

SOUTHEASTERN PUBLIC SERVICE AUTHORITY

Board of Directors ~ Regular Meeting*

Regional Board Room

723 Woodlake Drive, Chesapeake, Virginia



Wednesday, April 24, 2024 at 9:30 a.m.

*To accommodate those who may not be able to attend in person, the public may listen to and view presentations displayed at this meeting by registering at <https://attendee.gotowebinar.com/register/4028264696454092889>. Members of the public may also listen to the SPSA Board Meeting via telephone by dialing toll-free to 1-877-309-2074 and entering access code 420-384-256. Additionally, members of the public are invited to speak electronically at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the meeting organizer. All requests for registration to make an electronic public comment must be received by 3:00 p.m. on April 23, 2024.

Meeting Organizer: Tressa Preston ~ tpreston@spsa.com ~ 757.961.3486



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1. Call Meeting to Order

Pledge of Allegiance

2. Public Comment Period

All speakers must register prior to call to order;
5-minute maximum per speaker unless advised by Chairman differently;
30-minute total maximum time.

3. Chairman's Comments

4. Approval of Minutes

The minutes of the March 27, 2024 Board meeting are included as follows for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the March 27, 2024 minutes of the SPSA Board of Directors meeting be approved as presented?

MINUTES OF THE BOARD OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA

March 27, 2024

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell	(CH)	Mr. Earl Sorey	(CH)
Ms. Sheryl Raulston	(FR)	VACANT	(FR)
Dr. Dale Baugh	(IW)	Mr. Randy Keaton ¹	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad ²	(NO)
Mr. C.W. "Luke" McCoy	(PO)	Ms. Lavonda Graham-Williams ³	(PO)
Mr. Tony Parnell	(SH)	Ms. Lynette Lowe ⁴	(SH)
Mr. D. Rossen S. Greene	(SU)	Mr. Albert Moor	(SU)
Mr. Thomas Leahy	(VB)	Mr. L.J. Hansen	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Michael Etheridge (IW), Mr. Jeremy Kline (VB), Mr. Robert Lewis (SU), Mr. Oliver Love, Jr. (NO), Mr. Greg Martin (CH), and Mr. Brian Thrower (SH), SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Tressa Preston, Secretary and Director of Administration, and Mr. Brett Spain, General Counsel.

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. CALL MEETING TO ORDER

Dr. Dale E. Baugh, Chair of the Board of Directors, called the March Board Meeting to order at 9:30 a.m. and then he led the Pledge of Allegiance.

2. PUBLIC COMMENT

Ms. Preston reported that there were no requests for public comment.

3. CHAIRMAN'S COMMENTS

Chairman Baugh informed the Board that the Closed Session scheduled for the end of the day's meeting would not need to take place. It was included on the agenda in the event that the update on the Environmental Impact Statement (EIS) process would need to include

¹ Mr. Keaton was absent. Mr. Etheridge served as voting Ex-Officio Member for Isle of Wight County.

² Mr. Broad was absent. Mr. Love served as voting Ex-Officio Member for the City of Norfolk.

³ Ms. Graham-Williams arrived at 9:37 a.m.

⁴ Ms. Lowe was absent. Mr. Thrower served as voting Ex-Officio Member for Southampton County.

consultation with legal counsel, but the Executive Director will be able to give that update in open session. Because of this change, he noted that the meeting may conclude earlier than anticipated. He also thanked the member communities that have hosted, or are scheduled to host, Mr. Bagley with their City Council or Board of Supervisors to discuss the RFP for Waste Disposal and SPSA's role in the future of waste solutions for the region. Chairman Baugh went on to say that those meetings have been beneficial, and that he and Mr. Bagley are grateful for the time and attention being allowed for him to present those ideas.

4. **APPROVAL OF MINUTES**

The minutes of the February 28, 2024 Board Meeting had been distributed. Chairman Baugh asked if there were any additions or changes and there were none.

Mr. McCoy moved, seconded by Mr. Etheridge, to approve the February 28, 2024 minutes of the SPSA Board of Directors, as presented. The motion was approved by a unanimous vote in favor.

5. **APPOINTMENT OF THE RFP REVIEW/NEGOTIATING COMMITTEE**

Mr. Bagley informed the Board that he was bringing a matter back to them for further consideration. As the Board is aware, SPSA's current Request for Proposals for Waste Disposal has attracted considerable attention, and it is SPSA's intention to ensure that every aspect of that process is carried out with the utmost consideration. Regarding the RFP Review/Negotiation Committee that Chairman Baugh previously appointed, it is the opinion of Mr. Spain that, because this is an evaluation formed to review proposals and advise the Board, the most appropriate course of action is to have the Board formally appoint the Committee and its members, based on the recommendation of the Chairman. The Committee will be kept to five people—Mr. Tom Leahy, Mr. Richard Broad, Mr. Earl Sorey, Mr. Dennis Bagley, and Mr. Henry Strickland—with others like Mr. Brad Novak, Mr. Brett Spain, Mr. Bob Gardner, and Ms. Angie Hutchins serving in an advisory capacity but not as actual members, to avoid unnecessary complications to other non-RFP business-related matters. Once the Committee is formed, a meeting of three or more members constitutes a Public Meeting that must be appropriately noticed and follow all other FOIA guidelines.

Mr. Keifer moved, seconded by Mr. McCoy, to appoint the RFP Review/Negotiating Committee, as presented. The motion was adopted by a unanimous vote in favor.

6. **FLYOVER OVERSIGHT COMMITTEE REPORT**

Mr. Lewis, Chairman of the Flyover Oversight Committee, reported that the Committee met on March 21, 2024 to discuss the status of the contract bid process and that Mr. Mike Davis, Deputy District Engineer for the Virginia Department of Transportation was present to share that information with the full Board.

Mr. Davis updated the Board on the status of the Flyover Project, focusing on a project readvertisement after no bids were received after an initial bid letting. Mr. Davis reported that conversations with contractors indicated that they would bid on the project if posted again. The contract documents were reviewed, and it was determined that the project could absorb a two-month reduction in time and still meet substantial and fixed completion dates. Mr. Davis also reviewed new contracting dates, completion incentives, and the current project budget status.

VDOT

SPSA FLYOVER ENTRANCE OVER US 13/58/460

Project Status Update

Mike Davis, PE, CCM Deputy District Engineer
VDOT - Hampton Roads District

March 27, 2024

SPSA Project Update

SPSA Flyover entrance over US 13/58/460

VDOT | Virginia Department of Transportation

SPSA Project Update

Right of Way – Utility Relocation

- Dominion Energy started July 7, 2023, and finished September 6, 2023.
- All other utility relocations started on December 12, 2023. Scheduled to finish by September 6, 2024.
 - Remaining utilities to relocate
 - Cox Communications
 - Verizon
 - AT&T

VDOT | Virginia Department of Transportation

SPSA Project Update

Project Advertisement

- Project Advertised on 1/3/2024
- Plan holders included:

Plan Holders

CURTIS CONTRACTING, INC.
COOPER & SON CO.
Jedens Construction Company
Kokosing Construction Company, Inc
KROWER CONSTRUCTION COMPANY
BRAYMAN CONSTRUCTION CORPORATION
BRANDON CIVIL, INC.
Lane Construction Corporation
FAY Southeast
ENGLE CONSTRUCTION COMPANY, INC
SH&K Enterprises
BRANCH CIVIL, INC.
Becher Western Construction, LLC
McLean Contracting Company
LOHMEYER MANUFACTURING SOUTH CO.

- Letting was held on 2/28/24
- Zero Bids Received
- Reached out to the following Contractors:
 - Curtis Contracting
 - Kokosing Construction
 - Lane Construction
 - Fay Southeast
 - Branch Civil

VDOT | Virginia Department of Transportation

SPSA Project Update

Project Re-advertisement

- Reviewed Contract Documents to update to new start date
- Reviewed Contract Time Determination to ensure project can absorb 2-month reduction in time.
- Held substantial completion date of July 31, 2026. Roadway open to traffic.
- Held Fixed Completion date of 12/4/2026.
- Coordinated with Chief Engineer and Contracts Division to readvertise quickly.

VDOT | Virginia Department of Transportation

SPSA Project Update

Project Readvertisement:

- Project Re-advertised on March 12, 2024
- Letting to be held on May 22, 2024
- Notice To Award - June 7, 2024
- Contract Execution on June 28, 2024*
- Substantial Completion - July 31, 2026
- Fixed Completion - December 4, 2026

VDOT | Virginia Department of Transportation

SPSA Project Update				
Substantial Completion – July 31, 2026				
<ul style="list-style-type: none"> The incentive of \$6,250 per day on or before the substantial completion date. The cap is \$500,000 (80 days). 				
80 days early	60 days early	40 days early	20 days early	0 days early
8/12/2026	9/1/2026	9/21/2026	10/11/2026	10/31/2026
\$500,000	\$375,000	\$250,000	\$125,000	\$0
<ul style="list-style-type: none"> Disincentives accrue the day after substantial completion date for a rate of \$6,250 per day. This disincentive is capped at \$1,000,000 (160 days). 				
1 day late	40 days late	80 days late	120 days late	160 days late
8/1/2026	9/9/2026	10/19/2026	11/28/2026	1/7/2027
\$6,250	\$250,000	\$500,000	\$750,000	\$1,000,000

SPSA Project Update			
Project Budget Status:			
Estimate (Reduced PE, current RW/UT estimate and no contingency)			
PE	\$5,300,000		
RW	\$2,482,570		
Base CN	\$25,424,803		
Risk/Management Contingency (10%)	\$0		
Construction Design Services	\$500,000		
CEI	\$4,720,776		
Construction Contingency (10%)	\$0		
Incentive	\$500,000		
Escalation (8%)	\$2,021,512		
Total CN	\$33,167,091		
Total	\$40,949,661		
		Phase	Budget
		Spent to Date	Projected at Completion
		PE	\$5,300,000
			\$4,051,992
		RW	\$2,482,570
			\$336,128
			\$2,482,570

Mr. Davis offered to answer any questions. Mr. Leahy asked if any of the contractors Mr. Davis had spoken to voiced concerns about being able to complete the project within the given time frame. Mr. Davis stated that he has not been told that the timeframe is posing an issue to contractors and that VDOT’s internal schedule is conservative. Mr. McCoy asked if VDOT has system in place to eliminate contractors with a history of poor performance on past contracts. Mr. Davis replied that previous contract performance evaluation is measured on the state level at the Central Office and low scores can cause a bidder to be removed from the VDOT approved bidders list. He also said that there are mechanisms in place to evaluate, monitor, and ensure appropriate performance mid-contract. Mr. Bagley asked Mr. Davis to confirm that the funding incentives for early project completion are already built into the budget for the Flyover Project. Mr. Davis confirmed that they are. There were no further questions and Chairman Baugh thanked Mr. Davis for his time and the information he shared.

7. EXECUTIVE DIRECTOR UPDATES

Mr. Bagley recognized Ms. Dell Pelzel, Human Resources Administrator, as the SPSA Values in Action Employee of the Month. Mr. Bagley commented that Ms. Pelzel has been with SPSA for 15 years and is incredibly considerate and dependable in her work, which affects all of SPSA’s employees, often in times of challenge. Chairman Baugh presented Ms. Pelzel with a certificate and lapel pin as tokens of the Board’s appreciation.

Mr. Bagley was excited to report that everything with the RDF Facility is on track for the July 1, 2024 closing. He also mentioned that staff is working closely with the Navy and staff at the Jordan Bridge to improve the appearance of the Victory Boulevard and Elm Avenue corridor, which has been in need of attention for quite some time. Mr. Bagley looks forward to seeking partnership with the City of Portsmouth and presenting more information on that project in the future.

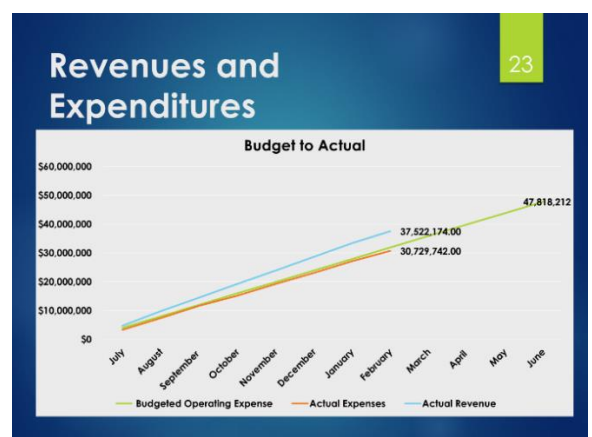
Regarding the Army Corps of Engineers’ Environmental Impact Statement (EIS) required for proposed expansion at the Regional Landfill, Mr. Bagley said that staff is working hard to bring the project to completion by early July. Ethnobotany and ethnography studies should be complete by April 15, 2024 and parties can assess their impact on the path forward. Staff and consultants have a meeting scheduled with the Corps to discuss the mitigation plan submitted with the DEQ Joint Permit Application. Mr. Bagley noted that there will likely need to be changes made to that plan, but with the assistance of attorneys from Butler Snow, SPSA continues to apply pressure toward a programmatic agreement to resolve any outstanding EIS issues and, ultimately, a Record of Decision before the end of the summer. Bids for the Request for Proposals for Waste Disposal are due on May 1, 2024. Mr. Bagley has met with the City Councils for Norfolk, Virginia Beach, and Franklin and has scheduled

to meet with Suffolk and Southampton County. He is still trying to make arrangements to meet with the City of Portsmouth and Isle of Wight County. Mr. Bagley said those presentations have gone well and led to other conversations and site tours with local leaders. He is excited with the positive feedback he is getting from individuals and the media on SPSA's involvement in the community and the future of waste.

Mr. Bagley had one contract to present for consideration. He informed the Committee that SPSA has been in discussions with Bay Disposal for several months regarding reestablishing their commercial business relationship with SPSA. During this period, TFC has sold their front-loader and roll-off business to Bay. Bay has now signed this commercial contract following the same model as SPSA's commercial contracts with GFL and Waste Management, which have already been approved. Mr. Bagley asked that the Board approve a standard Contract Commercial Agreement with Bay Disposal in which they will be required to guarantee delivery of 30,000 tons annually to SPSA transfer stations.

Mr. Sorey moved, seconded by Ms. Raulston, to authorize the Executive Director to execute a standard Contract Commercial Hauling and Disposal Agreement with Bay Disposal LLC. The motion was adopted by a unanimous vote in favor.

Mr. Bagley reviewed municipal and commercial waste volumes for the reporting period, as well as total waste volumes and tons diverted, noting that municipal waste volumes are following the same trends as they usually do this time of year, and commercial tons are still higher than budgeted.



Mr. Bagley also presented a slide showing current actual revenues and expendedures compared to budget, indicating revenue exceeding expenses.

8. DISASTER DEBRIS PLANNING

Ms. Preston brought forward an initiative to assist SPSA’s member communities with planning for Disaster Debris Management by facilitating cooperative procurement contracts and serving as the administrative source of information and guidance for the region. She reviewed SPSA’s history with disaster debris management contracts, goals moving forward, SPSA’s responsibilities, member community responsibilities, benefits, and next steps. Ms. Preston asked that the Board allow the Executive Director to move forward with pursuing cooperative procurement that will allow SPSA’s member communities to utilize existing contracts under SPSA’s guidance while keeping member community autonomy and taking appropriate steps to maintain and update SPSA’s policies and procedures.

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Disaster Debris Planning

MARCH 27, 2024

SPSA WASTE SOLUTIONS

VIRGINIA ENVIRONMENTAL EXCELLENCE

WILDLIFE HABITAT COUNCIL

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History

- ▶ In the past, SPSA administered Disaster Debris Management Contracts for the Member Communities.
- ▶ In recent years, SPSA has advised Member Communities to contact VDEM (Virginia Department of Emergency Management).
 - ▶ It has been brought to staff’s attention that this is not a viable solution for some Member Communities.
- ▶ VPPSA (Virginia Peninsula Public Service Authority) issued an RFP for Disaster Debris related services that resulted in contracts SPSA may take action to use under cooperative procurement.
 - ▶ SPSA staff met with VPPSA staff and consulted with counsel on the best way forward.

SPSA WASTE SOLUTIONS

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Goals

- ▶ Offer these Contracted Services to SPSA’s Member Communities.
- ▶ Have SPSA Serve as Administrator and Facilitator of Information to Provide a Better Level of Service for our Member Communities.
- ▶ Make it as easy as possible for SPSA’s Member Communities to Access the Services they Need.

SPSA WASTE SOLUTIONS

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Responsibilities

SPSA (“Authority”)	Member Community (“Agency”)
<ul style="list-style-type: none"> ▶ Procurement ▶ Facilitation of information – vendor contracts, price sheets, etc. ▶ High level contract administration – notice, termination, extension, etc. 	<ul style="list-style-type: none"> ▶ Selection of Vendor ▶ Requests for Service ▶ Execution of Task Orders ▶ Operational Interaction with Contractors ▶ Payment for Services Rendered



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Benefits to Member Communities

- ▶ Completely Optional
- ▶ Designated Contractors
- ▶ Pre-negotiated Pricing
- ▶ Ease in Communication
- ▶ Administrative Assistance
- ▶ SPSA-Managed Procurement
- ▶ Does **NOT** Impact Airspace at Regional Landfill
- ▶ Does **NOT** Obligate SPSA Financially

Method

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- ▶ **Pursue Cooperative Contracts**
 - ▶ Consult with Counsel – Kevin Cosgrove
 - ▶ Return to Board for Review
- ▶ **Update Strategic Operating Plan with Budget as Scheduled**
 - ▶ Return to Board for Review
- ▶ **Have Contracts in Place before Hurricane Season**



Request for Action

30

Because this is a change in SPSA's Standard Operating Plan and involves contractual obligations, staff is requesting a vote from the Board to signify their support of this directed action.

RECOMMENDED ACTION: authorize the Executive Director to pursue cooperative agreements for Disaster Debris Clearance, Removal, Reduction & Disposal Services to bring back to the Board for consideration in conjunction with the annual review of SPSA's Strategic Operating Plan.

Upcoming Event

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Disaster Debris Management Training
Monday, April 8
9:30am – 2:00pm
HRPDC

Email Tressa for Registration Link



Ms. Preston offered to answer any questions. Mr. Sorey commented that, as Public Works Director, he was excited about this effort and asked if it also included monitoring services. Ms. Preston confirmed that it would. Mr. Keifer commented that he was pleased to see this initiative return and made the motion. Mr. McCoy seconded and added that having these contracts in place will be great advantage to SPSA's member communities and thanked staff for bringing it forward. Mr. Hansen commented that this was a great example of regionalism and cooperative governance that he was very much in support of.

Mr. Keifer moved, seconded by Mr. McCoy, to authorize the Executive Director to pursue cooperative agreements for Disaster Debris Clearance, Removal, Reduction & Disposal Services to bring back to the Board for consideration in conjunction with the annual review of SPSA's Strategic Operating Plan. The motion was adopted by a unanimous vote in favor.

Ms. Preston added that on Monday, April 8, 2024, HRPDC would be hosting a Disaster Debris Management Training that she would be attending along with VPPSA staff, the contract vendors, and member community emergency management staff. She encouraged anyone interested to attend and to contact her for more information.

9. WRITTEN REPORTS

Chairman Baugh asked if there were any questions or comments on the Financial Reports or WIN Waste written monthly report, but there were none.

10. OTHER BUSINESS

Mr. McCoy commented that he was present at the Franklin City Council Meeting when Mr. Bagley presented his recommendations for SPSA's role in the future of waste for the region and he wanted to commend him for doing an excellent job. Mr. McCoy said that he was very pleased with what Mr. Bagley had to say and encouraged those who have not yet scheduled a presentation to do so. He also drew the Board's attention to an article in the morning's Virginian Pilot about the strides SPSA is making, calling it an important tribute to where SPSA was and where it is today.

11. ADJOURN MEETING

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 10:26 a.m.

Dennis L. Bagley
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors

5. Presentation of the July 1, 2024 – June 30, 2025 Budget

Mr. Bagley and Ms. Schreiber will present the FY 2025 Operating and Capital Budgets.

Resolution Setting Public Hearing for Schedule of Fees & Charges

RESOLUTION TO ADOPT PRELIMINARY SCHEDULE OF FEES AND CHARGES FOR THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA AND SETTING DATE FOR PUBLIC HEARING ON SAME

WHEREAS, the Board of the Southeastern Public Service Authority of Virginia (sometimes referred to herein as “SPSA”) desires to change certain rates, fees or charges previously fixed by SPSA for the services available through its refuse collection and disposal system by decreasing rates payable for disposal of municipal solid waste and increasing rates payable for contract non-municipal solid waste, with such changes to be effective July 1, 2024; and

WHEREAS, in connection with proposed changes to existing rates, fees or charges and proposed fixing of new rates, fees or charges to be levied by SPSA for the disposal of solid waste at its facilities, Section 15.2-5136(G) and Section 15.2-5136(H) of the Virginia Water and Waste Authorities Act (the “Act”) require (i) the adoption by SPSA of a resolution setting forth a preliminary schedule fixing and classifying such rates, fees and/or charges, (ii) SPSA to set and hold a public hearing with respect to such preliminary schedule where all users of the systems or facilities and all other interested parties have an opportunity to be heard concerning the proposed rates, fees and charges set forth therein, (iii) notice of such public hearing, setting forth the proposed schedule of rates, fees and charges, to be given by two publications, at least six days apart, in a newspaper having a general circulation in the area served by SPSA’s refuse collection and disposal system, with the second notice being published at least 14 days before the date fixed in such notice for the hearing, and (iv) a copy of such notice to be mailed to the governing bodies of all localities in which such refuse collection and disposal system or any part thereof is located;

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Southeastern Public Service Authority of Virginia hereby adopts the Preliminary Revised Schedule of Fees and Charges for Solid Waste Management setting forth such rates, fees and charges to be levied by SPSA for the disposal of solid waste at its facilities, with the changed and new rates reflected in such Schedule to be effective July 1, 2024, as set forth on the attached page; and

FURTHER RESOLVED, that the Board of the Southeastern Public Service Authority of Virginia hereby (i) establishes May 22, 2024 at 9:30 a.m. as the date and time for the public hearing on the Preliminary Revised Schedule of Fees and Charges for Solid Waste Management and (ii) authorizes and directs SPSA executive staff to provide notice of such public hearing, as required under and in accordance with the applicable provisions of Section 15.2-5136(G) of the Act, by publication and with copies by mail to the governing bodies of SPSA’s member localities.

Adopted by the Board this 24th day of April, 2024.

Attest: _____

Dale E. Baugh, Chairman



**SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA
Fees and Charges for Solid Waste Management**

Proposed Effective July 1, 2024

WASTE DISPOSAL - TRANSFER STATIONS	
Waste Delivered to All Disposal Points:	Rate
Municipal Solid Waste (delivered by or on behalf of any SPSA Member Community directly to a SPSA Transfer Station)	\$67 per ton \$65 per ton
Contract Non-Municipal Customers (minimum 30,000 tpy)	\$58 per ton \$59 per ton
Non-Contract Non-Municipal Customers	\$78 per ton
U.S. Navy Waste under contract with SPSA	Per Contract
Residential Solid Waste Delivered in accordance with Residential Guidelines (Billed to SPSA Member Community)(Minimum fee does not apply)	\$67 per ton \$65 per ton
Certified Weight	\$20
Regulated Medical Waste is Prohibited at all SPSA Facilities. A Penalty will be charged Per Occurrence of \$250, Plus any Costs Incurred/Revenues Lost	

WASTE DISPOSAL - LANDFILL ONLY	
Waste Delivered to SPSA's Regional Landfill:	Rate
Municipal Solid Waste Unacceptable at Transfer Stations (delivered by or on behalf of any SPSA Member Community)	\$67 per ton \$65 per ton
Industrial Process Waste (accepted only with prior approval)	\$78 per ton
Solid Waste Unacceptable at Transfer Station (non-municipal customer)	\$78 per ton
Dead Animals Bagged or Unbagged (household pets only, i.e. dogs and cats)	\$20 each
Water Treatment Plant Sludge from any Member Community Transported by SPSA	\$55 per ton
Construction and Demolition Waste	\$55 per ton
Campers/trailers (minimum fee \$204 each)	\$204 per ton
Boats (minimum fee \$84 each) (All liquids must be removed prior to delivery and disposal)	\$84 per ton
Special Handling Waste (accepted only with prior approval)	Handling Cost plus 25%

TIRES - LANDFILL ONLY	
Whole Tires Accepted at SPSA's Regional Landfill Only:	Rate
Automobiles and Light Truck	
Automobile and Light Industrial (up to 24.5" rim diameter)	\$100 per ton
Automobile and Light Truck DIRTY LOAD	\$150 per ton
Heavy Equipment and Off-the-Road	\$160 each

For any category of Waste Disposal which is based on weight, the Minimum Fee is \$20.00, unless otherwise noted above.

HOUSEHOLD HAZARDOUS WASTE	
User Fees:	Rate
Rate Per Resident Visit (Billed to SPSA Member Community)	\$37 per visit
Waste Accepted at SPSA's Regional Landfill (from Businesses)	Rate
Batteries (lead & rechargeable)	\$60 per ton
Alkaline Batteries	\$0.75 / lb.
SPSA reserves the right to reject certain quantities of batteries dependent on storage availability.	
E-Waste	
User Fees:	Rate
Rate Per Resident Visit (Billed to SPSA Member Community)	\$15 per visit

MISCELLANEOUS	
Appliances with CFC Disposed at SPSA's Regional Landfill:	Rate
SPSA Member Community or Residents (Billed to SPSA Member Community)	\$16 each
Businesses	\$16 each
White Goods Containers (rental rate plus haul cost)	(Includes \$75 - \$125 per pull)

SOILS FOR USE AS ALTERNATIVE DAILY COVER (ADC)

Material Type	Disposal Rate Per Ton
ADC10	\$10.00
ADC15	\$15.00
ADC20	\$20.00
ADC25	\$25.00

General Rate Explanation: Those wishing to dispose of soils as ADC **must** receive prior approval from the Landfill and Environmental Manager or his/her designee. At a minimum, SPSA requires the submission of specified analytical results prior to delivery and acceptance of any soils. No soils will be considered for use as ADC containing rebar or with debris containing rebar. Material with a higher than desirable moisture content will be charged the ADC25 rate.

- ADC10 (\$10 rate) applies to material of screen quality
- ADC15 (\$15 rate) applies to material with manageable amounts of 1' or smaller debris such as brick, concrete, or asphalt
- ADC20 (\$20 rate) applies to material that contains a manageable amount of debris such as brick, concrete, or asphalt between 1' and 2' in size
- ADC25 (\$25 rate) applies to material that contains a manageable

6. Executive Director Updates

Attachments:

- Landfill Operational Summary
- Executive Committee Minutes – February 21, 2024

Landfill Operational Summary

SPSA Regional Landfill Operational Summary			KEY:		
Period	March 1 to March 31, 2024		Change Since Last Report		
Preparer	Grace Roquemore		All Is Well		
			Working On		
			Noted Issue		
Item	Metric Item	Metric	Performance/Comment	Status Code	Comments/Corrective Actions
1	Regulatory Compliance				
1.1	Notice of Violations	None	In Compliance		No issues during the reporting period.
1.2	Environmental compliance and reporting	Compliance	All submissions made.		No issues during the reporting period.
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during the reporting period.
1.2.2	Title V	Compliance	In Compliance		The Air Dispersion Modeling for the NSR Air Permit (pertaining to the installation of a leachate concentrator) was approved by the DEQ for HCl on 04/03/24, and SCS continues the modeling process for CO, NOx, PM10, and PM2.5. The 2023 Title V Annual Compliance Certification and July-Dec 2023 Semi-Annual Air Compliance Reports were submitted to the DEQ on 03/01/2024.
1.2.3	VPDES	Compliance	In Compliance		Current permit was issued as of October 1st, 2020
1.2.4	Financial Assurance	Compliance	In compliance		
1.2.5	Wetlands	Compliance	In Compliance		
1.2.6	Groundwater	Compliance	In Compliance		2024 1st QTR GPS Exceedance Notification was submitted to the DEQ on 03/29/2024. The Q2 2024 Groundwater Monitoring Event took place 04/02/24 - 04/11/24.
1.2.7	Storm water system operating and in compliance with VPDES permit	Systems operational and in good order	In Compliance		In compliance.
2	Landfilling Operations				
2.1	Tonnage Landfilled	Actual Tons	34,840		
2.2	No. staff	13.5	11.5		2 vacancies: 1 LDF HEO, 1 Environmental Tech
2.2	Equipment Utilization	Key equipment fully operational and deployed	All equipment operating and deployed with appropriate spares		
3	Cover Operations				
3.1	Total Cover Material Received	Actual Tons	8,046		
3.2	Date of last aerial survey	Date	4/4/2024		
3.3	Operational In-Place Density (lbs./cy)	1,600-1,800lbs/cy	1,946 lbs/cy (0.97 tons/cy)		February 2024 Airspace Capacity Report
3.4	Cumulative In-Place Density (lbs./cy)	1,600 lbs./cy	1,966 lbs/cy (0.98 tons/cy)		February 2024 Airspace Capacity Report

4	Leachate Management				
4.1	Pump stations operational during period	100 % Operational	All pump stations are operational, pump performance is being monitored, and repairs/replacements made as necessary.		All vaults are operational.
	SCADA system operational during period	100 % Operational	Fully operational		SCADA is fully operational. Low-flow pumps were replaced on 10/24/23.
4.3	Flow meter system functional during period	100 % Operational	All 8 Cell V/VI Pump Stations are operational		Annual flow meter calibration (FIT-301, FIT-302, FIT-401) completed on 12/14/23 and submitted to HRSD, as required.
4.4	Leachate Levels	In compliance	In compliance.		1. In compliance at all 8 pump station locations. 2. Flow generation remain < 40,000 GPD typically.
4.5	Leachate Disposal	In compliance			No issues during the reporting period. The most recent sampling for Atlantic Waverly disposal requirements was completed on 12/21/2023. The March 2024 monthly HRSD leachate sample was collected 03/04/24 - 03/05/24. The most recent HRSD TTO leachate sample was collected 03/05/2024.
4.5.1	Quantity of leachate pumped to HRSD during period	x gallons	891,755		From 03/01/24 to 03/31/24
4.5.1.1	Cell V, Sumps 1-4	x gallons	386,652		From 03/01/24 to 03/31/24
4.5.1.2	Cell VI, Sumps 5-8	x gallons	489,561		From 03/01/24 to 03/31/24
4.5.2	Quantity of leachate hauled for disposal during period	x gallons	674,556		From 03/01/24 to 03/31/24
4.5.3	Disposal costs in period: \$		26,067		From 03/01/24 to 03/31/24
4.5.4	Any issues relative to leachate quality and acceptance at WWTPs?	No constraints	No constraints		
5	Landfill Gas Management	Compliance	In compliance		
5.1	Operational Metrics				
5.1.1	Elevated liquid levels in wellfield? Yes/No				
5.1.2	# Wells below 45% methane	Observation			
5.1.3	# wells > 130F	Observation			
5.1.4	# wells > 150F	Observation			
5.1.5	# wells with CH4/CO2 ratio <1 or trending to below 1.0	Observation			
5.1.6	% of wells with elevated liquid levels reducing available slotted pipe length by ***%	TBD			
5.1.7	Average system vacuum	TBD			
5.1.8	# wells with positive pressure observed	None	8 open exceedances as of 04/11/2024		
5.1.9	# wells not operational (turned off)	Observation			
5.2	Wellfield maintained and monitored	Yes/No			
5.3	Landfill Gas Migration Monitoring	No methane level exceedances during the last quarterly monitoring event.			
6	Odor Complaints	No complaints	0		From 03/01/24 to 03/31/24
	Odor complaints	# Odor Complaints	0 odor complaints		Odor neutralizer is in place and operational. Used as needed to control odor.

Acronym Definitions

ACOE- Army Corps Of Engineers **AUF**- Airspace Utilization Factor **BOD**- Biological Oxygen Demand **CAP**- Corrective Action Plan
COD- Chemical Oxygen Demand **CSCE**- Comprehensive Site Compliance Evaluation **DMR**- Discharge Monitoring Report
GPS- Groundwater Protection Standards **LCL**- Lower Confidence Limit **NOV**- Notice Of Violation **SCADA**- Supervisory Control And Data Acquisition
SWIFT- Sustainable Water Initiative For Tomorrow **SWPPP**- Storm Water Pollution Prevention Plan **VPDES**- Va. Pollution Discharge Elimination System
WWTP- Waste Water Treatment Plant **PLC**- Programmable Logic Controller **GPM**- Gallons Per Minute **GPD**- Gallons Per Day

Executive Committee Minutes
Southeastern Public Service Authority of Virginia
February 21, 2024

A regular meeting of the Executive Committee was called to order at 9:57 a.m. in the second-floor conference room of the SPSA Regional Office Building in Chesapeake, Virginia by Chairman Dale Baugh. The other Executive Committee Members present at this meeting were Ms. Sheryl Raulston, and Mr. Randy Keaton. Mr. Tom Leahy and Mr. Al Moor attended telephonically, Mr. Leahy for family health reasons from Wilmington, NC, and Mr. Moor from his office at 441 W. Washington St, Suffolk, VA 23434 for personal business travel reasons from his office in Suffolk. There were no objections to their electronic attendance. Also in attendance were Executive Director, Dennis Bagley, Director of Administration, Tressa Preston, Director of Operations, Henry Strickland, Director of Finance, Sandy Schreiber, and General Counsel, Brett Spain. Board Member Mr. Luke McCoy observed the meeting, as well.

Items for Discussion:

1. Review and approve Executive Committee Minutes of January 17, 2024.

Ms. Raulston moved, seconded by Mr. Leahy, to approve the minutes of January 17, 2024. The motion was adopted by a unanimous vote in favor.

2. Executive Director Updates

- a) Upcoming Board Meeting New Agenda Items

At the February Board Meeting, Mr. Bagley will have copies of the latest Landfill Airspace Report from SCS Engineers to distribute to the Board. He informed the Committee that last year's calculations showed Cells V and VI reaching capacity in April of 2027, but with WIN Waste's operational changes and reduced waste processing, the new report shows them reaching capacity in December of 2026. However, Mr. Bagley was quick to point out that this study does not account for the recent cover system redesign for Cells V and VI that will recapture significant airspace. He has asked SCS Engineers to add this additional airspace to the report so that he may present it to the Board at the February Meeting. Mr. Bagley assured the Committee that with the redesigned cover system, Cells V and VI will meet and even exceed the April 2027 capacity date based on current operational practices. Mr. Strickland added that additional diversions from the Regional Landfill would increase capacity, as well.

Mr. Bagley had two contracts to discuss with the Committee, the first being a request he received to review the land lease at the Regional Landfill with American Tower for a long-standing cell phone tower, which would be covered in the day's closed session, but would likely not be ready to present to the Board in February. The second was for a change in rates to a Waste Management contract that he hoped to present for a vote the following week.

Mr. Bagley noted that developments on the Army Corps of Engineers' Environmental Impact Study and work being conducted by special counsel would be discussed at the February Board Meeting and the day's Committee Meeting in closed session.

b) Ongoing Update Items

The Request for Proposals on Solid Waste Disposal Services has been posted. Mr. Bagley attended the Virginia Beach City Council Meeting the previous evening and will be presenting to the Norfolk City Council on February 27, 2024 to update them on the RFP and SPSA's future goals. An in-person pre-proposal conference was held at the Regional Office Building on February 16, 2024. Ten companies attended, but Mr. Bagley noted that two of those companies are landfilling focused, which is not a viable proposal option, per the RFP. The vendors had questions about the other bidders, SPSA's hauling costs, and the breakdown of tonnages. Staff was present to answer those and other general questions and is looking forward to receiving proposals on May 1, 2024. Next steps will involve the RFP Review/Negotiating Committee establishing a timeline and protocol for reviewing those proposals. Chairman Baugh informed the Executive Committee that he has added Mr. Earl Sorey to the RFP Committee, along with previously appointed members, Mr. Tom Leahy and Mr. Richard Broad. Mr. Bagley commented that he will keep the Board informed of any updates or changes and added that Mr. Kevin Cosgrove, Mr. Spain's colleague, thoroughly reviewed the RFP before publishing and will be on hand throughout to ensure that the entire procurement process is carried out in clear adherence to procurement law.

Mr. Brad Novak, SPSA special counsel working with the Navy and WIN Waste on the easement agreement, anticipates a mid-March finalization date for documents related to the assignment of the RDF facility property easement. Collectively, the Navy, SPSA, and WIN Waste are working toward that end in preparation for the July 1, 2024 property closing date. The Navy is aware of the critical importance of this easement assignment and is working toward its completion.

SPSA staff continues to provide DEQ will all necessary information for the air permit required for the Leachate Evaporator. While time moves slowly with permitting, there is hope that the process is coming to a conclusion and contractors are at the ready to move forward with concrete slab and utility installation as soon as timing is appropriate to move directly into evaporator construction. Chairman Baugh asked about leachate volumes and Mr. Strickland reported that they are variable, within expected ranges, depending on weather. Mr. Bagley added that the replacement of low flow pumps has helped reduce hauling for SPSA, but does not eliminate issues for HRSD, which is one of the overall goals of the Leachate Evaporator. Everyone is eager for the completion of this project because of its benefits, not only for SPSA, but for HRSD, and the region.

c) Upcoming Board Meeting Agendas

In March the Board will hear an update on the Flyover construction costs from VDOT, as the construction bids are due February 28, 2024. Mr. Bagley's conversations with those involved in the industry are cautiously optimistic that quality contractors will be bidding on the project at a fair price.

3. Closed Session

Motion to Approve Request for Closed Meeting.

Chairman Baugh read the following closed session motion:

I move that a closed session be held for discussions regarding (a) legal issues that have arisen under the National Historic Preservation Act during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion at the Regional Landfill, and (b) a proposed amendment to the American Tower lease, both in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Ms. Raulston moved, seconded by Mr. Keaton, to approve the closed session motion as read. The motion was adopted by a unanimous roll call vote in favor. Board Members, staff and counsel referenced above attended the closed session.

Motion to Approve Certification after Closed Meeting.

The Executive Committee of the Southeastern Public Service Authority of Virginia hereby certifies that, to the best of each member's knowledge: (a) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (b) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

Ms. Raulston moved, seconded by Mr. Leahy, to approve the certification as read. The motion was adopted by a unanimous roll call vote in favor.

4. Other Business

Chairman Baugh asked if there was any further business for the Committee, but there was none.

5. Meeting Adjourned at 11:04 a.m.

7. Quarterly Financial Report

Statement of Revenue and Expenses – Budget to Actual Comparison

For the month ending March 31, 2024, total expenses exceeded total revenues by approximately \$2.0 million as compared to \$1.6 million in March 2023.

Year to date Tipping fee revenue received through March 2024 reflects an increase of 1.7% or approximately \$651 thousand as compared to the same period in the previous fiscal year.

Total expenses for the month ending March 31, 2024, were approximately \$6.6 million as compared to \$9.4 million incurred in the previous fiscal year. \$2.2 million in capital expenditures were paid in March 2024.

Monthly Expense Line Items

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amount from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date.

Monthly Comparison of Revenues and Expenses

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2024 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

Waste Stream Report

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the month ending March 31, 2024, year to date municipal waste tonnages reflect an increase of .1% or approximately 197 tons as compared to the prior year to date.

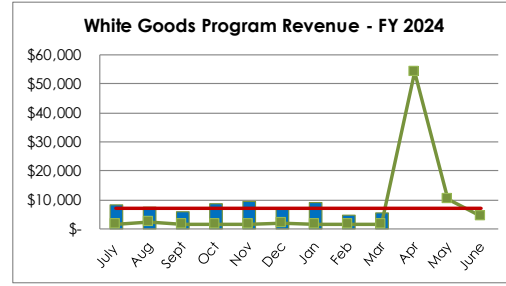
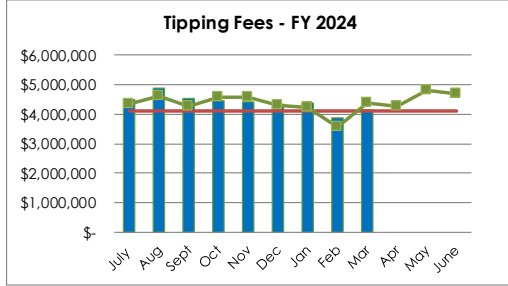
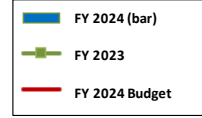
Treasurer's Report of Cash Balances

This report captures the monthly activity in each of the depository accounts grouped as either unrestricted and designated funds or trust funds. As of March 31, 2024 cash balances were approximately \$56.6 million representing approximately \$9.4 million in operating funds, \$6.6 million in undesignated fund balance, \$28 thousand for FY 2023 Rolled Purchase Orders, \$8 thousand for open capital PO's rolled from FY2023, \$2.9 million reserved for the Leachate Evaporation System, \$434 thousand for open Landfill Expansion Purchase Orders, \$21.7 million designated for Landfill Closure and \$15.5 million reserved for Landfill Expansion and Flyover.

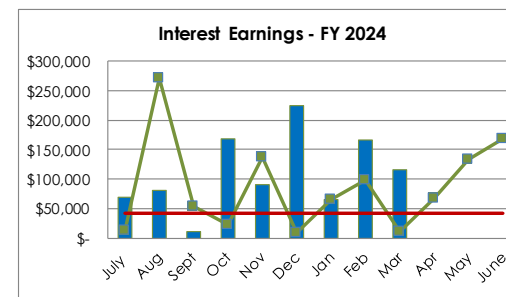
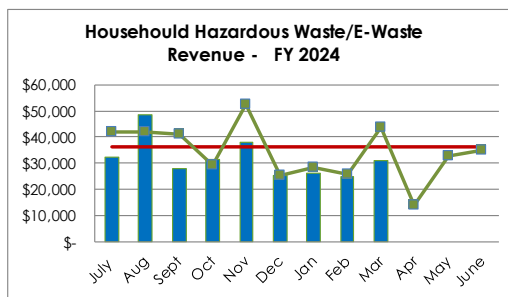
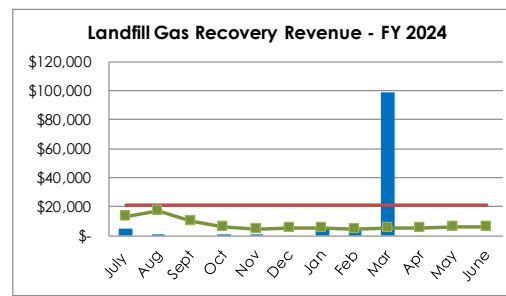
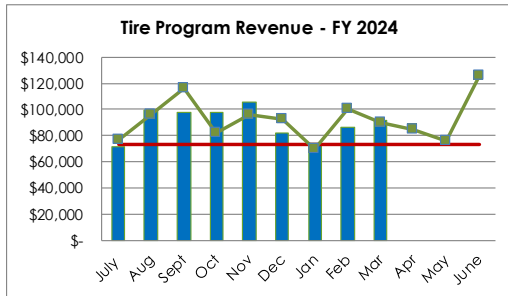
**Southeastern Public Service Authority
Statement of Revenue and Expenses - Budget to Actual Comparison
For the Period Ending March 31, 2024**

	MARCH 2024				MARCH 2023			
	Adjusted Budget	Month	FYTD	% of Budget	Adjusted Budget	Month	FYTD	% of Budget
REVENUES								
Tipping Fees	\$ 49,593,237	\$ 4,139,568	\$ 39,555,780	79.8%	\$ 50,145,512	\$ 4,383,693	\$ 38,904,382	77.6%
Tire program	882,000	91,299	804,960	91.3%	770,000	89,995	818,902	106.4%
Household Hazardous Waste Revenue/Ewaste	433,000	30,958	285,606	66.0%	425,000	43,727	330,042	77.7%
White Goods Program	85,000	5,422	66,199	77.9%	60,000	1,703	15,394	25.7%
Landfill Gas Recovery	250,000	99,110	115,266	46.1%	90,000	5,230	72,312	80.3%
Miscellaneous Income	252,686	36,464	222,441	88.0%	500,000	72,125	169,450	33.9%
Interest Earnings	500,000	115,209	989,951	198.0%	258,729	11,591	681,664	263.5%
Fund Balance / Capital / Rolled PO's	8,382,559	-	3,267,955	39.0%	24,943,459	69,467	4,550,952	18.2%
Fund Balance / Landfill Expansion	11,437,725	-	578,212	5.1%	158,935	3,204,780	6,478,974	###
TOTAL REVENUES	\$ 71,816,207	\$ 4,518,030	\$ 45,886,370	63.9%	\$ 77,351,635	\$ 7,882,310	\$ 52,022,072	67.3%
Administration								
Salaries / Wages	\$ 961,350	\$ 78,736	\$ 763,579	79.4%	\$ 909,222	\$ 46,799	\$ 644,676	70.9%
Employee Benefits	235,169	22,506	211,769	90.0%	206,944	\$ 15,564	143,496	69.3%
Professional / Contracted Services	618,073	112,741	648,511	104.9%	588,613	\$ 174,252	534,268	90.8%
Other Operating Expenses	369,495	37,119	290,662	78.7%	282,157	\$ 19,120	230,067	81.5%
Materials / Supplies	39,399	677	49,325	125.2%	60,807	\$ 1,962	20,740	34.1%
Total Administration	\$ 2,223,486	\$ 251,778	\$ 1,963,845	88.3%	\$ 2,047,743	\$ 257,698	\$ 1,573,246	76.8%
Environmental Management								
Salaries / Wages	\$ 369,137	\$ 23,439	\$ 225,474	61.1%	\$ 331,367	\$ 23,825	\$ 219,752	66.3%
Employee Benefits	104,953	7,863	72,256	68.8%	120,383	7,021	58,115	48.3%
Professional / Contracted Services	75,272	3,628	28,271	37.6%	73,508	374	37,266	50.7%
Other Operating Expenses	11,289	839	6,404	56.7%	8,201	753	4,592	56.0%
Materials / Supplies	27,824	3,287	21,935	78.8%	24,790	1,271	14,877	60.0%
Total Environmental Management	\$ 588,475	\$ 39,056	\$ 354,341	60.2%	\$ 558,249	\$ 33,245	\$ 334,603	59.9%
Operations								
Salaries / Wages	\$ 7,170,183	\$ 531,820	\$ 5,066,772	70.7%	\$ 6,272,907	\$ 456,475	\$ 4,825,290	76.9%
Employee Benefits	2,234,986	\$ 176,111	1,762,652	78.9%	2,040,988	153,677	1,422,754	69.7%
Professional / Contracted Services	3,118,427	\$ 221,480	2,707,521	86.8%	3,045,904	163,743	2,048,868	67.3%
Other Operating Expenses	1,000,058	\$ 88,534	681,200	68.1%	973,666	110,463	692,841	71.2%
Materials / Supplies	2,406,468	\$ 180,517	1,665,477	69.2%	2,451,414	201,694	1,718,983	70.1%
Total Operations	\$ 15,930,122	\$ 1,198,463	\$ 11,883,620	74.6%	\$ 14,784,879	\$ 1,086,053	\$ 10,708,736	72.4%
TOTAL OPERATING EXPENSES	\$ 18,742,083	\$ 1,489,296	\$ 14,201,806	75.8%	\$ 17,390,871	\$ 1,376,996	\$ 12,616,585	72.5%
CAPITAL PROJECTS / EQUIPMENT REPLACEMENT								
A RLF-CELLS 8/9 PERMITTING	700,476	145,634	882,521	126.0%	-	-	0	-
A VDOT - FLYOVER	12,865,572	301,257	1,590,532	12.4%	-	-	-	-
A RLF - DESIGN BUILD PROJECT	344,889	-	235,582	68.3%	-	-	-	-
A RLF - CAP REDESIGN	117,596	-	116,997	100.0%	-	-	-	-
A RLF-FUEL ISLAND CONCRETE	16,450	-	20,450	124.3%	-	-	-	-
A RLF-FUEL CANOPY	76,812	-	76,812	100.0%	-	-	-	-
A RLF-COMPACTOR REFURB	692,000	-	662,399	95.9%	-	-	-	-
A RLF-CELL VII PERMIT MODIFICATION	-	1,040	-	-	-	-	-	-
A TSP - ROAD TRACTORS	440,144	-	-	0.0%	-	-	-	-
A TSP-MSW TRAILERS	1,582,181	1,582,181	1,582,181	100.0%	-	-	-	-
A TSP -SLUDGE TRAILER	73,000	-	69,930	95.8%	-	-	-	-
A TSP -SLUDGE TRAILER	69,930	-	71,030	101.6%	-	-	-	-
A FLT-SERVICE TRUCK	125,924	-	124,754	100.0%	-	-	-	-
A FLT-PICKUP TRUCK	48,000	-	44,270	92.2%	-	-	-	-
A RLF-LEACHATE EVAP SYSTEM	4,899,300	1,188	2,122,938	43.3%	-	-	-	-
A ENV-HHW STATION	26,462	-	26,462	100.0%	-	-	-	-
A IOW-SCALEHOUSE OFFICE	61,801	-	56,881	92.0%	-	-	-	-
A NTS - WHEEL LOADER REBUILD	327,388	-	327,388	100.0%	-	-	-	-
A OTS-DROP & HOOK PAVING	97,303	-	97,303	100.0%	-	-	-	-
A ENV - HHW WHEEL LOADER	345,291	-	345,291	100.0%	-	-	-	-
A IT-VEHICLE	38,000	-	26,795	70.5%	-	-	-	-
A ROB RECEPTION AREA	12,644	-	22,681	180.0%	-	-	-	-
A ROB- 1ST FLOOR RENOVATIONS	-	6,000	-	-	-	-	-	-
A RLF-SHOP ROOF	28,000	-	28,000	100.0%	-	-	-	-
A PORTSMOUTH TRANSFER STATION	-	-	3,500	100.0%	-	-	-	-
A LDF-LIGHT TOWERS	-	-	85,400	100.0%	-	-	-	-
A AUTOMATIC EXTERNAL DEFIBULATORS	-	-	25,830	100.0%	-	-	-	-
A FLT-HOFFMAN TIRE MACHINE	21,950	-	18,950	86.3%	-	-	-	-
A FLT-MOHAWK LIFT SYSTEM	57,424	-	57,424	100.0%	-	-	-	-
A OTS-AUTOMATED SCALE	-	22,355	-	-	-	-	-	-
A HHW-3500HD CREWCAB LIFTGAGE	-	56,955	-	-	-	-	-	-
A HHW-3500HD CREWCAB LIFTGAGE	-	56,955	-	-	-	-	-	-
A ENV-2024 CHEVY EQUINOX	-	29,473	-	-	-	-	-	-
A CTS - VOLVO LOADER	454,981	-	454,981	100.0%	-	-	-	-
A Scale - Vehicle	-	-	25,779	100.0%	-	-	-	-
A CTS - SCALE FOUNDATION	-	-	12,500	100.0%	-	-	-	-
A UNDESIGNATED	474,479	-	-	0.0%	-	-	-	-
TOTAL CAPITAL PROJECTS/EQUIPMENT REPLACEMENT	\$ 23,997,997	\$ 2,203,039	\$ 9,388,339	39.1%	\$ 28,322,527	\$ 5,481,289	\$ 14,146,666	49.9%
OTHER USES								
Contracted Waste Disposal	\$ -	-	\$ -	-	\$ 15,372,692	-	\$ -	-
Service Fee to Wheelabrator Addendum 6	9,289,800	1,117,095	9,859,686	106.1%	\$ 7,260,545	\$ -	\$ -	0.0%
Waste Management Waste Disposal	4,420,000	588,114	1,169,556	26.4%	\$ 1,000,000	-	409,941	41.0%
Waste Disposal - RDS	2,280,000	234,894	1,223,065	53.7%	\$ 5,000	115,506	115,506	23.1%
Waste Hauling - MBI	5,081,327	312,461	2,684,156	52.8%	\$ 8,000,000	-	-	-
Suffolk Environmental Trust Fund	-	-	-	-	-	-	-	N/A
Reserves for Landfill Expansion/Closure	8,000,000	666,667	6,000,000	75.0%	-	666,667	6,000,000	N/A
Virginia Beach Environmental Trust Fund	5,000	-	5,000	100.0%	-	-	-	N/A
Contingency	-	-	-	-	-	-	-	N/A
TOTAL OTHER USES	\$ 29,076,127	\$ 2,919,231	\$ 20,936,463	72.0%	\$ 31,638,237	\$ 2,632,485	\$ 22,929,526	72.5%
GRAND TOTAL EXPENSES	\$ 71,816,207	\$ 6,611,566	\$ 44,526,608	62.0%	\$ 77,351,635	\$ 9,490,770	\$ 49,692,778	64.2%
NET REVENUES / (EXPENSES)	\$ -	\$ (2,093,536)	\$ 1,359,762	15.8%	\$ -	\$ (1,608,460)	\$ 2,329,294	28.7%

**Southeastern Public Service Authority
Monthly Comparison of Revenues and Expenses**

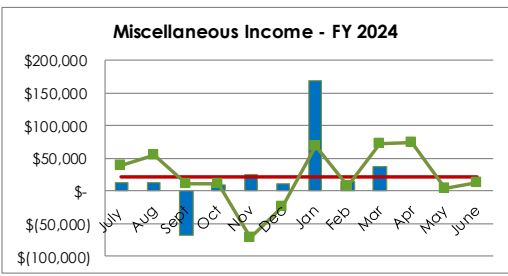


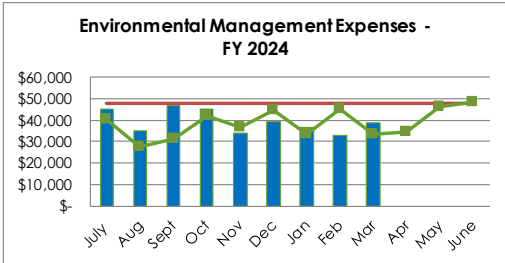
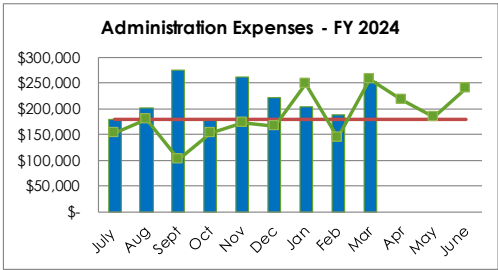
* Monthly revenue is dependent on users.



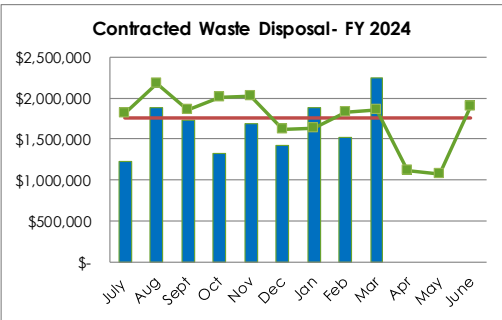
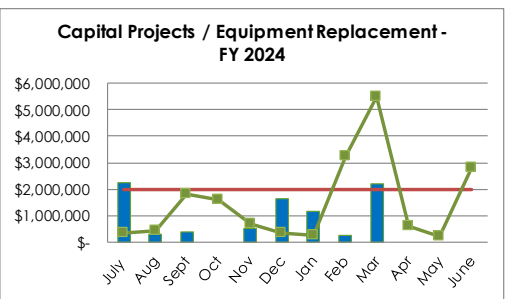
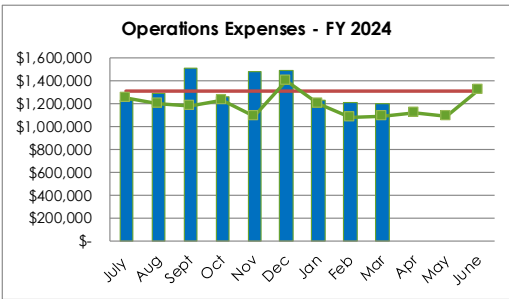
* Monthly revenue is dependent on users.

Interest payments vary based on investment date and maturity date.





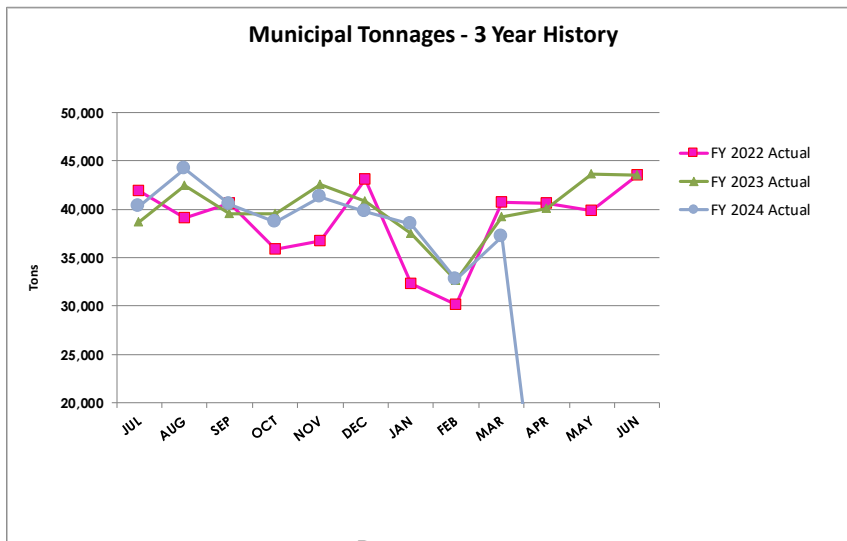
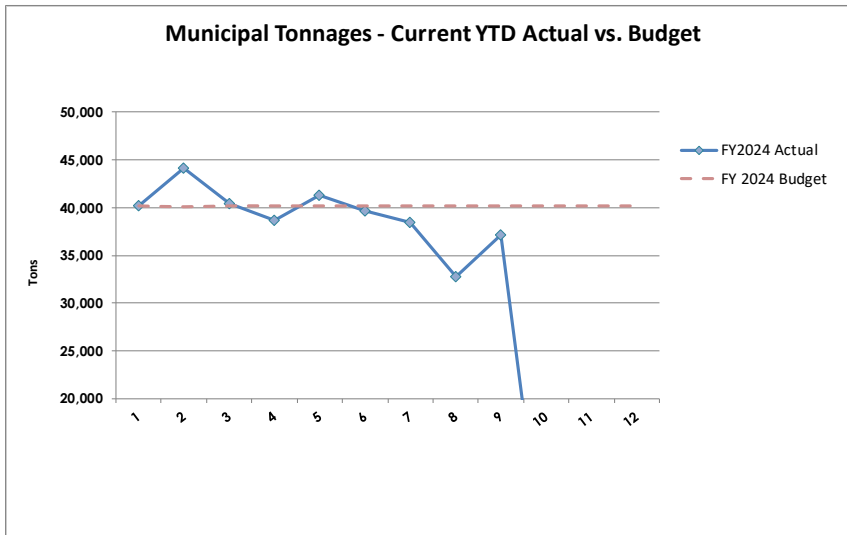
*Legal fees



Southeastern Public Service Authority (SPSA) Waste Stream

Waste Category	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	
	Actual (Tons)	Actual (Tons)	Actual (Tons)	Budget	Actual (Tons) as of 3/31/2024	% of Budget
Waste Stream Budgeted under Tipping Fees						
Municipal Waste						
Chesapeake	114,806	108,633	121,603	110,000	89,572	81.4%
Franklin	3,499	3,952	3,880	3,300	2,733	82.8%
Isle of Wight	17,839	16,561	16,109	18,000	12,168	67.6%
Norfolk	89,209	77,291	77,518	89,000	58,358	65.6%
Portsmouth	46,339	43,584	42,283	42,000	31,302	74.5%
Southampton	10,033	9,972	9,939	10,800	7,357	68.1%
Suffolk	49,639	47,185	46,106	51,200	33,954	66.3%
Virginia Beach	169,097	157,055	162,394	157,550	117,420	74.5%
Residential (Free of Charge)	-	-	-	-	-	-
Total Municipal Waste	500,461	464,233	479,832	481,850	352,864	73.2%
Sludge - Norfolk	4,695	6,352	7,325	5,207	5,248	100.8%
Navy Waste	26,176	23,128	23,915	26,010	18,760	72.1%
SPSA Contracted Waste	134,044	165,485	204,616	140,379	163,791	116.7%
Construction & Demolition Debris	6,514	8,074	8,769	9,370	8,097	86.4%
Non-Contract Waste	46,616	77,909	63,449	59,399	45,769	77.1%
Total Other Waste	218,045	280,948	308,074	240,365	241,665	100.5%
Total Waste Stream	718,506	745,181	787,906	722,215	594,529	82.3%

Note: Effective July 1, 2018 residential waste tons is included with municipal waste tons.



Regional Landfill Waste Stream													Totals	
Types of Waste (tons)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	FY2024	
CDD	998	997	786	1,203	1,023	831	938	729	593				8,098	
Sludge - Norfolk	524	800	579	632	550	509	622	477	534				5,226	
Sludge - Suffolk	0	0	0	0	0	0	0	0	0				0	
Industrial Waste	6	0	3	9	0	11	-	-	-				30	
Fines C&D	0	0	0	0	0	0	0	0	0				0	
Soils	486	386	701	663	1,174	741	398	435	510				5,494	
Brick & Block	0	0	0	0	0	0	0	0	0				0	
Clean Fill	951	1,090	693	1,676	647	2,072	833	1,389	1,094				10,445	
Peanut Dust/Peanut Hulls	15	66	196	164	133	201	222	203	97				1,296	
Municipal Solid Waste ¹	0	0	0	0	0	0	0	14	7				21	
Suffolk Municipal NP Solid Waste	33	39	29	34	23	25	3	27	39				251	
Southampton City Municipal NP Solid Waste	0	0	0	0	0	0	0	0	0				0	
Chesapeake Municipal NP Solid Waste	0	0	0	0	0	0	0	0	0				0	
Portsmouth Municipal NP Solid Waste	10	7	4	18	33	50	7	7	3				139	
Virginia Beach Municipal NP Solid Waste	0	0	0	0	0	0	0	0	0				0	
Norfolk Municipal NP Solid Waste	0	0	0	0	0	0	0	0	0				0	
NP from Municipal HHW Users	55	60	71	66	49	51	65	43	52				512	
Navy Waste ¹	63	55	36	54	27	9	60	31	41				377	
Contract Processable Waste	55	192	172	254	183	128	166	200	91				1,440	
Non-Processable Commercial Waste ²	455	495	386	542	524	575	589	824	689				5,078	
Non Contract/Non Municipal	6	8	25	17	1	5	10	12	3				87	
Concrete/Asphalt	0	0	0	10	0	0	0	0	0				10	
Shredded Tires	425	1,382	585	902	793	627	766	543	752				6,774	
Ash	6,928	7,857	10,581	8,264	4,652	6,350	8,278	8,689	5,690				67,289	
Non-Qualifying Ash	708	831	869	1,448	678	1,234	1,189	1,033	431				8,422	
Cell V Slope	0	0	0	0	0	0	0	0	0				0	
MSW from Tsf Stations (west)	6,534	7,003	6,372	6,057	6,736	5,994	6,464	5,469	6,179				56,808	
Clean Fill - Clearfield (1.35 factor)	3,194	-	4,328	1,588	4,536	3,591	775	3,875	6,993	0	0	0	28,880	
Clearfield Residual (1.35 factor)	0	0	95	95	57	151	0	57	66	0	0	0	520	
Residual from RDS	0	0	0	0	0	149	1,159	1,628	2,205				5,141	
Non-Processable Waste (from RDF)	0	0	0	0	0	0	0	0	0				0	
Diverted Processable Waste (from RDF)	0	0	0	0	0	0	0	0	0				0	
Diverted Processable Waste (from Tsf Stations)	20,346	21,533	21,444	19,779	12,381	13,741	10,565	4,943	8,772				133,503	
Total	41,791	42,800	47,954	43,475	34,200	37,045	33,109	30,627	34,841	-	-	-	345,842	

¹ Represents CDD from Suffolk Contractors

² Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station, SW Unacceptable at Tsf Stations, Scrap Tires

**Southeastern Public Service Authority
Treasurer's Report of Cash Balances
For the Month Ending March 31, 2024**

Fund Type	Beginning Balance	Deposits / Transfers In	Interest Earnings	Payables / Transfers Out	Payroll	Ending Balance
Unrestricted and Designated Funds (see footnote below):						
Townebank Operating	\$ 1,653,476.86	\$ 5,446,599.35	\$ -	\$ 4,831,918.23	\$ 614,681.12	\$ 1,653,476.86
Townebank Money Market	764.20	-	-	-	-	764.20
Townebank CD	3,275,407.96	-	-	-	-	3,275,407.96
Virginia Investment Pool (VIP)	13,404,438.85	500,000.00	61,582.97	1,500,000.00	-	12,466,021.82
Virginia Investment Pool (1-3)	1,012,791.15	-	3,504.65	89.08	-	1,016,206.72
Raymond James & Associates Investments	38,223,631.73	-	45,577.86	45,637.24	-	38,223,572.35
Total Unrestricted and Designated Funds	\$ 57,570,510.75	\$ 5,946,599.35	\$ 110,665.48	\$ 6,377,644.55	\$ 614,681.12	\$ 56,635,449.91
Trust Funds:						
Environmental / Va. Beach Landfill	\$ 504,346.82	-	2,219.63	-	-	506,566.45
Environmental / Regional Landfill	\$ 516,252.55	-	2,264.61	-	-	518,517.16
Total Trust Funds	\$ 1,016,406.74	\$ -	\$ 4,484.24	\$ -	\$ -	\$ 1,020,890.98
GRAND TOTAL	\$ 58,586,917.49	\$ 5,946,599.35	\$ 115,149.72	\$ 6,377,644.55	\$ 614,681.12	\$ 57,656,340.89

Cash Balances Designated as follows:

Operating Funds	\$ 9,448,329
Undesignated (Fund Balance June 30, 2023)	\$ 6,563,000 (equivalent to 2 months operating expenses)
Reserved for FY 2023 Rolled Purchase Orders	\$ 28,287
Reserved for FY 2023 Rolled Capital POs	\$ 8,526
Reserved for Leachate Evaporation System	\$ 2,911,950
Purchase Orders for Landfill Expansion (Rolled)	\$ 434,051
Reserve for Landfill Closure (as of June 30, 2023)	\$ 21,762,349
Reserve for Landfill Expansion and Flyover	\$ 15,478,958
Total Designated Funds	\$ 56,635,450

**Southeastern Public Service Authority
Budget Transfer Activity
For the Month Ending March 31, 2024**

Department	Object	Description	Transfer In	Transfer Out
Chesapeake TS	55220	Radio Communicaiton & Repair	\$ 685.00	
Chesapeake TS	56140	Other Operating Supplies		\$ 685.00
ROB	58100	Furniture	\$ 833.66	
Admin	55825	Employee Appreciation		\$ 833.66
Capital	62420	OTS-Automated Scale	\$ 22,355.28	
Capital	62999	Undesignated		\$ 22,355.28
Landstown TS	55130	Water/Sewer	\$ 500.00	
Landstown TS	55100	Electricity		\$ 500.00
Landstown TS	55825	Employee Appreciation	\$ 85.00	
Landstown TS	55100	Electricity		\$ 85.00
Safety	56300	Safety Apparel & Equipment	\$ 175.00	
Safety	56140	Other Operating Supplies		\$ 175.00
Capital	62423	Env-2024 Chevy Truck	\$ 29,473.00	
Capital	62421	HHW-3500HD Crew Cab Liftgate	\$ 62,790.10	
Capital	62422	HHW-3500HD Crew Cab Liftgate	\$ 62,790.10	
Capital	62999	Undesignated		\$ 155,053.20
Suffolk TS	53410	Building/Site Maintenance	\$ 394.00	
Tire Shredder	53410	Building/Site Maintenance		\$ 394.00
Suffolk TS	53410	Building/Site Maintenance	\$ 668.00	
Suffolk TS	53170	Fire Protection		\$ 600.00
Suffolk TS	55220	Radio Communication & Repair		\$ 68.00
Capital	62424	ROB-1st Floor Renovations	\$ 11,739.13	
Capital	62999	Undesignated		\$ 11,739.13
Chesapeake TS	55510	Travel and Training	\$ 125.00	
Transportation	55510	Travel and Training	\$ 125.00	
Human Resources	55510	Travel and Training		\$ 250.00
Franklin TS	56140	Other Operating Supplies	\$ 1,000.00	
Franklin TS	53410	Building/Site Maintenance		\$ 1,000.00
Landfill	53410	Building/Site Maintenance	\$ 5,889.00	
Landfill	53425	Pump & Haul Leachate		\$ 5,889.00
Suffolk TS	53400	Equipment Maintenance-Parts	\$ 3,000.00	
Suffolk TS	53401	Equipment Maintenance-Service		\$ 3,000.00
Oceana TS	53402	Equipment Maintenance-Scale	\$ 876.15	
Oceana TS	53410	Building/Site Maintenance		\$ 876.15
Norfolk TS	56100	Office Supplies	\$ 500.00	
Norfolk TS	56410	Small Equipment		\$ 500.00
Landfill	55825	Employee Appeciation	\$ 134.81	
Landfill	53410	Other Operating Supplies		\$ 134.81
Operations	53410	Building/Site Maintenance	\$ 24.00	
Operations	55300	Insurance & Bonding		\$ 24.00
Suffolk TS	55825	Employee Appreciation	\$ 181.57	
Suffolk TS	53410	Building/Site Maintenance		\$ 181.57
Page 27				
Total			\$ 204,343.80	\$ 204,343.80

8. WIN Waste Innovations – Portsmouth Monthly Report (written only)

April 12, 2024

Dennis Bagley
Southeastern Public Service Authority
723 Woodlake Drive
Chesapeake, VA 23320

Dear Mr. Bagley:

Please find attached the Monthly Report for WIN Waste Innovations facility required by Schedule 15 of the Service Agreement. Should you have any questions on any of the items covered herein please do not hesitate to contact me.

Sincerely,

Clint Stratton
Plant Manager, WIN Waste Innovations

enclosure

**WIN Waste Innovations
TONNAGES REPORT
CALENDAR YEAR 2024**

MONTH	SPSA ACCEPTABLE WASTE (SPSA report)				OUT-OF-STATE WASTE (TONS) *		TOTAL TONNAGE (TRUX report)	RESIDUE DELIVERED TO LANDFILL (TONS)				NP REMOVED FROM RDF (TONS)	PROHIBITED WASTE	PROCESSED FORMULA	RESIDUE DELIVERED TO LANDFILL (TONS)	MW SOLD TO THE GRID (MWHr)
	SPSA ACCEPTABLE WASTE (SPSA report)	THIRD PARTY ACCEPTABLE WASTE (TONS)	OUT-OF-STATE WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	WASTE (TONS)	ALL WASTE ACCEPTED AT RDF (TONS)	NAVY STEAM DELIVERED (K-LBS)	ALL WASTE ACCEPTED AT RDF (TONS)	NP REMOVED FROM RDF (TONS)	PROHIBITED WASTE	PROCESSED FORMULA	RESIDUE DELIVERED TO LANDFILL (TONS)	MW SOLD TO THE GRID (MWHr)		
JAN	28,354.12	22.86	37.60	-	27,871.07	112,951	27,871.07	3,487.97	-	24,440.20	9,467.59	1,916				
FEB	30,582.36	117.83	34.19	-	30,270.62	86,251	30,270.62	4,381.67	-	22,972.73	9,721.82	1,522				
MAR	31,264.91	82.75	67.27	-	30,930.06	77,777	30,930.06	4,560.45	-	25,426.30	6,120.30	1,957				
APR																
MAY																
JUN																
YTD TOTAL	90,201.39	223.44	139.06	-	89,071.75	276,979.00	89,071.75	12,430.09	-	72,839.23	25,309.71	5,395.00				

* NOTE: This is material brought in from the nearby counties in NC provided for under the Service Agreement.

**WIN Waste Innovations
AVAILABILITY
CALENDAR YEAR 2024**

MONTH	BOILER AVAILABILITY (%)	BOILER PLANNED OUTAGES (HRS)	BOILER UNPLANNED OUTAGES (HRS)	TURBINE AVAILABILITY	TURBINE PLANNED OUTAGES (HRS)	TURBINE UNPLANNED OUTAGES (HRS)
JAN	98.0%	0	49	100%	0	0
FEB	97.0%	0	72	100.0%	0	0
MAR	95.0%	0	146	100.0%	0	0
APR						
MAY						
JUN						
YTD TOTAL	96.7%	-	267.00	100.0%	-	-

WIN Waste Innovations
SUPPLEMENTAL INFORMATION
March 2024

Total Waste received by SPSA:	31,265 tons
Waste delivered to RDF:	30,930 tons
Total RDF processed:	25,426 tons
Residue sent to landfill:	6,120 tons*
Electric power sold:	1,957 MW
Steam sold to Navy:	77,777 K-LBS
Overall Boiler availability:	95.0%
Overall Generator availability:	100.0%
Environmental Incidents	0

OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	1

General Notes:

* 92.96% of ash sent to the RLF this period was accepted as ADC.

Continuing to truck shredded material between RDF and SPP to maintain plant operations.

WIN Waste Innovations

Monthly Report for the Month of March 2024

This report is submitted in accordance with the Waste Disposal & Services Agreement, section 3.17.1.

Environmental Issues:

VA DEQ issued an NOV for dioxin/furan stack test results for Units 1 and 4 above the permitted limit. Testing was completed with SAT results on Unit 1, Unit 4 retesting scheduled for April 15th.

Tests Completed:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Annual Stack Tests
Quarterly Ash Test

Tests Planned:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Storm Water Sample
Quarterly GHG Test
Quarterly Ash Test

Inspections:

WTE Solid waste inspection

Air Quality Violations:

None

Safety Issues:


OSHA Recordable Accidents this period:	1
OSHA Recordable Accidents YTD:	1
Lost Time Accidents this period:	0
Lost Time Accidents YTD:	0

Op Stats: See attached spreadsheet

Upcoming Planned Outages:

2024 Outages

January	No outage
February	Boiler 2
March	Boiler 1
April	No outage
May	No outage
June	No outage

WIN Waste Innovations RDF and WTE Operational Summary		KEY:		 PERFORMANCE FOR THE PLANET
Provided by WIN Waste Innovations		Change Since Last Report		
March 1 - March 31, 2024		All Is Well		
		Working On		
		Noted Issue		

Item	Metric Item	Metric	Performance	Status	Comments
1	Regulatory Compliance				
1.1	Notice of Violations	Compliance	In Compliance		NOV issued for failed stack test on Boilers 1 & 4 due to operational upsets. Boiler 1 successful retesting complete, Boiler 4 testing scheduled for 4-15-24.
1.2	VPDES	Compliance	In Compliance		No issues during reporting period
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during reporting period
1.2.2	Title V	Compliance	In Compliance		See NOV above
2	RDF Tipping Floor Operations				
2.1	Wait Times	<30 min			
2.2	Floor Volume	<1,500 Tons			Floor volumes remaining manageable
2.3	Equipment Utilization	Key equipment fully operational and deployed			B processing line OOC at this time
3	Ash				
3.1	Ash Delivered to RLF	Actual Tons	6,120		
3.2	Percentage of Ash Re-classified	<20%	430		Reclassified was 7.04%
3.3	Percentage of Ash used as ADC	> 80%	5,690		ADC was 92.96%.
3.4	Rejected Loads of Ash	0	0		
4	WTE				
4.1	Boiler Availability	> 90%	95.0%		
4.2	TG Availability	> 90%	100%		
4.3	Ash Screener Availability	> 95 %	85%		Made repairs however will be getting a rental screen on site due to on going issues.
5	Cleanliness/Litter Control				
5.1	Citizen Complaints	0			No issues during reporting period
5.2	Odor Complaints	0			No issues during reporting period

Acronym Definitions

RDF - Refuse Derived Fuel, **WTE** - Waste To Energy, **VPDES** - Virginia Pollution Discharge Elimination System, **ADC** - Alternative Daily Cover, **TG** - Turbine Generator

9. Closed Session

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding legal issues that have arisen under the National Historic Preservation Act during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion at the Regional Landfill in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

10. Other Business

11. Adjourn