

# SOUTHEASTERN PUBLIC SERVICE AUTHORITY

Board of Directors ~ Regular Meeting\*

Regional Board Room

723 Woodlake Drive, Chesapeake, Virginia



Wednesday, December 14, 2022 at 9:30 a.m.

\*To accommodate those who may not be able to attend in person, the public may listen to and view presentations displayed at this meeting by registering at <https://attendee.gotowebinar.com/register/8941288357444943375>. Members of the public may also listen to the SPSA Board Meeting via telephone by dialing toll-free to 1-877-309-2074 and entering access code 498-790-19. Additionally, members of the public are invited to speak electronically at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the meeting organizer. All requests for registration to make an electronic public comment must be received by 3:00 p.m. on December 13, 2022.

**Meeting Organizer: Tressa Preston ~ [tpreston@spsa.com](mailto:tpreston@spsa.com) ~ 757.961.3486**



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**1. Call Meeting to Order**

Pledge of Allegiance

**2. Public Hearing on Schedule of Fees**

The subject of this public hearing is the preliminary Schedule of Fees and Charges as adopted at the October 26, 2022 Board Meeting and attached for your consideration. The desire is to add a service available through SPSA's refuse collection and disposal system by adding rates payable for residential disposal of select electronic waste, with such changes to be effective January 1, 2023. Also attached is the information from the required advertisement of the public hearing. Following the close of the public hearing, the Board may take such action on the preliminary tipping fee schedule and any amendments thereto which it deems appropriate.

To open the public hearing, the Secretary will read the following statement for the record:

**“This public hearing is being held in accordance with Section 15.2-5136 of the Virginia Water and Waste Authorities Act. Its purpose is to take public comment on the proposed Schedule of Fees and Charges adopted in preliminary form by the Board of Directors of the Southeastern Public Service Authority of Virginia on October 26, 2022.**

**The notice of public hearing was published in The Virginian Pilot on November 15<sup>th</sup> and November 22<sup>nd</sup> as required by law. After conclusion of the public hearing, the Board of Directors will consider comments offered here today and will proceed to adopt a final schedule to become effective January 1, 2023, and to continue in effect until such time as modified by the Board of Directors in accordance with the procedures set forth in the Virginia Water and Waste Authorities Act.”**

(Close public hearing.)

## **PUBLIC HEARING NOTICE**

The Board of Directors of the Southeastern Public Service Authority of Virginia (SPSA), at its October 26, 2022 meeting voted to consider a modification of SPSA's existing Schedule establishing fees and charges for the receipt and disposal of solid waste at SPSA's various disposal locations and adopted a preliminary revised Schedule. The Board of Directors will conduct a Public Hearing on the proposed revised Schedule on December 14, 2022 at 9:30 a.m. in the Regional Board Room of the Southeastern Public Service Authority offices (in the Regional Building) at 723 Woodlake Drive, Chesapeake, Virginia. Members of the public unable to attend in person may listen to and view any presentations displayed at the Public Hearing by registering at

<https://attendee.gotowebinar.com/register/8941288357444943375>

(after registering, you will receive a confirmation email containing information about joining the webinar) or you can register by calling the meeting organizer, Tressa Preston, at 757-961-3486 before 3:00 p.m. on December 13, 2022. Members of the public may comment in person or electronically at the Public Hearing during the designated public comment period at the beginning of the hearing by registering in advance with the meeting organizer. Members of the public may also listen to the Public Hearing via telephone by dialing toll-free to 1-877-309-2074 and entering access code 498-790-109. After the completion of the Public Hearing, the Board of Directors will vote on the adoption of a revised Schedule. The preliminary Schedule of recommended fees and charges is as follows:



**SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA  
Fees and Charges for Solid Waste Management**

Effective January 1, 2023

<b>WASTE DISPOSAL - TRANSFER STATIONS</b>	
<b>Waste Delivered to All Disposal Points:</b>	<b>Rate</b>
Municipal Solid Waste (delivered by or on behalf of any SPSA Member Community directly to a SPSA Transfer Station or directly to the WPI RDF Facility)	\$65 per ton
Contract Non-Municipal Customers (minimum 30,000 tpy)	\$56.00 per ton
Non-Contract Non-Municipal Customers	\$76 per ton
U.S. Navy Waste under contract with SPSA	Per Contract
Residential Solid Waste Delivered in accordance with Residential Guidelines (Billed to SPSA Member Community)(Minimum fee does not apply)	\$65 per ton
Certified Weight	\$20
**Regulated Medical Waste is Prohibited at all SPSA Facilities. A Penalty will be charged Per Occurrence of \$250, Plus any Costs Incurred/Revenues Lost**	

<b>WASTE DISPOSAL - LANDFILL ONLY</b>	
<b>Waste Delivered to SPSA's Regional Landfill:</b>	<b>Rate</b>
Municipal Solid Waste Unacceptable at Transfer Stations (delivered by or on behalf of any SPSA Member Community)	\$65 per ton
Industrial Process Waste (accepted only with prior approval)	\$76 per ton
Solid Waste Unacceptable at Transfer Station (non-municipal customer)	\$76 per ton
Dead Animals Bagged or Unbagged (household pets only, i.e. dogs and cats)	\$20 each
Water Treatment Plant Sludge from any Member Community Transported by SPSA	\$55 per ton
Construction and Demolition Waste	\$55 per ton
Campers/trailers (minimum fee \$204 each)	\$204 per ton
Boats (minimum fee \$84 each) (All liquids must be removed prior to delivery and disposal)	\$84 per ton
Special Handling Waste (accepted only with prior approval)	Handling Cost plus 25%

<b>TIRES - LANDFILL ONLY</b>	
<b>Whole Tires Accepted at SPSA's Regional Landfill Only:</b>	<b>Rate</b>
Automobile and Light Truck	\$92.50 per ton
Automobile and Light Truck DIRTY LOAD	\$150 per ton
Truck and Light Industrial (up to 24.5" rim diameter)	\$145 per ton
Heavy Equipment and Off-the-Road	\$160 each
Tires with Rims	Add \$3.00 per tire

<b>HOUSEHOLD HAZARDOUS WASTE</b>	
<b>User Fees:</b>	<b>Rate</b>
Rate Per Resident Visit (Billed to SPSA Member Community)	\$37 per visit
<b>Waste Accepted at SPSA's Regional Landfill (from Businesses)</b>	<b>Rate</b>
Batteries (lead & rechargeable)	\$60 per ton
Alkaline Batteries	\$0.75 / lb.
SPSA reserves the right to reject certain quantities of batteries dependent on storage availability.	

<b>E-WASTE</b>	
<b>User Fees:</b>	<b>Rate</b>
Rate Per Resident Visit (Billed to SPSA Member Community)	\$15 per visit

<b>MISCELLANEOUS</b>	
<b>Appliances with CFC Disposed at SPSA's Regional Landfill:</b>	<b>Rate</b>
SPSA Member Community or Residents (Billed to SPSA Member Community)	\$16 each
Businesses	\$16 each
White Goods Containers (Includes rental rate plus haul cost)	\$75 - \$125 per pull

<b>SOILS FOR USE AS ALTERNATIVE DAILY COVER (ADC)</b>	
<b>Material Type</b>	<b>Disposal Rate Per Ton</b>
ADC10	\$10.00
ADC15	\$15.00
ADC20	\$20.00
ADC25	\$25.00

**General Rate Explanation:** Those wishing to dispose of soils as ADC **must** receive prior approval from the Landfill and Environmental Manager or his/her designee. At a minimum, SPSA requires the submission of specified analytical results prior to delivery and acceptance of any soils. No soils will be considered for use as ADC containing rebar or with debris containing rebar. Material with a higher than desirable moisture content will be charged the ADC25 rate.

- ADC10 (\$10 rate) applies to material of screen quality
- ADC15 (\$15 rate) applies to material with manageable amounts of 1' or smaller debris such as brick, concrete, or asphalt
- ADC20 (\$20 rate) applies to material that contains a manageable amount of debris such as brick, concrete, or asphalt between 1' and 2' in size
- ADC25 (\$25 rate) applies to material that contains a manageable amount of debris

**For any category of Waste Disposal which is based on weight, the Minimum Fee is \$20.00, unless otherwise noted above.**

**3. Public Comment Period**

All speakers must register prior to call to order;  
5-minute maximum per speaker unless advised by Chairman differently;  
30-minute total maximum time.

**4. Chairman's Comments**

**5. Approval of Minutes**

The minutes of the October 26, 2022 Board meeting are included below for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the October 26, 2022 minutes of the SPSA Board of Directors meeting be approved as presented?

# MINUTES OF THE BOARD OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA

October 26, 2022

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell	(CH)	Mr. Earl Sorey	(CH)
Ms. Sheryl Raulston	(FR)	Ms. Amanda Jarratt ( <i>absent</i> )	(FR)
Mr. Dale Baugh	(IW)	Mr. Randy Keaton <sup>1</sup>	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad	(NO)
Mr. C.W. "Luke" McCoy	(PO)	Ms. Lavonda Graham-Williams	(PO)
Mr. Tony Parnell	(SH)	Ms. Lynette Lowe ( <i>absent</i> )	(SH)
Mr. D. Rossen S. Greene	(SU)	Mr. Albert Moor	(SU)
Mr. Thomas Leahy	(VB)	Mr. L.J. Hansen ( <i>absent</i> )	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Robert Baldwin (PO), Mr. Chad Edwards<sup>2</sup> (FR), Mr. Michael Etheridge<sup>3</sup> (IW), Mr. Jeremy Kline<sup>4</sup> (VB), Mr. Robert Lewis (SU), Mr. Oliver Love, Jr (NO), and Mr. Greg Martin (CH), SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Tressa Preston, Secretary and Director of Administration, Ms. Sandy Schreiber, Treasurer and Director of Finance, and Mr. Brett Spain, General Counsel.

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

## 1. CALL MEETING TO ORDER

Mr. Baugh, Chairman of the Board of Directors, called the October Board Meeting to order at 9:30 a.m. and led the Pledge of Allegiance.

## 2. PUBLIC COMMENT

Ms. Preston reported that there were no requests for public comment.

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<sup>1</sup> Mr. Keaton left the meeting at 10:49 a.m. and Mr. Etheridge stepped in as Isle of Wight's voting Ex-Officio Member.

<sup>2</sup> In Ms. Jarratt's absence, Mr. Edwards participated as the voting Ex-Officio Member for the City of Franklin.

<sup>3</sup> Mr. Etheridge participated electronically from Ashville, NC due to a personal vacation. There were no objections to his electronic attendance.

<sup>4</sup> In Mr. Hansen's absence, Mr. Kline participated as the voting Ex-Officio Member from the City of Virginia Beach.

**3. CHAIRMAN'S COMMENTS**

Chairman Baugh thanked everyone for their attendance and reviewed the day's agenda. He also informed the Board that it was time to begin the process for the Board's annual performance appraisal of the Executive Director. A copy of the evaluation form that was re-designed to measure specific goals and performance requirements for Mr. Bagley in 2022 was placed at each member's seat. The form will be updated each year based on the authority's changing needs. Chairman Baugh asked that each member complete and return an evaluation to Ms. Preston by December 1, 2022 so that he, Mr. Keifer, and Mr. McCoy could compile responses before the December 14<sup>th</sup> Board Meeting where the evaluations will be discussed in closed session. Ms. Preston will be sending out electronic forms via email and Chairman Baugh encouraged Board Members to reach out to him if they had any questions. He also reminded the Board that there is no meeting in November.

**4. APPROVAL OF MINUTES**

The minutes of the September 28, 2022 Board Meeting had been distributed. Chairman Baugh asked if there were any additions or changes and there were none.

**Mr. McCoy moved, seconded by Ms. Raulston, to approve the September 28, 2022 minutes of the SPSA Board of Directors, as presented. The motion was adopted by a unanimous vote in favor.**

**5. UPDATE TO INDIVIDUAL ELECTRONIC PARTICIPTION POLICY**

Ms. Preston informed the Board that, due to a legislative change, the Board needed to update their already adopted policy on individual participation at Board Meetings by electronic means in order to remain in compliance with current statutes. Ms. Preston went on to detail the changes in language which included additional allowances for family medical care and personal matters, and increased record keeping requirements. She offered to answer or have Mr. Spain answer any questions that Board Members had, but there were none. Ms. Preston read the new proposed policy on to the record as follows:

**Policy on Individual Participation in SPSA Board of Directors Meetings by  
Electronic Means under § 2.2-3708.3**

It is the policy of the Board of Directors of the Southeastern Public Service Authority of Virginia (the "Board of Directors") that individual members of the Board of Directors may participate in meetings of the Board of Directors by electronic communication as permitted by Virginia Code § 2.2-3708.3. This policy shall apply to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.

Whenever an individual member wishes to participate from a remote location, the law requires a quorum of the Board of Directors to be physically assembled at the primary or central meeting location, and arrangements will be made for the voice of the remote participant to be heard by all persons at the primary or central meeting location. The reason that the member is unable to attend the meeting and the remote location from which the member participates will be recorded in the meeting minutes.

A member may participate remotely by notifying the Chair and Secretary of the Board of



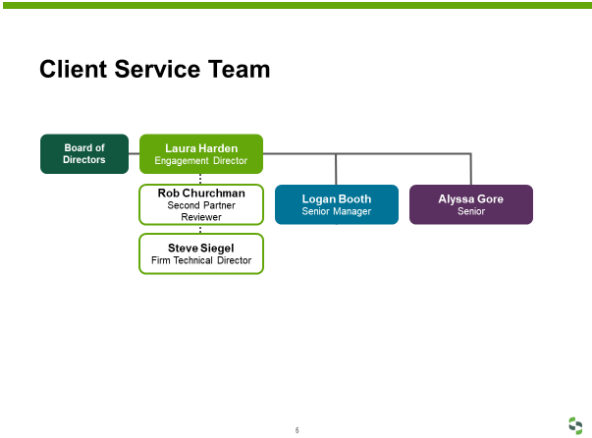
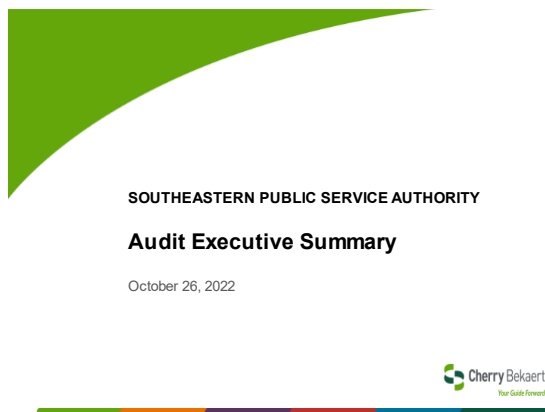
Directors on or before the day of a meeting that such member is unable to attend the meeting because (1) the member has a temporary or permanent disability or other medical condition that prevents the member’s physical attendance; (2) a medical condition of a member of the member’s family requires the member to provide care that prevents the member’s physical attendance; (3) the member’s principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting; or (4) the member is unable to attend the meeting due to a personal matter. When remote participation is due to a personal matter, the nature of the personal matter must be identified with specificity and such participation is limited by law to two meetings per calendar year or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater.

Individual participation from a remote location shall be approved unless such participation would violate this policy or the provisions of the Virginia Freedom of Information Act (the “Act”). The request for remote participation shall be recorded in the minutes of the meeting. If a member's participation from a remote location is challenged, then the Board of Directors shall vote whether to allow such participation. If the Board of Directors votes to disapprove of the member's participation because such participation would violate this policy, such disapproval will be recorded in the minutes with specificity. The minutes shall include other information required by the Act depending on the type of remote participation.

**Mr. Leahy moved, seconded by Mr. Keaton, to approve the Policy on Individual Participation in SPSA Board of Directors Meetings by Electronic Means, as presented. The motion was adopted by a unanimous vote in favor.**

**6. PRESENTATION OF THE ANNUAL AUDIT**

Chairman Baugh introduced Ms. Laura Hardin, Director of Engagement with Cherry Bekaert to present the annual audit. Ms. Hardin made the following presentation.





## Agenda

- ▶ Results of the Audit
- ▶ Significant Audit Matters
- ▶ Internal Controls
- ▶ Corrected and Uncorrected Misstatements
- ▶ Required Communications
- ▶ Other Matters
- ▶ Reporting Changes

This information is intended solely for the use of the Board of Directors of Southeastern Public Service Authority and is not intended to be, and should not be, used by anyone other than these specified parties.

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## Results of the Audit

- Financial Statements:**
- We have audited the financial statements of the Southeastern Public Service Authority (the "Authority") for the year ended June 30, 2022, and we will issue our report thereon dated October 6, 2022.
  - We plan to issue an unmodified opinion on the financial statements.
- Compliance:**
- We identified no instances of noncompliance required to be reported under Government Auditing Standards or the Specifications for Audits of Authorities, Boards, and Commissions.
  - We identified no material weaknesses in internal control over financial reporting.



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## Financial Statement Overview

- Management's Discussion and Analysis:**
- Provides an overview and analysis of the financial activities by management for the fiscal year ended June 30, 2022
- Statement of Net Positions:**
- Investments increased \$5.9M due to contributions to maximize interest income
  - GASB 87, Leases, was implemented resulting in a Lease Receivable (\$1.2M) and Deferred Inflow (\$1.2M), as well as a Lease Liability (\$7M) and Right-to-Use Asset (\$10M)
  - Change in Pension/OPEB line items as a result of actuarial valuation primarily due to investment experience
    - Net pension asset increased \$8.1M
    - Deferred outflows decreased \$1.3M
    - Deferred inflows increased \$5.7M



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## Financial Statement Overview

- Basic Financial Statements – Statement of Revenues, Expenses, and Changes in Net Position:**
- Other Tipping Fees increased \$4.5M due to the rate increase of contracted waste from \$40/ton to \$54.50/ton, in addition to an increase of 130,000 tons
  - FY21 had an insurance recovery of \$1.2M, which did not occur in FY22
  - Investment income decreased \$2.5M due to market loss
  - Compensation and related payroll costs decreased \$1.5M as a result of the change in Pension and OPEB
  - Waste Hauling and Disposal Contract increased \$1.4M as a result of taking waste from transfer stations to the Atlantic LDF to save landfill space



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## Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management.

Corrected Misstatements
None noted
Uncorrected Misstatements
None noted

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## Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Authority are described in Note 1 to the financial statements.

As described in Note 1, the Authority changed accounting policies related to accounting for leases by adopting Government Accounting Standards Board ("GASB") Statement No. 87, effective July 1, 2021.



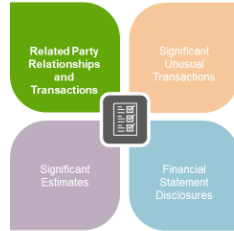
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## Qualitative Aspects of Accounting Practices

As part of our audit, we evaluated the Authority's identification of, accounting for, and disclosure of the Authority's relationships and transactions with related parties as required by professional standards.

We noted none of the following:

- Related parties or related party relationships or transactions that were previously undisclosed to us;
- Significant related party transactions that have not been approved in accordance with the Authority's policies or procedures or for which exceptions to the Authority's policies or procedures were granted;
- Significant related party transactions that appeared to lack a business purpose;
- Noncompliance with applicable laws or regulations prohibiting or restricting specific types of related party transactions;
- Difficulties in identifying the party that ultimately controls the entity.

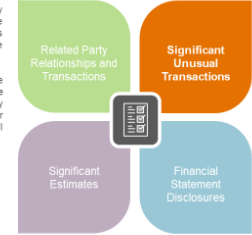


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## Qualitative Aspects of Accounting Practices

We noted no transactions entered into by the Authority during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

For purposes of this letter, professional standards define significant unusual transactions as transactions that are outside the normal course of business for the Authority or that otherwise appear to be unusual due to their timing, size or nature. We noted no significant unusual transactions during our audit.



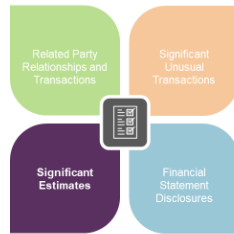
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## Qualitative Aspects of Accounting Practices

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- Depreciation expense
- Actuarially computed assets and liabilities
- Landfill closure and post-closure liability

We evaluated the key factors and assumptions used to develop these estimates in determining that it is reasonable in relation to the financial statements taken as a whole.



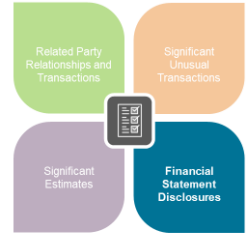
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## Qualitative Aspects of Accounting Practices

The financial statement disclosures are neutral, consistent, and clear.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The disclosure of the landfill closure and post-closure care costs in Note 5 of the financial statements describe the future liability of the Authority relating to the state and federal laws and regulations relating to landfills.



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## Independence Considerations



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## Other Required Communications



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## Other Required Communications

<b>Management Consultations</b>	<b>Other Findings or Issues</b>	<b>Fraud and Illegal Acts</b>	<b>Going Concern</b>
<p>In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations.</p> <p>To our knowledge, there were no such consultations with other accountants.</p>	<p>We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year.</p> <p>These discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.</p>	<p>As of the date of this presentation no fraud, illegal acts, or violations of laws and regulations noted.</p>	<p>No events or conditions noted that indicate substantial doubt about the entity's ability to continue as a going concern.</p>

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## Other Matters

Required Supplementary Information

With respect to the required supplementary information and management's discussion and analysis accompanying the financial statements, we have applied certain limited procedures to the required supplementary information in accordance with generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information.

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## Upcoming Financial Reporting Changes

These standards will be effective for the Authority in the upcoming years and may have a significant impact on the Authority's financial reporting.

We would be happy to discuss with management the potential impacts on the Authority's financial statements and how we may be able to assist in the implementation efforts.

GASB 96 -  
Subscription-based  
Information  
Technology  
Arrangements



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## Questions?

Laura Harden, Director  
757.228.7065  
LHarden@cbh.com

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Ms. Hardin thanked Ms. Schreiber for all of her assistance in making it a very smooth audit procedure and helping Cherry Bekaert's staff throughout the entire process. She offered to answer any questions. Mr. McCoy complimented Ms. Hardin and Cherry Bekaert for their excellent and thorough overview, noting how important it is for the Board and the public to understand that SPSA is providing the best service it can for the region. Chairman Baugh asked Mr. Maxwell, a member of the Audit Committee to speak in the absence of Ms. Lowe, Chair of the Audit Committee. Mr. Maxwell reminded the Board that the Audit Committee met twice and engaged in a thorough analysis of the financial statements with the auditors. He agreed with Mr. McCoy about the thoroughness of the audit and congratulated staff for their outstanding performance, particularly in explaining unrealized investment loss in an understandable way.

**Mr. Maxwell moved, seconded by Ms. Graham-Williams, to approve the FY 2022 Audited Financial Statements. The motion was adopted by a unanimous vote in favor.**

Mr. Bagley recognized Ms. Schreiber for all of her tireless efforts in ensuring this successful audit, which is the first for which she has been completely responsible. He expressed his personal gratitude for her outstanding performance since being appointed as Director of Finance. Chairman Baugh added that it is indeed remarkable for Ms. Schreiber to have led her team to this achievement and thanked them for a job well done.

## **7. EXECUTIVE DIRECTOR UPDATES**

Mr. Bagley introduced Ms. Diane Grozich, who is a part-time employee who came to work at the Regional Landfill as a Landfill and Environmental Support Specialist after retiring from the City of Portsmouth as a buyer and fiscal support specialist. Ms. Grozich was a creative hire after being unable to fill a fulltime vacancy. Mr. Bagley commented that with her skills and background she is able to do more in 20 hours than most can in 40. In addition to the excellent work she does for SPSA she loves doing crafts and caring for her golden retrievers. She says she loves working for SPSA because she feels valued and like she is making a difference. Chairman Baugh presented Ms. Grozich with a certificate and a lapel pin as a token of the Board's appreciation. Mr. McCoy said hello to Ms. Grozich and noted that she is an awesome addition to staff as she was when she worked for the City of Portsmouth

Mr. Bagley informed the Board that significant progress has been made on the Portsmouth Transfer Station in the last 30 days. He has met with WIN Waste's Vice President of Waste to Energy who has agreed, in principle, to transfer the easement to SPSA on July 1, 2024. Mr. Bagley reminded the Board that it is the Navy's preference that SPSA work with WIN on an agreement that the Navy would then review for approval, as it eases the process in terms of time and efficiency from their perspective. He went on to say that thus far all parties have been very agreeable and consider the easement transfer to be a positive situation for everyone. The plan at this point is that as of July 1, 2024 the transfer station would be under SPSA's easement, but that WIN Waste would continue operating the transfer station until January 1, 2025 while construction and demolition take place by WIN's contractor on and around the facility while it remains in operation. There should be no lapse in service for the City of Portsmouth at any time. A term sheet outlining these details is being crafted to include all of the necessary factors for the transition period. A draft has been shared with SPSA's representatives from the City of Portsmouth. The Navy has agreed, in principle, to transfer the easement once an agreement has been reached. Mr. Bagley reported that SPSA's counsel is ready to send a draft to WIN for review and that overall, the status of the project is that it is in good shape with parties coming together to reach a positive agreement.

Ms. Graham-Williams thanked Mr. Bagley for getting the City of Portsmouth up to speed and keeping them up to date. She reported that the City of Portsmouth feels confident that Mr. Bagley understands how important this matter is to them and that he is bringing their issues to the table. They are still reviewing the agreement but find it to be moving in the absolute right direction with solid dates and goals to be accomplished. Ms. Graham-Williams expressed the City's thanks and added that they look forward to continued progress.

Regarding wetlands permitting, staff met with Colonel Hallberg and the Army Corps of Engineers on September 28, 2022 and shared their displeasure with the state of the draft of the draft Environmental Impact Statement (EIS) that had been shared. Staff made 140 comments on the shared draft and at the conclusion of the meeting all parties were in agreement that there was a tremendous amount of work that needed to be done. Staff has been meeting with the Corps and their third-party consultants each Wednesday to address SPSA's concerns and Mr. Bagley feels that some progress is being made, but that there is still a long way to go and it is uncertain how much time it will take before the draft is an accurate reflection of the process. Staff has a meeting following the day's Board Meeting, as well as a meeting planned the following day with Colonel Hallberg's assistant as the Colonel has been temporarily reassigned to Florida. Mr. Bagley has a package to present that contains a wealth of information, including an outline of all the steps that SPSA has taken and all of the aspects that have been analyzed that are not currently included in the

EIS that staff believes should be included. Mr. Bagley added that staff is trying to move things along quickly to get the EIS completed, noting that SPSA is meeting with its team which includes attorney Speaker Pollard and HDR consultants. That group has been evaluating legal standing and best strategies moving forward. Mr. Bagley also spoke with Senator Cosgrove on October 13, 2022 about a piece of legislation being carried forward that would appropriate funding to buy the Winslow property in Suffolk for the Nansemond Indian Nation, and would be of great significance if it were to be successful. Mr. Bagley's conversations with Mr. Moor indicate that the City of Suffolk has no objections to the sale of the land in this way. Mr. Bagley went on to discuss the viability of the legislation, funding sources, the value of the property to the Nansemond Indian Nation, and the use of legislative liaisons to assist in the process. Mr. Bagley went on to say that the legislators that staff have spoken with are optimistic about this legislation because it recognizes an important matter of environmental justice, which is also of significant concern to the EPA. He also added that assisting in this project is the right thing to do from a community stewardship perspective and that, regardless of outcome, he and staff are appreciative that Senator Cosgrove and Delegates Knight and Brewer are putting in such effort. Mr. Bagley offered to answer any questions.

Mr. Leahy asked if the legislation comes to fruition if it would be part of the fiscal year 2024 budget that would take effect June 1, 2023, and if that caused any logistical issues with timing. Mr. Bagley responded that it would be a part of that budget, and while timing is always an issue there would still be time to make this mitigation effort happen, particularly because mitigation takes place with the 404 permit not the EIS. Mr. Bagley reiterated that certainly it would be better to have the funding sooner, but that it is still worth moving forward. Mr. McCoy thanked Mr. Bagley for making sure that Mr. Moor and the City of Suffolk was brought into the discussion at early stages, and he also thanked Mr. Moor for his involvement. Mr. Moor added that Mr. Bagley has contacted him on several occasions and that the property in question is currently outside of the City of Suffolk's development area. There were no further questions or comments on this matter.

Regarding the Landfill Gas Amended and Restated Easement Agreement, Mr. Bagley had intended to bring that forward at the current meeting, but on the advice of counsel, due to another related easement matter with TC Energy remaining unresolved, he will not be presenting that amended agreement. Counsel recommends presenting both of these easement adjustments at the same time so that there is certainty that they won't need additional changes based on the other company's requirements. Mr. Bagley commented that both Mas Energy and TC Energy are eager to have this matter settled so he feels confident that the second easement drawings will be solidified soon and that both will then be ready for presentation.

Mr. Bagley and Mr. Strickland met with a delegation from Columbia Gas regarding the possible relocation of the Columbia gas main at the Regional Landfill. At the start of the project, the hope was that this may be the ideal time to relocate the pipeline that runs through the center of the landfill. Unfortunately, staff was informed that the price to move the two lines would be \$34 million. Because the need for gas in the region is so great, they have been moving forward on their original project to relocate only one line of the pipeline while they were doing the surveying and budget work to determine to cost to relocate the other line. They think total relocation is a great idea, but they can't add it to this project that is already underway. It would have to be an entirely separate project at a total cost of \$34 million, which would add roughly an additional \$12 to the tip fee for a relatively small amount of recaptured airspace, making it an unfeasible project.

Mr. Bagley was notified by VDOT that a notice for public comment period for the Flyover Project has been issued, which is a part of the standard process. VDOT does not expect any pushback. A copy has been provided for each member as a handout, rather than included in the packet due to the late notice. Mr. Bagley asked if there were any questions, but there were none.

As a matter of transparency, Mr. Bagley informed the Board that SPSA will be receiving a warning letter for a third quarter exceedance on its VPDES permit. Though this issue did not pose a genuine environmental threat, all exceedances are taken incredibly seriously, and Mr. Bagley went into careful detail to illustrate the special circumstances around this event both in how it occurred and how it will be prevented in the future.

**SPSA WASTE SOLUTIONS** 26

### Board Updates

- **VPDES Permit: Third Quarter TSS/Zinc Exceedance**
  - Self reported the exceedance when it occurred
  - Permit requires quarterly sampling at outfalls
  - Samples must be taken during a "Qualifying Event"
  - "Qualifying Event" - Both 1/10" of rain and flow at outfalls
  - Must be at least 72 hours between events
  - Must sample within 30 minutes of flow at outfall

**SPSA WASTE SOLUTIONS** 27

### Board Updates

- **Cause of Exceedance:**
  - Five (5) events occurred that produced 1/10" of rain. None of the five produced flow.
  - The next qualifying event was a 5.2" rainfall
  - There are five different construction projects currently under way with land disturbance.
  - Asphalt repair project delayed due to construction.
  - Mowing of all ditches on the property took place during the reporting period

**SPSA WASTE SOLUTIONS** 28

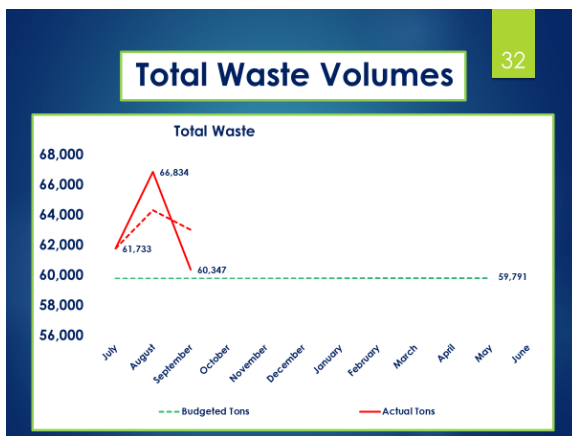
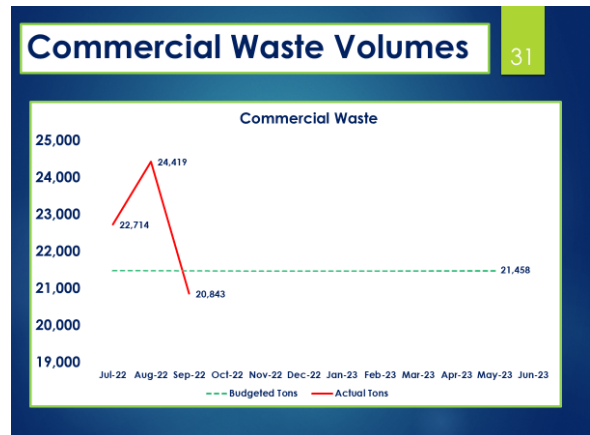
### Board Updates

- **Corrective Actions**
  - Likely will receive a Warning Letter from DEQ
  - Enforce daily inspection of ESC on construction projects
  - Increase frequency of sweeping roadways on RLF
  - Have contractor place silt fence around new green space that was created during construction of Admin Building.
  - Remove "Witches Hats" from catch basins and install new hi-tech filtering system in place of them.



Ms. Raulston asked if the new filters will be installed before the next stormwater sampling event. Mr. Mike Kelley confirmed that they would be.

Mr. Bagley presented charts for municipal and commercial waste volumes, both budgeted and actual, as well as total waste volumes and diverted municipal tons for the fiscal year.



Mr. Strickland presented the operations report. 156,270 gallons of leachate were hauled to HRSD and 863,848 gallons were pumped. 2322 tons of municipal waste were diverted from WIN waste in the month of September, which equates to 116 tractor trailer loads. 125 loads were diverted in the month of August. The administration building at the Regional Landfill has nearly 95% of the exterior work complete and interior work such as electrical, plumbing, drywall, and HVAC continues. Steel erection is well underway on the storage and fleet buildings and concrete is being poured and cured. The HHW building construction is underway with electrical and fire suppression work being roughly 80% complete. Mr. Strickland reported that the leachate evaporator site is plotting the location of the new utilities and intends to have site plan permitting completed with the City of Suffolk by the end of October. Mr. Bagley asked Mr. Strickland to add what he has been hearing from vendors about possible delays on equipment. Mr. Strickland explained that there may be potential supply chain issues with the flare required for the leachate evaporator. SPSA has not yet heard that from its contractor, but it does seem to be an industry-wide issue and they wanted the Board to be aware of the potential for a delay. Mr. Strickland and Mr. Bagley offered to answer questions but there were none.

## 8. E-WASTE DISPOSAL PRESENTATION

Mr. Bagley reminded the Board that staff was requested to speak to the HRPDC's recycling subcommittee, which has been disbanded in favor of a recycling workgroup. Staff met and discussed after the previous Board Meeting and reworked the presentation for clarity and brought it to the working group, which gave its blessing to have the presentation re-



presented at the October Board Meeting now that it has been vetted by that group. Mr. Bagley made the following presentation:



42

## E-Waste Disposal

OCTOBER 26, 2022




### Why Consider E-Waste Disposal

43

- Keeps unnecessary material out of the landfill conserving much needed airspace.
- Managing E-waste supports proper disposal of lead, mercury, and other toxic chemicals.
- Citizens want a place to safely and securely dispose of old electronics.
- Each member community handles this material differently.
- Volume provides opportunity for lower disposal cost.

### What are Member Communities Currently Doing

44

- ▶ Staff surveyed our member communities and received responses from four members
- ▶ Norfolk collects E-Waste and when they have enough material, they issue an IFB to have the material processed
- ▶ VA Beach utilizes a contract with Regency Technologies and provides collection at the VA Beach Landfill
- ▶ Portsmouth and Chesapeake have Goodwill at special events who accepts electronics at no cost
  - This process presents security concerns to many who are looking for a secure method of disposing their E-Waste

### Staff Proposal

45

- ▶ Staff would collect electronics for proper disposal during existing HHW events.
- ▶ Electronics disposal would be performed in compliance with current federal and state waste management regulations using a third-party vendor.
- ▶ Items currently handled by SPSA using similar strategies.
  - HHW
  - White Goods / Metals
  - Tires and Rims
  - Concrete / Stone / Soils

### Third Party Vendor Requirements

46

- Vendor will provide pallets and Gaylord boxes.
- Vendor will make regular pick-ups from the RLF.
- Vendor will not charge a pick-up fee.
- Vendor will not charge for un-authorized items such as CRT's. (SPSA will make every reasonable effort to limit unauthorized items)
- SPSA will forgo payment from the vendor for authorized electronics.
- Vendor will properly handle and certify that all E-Waste is disposed of in accordance with State and Federal waste management regulations.
- SPSA will pay no disposal fee to the vendor.

### Delivering the Service

47

- ▶ A resident would drop off their e-waste:
  - ▶ At special events
  - ▶ During an HHW event at a SPSA Transfer station
  - ▶ At SPSA's full time HHW collection facility
- ▶ Waste collected at the transfer stations will be brought back to the landfill for sorting like HHW.
- ▶ The waste would be placed in the appropriate Gaylord box.
- ▶ The vendor providing the service will pick up the boxes when we have filled twelve boxes.
- ▶ Vendor would provide certification that the items received from SPSA were disposed of in accordance with all applicable regulations.
- ▶ Management and labor associated with this program can be accomplished using existing personnel.

## HHW Collection Schedule

48

- ❑ **Special Events**
  - As scheduled by member communities
- ❑ **Chesapeake Transfer Station**
  - 3<sup>rd</sup> Saturday and 1<sup>st</sup> Wednesday 8:00 AM – 12:00 PM
- ❑ **Norfolk Transfer Station**
  - Every Saturday and Every Tuesday 12:00 PM – 4:00 PM
- ❑ **Franklin**
  - Quarterly
- ❑ **SPSA Regional Landfill**
  - Full time facility
    - 8am – 4pm Monday – Friday
    - 8am – 12pm Saturday

## Proposed Fee Structure For Member Localities

49

- ▶ \$15.00 per trip for residents only.
- ▶ 1,750 projected trips based on the following:
  - ▶ Existing reporting
  - ▶ Employee estimates from recent special events
  - ▶ Full participation
- ▶ \$26,250 in additional revenue would be generated.
- ▶ Proposed fee covers the following:
  - ▶ Projected overtime cost associated with collection
  - ▶ Administrative cost to provide the program
  - ▶ Amortized capital cost associated with the purchase of three enclosed trailers. Cost based on an eight-year replacement schedule

## Staff Recommendation

50

1. Motion to add E-Waste as disposal option to be operated alongside the Household Hazardous Waste program.
  - The cost would be \$15.00 for up to five (5) individual electronic items.
  - If the citizen dropped off both HHW and Electronic Waste, a separate fee would be charged for each.
  - The existing HHW policy regarding "No Commercial Customers" would apply.
2. Resolution to Adopt Preliminary Schedule of Fees and Charges for SPSA and Setting a Date for Public Hearing on Same
  - Public Hearing on December 14, 2022 for the purpose of adding Electronic Waste as an item on the current Tip Fee Schedule.
  - Set the cost for disposal at \$15.00 per trip for residents only.

## Questions

51



Mr. Bagley offered to answer any questions. Mr. Keifer asked about the number of items allowed for each citizen per visit and if there is any flexibility in that number. Mr. Bagley responded that there is flexibility and that, as they do with the HHW program, employees must use discretion, noting that they are professionals who know how to handle situations. Mr. Bagley said that it is not SPSA's desire to turn anyone away, but that there must be guidelines in place to protect SPSA and its member communities from those who would take advantage of the system. Ms. Graham-Williams asked if scheduled events would have to take place at the Regional Landfill. Mr. Bagley responded that no, special events most often take place within the member communities' events where they are providing services, for example Portsmouth regularly has events at I.C. Norcom High School. Ms. Graham-Williams asked if the \$15 would be paid by the residents in the moment or be billed to the member community and if the community was being billed how that would take place. Mr. Bagley responded that the member community would be billed and that residents would be required to provide proof of address, and, just as they do now for HHW disposal, a resident's home community would be billed, not the community hosting the event. For example, residents from all over the service area visit the Regional Landfill to dispose of HHW, but Suffolk does not get charged the fee unless the resident resides in Suffolk. Ms. Raulston asked the time frame anticipated for the approximately 1750 trips and Mr. Bagley clarified that would be 1750 trips annually. Mr. Bagley also qualified that, regarding the number of trips, if anything changes that could reflect a change of price for the service, that could be rectified the next time the tip fee is regularly scheduled to change again on July 1, 2023, so there is time to gather data and modify the charge as necessary during the assessment of the annual budget. There were no further questions or comments.

**Mr. Keifer moved, seconded by Mr. Sorey, to add E-Waste as a disposal option to be added to the schedule of fees and charges as a special disposal item similar to HHW, as presented. The motion was adopted by a unanimous vote in favor.**

Earlier during the discussion, copies of the following resolution and a tip fee schedule modified to include the addition of e-waste disposal at \$15 per visit for residents only was distributed for Board Members to review. The addition of E-waste was the only modification to the schedule. Ms. Preston explained that each time the schedule of fees and charges is modified, however minor, a public hearing must be held to allow citizens to comment on the changes. Ms. Preston read the resolution on to the record.

**RESOLUTION TO ADOPT PRELIMINARY SCHEDULE OF FEES AND CHARGES  
FOR THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA AND  
SETTING DATE FOR PUBLIC HEARING ON SAME**

**WHEREAS**, the Board of the Southeastern Public Service Authority of Virginia (sometimes referred to herein as “SPSA”) desires to change certain rates, fees or charges previously fixed by SPSA for the services available through its refuse collection and disposal system by adding rates payable for residential disposal of select electronic waste, with such changes to be effective January 1, 2023; and

**WHEREAS**, in connection with proposed changes to existing rates, fees or charges and proposed fixing of new rates, fees or charges to be levied by SPSA for the disposal of solid waste at its facilities, Section 15.2-5136(G) and Section 15.2-5136(H) of the Virginia Water and Waste Authorities Act (the “Act”) require (i) the adoption by SPSA of a resolution setting forth a preliminary schedule fixing and classifying such rates, fees and/or charges, (ii) SPSA to set and hold a public hearing with respect to such preliminary schedule where all users of the systems or facilities and all other interested parties have an opportunity to be heard concerning the proposed rates, fees and charges set forth therein, (iii) notice of such public hearing, setting forth the proposed schedule of rates, fees and charges, to be given by two publications, at least six days apart, in a newspaper having a general circulation in the area served by SPSA’s refuse collection and disposal system, with the second notice being published at least 14 days before the date fixed in such notice for the hearing, and (iv) a copy of such notice to be mailed to the governing bodies of all localities in which such refuse collection and disposal system or any part thereof is located;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of the Southeastern Public Service Authority of Virginia hereby adopts the Preliminary Revised Schedule of Fees and Charges for Solid Waste Management setting forth such rates, fees and charges to be levied by SPSA for the disposal of solid waste at its facilities, with the changed and new rates reflected in such Schedule to be effective January 1, 2023 as set forth on the attached page; and

**FURTHER RESOLVED**, that the Board of the Southeastern Public Service Authority of Virginia hereby (i) establishes December 14, 2022 at 9:30 a.m. as the date and time for the public hearing on the Preliminary Revised Schedule of Fees and Charges for Solid Waste Management and (ii) authorizes and directs SPSA executive staff to provide notice of such public hearing, as required under and in accordance with the applicable provisions of Section 15.2-5136(G) of the Act, by publication and with copies by mail to the governing bodies of SPSA’s member localities.

**Ms. Graham-Williams moved, seconded by Mr. Leahy, to approve the Resolution to Adopt Preliminary Schedule of Fees and Charges for the Southeastern Public Service Authority of Virginia and Setting Date for Public Hearing on Same, as read. The Resolution was adopted by a unanimous vote in favor.**

Chairman Baugh thanked the Board for expressing their thoughts and concerns on this matter and then thanked staff coming together to find a solution that was acceptable to each of the member communities, calling it excellent work by all parties.

**9. QUARTERLY FINANCIAL REPORT**

Chairman Baugh reminded the Board that as a part of meeting process revisions, presentations on financials will be done quarterly, while monthly financial reports are still included in every Board package and time is allotted for questions.

Ms. Schreiber informed the Board that since this is the first quarterly report, she and staff took the opportunity to make some changes in how the information is presented in an effort to make it easier to read and understand. The first of those changes was breaking out revenues and expenses. Starting with revenues, Ms. Schreiber listed first quarter revenues from the current budget and year to date numbers, along with first quarter actuals from FY 2022 and FY 2021 so that comparisons could be more accurate. She also emphasized that at the end of the first quarter, revenues are at 26.5%, which is an excellent place to be. She also noted revenue highlights that put year over year changes into better context.

**Revenues** 53

	Fiscal Year 2023 – Quarter 1			Historical Comparison	
	Budget	YTD	% of Budget	FY - 22	FY - 21
<b>Revenues</b>					
Tipping Fees	\$50,145,512	\$13,222,422	26.4%	\$12,968,614	\$12,213,288
Tires/HHW/White Goods	\$1,255,000	\$419,499	33.4%	\$382,577	\$280,327
Miscellaneous	\$848,729	\$483,276	56.9%	\$174,586	\$272,259
Rolled PO's	\$10,486,030	\$2,499,379	23.8%	\$291,384	\$136,209
<b>Total Revenue</b>	<b>\$42,735,271</b>	<b>\$16,624,776</b>	<b>26.5%</b>	<b>\$13,817,161</b>	<b>\$12,902,083</b>

- Revenue Highlights** 54
- In fiscal year 2023, the Municipal Tip Fee Increased from \$61 to \$65
  - Year to Date Municipal tonnages are down by 1,009 tons and Commercial tonnages have increased by 5,856 tons compared to the 1<sup>st</sup> quarter of fiscal year 2022. The result is an increase in revenue of approximately \$254,000.
  - Purchase Orders rolled from the previous fiscal year are higher than normal, primarily due to the number of large projects underway at SPSA.

Moving on to expenditures, Ms. Schreiber took the same approach of comparing FY 2023 first quarter budget and year to date expenses with first quarter actuals from FY 2022 and FY 2021 broken out by expenditure type. Again, spending shows that that at first quarter SPSA is just under 25%, which is directly on target. She also included expenditure highlights that put year over year changes into better context.

### Expenditures 55

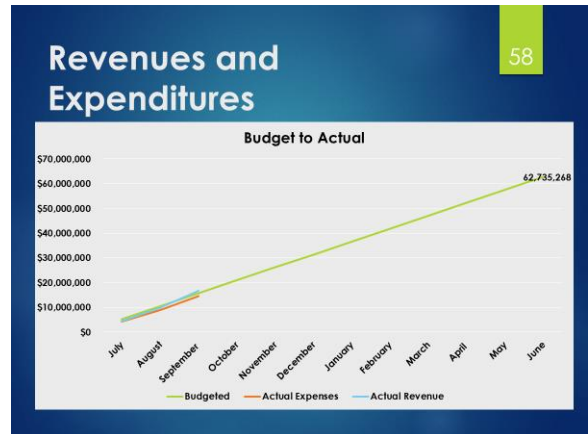
	Fiscal Year 2023 - Quarter 1			Historical Comparison	
	Budget	YTD	% of Budget	FY - 22	FY - 21
<b>Expenditures</b>					
Salaries/Wages and Employee Benefits	\$9,896,311	\$2,493,133	25.2%	\$1,961,663	\$1,972,326
Professional/Contracted Services	\$3,461,946	\$812,406	23.4%	\$721,560	\$489,332
Other Operating Expenses	\$1,269,060	\$237,598	18.7%	\$234,288	\$303,861
Materials/Supplies	\$2,294,504	\$419,566	17.0%	\$460,999	\$294,322
Capital Expenditures	\$13,923,258	\$2,589,274	18.6%	\$403,487	\$134,209
Waste Disposal and Hauling	\$23,905,192	\$5,048,714	21.1%	\$5,694,277	\$5,537,478
Other Expenses	\$8,005,000	\$2,000,000	25.0%	\$1,560,788	\$1,084,688
<b>Total Expenditures</b>	<b>\$62,735,271</b>	<b>\$14,600,651</b>	<b>23.3%</b>	<b>\$11,017,062</b>	<b>\$10,018,216</b>

- ### Expenditure Highlights 56
- FY 2023 salaries include a 5% salary increase for employees.
  - Materials and Supplies include Fuel Costs, which remain significantly higher than they were during the first quarter of the previous year.
  - Capital expenditures of \$2.5 million include a payment of approximately \$1.4 million to Heartland Water Technology for the new leachate system.
  - Wheelabrator fees increased by 2.9% per the terms of the contract.
  - "Other Expenses" is the amount set aside each month for the Flyover project.

Ms. Schreiber also presented revenues versus expenditures in chart and graph form.

### Revenues vs. Expenditures 57

	Fiscal Year 2023 - Quarter 1	Fiscal Year 2023 - Quarter 1		Historical Comparison	
	Budget	YTD		Q1 FY-22	Q1 FY-21
Total Revenue	\$62,735,271	\$16,624,776	26.5%	\$13,817,161	\$12,902,083
Total Expenses	\$62,735,271	\$14,600,651	23.3%	\$11,017,062	\$10,018,216
Net Revenue / Expenses	-0-	<b>\$2,024,125</b>		<b>\$2,800,099</b>	<b>\$2,883,867</b>



Cash balances were broken down by fund and amount as of September 2022.



Ms. Schreiber offered to answer any questions. Mr. Maxwell asked how many staff vacancies currently exist. Through discussion with staff, including SPSPA's new HR Manager, Jasmin Walters, it was confirmed that there were approximately seven current vacancies and two new hires offered positions just that morning. Mr. Maxwell correctly correlated that vacancies would contribute to expenditures being less than budgeted. Mr. Keifer

commented that one of the most important things that a Board does is keep track of finances and that he applauds the different approach. He encouraged each member to look at the material and ask questions if they don't understand and ask for additions, because in the unlikely event that SPSA were to find itself in financial trouble the Board would be held accountable. Mr. Keifer commented that he doesn't believe that rolled purchase orders should be referred to as revenues but should be listed as something different. Secondly, Mr. Keifer would like to see capital expenditures broken out separately from other expenditures, and finally, in cash balances, he would like to see a target number for funding to be achieved in the flyover project and landfill expansion. Mr. Bagley responded that the revenue and expenses reporting matters that Mr. Keifer mentioned are being reflected from a responsible accounting perspective. Mr. Keifer requested that the information be reported to the Board differently for better understanding. Ms. Graham-Williams asked if the Board has addressed the rate or percentage at which they are adding to the cash reserves. Mr. Bagley responded that yes, the extended proposed tip fee schedule is designed to pay for the flyover by increasing incrementally and is based on the need for cash outflow. That chart can be found in the approved FY 2023 budget document. However, at the January Board Meeting. Mr. Bagley intends to break down all of the anticipated schedule and costs for landfill construction and the flyover project in order to be able to reassess what the tip fees need to be over the next several years in order to have proper funding available given anticipated operations. He will also take into account investments and when and how to free up cash. Mr. Bagley recognized that this is a very complicated matter that will need to be discussed in depth. There were no further questions.

**Ms. Raulston moved, seconded by Mr. Broad, to approve the quarterly financial reports, as presented, as presented.**

Mr. Keifer commented that he should vote no on approving the financials since he wants to see corrections to the presentations.

**With the exception of Mr. Keifer, who voted against the motion, the motion was adopted by a unanimous vote in favor.**

Chairman Baugh thanked Ms. Schreiber for her presentation and thanked the Board for submitting their comments and ideas about what they would like to see presented.

## **10. CONTRACTS**

Ms. Preston presented the first contract for consideration, which was a tire service truck sourced through cooperative contract through York County and Newport News with Hall Auto. This truck is part of the FY 2023 capital replacement and offers the fleet maintenance staff the flexibility to travel to service road vehicles. The current vehicle is past its usefulness. The budgeted amount was \$165,000 and the contract price was \$126,000. Ms. Preston offered to answer any questions, but there were none.

**Mr. Maxwell moved, seconded by Mr. Leahy, to authorize the Executive Director to award a contract to Hall Auto for a Tire Service Truck, as presented. The motion was adopted by a unanimous vote in favor.**

The next two contracts were under the same Sourcewell procurement with the vendor McClung-Logan. Ms. Preston informed the Board that staff's expertise and networking serve SPSA well in getting excellent pricing and service and that a representative from Volvo was

available to answer their questions about the machinery in the following contracts. She went on to say that it is regular practice for staff to reassess the capital replacement plan to ensure that it is always up to date with operational needs. The excavator that was being presented was originally planned for FY 2026, but staff determined that it was necessary for post-2024 operations and moved a dozer replacement scheduled for FY 2023 to provide funding. The budgeted price was \$375,000 and the negotiated contract cost was \$374,996.

Mr. Maxwell asked about the cost of the dozer that was being moved in the capital replacement schedule to pay for both the excavator and the dump truck. Mr. Bagley responded that it was roughly \$600,000 and that the additional funding needed was coming from cost savings on other purchases such as the tire service truck that was just approved at \$40,000 below budget. Mr. Bagley and Ms. Preston apologized for the lack of clarity on that point in the slides and will be clearer moving forward. Mr. Sorey asked about the delivery schedule for the equipment. The representative from Volvo explained that when this proposal was issued, they had a few excavators and articulating dump trucks that were scheduled for delivery in late 2022 or early 2023, but if an order were to be placed now it would likely require an 18-month lead time. Mr. Bagley added that one of the deciding factors in moving forward now was the need for this equipment in 2024 and the expectation of a long waiting period, but fortunately, that is not the case in this instance. There were no further questions.

**Mr. Sorey moved, seconded by Mr. McCoy, to authorize the Executive Director to award a contract to McClung-Logan Equipment Co. for a Crawler Excavator, as presented. The motion was adopted by a unanimous vote in favor.**

Ms. Preston reminded the Board that the final contract for their consideration was the same Sourcewell agreement with the same vendor for an articulating dump truck that was planned for FY 25 but is needed sooner. The budget for this dump truck was \$482,500 but is now coming in at \$461,142 and is being funded, as discussed earlier, by moving a scheduled FY 23 dozer purchase and being supplemented by undesignated funds leftover from capital budget savings. Mr. Leahy asked why operations were able to push off the dozer purchase. Mr. Bagley explained that the dozer was going to be put into a rebuild program, but that dozer has seen fewer hours of service and still has a new undercarriage, making a rebuild not a good investment at this time.

**Mr. Leahy moved, seconded by Mr. Broad, to authorize the Executive Director to award a contract to McClung-Logan Equipment Co. for an Articulating Dump Truck, as presented. The motion was adopted by a unanimous vote in favor.**

The final contract Ms. Preston brought to the Board was for their information only as it fell below the \$100,000 threshold by which the Executive Director may make an award. A replacement skid steer for the Landstown Transfer Station was purchased under a Sourcewell contract with Stevenson Tractor, Inc. to replace a unit that was past its useful life. The budgeted price was \$45,000 and the cost was \$44,744.45. There were no questions on that purchase.

## **11. WRITTEN REPORTS**

Chairman Baugh asked if there were any questions for WIN Waste representatives regarding the written WIN Waste report but there were none.

**12. OTHER BUSINESS**

Chairman Baugh asked if there was any other business. Ms. Preston informed the Board that they would be receiving save the date notices and invitations for the Board-approved employee appreciation event that will take place late in January. Staff would love to have the Board and their plus one attend so that they can thank them for all of their support. Chairman Baugh reminded the Board of the timeframe for submitting their evaluation of the Executive Director by December 1, 2022 and as they are planning their calendars, informed them that the January Meeting will likely be extended and include lunch. There was no further business.

**13. ADJOURN MEETING**

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 11:35 a.m.

---

Dennis L. Bagley  
Executive Director

---

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors



**6. Action Arising from Public Hearing**

The Board of Directors will consider any and all comments made by the public regarding adding e-waste to the schedule of fees and services, and if determined to be appropriate, vote to approve the schedule of fees and services to be effective January 1, 2023.

## 7. Closed Session

Executive Director Performance Review

Motion to Approve Request for Closed Meeting.

*I move that a closed session be held for discussion regarding the annual performance review of the Executive Director, in accordance with Virginia Code Section 2.2 3711(A)(1) relating to the performance of a specific public officer.*

Motion to Approve Certification after Closed Meeting.

*The Board hereby certifies that, to the best of each member's knowledge:*  
*(i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act;*  
*and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded*

## **8. Flyover Committee Report**

A meeting of the Flyover Oversight Committee took place on Monday, December 5, 2022. Mr. L.J. Hansen, Chairman of the Committee will present a brief report on that meeting.

## **9. Executive Director Updates**

Attachments:

- Landfill Operational Summary
- Executive Committee Minutes – September 21, 2022

## Landfill Operational Summary

SPSA Regional Landfill Operational Summary			KEY:		
Period	October 1, 2022 to October 31, 2022		Change Since Last Report		
			All Is Well		
			Working On		
			Noted Issue		
Item	Metric Item	Metric	Performance/Comment	Status Code	Comments/Corrective Actions
<b>1</b>	<b>Regulatory Compliance</b>				
1.1	Notice of Violations	None	In Compliance		No issues during the reporting period.
1.2	Environmental compliance and reporting	Compliance	All submissions made.		No issues during the reporting period.
1.2.1	Solid waste operations	Compliance	In Compliance		GP-1s exceedance for methane 5/18 reported on 5/19 Last Monthly Monitoring 9/26 Returning to quarterly monitoring
1.2.2	Title V	Compliance	Response to DEQ submitted 6/15		New EPA regulations have been issued. Still awaiting VDEQ's final decision on whether they will accept those regulations as written or enforce more stringent limits as allowed by the new EPA rules. Warning Letter issued on 6/28/2022 following inspection on 5/12/2022 Timeline approved by DEQ for completion by 3/13/2022
1.2.3	VPDES	Compliance	In Compliance		New Permit was issued as of October 1st, 2020
1.2.4	Financial Assurance	Compliance	In compliance		
1.2.5	Wetlands	Compliance	In Compliance		
1.2.6	Groundwater	Compliance	In Compliance		
1.2.7	Storm water system operating and in compliance with VPDES permit	Systems operational and in good order	In Compliance		In compliance.
<b>2</b>	<b>Landfilling Operations</b>				
2.1	Tonnage Landfilled	Actual Tons	36,592		
2.2	No. staff	13.5	10.5		3 vacancies: , 1 Solid Waste Assistant, 2 Environmental Tech
2.2	Equipment Utilization	Key equipment fully operational and deployed	All equipment operating and deployed with appropriate spares		
<b>3</b>	<b>Cover Operations</b>				
3.1	Total Cover Material Received	Actual Tons	23,393		
3.2	Date of last aerial survey	12/12/2019			
3.3	December 2020 Operational In-Place Density (lbs./cy)	1,600-1,800lbs/cy	1,903 lbs./cy or AUF = .94		Airspace Study completed January 2022
3.4	December 2020 Effective In-Place Density (lbs./cy)	1,600 lbs./cy	1,997 lbs./cy or AUF = .99		Still well above targeted long term airspace utilization.

<b>4</b>	<b>Leachate Management</b>				
4.1	Pump stations operational during period	100 % Operational	All pump stations are operational, pump performance is being monitored, and repairs/replacements made as necessary.		All vaults are operational.
4.2	SCADA system operational during period	100 % Operational	Fully operational		SCADA is fully operational. Low Flow to meters to HRSD, FIT-0301, and FIT-0401 were calibrated on 12/28 and the Pump & Haul Totalizer was reset on 12/30.
4.3	Flow meter system functional during period	100 % Operational	All 8 Cell V/VI Pump Stations are now operational		Flow Meters can now be logged to history in Scada system and reviewed as needed.
4.4	Leachate Levels	In compliance	In compliance.		1. In compliance at all 8 pump station locations. 2. Flow generation remain < 40,000 GPD typically.
4.5	Leachate Disposal	In compliance			Capital Project for dredging of the Leachate Ponds is complete.
4.5.1	Quantity of leachate pumped to HRSD during period	x gallons	863,848		From 10/1 to 10/31
4.5.1.1	Cell V, Sumps 1-4	x gallons	320,730		From 10/1 to 10/31
4.5.1.2	Cell VI, Sumps 5-8	x gallons	647,626		From 10/1 to 10/31
4.5.2	Quantity of leachate hauled for disposal during period	x gallons	280,361		From 10/1 to 10/31
4.5.3	Disposal costs in period: \$		21,107		From 10/1 to 10/31
4.5.4	Any issues relative to leachate quality and acceptance at WWTPs?	No constraints	No constraints		
<b>5</b>	<b>Landfill Gas Management</b>	Compliance	In compliance		
<b>6</b>	<b>Odor Complaints</b>	No complaints	0		From 10/1 to 10/31
<b>7</b>					

**Acronym Definitions**

**ACOE**- Army Core Of Engineers **AUF**- Airspace Utilization Factor **BOD**- Biological Oxygen Demand **CAP**- Corrective Action Plan **COD**- Chemical Oxygen Demand **CSCE**- Comprehensive Site Compliance Evaluation **DMR**- Discharge Monitoring Report  
**GPS**- Groundwater Protection Standards **LCL**- Lower Confidence Limit **NOV**- Notice Of Violation **SCADA**- Supervisory Control And Data Acquisition  
**SWIFT**- Sustainable Water Initiative For Tomorrow **SWPPP**- Storm Water Pollution Prevention Plan **VPDES**- Va. Pollution Discharge Elimination System  
**WWTP**- Waste Water Treatment Plant **PLC**- Programmable Logic Controller **GPM**- Gallons Per Minute **GPD**- Gallons Per Day

Executive Committee Minutes – September 21, 2022

**Executive Committee Minutes  
Southeastern Public Service Authority of Virginia  
September 21, 2022**

A regular meeting of the Executive Committee was held at 9:30 a.m. in the second-floor conference room of the SPSA Regional Office Building in Chesapeake, Virginia and was called to order by Chairman Dale Baugh. The other Executive Committee Members present at this meeting were Mr. John Keifer, Mr. Tom Leahy, and Ms. Sheryl Raulston. Also in attendance were Executive Director, Dennis Bagley, Director of Finance, Sandy Schreiber, Director of Administration, Tressa Preston, Director of Operations, Henry Strickland, and General Counsel, Brett Spain. Board Member Luke McCoy was present to observe the meeting.

**Items for Discussion:**

1. Review and approve Executive Committee Minutes of August 17, 2022.

**Mr. Keifer moved, seconded by Ms. Raulston, to approve the minutes of August 17, 2022. With the exception of Mr. Leahy's abstention, as he was not present at the August 17<sup>th</sup> meeting, the motion was adopted by a unanimous vote in favor by all Executive Committee members present.**

2. Executive Director Updates

- a) Upcoming Board Meeting Agenda New Action Items

Mr. Bagley commented that it has been a busy month and there are several updates from staff. He informed the Committee that Mr. Robbie Robinson, Supervisor of the Landstown Transfer Station, who has been honored by the Board and has more than 30 years of service, is recovering from a serious medical event. While staff is rising to the occasion operationally, Robbie is a beloved mentor to many at SPSA and everyone's thoughts and well-wishes are with him and his family.

The Audit Committee has a meeting scheduled for Monday, September 26, 2022 and that Committee will update the Board on the status of the Audit at the September Board Meeting. The Virginia Department of Transportation (VDOT) will also be making an update presentation on the Flyover Project which will likely have favorable information.

Mr. Bagley updated the Committee on the many meetings he and staff have been attending regarding wetlands mitigation. In addition to scheduling regular meetings with Colonel Hallberg of the Army Corps of Engineers, staff has met with the Virginia Acting Director of Natural and Historic Resources, the Director of Virginia DEQ, Senator Cosgrove and Delegate Knight. Delegate Knight is exploring the possibility of State funding for specific mitigation and staff has been encouraged to meet with Mr. Adam Ortiz, Regional Administrator for District 3 of the EPA. Staff has also reached out to federal representatives and has met with staff for Senators Kaine and Warner and staff for Representative McEachin and asked for their support in letting the EPA and the Army Corps of Engineers know how important expansion of the Regional Landfill is to southeastern Virginia.

After the August Board Meeting, Mr. Bagley reached out to Mr. Bob Crum of the Hampton Roads Planning District Commission (HRPDC), as instructed by the Board, to speak with him about meeting with the Subcommittee on Recycling regarding the proposed e-waste program. Mr. Bagley was informed that that subcommittee had been disbanded and was being replaced by a working group. Mr. Bagley and staff will meet with that working group on October 5, 2022 and report back to the Board at the October Board Meeting. It was also suggested that Mr. Bagley might consider making the presentation on e-waste disposal again at the October meeting.

The auditors are completing their assessment and the results are positive. Mr. Bagley and Ms. Schreiber will present the Fiscal Year 2022 surplus at the September Board Meeting. Commercial tonnages were much greater than anticipated and staff maintained service quality at lower operational costs amid personnel shortages, which resulted in revenues that are \$6.2 million greater than expenses. Mr. Bagley proposes that the bulk of the surplus be allocated for landfill expansion, closure, and flyover costs. This allocation should allow future years' projected tip fee increases to be revisited. He also recommends that roughly \$150,000 be used for a salary study, employee appreciation, and facilities improvements, such as furniture for the new landfill administration building.

Ms. Preston informed the Committee that one contract would be brought for consideration at the September Board Meeting. Dime Oil, the contracted diesel fuel provider, had requested, and SPSA granted, an end to their contract under force majeure and they have ceased operations in the area. A cooperative contract with Parker Oil has been secured in cooperation with a City of Norfolk contract. While the price per gallon may end up being slightly higher, the reliability of service will more than make up the difference in cost.

b) Ongoing Update Items

Staff received a draft of the draft Environmental Impact Statement (EIS) and has reviewed and submitted comments and corrections to the Corps. Copies of the draft and the comments were made available to the Committee for review. Significant revisions must be made before another draft can be sent out. This will be discussed with Colonel Hallberg at the next scheduled meeting with the Corps.

Though there is not yet anything in writing, all meetings with the Navy and their representatives have been very positive and indicate that the Navy is more than willing to work with SPSA to take over the easement from WIN/Wheelabrator. Mr. Bagley and Mr. Pete DiCecco from WIN Waste will meet on October 5, 2022 to discuss details of design and demolition work that needs to be done for the transition and the attorneys will work to clean up the easement agreement to transfer to SPSA on July 1, 2024. Mr. Strickland commented that staff is looking at numerous possibilities for how best to use the space and possibly utilize new technology. Staff met with Ms. Graham-Williams of Portsmouth and will continue to give her updates to assure the city that plans to secure a transfer station for Portsmouth are steadily moving in a positive direction.

In regard to the performance of WIN/Wheelabrator, Mr. Bagley and Mr. Strickland reported that there has been some improvement, possibly due to a reduction in



tonnages in the reporting period. Mr. Keifer asked about negotiating terms for the end of the contract. Mr. Bagley responded that the contract indicates that SPSA will be owed \$8 million in liquidated damages and parts of the discussions with WIN and their attorneys will be working toward the terms of that payment in addition to the transfer of the easement.

Preliminary construction has been completed on the Heat Assisted Leachate Evaporation System and the contractors are beginning to put the pieces of the system together on site. Mr. Strickland will deliver an update to the Board at the September Board Meeting.

Mr. Bagley updated the Committee that the HRPDC has informed SPSA that they have received all of the necessary information to update the Regional Solid Waste Management Plan (RSWMP) and that they are reaching out to the member communities. Mr. Bagley commented that it is always SPSA's goal to keep its member communities fully informed about solid waste management in the region. There was discussion about the history and possible future handling of the RSWMP.

c) October Board Meeting Agenda

At the October Board meeting, Ms. Schreiber will present the quarterly Financial Report.

3. Ongoing Concerns

Mr. Keifer brought up the topic of needing to utilize private haulers at the conclusion of the contract with WIN Waste. Mr. Bagley responded that staff is already thinking strategically about when to issue an RFP for disposal and hauling well in advance of the conclusion of the current waste disposal and hauling contract.

Chairman Baugh asked Mr. McCoy his thoughts and Mr. McCoy commended Mr. Bagley and staff for the level of information that they provide to the Executive Committee. Ms. Raulston and the rest of the Committee members present agreed.

4. Meeting Adjourned at 11:07 a.m.

## 10. Renewal Contracts

### Professional Engineering Services

In 2021 a Request for Proposals was issued for Professional Engineering Services. It was determined that both HDR Engineering and SCS Engineers had provided excellent proposals and each could add value in specific areas. The language in the RFP allowed SPSA to award a contract to one or more firms if in the best interest of SPSA and the Board elected to do so. Staff has been satisfied with their services.

Staff recommends awarding a renewal contract to HDR Engineering for Landfill Gas Monitoring and Reporting, General Engineering, Permitting and Landfill Design and Construction in the amount of \$148,000. In addition, staff also recommends awarding a renewal contract to SCS Engineers in the amount of \$100,000 for Groundwater Monitoring and General Engineering. The recommended contract awards are estimates based on the attached fee schedules for cost associated with the various types of services to be rendered under the contract.

Projects may include the evaluation, programming and design of public facilities; professional services associated in evaluation, repair and/or rehabilitation of structural, electrical and mechanical systems; professional services associated with landfills and landfill gas; professional services associated with emergencies and natural disasters, environmental and regulatory compliance, regulatory issues; professional services associated with site plans, engineering, surveying, environmental, geotechnical, construction management and inspection services necessary to perform various types of capital improvement projects; coordinating temperature issues on Cell V; handling review of groundwater data and permit coordination; Title V - Air Permit coordination; review of stormwater data and VPDES permit coordination; any waste permitting issues to include coordination with our contract lab on required sampling; and any additional on call type matters that may arise requiring professional engineering services.

Bid: RFP 01-22  
Option: 1 of 4 option years

Budgeted: \$248,000

**RECOMMENDATION:** Authorize the Executive Director to award renewal contracts to HDR Engineering and SCS Engineers for Professional Engineering Services, as presented.

**MOTION:** Do I hear a motion to authorize the Executive Director to award renewal contracts to HDR Engineering and SCS Engineers for Professional Engineering Services, as presented?

HDR 2023 Hourly Rate Schedule

DISCIPLINE	Proposed 2023 Rates
PROJECT PRINCIPAL/DIRECTOR	\$ 260.00 *
SENIOR TECHNICAL ADVISOR	\$ 260.00 *
TECHNICAL ADVISOR	\$ 252.00
SENIOR PROJECT MANAGER	\$ 240.00
PROJECT MANAGER IV	\$ 224.00
PROJECT MANAGER III	\$ 210.00
PROJECT MANAGER II	\$ 200.00
PROJECT MANAGER I	\$ 165.00
SENIOR ENGINEER/SCIENTIST	\$ 240.00
ENGINEER/SCIENTIST IV	\$ 212.00
ENGINEER/SCIENTIST III	\$ 184.00
ENGINEER/SCIENTIST II	\$ 150.00
ENGINEER/SCIENTIST I	\$ 125.00
SENIOR GEOLOGIST	\$ 210.00
GEOLOGIST IV	\$ 200.00
GEOLOGIST III	\$ 180.00
GEOLOGIST II	\$ 145.00
GEOLOGIST I	\$ 120.00
CONSTRUCTION MANAGER IV	\$ 212.00
CONSTRUCTION MANAGER III	\$ 174.00
CONSTRUCTION MANAGER II	\$ 145.00
CONSTRUCTION MANAGER I	\$ 120.00
SENIOR PLANNER	\$ 230.00
PLANNER	\$ 190.00
TECHNICIAN IV	\$ 172.00
TECHNICIAN III	\$ 150.00
TECHNICIAN II	\$ 120.00
TECHNICIAN I	\$ 98.00
CLERICAL/ADMINISTRATION	\$ 92.00

\*These Hourly Rates are below formula rate for assigned staff

The above rates include salary, overhead, administration and profit

Overtime work would be billed at the fixed billable rates

Accounting time will not be charged

Office copy costs will not be charged

Reimbursable Costs	Billing Rate
Markup on Expenses as %	0%
Markup on Subconsultants as %	5%
Mileage from Virginia Beach Office	IRS rate per mile
Mileage from Other Offices	50% of IRS rate per mile
Office Copy Costs	None
Contracted Plan Production Costs	Actual Costs Incurred
Express Mail	Per Rates By Vendor
Postage (regular mail)	US mail rates
Car Rental and Fuel	50% of Actual Costs Incurred
Air Travel	Actual Costs Incurred
Mapping, Photos, Survey	Actual Costs Incurred
Taxes	As Required

**FEE SCHEDULE**

<b>January 1, 2023</b>	<b><u>Rate/Hour</u></b>
Principal.....	\$250
Project Director II.....	\$240
Project Director I.....	\$215
Senior Project Advisor.....	\$195
Project Manager II.....	\$185
Project Manager I.....	\$170
Project Advisor.....	\$160
Project Superintendent.....	\$150
Senior Project Professional II.....	\$155
Senior Project Professional I.....	\$140
Project Coordinator.....	\$135
Designer.....	\$125
Project Professional II.....	\$130
Project Professional I.....	\$120
Staff Professional II.....	\$115
Staff Professional I.....	\$105
Senior Technician.....	\$100
Associate Staff Professional II.....	\$105
Associate Staff Professional I.....	\$95
Technician.....	\$80
Administrative.....	\$65

**General Terms:**

1. The hourly rates are effective through December 31, 2023. Work performed thereafter is subject to a new Fee Schedule.
2. The above rates include salary, overhead, administration, and profit. Costs for outside consultants, laboratory and subcontractors and for job related travel (current automobile mileage rate is \$0.585 per mile, or current IRS rate) and subsistence, computer and administration fee (\$4.00 per billable hour for non-field work), equipment, supplies, etc., are billed at actual cost plus 15 percent.
3. Charges for equipment usage will be invoiced in accordance with SCS' Equipment Rates schedule, plus 15 percent.
4. Invoices will be prepared monthly for work in progress, unless otherwise agreed. Invoices are due and payable upon receipt. Invoices not paid within 30 days are subject to a service charge of 1.5 percent per month on the unpaid balance.
5. Payment of SCS invoices for services performed will not be contingent upon the client's receipt of payment from other parties, unless otherwise agreed to in writing. Client agrees to pay legal costs, including attorney's fees incurred by SCS in collecting any amounts past due and owing on client's account.
6. Rates for Senior Executives and Principals of the firm and special situations, such as litigation support and expert testimony, are negotiated on a project-specific basis.



## **11. WIN Waste Innovations – Portsmouth Monthly Report (written only)**

November 14, 2022

Dennis Bagley  
Southeastern Public Service Authority  
723 Woodlake Drive  
Chesapeake, VA 23320

Dear Mr. Bagley:

Please find attached the Monthly Report for WIN Waste Innovations facility required by Schedule 15 of the Service Agreement. Should you have any questions on any of the items covered herein please do not hesitate to contact me.

Sincerely,

Clint Stratton  
Plant Manager, WIN Waste Innovations

enclosure

WIN Waste Innovations  
 TONNAGES REPORT  
 CALENDAR YEAR 2022

MONTH	SPSA ACCEPTABLE WASTE (TONS)		THIRD PARTY ACCEPTABLE WASTE (TONS)		OUT-OF-STATE WASTE (TONS) *		OUTSIDE-AREA WASTE (TONS)		TOTAL TONNAGE		NAVY STEAM DELIVERED (K-LBS)	ALL WASTE ACCEPTED AT RDF (TONS)	NP REMOVED FROM RDF (TONS)	PROHIBITED WASTE	RDF WASTE DIVERTED TO LANDFILLS (TONS)	PROCESSED FORMULA	RESIDUE DELIVERED TO LANDFILL (TONS)	MW SOLD TO THE GRID (MWHr)
	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)										
JAN	43,183.39	4,999.67	797.75	-	48,980.81	84,466	48,980.81	5,047.58	-	1,654.83	42,826.75	11,509.39	9,007					
FEB	40,252.27	8,191.44	882.92	-	49,326.63	78,516	49,326.63	6,033.07	-	-	43,372.83	9,742.97	9,264					
MAR	45,173.01	7,079.01	784.50	-	53,036.52	74,842	53,036.52	5,016.54	-	5,024.07	45,179.74	9,512.18	10,823					
APR	45,357.05	1,411.05	971.27	-	47,739.37	56,361	47,739.37	3,112.18	-	7,254.42	44,990.03	13,284.39	14,694					
MAY	50,930.18	229.26	1,286.27	-	52,445.71	47,332	52,445.71	5,559.36	-	4,780.55	42,708.09	14,234.85	10,500					
JUN	43,661.80	1,969.06	1,073.62	-	46,704.48	44,892	46,704.48	2,782.53	-	10,012.25	45,097.74	15,033.31	12,629					
JUL	37,118.14	1,530.35	1,213.59	-	39,862.08	44,961	39,862.08	4,442.44	-	4,171.15	33,800.99	7,523.66	7,574					
AUG	47,923.43	627.76	1,121.27	-	49,672.46	45,214	49,672.46	6,006.85	-	4,933.98	41,379.46	10,926.94	10,313					
SEP	43,701.78	3,305.31	733.43	-	47,740.52	45,771	47,740.52	5,885.49	-	4,318.37	41,583.32	12,723.88	10,585					
OCT	50,222.05	1,475.87	744.53	-	52,442.45	47,627	52,442.45	5,916.55	-	4,954.16	48,356.28	21,716.78	12,891					
NOV																		
DEC																		
YTD TOTAL	447,523.10	30,818.78	9,609.15	-	487,951.03	569,982.00	487,951.03	49,802.59	-	47,103.78	429,295.23	126,208.35	108,280.00					

\* NOTE: This is material brought in from the nearby counties in NC, provided for under the Service Agreement.

**WIN Waste Innovations  
AVAILABILITY  
CALENDAR YEAR 2022**

MONTH	BOILER AVAILABILITY (%)	BOILER PLANNED OUTAGES (HRS)	BOILER UNPLANNED OUTAGES (HRS)	TURBINE AVAILABILITY	TURBINE PLANNED OUTAGES (HRS)	TURBINE UNPLANNED OUTAGES (HRS)
JAN	84.0%	0	489	99.97%	0	5
FEB	84.0%	150	277	95.0%	96	0
MAR	79.0%	287	343	93.0%	113	34
APR	86.0%	179	238	93.0%	72	74
MAY	77.0%	0	682	96.0%	0	95
JUN	82.0%	179	346	97.0%	0	56
JUL	70.0%	192	714	99.0%	0	17
AUG	76.0%	155	551	100.0%	0	0
SEP	80.0%	180	388	100.0%	0	0
OCT	88.0%	0	349	100.0%	0	0
NOV						
DEC						
YTD TOTAL	80.6%	1,322.00	4,377.00	97.0%	281.00	281.00

**WIN Waste Innovations**  
**SUPPLEMENTAL INFORMATION**  
**October 2022**

Total Waste received by SPSA:	50,222 tons
Waste delivered to RDF:	52,442 tons
Total RDF processed:	48,356 tons
Residue sent to landfill:	21,717 tons*
Electric power sold:	12,891 MW
Steam sold to Navy:	47,627 K-LBS
Overall Boiler availability:	88%
Overall Generator availability:	100%
Environmental Incidents	0

OSHA Recordable Accidents this period:	1
OSHA Recordable Accidents YTD:	2

**General Notes:**

No scheduled outage this month.



## WIN Waste Innovations

### Monthly Report for the Month of October 2022

This report is submitted in accordance with the Waste Disposal & Services Agreement, section 3.17.1.

#### Environmental Issues:

Contractor has not received any notices in violation (NOVs) or orders, and no such NOVs, proceedings, orders or investigations are pending, for the subject period.

#### Tests Completed:

Monthly Industrial Discharge Samples  
Fuel Oil Sample  
Quarterly GHG Test  
Quarterly Ash Test

#### Tests Planned:

Monthly Industrial Discharge Samples  
Fuel Oil Sample  
Storm Water Sample  
Quarterly GHG Test  
Quarterly Ash Test

#### Inspections:

None

#### Air Quality Violations:

None

#### Safety Issues:



















OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	1
Lost Time Accidents this period:	0
Lost Time Accidents YTD:	0

**Op Stats: See attached spreadsheet**

#### Upcoming Planned Outages:

##### 2022 Outages

January	No outage
February 13-20	Boiler 3
March 13-20	Boiler 4
April 11-21	Boiler 1
May	No outage
June 12-19	Boiler 2
July 11-19	Boiler 3
August 15-22	Boiler 4
September 19-26	Boiler 1
October	No outage
November 14-22	Boiler 2
December	No outage

WIN Waste Innovations RDF and WTE Operational Summary			KEY:		 <b>PERFORMANCE FOR THE PLANET</b>
Provided by WIN Waste Innovations			Change Since Last Report		
Oct. 1 2022 - Oct. 31, 2022			All Is Well		
			Working On		
			Noted Issue		
Item	Metric Item	Metric	Performance	Status	Comments
<b>1</b>	<b>Regulatory Compliance</b>				
1.1	Notice of Violations	Compliance	In Compliance		No issues during reporting period
1.2	VPDES	Compliance	In Compliance		No issues during reporting period
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during reporting period
1.2.2	Title V	Compliance	In Compliance		No issues during reporting period
<b>2</b>	<b>RDF Tipping Floor Operations</b>				
2.1	Wait Times	<30 min			
2.2	Floor Volume	<1,500 Tons			Floor volume exceeded 1500 tons in the latter part of the weeks during heavy delivery days but wait times stayed manageable.
2.3	Equipment Utilization	Key equipment fully operational and deployed			
<b>3</b>	<b>Ash</b>				
3.1	Ash Delivered to RLF	Actual Tons	21,717		
3.2	Percentage of Ash Re-classified	<20%	2,398		Reclassified was 11.04%
3.3	Percentage of Ash used as ADC	> 80%	19,319		ADC was 88.96%.
3.4	Rejected Loads of Ash	0	0		
<b>4</b>	<b>WTE</b>				
4.1	Boiler Availability	> 90%	88%		Driven by grate failures on boilers and boiler feed pump failure
4.2	TG Availability	> 90%	100%		
4.3	Ash Screener Availability	> 95 %	95%		
<b>5</b>	<b>Cleanliness/Litter Control</b>				
5.1	Citizen Complaints	0			Overall cleanliness of the facility continues to improve.
5.2	Odor Complaints	0			No issues during reporting period

**Acronym Definitions**  
**RDF** - Refuse Derived Fuel, **WTE** - Waste To Energy, **VPDES** - Virginia Pollution Discharge Elimination System, **ADC** - Alternative Daily Cover, **TG** - Turbine Generator

## **12. Financial Report (written only)**

### **Statement of Revenue and Expenses – Budget to Actual Comparison**

For the month ending October 31, 2022, total revenues exceeded total expenses by approximately \$161 thousand as compared to \$325 thousand in the previous year.

Tipping fee revenue received in October reflects an increase of 14.8% or approximately \$589 thousand as compared to October 2021.

Total expenses for the month ending October 31, 2022 were approximately \$5.6 million as compared to \$4.0 million incurred in the previous fiscal year.

### **Monthly Expense Line Items**

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amounts from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date.

### **Monthly Comparison of Revenues and Expenses**

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2023 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

### **Waste Stream Report**

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the month ending October 31, 2022, municipal waste tonnages reflect an increase of 10.2% or approximately 3,657 tons as compared to October 31, 2021.

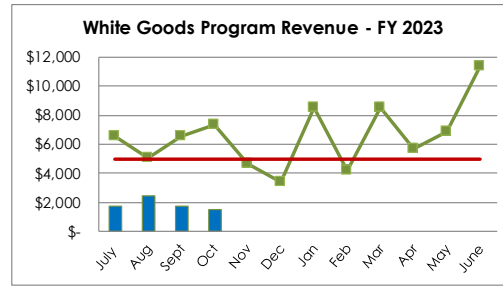
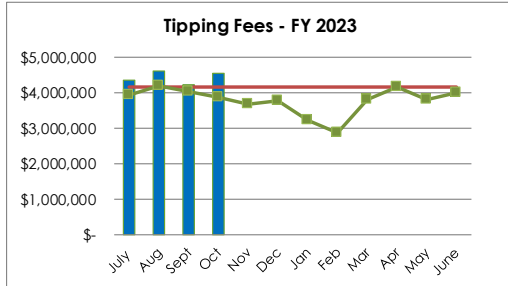
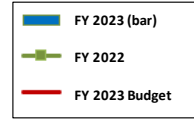
### **Treasurer's Report of Cash Balances**

This report captures the monthly activity in each of the depository accounts grouped as either unrestricted and designated funds or trust funds. As of October 31, 2022 cash balances were approximately \$57.9 million representing approximately \$3.0 million in the operating account, \$6.2 million in undesignated fund balance, \$29 thousand for FY 2022 Rolled Purchase Orders, \$899 thousand reserved for the Leachate Evaporation System, \$420 thousand for Landfill Expansion Purchase Orders, \$20.4 million designated for landfill closure and \$24.3 million for Landfill Expansion and flyover.

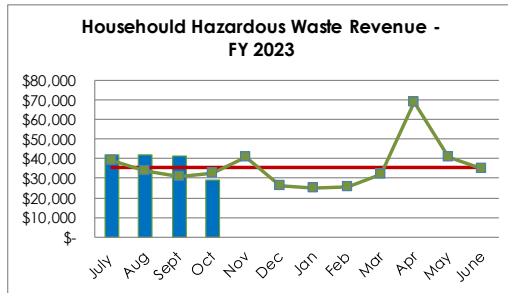
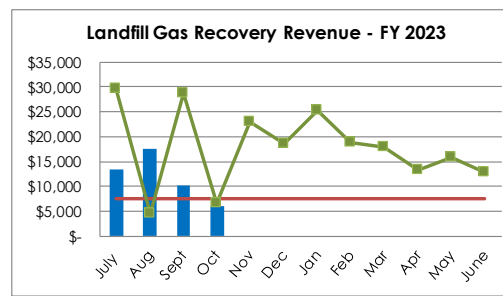
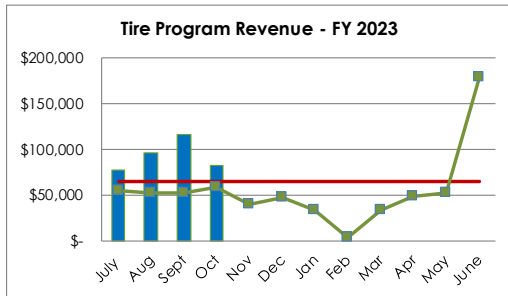


Southeastern Public Service Authority									
Monthly Expense Line Items									
Description	FY 2023					FYTD	From Previous Month		FYTD % of Budget
	Adjusted Budget	Jul-22	Aug-22	Sep-22	Oct-22		\$ Change	% Change	
Salaries Exempt	\$ 2,204,272	\$ 229,376	\$ 158,741	\$ 159,773	\$ 178,666	\$ 726,556	\$ 1,032	0.5%	33.0%
Salaries Non-Exempt	4,897,914	511,630	339,431	339,240	360,160	1,550,461	\$ (191)	0.0%	31.7%
Overtime	425,810	90,926	62,335	66,617	68,959	288,837	\$ 4,283	4.7%	67.8%
Fica / Medicare Tax	574,737	62,434	41,565	41,971	45,270	191,241	\$ 406	0.7%	33.3%
VRS Retirement	60,741	3,569	3,573	3,764	3,874	14,780	\$ 192	5.4%	24.3%
Health Insurance	1,475,605	113,805	109,130	105,539	108,376	436,850	\$ (3,591)	-3.2%	29.6%
Vrs Group Life Insurance	91,092	6,898	7,022	6,928	6,772	27,619	\$ (94)	-1.4%	30.3%
Unemployment Insurance	3,724	42	65	89	70	266	\$ 25	59.2%	7.1%
Workers Compensation	162,416	9,558	9,558	9,558	9,558	38,230	\$ -	0.0%	23.5%
Medical Fees	11,872	-	590	1,280	2,694	4,564	\$ 690	N/A	38.4%
Security Service	70,529	4,482	5,737	5,799	7,350	23,369	\$ 62	1.4%	33.1%
Professional Services	86,656	29,185	11,132	953	9,408	50,678	\$ (10,179)	-34.9%	58.5%
Engineering Services	256,325	-	15,034	3,634	4,192	22,860	\$ (11,400)	N/A	8.9%
Landfill Survey	2,000	-	-	-	-	-	\$ -	N/A	0.0%
Legal Fees	225,000	-	23,865	-	5,533	29,398	\$ (23,865)	N/A	13.1%
Environmental Testing	90,712	3,162	20,800	1,266	3,053	28,280	\$ (19,534)	-617.8%	31.2%
Fire Protection	9,700	690	-	-	(410)	280	\$ -	0.0%	2.9%
Temporary Employment Services	20,250	-	-	-	1,863	1,863	\$ -	N/A	9.2%
Uniform Rental	50,727	1,967	3,583	3,005	3,596	12,151	\$ (578)	-29.4%	24.0%
Maintenance Service Agreements	170,990	1,620	41,356	4,096	3,552	50,623	\$ (37,260)	-2300.5%	29.6%
Grounds Maintenance	119,230	975	2,815	15,576	7,265	26,631	\$ 12,761	1308.8%	22.3%
Hazardous Waste Disp/Cleanup	56,500	-	-	1,205	11,800	13,005	\$ 1,205	N/A	23.0%
Equip Maintenance-Parts	476,250	11,494	62,071	94,670	69,797	238,032	\$ 32,599	283.6%	50.0%
Equip Maintenance-Service	366,125	34,190	32,462	(955)	79,159	144,856	\$ (33,417)	-97.7%	39.6%
Scale Maintenance	93,150	16,370	1,031	(10,913)	-	6,489	\$ (11,944)	-73.0%	7.0%
Building / Site Maintenance	576,608	11,364	36,555	38,947	35,140	122,006	\$ 2,392	21.0%	21.2%
Leachate Pumping Station Maint	44,280	550	23,058	200	8,359	32,167	\$ (22,858)	-4156.0%	72.6%
Advertising	8,000	2,245	1,224	-	-	3,469	\$ (1,224)	-54.5%	43.4%
Trustee Expense	1,000	-	-	-	-	-	\$ -	N/A	0.0%
Permit Fees	96,042	10,538	3,856	78,064	-	92,458	\$ 74,208	704.2%	96.3%
Suffolk Host Fee	610,000	61,824	53,801	45,952	53,991	215,568	\$ (7,849)	-12.7%	35.3%
Electricity	244,805	259	12,137	12,578	20,040	45,015	\$ 441	170.1%	18.4%
Heating/Gas/Propane	9,000	37	127	120	101	385	\$ (6)	-17.3%	4.3%
Water / Sewer	43,550	1,428	1,183	2,200	2,715	7,526	\$ 1,017	71.2%	17.3%
Leachate Treatment	300,000	-	13,611	19,192	44,553	77,355	\$ 5,582	N/A	25.8%
Telephone	116,374	8,253	10,908	8,234	13,838	41,233	\$ (2,673)	-32.4%	35.4%
Postage	1,860	118	68	118	68	372	\$ 50	42.4%	20.0%
Radio Communication & Repair	2,600	87	-	-	128	215	\$ -	0.0%	8.3%
Insurance & Bonding	212,402	17,700	18,200	17,700	17,700	71,300	\$ (500)	-2.8%	33.6%
Landfill Fire Expenses	0	3,672	3,676	3,676	3,672	14,696	\$ -	0.0%	0.0%
Equipment Rental	30,000	1,530	-	210	-	1,740	\$ 210	13.7%	5.8%
Land Lease Payment	3,500	292	292	292	292	1,167	\$ -	0.0%	33.3%
Tire De-Rimming Service	1,000	-	-	-	-	-	\$ -	N/A	0.0%
Travel And Training	25,250	4,126	936	1,709	2,034	8,805	\$ 774	18.8%	34.9%
Road Tolls	210,019	18,338	19,342	17,566	18,563	73,809	\$ (1,776)	-9.7%	35.1%
Membership & Professional Dues	3,200	12	558	50	700	1,320	\$ (508)	-4233.3%	41.3%
Bank Fees	52,000	5,541	4,954	5,551	5,026	21,072	\$ 597	10.8%	40.5%
Awards Programs	12,500	635	76	267	-	978	\$ 190	29.9%	7.8%
EMS Support Program	1,000	-	-	-	-	-	\$ -	N/A	0.0%
Office Supplies	11,650	1,094	1,318	581	979	3,971	\$ (737)	-67.4%	34.1%
Dues & Subscriptions	23,802	109	1,247	948	301	2,605	\$ (299)	-274.1%	10.9%
Other Operating Supplies	93,000	3,118	8,140	7,416	4,406	23,081	\$ (724)	-23.2%	24.8%
Vehicle / Equipment Fuel	1,286,652	145,556	144,812	132,047	129,154	551,569	\$ (12,764)	-8.8%	42.9%
Vehicle/Equipment DEF	31,500	1,206	3,322	3,200	3,002	10,731	\$ (121)	-10.1%	34.1%
Vehicle / Equipment Tires	779,600	7,678	87,410	52,483	61,859	209,430	\$ (34,927)	-454.9%	26.9%
Safety Apparel & Equipment	28,400	121	1,949	1,183	1,541	4,793	\$ (766)	-632.5%	16.9%
Small Equipment	29,900	3,742	3,183	6,769	4,765	18,460	\$ 3,586	95.8%	61.7%
Computer Hardware	10,000	-	902	32	1,395	2,328	\$ (870)	N/A	23.3%
<b>Total Operating Expenses</b>	<b>\$ 16,901,821</b>	<b>\$ 1,443,543</b>	<b>\$ 1,408,737</b>	<b>\$ 1,310,382</b>	<b>\$ 1,424,881</b>	<b>\$ 5,587,543</b>	<b>\$ (98,355)</b>	<b>-6.8%</b>	<b>33.1%</b>
Capital Projects/Equip Replacement	\$ 13,923,258	330,998	440,324	1,817,953	1,586,296	4,175,570	1,377,629	416.2%	30.0%
Contracted Waste Disposal-Atlantic	0	622	148,674	7,570	81,822	238,688	(141,103)	-22693.5%	100.0%
Service Fee to Wheelabrator - Adder	15,445,192	1,151,916	1,327,033	1,176,250	1,273,694	4,928,892	(150,783)	-13.1%	31.9%
Waste Hauling & Disposal	8,460,000	660,949	698,981	676,720	649,517	2,686,168	(22,261)	-3.4%	31.8%
Suffolk Environmental Trust Fund	5,000	-	-	-	-	-	-	N/A	0.0%
Reserves for Landfill Expansion/Closu	8,000,000	666,667	666,667	666,667	666,667	2,666,667	-	0.0%	33.3%
<b>Total Expenses</b>	<b>\$ 62,735,271</b>	<b>\$ 4,254,695</b>	<b>\$ 4,690,415</b>	<b>\$ 5,655,542</b>	<b>\$ 5,682,877</b>	<b>\$ 20,283,528</b>	<b>\$ 965,127</b>	<b>22.7%</b>	<b>32.3%</b>

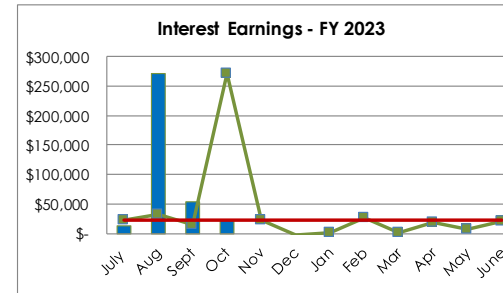
**Southeastern Public Service Authority  
Monthly Comparison of Revenues and Expenses**



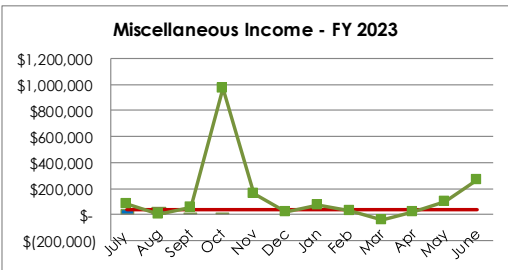
\* Monthly revenue is dependent on users.

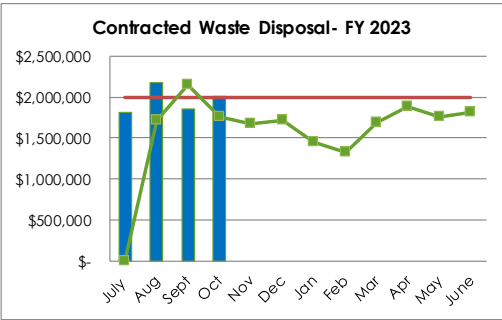
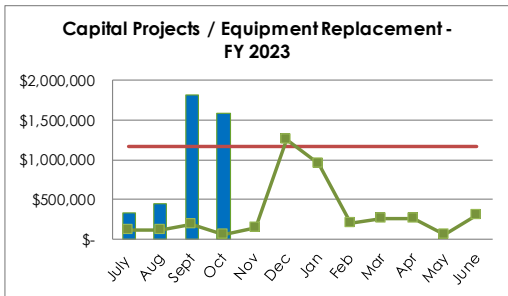
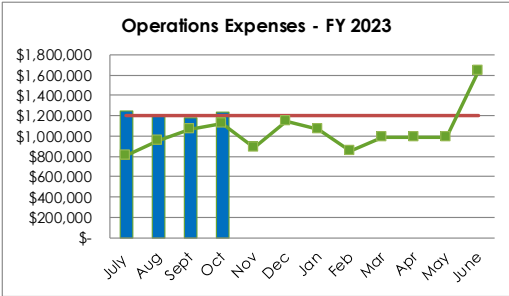
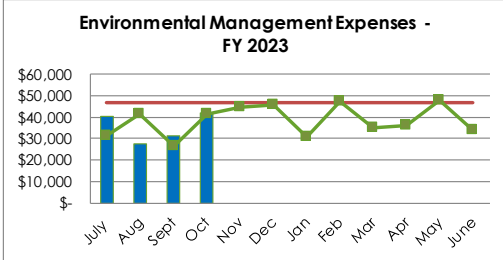
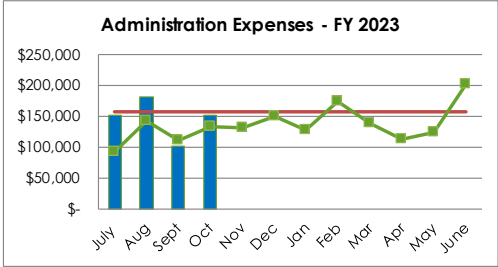
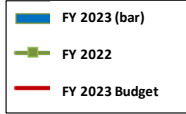


\* Monthly revenue is dependent on users.



Interest payments vary based on investment date and maturity date.

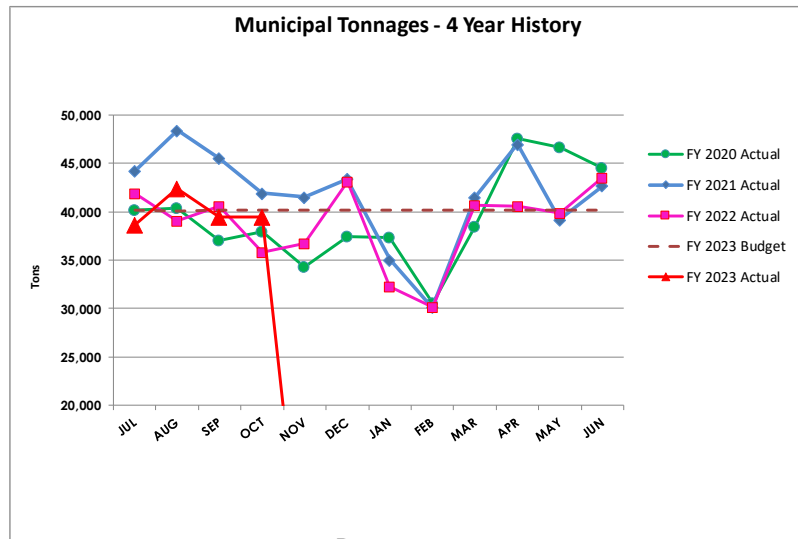
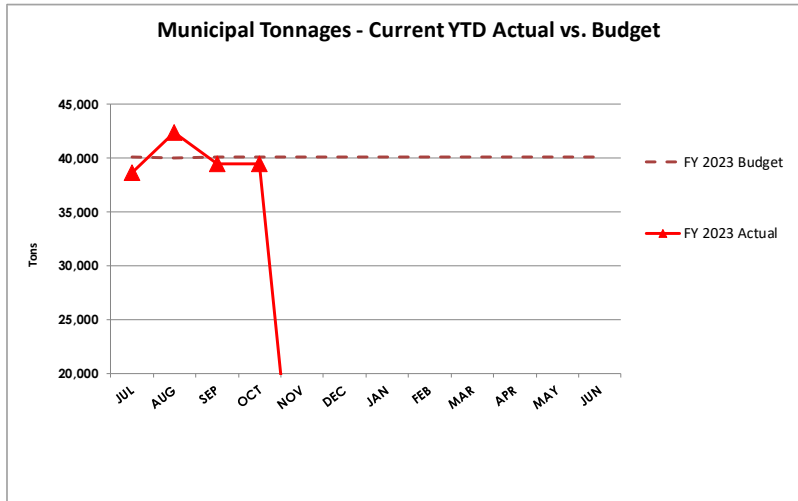




**Southeastern Public Service Authority (SPSA)  
Waste Stream**

Waste Category	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023	
	Actual (Tons)	Actual (Tons)	Actual (Tons)	Budget	Actual (Tons) as of 10/31/2022	% of Budget
<b>Waste Stream Budgeted under Tipping Fees</b>						
Municipal Waste						
Chesapeake	112,154	114,806	108,633	110,000	40,793	37.1%
Franklin	3,276	3,499	3,952	3,300	1,256	38.1%
Isle of Wight	17,102	17,839	16,561	18,000	5,516	30.6%
Norfolk	92,423	89,209	77,291	89,000	25,556	28.7%
Portsmouth	43,829	46,339	43,584	42,000	14,312	34.1%
Southampton	9,881	10,033	9,972	10,800	3,278	30.4%
Suffolk	46,614	49,639	47,185	51,200	15,476	30.2%
Virginia Beach	147,250	169,097	157,055	157,550	53,850	34.2%
Residential (Free of Charge)	-	-	-	-	-	N/A
<b>Total Municipal Waste</b>	<b>472,529</b>	<b>500,461</b>	<b>464,233</b>	<b>481,850</b>	<b>160,037</b>	<b>33.2%</b>
Sludge - Norfolk	4,725	4,695	6,352	5,500	2,547	46.3%
Navy Waste	24,974	26,176	23,128	25,500	7,392	29.0%
SPSA Contracted Waste	130,777	134,044	165,485	160,000	16,854	10.5%
Construction & Demolition Debris	9,312	6,514	8,074	9,000	2,670	29.7%
Non-Contract Waste	39,588	46,616	77,909	58,000	5,262	9.1%
<b>Total Other Waste</b>	<b>209,377</b>	<b>218,045</b>	<b>280,948</b>	<b>258,000</b>	<b>34,725</b>	<b>13.5%</b>
<b>Total Waste Stream</b>	<b>681,906</b>	<b>718,506</b>	<b>745,181</b>	<b>739,850</b>	<b>194,762</b>	<b>26.3%</b>

Note: Effective July 1, 2018 residential waste tons is included with municipal waste tons.





<b>Southeastern Public Service Authority (SPSA)</b>						
<b>Regional Landfill Waste Stream</b>						
	FYTD	July	Aug	Sept	Oct	FYTD
<b>Types of Waste (tons)</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2023</b>	<b>FY 2023</b>
Construction and Demolition Debris	8,075	664	630	711	666	2,671
Water Treatment Plant Sludge	6,352	659	673	605	609	2,546
Industrial Waste	75	10	-	-	-	10
Fines C&D	-	-	-	-	-	-
Soils for Use as Alternate Daily Cover	4,294	255	530	674	370	1,829
Brick & Block	-	-	-	-	-	-
Clean Fill	27,887	1,335	48	-	-	1,383
Peanut Residue/Hulls	4,046	303	220	497	330	1,350
Non-Processible Municipal Solid Waste	1,275	138	164	201	157	660
Navy Waste <sup>2</sup>	216	41	38	46	19	144
Contract Processible Waste	5	-	-	-	20	20
Non-Processible Commercial Waste <sup>2</sup>	1,941	215	331	227	324	1,097
Non Contract/Non Municipal	-	-	-	-	4	4
Concrete/Asphalt	29	-	-	-	9	9
Shredded Tires	7,175	785	1,028	740	899	3,452
Ash - Qualifying	129,761	6,225	9,039	12,006	19,318	46,588
Non-Qualifying Ash	26,227	1,299	1,888	718	2,398	6,303
Non Processible Waste (from Tsf Stations)	-	-	-	-	-	-
MSW from FTS, IWTS, STS	86,232	5,361	6,042	5,742	5,940	23,085
Clean Fill - Clearfield	53,770	4,366	4,649	5,160	3,175	17,350
Residual Waste - Clearfield	569	95	95	95	85	370
Diverted Processible Waste (fromTsf Stations)	9,803	5,829	2,593	2,292	2,268	12,982
Total	367,732	27,580	27,968	29,714	36,591	121,853

<sup>1</sup> Prior to January 25, 2018, Represents CDD from the City of Suffolk and City of Suffolk's Contractors

<sup>2</sup> Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station

**Southeastern Public Service Authority  
Treasurer's Report of Cash Balances  
For the Month Ending October 31, 2022**

<b>Fund Type</b>	<b>Beginning Balance</b>	<b>Deposits / Transfers In</b>	<b>Interest Earnings</b>	<b>Payables / Transfers Out</b>	<b>Payroll</b>	<b>Ending Balance</b>
<b>Unrestricted and Designated Funds (see footnote below):</b>						
Townebank Operating	\$ 2,283,400.47	\$ 5,120,141.57	\$ -	\$ 3,552,874.13	\$ 609,623.80	\$ 3,241,044.11
Townebank Money Market	21,778.09		0.19			21,778.28
Townebank CD	6,287,214.70					6,287,214.70
Virginia Investment Pool (VIP)	7,345,661.10		19,427.42			7,365,088.52
Raymond James & Associates Investments	41,013,344.87		42,650.26	-	-	41,055,995.13
<b>Total Unrestricted and Designated Funds</b>	<b>\$ 56,951,399.23</b>	<b>\$ 5,120,141.57</b>	<b>\$ 62,077.87</b>	<b>\$ 3,552,874.13</b>	<b>\$ 609,623.80</b>	<b>\$ 57,971,120.74</b>
<b>Trust Funds:</b>						
Environmental / Va. Beach Landfill	\$ 472,282.04		1,134.33			473,416.37
Environmental / Regional Landfill	\$ 475,639.92	5,000.00	1,131.19	-	-	481,771.11
<b>Total Trust Funds</b>	<b>\$ 947,921.96</b>	<b>\$ 5,000.00</b>	<b>\$ 2,265.52</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 955,187.48</b>
<b>GRAND TOTAL</b>	<b>\$ 57,899,321.19</b>	<b>\$ 5,125,141.57</b>	<b>\$ 64,343.39</b>	<b>\$ 3,552,874.13</b>	<b>\$ 609,623.80</b>	<b>\$ 58,926,308.22</b>

**Cash Balances Designated as follows:**

Operating Funds	\$ 3,023,051	
Undesignated (Fund Balance June 30, 2022)	\$ 6,200,000	(equivalent to 2 months operating expenses)
Reserved for FY 2022 Rolled Purchase Orders	\$ 28,812	
Reserved for FY 2022 Rolled Capital POs	\$ 2,604,312	
Reserved for Leachate Evaporation System	\$ 4,899,300	
Leachate to be paid by HRSD	\$ (4,000,000)	
Purchase Orders for Landfill Expansion (Rolled)	\$ 420,268	
Reserve for Landfill Closure (as of June 30, 2022)	\$ 20,454,609	
Reserve for Flyover	\$ 12,590,653	
Reserve for Landfill Expansion	\$ 11,750,117	
<b>Total Designated Funds</b>	<b>\$ 57,971,121</b>	

**Southeastern Public Service Authority  
Budget Transfer Activity  
For the Month Ending October 31, 2022**

Department	Object	Description	Transfer In	Transfer Out
Capital	62315	ROB - Barrier Gate	\$ 20,000.00	
Capital	62399	Undesignated		\$ 20,000.00
Chesapeake TS	53400	Equipment Maint-Parts	\$ 3,000.00	
Chesapeake TS	53401	Equipment Maint-Service	\$ 7,000.00	
Chesapeake TS	53410	Building/Site Maintenance		\$ 10,000.00
Capital	62399	Undesignated	\$ 154,496.00	
Capital	62306	TSP-Rolloff Truck		\$ 154,496.00
Capital	62399	Undesignated	\$ 45,000.49	
Capital	62309	OTS-Bobcat Skidsteer		\$ 45,000.00
Capital	62213	RLF-Compactor Refurbishment		\$ 0.49
Capital	62399	Undesignated	\$ 39,255.55	
Capital	62307	LTS-Bobcat Skidsteer		\$ 255.55
Capital	62303	FLT-Service Truck		\$ 39,000.00
Capital	62316	RLF-Articulating Dump Truck	\$ 461,142.00	
Capital	62399	Undesignated		\$ 239,850.00
Capital	62301	RLF-Crawler Excavator		\$ 221,292.00
Capital	62399	Undesignated	\$ 1,443.15	
Capital	62215	IOW-Scales		\$ 1,443.15
<b>Total</b>			<b>\$ 731,337.19</b>	<b>\$ 731,337.19</b>

**13. 2023 Board Meeting Dates**

**PROPOSED BOARD MEETING DATES – 2023**

Wednesday, January 25, 2023

Wednesday, February 22, 2023

Wednesday, March 22, 2023

Wednesday, April 26, 2023

Wednesday, May 24, 2023

Wednesday, June 28, 2023

Wednesday, July 26, 2023

Wednesday, August 23, 2023

Wednesday, September 27, 2023

Wednesday, October 25, 2023

Wednesday, December 13, 2023

**All meetings will commence at 9:30am**

RECOMMENDATION: Approve the 2023 Board Meeting dates as presented.

MOTION: Do I hear a motion that the 2023 Board Meeting dates be approved as presented?

**14. Other Business**

**15. Adjourn**