

MINUTES OF THE BOARD OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA

April 24, 2024

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell	(CH)	Mr. Earl Sorey	(CH)
Ms. Sheryl Raulston	(FR)	Ms. Darlene Burcham	(FR)
Dr. Dale Baugh	(IW)	Mr. Randy Keaton	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad	(NO)
Mr. C.W. "Luke" McCoy	(PO)	Ms. Lavonda Graham-Williams	(PO)
Mr. Tony Parnell (<i>absent</i>)	(SH)	Ms. Lynette Lowe	(SH)
Mr. D. Rossen S. Greene	(SU)	Mr. Albert Moor	(SU)
Mr. Thomas Leahy	(VB)	Mr. L.J. Hansen (<i>absent</i>)	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Michael Etheridge (IW), Mr. Jeremy Kline (VB), Mr. Oliver Love, Jr. (NO), Mr. Greg Martin (CH), and Mr. Brian Thrower (SH), SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Tressa Preston, Secretary and Director of Administration, and Mr. Brett Spain, General Counsel.

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. CALL MEETING TO ORDER

Dr. Dale E. Baugh, Chair of the Board of Directors, called the April Board Meeting to order at 9:30 a.m. and then he led the Pledge of Allegiance.

2. PUBLIC COMMENT

Ms. Preston reported that there were no requests for public comment. She also explained that due to technical difficulties the day's meeting would not have an electronic broadcast, as planned. She apologized for any inconvenience and noted that the SPSA website and public notice had been updated to reflect the unavoidable last-minute change and directed those impacted to contact her.

3. CHAIRMAN’S COMMENTS

Chairman Baugh welcomed new Board Member, Ms. Darlene Burcham, Interim City Manager of the City of Franklin. Noting that many members may already know Ms. Burcham from her extensive career in local government, he encouraged members to reach out to her and reiterated that he and staff are grateful for her service and will be happy to meet with her at any time.

Chairman Baugh went on to say that preliminary discussions have begun on how best to approach SPSA’s Use and Support Agreements, which will likely require modification related to the outcome of the Request for Proposals on Waste Disposal process. While that work cannot begin in earnest until more information is known, Mr. Spain will begin reviewing the agreements toward the goal of developing a plan to engage with them in more detail once the results of the RFP begin to unfold. Mr. Spain agreed that he would take on that process at the Chairman’s request and report back to the Board as appropriate.

4. APPROVAL OF MINUTES

The minutes of the March 27, 2024 Board Meeting had been distributed. Chairman Baugh asked if there were any additions or changes and there were none.

Mr. Broad moved, seconded by Ms. Graham-Williams, to approve the March 27, 2024 minutes of the SPSA Board of Directors, as presented. The motion was approved by a unanimous vote in favor.

5. PRESENTATION OF THE JULY 1, 2024 – JUNE 30, 2025 BUDGET

Mr. Bagley presented the Fiscal Year 2025 Proposed Operating and Capital Budgets, covering goals, projected tonnages, variances in projected revenues and expenditures, and future projected tip fee schedules. Highlights included decreasing the municipal tip fee from \$67 per ton to \$65 per ton, providing an additional \$9 million to the designated fund balance for construction of the Flyover and Cell VII, funding allocations to counterbalance the closure of WIN Waste, and a 3.5% cost of living allowance for employees.



Budget Goals

4

1. Continue to fund capital projects associated with the expansion of Cell VII at the RLF in accordance with schedules.
2. Pursue alternative disposal methods that focus on sustainable solutions.
3. Prepare for the closure of the Waste-to-Energy facility.
4. Continue to maintain and recruit a highly skilled and motivated workforce.

Budget Highlights

5

- Revenues = Expenses for a Total of \$ 54,347,141
- Proposed budget represents a 5.2% increase from FY-24 or \$2,696,505.
- The proposed budget represents a municipal tip fee of \$65.00 / Ton or a decrease of \$2.00 per ton.
- Provides an additional \$9,000,000 to the designated fund balance for construction of the flyover and Cell VII.
- Increases funding for capital equipment replacement by \$5,000,000 in preparation for closure of the WTE facility.

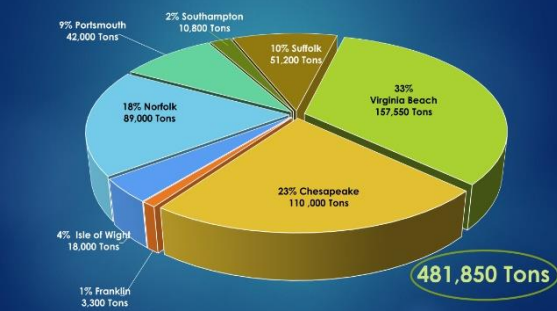
Budget Highlights (cont.)

6

- No increase to employees for health insurance.
- Provides for a 3.5% COLA for all employees.
- Increases the number of FTEs by three (3).
 - Three (3) Landfill Equipment Operators

FY - 25 Projected Municipal Waste

7



FY - 25 Proposed Tip Fee Schedule

8

Change	Current Rate	Proposed Rate
Municipal Waste	\$67.00	\$65.00
Contract Non-Municipal Waste	\$58.00	\$59.00
Non-contract / Non - Municipal Waste (no change)	\$78.00	\$78.00

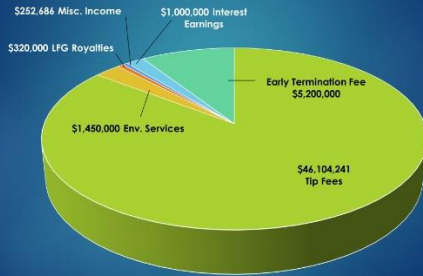
Revenues and Expenditures

9

	FY-24 Budget	Proposed FY-25	Variance
Revenues:			
Tip Fees	\$49,593,237	\$46,104,241	-7.4%
Charges for Env. Services	\$1,400,000	\$1,450,000	3.5%
Landfill Gas Recovery	\$250,000	\$320,000	28%
Misc. Income	\$252,686	\$272,900	8%
Interest Earnings	\$500,000	\$1,000,000	50%
Early Termination Fee		\$5,200,000	
Total Revenue:	\$51,995,923	\$54,347,141	4.5%
Expenses:			
Operating Expenses	\$39,495,923	\$35,847,141	-10%
Capital Equipment	\$4,500,000	\$9,500,000	111%
Reserves / Landfill Closure	\$8,000,000	\$9,000,000	16%
Total Expenses:	\$51,995,923	\$54,347,141	4.5%
Net Revenue Expenses:	\$0	\$0	

Total Revenues \$54,347,141

10



Breakdown of Tip Fees

11

▶ Municipal Tip Fees	\$31,320,250
▶ Navy Waste	\$1,800,000
▶ C&D	\$543,450
▶ Norfolk Sludge	\$302,000
▶ Contract Waste	\$8,105,441
▶ Non-Contract Waste	<u>\$4,033,100</u>
	\$46,104,241

Major Variances in Revenue

12

▶ Decrease in municipal tip fee	-\$843,709
▶ Decrease in ash volume	-\$2,300,000
▶ Increase in investment income	\$500,000
▶ One-time revenue (early Termination)	\$5,200,000

Expenses

13



Breakdown of Expenses

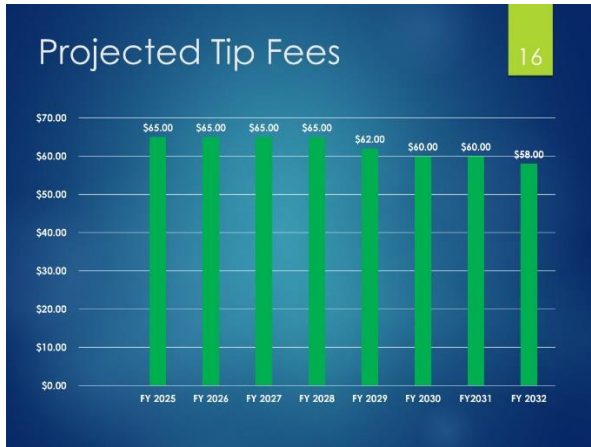
14

▶ Commercial Waste	\$9,104,615
▶ Third Party Disposal	\$2,000,000
▶ Capital Equipment Replacement	\$9,500,000
▶ Reserves For Landfill and Flyover	\$9,000,000
▶ Salaries and Wages	\$9,173,197
▶ Benefits	\$2,679,358
▶ Professional and Contract Services	\$5,952,339
▶ Materials and Supplies	\$5,086,652
▶ Other Operating Expenses	<u>\$1,573,998</u>
	\$54,347,141

Major Variances In Expenses

15

▶ Waste Disposal Agreement	-\$9,289,800
▶ Capital Equipment Purchases	\$5,000,000
▶ Flyover and Landfill Reserve	\$1,000,000
▶ Salaries	\$840,010
▶ Benefits	\$128,007
▶ Professional Services	\$2,160,187
▶ Materials and Supplies	\$2,414,429
▶ Other Operating Expenses	\$446,515



Discussion

Mr. Bagley offered to answer any questions. Mr. Sorey asked about the one-time revenue from the WIN Waste closure being applied to capital expenditures and the impact of that on future budget years. Mr. Bagley clarified that this one-time revenue was being applied to the FY 2025 capital budget in preparation for increased operational volume at the Regional Landfill and to bring the former RDF facility up to SPSA standards of safety and facilities management. In FY 2026 the capital budget will resume its regular schedule without that one-time influx. Mr. McCoy commended Mr. Bagley and staff for their work in creating a cohesive budget in challenging circumstances that the region could agree upon.

Chairman Baugh stated that, as is done each year in accordance with SPSA’s governing legislation, a resolution would be required as the next Board action. Ms. Preston read aloud the following resolution:

RESOLUTION TO ADOPT PRELIMINARY SCHEDULE OF FEES AND CHARGES FOR THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA AND SETTING DATE FOR PUBLIC HEARING ON SAME

WHEREAS, the Board of the Southeastern Public Service Authority of Virginia (sometimes referred to herein as “SPSA”) desires to change certain rates, fees or charges previously fixed by SPSA for the services available through its refuse collection and disposal system by decreasing rates payable for disposal of municipal solid waste and increasing rates payable for contract non-municipal solid waste, with such changes to be effective July 1, 2024; and

Whereas, in connection with proposed changes to existing rates, fees or charges and proposed fixing of new rates, fees or charges to be levied by SPSA for the disposal of solid waste at its facilities, Section 15.2-5136(G) and Section 15.2-5136(H) of the Virginia Water and Waste Authorities Act (the “Act”) require (i) the adoption by SPSA of a resolution setting forth a preliminary schedule fixing and classifying such rates, fees and/or charges, (ii) SPSA to set and hold a public hearing with respect to such preliminary schedule where all users of the systems or facilities and all other interested parties have an opportunity to be heard concerning the proposed rates, fees and charges set forth therein, (iii) notice of such public hearing, setting forth the proposed schedule of rates, fees and charges, to be given by two publications, at least six days apart, in a newspaper having a general circulation in the area served by SPSA’s refuse collection and disposal system, with the second notice being published at least 14 days before the date fixed in such notice for the hearing, and (iv) a copy of such notice to be mailed to the governing bodies of all localities in which such refuse collection and disposal system or any part thereof is located;

Now, therefore, be it resolved, that the Board of the Southeastern Public Service Authority of Virginia hereby adopts the Preliminary Revised Schedule of Fees and Charges for Solid Waste Management setting forth such rates, fees and charges to be levied by SPSA for the disposal of solid waste at its facilities, with the changed and new rates reflected in such Schedule to be effective July 1, 2024, as set forth on the attached page; and

FURTHER RESOLVED, that the Board of the Southeastern Public Service Authority of Virginia hereby (i) establishes May 22, 2024 at 9:30 a.m. as the date and time for the public hearing on the Preliminary Revised Schedule of Fees and Charges for Solid Waste Management and (ii) authorizes and directs SPSA executive staff to provide notice of such public hearing, as required under and in accordance with the applicable provisions of Section 15.2-5136(G) of the Act, by publication and with copies by mail to the governing bodies of SPSA's member localities.

Mr. Broad moved, seconded by Mr. Maxwell, to adopt the resolution as presented. The resolution was adopted by a unanimous vote in favor.

6. EXECUTIVE DIRECTOR UPDATES

Mr. Bagley recognized Mr. Ron Duty, Preventative Maintenance Mechanic, as the SPSA Values in Action Employee of the Month. Mr. Bagley commented that Mr. Duty, a Portsmouth local, has been with SPSA for 2 years and has grown considerably, earning a job promotion and the respect of his peers for his dedication and work ethic. Chairman Baugh presented Mr. Duty with a certificate and lapel pin as tokens of the Board's appreciation.

As the June 30, 2024 closure date for WIN Waste swiftly approaches, SPSA staff has completed a safety walk through and developed a strategy to address issues at the former RDF facility, which may require the use of part of WIN's termination payment. One main concern Mr. Bagley spoke to was securing a contract to manage the rodent control as soon as the facility closes to try to prevent the current rodent population from attempting to relocate off-site.

Regarding the Army Corps of Engineers Environmental Impact Statement (EIS) process required for the wetlands impacts associated with proposed expansion at the Regional Landfill, Gray and Pape, the company preparing the ethnobotany and ethnography study has briefed the Corps and the Nansemond Indian Nation regarding preliminary findings. Staff has a meeting scheduled with the Corps for the following day. The review of the mitigation plan is complete and the Corps and DEQ have provided feedback. A meeting to brief consulting parties is scheduled for May 1, 2024. Mr. Leahy asked if there were any preliminary findings that the Board should be aware of, but Mr. Bagley stated that there would be more information in after the following day's meeting, as well as some mitigation items to be discussed in closed session.

The proposals responding to the Request for Proposals for Waste Disposal Services are due on May 1, 2024, and the RFP Committee has scheduled a meeting on April 29, 2024 in preparation for those responses. Since the last Board Meeting, Mr. Bagley has briefed the Suffolk City Council and has scheduled to brief both the Isle of Wight County and Southampton County Boards of Supervisors. Mr. Sorey confirmed a date of June 11, 2024 for a briefing with the City of Chesapeake. A meeting with the City of Portsmouth remains to be scheduled.

Mr. Bagley had two matters of Board action to bring forward for consideration. The first was, due to the increase in waste being diverted to the Regional Landfill, the FY 2024 allocation for \$4.00 per ton in host fees to the City of Suffolk has been expended. Staff anticipates that an additional \$725,000 will be required to cover the shortfall for the fiscal year. Because of the

change in operations resulting in this waste not being processed at the WIN Waste facility, there are funds available that were allocated for disposal fees that can be transferred to cover this cost, with Board approval.

Mr. Keaton moved, seconded by Ms. Raulston, to authorize the Executive Director to transfer \$750,000 from account 19000-59130 “Disposal Fees” to 132000-53820 “Host Fees” in the FY Operating Budget. The motion was adopted by a unanimous vote in favor.

The second matter for Board consideration was also related to additional waste diversions to the Regional Landfill. Operational changes have required unplanned roadwork on Cells V and VI, and road base material funds are not currently budgeted in FY 2024. Because SPSA has received two unexpected payments from TC Energy for temporary easements associated with gas transmission line upgrades, staff recommends that one-time funding be used for this purpose. There were no objections to the funds being used for road improvements at the Regional Landfill, but the Board discussed the procedure for the appropriation and allocation of unanticipated revenue held in reserve in expectation of allocation as surplus at the close of the fiscal year.

Mr. Keaton moved, seconded by Mr. McCoy, to appropriate \$145,534.25 in one-time revenue from TC Energy to the reserve fund and allocate said amount to 132000-56140 “Other Operating Expenses” for the purposes of covering costs for additional road material needed at the Regional Landfill. The motion was adopted by a unanimous vote in favor.

Mr. Bagley reviewed municipal and commercial waste volumes for the reporting period, as well as total waste volumes and tons diverted, noting that municipal waste volumes are following the same trends as they usually do this time of year, diverted tons are levelling out, and commercial tons are still higher than budgeted.





7. QUARTERLY FINANCIAL REPORT

Ms. Schreiber presented the quarterly financial report. Starting with revenues, Ms. Schreiber listed third quarter revenues from the current budget and year-to-date numbers, along with third quarter actuals from FY 2023 and FY 2022 so that comparisons could be more accurate. She reported that for the third quarter, revenues were at 80.9% of the annual budget, with the receipt of landfill gas royalties, continued high rates of interest income, and higher than anticipated commercial tonnages.

Revenues 29

	Fiscal Year 2024 – Quarters 1 - 3			Historical Comparison	
	Budget	YTD	% of Budget	FY - 23	FY - 22
Revenues					
Tipping Fees	\$49,593,237	\$39,555,780	79.8%	\$38,904,382	\$36,203,154
Tires/HHW/White Goods	\$1,400,000	\$1,156,765	82.6%	\$1,164,337	\$1,085,231
Miscellaneous	<u>\$1,002,686</u>	<u>\$1,327,658</u>	132.4%	<u>\$923,426</u>	<u>\$610,832</u>
Total Operating Revenue	\$51,995,923	\$42,040,203	80.9%	\$40,992,145	\$37,899,224

- ### Revenue Highlights 30
- In March, we received a check for over \$99,000 for Landfill gas royalties. First sale of RIN's was completed.
 - Interest income continues to be higher than projected, we are at 198% of the annual budget as of March 31st.
 - Tipping fees are at approximately 80% of the annual budget at the end of the 3rd quarter, commercial tonnages/revenue remain higher than budgeted.

Moving on to expenditures, Ms. Schreiber took the same approach of comparing FY 2024 third quarter budget and March 31, 2024 expenses with third quarter actuals from FY 2023 and FY 2022 broken out by expenditure type. Ms. Schreiber reported that operational expenses are 73.5% of the annual budget for the third quarter of FY 2024. She also noted that professional services are at 89% due to higher than anticipated legal costs this fiscal year.

Expenditures 31

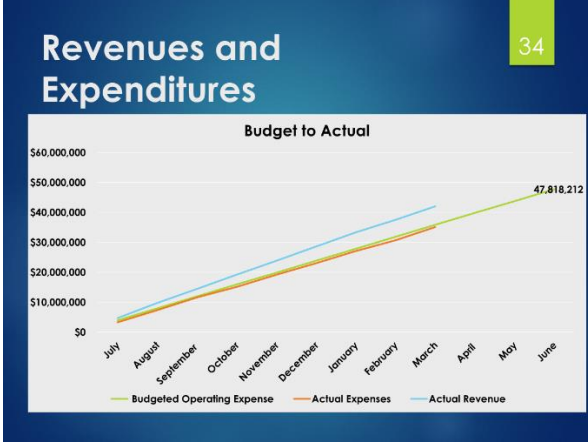
	Fiscal Year 2024 - Quarters 1 - 3			Historical Comparison	
	Budget	YTD	% of Budget	FY - 23	FY - 22
Expenditures					
Salaries/Wages and Employee Benefits	\$11,075,778	\$8,102,500	73.2%	\$7,314,082	\$6,184,625
Professional/Contracted Services	\$3,811,772	\$3,384,303	89.0%	\$2,430,462	\$2,140,493
Other Operating Expenses	\$1,380,842	\$978,344	70.9%	\$927,500	\$793,311
Materials/Supplies	\$2,473,491	\$1,736,737	70.2%	\$1,754,600	\$1,338,049
Waste Disposal and Hauling	\$21,071,127	\$14,936,463	70.9%	\$16,929,524	\$16,461,004
Other	\$8,065,000	\$6,000,000	75.0%	\$6,000,000	\$4,682,365
Total Expenditures	\$47,818,210	\$35,138,269	73.5%	\$35,546,110	\$31,779,869

- ### Expenditure Highlights 32
- Overall, Operating expenses are at 73.5% of the annual budget as of March 31, 2024.
 - Waste Disposal and hauling costs are approximately \$408 thousand less than the prior year due to the decrease in tonnages taken to Wheelabrator. As compared to March 2023, we have taken 47,531 fewer tons to the RDF.
 - Professional and Contracted Services are at 89% of the annual budget due to increased legal costs this fiscal year.

Ms. Schreiber also presented revenues versus expenditures in chart and graph form.

Revenues vs. Expenditures 33

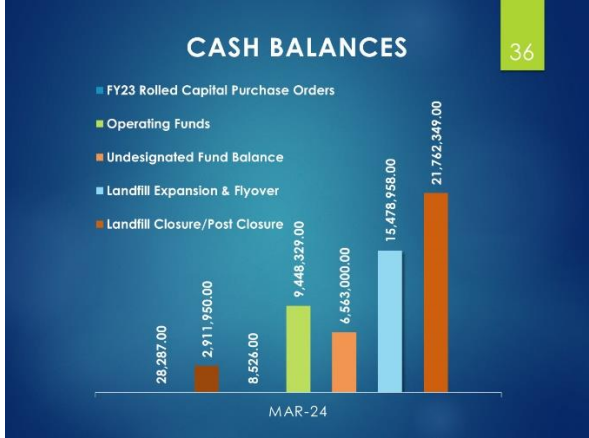
	Fiscal Year 2024 Budget	Fiscal Year 2024 - Quarters 1 - 3	% of Budget	Historical Comparison	
	Budget	YTD		Q1-3 FY-23	Q1-3 FY-22
Total Revenue	\$51,995,923	\$42,040,203	80.9%	\$40,992,145	\$37,899,224
Total Expenses	\$47,818,210	\$35,138,269	73.5%	\$35,546,110	\$31,779,869
Net Revenue / Expenses	-0-	\$6,901,934		\$5,446,035	\$6,119,355



Capital expenditures were listed year to date and cash balances were broken down by fund and amount as of March 31, 2024.

Capital Expenditures 35

	Budget	Year to Date
Total Capital Expenditures	\$23,997,997	\$9,388,339
Current Year	\$4,500,000	\$4,014,426
Rolled Capital Projects from Prior Year	\$19,497,997	\$5,373,913



Ms. Schreiber offered to answer any questions. Mr. Keaton asked about total funding to cover the estimated \$40 million cost of the Flyover Project. Mr. Bagley clarified that SPSA does have full funding for the project through a plan to temporarily reallocate landfill closure and

post-closure funds for the flyover pay schedule with strategic investment planning. He reminded the Board that at one time those funds were combined in the cash balances, but at the Board's request they were separated for reporting purposes. Mr. Maxwell asked for an estimate on continued professional services expenses and while Mr. Bagley was not comfortable with estimating a number, he assured the Board that the Special Counsel working on the transfer of the WIN Waste property and Landfill Expansion processes are closely monitored and returning good value on their investment. He also indicated that the professional services budget line will be increased in the next fiscal year. While discussion indicated that past and current members of the Audit Committee are satisfied with SPSA's current investments and investment strategy, it was determined that the SPSA Investment Policy would be distributed to the Board electronically after the meeting.

Ms. Graham-Williams moved, seconded by Mr. McCoy, to approve the quarterly financial reports as presented, pending audit. The motion was adopted by a unanimous vote in favor.

8. WRITTEN REPORT

Chairman Baugh asked if there were any questions or comments on the WIN Waste written monthly report, but there were none.

9. CLOSED SESSION

Chairman Baugh reminded those present that there was a closed session on the agenda for discussion regarding federal wetlands permitting and the Army Corps of Engineers Environmental Impact Statement process. He also noted that, additionally, legal counsel would be sought regarding potential pursuit of Solid Waste Permit modifications. He clarified that the motion about to be read aloud differed from that printed in the agenda but would be reflected accurately in the minutes of the meeting. Only Board Members, SPSA Executive Staff, SPSA Counsel, and Counsels for the Cities of Chesapeake and Suffolk would be present for that closed session. There were no objections to that plan.

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding (a) the potential acquisition of real property for wetlands mitigation in conjunction with the permitting process for Cells VIII and IX, in accordance with Virginia Code Section 2.2 3711(A)(3) for the purpose of discussion or consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and (b) legal issues relating to potential efforts to regain airspace in Cell V and potential modifications to SPSA's DEQ Solid Waste Permit SWP-417, in accordance with Virginia Code Section 2.2 3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

At 10:48 a.m., Mr. Leahy moved, seconded by Mr. Broad, to enter closed session, as presented. The motion was adopted by a unanimous roll call vote in favor.

Once back in open session both in person and electronically the following motions took place.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

The Board came back into open session at 11:51 a.m., at which time Mr. Leahy moved, seconded by Mr. Sorey, to certify the closed session, as presented. The motion was adopted by a unanimous roll call vote in favor.

10. ACTION ARISING FROM CLOSED SESSION

Following the closed session, Mr. Bagley made a brief presentation regarding SPSA's wetland mitigation proposal for expansion into Cells VIII and IX. DEQ and the Army Corps of Engineers have determined that SPSA needs an additional 26 credits to meet their obligation. Due to the lack of, and/or exorbitant cost of credits within SPSA's required Hydrological Unit Code, it is staff's recommendation that preservation and enhancement of existing wetlands is the best route forward and a request was made to pursue that path. Any contract arising from negotiations would be brought back the Board for final approval.

Wetland Mitigation 40	Proposed Action 41
<ul style="list-style-type: none">➤ After completing the review of SPSA's wetland mitigation plan for proposed Cells VIII and IX, the ACOE and VDEQ have determined that an additional 26 wetland mitigation credits are needed to meet the requirements.➤ SPSA has explored several ways to obtain the credits needed.➤ No wetland bank credits are currently available in the 12-digit HUC where the impacts would be taken.➤ Staff has determined that Preservation and Enhancement of existing wetlands is the most economical way to meet the requirements.	<p>Motion authorizing the Executive Director to engage in negotiations with landowners for to acquire wetlands to be enhanced or preserved for the purpose of providing the additional 26 credits needed to mitigate proposed wetland impacts, and to bring back a proposed purchase agreement for final Board approval.</p>

Mr. Bagley offered to answer any questions, but there were none.

Mr. Broad moved, seconded by Mr. Leahy, to authorize the Executive Director to engage in negotiations with landowners to acquire wetlands to be enhanced or preserved for the purpose of providing the additional 26 credits needed to mitigate wetlands impacts, as presented. The motion was adopted by a unanimous vote in favor.

11. ADJOURN MEETING

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 11:54 a.m.

Dennis L Bagley

Dennis L. Bagley
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors