may open SPSA to taking on other recycling initiatives. Mr. Keifer commented that this is both a budgetary and procedural question for the municipalities to consider, noting that they will have to evaluate whether or not they want to participate and have SPSA manage a program, or to remain with the systems, if any, that they currently use. There were no further questions or comments.

12. WRITTEN REPORTS

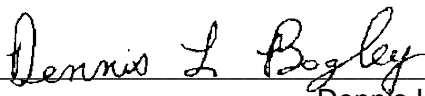
Chairman Baugh asked if there were any questions for WIN Waste representatives regarding the written WIN Waste report, but there were none. Regarding the Financial Report, Mr. Leahy asked Ms. Schreiber when the Board would hear about preliminary year end numbers for FY 2022. Ms. Schreiber responded that preliminary information would be presented in September with the auditors presenting financials in October. There were no further questions.

13. OTHER BUSINESS

Chairman Baugh asked if there was any other business, but there was none.

14. ADJOURN MEETING

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 11:08 a.m.



Dennis L. Bagley
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors