

The Southeastern Public Service Authority



FY 2024

Operating & Capital Budgets

Southeastern Public Service Authority
(SPSA)

723 Woodlake Drive, Chesapeake, VA 23320
757.420.4700
www.spsa.com



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Budget Message

The past year has presented many challenges, and SPSA as an organization has chosen to embrace those challenges as an opportunity for growth and better understanding. Managing uncertainty and adapting to a changing industry, locally, nationally, and globally, has been a large part of what the Board of Directors and Executive Staff have been facing. Our world is changing, proving that some long depended on best laid plans cannot always come to fruition. SPSA must be willing and able to adapt and overcome in order to faithfully fulfill our mission to our Member Communities. In keeping with that commitment, the theme of the Fiscal Year 2024 Budget is Developing Sustainable Solutions for Managing the Region's Waste.

That sustainability mindset begins with continued forward momentum to fund the projects already well underway to secure expansion at the Regional Landfill. Through construction of the Flyover, Cell VII, and the planning and permitting processes associated with expansion into Cells VIII and IX we are staying the course that has been decades in the making and will be an essential piece of SPSA's continued success. We argue that until we reach a zero-waste society, smart landfilling will be part of the region's waste disposal solution, and no one does it better than we do. Ensuring the realization of these projects is a good use of the region's resources.

However, landfilling cannot be our only focus. Regulatory processes are becoming more and more restrictive and it is clear that future permitting will only be more difficult. Waste to Energy has been part of the SPSA way of doing business for a very long time, but that technology is not only soon to be unavailable to us, it's becoming obsolete. How does SPSA truly stay relevant on the long-term planning horizon? The goal of pursuing alternative disposal methods that focus on sustainable solutions becomes more pressing by the day. By exploring partnerships with cutting edge industry innovators, SPSA can be at the forefront of technology that could transform the way our Member Communities manage waste, with the ultimate goal of saving money and natural resources.

The December 2022 fire at the WIN Waste/Wheelabrator Portsmouth facility, along with the impending June 2024 conclusion of the Navy Steam contract with WIN Waste, creates significant impact to SPSA's operations and requires careful budgeting to account for those changes. While staff is confident that overall projections show SPSA weathering the changes, the number of variables involved have made calculating internal allocations a difficult exercise; one that will likely have to be revisited throughout the year. The budget goal of preparing for the closure of WIN Waste/Wheelabrator also includes provision for managing the delivery of municipal waste collected by the City of Portsmouth.

None of SPSA's goals, budget or otherwise, can be accomplished without a highly skilled and motivated workforce. The efforts that began last year to focus on employee satisfaction continue in FY 2024 with a 5% cost of living allowance, funding for training, and staff appreciation. The intent is to continue to recruit and maintain employees that are excited about working for SPSA because they know SPSA is enthusiastic about their experience and wellbeing.

As we look forward to the coming year there are uncertainties that remain, but there is reason for optimism and one thing is certain—SPSA staff remains engaged and diligent in seeking solutions and serving our Member Communities. We sincerely thank the Board of Directors for their support and encouragement throughout the year and appreciate their confidence in our efforts. Together we are poised to take SPSA into the future by learning from the past and looking for tomorrow's solutions today.

SPSA Historical and Operational Information

Background

About the Southeastern Public Service Authority (SPSA)

Since 1985, SPSA has served as the regional solid waste management authority for its Member Localities: the cities of Chesapeake, Franklin, Norfolk, Portsmouth, Suffolk and Virginia Beach, and the counties of Isle of Wight and Southampton. SPSA's core purpose, as defined in the Code of Virginia §15.2-5102.1, is the *management of the safe and environmentally sound disposal of regional waste*. SPSA operates through Agreements for Use and Support of a solid waste disposal system with its Member Localities.

SPSA's service area is approximately 2,000 square miles and contains nearly 1.2 million residents. SPSA's waste management system includes the Regional Landfill and nine transfer stations, accompanied by a transportation operation, a fleet maintenance facility, a tire shredder facility, a white goods program, and a household hazardous waste program. SPSA is proud to meet and exceed all federal, state, and local regulations to keep both the environment and our communities safe by maintaining best practices to ensure that the Regional Landfill and all of SPSA's transfer stations operate at the highest levels of safety and efficiency. SPSA's facilities are all rated E3 by the Virginia Environmental Excellence Program.

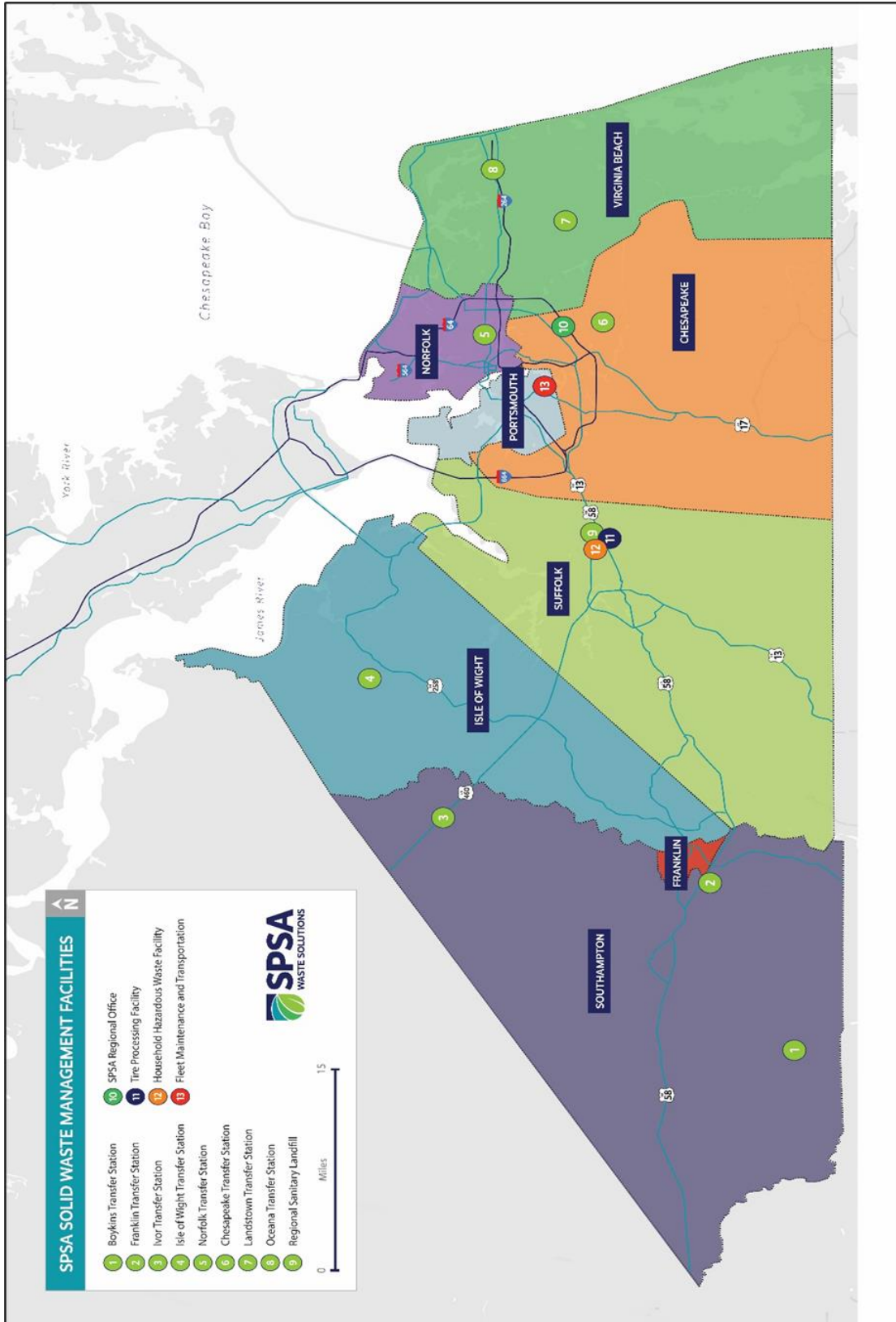
SPSA's Member Localities currently deliver approximately 480,000 tons of post-recycled municipal solid waste (MSW) per year. Historically, 350,000 tons were taken to WIN/Wheelabrator's RDF plant for conversion to energy, and approximately 100,000 tons were Landfilled. WIN/Wheelabrator's RDF plant produces approximately 160,000 tons of ash each year after converting a total of almost 600,000 tons of MSW and commercial waste to energy. The 160,000 tons of ash remaining from the waste to energy conversion was taken to the Landfill for use as daily cover and/or disposal, depending on quality of ash.

The current contract between SPSA and Wheelabrator Portsmouth is through June 2027. However, the WIN/Wheelabrator facility provides steam to the U.S. Navy at its Portsmouth Naval Shipyard and this contract with the Navy will expire in June of 2024. It is likely to be cost prohibitive for WIN/Wheelabrator to continue to operate. If, for any reason, SPSA is unable to continue to utilize WIN/Wheelabrator's RDF plant this will result in a significantly higher reliance on the Regional Landfill for disposal.

SPSA is prepared to expand into permitted Cell VII and is currently in the process of applying for permitting to expand the Regional Landfill into proposed Cells VIII and IX. An Environmental Impact Statement is being prepared by the Army Corps of Engineers. Additionally, when SPSA and the member communities signed new Use and Support Agreements, one of the basic understandings was that SPSA was committed to building a flyover at the entrance to the Regional Landfill as a condition of receiving approval to continue to use the Regional Landfill in Suffolk. At that time, it was thought that the flyover would be funded as a regional transportation project, but due to changes in legislation surrounding the allocation of regional transportation funds and the added costs and time associated with seeking federal funding, the SPSA Board of Directors has elected to fund the \$39.26 million project through the tipping fee. This funding began in FY 2022 and will continue, as needed, through the project's completion.

SPSA is always seeking new and alternative technologies to reduce the amount of waste that enters the landfill and remains on the cutting edge of cost-effective and environmentally sound waste disposal practices. Throughout the past year SPSA staff has been building relationships with innovators and briefing the Board on developing technology that could revolutionize the waste management industry.

SPSA Service Area



SPSA Board of Directors and Executive Staff

**Southeastern Public Service Authority
Board of Directors**

Appointed by Governor

City of Chesapeake	Mr. John Maxwell
City of Franklin	Ms. Sheryl Raulston, Vice-Chair
Isle of Wight County	Mr. Dale E. Baugh, Chair
City of Norfolk	Mr. John M. Keifer
City of Portsmouth	Mr. C. W. "Luke" McCoy
Southampton County	Mr. Tony Parnell
City of Suffolk	Mr. D. Rossen S. Greene
City of Virginia Beach	Mr. Thomas M. Leahy

Ex-Officio Members Appointed by Individual Municipality

City of Chesapeake	Mr. Earl Sorey
City of Franklin	Ms. Amanda C. Jarratt
Isle of Wight County	Mr. Randy Keaton
City of Norfolk	Mr. Richard Broad
City of Portsmouth	Ms. Lavonda Graham-Williams
Southampton County	Ms. Lynette C. Lowe
City of Suffolk	Mr. Albert Moor
City of Virginia Beach	Mr. L.J. Hansen

Alternate Ex-Officio Members Appointed by Individual Municipality

City of Chesapeake	Mr. Greg Martin
City of Franklin	Mr. Chad Edwards
Isle of Wight County	Mr. Michael Etheridge
City of Norfolk	Mr. Oliver Love, Jr.
City of Portsmouth	Ms. Jocelyn Terry-Adumuah
Southampton County	Mr. Brian S. Thrower
City of Suffolk	Mr. Robert E. Lewis
City of Virginia Beach	Mr. Jeremy Kline

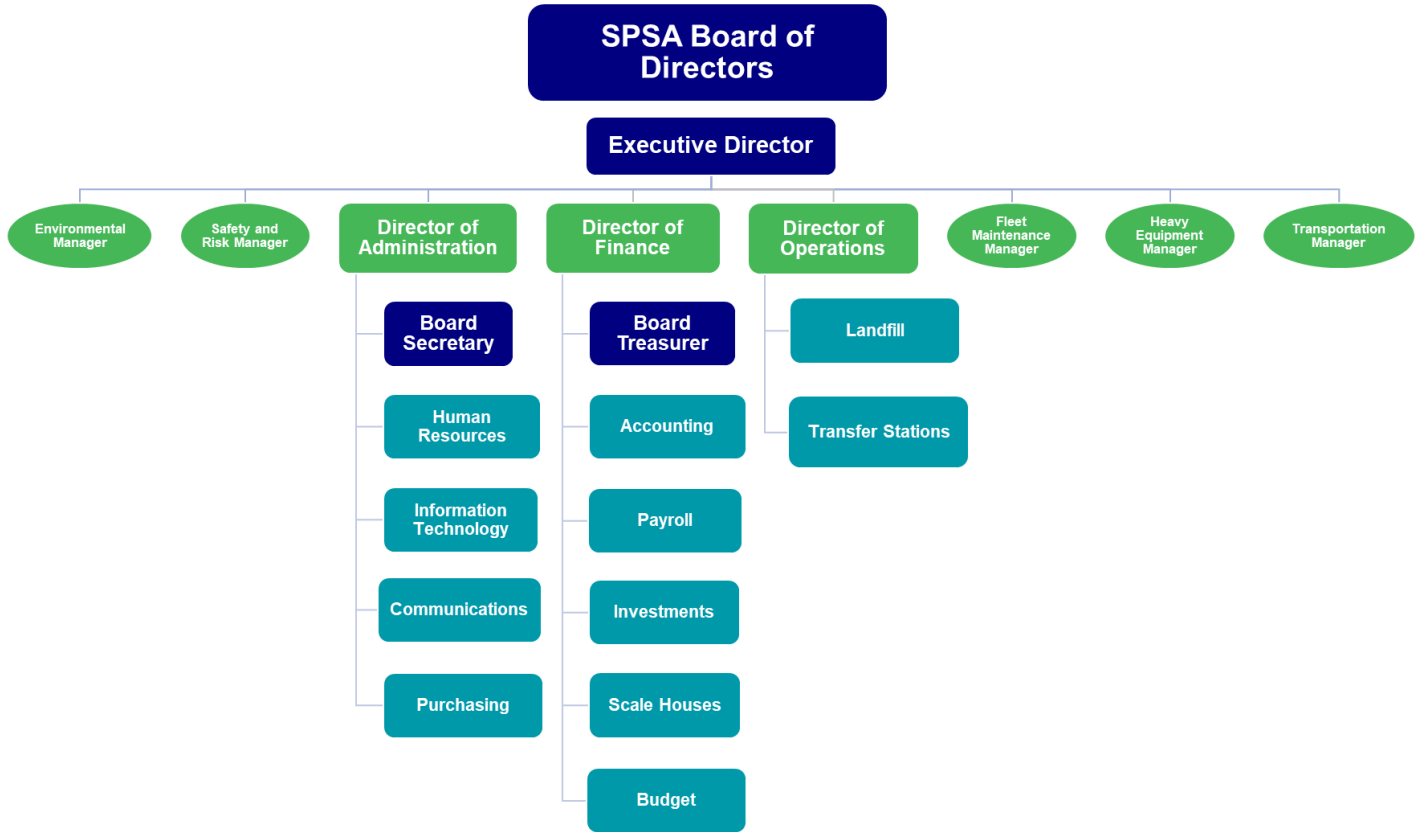
Executive Staff

Dennis L. Bagley, Executive Director
Sandy Schreiber, Director of Finance
Tressa Preston, Director of Administration
Henry Strickland, Director of Operations

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SPSA Organizational Chart



Budget Calendar

Budget Calendar FY-2024



12/27/22

Operating budget information will be distributed to staff and instructions for processing budget recommendations will be sent via email.

1/9/2023 - 1/20/2023

Department budget meetings will take place with the Executive Director and budget team, allowing employees the opportunity to request budget changes. Potential opportunities for budget savings will be discussed.

1/20/2023 - 2/15/2023

Finalize budget and prepare to present both the Operating Budget and Capital Budget as well as the Tip Fee Schedule to the Executive Committee for review, questions, and comments.

2/15/2023

Brief the Executive Committee on preliminary budget outlook.

3/15/2023

Present Proposed Operating and Capital Budgets and Tip Fee Schedule to the Executive Committee for comment.

3/22/2023

Present Proposed Budgets and tip fee to the full Board of Directors. Accept feedback and set Public Hearing on the Adoption of the Tip Fee for April.

3/22/2023 - 4/18/2023

Make any final changes requested by the SPSA Board of Directors to the FY-2024 budget.

4/19/2023

Present final proposed Operating Budget and Capital Budget to the Executive Committee.

4/26/2023

Hold a Public Hearing to adopt the SPSA Tip Fee Schedule for FY-2024.



Budget Summary

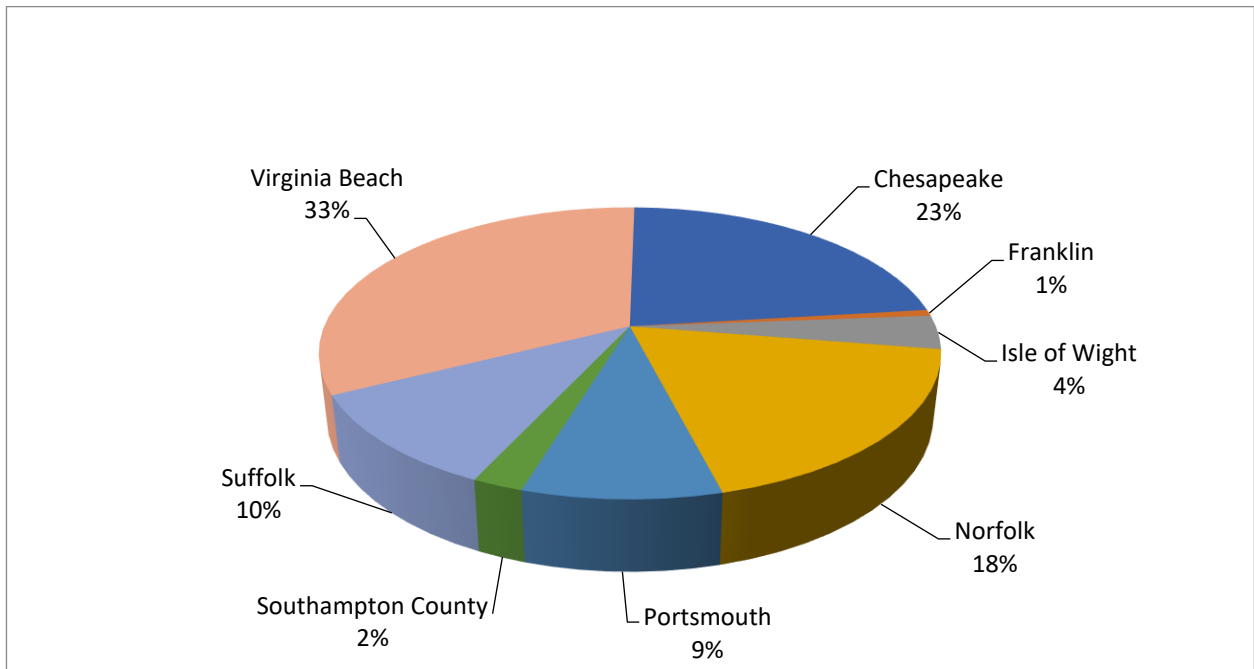
Highlights

- Revenues = Expenses for a Total of \$51,995,923
- Represents an .50% decrease from FY 2023 of \$253,318
- The Municipal Tip Fee increases to \$67 per ton in accordance with the planned tip fee schedule
- Provides an additional \$8,000,000 to the designated fund balance for construction of the flyover and Cell VII
- Provides an increase of \$1 million to funding for capital equipment replacement in order to prepare for the effects of WIN closure. Total capital equipment budget is \$4,500,000
- Provides for a 5% COLA for all employees

Tipping Fees are the primary source of revenue in the amount of \$49,593,237 or approximately 95% of the total budget. The tipping fees are comprised of municipal waste, waste received from the Navy, construction and demolition debris, other types of waste such as sludge, soils, fines etc., contract waste, non-contract waste and fees for ash disposal. Total municipal tipping fees are projected at \$32,283,950, an increase of approximately 9.6% or \$2,832,450 from fiscal year 2023. Tipping fees from other sources include revenue from the U.S. Navy, which is projected at approximately \$1,427,439. Contract and non-contract waste tipping fees are projected at approximately \$12,775,100. Tip fees received for ash disposal are projected to decrease nearly 50% from FY2023, due to the decrease of waste delivered to WIN. Total projected revenue from ash disposal in FY 2024 is \$2,261,298. Tipping fees for waste delivered directly to the Regional Landfill, such as construction and demolition debris and sludge from the City of Norfolk Water Treatment Plant are projected at \$845,450.

A “tipping fee”, also referred to as a “gate rate” is generally a fee levied to dump waste directly at a landfill or waste to energy facility and most often does not include the use of a transfer station and the subsequent costs to transport the waste from the transfer station to the disposal facility. The waste industry typically compares tipping fees; however, SPSA’s tipping fee is comprised of much more than a gate rate. SPSA’s tipping fee is the aggregate cost to maintain and operate nine transfer stations, a large transportation network, a landfill, a fleet maintenance shop, administration, and it includes a fee for waste disposal at a privately-owned waste to energy facility. In SPSA’s thirty-six years in business, a comparable tipping fee, or similar network of operation, has yet to be found to which SPSA can be compared.

Municipal Tonnages in fiscal year 2024 are projected to remain consistent with the FY 2023 budget at 481,850 tons. The chart below illustrates the expected distribution of Municipal tonnages by our member communities.



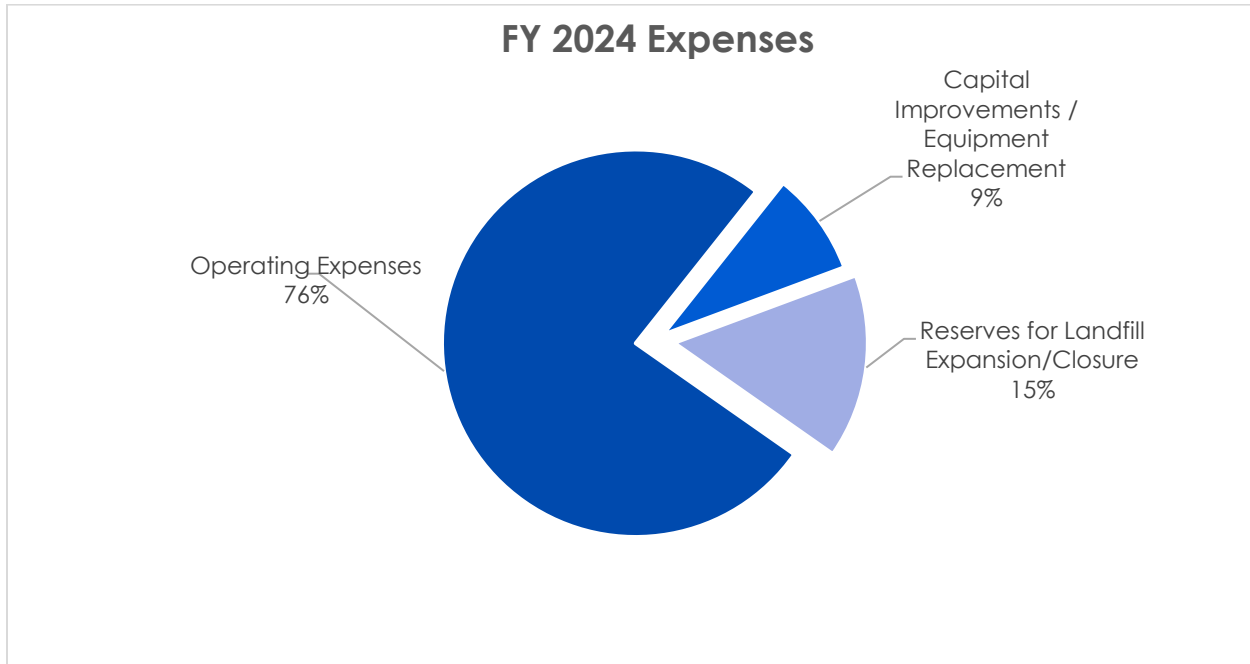
Charges for Environmental Services include the fees charged for the disposal of tires, household hazardous waste, E-waste and white goods. The FY 2024 budget has an increase of \$132,000 for tire disposal due to increased capacity, and a \$35,000 increase in white goods revenue due to increases in the price of scrap metal, compared to FY 2023. It also includes new revenue of \$9,000 for E-waste disposal.

Landfill Gas Royalties are expected to increase due to the new RNG facility being fully operational in FY2024. Projected revenue has increased \$157,000 compared to fiscal year 2023.

Navy Waste disposal is projected at approximately \$1,427,439 million for fiscal year 2024. A new contract was executed with the U.S. Navy for a period of 1 year beginning September 1, 2018 and the contract has 4 option years.

Expenses

The expenses are categorized into three major areas: operating expenses, capital improvements and equipment replacement, and reserves for landfill expansion. Total expenses of \$51,995,923 decreased approximately .5% or \$253,318. Operating expenses represent approximately 76% of the total budget or \$39,495,923 and reflect a decrease of approximately 3.1% or \$1,253,318 as compared to the fiscal year 2023 budget. Highlights of the significant changes are discussed below.



Personnel costs, including salaries and benefits, represent 20.83% of the total budget or \$10,831,778 and reflect a 9.5% increase or approximately \$935,467 from the FY 2023 budget. The FY 2024 budget includes a 5% cost of living increase in wages for employees.

SPSA offers a preferred provider organization (PPO) and a health maintenance organization (HMO) plan. The HMO plan is administered through Optima. The PPO plan is administered through Anthem Blue Cross; however, it is managed by The Local Choice Program (TLC) which in turn is managed by the Commonwealth of Virginia Department of Human Resources Management. This is a pooled insurance program that is renewed on a fiscal year basis. While the FY 2024 renewal rates reflect an overall increase in premiums, the increase was absorbed by SPSA and employee premiums did not increase.

The employer contribution rate for participation in the Virginia Retirement System (VRS) remains negligible and reflects no increase from the previous year. Costs for Group Life Insurance and VLDP also remained the same as the previous fiscal year. Overtime costs are projected to increase by approximately \$281,429, largely because of changes in waste hauling due to limited tonnages being taken to Wheelabrator. A summary of positions by cost center is illustrated in this document.

Professional and Contracted Services reflect a net increase of 10% or \$352,643 from the prior fiscal year primarily due to an increase in the Engineering services budget.

Materials and Supplies reflect an increase of approximately \$172,000 or 7% for the cost of fuel and equipment maintenance.

Contracted Waste Disposal includes one (1) contract with Wheelabrator Portsmouth: the Waste Disposal & Services Agreement (WDSA). The WDSA is for waste disposal at the Wheelabrator Waste to Energy Plant in Portsmouth. The budget is based on SPSA delivering 1,000 tons per day of waste to Wheelabrator. The WDSA contract reflects a decrease of 40% or \$6,155,392 due to the decrease in waste being delivered to Wheelabrator. The budget amount does include a 2.5% expected contractual increase in rates. In addition to Wheelabrator disposal costs, the FY 2024 budget includes \$2,280,000 for disposal of City of Portsmouth municipal waste at RDS of Virginia. To replace the cancelled Waste Hauling and Disposal Agreement with Wheelabrator, SPSA has entered into a contract with MBI for hauling our commercial waste and with Waste Management for disposal of that waste. The budget for hauling in fiscal year 2024 is \$5,081,327 and \$4,420,000 is budgeted for disposal of waste at Waste Management's Bethel and Atlantic landfills.

Capital Improvements / Equipment Replacement represent approximately 8.7% of the budget for a total of \$4.5 million. The fiscal year 2024 capital improvements/equipment replacement budget has increased \$1 million from the prior fiscal year. Although the goal is to maintain a level budget in the amount of \$3.5 million for capital improvements and equipment replacement, we opted to increase the budget in fiscal year 2024 to purchase additional equipment in preparation of landfill expansion. Funds not used in one fiscal year will revert to a Capital Budget Reserve to be used in future years to offset any increase in projected expenses.

The general approach taken over the past ten years for capital improvements is to maintain and renovate the transfer facilities in an effort to achieve operating efficiencies. Equipment replacement has been determined based on a modified replacement schedule. A detailed projected multi-year capital improvement and equipment replacement plan is included in this document.

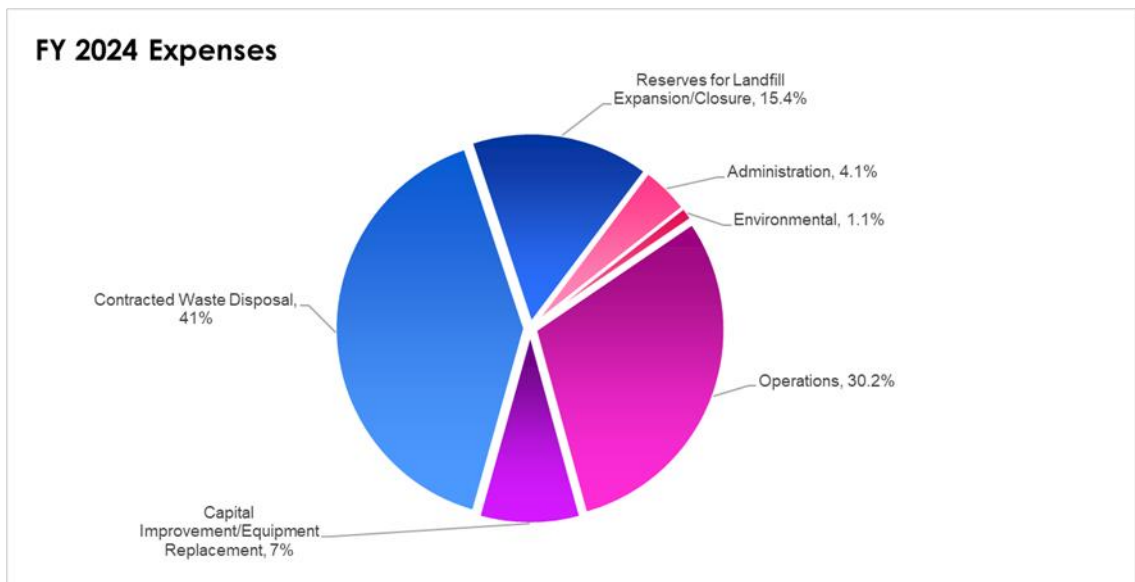
Reserve for Landfill Closure / Expansion is for future costs associated with expanding the landfill and closing cells when a cell reaches capacity. The balance of the reserve as of June 30, 2022 was \$42,795,378. The cost to construct Cell VII is projected at approximately \$34 million dollars and includes a \$5 million contribution towards an alternate entrance to the landfill as required by the conditional use permit with the City of Suffolk. SPSA will need approximately \$7 million to permit cells VIII and IX. The cost to close cells V and VI is projected at \$24 million. Therefore, the plan is to set aside money each year to cover future expenses and avoid the issuance of debt. The fiscal year 2024 budget includes an additional \$8 million to be set aside to fund the construction of Cell VII and the flyover project at the Regional Landfill. The total proposed cost of the flyover is \$39.26 million and is planned to be open in fiscal year 2026. SPSA has entered into an agreement with the Virginia Department of Transportation for the construction of the flyover. The projected balance of the reserve as of June 30, 2023 is \$40,793,000.

Operating and Capital Budget Summary

Revenues:	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget	%	%
				Change	of Total
Tipping Fees	\$ 49,759,504	\$ 50,145,512	\$ 49,593,237	-1%	95%
Charges for Environmental Services (See Footnote 1)	1,531,469	1,255,000	1,400,000	12%	3%
Landfill Gas Recovery	131,158	90,000	250,000	178%	0%
Miscellaneous Income (See Footnote 2)	303,952	258,729	252,686	-2%	0%
Interest Earnings	647,810	500,000	500,000	0%	1%
Fund Balance for Capital / Operating	7,822,170	-	-	N/A	0%
Total Revenue	\$ 60,196,063	\$ 52,249,241	\$ 51,995,923	-0.5%	100%
Expenses:	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget	%	%
				Change	of Total
Operating Expenses	\$ 43,271,231	\$ 40,749,241	\$ 39,495,923	-3.1%	76.0%
Capital Improvements / Equipment Replacement	10,681,682	3,500,000	4,500,000	29%	8.7%
Reserves for Landfill Closure/Expansion	6,243,150	8,000,000	8,000,000	0%	15.4%
Total Expenses	\$ 60,196,063	\$ 52,249,241	\$ 51,995,923	-0.5%	100%
Net Revenue / (Expense)	\$ -	\$ -	\$ 0		
Footnotes:					
1 Charges for Environmental Services includes fees for disposal of household hazardous waste, E-waste, white goods and tires.					
2 Miscellaneous Income consists of revenue generated from leased property, extending transfer station hours for localities, finance charges paid by customers and other miscellaneous items.					

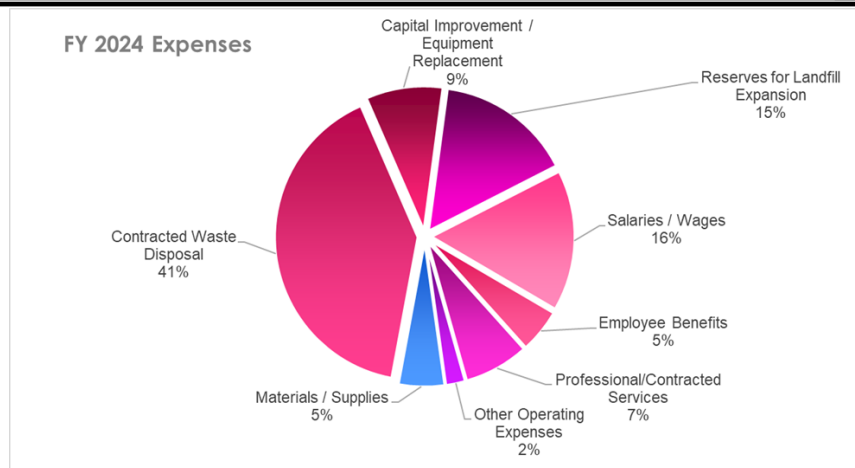
Summary of Expenses by Cost Center

Cost Center	Description	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget	% Change	% Total
110	Accounting Department	\$ 347,041.85	\$ 262,393	\$ 270,093	3%	1%
120	Executive Offices	610,386	913,780	1,024,666	12%	2%
130	Human Resources	130,023	133,508	294,903	121%	1%
150	Regional Office Building	114,802	120,207	118,018	-2%	0%
160	Information Technology	365,858	451,423	438,877	-3%	1%
200	Environmental Management	376,464	559,327	576,477	3%	1%
				-	N/A	0%
300	Operations Center	117,346	118,800	118,824	0%	0%
310	Safety	204,157	213,257	119,271	-44%	0%
320	Regional Landfill	2,893,220	3,162,554	3,416,267	8%	7%
330	Tire Shredder	247,627	311,795	406,785	30%	1%
340	Fleet Maintenance - Operations Center	951,224	1,017,076	1,003,662	-1%	2%
341	Fleet Maintenance - Regional Landfill Shop	370,776	430,353	474,888	10%	1%
350	Transportation	3,440,102	3,799,643	4,678,148	23%	9%
361	Boykins Transfer Station	18,739	25,150	22,997	-9%	0%
362	Chesapeake Transfer Station	683,033	719,761	800,804	11%	2%
363	Franklin Transfer Station	287,728	322,583	321,266	0%	1%
364	Isle of Wight Transfer Station	268,858	322,358	364,899	13%	1%
365	Ivor Convenience Center	13,612	22,306	20,941	-6%	0%
366	Landstown Transfer Station	1,135,860	1,176,472	1,092,825	-7%	2%
367	Norfolk Transfer Station	836,238	911,853	927,921	2%	2%
368	Oceana Transfer Station	536,731	586,242	611,627	4%	1%
369	Suffolk Transfer Station	442,773	481,935	495,841	3%	1%
370	Scalehouse Operations	572,368	776,272	819,796	6%	2%
900	Contracted Waste Disposal	22,720,903	23,905,192	21,071,127	-12%	41%
	Waste Disposal & Services Agreement	14,779,558	15,445,192	9,289,800	-40%	18%
	Waste Hauling - MBI			5,081,327		
	Waste Hauling & Disposal Agreement	6,972,063	8,460,000	-	-100%	0%
	Waste Disposal - RDS	-	-	2,280,000		
	Waste Disposal Atlantic	969,282	-	4,420,000	N/A	9%
900	Capital Improvement / Equipment Replacement	5,938,018	3,500,000	4,500,000	29%	9%
900	Suffolk Environmental Trust Fund	5,000	5,000	5,000	0%	0%
900	Reserves for Landfill Closure/Expansion	6,243,150	8,000,000	8,000,000	0%	15%
	Total Expenses	\$ 49,872,038	\$ 52,249,241	\$ 51,995,923	-0.5%	86%



Summary of Expenses by Object Code

Object	Description	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget	% Change	% Total
51000	Salaries / Wages	\$ 5,901,480	\$ 7,527,996	\$ 8,273,987	10%	15.9%
52000	Employee Benefits	1,899,930	2,368,315	2,557,791	8%	4.9%
53000	Professional/Contracted Services	2,680,776	3,441,569	3,794,212	10%	7.3%
	Professional Services	250	98,528	169,847	72%	
	Engineering Services	226,168	250,000	162,000	-35%	
	Legal Fees	-	225,000	225,000	0%	
	Security Services (landfill only)	86,334	70,529	85,100	21%	
	Maintenance Agreements	122,713	302,220	302,253	0%	
	Equipment Maintenance-Parts	608,295	588,945	882,250	50%	
	Equipment Maintenance-Service			342,450		
	Equipment Maintenance-Scales			25,200		
	Building / Site Maintenance	514,157	556,928	547,824	-2%	
	Leachate Maintenance at Landfill	38,352	30,000	40,000	33%	
	Permits	97,406	96,042	114,876	20%	
	Uniform Rental	42,401	50,727	50,612	0%	
	Other Contracted Services	692,818	805,900	846,800	5%	
55000	Other Operating Expenses	889,903	1,060,581	1,109,483	5%	2.1%
	Utilities	438,070	713,729	660,816	-7%	
	Insurance / Bonding	203,636	212,402	242,902	14%	
	Equipment Rental	24,936	30,000	30,000	0%	
	Travel and Training	3,988	25,250	37,290	48%	
	Tolls	198,180	1,540	1,575	2%	
	Other	21,094	77,660	136,900	76%	
56000	Materials / Supplies	2,003,353	2,499,983	2,672,323	7%	5.1%
	Truck and Equipment Fuel	1,157,631	593,776	614,303	3%	
	DEF		719,876	903,908	26%	
	Truck and Equipment Tires	669,779	647,600	516,099	-20%	
	Safety Apparel & Equipment	27,236	174,400	193,350	11%	
	Other Supplies	148,707	364,331	444,663	22%	
58000	Equipment / Furniture	-	10,000	12,000	20%	0.0%
58000	Contracted Waste Disposal	22,720,903	23,905,192	21,071,127	-12%	40.5%
	Waste Disposal & Services Agreement	14,779,558	15,445,192	9,289,800	-40%	
	Waste Hauling & Disposal Agreement	6,972,063	8,460,000	-	-100%	
	Waste Hauling - MBI			5,081,327		
	Waste Disposal - RDS			2,280,000		
	Waste Disposal Atlantic	969,282	-	4,420,000	N/A	
59000	Debt Service	-	-	-	N/A	0.0%
59000	Capital Improvement / Equipment Replacement	5,938,018	3,500,000	4,500,000	29%	8.7%
59000	Suffolk Environmental Trust Fund	5,000	5,000	5,000	0%	0.0%
59000	Reserves for Landfill Closure/Expansion	6,243,150	8,000,000	8,000,000	0%	15.4%
	Total Expenses	\$ 48,030,630	\$ 51,951,885	\$ 51,995,923	0.1%	100%



Fees and Charges for Solid Waste Management (Tip Fee Schedule)



SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA Fees and Charges for Solid Waste Management

Effective July 1, 2023

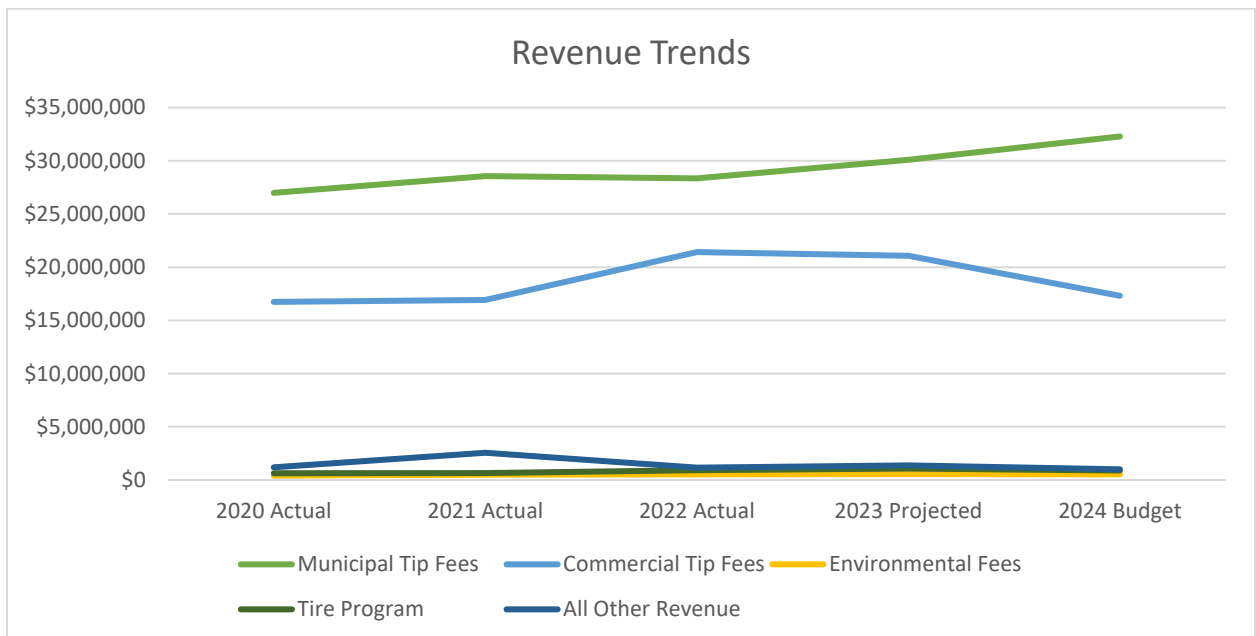
WASTE DISPOSAL - TRANSFER STATIONS		HOUSEHOLD HAZARDOUS WASTE											
Waste Delivered to All Disposal Points:	Rate	User Fees:	Rate										
Municipal Solid Waste (delivered by or on behalf of any SPSA Member Community directly to a SPSA Transfer Station or directly to the WRI RDF Facility)	\$67 per ton	Rate Per Resident Visit (Billed to SPSA Member Community)	\$37 per visit										
Contract Non-Municipal Customers (minimum 50,000 tpy)	\$58 per ton	Waste Accepted at SPSA's Regional Landfill (from Businesses)	Rate										
Non-Contract Non-Municipal Customers	\$78 per ton	Batteries (lead & rechargeable)	\$60 per ton										
U.S. Navy Waste under contract with SPSA	Per Contract	Alkaline Batteries	\$0.75 / lb.										
Residential Solid Waste Delivered in accordance with Residential Guidelines (Billed to SPSA Member Community) (Minimum fee does not apply)	\$67 per ton	SPSA reserves the right to reject certain quantities of batteries dependent on storage availability.											
Certified Weight	\$20	E=Waste											
Regulated Medical Waste is Prohibited at all SPSA Facilities. A Penalty will be charged Per Occurrence of \$250, Plus any Costs Incurred/Revenues Lost		User Fees:	Rate										
		Rate Per Resident Visit (Billed to SPSA Member Community)	\$15 per visit										
WASTE DISPOSAL - LANDFILL ONLY		MISCELLANEOUS											
Waste Delivered to SPSA's Regional Landfill:	Rate	Appliances with CFC Disposed at SPSA's Regional Landfill:	Rate										
Municipal Solid Waste Unacceptable at Transfer Stations (delivered by or on behalf of any SPSA Member Community)	\$67 per ton	SPSA Member Community or Residents (Billed to SPSA Member Community)	\$16 each										
Industrial Process Waste (accepted only with prior approval)	\$78 per ton	Businesses	\$16 each										
Solid Waste Unacceptable at Transfer Station (non-municipal customer)	\$78 per ton	White Goods Containers (includes rental rate plus haul cost)	\$75 - \$125 per pull										
Dead Animals Bagged or Unbagged (household pets only, i.e. dogs and cats)	\$20 each												
Water Treatment Plant Sludge from any Member Community Transported by SPSA	\$55 per ton	SOILS FOR USE AS ALTERNATIVE DAILY COVER (ADC)											
Construction and Demolition Waste	\$55 per ton	<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;">Material Type</th> <th style="text-align: center;">Disposal Rate Per Ton</th> </tr> </thead> <tbody> <tr> <td>ADC10</td> <td style="text-align: center;">\$10.00</td> </tr> <tr> <td>ADC15</td> <td style="text-align: center;">\$15.00</td> </tr> <tr> <td>ADC20</td> <td style="text-align: center;">\$20.00</td> </tr> <tr> <td>ADC25</td> <td style="text-align: center;">\$25.00</td> </tr> </tbody> </table>		Material Type	Disposal Rate Per Ton	ADC10	\$10.00	ADC15	\$15.00	ADC20	\$20.00	ADC25	\$25.00
Material Type	Disposal Rate Per Ton												
ADC10	\$10.00												
ADC15	\$15.00												
ADC20	\$20.00												
ADC25	\$25.00												
Campers/trailers (minimum fee \$204 each)	\$204 per ton												
Boats (minimum fee \$84 each) (All liquids must be removed prior to delivery and disposal)	\$84 per ton												
Special Handling Waste (accepted only with prior approval)	Handling Cost plus 25%												
TIRES - LANDFILL ONLY													
Whole Tires Accepted at SPSA's Regional Landfill Only:	Rate												
Automobile and Light Industrial (up to 24.5" rim diameter)	\$100 per ton												
Automobile and Light Truck DIRTY LOAD	\$150 per ton												
Heavy Equipment and Off-the-Road	\$160 each												
For any category of Waste Disposal which is based on weight, the Minimum Fee is \$20, unless otherwise noted above.		<p>General Rate Explanation: Those wishing to dispose of soils as ADC must receive prior approval from the Landfill and Environmental Manager or his/her designee. At a minimum, SPSA requires the submission of specified analytical results prior to delivery and acceptance of any soils. No soils will be considered for use as ADC containing rebar or with debris containing rebar. Material with a higher than desirable moisture content will be charged the ADC25 rate.</p> <ol style="list-style-type: none"> 1. ADC10 (\$10 rate) applies to material of screen quality 2. ADC15 (\$15 rate) applies to material with manageable amounts of 1' or smaller debris such as brick, concrete, or asphalt 3. ADC20 (\$20 rate) applies to material that contains a manageable amount of debris such as brick, concrete, or asphalt between 1' and 2' in size 4. ADC25 (\$25 rate) applies to material that contains a manageable amount of debris such as brick, concrete, or asphalt, 											

Revenue Details and Trends

Revenue Sources and Trends

Revenue Sources:

- **Tipping Fees** are SPSA’s primary revenue source. Tipping fees are the amount per ton SPSA customers (e.g., member communities, commercial haulers, and others) pay to dispose of solid waste at SPSA’s facilities. Tipping fees are categorized as municipal, Navy Solid Waste, construction and demolition debris, sludge, other tipping fees, contract waste, non-contract waste and fees for ash disposal at the landfill.
- **Charges for Environmental Services** are fees for the safe disposal of used tires, household hazardous waste and white goods.
- **Landfill Gas Recovery** is revenue generated from the sale of methane gas which is a product of the landfill.
- **Miscellaneous Income** consists of revenue generated from leased property, reimbursements for prior year expenses, finance charges paid by customers, insurance recoveries and sale of retired equipment.
- **Interest Earnings** are generated from the cash balances in the operating fund and trust accounts.
- **Fund Balance for Capital/Operating** represents funds rolled over from a prior fiscal year for capital and/or operating expenses.



Revenue Detail

Southeastern Public Service Authority Revenue Detail							
		FY 2023 Projected			FY 2024 Budget		
		Revenue	Rate	Tonnage	Revenue	Rate	Tonnage
Tipping Fees		\$ 49,967,870			\$ 49,593,237		
	Municipal	29,451,500	\$65.00	453,100	32,283,950	\$67.00	481,850
	Chesapeake	6,825,000		105,000	7,370,000		110,000
\$31,320,000	Franklin	214,500		3,300	221,100		3,300
	Isle of Wight	1,105,000		17,000	1,206,000		18,000
	Norfolk	5,330,000		82,000	5,963,000		89,000
	Portsmouth	2,600,000		40,000	2,814,000		42,000
	Southampton County	702,000		10,800	723,600		10,800
	Suffolk	2,925,000		45,000	3,430,400		51,200
	Virginia Beach	9,750,000		150,000	10,555,850		157,550
Note 1	Navy Solid Waste	1,399,440	\$54.88	25,500	1,427,439	\$54.88	26,010
	Construction & Demolition Debris	385,000	\$55.00	7,000	543,450	\$58.00	9,370
	Sludge-City of Norfolk	302,500	\$55.00	5,500	302,000	\$58.00	5,207
	Other Tipping Fees (Ash)	4,429,430			2,261,298	\$28.99	78,000
	Contract Waste	8,680,000	\$56.00	155,000	8,142,000	\$58.00	140,379
	WM Contract Waste				-	\$20.00	-
	Non-Contract Waste	5,320,000	\$76.00	70,000	4,633,100	\$78.00	59,399
	Charges for Environmental Services	1,225,000			1,400,000		
	Tire program	750,000			882,000		
	Tires	700,000			822,000		
	State End User Reimbursement	50,000			60,000		
	Household Hazardous Waste Revenue & Ewaste	425,000	\$37/Trip		433,000	\$37/Trip	11,487
			\$15/Trip			\$15/Trip	600
	White Goods Program	50,000			85,000		
	Landfill Gas Recovery	92,706			250,000		
	Miscellaneous Income	268,729			252,686		
	NTS/CTS Below Weekend Min.	-			13,000		
	Extending Hours for Localities	95,000			88,000		
	American Tower Lease	29,850			29,850		
	Regional Office Building Lease	25,688			26,497		
	Clearfield Lease	53,191			55,339		
	Bi-Metals Lease	-			-		
	Finance Charges				-		
	Refund of Prior Year Expenses	15,000			-		
	Sale of Surplus Equipment				-		
	Purchasing Card Rebate	40,000			40,000		
	Miscellaneous (insurance recovery)	10,000			-		
	Interest Earnings	550,000			500,000		
	Fund Balance for Capital / Operating	191,127			-		
	TOTAL REVENUES	\$ 52,295,432			\$ 51,995,923		
<p>Note 1: The rate shown for Navy Solid Waste reflects an average rate and not the actual contract rate.</p> <p>Miscellaneous Income consists of revenue generated from leased property, finance charges paid by customers and other miscellaneous items.</p>							

Historical and Projected Municipal Waste Stream (Tonnages)

Member Community	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected
Chesapeake	105,353	112,154	115,566	108,633	119,900	110,000	110,000	110,000	110,000	110,000
Franklin	2,955	3,276	3,543	3,952	3,790	3,300	3,300	3,300	3,300	3,300
Isle of Wight	17,265	17,102	17,948	16,561	15,965	18,000	18,000	18,000	18,000	18,000
Norfolk	90,129	92,423	93,632	77,291	76,435	89,000	89,000	89,000	89,000	89,000
Portsmouth	40,222	43,829	45,977	43,584	41,000	42,000	42,000	42,000	42,000	42,000
Southampton County	10,675	9,881	9,775	9,972	9,805	10,800	10,800	10,800	10,800	10,800
Suffolk	42,325	46,614	49,482	47,185	67,065	51,200	51,200	51,200	51,200	51,200
Virginia Beach	138,823	147,280	167,748	157,055	137,500	157,550	157,550	157,550	157,550	157,550
Totals	447,747	472,529	503,671	464,233	471,460	481,850	481,850	481,850	481,850	481,850
Please see Appendix for a Historical Schedule of Tons Received at each Transfer Station										

Expense Details and Trends

Description of Cost Centers

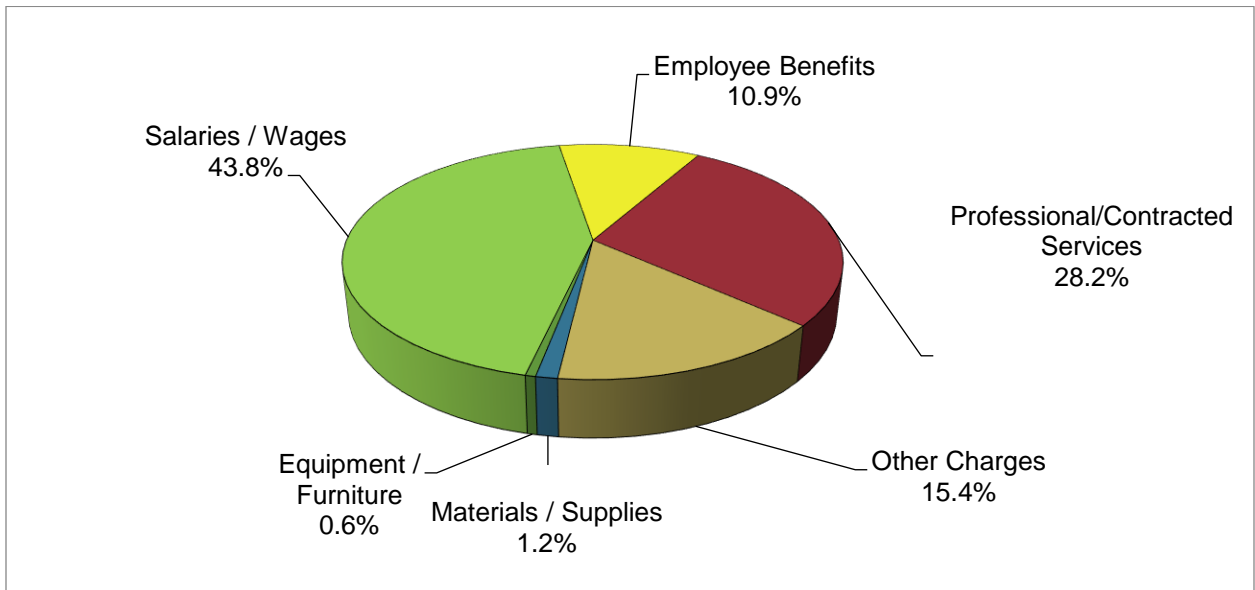
The various cost centers are comprised largely of personnel costs, professional and contracted services, supplies, and maintenance. The cost centers for SPSA are categorized as follows:

- **Administration:** accounting, executive office, human resources, purchasing, costs related to the regional office building and information technology
- **Environmental:** environmental management, the household hazardous waste program, E-waste disposal program, and the white goods program located at the Regional Landfill in Suffolk
- **Operations:** expenses related to the operation of the regional landfill, transportation, fleet maintenance, the tire shredder, the transfer stations, the safety program, and the scalehouse operations
- **Contracted Waste Disposal Expenses:** includes costs associated with the Waste Disposal & Services Agreement with Wheelabrator, the commercial waste disposal contract with Waste Management, and commercial waste hauling agreement with MBI.
- **Capital Improvement / Equipment Replacement:** cost estimates for various capital improvements and equipment replacement projected to be incurred in the fiscal year
- **Debt Service:** captures the annual debt service requirement
- **Deposit to Trust Accounts:** required annual deposits to the Suffolk Landfill Environmental Trust
- **Reserves for Landfill Expansion/Closure:** funds being set aside to construct the flyover project, additional cells at the landfill, and to close cells that have reached capacity

Administration

SPSA's administration supports the entire disposal system. It includes the functions of the Executive Office, Human Resources, Accounting, Purchasing, Information Technology, and the Regional Office Building.

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
	51000	Salaries / Wages	\$ 755,502	\$ 909,222	\$ 904,542	\$ 939,934	3%	43.8%
	52000	Employee Benefits	162,983	206,943	210,802	233,606	13%	10.9%
	53000	Professional/Contracted Services	405,506	508,616	573,354	606,073	19%	28.2%
	55000	Other Charges	234,542	239,178	288,373	329,545	38%	15.4%
	56000	Materials / Supplies	5,720	7,352	7,123	25,399	245%	1.2%
	58000	Equipment / Furniture	3,856	10,000	10,000	12,000	20%	0.6%
		Total	\$ 1,568,110	\$ 1,881,311	\$ 1,994,194	\$ 2,146,557	14%	100%



Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
110	Accounting Department							
	51100	Salaries Exempt	\$ 159,945	\$ 88,822	\$ 68,222	\$ 67,200	-24%	25%
	51110	Salaries Non-Exempt	33,771	38,242	42,788	46,725	22%	17%
	51200	Overtime	-	-	-	-	N/A	0%
	52100	Social Security/Medicare Tax	14,297	9,720	8,492	8,715	-10%	3%
	52200	VRS Retirement	667	994	839	1,915	93%	1%
	52300	Health Insurance	36,537	29,749	23,619	24,933	-16%	9%
	52400	VRS life Insurance	2,680	1,703	1,477	1,527	-10%	1%
	52600	Unemployment Insurance	79	53	82	27	-49%	0%
	52700	Workers Compensation	108	65	65	56	-14%	0%
	53130	Professional Services	44,300	38,450	43,025	47,475	23%	18%
	53600	Advertising	-	500	-	-	-100%	0%
	53700	Trustee Expense	1,000	1,000	1,000	1,000	0%	0%
	55300	Insurance/Bonding	1,632	1,020	1,020	1,020	0%	0%
	55510	Travel and Training	74	75	100	-	-100%	0%
	55815	Bank Fees / Svc Charges	51,953	52,000	64,115	69,500	34%	26%
		Total Expenses	\$ 347,042	\$ 262,393	\$ 254,844	\$ 270,093	3%	100%
Personnel – Full Time Equivalent (FTE)			FY 2022	FY 2023	FY 2024			
Exempt Positions								
		Senior Accountant		0	1			
		Financial Support & Scalehouse Administrator	1	1	0			
Non-Exempt Positions								
		Accounting Specialist	1	1	1			
		Total	2	2	2			

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
120	Executive Offices							
	51100	Salaries Exempt	\$ 355,953	\$ 550,005	\$ 494,614	\$ 553,889	1%	54%
	51110	Salaries Non-Exempt	-	-	-	-	N/A	0%
	52100	Social Security/Medicare Tax	24,248	42,075	37,838	42,373	1%	4%
	52200	VRS Retirement	3,271	7,274	4,370	2,954	-59%	0%
	52300	Health Insurance	19,621	44,951	45,385	53,019	18%	5%
	52400	VRS life Insurance	4,576	7,370	6,636	7,422	1%	1%
	52600	Unemployment Insurance	79	132	112	68	-48%	0%
	52700	Workers Compensation	204	281	192	274	-2%	0%
	53130	Professional Services	55,379	20,000	119,161	109,000	445%	11%
	53150	Legal Fees	131,595	225,000	174,000	225,000	0%	22%
	53600	Advertising	2,853	3,500	9,500	9,500	171%	1%
	55300	Insurance/Bonding	3,252	4,392	4,392	4,428	1%	0%
	55510	Travel and Training	8,787	8,000	46,945	15,000	88%	1%
	55810	Membership & Professional Dues	383	400	405	200	-50%	0%
	56100	Office Supplies	-	-	-	400	N/A	0%
	56110	Dues & Subscriptions	184	400	400	-	-100%	0%
	56200	Equipment Fuel	-	-	-	1,139	N/A	0%
		Total Expenses	\$ 610,386	\$ 913,780	\$ 943,950	\$ 1,024,666	12%	100%
Personnel – Full Time Equivalent (FTE)			FY 2022	FY 2023	FY 2024			
Exempt Positions								
		Executive Director	1	1	1			
		Deputy Executive Director	1	1	1			
		Director Administration	0	1	1			
		Director of Finance	0	1	1			
		Management Analyst	0	0	1			
		Executive Assistant	1	1	1			
		Total	3	5	6			

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
130	Human Resources							
	51100	Salaries Exempt	\$ 72,081	\$ 75,125	\$ 125,751	\$ 148,201	97%	50%
	51110	Salaries Non-Exempt	-	-	-	-	N/A	0%
	52100	Social Security/Medicare Tax	5,237	5,747	9,620	11,337	97%	4%
	52200	VRS Retirement	-	-	865	1,975	100%	1%
	52300	Health Insurance	28,106	23,864	32,128	34,296	44%	12%
	52400	VRS life Insurance	959	1,007	1,675	1,986	97%	1%
	52600	Unemployment Insurance	26	26	55	27	5%	0%
	52700	Workers Compensation	36	39	39	73	87%	0%
	53110	Medical Fees	8,277	10,000	10,500	10,000	0%	3%
	53130	Professional Services	922	1,500	1,500	1,500	0%	1%
	53500	Printing	-	-	-	2,400		
	53600	Advertising	4,073	4,000	3,860	2,000	-50%	1%
	55300	Insurance/Bonding	564	600	600	1,332	122%	0%
	55510	Travel and Training	635	1,000	1,000	12,125	1113%	4%
	55810	Membership & Professional Dues	433	600	639	1,200	100%	0%
	55820	Awards Program	8,672	10,000	10,000	50,000	400%	17%
	56120	Computer Software	-	-	-	16,451	N/A	6%
		Total Expenses	\$ 130,023	\$ 133,508	\$ 198,232	\$ 294,903	121%	99%
		Personnel ~ Full Time Equivalent (FTE)	FY 2021	FY 2023	FY 2024			
		Exempt Positions						
		Human Resources Manager	0	0	1			
		Human Resources Generalist		1	0			
		Human Resources Administrator	1	0	1			
		Non-Exempt Positions						
		Total	1	1	2			

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
150	Regional Office Building							
	53170	Fire Protection	\$ 60	\$ 250	\$ 250	\$ 250	0%	0%
Note A	53310	Maintenance Agreements	14,356	32,000	15,000	32,000	0%	27%
	53320	Grounds Maintenance	4,724	10,000	10,000	10,000	0%	8%
	53410	Building / Site Maintenance	50,836	30,000	57,000	30,000	0%	25%
	55100	Electricity	18,260	23,945	19,275	21,000	-12%	18%
	55120	Heating/gas	5,120	1,000	900	1,000	0%	1%
	55130	Water / Sewer	9,999	9,700	8,500	9,700	0%	8%
Note B	55210	Postage	1,023	1,800	1,500	1,800	0%	2%
	55300	Insurance/Bonding	6,780	6,012	6,012	6,768	13%	6%
Note B	56100	Office Supplies	3,000	4,000	4,000	4,000	0%	3%
	56140	Other Operating Supplies	644	1,500	1,000	1,500	0%	1%
		Total Expenses	\$ 114,802	\$ 120,207	\$ 123,437	\$ 118,018	-2%	100%

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change
160	Information Technology						
	51100	Salaries Exempt	\$ 133,753	\$ 157,028	\$ 173,167	\$ 123,919	-21%
	52100	Social Security/Medicare Tax	10,195	12,013	13,247	9,480	-21%
	52200	VRS Retirement	741	1,569	1,684	3,531	125%
	52300	Health Insurance	9,463	16,074	20,163	25,869	61%
	52400	VRS life Insurance	1,715	2,104	2,057	1,661	-21%
	52600	Unemployment Insurance	53	53	50	27	-49%
	52700	Workers Compensation	84	80	112	61	-24%
	53130	Professional Services	1,080	26,706	-	-	-100%
	53310	Maintenance Agreements	86,049	105,710	128,558	125,948	19%
	55200	Telephone	115,343	116,374	121,210	131,964	13%
	55300	Insurance/Bonding	1,260	1,260	1,260	1,308	4%
	55510	Travel and Training	373	1,000	500	1,200	20%
	56110	Dues & Subscriptions	1,488	1,452	1,653	1,909	31%
	56200	Vehicle / Equipment Fuel	-	-	-	-	N/A
	56410	Small Equipment	404	-	70	-	N/A
	58200	Computer Hardware	3,856	10,000	10,000	12,000	20%
		Total Expenses	\$ 365,858	\$ 451,423	\$ 473,731	\$ 438,877	-3%
		Personnel - Full Time Equivalent (FTE)	FY 2022	FY 2023	FY 2024		
		Exempt Positions					
		IT Support Specialist	1	0	1		
		IT Integration Specialist	1	0	0		
		Network Administrator	0	1	0		
		Applications Administrator	0	1	0		
		Information Technology Manager	0	0	1		
		Total	2	2	2		

Environmental Management

The Environmental Management Department of SPSA is responsible for compliance matters throughout the SPSA organization. Each SPSA facility has a minimum of one permit per facility with the exception of the Regional Landfill which has four. The Environmental division manages permits issued by the Virginia Department of Environmental Quality (DEQ), Hampton Roads Sanitation District (HRSD), and underground storage tank compliance at several facilities. To ensure compliance, the environmental division conducts regular inspections at facilities and training of SPSA personnel. In addition, environmental staff manages the Environmental Management System or EMS. The EMS program has a multitude of documentation, training, and audit requirements throughout the organization. Lastly, environmental staff also conducts field monitoring for ground water, gas, drinking water, effluent, and random load inspections for permit compliance.

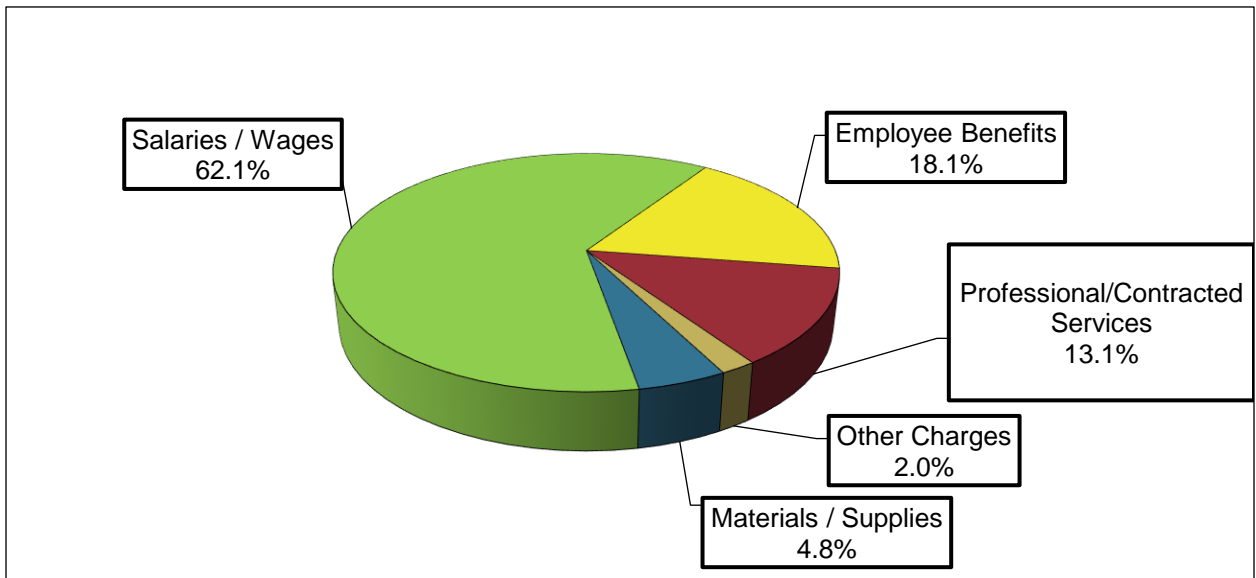
The Environmental Management Department also runs the Household Hazardous Waste, E-Waste and White Goods programs. The HHW collection facility at the regional landfill in Suffolk is open full time, Monday through Friday and a half-day Saturday. The Norfolk facility is open a half-day on Tuesday and a half-day on Saturdays. The Chesapeake facility operates on a monthly recurring schedule and the Franklin facility operates on a quarterly recurring schedule. Periodic mobile HHW and E-Waste collection events are scheduled in Portsmouth, Chesapeake, Norfolk and Suffolk upon the City's request.

Residents from all member communities may bring unwanted HHW and E-Waste to any of the established household hazardous waste facilities to be disposed of safely and free of charge to the resident, however, the resident's member community is charged a disposal fee. Commercial HHW and E-Waste are NOT accepted at any SPSA HHW facility. HHW and E-Waste generated commercially must be disposed of using a commercial waste disposal company.

White goods or other metal containing waste is collected at the SPSA Regional Landfill and is recycled with a local metal recycling company. The organization receives the current scrap metal price and strives to separate metal types to maximize revenue. Also, environmental staff is licensed to recover refrigerant from any refrigerant containing device received in the white goods program. The hours of the white goods program mirror that of the SPSA HHW facility at the Regional Landfill.



Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
	51000	Salaries / Wages	\$ 274,856	\$331,367	\$304,754	\$ 357,992	8%	59.2%
	52000	Employee Benefits	92,891	120,383	82,920	104,100	-14%	21.5%
	53000	Professional/Contracted Services	2,601	71,772	65,300	75,272	5%	12.8%
	55000	Other Charges	3,282	10,201	6,846	11,289	11%	1.8%
	56000	Materials / Supplies	2,835	25,604	20,279	27,824	9%	4.6%
			\$ 376,464	\$ 559,327	\$480,099	\$ 576,477	3%	100%

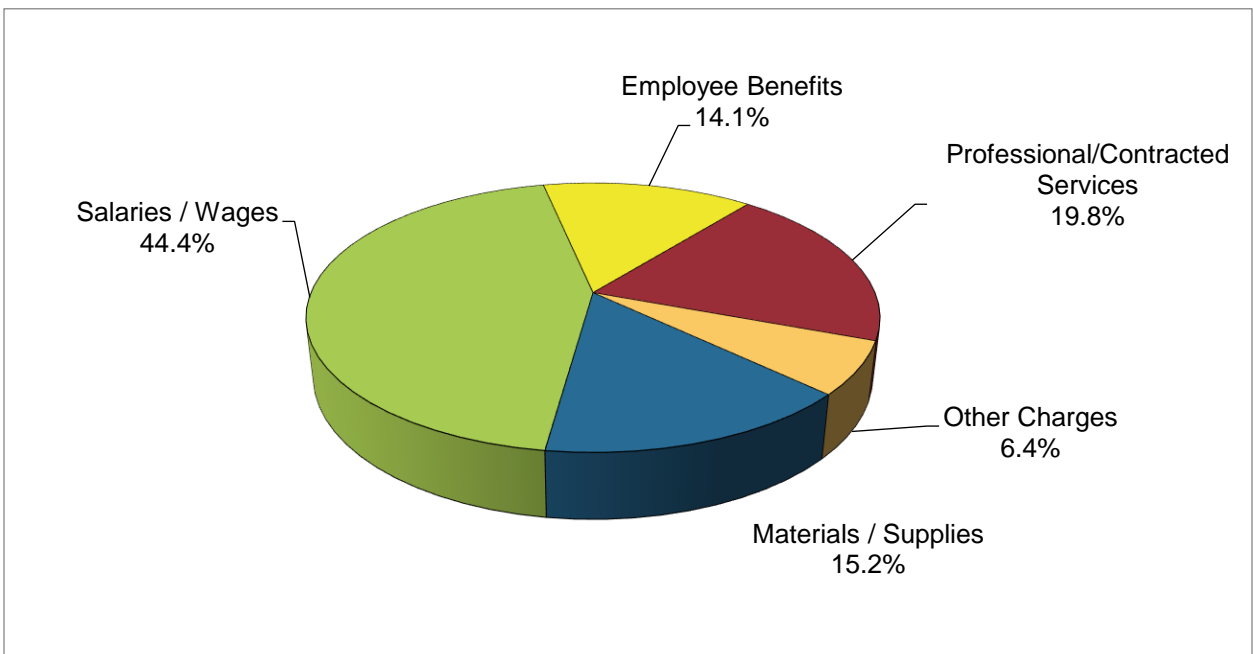


Operational Expenses

The Operational Expenses represent the core costs of the disposal system. It includes costs for the regional landfill, transportation, transfer stations, fleet maintenance, scalehouses, and safety.

The Operations Center is located at 4 Victory Boulevard in Portsmouth, Virginia and includes a fleet maintenance shop and office space for staff.

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
	51000	Salaries / Wages	\$ 5,626,625	\$ 6,287,407	\$ 6,472,469	\$ 6,976,061	11%	44.4%
	52000	Employee Benefits	1,807,039	2,040,988	1,966,858	2,220,085	9%	14.1%
	53000	Professional/Contracted Services	2,086,870	2,251,181	2,050,226	3,112,867	38%	19.8%
	55000	Other Charges	907,140	1,017,181	986,805	999,649	-2%	6.4%
	56000	Materials / Supplies	2,001,029	2,258,548	2,337,110	2,388,100	6%	15.2%
			\$ 12,428,702	\$ 13,855,305	\$ 13,813,468	\$ 15,696,762	13%	100%



Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
300	Operations Center							
Note A	53310	Maintenance Agreements	\$ 15,129	\$ 15,000	\$ 13,600	\$ 15,000	0%	13%
	53320	Grounds Maintenance	6,695	7,500	7,255	7,500	0%	6%
	53400	Equipment Maintenance-Parts	-	-	-	40,000	N/A	34%
	53410	Building / Site Maintenance	53,514	40,000	29,000	-	-100%	0%
	55100	Electricity	31,186	47,300	35,630	47,300	0%	40%
	55120	Heating/gas	9,985	8,000	13,154	8,000	0%	7%
	55300	Insurance/Bonding	-	-	-	24	N/A	0%
	56140	Other Operating Supplies	836	1,000	300	1,000	0%	1%
	56200	Vehicle / Equipment Fuel	-	-	-	-	N/A	0%
		Total Expenses	\$ 117,346	\$ 118,800	\$ 98,939	\$ 118,824	0%	100%

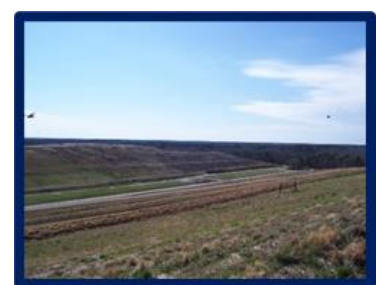
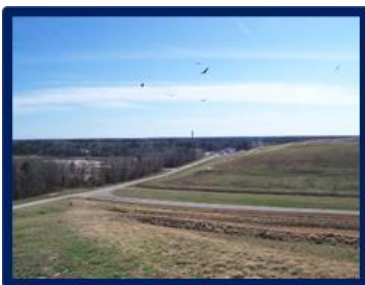
Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
310	Safety							
	51100	Salaries Exempt	\$ 141,019	\$ 143,704	\$ 90,167	\$ 73,812	-49%	62%
	52100	Social Security/Medicare Tax	10,087	10,993	6,898	5,647	-49%	5%
	52200	VRS Retirement	1,219	1,828	1,736	2,103	15%	2%
	52300	Health Insurance	32,418	34,039	21,203	20,173	-41%	17%
	52400	VRS Life Insurance	1,829	1,926	1,145	989	-49%	1%
	52600	Unemployment Insurance	53	52	34	14	-73%	0%
	52700	Workers Compensation	2,472	2,649	1,896	1,159	-56%	1%
	53160	Environmental Testing	-	-	-	-	N/A	0%
	53400	Equipment Maintenance-Parts	56	750	250	750	0%	1%
	53401	Equipment Maintenance-Service	-	250	-	250	0%	0%
	55210	Postage	-	60	-	100	67%	0%
	55300	Insurance/Bonding	1,188	1,272	1,272	686	-46%	1%
	55510	Travel and Training	1,306	1,350	1,000	1,350	0%	1%
	55700	Toll Roads	562	735	375	500	-32%	0%
	55810	Membership & Professional Dues	223	1,200	675	1,200	0%	1%
	55820	Awards Programs	-	2,500	575	2,500	0%	2%
	56100	Office Supplies	603	500	385	-	-100%	0%
	56110	Dues & Subscriptions	339	500	590	500	0%	0%
	56140	Other Operating Supplies	-	-	10	3,000	N/A	3%
	56200	Vehicle / Equipment Fuel	1,662	2,549	2,250	2,788	9%	2%
	56220	Vehicle / Equipment Tires	275	1,000	-	1,000	0%	1%
	56300	Safety Apparel & Equipment	8,486	5,000	2,500	750	-85%	1%
	56410	Small Equipment	360	400	-	-	-100%	0%
		Total Expenses	\$ 204,157	\$ 213,257	\$ 132,961	\$ 119,271	-44%	100%
		Personnel ~ Full Time Equivalent (FTE)	FY 2022	FY 2023	FY 2024			
		Exempt Positions						
		Safety & Risk Manager	1	1	1			
		Assistant Safety & Risk Manager	1	1	0			
		Total	2	2	1			

Regional Landfill

The Regional Landfill is an 880-acre parcel of land situated along the US 13/58/460 corridor in Suffolk VA. A masterplan for the entire parcel was developed to allow for planned expansion of the Regional Landfill that would ultimately result in construction of twelve cells over the life of the facility. With approval from regulatory agencies, the twelve cells would potentially provide between eighty and ninety years of disposal capacity for the region.



Cells I – IV consisted of 103 disposal acres and was closed in 2009 and will be under post-closure care through 2039. Cell V and VI are permitted for 84.9 disposal acres and is projected to be full in 2027. SPSA received approval from DEQ in 2011 to construct Cell VII which will provide an additional 56.1 acres of disposal capacity beyond 2027. SPSA is currently in the process of working with the Army Corps of Engineers in the development of an Environmental Impact Statement, which would be required for wetlands permitting for Cells VIII and XI.



Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
320	Regional Landfill							
	51100	Salaries Exempt	\$ 149,700	\$ 165,925	\$ 200,148	\$ 237,506	43%	7%
	51110	Salaries Non-Exempt	355,979	453,870	408,000	590,039	30%	17%
	51200	Overtime	59,275	36,574	70,000	63,890	75%	2%
	52100	Social Security/Medicare Tax	42,509	49,824	51,878	68,195	37%	2%
	52200	VRS Retirement	5,806	8,160	8,996	14,289	75%	0%
	52300	Health Insurance	72,812	95,785	114,512	150,429	57%	4%
	52400	VRS Life Insurance	6,291	7,540	7,726	11,089	47%	0%
	52600	Unemployment Insurance	360	343	275	221	-36%	0%
	52700	Workers Compensation	12,312	12,882	9,108	14,777	15%	0%
	53120	Security Service	86,334	70,529	70,517	85,100	21%	2%
	53130	Professional Services	250	-	-	-	N/A	0%
Note A	53140	Engineering Services	224,868	248,000	110,698	160,000	-35%	5%
	53145	Landfill Survey	1,300	2,000	1,300	2,000	0%	0%
	53160	Environmental Testing	94,087	90,000	93,000	100,000	11%	3%
	53170	Fire Protection	629	1,000	950	1,000	0%	0%
	53200	Temporary Employment Services	2,008	30,000	31,300	50,000	67%	1%
	53210	Uniform Rental	3,799	6,400	6,901	6,400	0%	0%
	53310	Maintenance Agreements	18,146	25,080	15,707	9,750	-61%	0%
	53320	Grounds Maintenance	3,970	9,750	10,140	4,875	-50%	0%
	53400	Equipment Maintenance-Parts	166,859	122,695	85,000	205,000	67%	6%
	53401	Equipment Maintenance-Service	131,745	216,000	67,000	90,000	-58%	3%
	53410	Building / Site Maintenance	98,853	100,000	111,698	110,000	10%	3%
	53420	Leachate Pumping Station	38,352	30,000	57,520	40,000	33%	1%
	53800	Permits	40,252	36,505	32,927	50,420	38%	1%
	53820	Suffolk Good Neighbor/Host Fee	591,305	610,000	712,272	610,000	0%	18%
	55100	Electricity	24,086	38,560	23,650	24,000	-38%	1%
	55120	Heating/gas	-	-	-	-	N/A	0%
	55130	Water / Sewer	17,100	14,000	17,100	14,000	0%	0%
	55150	Leachate Treatment	235,360	300,000	266,084	250,000	-17%	7%
	55220	Radio Communications	1,090	1,000	-	1,000	0%	0%
	55300	Insurance/Bonding	26,064	26,448	28,531	30,660	16%	1%
	55350	Landfill Fire Expenses	15,130	-	55,045	-	N/A	0%
	55400	Equipment Rental	24,936	30,000	31,104	30,000	0%	1%
	55700	Tolls	-	-	540	250	N/A	0%
	55510	Travel and Training	912	5,000	3,971	5,000	0%	0%
	55810	Membership & Professional Dues	673	300	750	700	133%	0%
	56100	Office Supplies	1,787	850	1,706	850	0%	0%
	56110	Dues & Subscriptions	12,490	13,000	12,500	13,000	0%	0%
	56140	Other Operating Supplies	37,860	40,000	37,630	40,000	0%	1%
	56200	Vehicle / Equipment Fuel	275,974	291,929	271,797	290,227	-1%	8%
	56210	DEF	-	11,000	13,374	10,000	-9%	0%
	56220	Vehicle / Equipment Tires	5,729	25,000	6,860	25,000	0%	1%
	56300	Safety Apparel & Equipment	819	2,000	2,100	2,600	30%	0%
	56410	Small Equipment	5,411	4,000	750	4,000	0%	0%
		Total Expenses	\$ 2,893,220	\$ 3,162,554	\$ 3,051,064	\$ 3,416,267	8%	100%
Personnel ~ Full Time Equivalent (FTE)			FY 2022	FY 2023	FY 2024			
	Exempt Positions							
		Director of Operations	0	1	1			
		Landfill Engineering Technician	0	0	1			
		Landfill & Environmental Manager	1	0	0			
		Landfill Supervisor	1	1	1			
	Non-Exempt Positions							
		Landfill Equipment Operator, Sr.	3	3	3			
		Landfill Equipment Operator	6.5	5.5	8.5			
		Landfill/Environmental Support Speci	1	1	1			
		Solid Waste Assistant	1	1	1			
		Total	13.50	12.50	16.50			

Fleet Maintenance

SPSA has two maintenance facilities to serve the authority's needs: one 18,000 square ft facility located at the Operations Center on Victory Boulevard in Portsmouth and one 12,000 square ft facility located at the Regional Landfill in Suffolk. Over the road vehicles are serviced and repaired mainly at the facility in Portsmouth. Heavy Equipment, off road vehicles, and Transfer Station equipment are serviced and repaired primarily at the fleet maintenance facility at the Regional Landfill in Suffolk.

The Department provides preventive maintenance and repairs to approximately 286 pieces of rolling stock equipment. The types of equipment include track dozers and excavators, compactors, articulating dump trucks, wheeled loaders, skid steers, class 8 tractors, class 6 vehicles, trailers, pickup trucks, and a variety of smaller construction equipment.



Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
340	Fleet Maintenance - Operations Center							
	51100	Salaries Exempt	\$ 144,822	\$ 148,117	\$ 118,213	\$ 77,503	-48%	8%
	51110	Salaries Non-Exempt	480,328	538,569	518,010	566,525	5%	56%
	51200	Overtime	2,678	5,514	7,880	8,505	54%	1%
	52100	Social Security/Medicare Tax	45,031	52,953	46,669	49,557	-6%	5%
	52200	VRS Retirement	2,528	4,497	3,708	5,177	15%	1%
	52300	Health Insurance	149,463	157,651	151,707	154,654	-2%	15%
	52400	VRS Life Insurance	8,471	9,185	8,510	8,598	-6%	1%
	52600	Unemployment Insurance	319	317	180	150	-53%	0%
	52700	Workers Compensation	11,208	11,671	8,256	9,240	-21%	1%
	53170	Fire Protection	2,081	3,000	2,244	3,000	0%	0%
	53210	Uniform Rental	3,701	3,961	4,268	3,961	0%	0%
	53400	Equipment Maintenance-Parts	6,070	12,000	3,600	12,000	0%	1%
	53401	Equipment Maintenance-Service	4,225	4,000	4,000	3,000	-25%	0%
	55300	Insurance/Bonding	19,056	17,376	17,376	19,176	10%	2%
	55510	Travel and Training	105	3,000	1,465	-	-100%	0%
	55700	Toll Roads	688	600	769	600	0%	0%
	55810	Membership & Professional Dues	499	500	499	500	0%	0%
	56100	Office Supplies	1,574	2,000	328	2,000	0%	0%
	56110	Dues & Subscriptions	5,063	5,500	3,719	38,253	596%	4%
	56140	Other Operating Supplies	14,404	15,000	12,099	15,000	0%	1%
	56200	Vehicle / Equipment Fuel	19,979	6,665	10,890	6,763	1%	1%
	56220	Vehicle / Equipment Tires	1,827	2,000	-	2,000	0%	0%
	56300	Safety Apparel & Equipment	2,335	3,000	2,117	2,500	-17%	0%
	56410	Small Equipment	24,769	10,000	8,974	15,000	50%	1%
		Total Expenses	\$ 951,224	\$ 1,017,076	\$ 935,481	\$ 1,003,662	-1%	100%
Personnel - Full Time Equivalent (FTE)			FY 2022	FY 2023	FY 2024			
Exempt Positions								
		Fleet Manager	1	1	1			
		Fleet Management Coordinator	1	1	0			
Non-Exempt Positions								
		Lead Equipment Mechanic	1	1	1			
		Equipment Mechanic	4	4	4			
		Preventive Maintenance Mechanic	1	1	1			
		Welder	1	1	1			
		Mechanics Helper	1	1	1			
		Fleet Support Specialist	1	1	1			
		Storekeeper	1	1	1			
		Total	12	12	11			

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
341	Fleet Maintenance - Regional Landfill Shop							
	51100	Salaries Exempt	\$ 85,735	\$ 88,822	\$ 96,559	\$ 106,958	20%	23%
	51110	Salaries Non-Exempt	173,919	195,625	150,792	205,407	5%	43%
	51200	Overtime	1,613	7,949	4,963	8,829	11%	2%
	52100	Social Security/Medicare Tax	19,207	22,368	18,508	24,117	8%	5%
	52200	VRS Retirement	1,122	1,350	-	1,555	15%	0%
	52300	Health Insurance	43,552	57,903	47,983	56,073	-3%	12%
	52400	VRS Life Insurance	3,198	3,812	3,308	4,146	9%	1%
	52600	Unemployment Insurance	79	107	88	54	-50%	0%
	52700	Workers Compensation	4,800	5,389	3,816	4,997	-7%	1%
	53210	Uniform Rental	1,017	1,400	1,114	1,400	0%	0%
	53400	Equipment Maintenance-Parts	5,416	5,000	4,070	4,000	-20%	1%
	53401	Equipment Maintenance-Service	-	1,000	1,000	1,000	0%	0%
	53410	Building / Site Maintenance	-	-	-	10,000	N/A	2%
	55100	Electricity	7,778	7,183	10,426	10,000	39%	2%
	55300	Insurance/Bonding	4,080	4,836	4,836	4,824	0%	1%
	55510	Travel and Training	-	-	-	-	N/A	0%
	55700	Toll Roads	175	205	181	225	10%	0%
	56100	Office Supplies	179	400	400	400	0%	0%
	56110	Dues & Subscriptions	1,085	1,950	1,299	2,400	23%	1%
	56140	Other Operating Supplies	1,654	3,000	3,031	3,000	0%	1%
	56200	Vehicle / Equipment Fuel	7,079	10,954	10,298	13,603	24%	3%
	56220	Vehicle / Equipment Tires	209	1,200	2,784	2,000	67%	0%
	56300	Safety Apparel & Equipment	486	900	550	900	0%	0%
	56410	Small Equipment	8,394	9,000	5,969	9,000	0%	2%
		Total Expenses	\$ 370,776	\$ 430,353	\$ 371,974	\$ 474,888	10%	100%
Personnel - Full Time Equivalent (FTE)			FY 2022	FY 2023	FY 2024			
	Exempt Positions							
		Heavy Equipment Manager	1	1	1			
	Non-Exempt Positions							
		Lead Equipment Mechanic	1	1	1			
		Equipment Mechanic	2	2	2			
		Total	4	4	4			

Transportation

SPSA's transportation division is primarily responsible for hauling processible waste from SPSA's transfer stations to the refuse derived fuel (RDF) plant, owned and operated by WIN Waste Innovations/Wheeabrator Portsmouth, Inc., in Portsmouth and hauling waste from the western communities to Atlantic Landfill in Waverly. The daytime staff work 8-hour shifts five days a week with staggered start times between 8:00 AM and 10:00 AM. The nighttime staff work 10-hour shifts Tuesday through Friday from 8:00 PM until 6:00 AM.



Waste Tonnages Hauled and Miles Driven					
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Tons	471,876	427,831	450,390	468,927	497,820
Miles	685,715	644,670	645,470	670,349	752,029

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
350	Transportation							
	51100	Salaries Exempt	\$ 85,992	\$ 88,822	\$ 92,238	\$ 93,263	5%	2%
	51110	Salaries Non-Exempt	1,325,944	1,462,265	1,464,125	1,634,216	12%	35%
	51200	Overtime	194,933	230,320	538,583	414,872	80%	9%
	52100	Social Security/Medicare Tax	118,442	135,888	156,634	163,064	20%	3%
	52200	VRS Retirement	9,120	12,205	12,637	17,526	44%	0%
	52300	Health Insurance	287,758	307,543	302,842	333,392	8%	7%
	52400	VRS Life Insurance	17,356	19,002	19,021	22,644	19%	0%
	52600	Unemployment Insurance	889	898	700	483	-46%	0%
	52700	Workers Compensation	75,876	82,357	58,182	104,706	27%	2%
	53210	Uniform Rental	12,154	13,670	11,863	13,670	0%	0%
	53310	Maintenance Agreements	5,209	5,200	5,214	5,200	0%	0%
	53400	Equipment Maintenance-Parts	276,274	252,000	395,082	340,000	35%	7%
	53401	Equipment Maintenance-Service	5,973	25,000	57,367	120,000	380%	3%
	53410	Building / Site Maintenance	9,606	10,000	1,179	10,000	0%	0%
	55300	Insurance/Bonding	69,756	66,618	66,612	78,204	17%	2%
	55510	Travel & Training	218	-	-	-	N/A	
	55700	Toll Roads	196,755	208,479	199,936	231,000	11%	5%
	56100	Office Supplies	500	500	-	500	0%	0%
	56110	Dues & Subscriptions	945	1,000	955	1,000	0%	0%
	56140	Other Operating Supplies	5,261	6,500	6,406	6,500	0%	0%
	56200	Vehicle / Equipment Fuel	607,255	699,376	932,328	883,908	26%	19%
	56210	DEF	-	18,000	22,927	25,000	39%	1%
	56220	Vehicle / Equipment Tires	129,370	150,000	148,000	175,000	17%	4%
	56300	Safety Apparel & Equipment	4,515	4,000	4,160	4,000	0%	0%
		Total Expenses	\$ 3,440,102	\$ 3,799,643	\$ 4,496,990	\$ 4,678,148	23%	100%
	Personnel ~ Full Time Equivalent (FTE)		FY 2022	FY 2023	FY 2024			
	Exempt Positions							
		Transportation Manager	1	1	1			
	Non-Exempt Positions							
		Lead Transfer Vehicle Operator	1	1	1			
		Transfer Vehicle Operator (TVO)	26	26	29			
		Transfer Vehicle Operator (TVO) PT	3	3	3			
		Total	31.0	31.0	34.0			

Boykins Transfer Station

The Boykins Convenience Center is a citizen drop off facility manned by Southampton County and serviced by SPSA. The facility, opened in 1985, is permitted for 50 tons per day and averages 650 tons per year. SPSA is responsible for dumping the containers, and maintaining the facility equipment, buildings, and grounds. The facility has one 40-yard compactor and two 40 yard open top containers for residential and municipal dumping. SPSA owns the improvements on the land which is leased to SPSA by a private citizen. The lease was renewed for 10 years effective April 1, 2016. This facility works in conjunction with the Ivor Transfer Station to ensure that residents in Southampton County have a disposal option 6 days a week.

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
361	Boykins Transfer Station							
	53320	Grounds Maintenance	\$ 4,483	\$ 5,000	\$ 4,296	\$ 5,000	0%	22%
	53400	Equipment Maintenance-Parts	39	2,500	-	2,500	0%	11%
	53401	Equipment Maintenance-Service	-	-	-	-	N/A	0%
	53410	Building / Site Maintenance	4,190	6,000	460	4,000	-33%	17%
	53800	Permits	5,821	6,064	6,063	6,565	8%	29%
	55100	Electricity	829	1,440	910	1,000	-31%	4%
	55300	Insurance/Bonding	384	396	396	432	9%	2%
	55420	Land Lease Payment	2,601	3,500	3,500	3,500	0%	15%
	56140	Other Operating Supplies	6	250	250	-	-100%	0%
	59960	Lease Interest Expense	385	-	-	-	N/A	0%
		Total Expenses	\$ 18,739	\$ 25,150	\$ 15,875	\$ 22,997	-9%	100%



Location
18449 General Thomas Highway
Boykins, Virginia

Hours of Operation
Tue., Thu., Sat. 7 a.m. – 7 p.m.
Mon., Wed. Fri. - Closed

Chesapeake Transfer Station

The busiest of SPSA's transfer stations, CTS was built in 1984 and is located on a 4.75-acre parcel of land west of Greenbrier Parkway in the City of Chesapeake. Additional hours are provided to the City of Chesapeake at this location under Ancillary Services Agreements.

The transfer station utilizes a bi-level, non-compacted, direct dump design consisting of one refuse hopper and a tipping area on the upper level and a "load out" area on the lower level. SPSA owns the improvements on the land which is leased from the City of Chesapeake. The lease expires January 25, 2023 and may be extended for four (4) renewal periods of five (5) years.



Location:
901 Hollowell Lane
Chesapeake, Virginia

Hours of Operation:
Monday – Friday, 8 a.m. – 5 p.m.
Saturday, 8 a.m. - Noon
Saturday & Sunday, Noon - 4 p.m.
(Chesapeake Residents Only)

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
362	Chesapeake Transfer Station							
	51100	Salaries Exempt	\$ 66,748	\$ 65,509	\$ 68,028	\$ 68,784	5%	9%
	51110	Salaries Non-Exempt	211,332	247,150	225,545	262,546	6%	33%
	51200	Overtime	58,834	34,755	87,374	46,759	35%	6%
	52100	Social Security/Medicare Tax	25,146	26,577	28,953	28,924	9%	4%
	52200	VRS Retirement	1,273	2,567	1,512	3,040	18%	0%
	52300	Health Insurance	63,069	80,583	74,612	85,096	6%	11%
	52400	VRS Life Insurance	3,587	4,190	3,945	4,440	6%	1%
	52600	Unemployment Insurance	200	184	163	95	-48%	0%
	52700	Workers Compensation	5,928	6,403	6,048	5,937	-7%	1%
	53170	Fire Protection	167	1,000	750	1,000	0%	0%
	53210	Uniform Rental	3,191	3,600	3,569	3,600	0%	0%
	53320	Grounds Maintenance	-	10,140	9,295	10,140	0%	1%
	53400	Equipment Maintenance-Parts	20,878	13,500	22,424	35,000	159%	4%
	53401	Equipment Maintenance-Service	21,970	21,700	52,714	21,700	0%	3%
	53402	Equipment Maintenance-Scales	-	3,300	4,681	5,000	52%	1%
	53410	Building / Site Maintenance	43,795	50,000	24,686	54,000	8%	7%
	53800	Permits	5,821	6,064	6,063	6,565	8%	1%
	55100	Electricity	8,422	10,825	10,275	9,500	-12%	1%
	55130	Water / Sewer	1,581	1,350	1,926	1,350	0%	0%
	55220	Radio Communications	-	200	200	200	0%	0%
	55300	Insurance/Bonding	9,348	8,760	8,760	9,888	13%	1%
	55400	Equipment Rental	20,300	-	-	-	N/A	
	55510	Travel and Training	340	1,000	-	-	-100%	0%
	56100	Office Supplies	647	600	595	600	0%	0%
	56140	Other Operating Supplies	4,700	4,000	3,012	4,000	0%	0%
	56200	Vehicle / Equipment Fuel	43,532	47,324	51,359	56,222	19%	7%
	56210	DEF	-	1,500	1,321	1,500	0%	0%
	56220	Vehicle / Equipment Tires	60,801	64,480	73,641	73,418	14%	9%
	56300	Safety Apparel & Equipment	1,425	2,500	1,000	1,500	-40%	0%
		Total Expenses	\$ 683,033	\$ 719,761	\$ 772,450	\$ 800,804	11%	100%
	Personnel ~ Full Time Equivalent (FTE)		FY 2022	FY 2023	FY 2024			
	Exempt Positions							
		Transfer Station Supervisor	1	1	1			
	Non-Exempt Positions							
		Heavy Equipment Operator, Sr.	2	2	2			
		Heavy Equipment Operator	2	2	2			
		Solid Waste Assistant	2	2	2			
		Total	7.00	7.00	7.00			

Franklin Transfer Station

The station was opened in 1985 and is permitted for 150 tons per day and capable of storing 50 tons at any one time. The station averages 22,500 tons per year. The station utilizes a drop and hook operation, and the waste is hauled to the Regional Landfill or Atlantic Transfer Station by SPSA.

SPSA owns the land and improvements of this transfer station. This station works closely with the Isle of Wight Transfer Station and is managed by a single supervisor.



Location
30521 General Thomas Highway
Franklin, Virginia

Hours of Operation
Monday – Friday, 8 a.m. – 3 p.m.
Saturday, 8 a.m. - Noon

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
363	Franklin Transfer Station							
	51100	Salaries Exempt	\$ 33,224	\$ 34,659	\$ 35,992	\$ 36,392	5%	11%
	51110	Salaries Non-Exempt	126,028	128,455	133,391	126,671	-1%	39%
	51200	Overtime	4,877	2,384	10,235	6,246	162%	2%
	52100	Social Security/Medicare Tax	12,617	12,660	13,954	12,952	2%	4%
	52200	VRS Retirement	1,315	1,028	1,075	2,283	122%	1%
	52300	Health Insurance	20,944	28,170	24,671	14,559	-48%	5%
	52400	VRS Life Insurance	1,977	2,186	2,277	2,185	0%	1%
	52600	Unemployment Insurance	77	106	95	53	-50%	0%
	52700	Workers Compensation	3,276	3,050	2,160	2,658	-13%	1%
	53170	Fire Protection	192	500	423	500	0%	0%
	53210	Uniform Rental	1,658	1,531	1,721	1,531	0%	0%
	53320	Grounds Maintenance	4,346	5,000	3,630	5,000	0%	2%
	53400	Equipment Maintenance-Parts	6,846	8,000	3,500	13,000	63%	4%
	53401	Equipment Maintenance-Service	13,101	13,000	8,215	13,000	0%	4%
	53402	Equipment Maintenance-Scales	-	3,000	3,000	3,000	0%	1%
	53410	Building / Site Maintenance	22,371	30,000	28,022	30,000	0%	9%
	53800	Permits	5,821	6,064	6,063	6,565	8%	2%
	55100	Electricity	1,572	2,995	2,182	2,500	-17%	1%
	55220	Radio Communications	-	200	205	200	0%	0%
	55300	Insurance/Bonding	4,956	4,404	4,404	3,984	-10%	1%
	55510	Travel and Training	-	-	-	-	N/A	0%
	56100	Office Supplies	138	150	100	2,000	1233%	1%
	56140	Other Operating Supplies	626	700	383	600	-14%	0%
	56200	Vehicle / Equipment Fuel	13,182	16,441	14,068	13,746	-16%	4%
	56210	DEF	-	-	195	-	N/A	0%
	56220	Vehicle / Equipment Tires	7,842	17,000	19,741	20,741	22%	6%
	56300	Safety Apparel & Equipment	743	900	711	900	0%	0%
		Total Expenses	\$ 287,728	\$ 322,583	\$ 320,412	\$ 321,266	0%	100%
Personnel ~ Full Time Equivalent (FTE)			FY 2022	FY 2023	FY 2024			
	Exempt Positions							
		Transfer Station Supervisor	0.5	0.5	0.5			
	Transfer Station Supervisor is responsible for overseeing the Franklin and Isle of Wight Transfer Stations.							
	Non-Exempt Positions							
		Heavy Equipment Operator, Sr.	1	1	1			
		Heavy Equipment Operator	2	2	2			
		Total	3.50	3.50	3.50			

Isle of Wight Transfer Station

The station was opened in 1985 and has three employees and one supervisor who also supervises the Franklin Transfer Station. The station is permitted for 150 tons per day and averages 27,000 tons per year. The station utilizes a drop and hook operation, and the waste is hauled to the Regional Landfill or Atlantic Landfill by SPSA.

SPSA owns the improvements on the land which is leased to SPSA by Isle of Wight County. The lease expires January 25, 2023 and may be extended for four (4) renewal periods of five (5) years.



Location

**13191 Foursquare Road
Smithfield, Virginia**

Hours of Operation

**Monday – Friday, 8 a.m. – 3 p.m.
Saturday, 8 a.m. - Noon**

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
364	Isle of Wight Transfer Station							
	51100	Salaries Exempt	\$ 33,885	\$ 34,659	\$ 35,992	\$ 36,392	5%	10%
	51110	Salaries Non-Exempt	108,235	137,468	111,015	140,678	2%	39%
	51200	Overtime	3,206	2,523	9,024	7,097	181%	2%
	52100	Social Security/Medicare Tax	10,630	13,361	11,704	14,089	5%	4%
	52200	VRS Retirement	-	957	500	1,101	15%	0%
	52300	Health Insurance	32,922	32,855	26,170	39,912	21%	11%
	52400	VRS Life Insurance	2,048	2,307	1,911	2,373	3%	1%
	52600	Unemployment Insurance	81	106	87	54	-49%	0%
	52700	Workers Compensation	2,436	3,219	2,268	2,891	-10%	1%
	53170	Fire Protection	191	500	500	500	0%	0%
	53210	Uniform Rental	1,514	2,000	1,510	2,000	0%	1%
	53320	Grounds Maintenance	4,346	5,000	1,831	5,000	0%	1%
	53400	Equipment Maintenance-Parts	7,424	10,000	6,617	10,000	0%	3%
	53401	Equipment Maintenance-Service	9,186	7,000	2,525	6,000	-14%	2%
	53402	Equipment Maintenance-Scales	-	1,000	1,738	1,700	70%	0%
	53410	Building / Site Maintenance	24,341	30,000	12,006	30,000	0%	8%
	53800	Permits	5,821	6,064	6,063	6,565	8%	2%
	55100	Electricity	1,593	2,200	2,016	2,000	-9%	1%
	55220	Radio Communications	-	200	-	200	0%	0%
	55300	Insurance/Bonding	3,852	3,900	3,900	4,428	14%	1%
	55510	Travel and Training	-	500	408	-	-100%	0%
	56100	Office Supplies	80	250	175	200	-20%	0%
	56140	Other Operating Supplies	385	500	600	600	20%	0%
	56200	Vehicle / Equipment Fuel	8,834	7,889	11,858	10,737	36%	3%
	56210	DEF	-	-	-	-	N/A	0%
	56220	Vehicle / Equipment Tires	7,176	17,000	39,482	39,482	132%	11%
	56300	Safety Apparel & Equipment	671	900	709	900	0%	0%
		Total Expenses	\$ 268,858	\$ 322,358	\$ 290,609	\$ 364,899	13%	100%
Personnel ~ Full Time Equivalent (FTE)			FY 2022	FY 2023	FY 2024			
Exempt Positions								
		Transfer Station Supervisor	0.5	0.5	0.5			
Transfer Station Supervisor is responsible for overseeing the Franklin and Isle of Wight Transfer Stations.								
Non-Exempt Positions								
		Heavy Equipment Operator, Sr.	1	1	1			
		Heavy Equipment Operator	2	2	2			
		Total	3.50	3.50	3.50			

Ivor Transfer Station

The Ivor Convenience Center is a citizen drop off facility manned by Southampton County and serviced by SPSA. The facility was opened in 1985 and is permitted to accept 30 tons per day and averages 650 tons per year. SPSA is responsible for dumping the containers, and maintaining the facility equipment, buildings and grounds. The facility has one 40-yard compactor and two 40 yard open top containers for residential and municipal dumping. SPSA owns the land and improvements of this transfer station. This facility works in conjunction with the Boykins Transfer Station to ensure that residents in Southampton County have a disposal option 6 days a week.



Location
36439 General Mahone Boulevard
Ivor, Virginia

Hours of Operation
Wed., Fri., Sun. 7 a.m. – 7 p.m.
Mon., Tue., Thur., Sat. – Closed

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
365		Ivor Convenience Center						
	53320	Grounds Maintenance	\$ 4,346	\$ 7,000	\$ 3,417	\$ 7,000	0%	33%
	53400	Equipment Maintenance-Parts	-	2,500	-	2,500	0%	12%
	53401	Equipment Maintenance-Service	-	-	-	-	N/A	0%
	53410	Building / Site Maintenance	1,711	5,000	1,074	3,000	-40%	14%
	53800	Permits	5,821	6,064	6,063	6,565	8%	31%
	55100	Electricity	1,055	1,300	1,193	1,300	0%	6%
	55300	Insurance/Bonding	168	192	192	576	200%	3%
	56140	Other Operating Supplies	-	250	-	-	-100%	0%
	56200	Vehicle/Equipment Fuel	511	-	-	-	N/A	0%
		Total Expenses	\$ 13,612	\$ 22,306	\$ 11,940	\$ 20,941	-6%	100%

Landstown Transfer Station

One of two SPSA transfer stations in Virginia Beach, Landstown Transfer Station opened in January 1993. The station has a design capacity of 1500 tons per day and currently averages 920 tons per day. The Landstown Transfer Station is the only facility that operates 24 hours per day (with the exception of Sunday). Waste is collected and stored on the tipping floor throughout the day then hauled at night. This hauling arrangement allows SPSA to benefit from less traffic congestion at night which makes hauling faster and easier. Additionally, by storing waste during the day tractors and trailers are freed up so they can haul from the stations that are unable to store the waste during the day.

SPSA owns the improvements on the land which is leased to SPSA by the City of Virginia Beach. The current lease expires December 30, 2047.



Location
1825 Concert Drive
Virginia Beach, Virginia

Customer Hours of Operation
Monday – Friday, 8 a.m. – 5 p.m.
Saturday, 8 a.m. - Noon

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
366	Landstown Transfer Station							
	51100	Salaries Exempt	\$ 76,528	\$ 79,047	\$ 82,163	\$ 82,999	5%	8%
	51110	Salaries Non-Exempt	334,138	361,635	341,283	358,310	-1%	33%
	51200	Overtime	13,835	33,185	32,156	25,052	-25%	2%
	52100	Social Security/Medicare Tax	29,923	36,251	33,156	35,677	-2%	3%
	52200	VRS Retirement	4,130	4,010	5,488	5,777	44%	1%
	52300	Health Insurance	122,563	129,087	116,444	119,749	-7%	11%
	52400	VRS Life Insurance	5,514	5,904	5,674	5,914	0%	1%
	52600	Unemployment Insurance	238	238	180	122	-49%	0%
	52700	Workers Compensation	7,824	8,734	6,168	7,322	-16%	1%
	53170	Fire Protection	217	1,000	750	1,000	0%	0%
	53210	Uniform Rental	4,165	4,400	4,081	4,400	0%	0%
	53320	Grounds Maintenance	29,303	31,100	27,317	31,100	0%	3%
	53400	Equipment Maintenance-Parts	30,708	27,500	27,768	32,000	16%	3%
	53401	Equipment Maintenance-Service	12,710	11,700	33,879	12,000	3%	1%
	53402	Equipment Maintenance-Scales	-	3,300	3,133	4,500	36%	0%
	53410	Building / Site Maintenance	149,571	89,928	83,006	69,274	-23%	6%
	53800	Permits	5,821	6,064	6,064	6,565	8%	1%
	55100	Electricity	37,979	53,125	47,193	50,000	-6%	5%
	55130	Water / Sewer	3,626	4,500	4,153	4,500	0%	0%
	55220	Radio Communications	155	400	450	400	0%	0%
	55300	Insurance/Bonding	17,796	17,580	17,580	19,596	11%	2%
	55510	Travel and Training	130	800	550	-	-100%	0%
	56100	Office Supplies	382	500	691	500	0%	0%
	56140	Other Operating Supplies	4,132	5,000	4,465	5,000	0%	0%
	56200	Vehicle / Equipment Fuel	63,930	68,884	74,000	71,937	4%	7%
	56210	DEF	-	2,500	1,997	2,500	0%	0%
	56220	Vehicle / Equipment Tires	177,146	187,200	136,628	134,631	-28%	12%
	56300	Safety Apparel & Equipment	3,396	2,900	2,150	2,000	-31%	0%
		Total Expenses	\$ 1,135,860	\$ 1,176,472	\$ 1,098,565	\$ 1,092,825	-7%	100%
		Personnel ~ Full Time Equivalent (FTE)	FY 2022	FY 2023	FY 2024			
		Exempt Positions						
		Transfer Station Supervisor	1	1	1			
		Non-Exempt Positions						
		Heavy Equipment Operator, Sr.	3	3	3			
		Heavy Equipment Operator	4	4	4			
		Solid Waste Assistant	1	1	1			
		Total	9.00	9.00	9.00			

Norfolk Transfer Station

The Norfolk Transfer Station opened for operation in 1985 and is designed to handle 1300 tons of waste a day and capable of storing 450 tons at any one time.

SPSA owns the land and improvements on this property.



Location

**3136 Woodland Avenue
Norfolk, Virginia**

Hours of Operation

**Monday – Friday, 8 a.m. – 5 p.m.
Saturday 8 a.m. – Noon
(commercial only)
Saturday & Sunday, Noon - 4 p.m.
(Norfolk residents only)**

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
367	Norfolk Transfer Station							
	51100	Salaries Exempt	\$ 68,421	\$ 70,686	\$ 71,944	\$ 72,059	2%	8%
	51110	Salaries Non-Exempt	220,874	246,278	246,238	271,232	10%	29%
	51200	Overtime	26,101	24,982	36,212	51,422	106%	6%
	52100	Social Security/Medicare Tax	23,441	26,159	26,145	30,196	15%	3%
	52200	VRS Retirement	1,880	3,053	2,024	3,461	13%	0%
	52300	Health Insurance	61,516	72,793	84,841	99,572	37%	11%
	52400	VRS Life Insurance	3,637	4,247	4,008	4,600	8%	0%
	52600	Unemployment Insurance	219	185	149	95	-49%	0%
	52700	Workers Compensation	6,060	6,303	4,452	6,198	-2%	1%
	53170	Fire Protection	265	1,000	830	1,000	0%	0%
	53210	Uniform Rental	3,058	4,100	4,380	4,100	0%	0%
	53320	Grounds Maintenance	14,053	15,000	14,185	15,000	0%	2%
	53400	Equipment Maintenance-Parts	34,025	22,500	31,954	36,000	60%	4%
	53401	Equipment Maintenance-Service	28,353	21,400	31,753	20,000	-7%	2%
	53402	Equipment Maintenance-Scales		3,600	3,000	4,000	11%	0%
	53410	Building / Site Maintenance	34,277	50,000	44,194	79,800	60%	9%
	53800	Permits	5,821	6,064	6,063	6,565	8%	1%
	55100	Electricity	20,055	25,915	23,133	25,915	0%	3%
	55130	Water / Sewer	9,404	9,000	10,910	12,000	33%	1%
	55220	Radio Communications	411	400	400	400	0%	0%
	55300	Insurance/Bonding	18,132	16,068	16,068	27,384	70%	3%
	55510	Travel and Training	94	400	300	-	-100%	0%
	56100	Office Supplies	517	600	1,090	600	0%	0%
	56140	Other Operating Supplies	2,954	7,100	5,685	5,000	-30%	1%
	56200	Vehicle / Equipment Fuel	52,434	53,420	67,229	57,922	8%	6%
	56210	DEF	-	2,500	1,200	2,500	0%	0%
	56220	Vehicle / Equipment Tires	196,829	213,200	104,112	86,000	-60%	9%
	56300	Safety Apparel & Equipment	1,868	1,400	1,000	1,400	0%	0%
	56410	Small Equipment	1,538	3,500	1,798	3,500	0%	0%
		Total Expenses	\$ 836,238	\$ 911,853	\$ 845,296	\$ 927,921	2%	100%
		Personnel ~ Full Time Equivalent (FTE)	FY 2022	FY 2023	FY 2024			
		Exempt Positions						
		Transfer Station Supervisor	1	1	1			
		Non-Exempt Positions						
		Heavy Equipment Operator, Sr.	2	2	2			
		Heavy Equipment Operator	3	3	3			
		Solid Waste Assistant	1	1	1			
		Total	7.00	7.00	7.00			

Oceana Transfer Station

One of two transfer stations in Virginia Beach, the Oceana Transfer Station was built by the City of Virginia Beach and opened in 1982. In 1987, SPSA bought the station for \$1,000,000 and pays \$1.00 a year lease for the land. OTS has a design capacity of 500 tons per day with the capability of storing 450 tons at any one time. The station incorporates a drop and hook system which improves efficiency by allowing for the waste on the floor to be removed quickly and placed in staged trailers for hauling at a later time thus keeping the floor clear for arriving customers whereby reducing wait times for dumping.

This transfer station does not accept waste from residential customers to better service municipal trucks and contract customers, like the U.S. Navy. The property is owned by the Virginia Department of Transportation (VDOT) and SPSA operates through a “permit” from VDOT. The lease can be terminated by VDOT upon 30 days’ notice to SPSA and SPSA owns the improvements.



Location

**2025 Virginia Beach Boulevard
Virginia Beach, Virginia**

Hours of Operation

**Monday-Friday, 6 a.m. – 3 p.m.
Saturday 8 a.m. – Noon
(April to September)**

(Not Available to General Public)

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
368	Oceana Transfer Station							
	51100	Salaries Exempt	\$ 62,599	\$ 62,389	\$ 64,701	\$ 63,018	1%	10%
	51110	Salaries Non-Exempt	185,250	189,016	195,697	198,466	5%	32%
	51200	Overtime	1,414	2,696	10,583	9,305	245%	2%
	52100	Social Security/Medicare Tax	18,155	19,438	20,034	20,715	7%	3%
	52200	VRS Retirement	1,031	994	1,187	1,144	15%	0%
	52300	Health Insurance	56,300	59,103	62,158	60,675	3%	10%
	52400	VRS Life Insurance	3,209	3,369	3,511	3,504	4%	1%
	52600	Unemployment Insurance	132	132	75	68	-48%	0%
	52700	Workers Compensation	4,356	4,684	3,312	4,252	-9%	1%
	53170	Fire Protection	211	500	500	500	0%	0%
	53210	Uniform Rental	2,012	2,500	2,729	2,500	0%	0%
	53320	Grounds Maintenance	12,687	13,740	14,800	13,740	0%	2%
	53400	Equipment Maintenance-Parts	21,227	30,000	20,676	25,000	-17%	4%
	53401	Equipment Maintenance-Service	9,491	6,500	5,000	10,000	54%	2%
	53402	Equipment Maintenance-Scales	-	3,000	-	3,000	0%	0%
	53410	Building / Site Maintenance	42,495	60,000	46,087	60,000	0%	10%
	53800	Permits	5,821	6,064	6,063	6,565	8%	1%
	55100	Electricity	2,672	3,005	2,290	3,000	0%	0%
	55130	Water / Sewer	3,522	5,000	4,246	5,000	0%	1%
	55220	Radio Communications	45	-	-	400	N/A	0%
	55300	Insurance/Bonding	6,332	7,124	7,628	8,180	15%	1%
	55510	Travel and Training	135	250	100	-	-100%	0%
	56100	Office Supplies	344	350	642	500	43%	0%
	56140	Other Operating Supplies	1,507	1,500	2,945	2,500	67%	0%
	56200	Vehicle / Equipment Fuel	31,144	34,748	38,176	34,177	-2%	6%
	56210	DEF	-	500	1,097	1,000	100%	0%
	56220	Vehicle / Equipment Tires	63,859	68,640	73,417	73,418	7%	12%
	56300	Safety Apparel & Equipment	781	1,000	1,151	1,000	0%	0%
		Total Expenses	\$ 536,731	\$ 586,242	\$ 588,806	\$ 611,627	4.3%	100%
	Personnel ~ Full Time Equivalent (FTE)		FY 2022	FY 2023	FY 2024			
	Exempt Positions							
		Transfer Station Supervisor	1	1	1			
	Non-Exempt Positions							
		Heavy Equipment Operator, Sr.	1	1	1			
		Heavy Equipment Operator	2	2	2			
		Solid Waste Assistant	1	1	1			
		Total	5.00	5.00	5.00			

Suffolk Transfer Station

The Suffolk Transfer Station is located adjacent to the Regional Landfill and opened in April 2005. The station is permitted for 1300 tons per day and averages 350 tons per day.

SPSA owns the land and improvements for this property.



Location
1 Bob Foeller Drive
Suffolk, Virginia

Hours of Operation
Monday – Friday, 8 a.m. – 4 p.m.
Saturday, 8 a.m. - Noon

Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
369	Suffolk Transfer Station							
	51100	Salaries Exempt	\$ 64,607	\$ 62,389	\$ 62,389	\$ 65,509	5%	13%
	51110	Salaries Non-Exempt	179,187	183,950	184,034	193,148	5%	39%
	51200	Overtime	2,562	5,003	8,261	10,265	105%	2%
	52100	Social Security/Medicare Tax	17,844	19,228	19,119	20,572	7%	4%
	52200	VRS Retirement	-	-	-	-	N/A	0%
	52300	Health Insurance	58,111	61,009	63,560	64,765	6%	13%
	52400	VRS Life Insurance	3,141	3,301	3,438	3,466	5%	1%
	52600	Unemployment Insurance	132	132	93	67	-49%	0%
	52700	Workers Compensation	4,284	4,633	3,264	4,223	-9%	1%
	53170	Fire Protection	830	950	533	950	0%	0%
	53210	Uniform Rental	2,425	2,425	2,395	2,425	0%	0%
	53400	Equipment Maintenance-Parts	11,355	25,500	21,817	20,000	-22%	4%
	53401	Equipment Maintenance-Service	2,697	4,100	3,670	4,500	10%	1%
	53402	Equipment Maintenance-Scales	-	3,900	10,200	4,000	3%	1%
	53410	Building / Site Maintenance	22,707	20,000	17,118	23,250	16%	5%
	53800	Permits	5,821	6,064	6,063	6,565	8%	1%
	55100	Electricity	13,655	16,225	1,553	15,000	-8%	3%
	55220	Radio Communications	-	200	168	200	0%	0%
	55300	Insurance/Bonding	10,728	11,976	11,976	3,780	-68%	1%
	55510	Travel and Training	487	375	100	-	-100%	0%
	56100	Office Supplies	652	250	368	500	100%	0%
	56140	Other Operating Supplies	2,197	2,500	1,682	2,500	0%	1%
	56200	Vehicle / Equipment Fuel	21,517	22,345	24,101	24,147	8%	5%
	56210	DEF	-	1,500	750	1,500	0%	0%
	56220	Vehicle / Equipment Tires	17,005	22,880	25,449	23,409	2%	5%
	56300	Safety Apparel & Equipment	828	1,100	613	1,100	0%	0%
		Total Expenses	\$ 442,773	\$ 481,935	\$ 472,715	\$ 495,841	3%	100%
	Personnel ~ Full Time Equivalent (FTE)		FY 2022	FY 2023	FY 2024			
	Exempt Positions							
		Transfer Station Supervisor	1	1	1			
	Non-Exempt Positions							
		Heavy Equipment Operator, Sr.	1	1	1			
		Heavy Equipment Operator	2	2	2			
		Solid Waste Assistant	1	1	1			
		Total	5.00	5.00	5.00			

Scalehouse Operations

Scalehouse Operations is SPSA's "cash register." Scale Attendants are responsible for ensuring the accurate measurement of solid waste flowing through SPSA's transfer stations to the Regional Landfill in Suffolk and the Wheelabrator RDF Plant in Portsmouth; and the revenue generated from the disposal of waste. Scale Attendants man the scalehouses at the Chesapeake, Landstown, Norfolk, Oceana, and the Suffolk Regional Landfill/Transfer Station. The scalehouses in Franklin and Isle of Wight are manned by the transfer station staff.

SPSA's Scale Attendants operate the scale recording devices to capture truck weights and process transactions including truck information, customer account information, type of waste and associated tipping fee rate, methods of payment and the processing of credit cards. These transactions are uploaded into SPSA's Accounting software for the purpose of billing SPSA's customers.

Scale Attendants handle phone calls to the various stations as well as face-to-face interactions with our municipalities, residents, and private haulers to ensure that only solid waste that meets SPSA's standard is accepted for disposal at our facilities.



Cost Center	Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
370	Scalehouse Operations							
	51100	Salaries Exempt	3,066	52,585	54,502	\$ 57,259	9%	7%
	51110	Salaries Non-Exempt	\$ 378,038	\$ 493,832	\$ 435,558	\$ 515,651	4%	63%
	51200	Overtime	29,203	33,074	32,278	42,868	30%	5%
	52100	Social Security/Medicare Tax	29,110	43,956	38,126	47,107	7%	6%
	52200	VRS Retirement	1,465	3,790	4,222	5,505	45%	1%
	52300	Health Insurance	120,385	136,893	133,213	137,021	0%	17%
	52400	VRS Life Insurance	4,279	5,806	5,819	7,677	32%	1%
	52600	Unemployment Insurance	334	396	276	204	-48%	0%
	52700	Workers Compensation	216	293	48	305	4%	0%
	53210	Uniform Rental	480	515	425	400	-22%	0%
	53410	Building / Site Maintenance	-	-	-	-	N/A	0%
	55300	Insurance/Bonding	5,556	4,632	4,632	5,184	12%	1%
	55510	Travel and Training	238	500	553	615	23%	0%
	56100	Office Supplies	-	-	-	-	N/A	0%
	56140	Other Operating Supplies	-	-	-	-	N/A	0%
		Total Expenses	\$ 572,368	\$ 776,272	\$ 655,150	\$ 819,796	6%	93%
Personnel ~ Full Time Equivalent (FTE)			FY 2022	FY 2023	FY 2024			
	Exempt Positions							
		Scalehouse Supervisor	0	1	1			
	Non-Exempt Positions							
		Lead Scale Attendant	2	1	1			
		Scale Attendant	8	9	9			
		Scale Attendant Part time	3	3	3			
		Total	13	14	14			

Other Expenses

Object	Line Item Description	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% Change	% Total
59125	Waste Disposal & Services Agreement	14,779,558	15,445,192	13,620,000	9,289,800	-40%	44%
59135	Waste Disposal - RDS	-	-	839,000	2,280,000	N/A	11%
59120	Waste Hauling & Disposal Agreement	6,972,063	8,460,000	-	-	-100%	0%
59121	Waste Hauling - MBI	-	-	1,000,000	5,081,327	N/A	24%
59130	Waste Disposed at Atlantic	969,282	-	-	4,420,000	N/A	21%
	Total Contracted Waste Disposal	\$ 22,720,903	\$ 23,905,192	\$ 15,459,000	\$ 21,071,127	-12%	100%
Capital Improvement / Equipment Replacement							
59000	Capital Expenses / Equipment Replacement	\$ 5,938,018	\$ 3,500,000	\$ 3,500,000	\$ 4,500,000	29%	21%
Deposit to Reserves and Trust Funds							
59200	Reserves for Landfill Closure/Expansion	\$ 6,243,150	\$ 8,000,000	\$ 8,000,000	\$ 8,000,000	0%	38.0%
59220	Suffolk Environmental Trust Fund	5,000	5,000	5,000	5,000	0%	0.0%
	Total Reserves and Trust Fund Deposits	\$ 6,248,150	\$ 8,005,000	\$ 8,005,000	\$ 8,005,000	0%	38%

Capital Improvement & Equipment Replacement Plan

All capital improvements and equipment replacements are funded with operating revenues (cash)

Southeastern Public Service Authority							
Capital Improvement / Equipment Replacement Plan							
All capital improvements and equipment replacements are funded with operating revenues (cash).							
Description	FY 2023 Revised Budget	FY 2023 Projected	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Regional Landfill							
Cell 8/9 Permitting	\$ 6,858,415	\$ 6,500,000					
Cell VII Permit Modification	\$ 99,944	\$ 79,324					
VDOT - Flyover	5,396,996	1,170,565					
Design Build Improvements	1,936,112	1,936,112					
Dump Truck	448,507					\$ 200,000	
Pickup Truck	49,835	49,833	\$ -	\$ 48,000	\$ 100,000		\$ 55,000
Pickup Truck	30,643	30,643			\$ 38,750		\$ 55,000
Dozer	596,288			\$ 680,000		\$ 690,000	\$ 1,300,000
Crawler Excavator	374,996						
Leachate Evaporation System	6,299,100	1,399,800					
Wheel Wash							
Compactor Refurb	584,137	584,137	\$ 692,000				
Fuel Canopy	76,812						
Fuel Concrete Island	16,450						
Low Voltage for Admin Bldg Generator	10,075	10,075					
Mower				55,000			110,000
Backhoe-Loader				17,100			25,000
Track Excavator				115,000			
Bushhog Rotary Cutter (2)					466,240		
Farm Tractor					26,000	2	
Motor Grader							78,500
Pump							414,000
							35,000
Total for Regional Landfill	\$ 22,778,311	\$ 11,760,489	\$ 692,000	\$ 915,100	\$ 630,990	\$ 1,417,500	\$ 1,545,000
Tire Shredder Operations							
Tire Shredder Doors	28,996	28,996					
Loader						286,500	
Tire Derimmer						63,000	
Total for Tire Shredder	\$ 28,996	\$ 28,996	\$ -	\$ -	\$ -	\$ 349,500	\$ -
Fleet Maintenance							
Pickup Truck	35,000	35,000	48,000				
Forklift							90,000
Fuel/Lube Service Truck	126,000	126,000					
Tennant Sweeper					42,000		
Bobcat							66,000
Electric Forklift					57,000		
Total for Fleet Maintenance	\$ 161,000	\$ 161,000	\$ 48,000	\$ -	\$ 99,000	\$ -	\$ 156,000
Fleet Maintenance (RLF)							
Pickup Truck	\$ 35,000	\$ 29,829					\$ 43,644
Faster Fleet Mgmt Software	\$ 3,000						
Service Truck	\$ 126,000						
Total Fleet Maintenance - RLF	\$ 126,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,644
Transportation							
Road Tractors	622,624	622,624	380,000				
MSW Trailers (Upper or Walking Floor)	1,575,900	1,575,900	1,596,000	14w	1,299,466	11W	1,913,760
Asphalt Improvements							15W
Sludge Trailers	195,000	195,000	73,000				
Rolloff Truck	220,504	220,504					
Leachate Tanker							94,000
Rolloff Containers				100,000			30,000
SUV							35,000
Yard Dog	140,769	140,769					
Total for Transportation	\$ 2,754,797	\$ 2,754,797	\$ 2,049,000	\$ 1,399,466	\$ 1,913,760	\$ 30,000	\$ 129,000

Chesapeake Transfer Station								
Tip Floor Replacement								
Excavator								345,000
Inbound/Outbound Scales				140,000				
Bobcat						53,750		
Wheel Loader			620,000			460,000		
Total for Chesapeake Transfer Station	\$ -	\$ -	\$ 620,000	\$ 140,000	\$ 513,750	\$ -	\$ -	\$ 345,000
Franklin Transfer Station								
Loader							336,000	
Yard Tractor								135,000
Scale								165,000
Pickup Truck								50,000
Total for Franklin Transfer Station	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 336,000	\$ 350,000
Information Technology								
New Vehicle			38,000					
Total for IT			\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ -
Environmental								
Loader			237,980					
Pickup Truck	33,424	33,424						50,000
Trailer								
Pick Up Truck 4x4						42,500		
Total for Environmental	\$ 33,424	\$ 33,424	\$ 237,980	\$ -	\$ 42,500	\$ -	\$ -	\$ 50,000
Isle of Wight Transfer Station								
Above Ground Scale	120,444	120,444						
Loader							336,000	
Yard Dog								
Total for Isle of Wight Transfer Station	\$ 120,444	\$ 120,444	\$ -	\$ -	\$ -	\$ -	\$ 336,000	\$ -
Landstown Transfer Station								
Wheeled Loader				616,000				
Bobcat Skidsteer	44,744	44,744						
Tunnel - Blast & Paint								
Tip Floor Replacement								
Wheeled Excavator				395,000				
Roof Replacement/Overlay							242,430	
Total for Landstown Transfer Station	\$ 44,744	\$ 44,744	\$ -	\$ 1,011,000	\$ -	\$ -	\$ 242,430	\$ -
Norfolk Transfer Station								
Automated Scale	21,591	21,591						
Outbound Scale								165,000
Skidsteer								70,000
Epoxy Flooring	21,367	21,367						
Wheeled Loader			327,500					
Tip Floor & Building Roof							210,000	
Total for Norfolk Transfer Station	\$ 42,958	\$ 42,958	\$ 327,500	\$ -	\$ -	\$ -	\$ 210,000	\$ 235,000
Oceana Transfer Station								
Wheeled Loader								
Drop & Hook Paving	82,631	82,631						
Scale								175,000
Yard Dog							155,888	
Bobcat Skidsteer	45,000							51,750
Total for Oceana Transfer Station	\$ 127,631	\$ 82,631	\$ -	\$ -	\$ -	\$ -	\$ 155,888	\$ 226,750
Suffolk Transfer Station								
Inbound Scale							125,000	
Total for Oceana Transfer Station	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -
Transfer Stations								
Tip Floor Concrete			487,520					419,606
Total for Concrete			\$ 487,520			\$ 300,000	\$ 297,682	\$ 419,606
Regional Office Building								
Barrier Gates	20,000	20,000						
Total for Regional Office Building	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Project Funds								
	350,681	201,683	-	34,434		-	-	
GRAND TOTAL	\$ 26,588,986	\$ 15,251,167	\$ 4,500,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000

Projected Landfill Expansion Funding Schedule

	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032
Beginning Balance	\$45,012,691	\$40,685,745	\$39,859,240	\$19,220,088	\$10,181,475	\$21,181,475	\$13,181,475	\$20,681,475	\$26,681,475	\$32,681,475
Contributions	8,000,000	9,000,000	11,000,000	11,000,000	11,000,000	11,000,000	9,500,000	6,000,000	6,000,000	6,000,000
Flyover Construction	(3,361,444)	(6,894,005)	(12,851,652)	(12,821,645)						
Landfill Construction	(8,965,502)	(2,932,500)	(18,787,500)	(7,216,968)						
Cell V - VII Closure						(19,000,000)	(2,000,000)			(10,000,000)
Ending Balance	\$40,685,745	\$39,859,240	\$19,220,088	\$10,181,475	\$21,181,475	\$13,181,475	\$20,681,475	\$26,681,475	\$32,681,475	\$28,681,475

Projected Future Tipping Fees

Projected Future Tipping Fees

The Projected Future Tipping Fee Schedule summarizes the projected revenues and expenses and corresponding municipal tipping fee for fiscal years 2022-2027.

The municipal tipping fee is calculated by determining the net revenue requirement or total expenses minus other revenues. This sum is then divided by the projected tonnage of the member communities resulting in a per ton municipal tipping fee.



Employee Information

Full Time Equivalent Employees by Cost Center

Southeastern Public Service Authority (SPSA)					
Full Time Equivalent Employees by Cost Center					
	FY 2021	FY 2022	FY 2023	FY 2024	# Change
<u>Administration</u>					
Accounting	3	3	2	2	0
Executive Offices	3	3	5	6	1
Human Resources	1.6	1	1	2	1
Information Technology	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>0</u>
	9.6	9.0	10.0	12	2
<u>Environmental</u>					
Environmental Management	7	7	7	7	0
<u>Operations</u>					
Safety	2	2	2	1	-1
Regional Landfill	14.5	13.5	12.5	16.5	4
Tire Shredder	3	3	3	3	0
Fleet Maintenance	12	12	12	11	-1
Fleet Maintenance - Regional Landfill	4	4	4	4	0
Transportation	31.0	31.0	31.0	34	3
Chesapeake Transfer Station	7.00	7.00	7.00	7	0
Franklin Transfer Station	3.50	3.50	3.50	3.5	0
Isle of Wight Transfer Station	3.50	3.50	3.50	3.5	0
Landstown Transfer Station	9.00	9.00	9.00	9	0
Norfolk Transfer Station	7.00	7.00	7.00	7	0
Oceana Transfer Station	5.00	5.00	5.00	5	0
Suffolk Transfer Station	5.00	5.00	5.00	5	0
Scalehouse Operations	13.00	13.00	14.00	14	0
	119.5	118.5	118.5	123.5	5.00
Total	136.10	134.50	135.50	142.5	7.00

Full Time Equivalent by Position

Southeastern Public Service Authority (SPSA)				
Full Time Equivalent Positions				
	FY 2021	FY 2022	FY 2023	FY 2024
Accounting Manager	1	1	0	0
Accounting Specialist	1	1	1	1
Assistant Landfill & Environmental Manager	1	1	0	0
Assistant Risk & Safety Manager	1	1	1	0
Deputy Executive Director	1	1	1	0
Director of Administration	0	0	1	1
Director of Finance	0	0	1	1
Director of Operations	0	0	1	1
Environmental Coordinator	0	0	0	1
Environmental Manager	0	0	1	1
Environmental Specialist	1	1	1	1
Environmental Technician	4	4	4	4
Equipment Mechanic	6	6	6	6
Executive Director	1	1	1	1
Executive Assistant	1	1	1	1
Financial Support Administrator	1	1	1	0
Fleet Management Coordinator	1	1	1	0
Fleet Manager	1	1	1	1
Fleet Support Specialist	1	1	1	1
Heavy Equipment Manager	1	1	1	1
Heavy Equipment Operator	25.5	26.5	18	19
Heavy Equipment Operator, Senior	15	14	13	12
Human Resource Administrator	0	0	0	1
Human Resources Generalist	1	1	1	0
Human Resources Assistant	0.6	0	0	0
Human Resources Manager	0	0	0	1
Information Technology Manager	0	0	0	1
Information Technology Support Specialist	0	0	1	1
Landfill Engineering Technician	0	0	0	1
Landfill & Environmental Compliance Specialist	1	1	0	0
Landfill & Environmental Manager	1	1	0	0
Landfill & Environmental Support Specialist	1	1	1	1
Landfill Equipment Operator	0	0	5.5	9.5
Landfill Equipment Operator, Senior	0	0	3	3
Landfill Supervisor	1	1	1	1
Lead Equipment Mechanic	2	2	2	2
Lead Scale Attendant	2	2	1	1
Lead Transfer Vehicle Operator	1	1	1	1
Management Analyst	0	0	0	1
Mechanics Helper	0	0	1	1
Network Administrator	1	1	1	0
Preventive Maintenance Mechanic	1	1	1	1
Risk and Safety Manager	1	1	1	1
Sampling Coordinator	0	0	1	0
Scale Attendant	11	11	12	12
Scalehouse Supervisor	0	0	1	1
Senior Accountant	0	0	0	1
Solid Waste Assistant	8	7	6	6
Storeroom Keeper	1	1	1	1
Tire Shredder Supervisor	1	1	1	1
Transfer Station Supervisor	6	6	6	6
Transfer Vehicle Operator	29	29	29	32
Transportation Operations Manager	1	1	1	1
Welder	1	1	1	1
Total	136.1	134.5	135.5	142.5

Pay Plan

Southeastern Public Service Authority					
Pay Plan					
Effective July 1, 2023					
Job Classification	Status	Grade	Minimum	Annual Midpoint	Maximum
Other Temporary/Part Time	Non-Exempt	1	\$26,840.83	\$33,550.90	\$40,260.97
	Hourly Rate		\$12.9000	\$16.1302	\$19.3562
Mechanics Helper	Non-Exempt	2	\$29,524.54	\$36,906.09	\$44,287.09
Solid Waste Assistant	Non-Exempt	2	\$29,524.54	\$36,906.09	\$44,287.09
	Hourly Rate		\$14.1945	\$17.7433	\$21.2919
Environmental Technician	Non-Exempt	3	\$32,477.16	\$40,596.72	\$48,716.01
Storeroom Keeper	Non-Exempt	3	\$32,477.16	\$40,596.72	\$48,716.01
	Hourly Rate		\$15.6140	\$19.5177	\$23.4212
Landfill & Environmental Support Specialist	Non-Exempt	4	\$35,725.05	\$46,906.44	\$56,289.74
Preventative Maintenance Mechanic	Non-Exempt	4	\$35,725.05	\$46,906.44	\$56,289.74
	Hourly Rate		\$17.1755	\$22.5512	\$27.0624
Scale Attendant (Full Time/Part Time)	Non-Exempt	5	\$37,523.41	\$46,906.44	\$56,289.74
Accounting Specialist	Non-Exempt	5	\$37,523.41	\$46,906.44	\$56,289.74
Heavy Equipment Operator	Non-Exempt	5	\$37,523.41	\$46,906.44	\$56,289.74
			\$18.0401	\$22.5512	\$27.0624
Environmental Specialist	Exempt	6	\$41,937.93	\$52,424.90	\$62,912.14
Fleet Support Specialist	Non-Exempt	6	\$41,937.93	\$52,424.90	\$62,912.14
Lead Scale Attendant	Non-Exempt	6	\$41,937.93	\$52,424.90	\$62,912.14
Heavy Equipment Operator, Senior	Non-Exempt	6	\$41,937.93	\$52,424.90	\$62,912.14
Landfill Equipment Operator	Non-Exempt	6	\$41,937.93	\$52,424.90	\$62,912.14
Transfer Vehicle Operator (Full Time/Part Time)	Non-Exempt	6	\$41,937.93	\$52,424.90	\$62,912.14
	Hourly Rate		\$20.1625	\$25.2043	\$30.2462
Equipment Mechanic	Non-Exempt	7	\$52,974.23	\$66,221.10	\$79,467.69
Lead Transfer Vehicle Operator	Non-Exempt	7	\$52,974.23	\$66,221.10	\$79,467.69
Welder	Non-Exempt	7	\$52,974.23	\$66,221.10	\$79,467.69
Environmental Coordinator	Exempt	7	\$52,974.23	\$66,221.10	\$79,467.69
Scalehouse Supervisor	Exempt	7	\$52,974.23	\$66,221.10	\$79,467.69
Information Technology Support Specialist	Exempt	7	\$52,974.23	\$66,221.10	\$79,467.69
Information Technology Integration Specialist	Exempt	7	\$52,974.23	\$66,221.10	\$79,467.69
Tire Shredder Supervisor	Exempt	7	\$52,974.23	\$66,221.10	\$79,467.69
	Hourly Rate	66018	\$25.4684	\$31.8371	\$38.2056
Lead Equipment Mechanic	Non-Exempt	8	\$56,682.43	\$70,856.62	\$85,030.54
Landfill Supervisor	Exempt	8	\$56,682.43	\$70,856.62	\$85,030.54
Landfill Engineering Technician	Exempt	8	\$56,682.43	\$70,856.62	\$85,030.54
	Hourly Rate		\$27.2512	\$34.0657	\$40.8801
Executive Assistant	Exempt	9	\$61,217.02	\$77,942.15	\$91,833.00
Senior Accountant	Exempt	9	\$61,217.02	\$77,942.15	\$91,833.00
Human Resources Administrator	Exempt	9	\$61,217.02	\$77,942.15	\$91,833.00
Landfill Supervisor	Exempt	9	\$61,217.02	\$77,942.15	\$91,833.00
Transfer Station Supervisor	Exempt	9	\$61,217.02	\$77,942.15	\$91,833.00
Fleet Manager	Exempt	10	\$67,338.73	\$85,736.35	\$101,016.31
Management Analyst	Exempt	10	\$67,338.73	\$85,736.35	\$101,016.31
Safety & Risk Manager	Exempt	10	\$67,338.73	\$85,736.35	\$101,016.31
Heavy Equipment Manager	Exempt	10	\$67,338.73	\$85,736.35	\$101,016.31
Human Resources Manager	Exempt	10	\$67,338.73	\$85,736.35	\$101,016.31
Environmental Manager	Exempt	10	\$67,338.73	\$85,736.35	\$101,016.31
Information Technology Manager	Exempt	10	\$67,338.73	\$85,736.35	\$101,016.31
Transportation Operations Manager	Exempt	10	\$67,338.73	\$85,736.35	\$101,016.31
Director of Administration	Exempt	11	\$95,880.00	\$110,160.00	\$126,480.00
Director of Finance	Exempt	11	\$95,880.00	\$110,160.00	\$126,480.00
Director of Operations	Exempt	11	\$95,880.00	\$110,160.00	\$126,480.00
Deputy Executive Director	Exempt	12	\$134,677.44	\$168,355.02	\$202,032.60

APPENDIX

Financial Policies

Southeastern Public Service Authority Financial and Personnel Policies Adopted by SPSA Board, April 24, 2019

Basis of Accounting and Financial Reporting

The Authority's activities are accounted for similar to those often found in the private sector using the flow of economic resources measurement focus and the accrual basis of accounting. Assets, liabilities, net assets, revenues, and expenses are accounted for through an enterprise fund with revenues recorded when earned and expenses recorded at the time liabilities are incurred.

The annual financial statements are prepared on the accrual basis of accounting. The Authority reports as a special purpose government entity engaged in business-type activities, as defined by the Governmental Accounting Standards Board (GASB). Business-type activities are those that are financed in whole or in part by fees charged to external parties for goods or services.

In accordance with GASB Statement No. 20, Accounting and Financial reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting, the Authority applies all applicable GASB pronouncements, and has elected to apply only those Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principal Board Opinions and Accounting Research Bulletins issued on or before November 30, 1989, that do not conflict with or contradict GASB pronouncements.

Annual Budget

The SPSA Board of Directors adopts an annual financial plan, or budget, illustrating projected revenues and expenses for the upcoming fiscal year and directs the Executive Director to implement the plan.

The annual budget will be balanced on a cash basis meaning that current revenues will equal current expenses; however, the Authority may use fund balance, or surplus cash, to fund capital expenses and equipment replacement. The Authority may amend or supplement its budget during the fiscal year. The Executive Director is authorized to make budget transfers within cost centers without Board approval. The Executive Director may transfer budget funds between cost centers up to \$50,000 for single and cumulative transfers in any given budget year. Budget transfers between cost centers exceeding \$50,000 for single and cumulative transfers must be approved by the Board. Additionally, the Board shall be advised of all budget transfers between cost centers regardless of amount. Operating budgets will lapse at fiscal yearend with the exception of unfinished capital projects and encumbrances for purchases not received by June 30, of which will rollover to the new fiscal year. Unused funds budgeted for capital improvements and/or equipment replacement will revert to a reserve for capital improvements and or equipment replacement and not revert to the undesignated fund balance.

The SPSA Board sets the number of full-time equivalent positions with each budget year, however, the Executive Director is authorized to make position adjustments throughout the budget year, limited to the Board authorized full-time equivalent positions. The SPSA Board also sets the pay plan ranges and the Executive Director is authorized to adjust positions within the

established pay plan.

The Authority may change the rates for fees and charges following proper notice and public hearing on such change, as stated in Section 15.2-5136 of the Code of Virginia. A public hearing is only required if a change in rates applies.

On or before June 30 the Authority's Board of Directors will adopt the final financial plan for the upcoming fiscal year.

Fund Balance Policy

Effective July 1, 2019, the Authority shall maintain an undesignated fund balance equivalent to two (2) months operating expenses excluding any funds budgeted for capital improvements, equipment replacement and reserves.

The Undesignated Fund Balance may be used for any purpose the Authority's Board of Directors deems appropriate.

The Undesignated Fund Balance may be replenished over 1-3 fiscal years depending on amount.

Employee Policy Manual

The Authority will maintain an Employee Policy Manual. The Executive Director is authorized to make changes to the Employee Policy Manual without Board approval with the exception to sections pertaining to compensation and benefits which must be approved by the Board prior to any changes.

Debt Policies

The Authority does not intend to issue any debt with the exception of a letter of credit, if applicable, established for the purpose of providing financial assurance for landfill closure and post closure costs and any corrective action plans as issued by the Virginia Department of Environmental Quality.

Prior to the issuance of any debt, the Authority's Board of Directors must perform a due diligence investigation of the appropriateness of issuing the debt, including an analysis of the costs of repaying the debt. Such analysis shall be certified by an external certified public accountant, reviewed by the Board, and approved by a vote of a minimum of 75 percent of the Board. The issuance of new debt shall require a vote of a minimum of 75 percent of the Board of Directors of the authority. The authority shall not issue long-term bond indebtedness to fund operational expenses.

Credit and Collection Policy

Invoices for Disposal System services are typically provided on a monthly basis, within ten (10) days after the end of each billing period, and unless otherwise specified by contract are due on or before the last business day of the month immediately following the month covered by the invoice, except to the extent any such invoices are subject to a good faith dispute. Past due account balances are considered delinquent and are subject to a finance charge of 18% annually. In addition, potential problem accounts or accounts that are in a continuous delinquent payment status may be placed in a credit hold status and the applicable customer/user may be denied access to the SPSA Disposal System until the account returns to a current status and/or an arrangement with SPSA has been made to satisfy the past due balance. Delinquent accounts may also be referred to a collection agency or otherwise pursued through litigation

Investment Policy

In accordance with the Code of Virginia and other applicable law, including regulations, SPSA's investment policy (Policy) permits investments in U.S. Government obligations (including Government Sponsored Enterprise Obligations), obligations of the Commonwealth of Virginia or political subdivisions thereof, repurchase agreements, commercial paper, bankers acceptances, corporate notes, negotiable certificates of deposit, bank deposit notes, mutual funds that invest exclusively in securities specifically permitted under the Policy, and the State Treasurer's Local Government Investment Pool (the State of Virginia LGIP, a 2a-7 like pool, as defined by GASB 31).

The Policy establishes limitations on the holdings of non-U.S. government obligations. The maximum percentage of the portfolio (book value at the date of acquisition) permitted in each security is as follows:

	Maximum Percentage
U.S. government obligations	100%
Federal agency or government sponsored enterprise obligations	50
Registered money market mutual fund	100
State of Virginia Local Government Investment Pool (LGIP)	75
Repurchase agreements	50
Bankers' acceptances	40
Commercial paper	35
Negotiable certificates of deposit/bank notes	20
Bank deposits	25
Corporate notes	15

Further, the combined amount of bankers' acceptances, commercial paper, negotiable certificates of deposit/bank notes and corporate notes may not exceed fifty percent (50%) of the total book value of the portfolio at the date of acquisition.

Credit Risk

As required by state statute, the Policy requires that commercial paper have a short-term debt rating of no less than "A-1" (or its equivalent) from at least two of the following; Moody's Investors Service, Standard & Poor's and Fitch's Investors Service. Corporate notes, negotiable Certificates of Deposit and bank deposit notes maturing in less than one year must have a short-term debt rating of at least "A-1" by Standard & Poor's and "P-1" by Moody's Investors Service. Notes having a maturity of greater than one year must be rated at least "AA" by Standard & Poor's and "Aa" by Moody's Investors Service.

Although state statute does not impose credit standards on repurchase agreement counterparties, bankers' acceptances or money market mutual funds, SPSA has established certain credit standards for these investments to minimize portfolio risk.

Concentration of Credit Risk

The Policy establishes limitations on portfolio composition by issuer in order to control concentration of credit risk. SPSA's policy limits the amount that may be invested in the securities of a single issuer to 5% of the portfolio with the following exceptions:

U.S. Treasury	100% maximum
Each registered money market mutual fund	100% maximum

State of Virginia LGIP	75% maximum
Each federal agency or government sponsored enterprise obligation	50% maximum
Each repurchase agreement counterparty	25% maximum
Each bank depository	25% maximum

Interest Rate Risk

As a means of limiting exposure to fair value losses arising from rising interest rates, SPSA's Policy limits the investment of operating funds to investments with a stated maturity of no more than five years from the date of purchase. The average maturity of the investment portfolio may not exceed 24 months.

Reserve funds and other funds with longer term investment horizons may be invested in securities exceeding five (5) years if the maturity of such investment is made to coincide as nearly as practicable with the expected use of funds.

Proceeds from the sale of bonds must be invested in compliance with the specific requirements of the bond covenants and may be invested in securities with longer maturities.

Custodial Credit Risk

The Policy requires that all investment securities purchased by SPSA or held as collateral on deposits or investments shall be held by SPSA or by a third-party custodial agent who may not otherwise be counterparty to the investment transaction.

Historical Tonnages

TONNAGES BY FACILITY										
FY 2018 - 2022										
WASTE TYPE	CHESAPEAKE TRANSFER STATION					FRANKLIN TRANSFER STATION				
	FY 2018	FY 2019	FY2020	FY 2021	FY 2022	FY 2018	FY 2019	FY2020	FY 2021	FY 2022
CHESAPEAKE	76,867	86,213	87,622	88,033	81,606	0	0	0	0	0
FRANKLIN	0	0	0	0	0	2,698	2,731	3,021	3,270	3,736
ISLE OF WIGHT	0	0	0	0	0	1,427	1,210	1,202	1,341	1,206
NORFOLK	0	0	0	0	0	0	0	0	0	0
PORTSMOUTH	0	0	0	0	0	0	0	0	0	0
SOUTHAMPTON	0	0	0	0	0	8,285	9,880	9,001	9,102	9,358
SUFFOLK	0	0	0	0	0	0	0	0	0	0
VIRGINIA BEACH	3,744	3,829	3,622	4,529	4,650	0	0	0	0	0
RESIDENTS	2,812	3,084	3,413	4,475	4,852	360	321	384	369	332
OTHER	0	0	0	0	0	1	0	0	0	0
TOTAL MUNICIPAL WASTE	83,423	93,126	94,656	97,037	91,108	12,770	14,142	13,608	14,082	14,632
OTHER WASTE	0	0	0	0	0	0	0	0	0	0
NAVY WASTE	0	237	51	15	17	0	0	0	0	0
COMMERCIAL WASTE	39,306	36,919	29,785	34,190	46,524	8,196	8,021	8,147	7,757	7,401
TOTAL NON-MUNICIPAL WASTE	39,306	37,156	29,836	34,205	46,541	8,196	8,021	8,147	7,757	7,401
GRAND TOTAL	122,729	130,282	124,492	131,243	137,649	20,966	22,162	21,755	21,839	22,033
WASTE TYPE	ISLE OF WIGHT TRANSFER STATION					LANDSTOWN TRANSFER STATION				
	FY 2018	FY 2019	FY2020	FY2021	FY 2022	FY 2018	FY 2019	FY2020	FY2021	FY 2022
CHESAPEAKE	0	0	0	0	0	16	0	22	0	182
FRANKLIN	0	0	0	0	0	0	0	0	0	0
ISLE OF WIGHT	15,457	15,200	14,692	15,352	14,371	0	0	0	0	0
NORFOLK	0	0	0	0	0	0	0	0	0	0
PORTSMOUTH	0	0	0	0	0	0	0	0	0	0
SOUTHAMPTON	626	730	774	822	492	0	0	0	0	0
SUFFOLK	0	0	0	0	0	0	0	0	0	0
VIRGINIA BEACH	0	0	0	0	0	92,319	97,697	102,935	114,143	98,684
RESIDENTS	656	757	1,073	1,069	868	2,562	3,535	5,666	8,171	7,284
OTHER	21	0	0	0	0	0	0	0	0	0
TOTAL MUNICIPAL WASTE	16,759	16,687	16,540	17,243	15,731	94,897	101,233	108,623	122,314	106,150
OTHER WASTE	0	0	0	0	0	0	0	0	0	0
NAVY WASTE	0	0	0	0	0	1,765	1,520	1,297	1,662	1,610
COMMERCIAL WASTE	3,567	2,369	2,163	2,209	2,613	51,034	39,769	37,896	42,822	55,976
TOTAL NON-MUNICIPAL WASTE	3,567	2,369	2,163	2,209	2,613	52,799	41,289	39,193	44,484	57,586
GRAND TOTAL	20,326	19,056	18,703	19,452	18,344	147,696	142,522	147,816	166,798	163,736
WASTE TYPE	NORFOLK TRANSFER STATION					OCEANA TRANSFER STATION				
	FY 2018	FY 2019	FY2020	FY2021	FY 2022	FY 2018	FY 2019	FY2020	FY2021	FY 2022
CHESAPEAKE	2,151	2,431	2,734	2,746	2,087	0	0	0	0	0
FRANKLIN	0	0	0	0	0	0	0	0	0	0
ISLE OF WIGHT	0	0	0	0	0	0	0	0	0	0
NORFOLK	62,587	86,357	88,119	84,167	72,770	0	0	0	0	0
PORTSMOUTH	228	45	0	0	111	0	0	0	0	0
SOUTHAMPTON	0	0	0	0	0	0	0	0	0	0
SUFFOLK	0	0	0	0	0	0	0	0	0	0
VIRGINIA BEACH	3,881	3,611	3,934	3,135	2,053	27,539	29,969	31,233	39,324	44,725
RESIDENTS	2,773	3,501	3,874	4,686	4,079	0	0	0	0	0
OTHER	78	0	0	0	0	0	0	0	0	0
TOTAL MUNICIPAL WASTE	71,698	95,945	98,662	94,734	81,100	27,539	29,969	31,233	39,324	44,725
OTHER WASTE	0	0	0	0	0	0	0	0	0	0
NAVY WASTE	15,226	13,774	11,991	12,996	12,664	2,577	3,908	4,198	3,959	3,483
COMMERCIAL WASTE	75,774	46,014	44,820	43,241	63,106	39,921	39,773	36,850	38,250	49,775
TOTAL NON-MUNICIPAL WASTE	91,000	59,787	56,811	56,237	75,770	42,498	43,681	41,048	42,209	53,258
GRAND TOTAL	162,697	155,733	155,473	150,971	156,870	70,037	73,650	72,280	81,533	97,983

WASTE TYPE	SUFFOLK TRANSFER STATION					RDF PLANT (NON-SPSA LOCATION)				
	FY 2018	FY 2019	FY2020	FY2021	FY 2022	FY 2018	FY 2019	FY2020	FY2021	FY 2022
CHESAPEAKE	8,809	8,333	7,795	9,818	7,865	3,053	3,794	7,892	6,825	9,069
FRANKLIN	0	0	0	0	0	0	0	0	0	0
ISLE OF WIGHT	0	0	0	0	0	0	0	0	0	0
NORFOLK	0	0	0	0	0	0	0	0	0	0
PORTSMOUTH	1,251	201	58	79	665	31,290	38,961	42,393	44,589	41,188
SOUTHAMPTON	0	0	0	0	0	0	0	0	0	0
SUFFOLK	37,056	39,344	42,312	42,677	43,644	0	0	0	0	0
VIRGINIA BEACH	0	0	0	0	0	0	0	0	0	0
RESIDENTS	4,548	5,865	7,671	9,002	7,969	0	0	0	0	0
OTHER	106	0	0	0	0	23	0	0	0	0
TOTAL MUNICIPAL WASTE	51,770	53,743	57,836	61,577	60,143	34,366	42,754	50,284	51,414	50,257
OTHER WASTE	0	0	0	0	0	0	0	0	0	0
NAVY WASTE	256	88	30	5	43	6,691	6,381	7,170	7,241	5,096
COMMERCIAL WASTE	14,741	10,254	10,676	12,190	17,986	52,269	0	0	0	0
TOTAL NON-MUNICIPAL WASTE	14,997	10,341	10,706	12,195	18,029	58,960	6,381	7,170	7,241	5,096
GRAND TOTAL	66,767	64,084	68,542	73,772	78,173	93,326	49,135	57,454	58,655	55,353

WASTE TYPE	REGIONAL LANDFILL					GRAND TOTAL				
	FY 2018	FY 2019	FY2020	FY2021	FY 2022	FY 2018	FY 2019	FY2020	FY2021	FY 2022
CHESAPEAKE	0	2	127	24	0	90,896	100,772	106,192	107,446	100,809
FRANKLIN	0	0	0	0	0	2,698	2,731	3,021	3,270	3,736
ISLE OF WIGHT	0	0	0	0	0	16,883	16,410	15,894	16,693	15,577
NORFOLK	5,586	6,040	4,725	4,696		68,173	92,397	92,844	88,862	72,770
PORTSMOUTH	0	0	13	18	102	32,769	39,207	42,463	44,686	42,066
SOUTHAMPTON	0	0	0	2	0	8,910	10,610	9,775	9,926	9,850
SUFFOLK	3,922	190	645	2,690	282	40,978	39,534	42,957	45,367	43,926
VIRGINIA BEACH	0	0	0	0	0	127,483	135,106	141,724	161,131	150,112
RESIDENTS	0	0	0	0	0	13,711	17,064	22,082	27,773	25,384
OTHER	682	674	786	673	889	910	674	786	673	889
TOTAL MUNICIPAL WASTE	10,190	6,906	6,296	8,102	1,273	403,412	454,505	477,738	505,827	465,119
OTHER WASTE	65,567	86,195	184,030	92,113	114,084	65,567	86,195	184,030	92,113	114,084
ASH	179,361	166,975	171,497	150,880	155,988	179,361	166,975	171,497	150,880	155,988
NAVY WASTE	154	358	238	298	216	26,668	26,265	24,975	26,176	23,129
COMMERCIAL WASTE	2,089	597	649	624	1,944	286,898	183,715	170,987	181,284	245,325
TOTAL NON-MUNICIPAL WASTE	247,171	254,125	356,414	243,916	272,232	558,494	463,151	551,489	450,453	538,526
GRAND TOTAL	257,361	261,031	362,710	252,018	273,505	961,906	917,656	1,029,226	956,280	1,003,646

Note: Regional Landfill totals do not include waste delivered from transfer stations.

Note: RDF Plant is a non-SPSA location effective April 30, 2010.

Note*: For 2018, the commercial waste received at the RDF represent the period July 1, 2017 - January 25, 2018 ONLY.

Historical Summary of Fees and Charges

Southeastern Public Service Authority (SPSA)						
Historical Summary of Fees and Charges						
Waste Type	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Municipal Solid Waste (per ton)	\$125 / \$65	\$62	\$57	\$57	\$61	\$65
US Navy Processible Waste (per ton)	\$44.62	\$48.50	\$50.23	\$51.73	\$53.28	\$53.28
Residential Waste (per ton) (charged to member community)	No Charge	\$62	\$57	\$57	\$61	\$65
Suffolk Municipal Waste (per ton)	No Charge	\$62	\$57	\$57	\$61	\$65
Industrial Waste (per ton)	\$67.53	\$75.00	\$76.00	\$76.00	\$76.00	\$76.00
Boats (minimum fee \$84 each)	\$84	\$84	\$84	\$84	\$84	\$84
Campers/trailers (minimum fee \$204 each)	\$204	\$204	\$204	\$204	\$204	\$204
Dead Animals - Bagged or Unbagged (household pets only) each bag	\$20	\$20	\$20	\$20	\$20	\$20
Water Treatment Plant Sludge from Member Community (per ton)	\$46	\$50	\$50	\$55	\$55	\$55
Construction and Demolition Waste	\$47	\$51	\$51	\$51	\$55	\$55
Automobile and Light Truck Tires	\$82.50	\$82.50	\$82.50	\$92.50	\$92.50	\$92.50
Truck and Light Industrial Tires	\$145	\$145	\$145	\$145	\$145	\$145
Heavy Equipment and Off Road Tires (each)	\$160	\$160	\$160	\$160	\$160	\$160
Tires with Rims (Rim removal charge added per tire)	\$3	\$3	\$3	\$3	\$3	\$3
Household Hazardous Waste (Residential)	\$35	\$36	\$36	\$37	\$37	\$37
Batteries (lead & rechargeable)	\$60	\$60	\$60	\$60	\$60	\$60
Alkaline Batteries (per lb)	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75
Appliances with CFC (each) - Member Communities, Residents & Commercial	\$12	\$15	\$15	\$16	\$16	\$16
White Goods Containers (Charged per Pull)	\$75-125	\$75-125	\$75-125	\$75-125	\$75-125	\$75-125
Gray Soils used for Alternative Daily Cover	\$10-25	\$10-25	\$10-25	\$10-25	\$10-25	\$10-25
Rates are per ton unless otherwise indicated.						