

SOUTHEASTERN PUBLIC SERVICE AUTHORITY

Board of Directors ~ Regular Meeting*

Regional Board Room

723 Woodlake Drive, Chesapeake, Virginia



Wednesday, October 26, 2022 at 9:30 a.m.

*To accommodate those who may not be able to attend in person, the public may listen to and view presentations displayed at this meeting by registering at <https://attendee.gotowebinar.com/register/5427721984828967948>. Members of the public may also listen to the SPSA Board Meeting via telephone by dialing toll-free to 1-877-568-4108 and entering access code 286-228-467. Additionally, members of the public are invited to speak electronically at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the meeting organizer. All requests for registration to make an electronic public comment must be received by 3:00 p.m. on October 25, 2022.

Meeting Organizer: Tressa Preston ~ tpreston@spsa.com ~ 757.961.3486



1. Call Meeting to Order	1
Pledge of Allegiance	1
2. Public Comment Period.....	1
3. Chairman’s Comments	1
4. Approval of Minutes	1
5. Update to the Individual Electronic Participation Policy	12
6. Presentation of Annual Audit – Cherry Bekaert.....	15
7. Executive Director Updates.....	16
Landfill Operational Summary	17
Executive Committee Minutes – August 17, 2022.....	19
8. E-Waste Disposal Presentation	22
9. Quarterly Financial Report	23
10. Contracts	32
Tire Service Truck	32
Regional Landfill Crawler Excavator	33
Regional Landfill Articulating Dump Truck.....	34
11. WIN Waste Innovations – Portsmouth Monthly Report (written only)	35
12. Other Business	41
13. Adjourn.....	41

1. Call Meeting to Order

Pledge of Allegiance

2. Public Comment Period

All speakers must register prior to call to order;
5-minute maximum per speaker unless advised by Chairman differently;
30-minute total maximum time.

3. Chairman's Comments

4. Approval of Minutes

The minutes of the September 28, 2022 Board meeting are included below for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the September 28, 2022 minutes of the SPSA Board of Directors meeting be approved as presented?

MINUTES OF THE BOARD OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA

September 28, 2022

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell	(CH)	Mr. Earl Sorey	(CH)
Ms. Sheryl Raulston	(FR)	Ms. Amanda Jarratt	(FR)
Mr. Dale Baugh (<i>absent</i>)	(IW)	Mr. Randy Keaton	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad	(NO)
Mr. C.W. "Luke" McCoy	(PO)	Ms. Lavonda Graham-Williams	(PO)
Mr. Tony Parnell	(SH)	Ms. Lynette Lowe	(SH)
Mr. D. Rossen S. Greene	(SU)	Mr. Albert Moor (<i>absent</i>)	(SU)
Mr. Thomas Leahy	(VB)	Mr. L.J. Hansen	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Robert Baldwin (PO), Mr. Michael Etheridge (IW), Mr. Jeremy Kline (VB), Mr. Robert Lewis (SU), Mr. Oliver Love, Jr (NO), and Mr. Greg Martin (CH), SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Tressa Preston, Secretary and Director of Administration, Ms. Sandy Schreiber, Treasurer and Director of Finance, and Mr. Brett Spain, General Counsel. Because of Mr. Moor's absence, Mr. Robert Lewis served as Suffolk's Ex-Officio member.

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. CALL MEETING TO ORDER

In the absence of Chairman Baugh, Vice-Chair Raulston served as acting Chairman for the meeting and called the September Board Meeting to order at 9:30 a.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

Ms. Preston reported that there were no requests for public comment.

3. CHAIRMAN'S COMMENTS

Vice-Chair Raulston welcomed Mr. Jeremy Kline, Deputy Director of Public Works for the City of Virginia Beach, as SPSA's newest Alternate Ex-Officio Member.

4. APPROVAL OF MINUTES

The minutes of the August 24, 2022 Board Meeting had been distributed. Vice-Chair Raulston asked if there were any additions or changes and there were none.

Ms. Jarratt moved, seconded by Mr. McCoy, to approve the August 24, 2022 minutes of the SPSA Board of Directors, as presented. With the exception of Mr. Leahy’s abstention due to not attending the August meeting, the motion was adopted by a unanimous vote in favor.

5. AUDIT COMMITTEE REPORT

Ms. Lowe, Chair of the Audit Committee, informed the Board that the Audit Committee, which is made up of herself, Mr. Love, and Mr. Maxwell, met with staff and the auditors on September 26, 2022 to review a draft copy of the Fiscal Year 2022 audited financial statements. She reported that the auditors found no material weaknesses or matters of non-compliance and that the Committee discussed specific numbers and the narrative of the report. The auditors plan to present at the October Board Meeting, giving SPSA a clean, unmodified report. Ms. Lowe went on to say that Ms. Schreiber has done an excellent job maintaining SPSA’s financial information and has prepared a very successful closeout of the general ledger for the year. She asked the other Committee members if they had any additional comments, but they did not. Vice-Chair Raulston asked for any questions or comments, but there were none.

6. VDOT FLYOVER PROJECT PRESENTATION

Mr. Mike Davis of the Virginia Department of Transportation (VDOT) delivered a presentation updating the Board on the status of the Flyover Project.

VDOT **SPSA Flyover entrance over us 13/58/460 - Phase 1**

SPSA FLYOVER ENTRANCE OVER US 13/58/460

Project Status Update
Chris Hall, PE District Engineer
VDOT - Hampton Roads District

September 28, 2022

VDOT

SPSA Project Update

- **Preliminary Design**
 - Submitted Field Inspection Plans for review to VDOT on 3/23/22
 - Submitted Revised Final OSAR on 8/25/2022
- **FI Plan Review (60% Design)**
 - Plans were distributed to VDOT reviewers 3/23/2022
 - Sent to SPSA on 4/11/2022 for review and comments
 - Including:
 - City of Suffolk- Robert Lewis
 - SPSA Oversight Committee- Robert Lewis, LJ Hansen, Earl Sorey



SPSA Project Update

- **Right of Ways Plans**
 - Plans will be distributed by 10/5/2022
 - Working with the City of Portsmouth for proposed temporary construction easement.
- **Utilities**
 - We have two remaining test pits and our timeframe conflicts with the hunting season for the 5 Pines property. They have requested we complete these in January. We will continue with the information we have and collect this information in January 2023.
- **Tree clearing**
 - 5 Pines Property owner is planning to clear cut trees on property impacted by this project.



SPSA Project Update Environmental Update

- **Wetland Delineation/Permitting**
 - Jurisdictional Determination (JD) received, March 2022.
 - Agency coordination meeting held on April 12, 2022; alternatives discussion is ongoing (agencies questioning if bridge alt. feasible)
 - **Field Assessments for the endangered and threatened species – Completed January 2022**
 - Mabee’s Salamander, Canebrake Rattlesnake, Red-Cockaded Woodpecker, and Tri-colored Bat. Report preparation and coordination ongoing; anticipated submission October / November 2022.
 - **Compensatory mitigation for habitat loss appears likely for canebrake rattlesnake.**
 - **Enhanced coordination with U.S. Fish and Wildlife Service (USFWS) required for the northern long-eared bat due to status listing change from “Threatened” to “Endangered” (anticipated Nov.- Dec. 2022).**
 - Biological Assessment will need to be conducted.
 - Time-of-year restriction for tree clearing anticipated.
 - Additional compensatory mitigation anticipated.



Environmental Update - Continued

- **Assessments for endangered and threatened species – continued.**
 - Formal consultation with USFWS and potential requirement for biological opinion, which may include mitigation and time of year restriction for tree clearing.
 - Coordination with DWR regarding canebrake rattlesnake and other State-listed species ongoing (including mitigation for canebrake).
- **Next steps**
 - Continue agency coordination
 - Detailed alternative analysis
- **Project Permits Anticipated**
 - Individual DEQ
 - Individual USACE
 - DEQ Coastal Zone Consistency
 - Joint Permit Application – Anticipated October/November 2022



SPSA Project Update

Key Milestone Activity	Scheduled Date	Actual Date
Preliminary Field Investigation (PFI) Plans (30%)	9/24/2021	9/10/2021
Public Hearing (Posting of Willingness)	2/11/2022	2/22/2022
Field Inspection (FI) Plans (60%)	6/1/2022	3/23/2022
Right of Way (ROW) Plans (75%)	10/5/2022	
Pre-Advertisement Conference (PAC) Plans (90%)	2/3/2023	
Bidability Plans (99%)	3/24/2023	
Advertisement	11/30/2023	
Award	2/23/2024	
Fixed Completion Date	4/29/2026	



SPSA Project Update

Project Budget Status:

Phase	Budget	Spent to Date	Remaining
PE	\$6,720,000	-\$1,662,134	\$5,057,866
RW	\$3,697,500		
CN	\$28,848,710		
Total	\$39,266,210		

- Notes:
1. Geotechnical information is still under review to determine if soil conditions are better than anticipated when initial budget was developed.
 2. Open Ditch verses Piping ditch is still under review with Agencies. Current Budget reflects piping existing ditch in impacted areas.
 3. Adjusted project budget to 4.0% inflation rate instead of 2.4%.



Mr. Davis offered to answer any questions. Mr. Hansen, Chairman of the Flyover Oversight Committee commented, on behalf of the Committee, that he appreciates all of the effort that VDOT has put forth on this project and how well they have kept the Committee informed. He went on to say that all things considered, the project seems to be coming along quite well and, while he can't speak for everyone, he is very happy with the progress and wishes all his projects ran as smoothly. Vice-Chair Raulston also thanked Mr. Davis for VDOT's work. Mr. Maxwell asked Mr. Davis about the 4% escalation for the project calling it rather

optimistic and asking him to elaborate on the selection of that percentage. Mr. Davis replied that there is an extensive process in place and that each estimate is checked against three-month averages for unit prices across all the bids in the state and that they keep a close tab on market price in terms of inflation and price escalation. As they get closer to construction and bidding, they will continue to monitor that number and anticipate that some of the savings they are seeing now can act as a contingency should additional escalations be needed. Vice-Chair Raulston asked if there were any further questions, but there were none.

7. EXECUTIVE DIRECTOR UPDATES

Mr. Bagley introduced Mr. Anthony “Ant” Murrell, an Environmental Technician, who prides himself on being the face of SPSA’s Household Hazardous Waste (HHW) Program and loves educating the community about how to handle their waste in an environmentally responsible way. Mr. Murrell says that he loves the people he works with and how they operate as a team and Mr. Bagley added that Mr. Murrell is someone he can rely on to go above and beyond the call of duty. Vice-Chair Raulston presented Mr. Murrell with a certificate and a lapel pin as a token of the Board’s appreciation.

Mr. Bagley’s first update was on the future Portsmouth Transfer Station at the current WIN Waste facility. Staff’s meetings with the Navy and their representatives have been productive and the plan for moving forward has been established, based on a mutual understanding of the legal parameters of the existing agreements. The Navy asserts that WIN Waste should assign its current easement for the Refuse Derived Fuel (RDF) plant back to SPSA at the conclusion of their contract in June of 2024 and WIN Waste is amenable to that transfer. This will ensure ease of transition and minimize bureaucratic challenges. Mr. Bagley is meeting with Mr. Pete DiCecco of WIN Waste to discuss the specific details of the transition, which will be confirmed by the attorneys. Mr. Bagley further advised the Board that he has spoken with Portsmouth’s representatives to keep them updated on the progress of these discussions. In response to a question asked by Mr. Hansen, Mr. Bagley clarified that the new SPSA easement will include absorbing the tipping floor associated with the RDF plant, adjacent to the SPSA Transportation and Operations facilities, but not the Waste to Energy Plant that is located within the fenced-in Navy Yard across the street.

Ms. Graham-Williams thanked Mr. Bagley for taking the time to walk Portsmouth through the process and commented that they feel confident with the updates and assurances that they have been given that Portsmouth will have a transfer station at the end of this process. Ms. Graham-Williams added that they look forward to being at the table at the appropriate time and look forward to continuing to keep the lines of communication open. Mr. Keaton asked how the transfer of the easement will impact the decommissioning of the RDF plant. Mr. Bagley responded that his meeting with Mr. DiCecco will help determine those details, which will then be outlined in the agreement. Mr. Bagley went on to say that Mr. DiCecco has given every assurance that it is WIN Waste’s intention to turn over the facility in the exact condition that SPSA desires, it is only a matter of making those desires clear in the legal agreement and the path to achieving that goal by July 1, 2024.

Staff received a draft copy of the draft Environmental Impact Statement (EIS) from the Army Corps of Engineers, carefully reviewed it, and submitted nearly 140 comments back to the Corps to address. Staff will speak to their concerns about the document with Colonel Hallberg at a meeting taking place later that day. Staff also met with Senator Cosgrove and Delegate Knight, both of whom have been very supportive and helpful about possible resources for mitigation strategies. Staff are awaiting updates from Delegate Knight about

conversations with the House Appropriations Committee and Delegate Brewer for potential avenues of support. Staff is in communication with state and federal representatives seeking their support for the expansion project. Meetings with staff from Senator Kaine, Senator Warren, and Congressman McEachin's offices have all been positive. Staff also had very positive meeting in Richmond with Mr. Travis Voyles, Acting Secretary of Natural and Historic Resources and Mr. Michael Rolband, Director of Virginia DEQ. Mr. Bagley reported that the meeting with Mr. Voyles and Mr. Rolband and their staff left him with more confidence about the State and the Governor's support for the project. DEQ's Director of Wetlands has reached out and offered assistance to staff. Mr. Bagley went on to say that staff has learned that the traditional hierarchy laid out by the Corps is not going to be sufficient to mitigate the project and an extensive, creative mitigation package will be required. DEQ also recommended that SPSA secure the services of an environmental attorney. Mr. Bagley spoke with a number of attorneys at several firms, including Mr. Brad Nowak at Williams Mullen, who recommended Mr. Channing Martin and Mr. Speaker Pollard, both of whom have experience working with the EPA and DEQ. Mr. Bagley reviewed their bios, interviewed Mr. Martin and Mr. Pollard, and determined them to be the right people for the job due to their proven track record of getting projects permitted and performing complicated mitigation. The last part of the update on wetlands mitigation is the recommendation from DEQ and Mr. Voyles that SPSA staff meet with Mr. Adam Ortiz, the Administrator of Region 3 of the EPA at his office in Philadelphia. Mr. Ortiz has a great deal of influence over this project, but at this point he has only heard one perspective. By meeting in person, staff can present their passion and scientific proof that expansion at the Regional Landfill is the least environmentally damaging practicable alternative (LEDPA). Mr. Bagley went on to say that if the site in Southampton County that is currently included in the draft EIS were to be found as the LEDPA, he could not recommend to the Board that SPSA move forward on that site because, not only is Southampton County opposed, but State Legislation prohibits siting a landfill on more than two acres of wetlands unless exempted, as the Regional Landfill is. Mr. Bagley is confident that that the right people are in place to move the project forward and he foresees great strides in the near future. Mr. Bagley offered to answer any questions. Mr. Leahy suggested that, if it had not already been done, that letters be circulated for signature to member community mayors and board chairs for their support. He added that his experience with Mr. Pollard has been good and that he trusts his judgement. Mr. Leahy also suggested that the Senators send carefully crafted letters to the EPA. Mr. Bagley confirmed that it has been requested that the Senators reach out to the Army Corps of Engineers and the EPA as federal representatives. There were no further questions.

At the August Board Meeting, the Board instructed Mr. Bagley and staff to meet with HRPDC's subcommittee on recycling regarding the proposal on electronics disposal. Mr. Bagley spoke to Mr. Bob Crum and his staff about this and was informed that there is no longer a recycling subcommittee, but rather they have formed a workgroup on the subject which will be chaired by Mr. Patrick Roberts, Deputy City Manager of Norfolk, and will also include SPSA Board Members. They will meet on October 5, 2022 and Mr. Bagley will attend that meeting. Mr. Bagley also suggested that he may bring back a similar proposal at the October Board Meeting that may better satisfy the needs of the communities.

The HRPDC has informed SPSA that they have received all the information necessary to update the Regional Solid Waste Management Plan (RSWMP). They also informed SPSA that they have been reaching out to some of the member community managers to inform them about the RSWMP. It is SPSA's preference that all information about regional waste management come from SPSA, particularly because one of the points of information is that

the amendments to the RSWMP will require public hearings and staff wants to ensure that member communities have ample time and ability to inform their citizens. Mr. Bagley is speaking with the HRPDC about communication strategy moving forward.

Mr. Bagley reminded the Board that several months ago they approved changes to the Landfill Gas Rights Agreement. Upon further investigation it appears that the easement that is included as an exhibit in that agreement needs to be updated to correct a discrepancy between what was agreed upon and what was reflected in the final version of the agreement. Mr. Bagley, Mr. Spain, and Mr. Nowak have been actively working on the correction and plan to bring it to the Board at the October Board Meeting.

For about a year, staff has been in communication with TC Energy, the company that owns the Columbia Pipeline and the easement that allows the pipeline to run through the Regional Landfill property, to request a cost estimate for relocating the pipeline. Many years ago, that estimate was \$23 million, making the project unreasonable, but recently there has been discussion that TC was interested in relocation of one of the pipelines that runs through SPSA's property to upsize for better support of the Navy's proposed heat and power plant. Upon learning of this information, staff reached out to TC Energy to discuss the possibility of reaching an agreement to relocate both lines with SPSA taking on some of the expense. Mr. Bagley went on to say that if the costs could be drastically reduced from the original estimate, it would be a very valuable endeavor for SPSA to undertake in order to capture airspace that otherwise would never be realized. TC Energy has already brought in engineers for surveying work and has agreed to bring their Vice President of Operations to meet with SPSA staff the first week in October.

Mr. Bagley offered to answer any questions. Vice-Chair Raulston thanked Mr. Bagley for his excellent report and thanked staff for all they do to make the projects SPSA is involved in successful. She asked if there were any questions or comments. Mr. McCoy commended Mr. Bagley and staff for looking into relocation of the pipeline, calling it a phenomenal opportunity to create airspace at the Regional Landfill. There were no further questions.

Mr. Bagley presented comparative charts on budgeted and actual municipal and commercial waste tonnages, as well as tonnages diverted from WIN Waste over the reporting period.





Mr. Henry Strickland presented the operations report stating that total waste diverted in the month of August was 2,511 tons, which is the equivalent of about 125 truckloads. At the new administration building at the Regional Landfill, storefronts have been installed and glass is being installed. Roughly 85% of the project is complete and exterior grading and sidewalks are scheduled for the end of September. Construction of the HHW building is underway with electrical to begin by the end of September and garage doors scheduled to be installed in October. The steel frames for the storage building are being erected and the concrete slab for the fleet mechanic shop has been completed. The heat assisted leachate evaporation system has finished the primary pre-engineering phase and the site layout and schedule has been submitted to SPSA for approval. The site survey and geotechnical work have been scheduled for late September. The building for the RNG facility is complete, as are the additional equipment pads. Installation of equipment is on schedule and completion is expected for late January or early February of 2023. Mr. Strickland offered to answer any questions. Vice-Chair Raulston asked if there were any special precautions being taken at the Regional Landfill to prepare for the storm anticipated to hit over the weekend. Mr. Strickland replied that yes, absolutely, staff would be implementing their regular storm precautions by executing a specific process of securing, tightening, moving equipment out of low-lying areas, and ensuring that storm drains are clean. Because of those efforts, coordinated closely with the Environmental Team, he does not anticipate any issues. There were no further questions.

Mr. Mike Kelley delivered the environmental report, noting that there were no odor complaints, and all sampling and reporting was completed on time within the reporting period. All permits are in compliance. Mr. Kelley illustrated for the Board some of the ways the Environmental Team manages sediment control around the stormwater drains at the Regional Landfill. Vice-Chair Raulston asked if there were any questions for Mr. Kelley, but there were none.

8. FISCAL YEAR END REPORT

Mr. Bagley commented that at the September Board Meeting, staff provided a surplus number that was much lower than what was being presented. To clarify, Mr. Bagley went on to say that in the previous month they were discussing the audited financial reports and not fiscal year end. The large difference is due to the fact that audited financials take into consideration the status of an organization should they need to liquidate their assets. The Audit Committee was made aware of those differences and the auditors did an excellent job of explaining the discrepancy. For example, in audited financial statements there is a loss

on investments reflected that will never be realized because SPSA holds investments until they mature. However, if they were sold at the end of the fiscal year, SPSA would have realized a loss due to the market. Looking at the revenues over expenses is a different matter because that is a reflection of the actual cash value of what is in the bank and what has been spent over the last year. Ms. Schreiber presented the Fiscal Year 2022 Revenue and Expenses as reflected in the charts below.

SPSA WASTE SOLUTIONS

Fiscal Year End Report

SPSA BOARD MEETING
SEPTEMBER 28, 2022

WILDLIFE HABITAT COUNCIL

28

SPSA WASTE SOLUTIONS **FY - 2022 Revenue ~ Actual**

REVENUES	FY 2022 Adjusted Budget	FY 2022 Actual	Budget to Actual \$ Variance
Tipping Fees:			
Municipal	\$ 29,392,850	\$ 28,340,410	\$ (1,052,440)
Other Tip Fees	16,558,618	21,419,094	4,860,476
Total Tipping Fees	\$ 45,951,468	\$ 49,759,504	\$ 3,808,036
Tire /HHW / WG	1,036,650	1,531,469	494,819
Landfill Gas Royalties	260,000	131,158	(128,842)
Miscellaneous Income	268,729	303,952	35,223
Interest Earnings	450,000	647,810	197,810
Fund Balance	7,800,803	7,800,803	-
Total Other Revenue	9,816,182	10,415,192	599,010
Grand Total Revenue	\$ 55,767,650	\$ 60,174,696	\$ 4,407,046

29

SPSA WASTE SOLUTIONS **FY - 2022 Expenses ~ Actual**

EXPENSES	FY 2022 Adjusted Budget	FY 2022 Actual	Budget to Actual \$ Variance
Operating Expenses:			
Personnel	\$ 9,270,793	\$ 8,719,895	\$ 550,898
Professional/Contracted Service	3,737,082	3,150,586	586,496
Other Operating Expenses	1,324,695	1,149,321	175,374
Materials & Supplies	1,988,838	2,029,500	(40,662)
Contracted Waste Disposal	21,998,420	20,460,477	1,537,943
Total Operating Expenses	38,319,828	35,509,779	2,810,049
Capital Expenses	11,204,672	11,204,672	-
Landfill Closure/Expansion	6,243,150	6,243,150	-
Total Expenses	\$ 55,767,650	\$ 52,957,601	\$ 2,810,049
Net Revenue over Expenses		\$ 7,217,095	

30

Recommendation

FY-2022 Revenue over Expenditure	\$7,217,095
Transfer to reserve fund for Landfill Expansion	\$3,500,000
Transfer to reserve fund for Flyover	\$3,500,000
Salary Survey	\$75,000
Facilities Improvement	\$100,000
Employee Appreciation / Safety Awards	\$42,095

Recommendation:
Motion to approve the allocation of FY-2022 revenues over expenses as presented.

31

Ms. Schreiber offered to answer any questions. There was a discussion of the challenges around budgeting specific municipal and commercial tonnage amounts—and therefore revenue—in the recovery period after a pandemic. With municipal tonnages inflated and commercial tonnages low during COVID due to people staying home, the 2022 revenues over expenses show a return to a more a pre-pandemic waste flow, which resulted in coming up “under” on municipal tonnages and “over” on commercial tonnages from a budgeting perspective but was the best estimate from the information available and resulted in an overall surplus of revenues over expenses. It was also noted that, while this year’s surplus is particularly high, it is being recommended that the majority of those funds be transferred to the Landfill Closure and Expansion Fund and the Flyover Fund, which will help to offset future tip fee increases. Mr. Bagley also added, regarding the surplus, that when he was appointed Executive Director in January of 2022, he made the Board aware that the budget contained some consistent anomalies year over year that result in consistent surpluses. It is his intention to budget more closely because his perspective is to allocate appropriately for actual spending needs and if a new need arises, to prove the case for that need and

request additional funding, rather than include hidden contingencies that result in regular surpluses.

Mr. Bagley recommended that the surplus be allocated as \$3.5 million to the Landfill Expansion fund, \$3.5 million to the Flyover fund, \$75,000 for a salary survey, \$100,000 for facilities improvement including outfitting the new administration building and breakroom at the Regional Landfill, and \$42,095 for employee appreciation and safety awards. By allocating the majority of the funds to landfill expansion and the flyover, Mr. Bagley explained to the Board that those additional funds would help the stability of the authority in terms of managing investments and reserves. His plan is to come to the Board in January with a revised long-term projection for tip fees that takes into account this year and the previous year's surplus. Mr. Bagley reminded the Board that tip fees have been projected for the next eight years. His recommendation would be to stay consistent with that projection for next year, but the year after that the projected increase should not be as significant. He reiterated that in January he plans to bring the Board a report outlining where the authority stands in terms of funding and when those funds will be needed over the next eight years until the current landfill expansion and the flyover is complete.

Mr. Bagley offered to answer any questions. Mr. Sorey asked for confirmation that the \$3.5 million is in addition to the surcharge that is included in the tip fee. Mr. Bagley confirmed and reiterated that in January he will be revisiting future surcharges on the tip fee based on this year and previous year's surpluses. Mr. Hansen raised the question of the division of funds between landfill expansion and the flyover fund, suggesting that it may be better to allocate more funds to the flyover. Mr. Bagley explained that both funds have an immediate need and that allocating more or less to one or the other will not impact the tip fee negatively. He also mentioned that having cash in these funds allows investment choices to be made based on the market rather than on funding need. Ms. Graham-Williams asked if any of the surplus funding was being considered for developing the Portsmouth Transfer Station or if would WIN Waste be assuming that cost. Mr. Bagley responded that in 2024 WIN Waste will be contractually obligated to pay SPSA \$8 million in liquidated damages and they have recognized that obligation. His anticipation is that whatever renovations that are needed would come from those funds. Mr. Keifer received clarification on fund balance roll overs. There were no further questions

Ms. Lowe moved, seconded by Ms. Jarratt, to approve the allocation of the Fiscal Year 2022 revenues over expenses as presented. The motion was adopted by a unanimous vote in favor.

9. CONTRACTS

Ms. Preston informed the Board that Dime Oil ceased operations in the region and SPSA has accepted their request for contract termination under force majeure. SPSA has secured a cooperative contract with Parker Oil for a term of five years to deliver diesel fuel and fill storage tanks at the Operations Center, the Regional Landfill, and all Transfer Stations. Staff is pleased that Parker Oil is a local company that comes highly recommended for great reliability and is well regarded among the member communities, such as the City of Norfolk, where this cooperative contract originated. Ms. Preston thanked Mr. Broad and Ms. Angie Hutchins for their assistance on this procurement. Ms. Preston offered to answer any questions. Mr. Maxwell asked about the price difference between Dime Oil and Parker Oil. Mr. Bagley confirmed there was a slight increase in price and explained the intricacies of

commercial fuel pricing, noting that pricing varies by market rate. Mr. Hansen added that Parker Oil is an excellent company, and he is glad to see the change.

Mr. Hansen moved, seconded by Mr. Leahy, to authorize the Executive Director to award a contract to Parker Oil for diesel fuel delivery, as presented. With the exception of Mr. Greene's abstention due to potential professional conflict of interest arising from his law firm's possible representation of Parker Oil, the motion was adopted by a unanimous vote in favor.

Ms. Preston reminded the Board that earlier in the meeting Mr. Bagley explained that it has been recommended by Virginia DEQ and other consultants that SPSA secure legal counsel to assist with the landfill expansion wetlands mitigation process. An engagement letter from Williams Mullen detailing the services of Speaker Pollard and Channing Martin has been distributed to the Board Members. Ms. Preston reminded the Board that legal services are exempt from the Virginia Public Procurement Act and that staff does not anticipate that this engagement will exceed the \$100,000 threshold granted to the Executive Director in the SPSA Procurement Policy, but due to the subject matter and potential cumulative expenses related to wetlands permitting, staff is bringing this matter to the Board for approval. Ms. Preston asked if there were any questions or comments. Mr. McCoy commented that Mr. Nowak of Williams Mullen has provided excellent service for many years. Mr. Hansen asked if funding for these services would come from landfill expansion funds. Ms. Preston confirmed that was correct. There were no further questions.

Mr. McCoy moved, seconded by Mr. Hansen, to authorize the Executive Director to execute the engagement letter, as presented. The motion was adopted by a unanimous vote in favor.

10. WRITTEN REPORTS

Vice-Chair Raulston asked if there were any questions for WIN Waste representatives regarding the written WIN Waste report or for Ms. Schreiber regarding the financial reports, but there were none.

11. OTHER BUSINESS

Vice-Chair Raulston asked if there was any other business, but there was none.

12. ADJOURN MEETING

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 11:04 a.m.

Dennis L. Bagley
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors

5. Update to the Individual Electronic Participation Policy

Due to updated legislation on individual electronic participation at public meetings, the SPSA Board of Directors must update their policy to be in compliance with that legislation. The following pages show a redlined version of the current policy with the updated language and a clean version of the proposed new policy.

The proposed updated policy has been thoroughly reviewed by council and is recommended for adoption.

MOTION: Do I hear a motion to approve the Policy on Individual Participation in SPSA Board of Directors Meetings by Electronic Means, as presented?

Policy on Individual Participation in SPSA Board of Directors Meetings by Electronic Means under § ~~2.2-3708.2~~2.2-3708.3

It is the policy of the Board of Directors of the Southeastern Public Service Authority of Virginia (the "Board of Directors") that individual members of the Board of Directors may participate in meetings of the Board of Directors by electronic ~~means~~communication as permitted by Virginia Code § ~~2.2-3708.2~~2.2-3708.3. This policy shall apply to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

Whenever an individual member wishes to participate from a remote location, the law requires a quorum of the Board of Directors to be physically assembled at the primary or central meeting location, and arrangements will be made for the voice of the remote participant to be heard by all persons at the primary or central meeting location. The reason that the member is unable to attend the meeting and the remote location from which the member participates will be recorded in the meeting minutes.

A member may participate remotely by notifying the Chair and Secretary of the Board of Directors on or before the day of a meeting that such member is unable to attend the meeting ~~due to~~because (1) the member has a temporary or permanent disability or other medical condition that prevents the member's physical attendance, ~~or;~~ (2) a medical condition of a member of the member's family requires the member to provide care that prevents the member's physical attendance; (3) the member's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting; or (4) the member is unable to attend the meeting due to a personal matter. When remote participation is due to a personal matter, the nature of the personal matter must be identified with specificity and such participation is limited by law to two meetings ~~of the public body per member each~~per calendar year or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater.

Individual participation from a remote location shall be approved unless such participation would violate this policy or the provisions of the Virginia Freedom of Information Act (the "Act"). The request for remote participation shall be recorded in the minutes of the meeting. If a member's participation from a remote location is challenged, then the Board of Directors shall vote whether to allow such participation. If the Board of Directors votes to disapprove of the member's participation because such participation would violate this policy, such disapproval will be recorded in the minutes with specificity. The minutes shall include other information required by the Act depending on the type of remote participation.

Adopted by the SPSA Board of Directors: **July 22, 2020**

Policy on Individual Participation in SPSA Board of Directors Meetings by Electronic Means under § 2.2-3708.3

It is the policy of the Board of Directors of the Southeastern Public Service Authority of Virginia (the "Board of Directors") that individual members of the Board of Directors may participate in meetings of the Board of Directors by electronic communication as permitted by Virginia Code § 2.2-3708.3. This policy shall apply to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

Whenever an individual member wishes to participate from a remote location, the law requires a quorum of the Board of Directors to be physically assembled at the primary or central meeting location, and arrangements will be made for the voice of the remote participant to be heard by all persons at the primary or central meeting location. The reason that the member is unable to attend the meeting and the remote location from which the member participates will be recorded in the meeting minutes.

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Proposed to be Adopted by the SPSA Board of Directors: October 26, 2022

6. Presentation of Annual Audit – Cherry Bekaert

Mr. Logan Booth from Cherry Bekaert will present the Fiscal Year 2022 audited financial statements to the Board. The Audit Committee met in September with the firm and discussed the audit in detail. Hard copies of the financial report will be distributed at the meeting.

RECOMMENDATION: Accept the Annual Audit as presented.

MOTION: Do I hear a motion that the Annual Audit for fiscal year ending June 30, 2022 be accepted as presented.

Handout:

- Financial Report as of and for the Year Ended June 30, 2022 and Report of Independent Auditor

7. Executive Director Updates

Attachments:

- Landfill Operational Summary
- Executive Committee Minutes – August 17, 2022

Landfill Operational Summary

SPSA Regional Landfill Operational Summary				KEY:	
Period	September 1, 2022 to September 30, 2022			Change Since Last Report	
				All Is Well	
				Working On	
				Noted Issue	
Item	Metric Item	Metric	Performance/Comment	Status Code	Comments/Corrective Actions
1	Regulatory Compliance				
1.1	Notice of Violations	None	In Compliance		No issues during the reporting period.
1.2	Environmental compliance and reporting	Compliance	All submissions made.		No issues during the reporting period.
1.2.1	Solid waste operations	Compliance	In Compliance		GP-1s exceedance for methane 5/18 reported on 5/19 Last Monthly Monitoring 9/26 Returning to quarterly monitoring
1.2.2	Title V	Compliance	Response to DEQ submitted 6/15		New EPA regulations have been issued. Still awaiting VDEQ's final decision on whether they will accept those regulations as written or enforce more stringent limits as allowed by the new EPA rules. Warning Letter issued on 6/28/2022 following inspection on 5/12/2022 Timeline approved by DEQ for completion by 3/13/2022
1.2.3	VPDES	Compliance	In Compliance		New Permit was issued as of October 1st, 2020
1.2.4	Financial Assurance	Compliance	In compliance		
1.2.5	Wetlands	Compliance	In Compliance		
1.2.6	Groundwater	Compliance	In Compliance		
1.2.7	Storm water system operating and in compliance with VPDES permit	Systems operational and in good order	In Compliance		In compliance.
2	Landfilling Operations				
2.1	Tonnage Landfilled	Actual Tons	29,713		
2.2	No. staff	13.5	10.5		3 vacancies: , 1 Solid Waste Assistant, 2 Environmental Tech
2.2	Equipment Utilization	Key equipment fully operational and deployed	All equipment operating and deployed with appropriate spares		
3	Cover Operations				
3.1	Total Cover Material Received	Actual Tons	13,419		
3.2	Date of last aerial survey	12/12/2019			
3.3	December 2020 Operational In-Place Density (lbs./cy)	1,600-1,800lbs/cy	1,903 lbs./cy or AUF = .94		Airspace Study completed January 2022
3.4	December 2020 Effective In-Place Density (lbs./cy)	1,600 lbs./cy	1,997 lbs./cy or AUF = .99		Still well above targeted long term airspace utilization.

4	Leachate Management				
4.1	Pump stations operational during period	100 % Operational	All pump stations are operational, pump performance is being monitored, and repairs/replacements made as necessary.		All vaults are operational.
4.2	SCADA system operational during period	100 % Operational	Fully operational		SCADA is fully operational. Low Flow to meters to HRSD, FIT-0301, and FIT-0401 were calibrated on 12/28 and the Pump & Haul Totalizer was reset on 12/30.
4.3	Flow meter system functional during period	100 % Operational	All 8 Cell V/VI Pump Stations are now operational		Flow Meters can now be logged to history in Scada system and reviewed as needed.
4.4	Leachate Levels	In compliance	In compliance.		1. In compliance at all 8 pump station locations. 2. Flow generation remain < 40,000 GPD typically.
4.5	Leachate Disposal	In compliance			Capital Project for dredging of the Leachate Ponds is complete.
4.5.1	Quantity of leachate pumped to HRSD during period	x gallons	863,848		From 9/1 to 9/30
4.5.1.1	Cell V, Sumps 1-4	x gallons	358,466		From 9/1 to 9/30
4.5.1.2	Cell VI, Sumps 5-8	x gallons	465,523		From 9/1 to 9/30
4.5.2	Quantity of leachate hauled for disposal during period	x gallons	156,270		From 9/1 to 9/30
4.5.3	Disposal costs in period: \$		19,728		From 9/1 to 9/30
4.5.4	Any issues relative to leachate quality and acceptance at WWTPs?	No constraints	No constraints		
5	Landfill Gas Management	Compliance	In compliance		
6	Odor Complaints	No complaints	0		From 9/1 to 9/30
7	HRSD Force Main	Contract Schedule	None provided to date.		HRSD has reported that the project is delayed two years.
Acronym Definitions					
ACOE- Army Core Of Engineers AUF- Airspace Utilization Factor BOD- Biological Oxygen Demand CAP- Corrective Action Plan COD- Chemical Oxygen Demand CSCE- Comprehensive Site Compliance Evaluation DMR- Discharge Monitoring Report GPS- Groundwater Protection Standards LCL- Lower Confidence Limit NOV- Notice Of Violation SCADA- Supervisory Control And Data Acquisition SWIFT- Sustainable Water Initiative For Tomorrow SWPPP- Storm Water Pollution Prevention Plan VPDES- Va. Pollution Discharge Elimination System WWTP- Waste Water Treatment Plant PLC- Programmable Logic Controller GPM- Gallons Per Minute GPD- Gallons Per Day					

Executive Committee Minutes – August 17, 2022

**Executive Committee Minutes
Southeastern Public Service Authority of Virginia
August 17, 2022**

A regular meeting of the Executive Committee was held at 9:30 a.m. in the second-floor conference room of the SPSA Regional Office Building in Chesapeake, Virginia and was called to order by Chairman Dale Baugh. The other Executive Committee Members present at this meeting were Mr. John Keifer, Mr. Randy Keaton, and Ms. Sheryl Raulston. Also in attendance were Executive Director, Dennis Bagley, Director of Finance, Sandy Schreiber, Director of Administration, Tressa Preston, Director of Operations, Henry Strickland, and General Counsel, Brett Spain. Board Member Luke McCoy was present to observe the meeting.

Items for Discussion:

1. Review and approve Executive Committee Minutes of July 20, 2022.

Mr. Keaton moved, seconded by Ms. Raulston, to approve the minutes of July 20, 2022. The motion was adopted by a unanimous vote in favor by all Executive Committee members present.

2. Executive Director Updates

- a) Upcoming Board Meeting Agenda New Action Items

Mr. Bagley informed the Committee that he signed the consent required for the sale of Mas Energy to CIM Group after having vetted the company and meeting with CIM Group in person at SPSA's offices. Mr. Spain confirmed that the change appears to be strictly financial, and all operational plans remain the same. Representatives from CIM Group will be present at the August Board Meeting to show their support for the project and answer any questions that may arise.

A meeting with Colonel Hallberg of the Army Corps of Engineers is scheduled for August 18, 2022. This meeting was requested by staff at the recommendation of consultant Bill Sorrentino so that, at an executive level, the Corps is aware of SPSA's concerns that the Environmental Impact Statement (EIS) required for wetlands impacts related to landfill expansion be completed in a timely manner. Staff also has meetings scheduled with Senator Cosgrove and representatives for Governor Youngkin.

At the request of the Board, Mr. Bagley will be presenting new slides at the August Board Meeting that will compare types of tonnages over time and include diverted tonnages. He will also give a presentation on waste and cash flow to give the Board a better understanding of the complexities involved in SPSA's disposal system.

Ms. Preston informed the Committee about changes to the Human Resources department. She and Mr. Bagley updated the Board on personnel changes and initiatives to improve recruitment and retention, as well as to increase diversity and inclusion. Mr. Keifer encouraged staff to look into apprenticeship programs and

leadership training for supervisors, noting that he believes that the Board would support the additional staff and funding required for those efforts.

At the August meeting, the Board will have the opportunity to discuss the proposed e-waste program and determine whether they would like to table the discussion or have staff move forward with a plan to implement the program. Mr. Bagley commented that, given the state of recycling in the region, it is likely that the Board will prefer to table the discussion to a later date when communities have a better idea of how they want to move forward with their recycling programs, in general.

b) Ongoing Update Items

Mr. Bagley hopes that the meeting with the Corps taking place the day after the Executive Committee Meeting will provide better clarity on when the Draft EIS can be expected for review and that he can provide that update to the Board at the August meeting.

A meeting with SPSA and Navy personnel for an in-depth discussion has been scheduled for the afternoon of August 29, 2022. This meeting will allow conversations on logistics, legal perspectives, and real estate concerns regarding the closing of WIN's facilities and the plan moving forward for the easements in relation to Portsmouth's disposal site. Mr. Bagley considers this meeting to be a positive step forward and he will continue to keep the City of Portsmouth updated on developments.

Mr. Bagley reported that WIN Waste continues to have issues with operations, but that he received an email from Pete DiCecco outlining changes to management duties, apologizing for the unacceptable conditions, and reiterating his commitment to plant operations and their relationship with SPSA. Mr. Bagley also mentioned that deep analysis of SPSA's transportation department has revealed some new operational strategies that will improve hauling in the coming months. The Committee discussed construction debris, bulk waste, yard waste, and possible options to consider for increasing airspace at the Regional Landfill in the future.

There was a site meeting for the heat assisted leachate evaporation system on August 16, 2022. Submittals have been reviewed by staff and HDR is also reviewing. Some changes to designs have been made for operational ease and the use of tail gas has been eliminated. A contractor will be on site soon and the project schedule is on target.

c) September Board Meeting Agenda

At the September Board meeting, VDOT is scheduled to make a presentation to update the Board on the status of the Flyover Project. It is also planned that wetlands mitigation consultant, Bill Sorrentino, will be present to brief the Board in closed session. Another matter to be discussed are updates to the adopted Electronic Participation Policies to remain in accordance with state regulations. This should be a simple matter, as the changes are not impactful to the Board or the Executive Committee. There is also an option to adopt a policy for a completely electronic meeting policy that the Executive Committee may want to consider adopting for use in emergency situations.

3. Ongoing Concerns

Mr. Bagley informed the Committee that he is still seeking suggestions for meeting improvements and that Ms. Preston will be sending out an on-line survey to the Board to get their opinions. Ms. Raulston suggested that, with the success of adding suggested times to the Board Agenda, that suggested times for the Executive Committee agenda items be added, as well. Mr. Keaton agreed. Mr. Keifer mentioned that, as hurricane season approaches, communities should be aware that SPSA does not accept storm debris and does not manage the contract for its disposal.

Chairman Baugh asked Mr. Bagley about designated responsibilities in his absence and Mr. Bagley responded that he would discuss the matter with him. The Chairman also sought the Committee's input on Mr. Bagley's formal evaluation by the Board. The Committee agreed that waiting until the end of the calendar year for the evaluation to take place would be appropriate.

Mr. Bagley informed the Committee of the preliminary anticipated surplus of \$1.2 million. Ms. Schreiber reported that she is still completing a new GASB requirement for leases, but that SPSA's leases are minimal and should not have much of an impact on the overall numbers.

4. Meeting Adjourned at 10:56 a.m.

8. E-Waste Disposal Presentation

Mr. Bagley will make a presentation on E-Waste Disposal based on feedback from Board members and members of the Hampton Roads Planning District Commission.

9. Quarterly Financial Report

Statement of Revenue and Expenses – Budget to Actual Comparison

For the month ending for the month ending September 30, 2022, total revenues exceeded total expenses by approximately \$1.1 million as compared to \$524 thousand in the previous year.

Tipping fee revenue received in September reflects an increase of 5.2% or approximately \$212 thousand as compared to September 2021.

Total expenses for the month ending September 30, 2022 were approximately \$5.6 million as compared to \$3.8 million incurred in the previous fiscal year. In September, SPSA paid \$1.8 million in capital expenditures, including a large payment on the Leachate Evaporation System of \$1.4 million.

Monthly Expense Line Items

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amounts from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date.

Monthly Comparison of Revenues and Expenses

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2023 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

Waste Stream Report

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the month ending September 30, 2022, municipal waste tonnages reflect a decrease of 2.7% or approximately 1,102 tons as compared to September 30, 2021.

Treasurer's Report of Cash Balances

This report captures the monthly activity in each of the depository accounts grouped as either unrestricted and designated funds or trust funds. As of September 30, 2022 cash balances were approximately \$57 million representing approximately \$3.5 million in the operating account, \$6.2 million in undesignated fund balance, \$1.2 million for FY 2022 Rolled Purchase Orders, \$899 thousand reserved for the Leachate Evaporation System, \$420 thousand for Landfill Expansion Purchase Orders, \$20.4 million designated for landfill closure and \$24.3 million for Landfill Expansion and flyover.

MOTION: Do I hear a motion that the SPSA Financial Reports, subject to audit be approved, as presented?

Southeastern Public Service Authority
Statement of Revenue and Expenses - Budget to Actual Comparison
For the Period Ending September 30, 2022

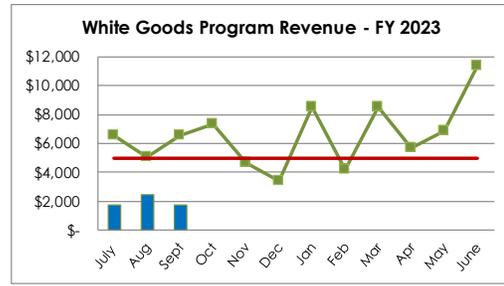
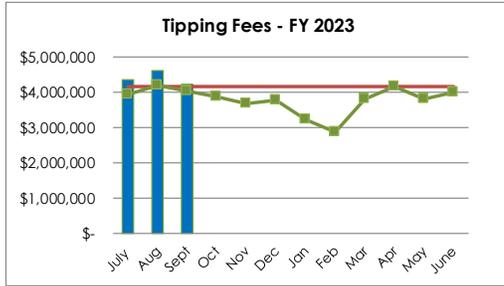
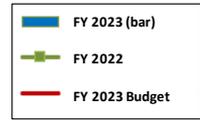
	SEPTEMBER 2022				SEPTEMBER 2021			
	Adjusted Budget	Month	FYTD	% of Budget	Adjusted Budget	Month	FYTD	% of Budget
REVENUES								
Tipping Fees	\$ 50,145,512	\$ 4,252,877	\$ 13,222,622	26.4%	\$ 45,951,468	\$ 4,040,930	\$ 12,968,614	28.2%
Tire program	770,000	115,915	288,458	37.5%	600,000	52,386	224,111	37.4%
Household Hazardous Waste Revenue	425,000	41,056	125,135	29.4%	386,650	30,681	133,546	34.5%
White Goods Program	40,000	1,719	5,906	9.8%	50,000	4,507	24,920	49.8%
Landfill Gas Recovery	90,000	10,234	41,088	45.7%	260,000	28,748	23,654	9.1%
Miscellaneous Income	500,000	10,210	104,769	21.0%	268,729	52,766	49,095	18.3%
Interest Earnings	258,729	52,866	337,418	130.4%	450,000	14,324	101,838	22.6%
Fund Balance / Capital / Rolled PO's	10,327,095	2,215,108	2,387,130	23.1%	4,034,338	2,000	122,722	3.0%
Fund Balance / Landfill Expansion	158,935	49,057	112,242	70.6%	3,787,832	128,358	168,663	4.5%
TOTAL REVENUES	\$ 62,735,271	\$ 6,769,042	\$ 16,624,776	26.5%	\$ 55,789,017	\$ 4,356,700	\$ 13,817,161	24.8%
Administration								
Salaries / Wages	\$ 909,222	\$ 60,873	\$ 203,429	22.4%	\$ 850,964	\$ 63,261	\$ 184,188	21.6%
Employee Benefits	206,944	13,059	43,833	21.2%	202,110	14,741	45,287	22.4%
Professional / Contracted Services	508,614	7,331	125,964	24.8%	691,279	15,324	137,248	19.5%
Other Operating Expenses	239,178	18,404	56,417	23.6%	226,970	16,950	48,783	21.5%
Materials / Supplies	17,352	724	3,163	18.2%	19,208	311	1,282	6.2%
Total Administration	\$ 1,881,312	\$ 100,391	\$ 432,805	23.0%	\$ 1,990,531	\$ 110,587	\$ 416,788	20.9%
Environmental Management								
Salaries / Wages	\$ 331,367	\$ 21,589	\$ 73,378	22.1%	\$ 327,643	\$ 18,495	\$ 62,328	19.0%
Employee Benefits	120,383	5,918	18,210	15.1%	103,908	6,357	23,534	22.6%
Professional / Contracted Services	71,772	1,532	1,882	2.6%	76,150	423	17,912	23.5%
Other Operating Expenses	10,201	494	1,486	14.6%	11,192	659	1,109	9.9%
Materials / Supplies	25,604	1,974	4,500	17.6%	22,860	394	3,253	14.2%
Total Environmental Management	\$ 559,327	\$ 31,507	\$ 99,455	17.8%	\$ 541,753	\$ 26,329	\$ 108,136	20.0%
Operations								
Salaries / Wages	\$ 4,287,407	\$ 483,148	\$ 1,481,262	26.7%	\$ 5,840,179	\$ 408,008	\$ 1,203,462	20.6%
Employee Benefits	2,040,988	148,873	473,022	23.2%	1,949,313	149,307	442,864	22.7%
Professional / Contracted Services	2,861,558	273,916	684,560	23.9%	3,085,143	306,000	566,400	18.4%
Other Operating Expenses	1,019,681	70,566	179,655	17.6%	1,089,685	99,043	184,396	16.9%
Materials / Supplies	2,251,548	201,962	611,903	27.2%	1,846,171	101,336	436,464	23.6%
Total Operations	\$ 14,461,182	\$ 1,178,485	\$ 3,630,402	25.1%	\$ 13,810,491	\$ 1,063,694	\$ 2,833,586	20.5%
TOTAL OPERATING EXPENSES	\$ 16,901,821	\$ 1,310,382	\$ 4,162,663	24.6%	\$ 16,342,775	\$ 1,200,609	\$ 3,358,510	20.6%
CAPITAL PROJECTS / EQUIPMENT REPLACEMENT								
RLF-CELLS 8/9 PERMITTING	532,517	70,377	113,569	21.3%	822,725	-	169,642	-
RLF-CELL VII PERMIT/MODIFICATION	-	6,897	6,897	-	-	-	-	59,650
TPS - TIRE SHREDDER	-	-	-	N/A	74,543	-	-	-
TPS-DOORS	28,994	-	-	-	61,798	-	-	-
ROB - Upgrade Lighting	-	-	-	N/A	29,193	-	-	-
ROB - HVAC CONTROLS	-	-	-	-	242,991	-	-	-
RLF- DEMO/CONSTRUCTION	-	-	-	N/A	7,800	-	24,919	-
RLF- UST/AST REMOVAL & ADD	-	-	-	N/A	2,767,074	-	18,247	-
HHW TRAILER & SCREENPRINTS	-	-	-	N/A	3,420,444	-	6,300	-
VDOT - FLYOVER	-	9,675	345,279	N/A	442,388	-	-	-
RLF- DESIGN BUILD PROJECT	1,936,111	220,965	371,620	19.2%	32,555	-	2,412	-
RLF- DUMP TRUCK	-	-	-	N/A	300,000	-	-	-
RLF- PICKUP TRUCK	34,500	-	-	-	622,624	-	-	-
RLF- PICKUP TRUCK	35,060	-	-	0.0%	630,000	-	-	-
RLF-FUEL ISLAND CONCRETE	16,450	-	-	-	125,000	-	-	-
RLF-FUEL CANOPY	76,812	-	-	-	100,000	-	-	-
RLF-COMPACTOR REFURB	584,137	-	-	-	33,572	-	-	-
RLF-DOZER	996,288	-	-	-	125,000	-	-	-
RLF- WHEEL WASH	-	-	-	N/A	342,109	-	-	-
TSP - ROAD TRACTORS	622,624	-	-	0.0%	535,570	-	-	-
TSP-MSW TRAILERS	1,575,900	-	-	-	385,228	-	-	-
TSP -SLUDGE TRAILERS	195,000	-	-	0.0%	104,058	-	-	-
TSP-ROLLOFF TRUCK	375,000	-	-	-	-	-	-	-
TSP - YARD DOG	140,769	-	-	0.0%	-	-	-	-
FLT-FASTER SOFTWARE	3,000	-	-	0.0%	-	-	-	-
FLT-SERVICE TRUCK	165,000	-	-	-	-	-	-	-
FLT-PICKUP TRUCK	35,000	-	-	-	-	-	-	-
RLF-LEACHATE EVAP SYSTEM	6,299,100	1,399,800	1,399,800	22.2%	-	-	-	-
HHW - PICKUP TRUCK	33,424	-	-	0.0%	-	-	-	-
CTS - ABOVE GROUND SCALE	-	-	-	N/A	-	-	122,318	-
TOW-SCALES	121,888	110,239	-	-	-	-	-	-
NTS - WHEELED EXCAVATOR	-	-	-	N/A	-	-	-	-
NTS - WHEELED LOADER	-	-	-	N/A	-	-	-	-
NTS-EPOXY FLOORING	21,367	-	-	-	-	-	-	-
LIS-BOBCAT SKIDSTEER	45,000	-	-	-	-	-	-	-
OIS-DROP & HOOK PAVING	82,631	-	-	0.0%	-	-	-	-
OIS - SKIDSTEER	45,000	-	-	0.0%	-	-	-	-
UNDESIGNATED	321,685	-	-	0.0%	-	-	-	-
TOTAL CAPITAL PROJECTS/EQUIPMENT REPLACEMENT	\$ 13,923,258	\$ 1,817,953	\$ 2,589,274	18.6%	\$ 11,204,672	\$ 128,358	\$ 403,487	3.6%
OTHER USES								
Va. Beach Ash & Residue Agreement								
Salaries / Wages	-	-	-	N/A	-	-	-	N/A
Employee Benefits	-	-	-	N/A	-	-	-	N/A
Professional / Contracted Services	-	-	-	N/A	-	-	-	N/A
Materials / Supplies	-	-	-	N/A	-	-	-	N/A
Other Operating Expenses	-	-	-	N/A	-	-	-	N/A
Internal Service Charges	-	-	-	N/A	-	-	-	N/A
Interest Costs	-	-	-	N/A	-	-	-	N/A
Capital Equipment	-	-	-	N/A	-	-	-	N/A
Engineering Services & Permits	-	-	-	N/A	-	-	-	N/A
Settlement for Closure/Post Closure	-	-	-	N/A	-	-	-	N/A
Total Ash & Residue Agreement	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	N/A
Service Fee to Wheelabrator								
Annual Fee Paid over 12 Months	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	N/A
Less: Steam Energy Revenue	-	-	-	N/A	-	-	-	N/A
Less: SPSA Hauling Fee	-	-	-	N/A	-	-	-	N/A
Less: Loading Fee	-	-	-	N/A	-	-	-	N/A
Less: Liquidated Damages Late Trailer	-	-	-	N/A	-	-	-	N/A
Less: Proprietary Waste Revenue	-	-	-	N/A	-	-	-	N/A
Less: Fuel Surcharge	-	-	-	N/A	-	-	-	N/A
Less: Overtime Per Addendum 4	-	-	-	N/A	-	-	-	N/A
Less: Cost for Ash Disposal	-	-	-	N/A	-	-	-	N/A
Less: Diverted Waste Disposed by SPSA	-	-	-	N/A	-	-	-	N/A
Less: Other Credits	-	-	-	N/A	-	-	-	N/A
Net Fee to Wheelabrator	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	N/A
OTHER USES								
Contracted Waste Disposal	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	N/A
Service Fee to Wheelabrator Addendum 6	15,445,192	1,176,250	3,655,198	23.7%	14,259,449	1,267,157	3,862,265	27.1%
Waste Hauling & Disposal	8,460,000	676,720	2,036,651	24.1%	6,820,210	874,943	1,832,012	26.9%
Atlantic Waste Disposal	-	7,570	156,866	-	913,761	-	-	0.0%
Suffolk Environmental Trust Fund	5,000	-	-	0.0%	5,000	-	-	0.0%
Reserves for Landfill Expansion/Closure	8,000,000	666,667	2,000,000	25.0%	6,243,150	361,563	1,540,788	25.0%
Tip Fee Stabilization Fund Refund	-	-	-	N/A	-	-	-	N/A
Virginia Beach Environmental Trust Fund	-	-	-	N/A	-	-	-	N/A
Transfer to Operating Reserve	-	-	-	N/A	-	-	-	N/A
Reserve for Tip Fee Stabilization	-	-	-	N/A	-	-	-	N/A
Contingency	-	-	-	N/A	-	-	-	N/A
TOTAL OTHER USES	\$ 31,910,192	\$ 2,527,207	\$ 7,848,714	24.6%	\$ 28,241,570	\$ 2,503,662	\$ 7,255,065	25.7%
GRAND TOTAL EXPENSES	\$ 42,735,271	\$ 5,655,542	\$ 14,600,651	23.3%	\$ 55,789,017	\$ 3,832,630	\$ 11,017,043	19.7%
NET REVENUES / (EXPENSES)	\$ -	\$ 1,113,500	\$ 2,024,125		\$ -	\$ 524,071	\$ 2,800,099	

A Budget has been adjusted by 510,484,030 for purchase orders rolled over from FY 2022

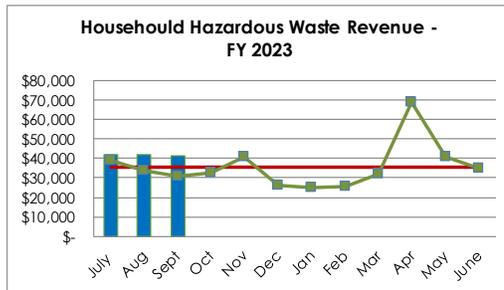
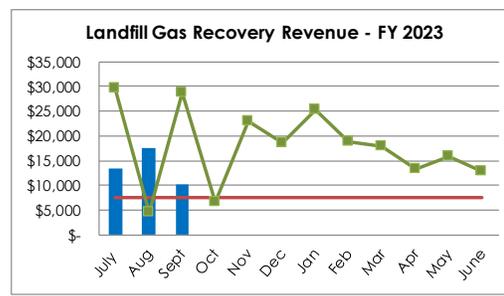
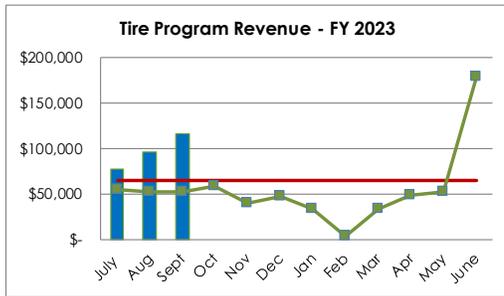
Southeastern Public Service Authority
Monthly Expense Line Items

Description	FY 2023				FYTD	From Previous Month		FYTD % of Budget
	Adjusted Budget	Jul-22	Aug-22	Sep-22		\$ Change	% Change	
Salaries Exempt	\$ 2,204,272	\$ 229,376	\$ 158,741	\$ 159,773	\$ 547,890	\$ 1,032	0.5%	24.9%
Salaries Non-Exempt	4,897,914	511,630	339,431	339,240	1,190,301	\$ (191)	0.0%	24.3%
Overtime	425,810	90,926	62,335	66,617	219,878	\$ 4,283	4.7%	51.6%
Fica / Medicare Tax	574,737	62,434	41,565	41,971	145,970	\$ 406	0.7%	25.4%
VRS Retirement	60,741	3,569	3,573	3,764	10,906	\$ 192	5.4%	18.0%
Health Insurance	1,475,605	113,805	109,130	105,539	328,473	\$ (3,591)	-3.2%	22.3%
Yrs Group Life Insurance	91,092	6,898	7,022	6,928	20,847	\$ (94)	-1.4%	22.9%
Unemployment Insurance	3,724	42	65	89	196	\$ 25	59.2%	5.3%
Workers Compensation	162,416	9,558	9,558	9,558	28,673	\$ -	0.0%	17.7%
Medical Fees	11,872	-	590	1,280	1,870	\$ 690	N/A	15.8%
Security Service	70,529	4,482	5,737	5,799	16,019	\$ 62	1.4%	22.7%
Professional Services	86,656	29,185	11,132	953	41,270	\$ (10,179)	-34.9%	47.6%
Engineering Services	256,325	-	15,034	3,634	18,668	\$ (11,400)	N/A	7.3%
Landfill Survey	2,000	-	-	-	-	\$ -	N/A	0.0%
Legal Fees	225,000	-	23,865	-	23,865	\$ (23,865)	N/A	10.6%
Environmental Testing	90,712	3,162	20,800	1,266	25,227	\$ (19,534)	-617.8%	27.8%
Fire Protection	9,700	690	-	-	690	\$ -	0.0%	7.1%
Temporary Employment Services	20,250	-	-	-	-	\$ -	N/A	0.0%
Uniform Rental	50,727	1,967	3,583	3,005	8,556	\$ (578)	-29.4%	16.9%
Maintenance Service Agreements	170,990	1,620	41,356	4,096	47,071	\$ (37,260)	-2300.5%	27.5%
Grounds Maintenance	119,230	975	2,815	15,576	19,366	\$ 12,761	1308.8%	16.2%
Hazardous Waste Disp/Cleanup	56,500	-	-	1,205	1,205	\$ 1,205	N/A	2.1%
Equip Maintenance-Parts	476,250	11,494	62,071	94,670	168,235	\$ 32,599	283.6%	35.3%
Equip Maintenance-Service	366,125	34,190	32,462	(955)	65,697	\$ (33,417)	-97.7%	17.9%
Scale Maintenance	93,150	16,370	1,031	(10,913)	6,489	\$ (11,944)	-73.0%	7.0%
Building / Site Maintenance	576,608	11,364	36,555	38,947	86,866	\$ 2,392	21.0%	15.1%
Leachate Pumping Station Maint	44,280	550	23,058	200	23,808	\$ (22,858)	-4156.0%	53.8%
Advertising	8,000	2,245	1,224	-	3,469	\$ (1,224)	-54.5%	43.4%
Trustee Expense	1,000	-	-	-	-	\$ -	N/A	0.0%
Permit Fees	96,042	10,538	3,856	78,064	92,458	\$ 74,208	704.2%	96.3%
Suffolk Host Fee	610,000	61,824	53,801	45,952	161,577	\$ (7,849)	-12.7%	26.5%
Electricity	244,805	259	12,137	12,578	24,975	\$ 441	170.1%	10.2%
Heating/Gas/Propane	9,000	37	127	120	284	\$ (6)	-17.3%	3.2%
Water / Sewer	43,550	1,428	1,183	2,200	4,811	\$ 1,017	71.2%	11.0%
Leachate Treatment	300,000	-	13,611	19,192	32,803	\$ 5,582	N/A	10.9%
Telephone	116,374	8,253	10,908	8,234	27,395	\$ (2,673)	-32.4%	23.5%
Postage	1,860	118	68	118	304	\$ 50	42.4%	16.3%
Radio Communication & Repair	2,600	87	-	-	87	\$ -	0.0%	3.3%
Insurance & Bonding	212,402	17,700	18,200	17,700	53,600	\$ (500)	-2.8%	25.2%
Landfill Fire Expenses	0	3,672	3,676	3,676	11,024	\$ -	0.0%	0.0%
Equipment Rental	30,000	1,530	-	210	1,740	\$ 210	13.7%	5.8%
Land Lease Payment	3,500	292	292	292	875	\$ -	0.0%	25.0%
Tire De-Rimming Service	1,000	-	-	-	-	\$ -	N/A	0.0%
Travel And Training	25,250	4,126	936	1,709	6,771	\$ 774	18.8%	26.8%
Road Tolls	210,019	18,338	19,342	17,566	55,246	\$ (1,776)	-9.7%	26.3%
Membership & Professional Dues	3,200	12	558	50	620	\$ (508)	-4233.3%	19.4%
Bank Fees	52,000	5,541	4,954	5,551	16,046	\$ 597	10.8%	30.9%
Awards Programs	12,500	635	76	267	978	\$ 190	29.9%	7.8%
EMS Support Program	1,000	-	-	-	-	\$ -	N/A	0.0%
Office Supplies	11,650	1,094	1,318	581	2,993	\$ (737)	-67.4%	25.7%
Dues & Subscriptions	23,802	109	1,247	948	2,304	\$ (299)	-274.1%	9.7%
Other Operating Supplies	93,000	3,118	8,140	7,416	18,675	\$ (724)	-23.2%	20.1%
Vehicle / Equipment Fuel	1,286,652	145,556	144,812	132,047	422,414	\$ (12,764)	-8.8%	32.8%
Vehicle/Equipment DEF	31,500	1,206	3,322	3,200	7,729	\$ (121)	-10.1%	24.5%
Vehicle / Equipment Tires	779,600	7,678	87,410	52,483	147,571	\$ (34,927)	-454.9%	18.9%
Safety Apparel & Equipment	28,400	121	1,949	1,183	3,252	\$ (766)	-632.5%	11.5%
Small Equipment	29,900	3,742	3,183	6,769	13,694	\$ 3,586	95.8%	45.8%
Computer Hardware	10,000	-	902	32	934	\$ (870)	N/A	9.3%
Total Operating Expenses	\$ 16,901,821	\$ 1,443,543	\$ 1,408,737	\$ 1,310,382	\$ 4,162,662	\$ (98,355)	-6.8%	24.6%
Capital Projects/Equip Replacement	\$ 13,923,258	330,998	440,324	1,817,953	2,589,274	1,377,629	416.2%	18.6%
Contracted Waste Disposal-Atlantic	0	622	148,674	7,570	156,866	(141,103)	-22693.5%	100.0%
Service Fee to Wheelabrator - Adder	15,445,192	1,151,916	1,327,033	1,176,250	3,655,198	(150,783)	-13.1%	23.7%
Waste Hauling & Disposal	8,460,000	660,949	698,981	676,720	2,036,651	(22,261)	-3.4%	24.1%
Suffolk Environmental Trust Fund	5,000	-	-	-	-	-	N/A	0.0%
Reserves for Landfill Expansion/Closure	8,000,000	666,667	666,667	666,667	2,000,000	-	0.0%	25.0%
Total Expenses	\$ 62,735,271	\$ 4,254,695	\$ 4,690,415	\$ 5,655,542	\$ 14,600,651	965,127	22.7%	23.3%

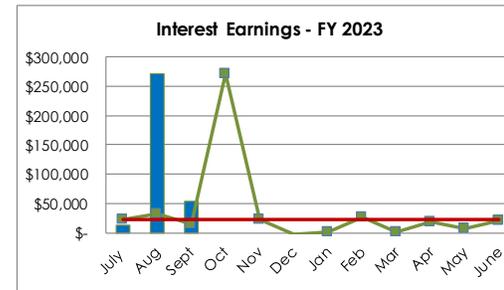
**Southeastern Public Service Authority
Monthly Comparison of Revenues and Expenses**



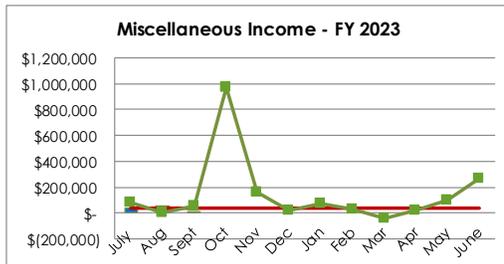
* Monthly revenue is dependent on users.

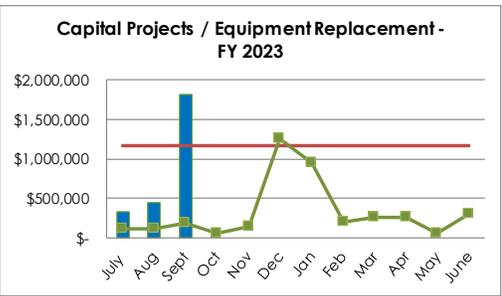
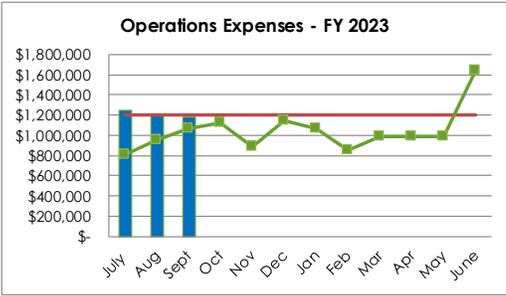
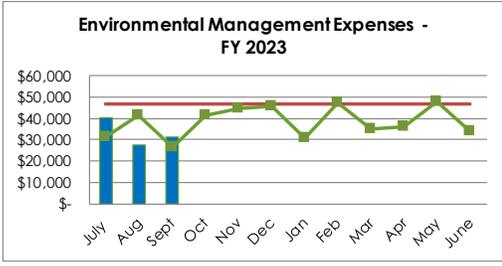
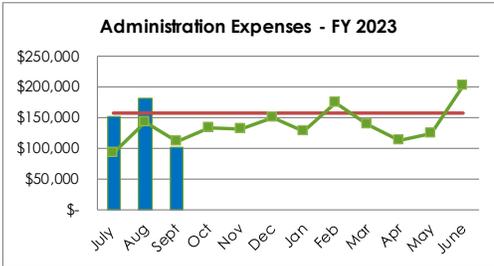


* Monthly revenue is dependent on users.



Interest payments vary based on investment date and maturity date.

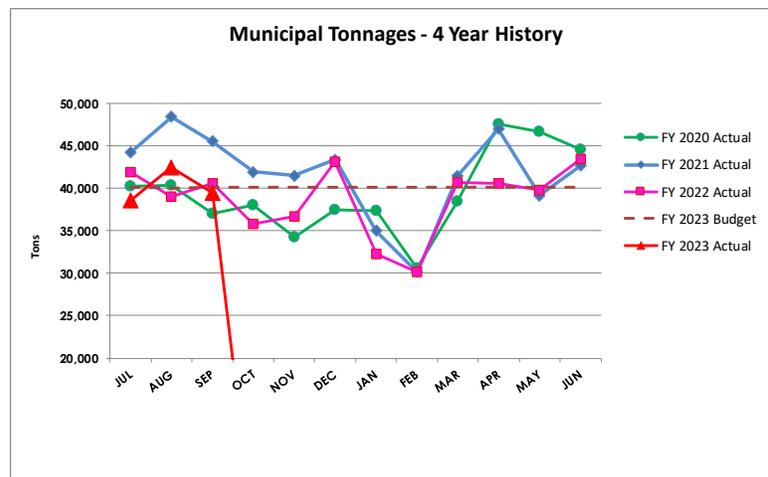
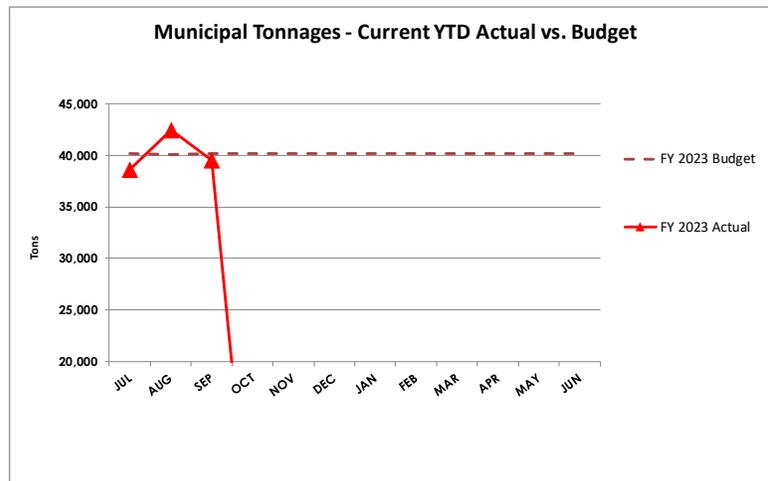




**Southeastern Public Service Authority (SPSA)
Waste Stream**

Waste Category	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023	
	Actual (Tons)	Actual (Tons)	Actual (Tons)	Budget	Actual (Tons) as of 9/30/2022	% of Budget
Waste Stream Budgeted under Tipping Fees						
Municipal Waste						
Chesapeake	112,154	114,806	108,633	110,000	31,042	28.2%
Franklin	3,276	3,499	3,952	3,300	969	29.4%
Iste of Wight	17,102	17,839	16,561	18,000	4,154	23.1%
Norfolk	92,423	89,209	77,291	89,000	19,460	21.9%
Portsmouth	43,829	46,339	43,584	42,000	10,695	25.5%
Southampton	9,881	10,033	9,972	10,800	2,506	23.2%
Suffolk	46,614	49,639	47,185	51,200	11,832	23.1%
Virginia Beach	147,250	169,097	157,055	157,550	39,879	25.3%
Residential (Free of Charge)	-	-	-	-	-	N/A
Total Municipal Waste	472,529	500,461	464,233	481,850	120,537	25.0%
Sludge - Norfolk	4,725	4,695	6,352	5,500	1,937	35.2%
Navy Waste	24,974	26,176	23,128	25,500	5,575	21.9%
SPSA Contracted Waste	130,777	134,044	165,485	160,000	49,503	30.9%
Construction & Demolition Debris	9,312	6,514	8,074	9,000	2,004	22.3%
Non-Contract Waste	39,588	46,616	77,909	58,000	18,473	31.8%
Total Other Waste	209,377	218,045	280,948	258,000	77,492	30.0%
Total Waste Stream	681,906	718,506	745,181	739,850	198,029	26.8%

Note: Effective July 1, 2018 residential waste tons is included with municipal waste tons.



Southeastern Public Service Authority (SPSA) Regional Landfill Waste Stream

	FYTD	July	Aug	Sept	FYTD
Types of Waste (tons)	FY 2022	FY 2023	FY 2023	FY 2023	FY 2023
Construction and Demolition Debris	8,075	664	630	711	2,005
Water Treatment Plant Sludge	6,352	659	673	605	1,937
Industrial Waste	75	10	-	-	10
Fines C&D	-	-	-	-	-
Soils for Use as Alternate Daily Cover	4,294	255	530	674	1,459
Brick & Block	-	-	-	-	-
Clean Fill	27,887	1,335	48	-	1,383
Peanut Residue/Hulls	4,046	303	220	497	1,020
Non-Processible Municipal Solid Waste	1,275	138	164	201	503
Navy Waste ²	216	41	38	46	125
Contract Processible Waste	5	-	-	-	-
Non-Processible Commercial Waste ²	1,941	215	331	227	773
Fluff from BiMetals	-	-	-	-	-
Concrete/Asphalt	29	-	-	-	-
Shredded Tires	7,175	785	1,028	740	2,553
Ash - Qualifying	129,761	6,225	9,039	12,006	27,270
Non-Qualifying Ash	26,227	1,299	1,888	718	3,905
Non Processible Waste (from Tsf Stations)	-	-	-	-	-
MSW from FTS, IWTS, STS	86,232	5,361	6,042	5,742	17,145
Clean Fill - Clearfield	53,770	4,366	4,649	5,160	14,175
Residual Waste - Clearfield	569	95	95	95	285
Diverted Processible Waste (from Tsf Stations)	9,803	5,829	2,593	2,292	10,714
					-
Total	367,732	27,580	27,968	29,714	85,262

¹ Prior to January 25, 2018, Represents CDD from the City of Suffolk and City of Suffolk's Contractors

² Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station

**Southeastern Public Service Authority
Treasurer's Report of Cash Balances
For the Month Ending September 30, 2022**

Fund Type	Beginning Balance	Deposits / Transfers In	Interest Earnings	Payables / Transfers Out	Payroll	Ending Balance
Unrestricted and Designated Funds (see footnote below):						
Townebank Operating	\$ 4,690,364.54	\$ 4,827,970.10	\$ -	\$ 6,520,599.04	\$ 614,335.13	\$ 2,383,400.47
Townebank Money Market	21,777.73		0.18			21,777.91
Townebank CD	6,287,214.70					6,287,214.70
Virginia Investment Pool (VIP)	7,142,690.70	712,000.00	15,970.40	525,000.00		7,345,661.10
Raymond James & Associates Investments	40,979,303.77	1,534,041.10	-	1,500,000.00	-	41,013,344.87
Total Unrestricted and Designated Funds	\$ 59,121,351.44	\$ 7,074,011.20	\$ 15,970.58	\$ 8,545,599.04	\$ 614,335.13	\$ 57,051,399.05
Trust Funds:						
Environmental / Va. Beach Landfill	\$ 471,408.40		873.64			472,282.04
Environmental / Regional Landfill	\$ 474,764.71	-	875.21	-	-	475,639.92
Total Trust Funds	\$ 946,173.11	\$ -	\$ 1,748.85	\$ -	\$ -	\$ 947,921.96
GRAND TOTAL	\$ 60,067,524.55	\$ 7,074,011.20	\$ 17,719.43	\$ 8,545,599.04	\$ 614,335.13	\$ 57,999,321.01

Cash Balances Designated as follows:

Operating Funds	\$ 3,503,129	
Undesignated (Fund Balance June 30, 2022)	\$ 6,200,000	(equivalent to 2 months operating expenses)
Reserved for FY 2022 Rolled Purchase Orders	\$ 28,812	
Reserved for FY 2022 Rolled Capital POs	\$ 1,204,512	
Reserved for Leachate Evaporation System	\$ 4,899,300	
Leachate to be paid by HRSD	\$ (4,000,000)	
Purchase Orders for Landfill Expansion (Rolled)	\$ 420,268	
Reserve for Landfill Closure (as of June 30, 2022)	\$ 20,454,609	
Reserve for Flyover	\$ 12,590,653	
Reserve for Landfill Expansion	\$ 11,750,117	
Total Designated Funds	\$ 57,051,399	

**Southeastern Public Service Authority
Budget Transfer Activity
For the Month Ending September 30, 2022**

Department	Object	Description	Transfer In	Transfer Out
Suffolk TS	53170	Fire Protection	\$ 60.00	
Suffolk TS	56140	Other Operating Supplies		\$ 60.00
Transportation	53401	Equipment Maint-Service	\$ 25,000.00	
Transportation	53400	Equipment Maint-Parts		\$ 25,000.00
Transportation	53401	Equipment Maint-Service	\$ 15,000.00	
Transportation	53400	Equipment Maint-Parts		\$ 15,000.00
Landfill	53400	Equipment Maint-Parts	\$ 197,694.85	
Landfill	53401	Equipment Maint-Scale		\$ 72,050.00
Landfill	53401	Equipment Maint-Service		\$ 125,644.85
Capital	62213	RLF-Compactor Refurbishment	\$ 0.50	
Capital	62999	Undesignated		\$ 0.50
Total			\$ 237,755.35	\$ 237,755.35

10. Contracts

Tire Service Truck

This is a joint Cooperative Contract for a Vehicle Chassis and Service Body for a turnkey Tire Service Truck to be used by Fleet Maintenance. A Tire Service Truck is used by a technician to travel to facilities to perform service tires, rather than have vehicles come to Fleet Maintenance for service.

This procurement is part of the FY 23 Capital Replacement Plan.

Cooperative Contract: IFB-Y-10216-VR York County
21-2403-01 Newport News

Vendor: Hall Auto

Budgeted: \$165,000

Total Price: \$126,266

RECOMMENDATION: Authorize the Executive Director to award a contract to Hall Auto for Tire Service Truck, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Hall Auto for a Tire Service Truck, as presented?

Regional Landfill Crawler Excavator

This excavator was originally scheduled for replacement in the FY-2026 capital replacement plan. However, the increased need for cover material once ash is no longer available in July of 2024, makes this machine even more critical to the overall operations at the RLF. The increased utilization of Cell VII soil for cover also will be a benefit by decreasing the amount of soil needing to be excavated during construction of Cell VII.

The Dozer replacement scheduled for FY-23 will be moved out one year to provide funding for this item.

Sourcewell Contract: 032119-VCE

Vendor: McClung-Logan Equipment Company, Inc.

Item: Volvo EC350E Crawler Excavator

Budgeted: \$375,000

Total Price: \$374,996

RECOMMENDATION: Authorize the Executive Director to award a contract to McClung-Logan Equipment Company for a Crawler Excavator, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to McClung-Logan Equipment Company for a Crawler Excavator, as presented?

Regional Landfill Articulating Dump Truck

This Articulating Dump Truck was originally scheduled for replacement in the FY-2025 capital replacement plan. However, the increased need to provide cover material when ash is no longer available after June of 2024, makes this machine even more critical to landfill operations. The increased utilization of Cell VII soil for cover also will be a benefit by decreasing the cost of soil excavation during construction of Cell VII.

Dozer replacement scheduled for FY-23 will be moved out one year to free up funding to purchase this item.

Sourcewell Contract: 032119-VCE

Vendor: McClung-Logan Equipment Company, Inc.

Item: Volvo A25G Articulating Dump Truck

Budgeted: \$482,500

Total Price: \$461,142

RECOMMENDATION: Authorize the Executive Director to award a contract to McClung-Logan Equipment Company for an Articulating Dump Truck, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to McClung-Logan Equipment Company for an Articulating Dump Truck, as presented?

11. WIN Waste Innovations – Portsmouth Monthly Report (written only)

October 13, 2022

Dennis Bagley
Southeastern Public Service Authority
723 Woodlake Drive
Chesapeake, VA 23320

Dear Mr. Bagley:

Please find attached the Monthly Report for WIN Waste Innovations facility required by Schedule 15 of the Service Agreement. Should you have any questions on any of the items covered herein please do not hesitate to contact me.

Sincerely,

Clint Stratton
Plant Manager, WIN Waste Innovations

enclosure

**WIN Waste Innovations
TONNAGES REPORT
CALENDAR YEAR 2022**

MONTH	SPSA ACCEPTABLE WASTE (TONS)		THIRD PARTY ACCEPTABLE WASTE (TONS)		OUT-OF-STATE WASTE (TONS) *		OUTSIDE-AREA WASTE (TONS)		TOTAL TONNAGE		NAVY STEAM DELIVERED (K-LBS)		ALL WASTE ACCEPTED AT RDF (TONS)		NP REMOVED FROM RDF (TONS)		PROHIBITED WASTE		RDF WASTE DIVERTED TO LANDFILLS (TONS)		PROCESSED FORMULA		RESIDUE DELIVERED TO LANDFILL (TONS)		MW SOLD TO THE GRID (MWH)	
	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)
JAN	43,183.39	4,999.67	797.75	-	48,980.81	84,466	48,980.81	5,047.58	-	1,654.83	42,826.75	11,509.39	9,007													
FEB	40,252.27	8,191.44	882.92	-	49,326.63	78,516	49,326.63	6,033.07	-	-	43,372.83	9,742.97	9,264													
MAR	45,173.01	7,079.01	784.50	-	53,036.52	74,842	53,036.52	5,016.54	-	5,024.07	45,179.74	9,512.18	10,823													
APR	45,357.05	1,411.05	971.27	-	47,739.37	56,361	47,739.37	3,112.18	-	7,254.42	44,990.03	13,284.39	14,694													
MAY	50,930.18	229.26	1,286.27	-	52,445.71	47,332	52,445.71	5,559.36	-	4,780.55	42,708.09	14,234.85	10,500													
JUN	43,661.80	1,969.06	1,073.62	-	46,704.48	44,892	46,704.48	2,782.53	-	10,012.25	45,097.74	15,033.31	12,629													
JUL	37,118.14	1,530.35	1,213.59	-	39,862.08	44,961	39,862.08	4,442.44	-	4,171.15	33,800.99	7,523.66	7,574													
AUG	47,923.43	627.76	1,121.27	-	49,672.46	45,214	49,672.46	6,006.85	-	4,933.98	41,379.46	10,926.94	10,313													
SEP	43,701.78	3,305.31	733.43	-	47,740.52	45,771	47,740.52	5,885.49	-	4,318.37	41,583.32	12,723.88	10,585													
OCT																										
NOV																										
DEC																										
YTD TOTAL	397,301.05	29,342.91	8,864.62	-	435,508.58	522,355.00	435,508.58	43,886.04	-	42,149.62	380,938.95	104,491.57	95,389.00													

* NOTE: This is material brought in from the nearby counties in NC provided for under the Service Agreement.

**WIN Waste Innovations
AVAILABILITY
CALENDAR YEAR 2022**

MONTH	BOILER AVAILABILITY (%)	BOILER PLANNED OUTAGES (HRS)	BOILER UNPLANNED OUTAGES (HRS)	TURBINE AVAILABILITY	TURBINE PLANNED OUTAGES (HRS)	TURBINE UNPLANNED OUTAGES (HRS)
JAN	84.0%	0	489	99.97%	0	5
FEB	84.0%	150	277	95.0%	96	0
MAR	79.0%	287	343	93.0%	113	34
APR	86.0%	179	238	93.0%	72	74
MAY	77.0%	0	682	96.0%	0	95
JUN	82.0%	179	346	97.0%	0	56
JUL	70.0%	192	714	99.0%	0	17
AUG	76.0%	155	551	100.0%	0	0
SEP	80.0%	180	388	100.0%	0	0
OCT						
NOV						
DEC						
YTD TOTAL	79.8%	1,322.00	4,028.00	96.6%	281.00	281.00

WIN Waste Innovations
SUPPLEMENTAL INFORMATION
September 2022

Total Waste received by SPSA:	43,702 tons
Waste delivered to RDF:	47,741 tons
Total RDF processed:	41,583 tons
Residue sent to landfill:	12,724 tons*
Electric power sold:	10,585 MW
Steam sold to Navy:	45,771 K-LBS
Overall Boiler availability:	80%
Overall Generator availability:	100%
Environmental Incidents	0

OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	1

General Notes:

* This total includes 717.98 tons of non-qualifying residue delivered to the landfill this period, qualifying residue 94.36% for this period.

Boiler 1 outage this period to include grate clean and inspect, fabric filter and gas path metal replacement, RDF apron and bin feed PM's and inspections and bottom drag metal replacement.

WIN Waste Innovations

Monthly Report for the Month of September 2022

This report is submitted in accordance with the Waste Disposal & Services Agreement, section 3.17.1.

Environmental Issues:

Contractor has not received any notices in violation (NOVs) or orders, and no such NOVs, proceedings, orders or investigations are pending, for the subject period.

Tests Completed:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Storm water Sample(s)
Quarterly GHG Test
Quarterly Ash Test

Tests Planned:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Storm Water Sample
Annual Stack Test
Quarterly GHG Test
Quarterly Ash Test

Inspections:

None

Air Quality Violations:

None

Safety Issues:

OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	1
Lost Time Accidents this period:	0
Lost Time Accidents YTD:	0

Op Stats: See attached spreadsheet

Upcoming Planned Outages:

2022 Outages

January	No outage
February 13-20	Boiler 3
March 13-20	Boiler 4
April 11-21	Boiler 1
May	No outage
June 12-19	Boiler 2
July 11-19	Boiler 3
August 15-22	Boiler 4
September 19-26	Boiler 1
October	No outage
November 14-22	Boiler 2
December	No outage

WIN Waste Innovations RDF and WTE Operational Summary			KEY:		 PERFORMANCE FOR THE PLANET
Provided by WIN Waste Innovations		Change Since Last Report			
Sept 1, 2022- Sept 30, 2022		All Is Well			
		Working On			
		Noted Issue			
Item	Metric Item	Metric	Performance	Status	Comments
1	Regulatory Compliance				
1.1	Notice of Violations	Compliance	In Compliance		No issues during reporting period
1.2	VPDES	Compliance	In Compliance		No issues during reporting period
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during reporting period
1.2.2	Title V	Compliance	In Compliance		No issues during reporting period
2	RDF Tipping Floor Operations				
2.1	Wait Times	<30 min			
2.2	Floor Volume	<1,500 Tons			Floor volume exceeded 1500 tons in the latter part of the weeks during heavy delivery days but wait times stayed manageable.
2.3	Equipment Utilization	Key equipment fully operational and deployed			
3	Ash				
3.1	Ash Delivered to RLF	Actual Tons	12,724		
3.2	Percentage of Ash Re-classified	<20%	718		Reclassified was 5.64%
3.3	Percentage of Ash used as ADC	> 80%	12,006		ADC was 94.36%.
3.4	Rejected Loads of Ash	0	0		
4	WTE				
4.1	Boiler Availability	> 90%	80%		Driven by grate failures on boilers. OEM support has been on site during outages to oversee all grate repairs and inspections in an effort to improve grate reliability.
4.2	TG Availability	> 90%	100%		
4.3	Ash Screener Availability	> 95 %	80%		Belt issues on both the large and small screener this period, both have been replaced.
5	Cleanliness/Litter Control				
5.1	Citizen Complaints	0			Overall cleanliness of the facility continues to improve.
5.2	Odor Complaints	0			No issues during reporting period
Acronym Definitions RDF - Refuse Derived Fuel, WTE - Waste To Energy, VPDES - Virginia Pollution Discharge Elimination System, ADC - Alternative Daily Cover, TG - Turbine Generator					

12. Other Business

13. Adjourn