

SOUTHEASTERN PUBLIC SERVICE AUTHORITY

Board of Directors ~ Regular Meeting*

Regional Board Room

723 Woodlake Drive, Chesapeake, Virginia



Wednesday, June 28, 2023 at 9:30 a.m.

*To accommodate those who may not be able to attend in person, the public may listen to and view presentations displayed at this meeting by registering at <https://attendee.gotowebinar.com/register/6361011648940825951>. Members of the public may also listen to the SPSA Board Meeting via telephone by dialing toll-free to 1-866-901-6455 and entering access code 860-435-018. Additionally, members of the public are invited to speak electronically at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the meeting organizer. All requests for registration to make an electronic public comment must be received by 3:00 p.m. on June 27, 2023.

Meeting Organizer: Tressa Preston ~ tpreston@spsa.com ~ 757.961.3486



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1. Call Meeting to Order

Pledge of Allegiance

2. Public Comment Period

All speakers must register prior to call to order;
5-minute maximum per speaker unless advised by Chairman differently;
30-minute total maximum time.

3. Chairman's Comments

4. Approval of Minutes

The minutes of the May 24, 2023 Board meeting are included below for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the May 24, 2023 minutes of the SPSA Board of Directors meeting be approved as presented?

MINUTES OF THE BOARD OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA

May 24, 2023

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell ¹	(CH)	Mr. Earl Sorey	(CH)
Ms. Sheryl Raulston	(FR)	Ms. Amanda Jarratt	(FR)
Dr. Dale Baugh	(IW)	Mr. Randy Keaton	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad	(NO)
Mr. C.W. "Luke" McCoy	(PO)	Ms. Lavonda Graham-Williams ²	(PO)
Mr. Tony Parnell	(SH)	Ms. Lynette Lowe ³	(SH)
Mr. D. Rossen S. Greene ⁴	(SU)	Mr. Albert Moor ⁵	(SU)
Mr. Thomas Leahy	(VB)	Mr. L.J. Hansen ⁶	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Jeremy Kline (VB), Mr. Michael Etheridge (IW), Mr. Robert Lewis⁷ (SU), Mr. Oliver Love, Jr. (NO), Mr. Greg Martin (CH), Ms. Jocelyn Terry-Adumuah (PO), and Mr. Brian Thrower (SH), SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Tressa Preston, Secretary and Director of Administration, Ms. Sandy Schreiber, Treasurer and Director of Finance, and Mr. Brett Spain, General Counsel.

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. CALL MEETING TO ORDER

Dr. Baugh, Chairman of the Board of Directors, called the May Board Meeting to order at 9:30 a.m. and then he led the Pledge of Allegiance.

2. PUBLIC COMMENT

Ms. Preston reported that there were no requests for public comment.

¹ Mr. Maxwell left the meeting at 12:12 p.m.

² Ms. Graham-Williams was absent and Ms. Terry-Adumuah served as the voting Ex-Officio member for the City of Portsmouth.

³ Ms. Lowe was absent and Mr. Thrower served as the voting Ex-Officio member for Southampton County.

⁴ Mr. Greene left the meeting at 11:27 a.m.

⁵ Mr. Moor left the meeting at 12:12 p.m.

⁶ Mr. Hansen was absent from the meeting and Mr. Kline served as the voting Ex-Officio member for the City of Virginia Beach.

⁷ Mr. Lewis left the meeting at 12:04 p.m.

3. **CHAIRMAN'S COMMENTS**

Chairman Baugh drew the Board's attention to the return of their usual microphones for recording and audio purposes and thanked them for their prompt attendance. He reviewed the day's agenda noting that for the meeting to be concluded at the proposed noon adjournment time discussions, particularly in closed session, would need to remain focused. His next order of business was to appoint a Nominating Committee to begin the process of selecting officers for the next fiscal year's Board. Chairman Baugh appointed Mr. Leahy as Chair of the Committee with Mr. Moor and Ms. Lowe agreeing to serve as members. He encouraged any members interested in serving as an officer to reach out to them. As another matter of Board business, Chairman Baugh had asked Ms. Raulston to look into additional measures that can be taken to respect the Board's valuable time at meetings. A survey had been developed and distributed to those in person and would also be sent electronically. He asked that members complete the survey and return it to Ms. Preston so that suggestions can be implemented over the next fiscal year.

4. **APPROVAL OF MINUTES**

The minutes of the April 26, 2023 Board Meeting had been distributed. Chairman Baugh asked if there were any additions or changes and there were none.

Mr. McCoy moved, seconded by Mr. Sorey, to approve the April 26, 2023 minutes of the SPSA Board of Directors, as presented. The motion was adopted by a unanimous vote in favor.

5. **FLYOVER OVERSIGHT COMMITTEE REPORT**

Mr. Lewis reported that the Flyover Oversight Committee met on May 1, 2023 and was informed by VDOT that right of way authorization was received and that the environmental review and permitting process is underway. The project is on time and on budget, however, due to conditions beyond control, contingencies are being utilized and the Committee may need to return to the Board for future allocations. Advertisement for construction is set for December 2023 and the Board was advised that during construction a large overnight traffic detour will occur over two long weekends to set beams. VDOT intends to make a presentation to the full Board at the September meeting. Mr. Lewis also informed the Board that later in the day's meeting the Executive Director would be asking for approval on a motion for a right of way easement necessary for the project. Mr. Lewis offered to answer any questions but there were none.

6. **PRESENTATION OF THE FY24 BUDGET & STRATEGIC OPERATING PLAN**

Mr. Bagley reminded the Board that a preliminary budget was presented at the March Board Meeting, but due to the uncertainty of disposal mechanisms, the Schedule of Fees and Charges was adopted but the full budget approval was postponed until June. The day's presentation would be similar to the one from March but with more specific figures allocated to internal budgets.

FY-2024 Proposed Operating Budget

MAY 24, 2023



Budget Theme

Developing sustainable solutions for managing the Regions waste.

Budget Goals

- ❖ Continue to fund capital projects associated with the expansion of Cell VII at the RLF in accordance with schedules.
- ❖ Pursue alternative disposal methods that focus on sustainable solutions.
- ❖ Prepare for the closure of the Waste-to-Energy facility.
- ❖ Continue to attract and retain a highly skilled and motivated workforce.

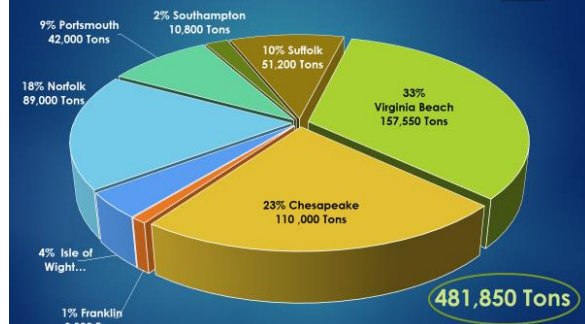
Budget Highlights

- ❖ Revenues = Expenses for a Total of \$51,995,923.
- ❖ Proposed budget represents a .5% decrease from FY-23 of \$253,318.
- ❖ The Tip Fee would increase to \$67/ ton which is \$2.00 less than the planned increase for FY-24.
- ❖ Provides an additional \$8,000,000 to the designated fund balance for construction of the flyover and Cell VII.
- ❖ Increases funding for capital equipment replacement by \$1,000,000 in preparation for closure of the WTE facility.

Budget Highlights (cont.)

- ❖ No increase to employees for health insurance.
- ❖ Provides for a 5% COLA for all employees.
- ❖ Increases the number of FTEs by seven (7).
 - ❖ Three (3) Transfer Vehicle Operators
 - ❖ Three (4) Landfill Equipment Operators

FY - 24 Projected Municipal Waste



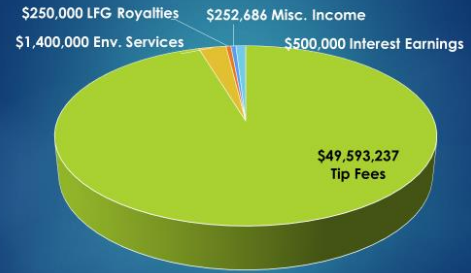
Revenues and Expenditures

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Revenues:	FY-23 Budget	Proposed FY-24	Variance
Tip Fees	\$50,145,512	\$49,593,237	-1%
Charges for Env. Services	\$1,255,000	\$1,400,000	12%
Landfill Gas Recovery	\$90,000	\$250,000	178%
Misc. Income	\$258,729	\$252,686	-2.4%
Interest Earnings	\$500,000	\$500,000	0%
Total Revenue:	\$52,249,241	\$51,995,923	-.5%
Expenses:			
Operating Expenses	\$40,749,241	\$39,495,923	-3.1%
Capital Equipment	\$3,500,000	\$4,500,000	29%
Reserves / Landfill Closure	\$8,000,000	\$8,000,000	0%
Total Expenses:	\$52,249,241	\$51,995,923	-.5%
Net Revenue Expenses:	\$0	\$0	

Revenues

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Breakdown of Tip Fees

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▶ Municipal Tip Fees	\$32,283,950
▶ Navy Waste	\$1,427,439
▶ C&D	\$543,450
▶ Norfolk Sludge	\$302,000
▶ Other Tip Fees	\$2,261,298
▶ Contract Waste	\$8,142,000
▶ Non-Contract Waste	<u>\$4,633,100</u>
	\$49,593,237

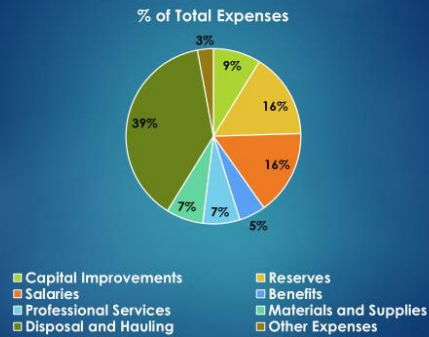
Major Variances in Revenue

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▶ Increased Tip Fees	\$963,700
▶ Increase in contract price for Navy Waste	\$27,089
▶ Increase in price for commercial waste	\$750,000
▶ Decrease in ash volume	-\$2,778,763

Expenses

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Breakdown of Expenses

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▶ Waste Disposal Service Agreement	\$9,289,800
▶ Commercial Waste (Disp&Haul)	\$9,501,327
▶ Other Disposal Fees	\$2,280,000
▶ Capital Equipment Replacement	\$4,500,000
▶ Reserves For Landfill and Flyover	\$8,000,000
▶ Salaries and Wages	\$8,273,987
▶ Benefits	\$2,557,791
▶ Professional and Contract Services	\$3,794,212
▶ Materials and Supplies	\$2,672,323
▶ Other Operating Expenses	<u>\$1,127,483</u>
	\$51,996,923

Major Variances In Expenses

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▶ Waste Disposal and Hauling	-\$2,834,065
▶ Capital Equipment Purchases	\$1,000,000
▶ Salaries	\$745,991
▶ Benefits	\$189,476
▶ Professional Services	\$352,643
▶ Materials and Supplies	\$172,340
▶ Other Operating Expenses	\$ 48,902



Mr. Bagley offered to answer any questions on budget themes, projected revenues, expenses, or future tip fees. Mr. Keifer commented that it was an excellent presentation that already answered most of the Board’s questions before they could be asked. Mr. Bagley thanked Mr. Keifer and reminded the Board that the next steps would be for the Board to take the month to review the budget and reach out to him and Ms. Schreiber with any questions to be addressed before bringing the budget for a vote at the June Board Meeting.

Mr. Bagley went on to discuss changes to the Strategic Operating Plan (SOP), noting that the formatting was different from what it had been in the past. By making the SOP separate from the budget document it will allow greater flexibility for any necessary future changes as matters with WIN Waste and the future of the designated disposal mechanism become more clear. Mr. Bagley reviewed the background of the SOP, including that the Board may adopt a new SOP at any time with a 75% majority vote. He also discussed the changes in tone and content.

Proposed Changes to the Strategic Operating Plan

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MAY 24, 2023

- ## Background
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- ▶ The Strategic Operating Plan (SOP) is incorporated by reference in the Use and Support Agreements.
 - ▶ The SOP may be revised at any time the SPSA Board may deem necessary or appropriate.
 - ▶ The SOP shall be reviewed by the SPSA Board at least on an annual basis along with the Board’s review and consideration of the annual operating budget.
 - ▶ Any updated/modified Strategic Operating Plan shall be a complete replacement of any and all prior Strategic Operating Plans.
 - ▶ No update, amendment or modification to the Strategic Operating Plan shall be valid unless authorized by a resolution approved by seventy-five percent (75%) of the SPSA Board of Directors.

Proposed Changes

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- ❑ Section 2.0 Guiding Principles Pages 4 and 6
 - Wordsmithing to change tone to address some of the general comments made by the EPA and other consulting parties during their review of the draft EIS.
- ❑ Section 3.0 (2) Fleet Maintenance Division Page 7
 - Updated number of vehicles in the fleet
- ❑ Section 3.0 (3) Regional Landfill Page 7
 - Updated building list.
 - Updated RNG facility information
- ❑ Section 3.0 (4) Environmental Management Department Page 8
 - Added information on the E-Waste Collection Program.

Proposed Changes

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- ❑ Section 4.0 (3) Holiday Schedule Page 4
 - Added 2nd Monday of March as In Service Training Day for all employees
- ❑ Section 4.0 (8) Page 15
 - Added grass clippings, leaves and mulch must be bagged
 - Added residents may not blow out or sweep vehicles on site.
- ❑ Section 5.0 (2) Designated Disposal Mechanism Page 22
 - Updated the Regional Landfill's remaining capacity from the 2022 Annual Airspace Study.

Next Step

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Present a resolution at your June 28, 2023 meeting to adopt the changes to SPSA's Strategic Operating Plan effective July 1, 2023. Seventy-Five percent (75%) of the members must vote to approve the changes.

Mr. Bagley offered to answer any questions. Mr. Keaton and Mr. Leahy asked for a red-lined version of the SOP to compare changes. While a comparison version was not immediately available, Mr. Bagley committed to supplying a version by email. There was also discussion about the nature of the SOP and how further consideration may be warranted as to what should and should not be included in future versions of the document. Mr. Sorey asked if there was a projection for commercial waste tonnage in fiscal year 2024. Mr. Bagley responded that due to market uncertainties and without having a final disposal mechanism determined it is difficult to speculate at this time, but that as soon as contractual documents are in place he will be better able to make predictions. There were no further questions.

7. EXECUTIVE DIRECTOR UPDATES

Mr. Bagley recognized Landfill Equipment Operator, Jeff Canterbury as the SPSA Values in Action Employee of the Month. Having been a part of SPSA operations for more than 30 years, Mr. Bagley said that not only is Mr. Canterbury an expert at what he does, he loves what he does, and his efforts not only make SPSA proud, but they save SPSA money in equipment maintenance. Dr. Baugh presented Mr. Canterbury with a certificate and lapel pin as a token of the Board's appreciation.

Regarding the wetlands permitting necessary for the proposed expansion into Regional Landfill Cells VIII and IX, the Consulting Parties' review of the Draft Environmental Impact Statement (DEIS) is complete, and staff met with the Army Corps of Engineers on May 16, 2023 to review and respond to their comments. Publication for the DEIS is still anticipated for on or near June 8, 2023 with a public comment period and four scheduled public meetings to follow. The Joint Permit Application submission has been delayed due to comments from the EPA on the DEIS, further discussion on which would take place in closed

session. The function and use assessment of the impacted wetlands still needs to be completed.

The Part A Permit for Cells VIII and IX Solid Waste Permitting was submitted following a public meeting held at the Regional Landfill on May 18, 2023. There were no comments at that meeting and the application was submitted to DEQ on May 19, 2023.

Mr. Bagley reported that the pace for the Title V Permit for the Leachate Evaporator seems to be accelerating with the main question left to be resolved being that of total emissions. The City of Suffolk has provided comments on the original site plan application and staff is working to answer those questions and quickly prepare the resubmittal. Construction skids are completed and await site preparation.

Staff has executed the easement agreements for the Renewable Natural Gas (RNG) facility as previously authorized by the Board. The anticipated start date for RNG production is July 1, 2023 due to delays in getting utilities to the site. The gas collections system upgrade that was a part of the original contract with Terreva Renewables is underway in Cells V and VI. Mr. Bagley added that hopefully by this time next year the system will be 99% efficient.

As Mr. Lewis mentioned in the Flyover Oversight Committee Report, the Committee and staff have received the marked plans, Deed of Gift and Donation Agreement and Right of Way Agreements, as well as standard information packets, from VDOT. Mr. Bagley has turned the documents over to counsel for review and they have been found to have some items that aren't applicable because no purchase is being made. VDOT has been made aware of the discrepancies which are being rectified, but the package is fairly standard.

Mr. Maxwell moved, seconded by Mr. Leahy, to authorize the Executive Director to execute all agreements necessary to convey the property rights of 25.28 square feet, more or less, of SPSA owned property to VDOT for the construction and maintenance of the Regional Landfill Flyover. The motion was adopted by a unanimous vote in favor.

Mr. Bagley discussed the Regional Solid Waste Management Plan (RSWMP) and its importance to the permitting process for proposed landfill expansion. The Hampton Roads Planning District Commission (HRPDC) is the designated Solid Waste Planning Unit for the region and SPSA is the designated Solid Waste Agency for the region. Though at one point SPSA was responsible for the RSWMP, for many years HRPDC has been responsible for the document and SPSA provides information and funding. HRPDC gathers information, most notably, commercial recycling information, and files the document and all necessary updates and amendments with DEQ. Due to staffing and bureaucratic challenges it has been difficult to get an official update approved. Mr. Keaton was able to offer valuable insight from his time with the HRPDC, beginning in 2013, when the RSWMP was one of his areas of responsibility, and his continued work with the PDC since moving to Isle of Wight County in 2016. Mr. Bagley informed the Board that staff had a meeting scheduled with the new member of HRPDC's staff assigned to the RSWMP later that afternoon and was hopeful that he would be able to come back to the Board the following month with positive steps forward and a commitment to expediting the process of completion.

Mr. Bagley reviewed municipal and commercial waste volumes for the reporting period, as well as total waste volumes and tons diverted. As the graphs show, municipal solid waste is on target. Mr. Bagley noted that commercial waste is up, as expected, likely due to the newly approved agreement with Waste Management. Total average monthly waste volumes remain above total average budgeted waste volumes.



Moving to the operations report, Mr. Bagley informed the Board that the low flow pumps at the Regional Landfill have been repaired, but force main pressure prevents SPSA from fully utilizing the low flow capabilities. Now that the new admin building is fully operational, the fiber optic loop for the landfill SCADA system has been reestablished for more optimal function. In an effort to be even more proactive about monitoring greenhouse gas emissions, SPSA will soon be utilizing state of the art drone operated technology to perform surface emissions testing on both closed and active landfill cells.

In fleet maintenance four new trailers have been put into service with new tops designed to prevent windblown debris. The web-based computer maintenance management system, FASTER, is now fully operational and this software allows staff to track productivity and inventory costs. Mr. Bagley added that in 12 to 18 months there will be enough data available that SPSA will be able to begin the application process to be considered one of America's Top 100 Fleets, a goal that he believes to be fully achievable for SPSA.

There were no environmental issues in the reporting period and all permits were in compliance. The wheel wash system at the Regional Landfill has been put back in place at the request of DEQ and they have performed a follow-up inspection. Mr. Bagley commented that Mr. Mike Kelley and his team deserve credit for their hard work in making these new accommodations. Quarterly environmental inspections have been completed at all SPSA sites. Mr. Norman Strickland and his staff completed a knife change on the tire shredder, keeping the tire shredding operation in compliance, which was a huge accomplishment, particularly given that the manufacturer's mechanic was unsure how to complete the job.

Mr. Bagley made a few general announcements and informed the Board that SPSA would be hosting a blood drive in the Regional Board Room on June 20, 2023 from 10:00 a.m. –

3:00 p.m. He encouraged members to consider going to RedCrossBlood.org and entering "SPSA" to schedule an appointment to donate. He also noted that Norfolk Sister Cities hosted a delegation from Ukraine that met at the HRPDC to discuss responsible waste management. Ms. Preston represented SPSA and provided a presentation on SPSA's regional role in solid waste disposal and commitment to service to its member communities. Mr. Bagley asked if there were any questions or comments but there were none.

8. CLOSED SESSION

Chairman Baugh informed those present there was a closed session on the agenda for discussion about the WIN Waste contract and wetlands mitigation to seek advice from counsel. Chairman Baugh announced that only Board Members, SPSA executive staff (Dennis Bagley, Tressa Preston, and Sandy Schreiber), and legal counsel (Brett Spain, Henry "Speaker" Pollard, Patrick Hanes and Brad Nowak for SPSA and Ellen Bergren for the City of Chesapeake) would be present for the closed session. There were no objections to that plan.

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding (a) the impact of the December 2022 fire at the WIN Waste facility on WIN Waste's continued performance under the Waste Disposal and Services Agreement executed by SPSA and WIN Waste's predecessor on September 18, 2018, and (b) wetlands mitigation in conjunction with the permitting process for Cells VIII and XI in accordance with Virginia Code Section 2.2 3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Mr. Broad moved, seconded by Mr. McCoy, to enter closed session, as presented. The motion was adopted by a unanimous roll call vote in favor by all voting members present as noted. The closed session began at 10:58 a.m.

Once back in open session at 12:18 p.m. both in person and electronically the following motion was read.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

Mr. Broad moved, seconded by Mr. Leahy, to certify the closed session, as presented. The motion was adopted by a unanimous roll call vote in favor by all voting members present as noted.

9. WRITTEN REPORTS

Chairman Baugh asked if there were any questions regarding the written Financial Report or the WIN Waste Report. Mr. Keifer asked about a notice of violation in the WIN Waste Report regarding a fuel usage exceedance that he would like explained in relation to the fire at the WIN Waste facility. Mr. Bagley responded that Mr. Stratton was not present due to short staffing, but that he would reach out to find an answer to Mr. Keifer's question. There were no other questions.

10. **OTHER BUSINESS**

Chairman Baugh asked if there was any other business, but there was none.

11. **ADJOURN MEETING**

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 12:21 p.m.

Dennis L. Bagley
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors

5. Adoption the FY24 Budget and the Strategic Operating Plan

RECOMMENDED ACTION: Adopt the July 1, 2023 - June 30, 2024 Operating & Capital Budgets as presented.

MOTION: Do I hear a motion that the SPSA Operating and Capital Budgets for fiscal year 2024 be adopted as presented.

RECOMMENDED ACTION: Adopt the resolution approving the revisions to the Strategic Operating Plan as presented.

MOTION: Do I hear a motion adopting the resolution for revisions to the Strategic Operating Plan as presented.

Resolution Approving Revisions to the Strategic Operating Plan

**RESOLUTION APPROVING REVISIONS TO THE
STRATEGIC OPERATING PLAN – JUNE 28, 2023**

WHEREAS, the Southeastern Public Service Authority of Virginia (“SPSA”) is a party to identical Use and Support Agreements (the “Post-2018 Use & Support Agreements”) with each of its member communities (the “SPSA Members”);

WHEREAS, the Post-2018 Use & Support Agreements (1) include a Strategic Operating Plan to be attached thereto as Schedule I and incorporated therein by reference; and (2) require that the SPSA Board of Directors (the “Board”) review the Strategic Operating Plan on at least an annual basis in connection with the Board’s review and consideration of the annual operating budget of SPSA, and at such other times as the Board may deem necessary or appropriate;

WHEREAS, pursuant to the Post-2018 Use & Support Agreements, if deemed necessary or appropriate after review, the Strategic Operating Plan may be updated or modified by a resolution approved by at least seventy-five percent (75%) of the Board, and any such updated and/or modified Strategic Operating Plan shall be appended to the Post-2018 Use & Support Agreements as the new Schedule I thereto, in replacement of all prior Strategic Operating Plans.

WHEREAS, SPSA Executive Staff with the assistance and advice of legal counsel has reviewed the Strategic Operating Plan, and has recommended to the Board that certain updates and modifications be made to the Strategic Operating Plan; and

WHEREAS, the Board after review and consideration has deemed it necessary and appropriate to make the recommended changes to the Strategic Operating Plan.

NOW THEREFORE BE IT RESOLVED, by the SPSA Board of Directors as follows:

1. The Strategic Operating Plan shall be updated and modified as shown on the Strategic Operating Plan attached to this resolution, the updated and modified Strategic Operating Plan shall replace the version of the Strategic Operating Plan approved by the Board on April 27, 2022, and the updated and modified Strategic Operating Plan shall be deemed to be appended as Schedule I to the Post-2018 Use & Support Agreements, and duly incorporated therein.

2. The Board hereby authorizes and directs the Executive Director of SPSA, in the name and on behalf of SPSA, to do all such acts and prepare, execute, file and deliver all such other documents, each in the name and on behalf of SPSA, that they may deem necessary or desirable to carry out the intent and purposes of the foregoing resolution.

Adopted this 28th day of June, 2023

Dale E. Baugh, Chairman

6. Executive Director Updates

Attachments:

- Landfill Operational Summary
- Executive Committee Minutes – April 19, 2023

Landfill Operational Summary

SPSA Regional Landfill Operational Summary				KEY:	
Period	May 1 -May 31 2023			Change Since Last Report	
				All Is Well	
				Working On	
				Noted Issue	
Item	Metric Item	Metric	Performance/Comment	Status Code	Comments/Corrective Actions
1	Regulatory Compliance				
1.1	Notice of Violations	None	In Compliance		No issues during the reporting period.
1.2	Environmental compliance and reporting	Compliance	All submissions made.		No issues during the reporting period.
1.2.1	Solid waste operations	Compliance	In Compliance		GP-1s exceedance for methane 5/18 reported on 5/19 Last Monthly Monitoring 9/26 Returning to quarterly monitoring
1.2.2	Title V	Compliance	Response to DEQ submitted 6/15		New EPA regulations have been issued. Still awaiting VDEQ's final decision on whether they will accept those regulations as written or enforce more stringent limits as allowed by the new EPA rules. Warning Letter issued on 6/28/2022 Back in compliance 3/31/2023
1.2.3	VPDES	Compliance	In Compliance		New Permit was issued as of October 1st, 2020
1.2.4	Financial Assurance	Compliance	In compliance		
1.2.5	Wetlands	Compliance	In Compliance		
1.2.6	Groundwater	Compliance	In Compliance		
1.2.7	Storm water system operating and in compliance with VPDES permit	Systems operational and in good order	In Compliance		In compliance.
2	Landfilling Operations				
2.1	Tonnage Landfilled	Actual Tons	40,073		
2.2	No. staff	13.5	11.5		2 vacancies: , 1 LDF HEO, 1 Environmental Tech
2.2	Equipment Utilization	Key equipment fully operational and deployed	All equipment operating and deployed with appropriate spares		
3	Cover Operations				
3.1	Total Cover Material Received	Actual Tons	17,229		
3.2	Date of last aerial survey	12/12/2019			
3.3	December 2020 Operational In-Place Density (lbs./cy)	1,600-1,800lbs/cy	1,903 lbs./cy or AUF = .94		Airspace Study completed January 2023
3.4	December 2020 Effective In-Place Density (lbs./cy)	1,600 lbs./cy	1,997 lbs./cy or AUF = .99		Still well above targeted long term +A9:F27 airspace utilization.

4	Leachate Management				
4.1	Pump stations operational during period	100 % Operational	All pump stations are operational, pump performance is being monitored, and repairs/replacements made as necessary.		All vaults are operational.
4.2	SCADA system operational during period	100 % Operational	Fully operational		SCADA is fully operational. Low Flow to meters to HRSD, FIT-0301, and FIT-0401 were calibrated on 12/28 and the Pump & Haul Totalizer was reset on 12/30.
4.3	Flow meter system functional during period	100 % Operational	All 8 Cell V/VI Pump Stations are now operational		Flow Meters can now be logged to history in Scada system and reviewed as needed.
4.4	Leachate Levels	In compliance	In compliance.		1. In compliance at all 8 pump station locations. 2. Flow generation remain < 40,000 GPD typically.
4.5	Leachate Disposal	In compliance			Capital Project for dredging of the Leachate Ponds is complete.
4.5.1	Quantity of leachate pumped to HRSD during period	x gallons	474,483		From 5/1 to 5/31
4.5.1.1	Cell V, Sumps 1-4	x gallons	365,367		From 5/1 to 5/31
4.5.1.2	Cell VI, Sumps 5-8	x gallons	407,620		From 5/1 to 5/31
4.5.2	Quantity of leachate hauled for disposal during period	x gallons	693,419		From 5/1 to 5/31
4.5.3	Disposal costs in period: \$		17,586		From 5/1 to 5/31
4.5.4	Any issues relative to leachate quality and acceptance at WWTPs?	No constraints	No constraints		
5	Landfill Gas Management	Compliance	In compliance		
6	Odor Complaints	No complaints	0		From 5/1 to 5/31
7	HRSD Force Main	Contract Schedule	None provided to date.		HRSD has reported that the project is delayed two years.
<p>Acronym Definitions ACOE- Army Corps Of Engineers AUF- Airspace Utilization Factor BOD- Biological Oxygen Demand CAP- Corrective Action Plan COD- Chemical Oxygen Demand CSCE- Comprehensive Site Compliance Evaluation DMR- Discharge Monitoring Report GPS- Groundwater Protection Standards LCL- Lower Confidence Limit NOV- Notice Of Violation SCADA- Supervisory Control And Data Acquisition SWIFT- Sustainable Water Initiative For Tomorrow SWPPP- Storm Water Pollution Prevention Plan VPDES- Va. Pollution Discharge Elimination System WWTP- Waste Water Treatment Plant PLC- Programmable Logic Controller GPM- Gallons Per Minute GPD- Gallons Per Day</p>					

Executive Committee Minutes
Southeastern Public Service Authority of Virginia
April 19, 2023

A regular meeting of the Executive Committee was held at 9:30 a.m. in the second-floor conference room of the SPSA Regional Office Building in Chesapeake, Virginia and was called to order by Chairman Dale Baugh. The other Executive Committee Members present at this meeting were Mr. Randy Keaton, Mr. John Keifer, Mr. Tom Leahy, and Ms. Sheryl Raulston. Also in attendance were Executive Director, Dennis Bagley, Director of Finance, Sandy Schreiber, Director of Administration, Tressa Preston, and General Counsel, Brett Spain. Board Member Luke McCoy was present to observe the meeting.

Items for Discussion:

1. Review and approve Executive Committee Minutes of March 15, 2023.

Mr. Keifer moved, seconded by Ms. Raulston, to approve the minutes of March 15, 2023. The motion was adopted by a unanimous vote in favor.

2. Executive Director Updates

- a) Upcoming Board Meeting New Agenda Items

Mr. Bagley reminded the Committee that the first order of business at the April meeting will be the Public Hearing on the Preliminary Schedule of Fees and Charges. Ms. Preston added that while, pending any concerns raised at the hearing, the Board will be asked to vote to finalize the July 1, 2023 tipping fees, the specific allocations in the FY 2024 budget will be brought back at a later date due to the uncertainty of waste hauling and disposal cost disbursements related to operational changes made necessary by the December 2022 fire at the WIN Waste facility in Portsmouth.

Ms. Jasmin Walters, Human Resources Manager, will deliver a report on HR initiatives including staffing, recruitment, and training. She will also provide an update on the Compensation and Classification Study being conducted by consultants at the Board's instruction. Mr. Bagley commented that he is very pleased with Ms. Walters' work in her role as HR Manager and that her efforts are of great benefit to SPSA.

Ms. Schreiber will deliver the Quarterly Financial Report and, while there is nothing alarming in the report, Ms. Schreiber noted that the purchase of wetlands credits will be reflected in the quarterly statements, which while an excellent investment, was not initially anticipated in the quarter. She also mentioned an increase in fuel, hauling, and disposal costs as a result of the WIN Waste fire. This gave rise to discussion of increased use of airspace at the Regional Landfill. Mr. Bagley reported that, after extensive discussion with and engineering work conducted by SCS, SPSA will be filing with DEQ for a permit modification for Cells V and VI that is anticipated to recapture airspace by redesigning the final cover system. Mr. Bagley expects that this redesign will give SPSA the required breathing room to accommodate the extra tonnage at the Regional Landfill while maintaining the construction schedule for Cell VII.

The two contracts for consideration at the April Board Meeting are in response to operational changes made necessary by the fire at the WIN Waste facility. SPSA

agreed to WIN Waste/Wheelabrator's request to terminate the Waste Hauling and Disposal Agreement dated May 24, 2017 and as of April 1, 2023 became responsible for the hauling and disposal of all commercial waste delivered to SPSA's transfer stations. Previously, WIN managed this waste in conjunction with third-party hauler, MBI. SPSA is electing to manage this waste with separate agreements for disposal and hauling. For waste disposal, SPSA is seeking to modify the existing agreements with Waste Management to dispose of waste at their Bethel and Atlantic facilities. Sole source agreements had already been procured in September of 2021 in an effort to conserve airspace at the Regional Landfill, but given the increased tonnage, new, lower rates were negotiated. To manage the hauling of commercial waste, SPSA issued an RFP, but there were no responses. SPSA then reached out to former WIN Waste third-party hauler MBI to negotiate an arrangement for them to continue hauling commercial waste directly for SPSA. The results are the contracts being brought to the Board. It was discussed that the negotiations have helped to rebuild relationships and resulted in little material financial change for SPSA and that it is a reasonable solution where few, if any, other alternatives exist.

Mr. Bagley informed the Committee that there would be a closed session at the April Board Meeting to provide an update on the continued discussions with WIN Waste and to allow the Board to seek legal counsel from Mr. Patrick Hanes and Mr. Brad Nowak, as well as Mr. Spain.

b) Ongoing Update Items

Mr. Bagley informed the Committee that the DEQ Part A Permit for expansion into Cells VIII and XI at the Regional Landfill is nearing completion. Ms. Preston added that a public meeting is scheduled for May 18, 2023 from 4:00pm to 6:00pm at the Regional Landfill's Administrative Building.

Regarding progress on the Environmental Impact Statement (EIS) process, Colonel Hallberg of the Army Corps of Engineers has suggested that SPSA hold a total of four public meetings so that there is ample opportunity for the public to understand and comment on the proposed action and alternatives. Ms. Preston explained that the first two meetings will be held shortly after the publishing of the Draft EIS as "informational meetings" in an effort to help the public better understand the EIS document and how the comment process will work. Those meetings will be held on June 21st in Suffolk at the Regional Landfill and then on June 22nd at the Ivor Town Hall. The second set of meetings will take place toward the end of the comment period on July 26th and 27th at the Suffolk Recreational Center and the Ivor Town Hall, respectively. These meetings will be presided over by Colonel Hallberg, or his representative, and a stenographer will be present to record public comments. Mr. Bagley went on to say that consulting parties have received copies of the draft EIS and there is a meeting planned for May 5, 2023, for SPSA staff to review their comments with the Corps and determine how those comments should be incorporated before the draft is published to the public. The Committee encouraged the idea of members reaching out to their communities to encourage comments from those who can speak to the benefits of the project.

The off-site construction of the Leachate Evaporator has been completed and DEQ permitting is moving forward, but there have been delays with the site permit. Mr. Bagley is working with the City of Suffolk to address those issues, and has been in communication with HRSD about the continued need for pumping and handling of leachate until the project's completion.

The RNG facility is ready to operate and begin producing renewable natural gas and the associated royalties for SPSA. Mr. Spain commented on the Columbia Gas easement and the challenges in having the demarcations line up appropriately.

c) May Board Meeting Agenda

At the May Board Meeting, Mr. Bagley anticipates bringing the Fiscal Year 2024 Budget for review and approval, as well as presenting changes to the Strategic Operating Plan for annual review.

3. Closed Session

Motion to Approve Request for Closed Meeting.

Chairman Baugh read the following closed session motion:

I move that a closed session be held for discussions regarding the impact of the December 2022 fire at the WIN Waste facility on WIN Waste's continued performance under the Waste Disposal and Services Agreement executed by SPSA and WIN Waste's predecessor on September 18, 2018, in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Mr. Keifer moved, seconded by Mr. Leahy, to approve the closed session motion as read. The motion was adopted by a unanimous roll call vote in favor. Board Members, SPSA staff, and counsel referenced above attended the closed session.

Motion to Approve Certification after Closed Meeting.

The Executive Committee of the Southeastern Public Service Authority of Virginia hereby certifies that, to the best of each member's knowledge: (a) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (b) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

Ms. Raulston moved, seconded by Mr. Keaton, to approve the certification as read. The motion was adopted by a unanimous roll call vote in favor.

4. Meeting Adjourned at 10:59 a.m.

7. Contracts

Milling and Paving of the Oceana Transfer Station Drop Lot

On May 15, 2023, IFB 03-23 was submitted for Milling and Paving the Drop Lot at Oceana Transfer Station. After a sealed bid process was completed, which included a mandatory in-person, on-site pre-bid conference, it was established that Excel Paving Corporation is the lowest responsive and responsible bidder and an Intent to Award was posted. It is the recommendation of SPSA staff that Excel Paving Corporation's bid be accepted and awarded. Cost differential will be covered by FY23 Capital purchase savings.

Bid: IFB 03-23
Issued: 5/15/2023
Opened: 6/12/2023

<u>Vendor</u>	<u>Bid</u>
Excel Paving Corporation	\$97,303.00
Marco Property Services	\$97,380.00
Southampton Roads Construction Corps	\$118,575.00
Driver Contractor	\$132,070.00
Paragon Paving	\$103,027.00

Budgeted: \$82,631.00
Cost: \$97,303.00

Difference to be covered by FY23 Capital Purchase Savings: \$14,672

RECOMMENDATION: Authorize the Executive Director to award a contract to Excel Paving Corporation for Milling and Paving of the Oceana Transfer Station Drop Lot, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a renewal contract to Excel Paving Corporation for Milling and Paving of the Oceana Transfer Station Drop Lot, as presented?

Service & OEM Caterpillar Replacement Parts

This is a Sourcewell Contract that SPSA staff negotiated at a reduced rate, including significant discounts to parts.

Sourcewell Contract: 032119-CAT

Vendor: Carter Machinery

Budgeted: \$300,000 (based on anticipated FY24 cumulative costs)

Pricing Structure:

Carter's 2023 Customer Labor List Pricing

Shop	Field	Shop/OT	Field/OT	Parts%	Travel Zone Charges*
\$184.00	\$207.00	\$276.00	\$310.50	0%	Zone 1 \$268 Zone 2 \$460 Zone 3 \$535 Zone 4 \$663 Zone 5 \$792 Zone 6 \$995 Zone 7 \$1124 Zone 8 \$1263

Less SOURCEWELL Discount for SPSA July 1st, 2023 – June 30th, 2024

Shop	Field	Shop/OT	Field/OT	Parts%	Travel Zone Charges*
\$147.00	\$166.00	\$221.00	\$225.00	See Notes	Zone 1 \$194 Zone 2 \$324 Zone 3 \$454 Zone 4 \$518 Zone 5 \$648 Zone 6 \$842 Zone 7 \$972 Zone 8 \$1102

SPSA Parts Discounts

- 5% on GET (cutting edges, bucket teeth, bucket adaptors)
- 10% on Oil and Cat Filters
- 15% on Donaldson Filters
- 15% on Cat Undercarriage
- 20% on Cat General Duty Undercarriage
- 20% on Electronics and Battery's

* Are round trip fee per Carter Machinery Inc. established zone [map](#)

RECOMMENDATION: Authorize the Executive Director to award a contract to Carter Machinery for Service & OEM Caterpillar replacement parts, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Carter Machinery for Service & OEM Caterpillar replacement parts, as presented?

Service & OEM Volvo Replacement Parts

This is a Sourcewell Contract that SPSA staff negotiated at a reduced rate, including significant discounts to parts.

Sourcewell Contract: 032119-VCE

Vendor:

Budgeted: \$200,000 (based anticipated FY24 cumulative costs)

Pricing Structure:

Hourly Labor Rates, Applicable for a One (1) Year Contract

Shop Service: \$150.00

Field Service: \$150.00

Travel Time: \$100.00

Travel Mileage: \$4.00 (per mile)

Preventative Maintenance (Lube): \$100.00*

* applicable to units not currently covered by a McClung-Logan CSA agreement.

Applicable Parts Discount

10%

RECOMMENDATION: Authorize the Executive Director to award a contract to McClung-Logan for Service & OEM Volvo replacement parts, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to McClung-Logan for Service & OEM Volvo replacement parts, as presented?

FY 2024 Property, Liability & Workers Compensation Insurance

The FY 2024 insurance renewal with the VRSA represents a 25% overall increase from the current fiscal year. The increase can be attributed to increased property coverage due to the new buildings at the Landfill and an increase in Workers Compensation premiums. Staff continues to be pleased with the services offered and rendered by VML. This is SPSA's 14th year with VML.

Vendor: Virginia Risk Sharing Association (VRSA)

Budgeted: \$395,045

RECOMMENDATION: Authorize the Executive Director to renew a contract with Virginia Risk Sharing Association (VRSA) for FY 2024 property, liability and workers compensation insurance, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to renew a contract with Virginia Risk Sharing Association (VRSA) for FY 2024 property, liability and workers compensation insurance, as presented?

Laboratory Analysis Services

This is a renewal contract. In 2020, SPSA sought proposals from qualified laboratories to provide analytical services and technical support in SPSA's environmental monitoring program. Laboratories must demonstrate the existence of a precise and fully implemented quality control program, which meets the minimum standards of EPA. All sampling and analysis must be in accordance with EPA approved methods. Laboratories must be operated in an organized and safe manner and meet all criteria of the OSHA Laboratory Standard. Laboratories must be reasonably accessible to SPSA personnel for inspection purposes. The Laboratory is to use a lab that is accredited by the American Industrial Hygienist Association (AIHA) for air samples. SPSA takes all samples and the Lab provides the analysis. This contract services the Landfill, Transfer Stations and other SPSA facilities where required and staff is pleased with the services provided.

Bid: RFP 04-21
Issued: 3/30/2021
Opened: 4/22/2021
Options: 2 of 4 (2 option years remaining)

Budgeted: \$90,000 (based on FY 2023 per-service rates)

Vendor: Enthalpy Analytical (formerly Air, Water & Soil Laboratories)

RECOMMENDATION: Authorize the Executive Director to award a renewal contract to Enthalpy Analytical for Laboratory Analysis Services, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a renewal contract to Enthalpy Analytical for Laboratory Analysis Services, as presented?

Truck Tire Management Program

This is a renewal contract for an all-inclusive Truck Tire Management Program that includes the following components:

1. New Tire Purchases – approximately 170 new tires each fiscal year
2. Retreading Service – approximately 70 retread tires each fiscal year
3. Recap Purchases – approximately 260 recap tires each fiscal year
4. Mounted Repair Service – approximately 60 tire repairs
5. Mobile Service Calls – Provides for tire replacements after hours and on weekends
6. Service and Support – Provides for guaranteed turnaround times, specific invoicing requirements and regular history reports
7. Warranty – guaranteed manufacturers and retread warranties
8. Technical Service – provides for fleet surveys with supporting documentation, failed tire analysis, usage and cost data.

Bid: RFP 09-21
Issued: 4/1/2021
Opened: 4/27/2021
Options: 2 of 4 (2 option years remaining)

Vendor: Colony Tire

Budgeted: \$168,000 (based on FY 2023 per-service rates)

RECOMMENDATION: Authorize the Executive Director to award a renewal contract to Colony Tire for a truck tire management program, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a renewal contract to Colony Tire for a truck tire management program, as presented?

8. Classification and Compensation Study Presentation

Ms. Kerri Arnold of the Newport Group will make a presentation to the Board on her team's analysis of SPSA's classification and compensation strategy as it compares to peer groups in the public and private sector and give recommendations on next steps which the Board may consider.

9. Financial Report (written only)

Statement of Revenue and Expenses – Budget to Actual Comparison

For the month ending May 31, 2023, total revenue exceeded total expenses by approximately \$1.3 million. Year to date net revenue is \$4.3 million.

Tipping fee revenue received in May reflects an increase of 8.7% or approximately \$383 thousand as compared to May 2022.

Total expenses for the month ending May 31, 2023 were approximately \$3.6 million as compared to \$5.4 million incurred in May of the previous fiscal year. The decrease in expenses can be attributed to capital expenditures in the prior year.

Monthly Expense Line Items

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amounts from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date.

Monthly Comparison of Revenues and Expenses

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2023 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

Waste Stream Report

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the month ending May 31, 2023, municipal waste tonnages reflect an increase of 9.5% or approximately 3,768 tons as compared to May 2022. Municipal tonnages year to date through May 31, 2023 have increased 3.7% compared to the previous fiscal year.

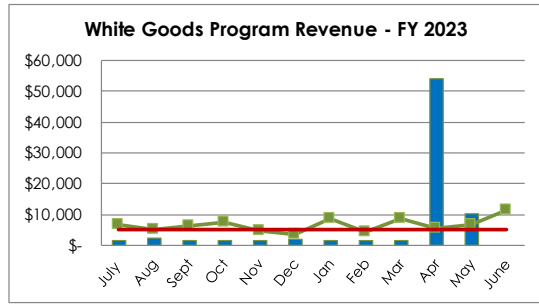
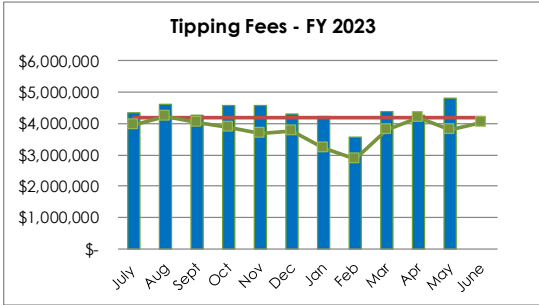
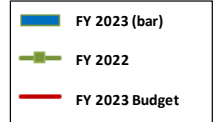
Treasurer's Report of Cash Balances

This report captures the monthly activity in each of the depository accounts grouped as either unrestricted and designated funds or trust funds. As of May 31, 2023 cash balances were approximately \$54.6 million representing approximately \$1.6 million in operating funds, \$6.8 million in undesignated fund balance, \$899 thousand reserved for the Leachate Evaporation System, \$156 thousand for Landfill Expansion Purchase Orders, \$20.4 million designated for landfill closure and \$24.3 million for Landfill Expansion and Flyover.

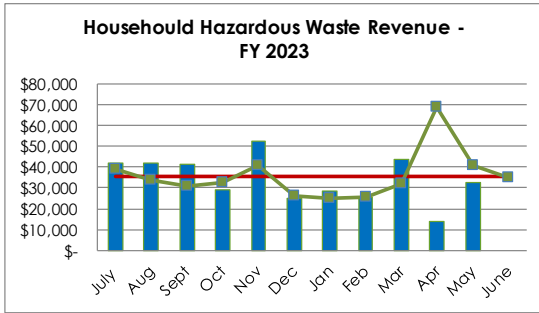
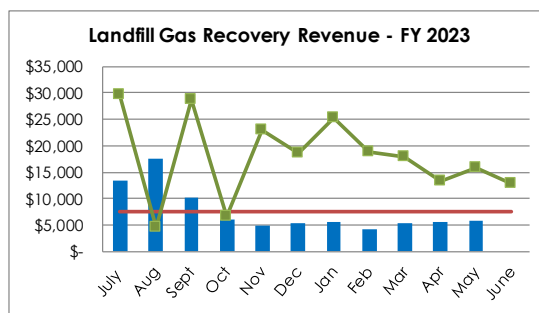
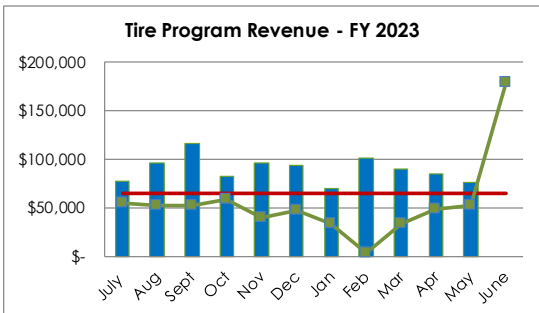
Southeastern Public Service Authority
Statement of Revenue and Expenses - Budget to Actual Comparison
For the Period Ending May 31, 2023

	MAY 2023				MAY 2022			
	Adjusted Budget	Month	FYTD	% of Budget	Adjusted Budget	Month	FYTD	% of Budget
REVENUES								
Tippling Fees	\$ 50,145,512	\$ 4,795,980	\$ 47,968,666	95.7%	\$ 45,951,468	\$ 4,413,039	\$ 40,532,526	88.2%
Tire program	770,000	75,958	979,727	127.2%	600,000	88,380	762,219	127.0%
Household Hazardous Waste Revenue/Ewaste	425,000	32,568	374,552	88.6%	386,650	30,732	377,226	97.6%
White Goods Program	60,000	10,101	79,634	132.7%	50,000	13,403	70,220	140.4%
Landfill Gas Recovery	90,000	5,842	83,615	92.9%	260,000	7,125	81,233	31.2%
Miscellaneous Income	500,000	3,217	244,044	49.2%	268,729	30,093	401,252	149.3%
Interest Earnings	258,729	132,633	881,690	340.8%	450,000	90,643	195,336	43.4%
Fund Balance / Capital / Rolled PO's	25,510,241	-	4,550,952	17.8%	4,034,338	629,489	687,345	17.0%
Fund Balance / Landfill Expansion	158,935	23,859	6,502,833	4091.5%	3,787,832	111,115	357,392	9.4%
TOTAL REVENUES	\$ 77,918,417	\$ 5,080,158	\$ 61,669,713	79.1%	\$ 55,789,017	\$ 5,414,020	\$ 43,464,749	77.9%
Administration								
Salaries / Wages	\$ 909,222	\$ 73,508	\$ 790,931	87.0%	\$ 850,964	\$ 54,334	\$ 599,105	70.4%
Employee Benefits	206,944	19,045	180,125	87.0%	202,110	13,050	134,870	66.7%
Professional / Contracted Services	610,476	56,921	690,790	113.2%	691,279	31,315	334,989	48.5%
Other Operating Expenses	281,150	34,383	291,409	103.6%	226,970	22,071	185,354	81.7%
Materials / Supplies	60,585	684	21,941	36.2%	19,208	678	6,392	33.3%
Total Administration	\$ 2,068,377	\$ 184,541	\$ 1,975,197	95.5%	\$ 1,990,531	\$ 121,448	\$ 1,260,710	63.3%
Environmental Management								
Salaries / Wages	\$ 331,367	\$ 23,728	\$ 267,221	80.6%	\$ 327,643	\$ 18,705	\$ 211,537	64.6%
Employee Benefits	120,383	7,003	72,125	59.9%	103,908	6,761	74,289	71.5%
Professional / Contracted Services	73,861	12,249	50,441	68.3%	76,150	187	59,100	77.6%
Other Operating Expenses	9,201	429	5,354	58.2%	11,192	336	3,635	32.5%
Materials / Supplies	23,790	2,804	20,070	84.4%	22,860	2,064	13,588	59.4%
Total Environmental Management	\$ 558,602	\$ 46,214	\$ 415,210	74.3%	\$ 541,753	\$ 28,054	\$ 362,150	66.8%
Operations								
Salaries / Wages	\$ 6,272,907	\$ 479,756	\$ 5,761,239	91.8%	\$ 5,840,179	\$ 440,149	\$ 4,363,896	74.7%
Employee Benefits	2,040,988	154,498	1,729,984	84.8%	1,949,313	146,801	1,480,251	75.9%
Professional / Contracted Services	3,048,443	228,476	2,516,961	82.6%	3,085,143	189,523	2,037,734	66.0%
Other Operating Expenses	988,052	47,776	830,991	84.1%	1,089,685	102,426	685,242	62.9%
Materials / Supplies	2,413,502	174,670	2,072,679	85.9%	1,846,171	199,510	1,525,942	82.7%
Total Operations	\$ 14,763,892	\$ 1,085,176	\$ 12,911,854	87.5%	\$ 13,810,491	\$ 1,078,409	\$ 10,093,065	73.1%
TOTAL OPERATING EXPENSES	\$ 17,390,871	\$ 1,315,930	\$ 15,302,261	88.0%	\$ 16,342,775	\$ 1,227,910	\$ 11,715,924	71.7%
CAPITAL PROJECTS / EQUIPMENT REPLACEMENT								
A	RLF-CELLS 8/9 PERMITTING	6,858,415	17,328	6,456,953	94.1%	822,725	111,115	358,371
	RLF-CELL VII PERMIT MODIFICATION	114,868	-	106,988	-	-	-	-
	TPS - TIRE SHREDDER	-	-	-	N/A	74,543	59,650	-
	TPS-DOORS	28,996	-	28,996	-	61,798	-	-
	ROB - Upgrade Lighting	-	-	-	N/A	29,193	9,865	9,956
	ROB - HVAC CONTROLS	-	-	-	-	242,991	-	-
	RLF- DEMO/CONSTRUCTION	-	-	-	N/A	7,800	-	24,919
	RLF - UST/AST REMOVAL & ADD	-	-	-	N/A	2,767,074	-	232,084
	HHW TRAILER & SCREENPRINTS	-	-	-	N/A	3,420,444	-	6,300
	VDOT - FLYOVER	5,396,996	186,836	970,565	18.0%	442,388	-	623,472
A	RLF-Low Voltage for Admin Bldg	10,075	-	10,075	-	-	-	-
A	RLF - DESIGN BUILD PROJECT	1,936,112	-	1,556,368	80.4%	32,555	629,489	304,014
	RLF - CAP REDESIGN	157,000	-	-	-	-	-	417,388
	RLF - DUMP TRUCK	448,507	-	448,507	100.0%	300,000	-	-
	RLF - PICKUP TRUCK	49,835	-	49,833	-	622,624	-	-
A	RLF - PICKUP TRUCK	35,059	-	30,643	87.4%	630,000	-	-
A	RLF-FUEL ISLAND CONCRETE	16,450	-	-	-	125,000	-	-
A	RLF-FUEL CANOPY	76,812	-	-	-	100,000	-	-
A	RLF-COMPACTOR REFURB	584,137	-	584,137	-	33,572	-	-
	RLF-NAHRA PROPERTY	2,375,000	-	10,000	-	-	-	-
	RLF - LIGHT TOWERS	21,200	-	-	-	125,000	-	-
	RLF-DOZER	596,288	-	-	-	342,109	-	-
	RLF - WHEEL WASH	21,984	-	21,984	100.0%	-	-	-
	RLF-CABINETS FOR CONF ROOM	5,049	-	5,049	-	-	-	-
	RLF - EXCAVATOR	374,996	-	374,996	-	-	-	-
	RLF-OUTDOOR FURNITURE	6,951	-	6,951	-	-	-	-
	RLF - APPLIANCES	14,608	-	14,608	-	-	-	-
A	TSP - ROAD TRACTORS	622,624	-	622,624	100.0%	535,570	-	-
	TSP-MSW TRAILERS	1,575,900	-	1,562,603	-	385,228	-	-
	TSP - TRAILER TOPS	113,019	-	-	-	-	-	-
	TSP -SLUDGE TRAILERS	69,930	-	-	0.0%	104,058	-	-
	TSP-ROLLOFF TRUCK	220,504	-	220,504	-	-	-	-
A	TSP - YARD DOG	140,769	-	140,769	100.0%	-	-	-
A	FLT-FASTER SOFTWARE	3,000	-	3,000	0.0%	-	28,753	9,000
	FLT-SERVICE TRUCK	126,000	-	-	-	-	-	-
	RLF-PICKUP TRUCK	35,000	-	29,829	-	-	-	-
A	RLF-LEACHATE EVAP SYSTEM	6,302,028	(2,771)	1,402,493	22.3%	-	699,900	-
A	HHW - PICKUP TRUCK	33,424	-	33,424	100.0%	-	-	-
	CTS - ABOVE GROUND SCALE	-	-	-	N/A	-	-	122,318
A	IOW-SCALES	120,444	-	120,444	-	-	-	-
	NIS - WHEELED EXCAVATOR	-	-	-	N/A	-	-	342,109
	NIS - WHEELED LOADER	-	-	-	N/A	-	535,570	-
A	NIS-EPOXY FLOORING	21,367	-	21,367	-	-	-	-
	LIS-BOBCAT SKIDSTEER	44,744	-	42,744	-	-	-	-
	OIS-DROP & HOOK PAVING	82,631	-	-	-	-	-	-
	CAT COUPLER	9,728	-	9,728	-	-	-	-
	NIS - AUTOMATED SCALE	21,591	-	21,223	-	-	-	-
	ROB RECEPTION AREA	-	12,644	-	-	-	-	-
	ROB BARRIER GATES	20,000	-	19,819	-	-	-	-
	UNDESIGNATED	197,268	-	-	0.0%	-	-	-
TOTAL CAPITAL PROJECTS/EQUIPMENT REPLACEMENT	\$ 28,889,309	\$ 214,038	\$ 14,939,869	51.7%	\$ 11,204,672	\$ 2,014,692	2,509,580	22.4%
OTHER USES								
	Contracted Waste Disposal	-	-	-	N/A	-	-	-
	Service Fee to Wheelabrator Addendum 6	-	-	-	N/A	\$ 2,028,206	\$ 18,471,705	N/A
	Waste Hauling & Disposal	15,372,692	1,074,789	12,570,638	81.8%	\$ 14,259,449	1,265,640	12,189,466
	Atlantic Waste Disposal	7,260,545	-	6,020,637	82.9%	\$ 6,820,210	620,365	5,688,207
	Waste Disposal - RDS	-	278,335	409,941	-	\$ 913,761	142,201	594,033
	Waste Hauling - MBI	1,000,000	139,326	474,121	-	-	-	-
	Suffolk Environmental Trust Fund	5,000	-	-	0.0%	5,000	-	-
	Reserves for Landfill Expansion/Closure	8,000,000	666,667	7,333,333	91.7%	6,243,150	520,263	5,202,628
	Tip Fee Stabilization Fund Refund	-	-	-	N/A	-	-	-
	Virginia Beach Environmental Trust Fund	-	-	-	N/A	-	-	-
	Transfer to Operating Reserve	-	-	-	N/A	-	-	-
	Reserve for Tip Fee Stabilization	-	-	-	N/A	-	-	-
	Contingency	-	-	-	N/A	-	-	-
TOTAL OTHER USES	\$ 31,638,237	\$ 2,159,117	\$ 27,115,245	85.7%	\$ 28,241,570	\$ 2,745,255	\$ 23,674,332	83.8%
GRAND TOTAL EXPENSES	\$ 77,918,417	\$ 3,689,085	\$ 57,357,375	73.6%	\$ 55,789,017	\$ 5,401,619	\$ 37,899,837	67.9%
NET REVENUES / (EXPENSES)		\$ 1,391,073	\$ 4,312,338		\$ -	\$ 98,485	\$ 5,564,912	

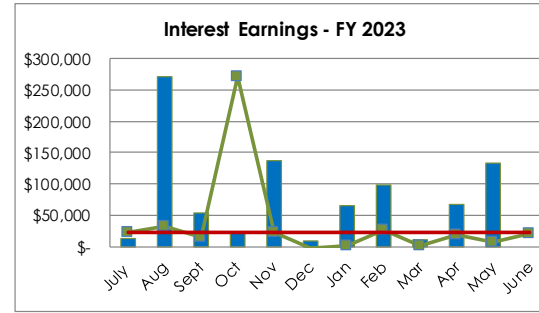
**Southeastern Public Service Authority
Monthly Comparison of Revenues and Expenses**



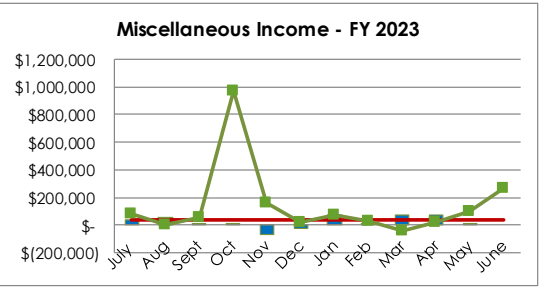
* Monthly revenue is dependent on users.

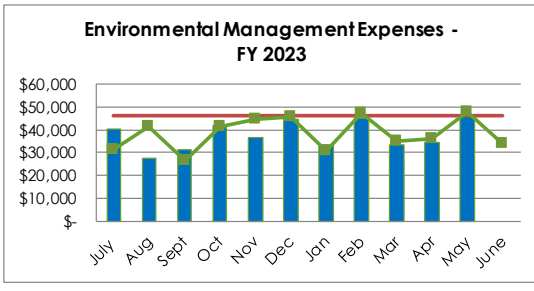
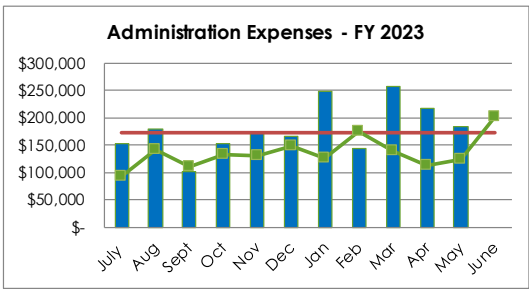
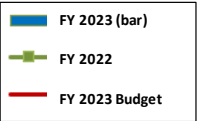


* Monthly revenue is dependent on users.

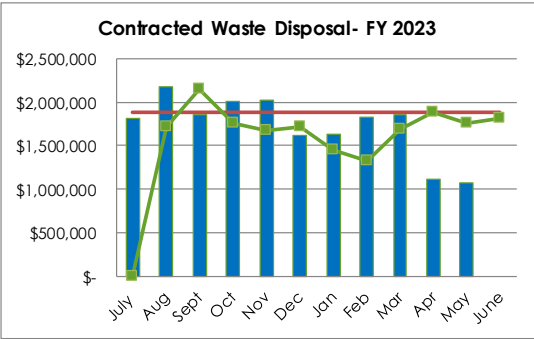
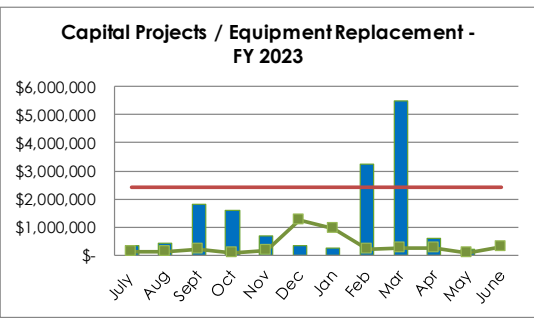
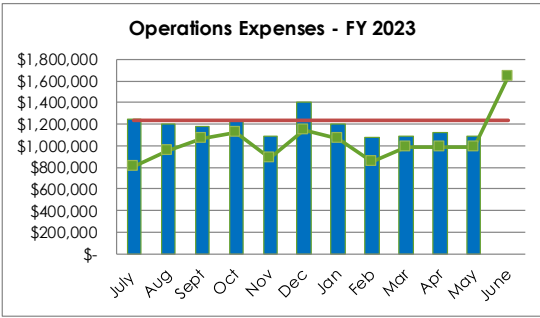


Interest payments vary based on investment date and maturity date.





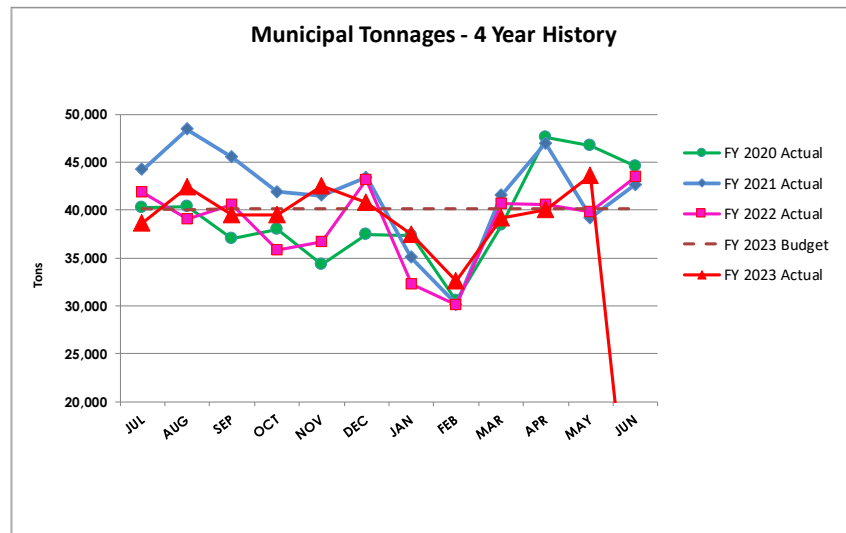
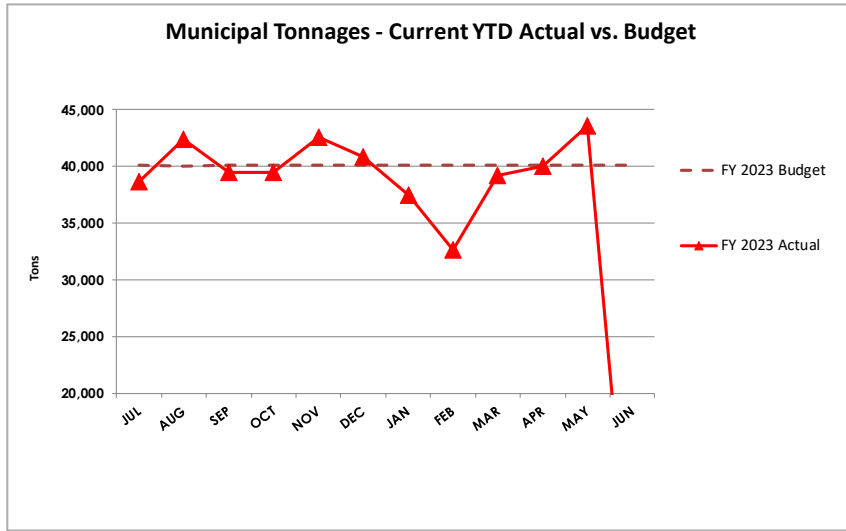
*Legal fees



Southeastern Public Service Authority (SPSA) Waste Stream

Waste Category	FY 2020	FY 2021	FY 2022	FY 2023	FY 2023	
	Actual (Tons)	Actual (Tons)	Actual (Tons)	Budget	Actual (Tons) as of 5/31/2023	% of Budget
Waste Stream Budgeted under Tipping Fees						
Municipal Waste						
Chesapeake	112,154	114,806	108,633	110,000	110,773	100.7%
Franklin	3,276	3,499	3,952	3,300	3,572	108.3%
Isle of Wight	17,102	17,839	16,561	18,000	14,783	82.1%
Norfolk	92,423	89,209	77,291	89,000	70,395	79.1%
Portsmouth	43,829	46,339	43,584	42,000	38,169	90.9%
Southampton	9,881	10,033	9,972	10,800	9,109	84.3%
Suffolk	46,614	49,639	47,185	51,200	41,909	81.9%
Virginia Beach	147,250	169,097	157,055	157,550	147,593	93.7%
Residential (Free of Charge)	-	-	-	-	-	N/A
Total Municipal Waste	472,529	500,461	464,233	481,850	436,303	90.5%
Sludge - Norfolk	4,725	4,695	6,352	5,500	6,684	121.5%
Navy Waste	24,974	26,176	23,128	25,500	21,612	84.8%
SPSA Contracted Waste	130,777	134,044	165,485	160,000	185,503	115.9%
Construction & Demolition Debris	9,312	6,514	8,074	9,000	7,786	86.5%
Non-Contract Waste	39,588	46,616	77,909	58,000	58,020	100.0%
Total Other Waste	209,377	218,045	280,948	258,000	279,605	108.4%
Total Waste Stream	681,906	718,506	745,181	739,850	715,908	96.8%

Note: Effective July 1, 2018 residential waste tons is included with municipal waste tons.



**Southeastern Public Service Authority (SPSA)
Regional Landfill Waste Stream**

Types of Waste (tons)	FYTD	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	FYTD
	FY 2022	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
Construction and Demolition Debris	8,075	664	630	711	666	681	553	723	617	891	691	959	7,786
Water Treatment Plant Sludge	6,352	659	673	605	609	570	540	574	559	579	584	731	6,683
Industrial Waste	75	10	-	-	-	19	1	17	-	6	14	-	67
Fines C&D	-	-	-	-	-	-	-	-	-	-	-	-	-
Soils for Use as Alternate Daily Cover	4,294	255	530	674	370	521	310	623	359	544	595	365	5,146
Brick & Block	-	-	-	-	-	-	-	-	-	-	-	-	-
Clean Fill	27,887	1,335	48	-	-	804	3,365	1,030	1,206	635	763	891	10,077
Peanut Residue/Hulls	4,046	303	220	497	330	233	217	315	364	397	246	159	3,281
Non-Processible Municipal Solid Waste	1,275	138	164	201	157	97	50	64	29	79	62	29	1,070
Navy Waste ²	216	41	38	46	19	27	58	2	4	16	249	65	565
Contract Processible Waste	5	-	-	-	20	-	15	52	71	52	37	124	371
Non-Processible Commercial Waste ²	1,941	215	331	227	324	198	223	402	410	369	327	494	3,520
Non Contract/Non Municipal	-	-	-	-	4	-	6	4	8	1	16	24	63
Concrete/Asphalt	29	-	-	-	9	-	-	-	-	-	-	-	9
Shredded Tires	7,175	785	1,028	740	899	685	832	827	725	681	690	600	8,492
Ash - Qualifying	129,761	6,225	9,039	12,006	19,318	17,324	12,994	8,523	5,317	11,197	7,584	11,634	121,161
Non-Qualifying Ash	26,227	1,299	1,888	718	2,398	2,472	1,549	2,071	718	1,761	1,118	704	16,696
Non Processible Waste (from Tst Stations)	-	-	-	-	-	-	-	-	-	-	-	-	-
MSW from FIS, IWTS, SIS	86,232	5,361	6,042	5,742	5,940	6,317	6,071	5,981	5,053	6,232	6,880	7,925	67,544
Clean Fill - Clearfield	53,770	4,366	4,649	5,160	3,175	4,876	4,253	3,119	9,167	3,364	5,160	4,631	51,920
Residual Waste - Clearfield	569	95	95	95	85	76	47	76	113	529	170	38	1,419
Diverted Processible Waste (from Tst Station)	9,803	5,829	2,593	2,292	2,268	3,018	9,942	9,006	575	2,768	4,157	10,700	53,148
Total	367,732	27,580	27,968	29,714	36,591	37,918	41,026	33,409	25,295	30,101	29,343	40,073	359,018

¹ Prior to January 25, 2018, Represents CDD from the City of Suffolk and City of Suffolk's Contractors

² Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station

**Southeastern Public Service Authority
Treasurer's Report of Cash Balances
For the Month Ending May 31, 2023**

Fund Type	Beginning Balance	Deposits / Transfers In	Interest Earnings	Payables / Transfers Out	Payroll	Ending Balance
Unrestricted and Designated Funds (see footnote below):						
Townebank Operating	\$ 3,211,144.52	\$ 6,752,663.70	\$ -	\$ 3,934,411.49	\$ 600,490.84	\$ 5,428,905.89
Townebank Money Market	764.20	-	-	-	-	764.20
Townebank CD	3,169,320.37	-	16,228.65	-	-	3,185,549.02
Virginia Investment Pool (VIP)	6,544,440.98	1,400,000.00	31,801.42	1,900,000.00	-	6,076,242.40
Raymond James & Associates Investments	40,503,368.93	-	81,111.07	576,873.89	-	40,007,606.11
Total Unrestricted and Designated Funds	\$ 53,429,039.00	\$ 8,152,663.70	\$ 129,141.14	\$ 6,411,285.38	\$ 600,490.84	\$ 54,699,067.62
Trust Funds:						
Environmental / Va. Beach Landfill	\$ 483,213.41	-	2,005.04	-	-	485,218.45
Environmental / Regional Landfill	\$ 491,677.72	-	2,025.91	-	-	493,703.63
Total Trust Funds	\$ 974,891.13	\$ -	\$ 4,030.95	\$ -	\$ -	\$ 978,922.08
GRAND TOTAL	\$ 54,403,930.13	\$ 8,152,663.70	\$ 133,172.09	\$ 6,411,285.38	\$ 600,490.84	\$ 55,677,989.70
Cash Balances Designated as follows:						
Operating Funds	\$ 1,623,016					
Undesignated (Fund Balance June 30, 2022)	\$ 6,801,000					
Reserved for FY 2022 Rolled Purchase Orders	\$ -					
Reserved for FY 2022 Rolled Capital POs	\$ 438,151					
Reserved for Leachate Evaporation System	\$ 4,899,300					
Leachate to be paid by HRSD	\$ (4,000,000)					
Purchase Orders for Landfill Expansion (Rolled)	\$ 156,403					
Reserve for Landfill Closure (as of June 30, 2022)	\$ 20,454,609					
Reserve for Landfill Expansion and Flyover	\$ 24,326,589					
Total Designated Funds	\$ 54,699,068					

(equivalent to 2 months operating expenses)

**Southeastern Public Service Authority
Budget Transfer Activity
For the Month Ending May 31, 2023**

Department	Object	Description	Transfer In	Transfer Out
Regional Office Building	56100	Office Supplies	\$ 300.00	
Regional Office Building	56140	Other Operating Expense		\$ 300.00
Landfill	53420	Leachate Pumping Station Maintenance	\$ 1,500.00	
Landfill	53410	Building/Site Maintenance		\$ 1,500.00
Tire Shredder	53400	Equipment Maintenance-Parts	\$ 1,500.00	
Tire Shredder	53401	Equipment Maintenance-Service	\$ 4,000.00	
Tire Shredder	53410	Building/Site Maintenance		\$ 5,500.00
Franklin TS	53400	Equipment Maintenance-Parts	\$ 800.00	
Franklin TS	53401	Equipment Maintenance-Service		\$ 800.00
Isle of Wigh TS	56140	Other Operating Expense	\$ 300.00	
Isle of Wigh TS	53410	Building/Site Maintenance		\$ 300.00
Oceana TS	53400	Equipment Maintenance-Parts	\$ 1,500.00	
Oceana TS	53401	Equipment Maintenance-Service		\$ 1,500.00
Capital	62399	Undesignated	\$ 4,415.77	
Capital	62202	RLF - Pickup Truck		\$ 4,415.77
Capital	62399	Undesignated	\$ 13,296.90	
Capital	62304	TSP - MSW Trailers		\$ 13,296.90
Tire Shredder	56210	Vehicle/Equipment DEF	\$ 403.60	
Tire Shredder	55430	Tire De-Rimming Service		\$ 403.60
Tire Shredder	56140	Other Operating Supplies	\$ 275.07	
Tire Shredder	55430	Tire De-Rimming Service		\$ 275.07
Capital	62327	ROB - Reception Area Remodel	\$ 25,288.36	
Capital	62399	Undesignated		\$ 25,288.36
Oceana TS	55220	Radio Communication & Repair	\$ 328.26	
Oceana TS	56140	Other Operating Supplies		\$ 328.26
Capital	61926	Cell 8/9 Permitting	\$ 16,709.00	
Capital	62399	Undesignated		\$ 16,709.00
Capital	62328	RLF-Landscaping Admin Bldg	\$ 8,777.75	
Capital	62399	Undesignated		\$ 8,777.75
IT	56110	Dues & Subscriptions	\$ 221.82	
IT	55510	Travel and Training		\$ 221.82
Landfill	56140	Other Operating Supplies	\$ 5,000.00	
Landfill	55100	Electricity		\$ 5,000.00
Tire Shredder	56140	Other Operating Supplies	\$ 322.00	
Tire Shredder	56410	Small Equipment		\$ 322.00
Environmental	56140	Other Operating Supplies	\$ 1,000.00	
Environmental	55830	EMS Support Program		\$ 1,000.00
Accounting	55810	Membership & Professional Dues	\$ 100.00	
Accounting	55815	Bank Service Charges/Fees	\$ 475.00	
Accounting	53600	Advertising		\$ 500.00
Accounting	55510	Travel and Training		\$ 75.00
Landfill	55810	Membership and Professional Dues	\$ 245.00	
Landfill	56200	Dues & Subscriptions		\$ 245.00
Page 36				
Total			\$ 86,758.53	\$ 86,758.53

10. WIN Waste Innovations – Portsmouth Monthly Report (written only)

May 15, 2023

Dennis Bagley
Southeastern Public Service Authority
723 Woodlake Drive
Chesapeake, VA 23320

Dear Mr. Bagley:

Please find attached the Monthly Report for WIN Waste Innovations facility required by Schedule 15 of the Service Agreement. Should you have any questions on any of the items covered herein please do not hesitate to contact me.

Sincerely,

Clint Stratton
Plant Manager, WIN Waste Innovations

enclosure

**WIN Waste Innovations
TONNAGES REPORT
CALENDAR YEAR 2023**

MONTH	SPSA ACCEPTABLE WASTE (TONS)		THIRD PARTY ACCEPTABLE WASTE (TONS)		OUT-OF-STATE WASTE (TONS) *		OUTSIDE-AREA WASTE (TONS)		TOTAL TONNAGE		NAVY STEAM DELIVERED (K-LBS)		ALL WASTE ACCEPTED AT RDF (TONS)		NP REMOVED FROM RDF (TONS)		PROHIBITED WASTE		PROCESSED FORMULA		RESIDUE DELIVERED TO LANDFILL (TONS)		MW SOLD TO THE GRID (MWHr)	
	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)
JAN	28,107.19	1,171.76	1,171.76	9.36	9.36	-	29,288.31	51,518	29,288.31	4,140.78	-	26,406.15	10,593.86	3,202										
FEB	31,320.87	2,694.78	2,694.78	-	-	34,015.65	53,801	34,015.65	4,609.83	-	26,146.82	6,034.25	4,827											
MAR	33,316.60	1,265.59	1,265.59	40.64	40.64	34,622.83	79,863	34,622.83	3,413.21	-	28,378.47	12,957.81	3,788											
APR	31,910.69	301.26	301.26	28.92	28.92	32,240.87	69,144	32,240.87	2,934.02	-	29,728.51	8,702.69	5,996											
MAY	30,831.58	72.01	72.01	42.03	42.03	30,182.64	64,858	30,182.64	5,875.97	25,319.57	12,337.87	4,819												
JUN																								
JUL																								
AUG																								
SEP																								
OCT																								
NOV																								
DEC																								
YTD TOTAL	155,486.93	5,505.40	5,505.40	120.95	120.95	160,350.30	319,184.00	160,350.30	20,973.81	-	135,979.52	50,626.48	22,632.00											

* NOTE: This is material brought in from the nearby counties in NC provided for under the Service Agreement.

**WIN Waste Innovations
AVAILABILITY
CALENDAR YEAR 2023**

MONTH	BOILER AVAILABILITY (%)	BOILER PLANNED OUTAGES (HRS)	BOILER UNPLANNED OUTAGES (HRS)	TURBINE AVAILABILITY	TURBINE PLANNED OUTAGES (HRS)	TURBINE UNPLANNED OUTAGES (HRS)
JAN	98.5%	0	46	100%	0	0
FEB	92.0%	204	12	100.0%	0	0
MAR	86.4%	141	263	100.0%	0	0
APR	98.7%	0	37	100.0%	0	0
MAY	97.6%	0	71	100.0%	0	0
JUN						
JUL						
AUG						
SEP						
OCT						
NOV						
DEC						
YTD TOTAL	94.6%	345.00	429.00	100.0%	-	-

WIN Waste Innovations
SUPPLEMENTAL INFORMATION
May 2023

Total Waste received by SPSA:	30,832 tons
Waste delivered to RDF:	30,183 tons
Total RDF processed:	25,320 tons
Residue sent to landfill:	12,338 tons*
Electric power sold:	4,819 MW
Steam sold to Navy:	64,858 K-LBS
Overall Boiler availability:	98%
Overall Generator availability:	100%
Environmental Incidents	0

OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	0

General Notes:

Continuing to truck shredded material between RDF and SPP to maintain plant operations.

WIN Waste Innovations

Monthly Report for the Month of May 2023

This report is submitted in accordance with the Waste Disposal & Services Agreement, section 3.17.1.

Environmental Issues:

Contractor has not received any notices in violation (NOVs) or orders, and no such NOVs, proceedings, orders or investigations are pending, for the subject period.

Tests Completed:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Quarterly Ash Test

Tests Planned:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Storm Water Sample
Annual Stack Test
Quarterly GHG Test
Quarterly Ash Test

Inspections:

DEQ Solid Waste Inspection

Air Quality Violations:

None

Safety Issues:


OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	0
Lost Time Accidents this period:	0
Lost Time Accidents YTD:	0

Op Stats: See attached spreadsheet

Upcoming Planned Outages:

2022 Outages

January	No outage
February 20-27	Boiler 4
March 13-21	Boiler 1
April	No outage
May	No outage
June	Boiler 2
July	Boiler 3
August	Boiler 4
September	Boiler 1
October	Boiler 2
November	Boiler 3
December	Boiler 4

WIN Waste Innovations RDF and WTE Operational Summary		KEY:		 PERFORMANCE FOR THE PLANET
Provided by WIN Waste Innovations		Change Since Last Report		
May 1 - May 31, 2023		All Is Well		
		Working On		
		Noted Issue		

Item	Metric Item	Metric	Performance	Status	Comments
1	Regulatory Compliance				
1.1	Notice of Violations	Compliance	In Compliance		No issues during reporting period
1.2	VPDES	Compliance	In Compliance		No issues during reporting period
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during reporting period
1.2.2	Title V	Compliance	In Compliance		No issues during reporting period
2	RDF Tipping Floor Operations				
2.1	Wait Times	<30 min			
2.2	Floor Volume	<1,500 Tons			Floor volumes remaining manageable
2.3	Equipment Utilization	Key equipment fully operational and deployed			C33 fire rendered conveyor OOC.
3	Ash				
3.1	Ash Delivered to RLF	Actual Tons	12,338		
3.2	Percentage of Ash Re-classified	<20%	704		Reclassified was 5.7%
3.3	Percentage of Ash used as ADC	> 80%	11,634		ADC was 94.3%.
3.4	Rejected Loads of Ash	0	0		
4	WTE				
4.1	Boiler Availability	> 90%	99%		
4.2	TG Availability	> 90%	100%		
4.3	Ash Screener Availability	> 95 %	95%		Rental screener on site, repairs underway on our units
5	Cleanliness/Litter Control				
5.1	Citizen Complaints	0			Overall cleanliness of the facility continues to improve.
5.2	Odor Complaints	0			No issues during reporting period

Acronym Definitions
RDF - Refuse Derived Fuel, **WTE** - Waste To Energy, **VPDES** - Virginia Pollution Discharge Elimination System, **ADC** - Alternative Daily Cover, **TG** - Turbine Generator

11. Closed Session

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding the impact of the December 2022 fire at the WIN Waste facility on WIN Waste's continued performance under the Waste Disposal and Services Agreement executed by SPSA and WIN Waste's predecessor on September 18, 2018, in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

12. Other Business

13. Adjourn