

SOUTHEASTERN PUBLIC SERVICE
AUTHORITY

Board of Directors ~ Regular Meeting*

Regional Board Room

723 Woodlake Drive, Chesapeake, Virginia



Wednesday, June 26, 2024 at 9:30 a.m.

*To accommodate those who may not be able to attend in person, the public may listen to and view presentations displayed at this meeting by registering at <https://attendee.gotowebinar.com/register/7407496038203417691>. Members of the public may also listen to the SPSA Board Meeting via telephone by dialing toll-free to 1-866-901-6455 and entering access code 277-220-931. Additionally, members of the public are invited to speak electronically at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the meeting organizer. All requests for registration to make an electronic public comment must be received by 3:00 p.m. on June 25, 2024.

Meeting Organizer: Tressa Preston ~ tpreston@spsa.com ~ 757.961.3486



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1. Call Meeting to Order

Pledge of Allegiance

2. Public Comment Period

All speakers must register prior to call to order;
5-minute maximum per speaker unless advised by Chairman differently;
30-minute total maximum time.

3. Chairman's Comments

4. Approval of Minutes

The minutes of the May 22, 2024 Board meeting are included as follows for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the May 22, 2024 minutes of the SPSA Board of Directors meeting be approved as presented?

The minutes of the June 4, 2024 Special Board meeting are included as follows for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the June 4, 2024 minutes of the SPSA Special Board of Directors meeting be approved as presented?

**MINUTES OF THE BOARD OF DIRECTORS OF THE
SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA
May 22, 2024**

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell	(CH)	Mr. Earl Sorey	(CH)
Ms. Sheryl Raulston	(FR)	Ms. Darlene Burcham ¹	(FR)
Dr. Dale Baugh	(IW)	Mr. Randy Keaton ²	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad	(NO)
Mr. C.W. "Luke" McCoy	(PO)	Ms. Lavonda Graham-Williams	(PO)
Mr. Tony Parnell	(SH)	Ms. Lynette Lowe	(SH)
Mr. D. Rossen S. Greene	(SU)	Mr. Albert Moor ³	(SU)
Mr. Thomas Leahy	(VB)	Mr. L.J. Hansen	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Michael Etheridge (IW), Mr. Jeremy Kline (VB), Mr. Robert Lewis (SU), Mr. Oliver Love, Jr. (NO), and Mr. Greg Martin (CH), SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Tressa Preston, Secretary and Director of Administration, and Mr. Brett Spain, General Counsel.

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. CALL MEETING TO ORDER

Dr. Dale E. Baugh, Chair of the Board of Directors, called the May Board Meeting to order at 9:30 a.m. and then he led the Pledge of Allegiance.

2. PUBLIC HEARING ON SCHEDULE OF FEES AND CHARGES

Chairman Baugh informed those in attendance in person and electronically, that the subject of the public hearing was the preliminary Schedule of Fees and Charges as adopted at the April 24, 2024 Board Meeting and made available for public consideration. The desire was to change certain fees previously fixed by SPSA for the services available through its refuse collection and disposal system, by reducing rates payable for disposal of municipal solid waste and increasing rates for contract non-municipal solid waste, with such changes to be effective July 1, 2024. He went on to explain that following the close of the public hearing,

¹ Ms. Burcham left the meeting at 12:32 p.m., before the certification of the closed session.

² Mr. Keaton left the meeting at 11:45 a.m., before the certification of the closed session. Mr. Etheridge voted as the Isle of Wight Ex-Officio Board Member following his departure.

³ Mr. Moor left the meeting at 12:08 p.m., before the certification of the closed session. Mr. Lewis voted as the Suffolk Ex-Officio Board Member following his departure.

the Board could take such action on the preliminary tipping fee schedule and any amendments thereto which it deemed appropriate.

To open the public hearing, Ms. Preston read the following statement for the record:

“This public hearing is being held in accordance with Section 15.2-5136 of the Virginia Water and Waste Authorities Act. Its purpose is to take public comment on the proposed Schedule of Fees and Charges adopted in preliminary form by the Board of Directors of the Southeastern Public Service Authority of Virginia on April 24, 2024.

The notice of public hearing was published in The Virginian Pilot on April 30th and May 7th as required by law. After conclusion of the public hearing, the Board of Directors will consider comments offered here today and will proceed to adopt a final schedule to become effective July 1, 2024, and to continue in effect until such time as modified by the Board of Directors in accordance with the procedures set forth in the Virginia Water and Waste Authorities Act.”

Ms. Preston informed Chairman Baugh that she received no requests, either in person or electronically, to speak at the public hearing. Seeing that there were no comments to be made, Chairman Baugh concluded the public hearing portion of the meeting.

3. PUBLIC COMMENT

Ms. Preston reported that there were no requests for public comment.

4. CHAIRMAN’S COMMENTS

Chairman Baugh drew the Board’s attention to the FY 2025 Budget Books and red-lined update of the Strategic Operating plan, which were at their seats. He reminded them to review the contents and reach out to staff with any questions or concerns before the June Board Meeting where a vote to approve will be called.

5. APPROVAL OF MINUTES

The minutes of the April 24, 2024 Board Meeting had been distributed. Chairman Baugh asked if there were any additions or changes and there were none.

Ms. Graham-Williams moved, seconded by Ms. Raulston, to approve the April 24, 2024 minutes of the SPSA Board of Directors, as presented. With the exception of Mr. Hansen, who abstained from voting as he had been absent at the April 24, 2024 meeting, the motion was approved by a unanimous vote in favor.

6. ACTION ARISING FROM PUBLIC HEARING

Chairman Baugh noted that there were no comments made or feedback given at the Public Hearing on the Schedule of Fees and Charges. In light of that fact, he opened the floor for a motion to approve the advertised schedule of fees and charges as presented at the April 24, 2024 Board Meeting.

Ms. Burcham moved, seconded by Mr. Keaton, to approve the Schedule of Fees and Charges, as advertised. The motion was adopted by a unanimous vote in favor.

7. **RFP COMMITTEE UPDATE**

Mr. Tom Leahy, Chairman of the RFP Committee, reminded the Board of the timeline in which the RFP was published, the pre-bid conference, and Board actions that were taken regarding the Committee. He reviewed the Committee makeup and informed the Board that at their meeting on April 29, 2024, which took place a few days before the proposals were due, Mr. Earl Sorey asked to be removed from the Committee, as it seems that one or more vendors submitting proposals may have a vested interest in property in Chesapeake. While no actual conflict of interest has been identified, he and counsel for the City of Chesapeake prefer that there is no suggestion of impropriety, which Mr. Leahy commended as a measure to help ensure a successful procurement process.

Mr. Leahy was able to share that six proposals were submitted, calling the submissions diverse in their approach to meeting SPSA's alternative disposal needs, and a good basis for the Committee, and ultimately the Board, to consider for selection. All members of the Committee, now excluding Mr. Sorey, are carefully reviewing the proposals before meeting again on June 3, 2024 to begin the Committee's work, with meetings to follow on June 10th and July 1st, all of which will take place at 12:00 p.m. in the SPSA second floor conference room. He anticipates that the Committee will need several months to digest the proposals, make site visits, rank the submissions, and prepare a recommendation for the Board. The current schedule also includes time for Board deliberations and contract negotiations, putting an estimated award date in roughly 12 months.

The Committee has received advice, and will continue to be guided by, legal counsel. Mr. Leahy reminded the Board that all matters concerning the RFP procurement process are, as are all Board matters, subject to the Freedom of Information Act. He cautioned members to be mindful of that in their communications, not engage with vendors that have responded to the RFP, and to refrain from mention of the process to the press or on social media. There will be no discussion outside of Committee Meetings, but when the Board needs to be consulted on privileged information, a closed session at a SPSA Board Meeting can be called with only SPSA Board members, consultants, and staff present.

The Executive Committee discussed adding a new member to the RFP Committee to replace Mr. Sorey, and it was suggested that Mr. Etheridge be asked to join due to his expertise and representation of one of SPSA's less populated, rural communities. Mr. Etheridge has agreed to participate and Board action will need to be taken to add him to the Committee.

Chairman Baugh asked if there were any questions regarding Mr. Leahy's report. Mr. Keifer requested that a list of the proposers be distributed so that the Board may be sure to avoid contact. Mr. Bagley and Mr. Spain responded that while it is critical to protect SPSA's bargaining position, that information could be made available to members of the Board through counsel. There were no further questions.

Mr. McCoy moved, seconded by Ms. Lowe, to appoint Mr. Michael Etheridge to the RFP Committee, as presented. The motion was adopted by a unanimous vote in favor.

8. **EXECUTIVE DIRECTOR UPDATES**

Mr. Bagley recognized Mr. Mark Phelps, Landfill Supervisor, as the SPSA Values in Action Employee of the Month. Mr. Bagley commented that Mr. Phelps, who first worked as an operator in the 1990s helping to close Cells I-IV and open the current landfill Cells, is a highly skilled operator and the person responsible for reporting the excess soil in Cells V

and VI. Chairman Baugh presented Mr. Phelps with a certificate and lapel pin as tokens of the Board's appreciation.

In an effort to ensure that the Board has ample time to ask questions about the proposed fiscal year 2025 budgets, Mr. Bagley again reviewed the budget presentation from the previous meeting.



7

FY-2025 Proposed Operating & Capital Budgets

8

Budget Theme

Developing sustainable solutions for managing the Region's waste.

9

Budget Goals

1. Fully fund the 10-year Capital Replacement Plan.
2. Make needed improvements to the Portsmouth Transfer Station.
3. Continue to fund reserves for the Flyover and Cell VII construction
4. Pursue alternative disposal methods that focus on sustainable solutions.
5. Continue to maintain and recruit a highly skilled and motivated workforce.

10

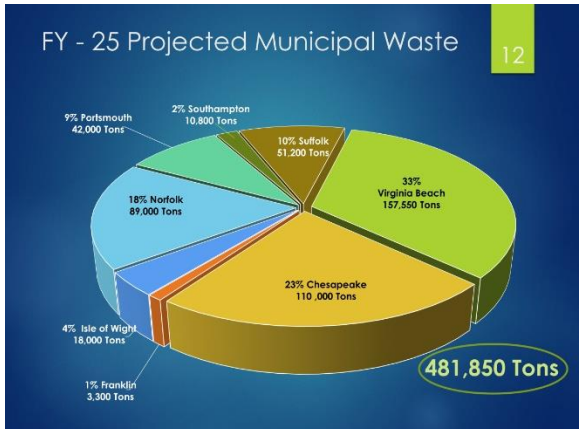
Budget Highlights

- Revenues = Expenses for a Total of \$54,347,141
- Proposed budget represents a 4.5% increase from FY-24 or \$2,351,218.
- The proposed budget represents a municipal tip fee of \$65.00 / Ton or a decrease of \$2.00 per ton.
- Provides an additional \$9,000,000 to the fund balance for construction of the flyover and Cell VII.
- Includes a one time increase of \$5,000,000 for capital equipment replacement.

11

Budget Highlights (cont.)

- No increase to employees for health insurance.
- Provides for a 3.5% COLA for all employees.
- Increases the number of FTEs by four (4).
 - ▣ Three (3) Landfill Equipment Operators
 - ▣ One (1) Scale Attendant for Portsmouth Transfer Station



FY - 25 Tip Fee 13

Change	Current Rate	Proposed Rate
Municipal Waste	\$67.00	\$65.00
Contract Non-Municipal Waste	\$58.00	\$59.00
Non-contract / Non - Municipal Waste (no change)	\$78.00	\$78.00



Revenues and Expenditures 15

Revenues:	FY-24 Budget	Proposed FY-25	Variance
Tip Fees	\$49,593,237	\$46,104,241	-7.4%
Charges for Env. Services	\$1,400,000	\$1,450,000	3.5%
Landfill Gas Recovery	\$250,000	\$320,000	28%
Misc. Income	\$252,686	\$272,900	8%
Interest Earnings	\$500,000	\$1,000,000	50%
Early Termination Fee		\$5,200,000	
Total Revenue:	\$51,995,923	\$54,347,141	4.5%
Expenses:			
Operating Expenses	\$39,495,923	\$35,847,141	-10%
Capital Equipment	\$4,500,000	\$9,500,000	111%
Reserves / Landfill Closure	\$8,000,000	\$9,000,000	16%
Total Expenses:	\$51,995,923	\$54,347,141	4.5%
Net Revenue Expenses:	\$0	\$0	

Breakdown of Tip Fees 16

- ▶ Municipal Tip Fees \$31,320,250
- ▶ Navy Waste \$1,800,000
- ▶ C&D \$543,450
- ▶ Norfolk Sludge \$302,000
- ▶ Contract Waste \$8,105,441
- ▶ Non-Contract Waste \$4,033,100

\$46,104,241

Major Variances in Revenue 17

- ▶ Decrease in municipal tip fee - \$963,700
- ▶ Decrease in ash volume - \$2,300,000
- ▶ Increase in investment income \$500,000
- ▶ One-time revenue (early Termination) \$5,200,000

Major Variances In Expenses 18

- ▶ Waste Disposal Agreement -\$9,289,800
- ▶ Capital Equipment Purchases \$5,000,000
- ▶ Flyover and Landfill Reserve \$1,000,000
- ▶ Salaries \$867,040
- ▶ Benefits \$153,738
- ▶ Professional Services \$2,389,767
- ▶ Materials and Supplies \$513,922
- ▶ Other Operating Expenses \$235,930

Mr. Bagley offered to answer any questions, but there were none. He encouraged the Board to review the full budgets provided and contact him ahead of the July Board Meeting to discuss any concerns.

As discussed at the previous meeting, staff has moved forward with a contract to manage the rodent population at the WIN Waste/Wheelabrator RDF facility. Mr. Bagley also notified the Board that the payment for early contract termination will be paid to SPSA on July 1, 2024, rather than June 30, 2024, due to the oversight that June 30th falls on a Sunday. All signed paperwork for the closure and transfer should be signed by July 1, 2024, as well. Demolition has already begun and SPSA staff are working with the Jordan Bridge and the City of Portsmouth to make improvements along the corridor to reflect a facility that meets SPSA's high standards.

Regarding the Environmental Impact Statement (EIS) process required by the Army Corps of Engineers for the wetland permitting necessary for planned expansion at the Regional Landfill, a best and final offer has been received for the one additional parcel of land that will satisfy mitigation requirements. Mr. Bagley also stated that due diligence is being performed on another parcel of wetlands. The Closed Session scheduled for later in the meeting was for the purpose of discussing EIS legal matters with counsel.

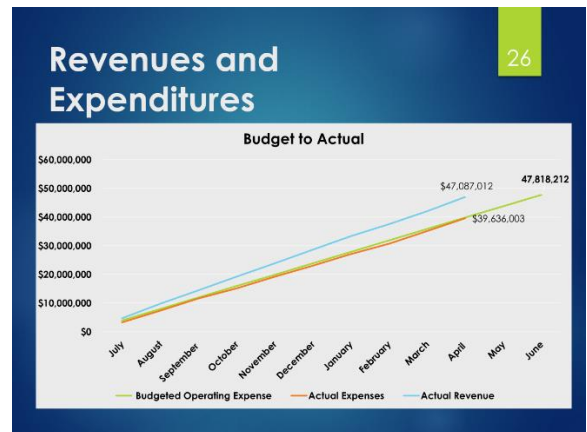
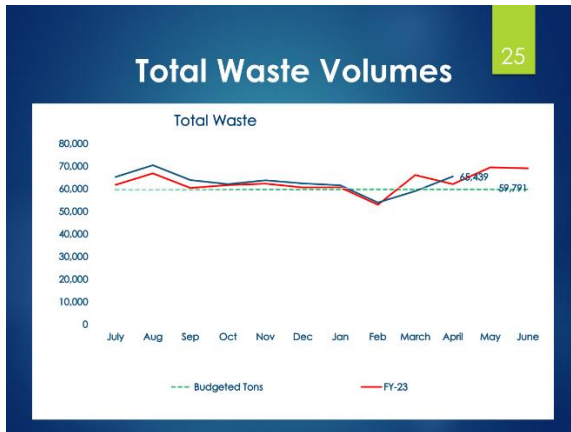
Mentioning Mr. Leahy’s thorough presentation on the alternative waste disposal RFP project, Mr. Bagley also updated the Board that staff is still providing updates to member communities’ governing bodies. Portsmouth City Council and the Southampton County Board of Supervisors are scheduled for briefing on May 28, 2024 and the Chesapeake City Council briefing should take place in June.

Construction bids for the Flyover project were due later that day. Mr. Bagley has been in contact with Mr. Mike Davis of VDOT and they are hopeful that several qualified bids will be received, due to the number of inquiries VDOT has fielded on the request. Mr. Davis will be present at the June Board Meeting to present a full update on the project, including construction bids.

The National Association of Fleet Managers (NAFA) awarded SPSA honorable mention in their assessment of the nation’s 100 Best Fleets. Mr. Bagley recognized Fleet Manager, Mr. Lee Hobbs for his department’s fantastic work and told the Board that staff is focused on continued improvement and will reapply next year. Mr. Bagley considers this distinction important because he wants to ensure that the public and the Board have great confidence in the way that SPSA manages its transportation and fleet departments toward the goal of being the gold standard of operations.

Mr. Bagley reviewed municipal and commercial waste volumes for the reporting period, as well as total waste volumes and tons diverted, noting that municipal waste volumes are following the same trends as they usually do this time of year, and commercial tons remain higher than budgeted. He pointed out the increase in diverted tons, noting that Mr. Stratton from WIN Waste was not present at the meeting as he was needed onsite to manage boiler outages. Mr. Bagley went on to say that it is likely that diversion numbers will increase as the facility closure date approaches, but Mr. Marshall Tatem, SPSA’s Transportation Manager, is monitoring the situation each day. The final graph Mr. Bagley presented showed the relationship between total expenses and revenues compared to the budget and he was happy to point out higher than expected revenues and expenses not exceeding budgeted averages.





Mr. Bagley offered to answer any questions. Mr. Leahy asked if the payment from WIN Waste/Wheelabrator for early termination being posted July 1, 2024 rather than June 30, 2024 would require any adjustment to the FY 25 Budget or other internal planning. Mr. Bagley and Ms. Schreiber responded that the payment occurring in the new fiscal year was actually preferable from an accounting standpoint, because the funds are allocated for FY 25 rather than FY 24. Mr. McCoy, on behalf of the City of Portsmouth, thanked Mr. Bagley, staff, and the Board for their work in securing space for a Portsmouth Transfer Station, which has long been a concern and will provide great benefit to the Authority as a whole. There were no further questions or comments.

9. DISASTER DEBRIS MANAGEMENT CONTRACTS UPDATE

Ms. Preston reminded the Board of their meeting in March when a vote was taken approving the Executive Director, along with counsel, to move forward with action for joint procurement with the Virginia Peninsulas Public Service Authority (VPPSA) and their vendors who provide disaster debris removal and management services. Since that time, SPSA and VPPSA attorneys have agreed on addendums to existing contracts that will allow SPSA to serve as the administrative body for its member communities who utilize those contract services. Ms. Preston mentioned that, in her conversations with the individual contractors, they have expressed eagerness to work with SPSA’s member communities. A copy of a sample addendum was included in the Board Agenda. Ms. Preston offered to answer any questions.

Mr. Sorey asked for a contract completion date and Ms. Preston estimated that the documents could be completed by the June 26, 2024 Board Meeting. Mr. Hansen asked for and received clarification on the details of the contract execution. It was reiterated that SPSA will serve as an administrative point of contact, but that task orders and resulting invoices will be the responsibility of the member community seeking services. It was determined that a meeting with the member communities’ public works departments may be helpful and SPSA staff agreed that they would make that option available, along with contract information and connecting parties directly with the appropriate vendors.

Mr. Hansen moved, seconded by Ms. Lowe, to authorize the Executive Director to execute contract addendums with VPPSA and Disaster Debris contractors, as presented. The motion was adopted by a unanimous vote in favor.

10. WRITTEN REPORTS

Chairman Baugh asked if there were any questions or comments on the Financial Report or the WIN Waste written monthly report, but there were none.

11. CLOSED SESSION

Chairman Baugh reminded those present that there was a closed session on the agenda for discussion regarding federal wetlands permitting and the Army Corps of Engineers Environmental Impact Statement process. Only Board Members, SPSA Executive Staff, SPSA Counsel, and Counsel for the City of Chesapeake would be present for that closed session. There were no objections to that plan.

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding (a) the potential acquisition of real property for wetlands mitigation in conjunction with the permitting process for Cells VIII and IX, in accordance with Virginia Code Section 2.2 3711(A)(3) for the purpose of discussion or consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and (b) legal issues that have arisen under the National Historic Preservation Act during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion at the Regional Landfill in accordance with Virginia Code Section 2.2 3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

At 10:30a.m., Mr. Leahy moved, seconded by Mr. Broad, to enter closed session, as presented. The motion was adopted by a unanimous roll call vote in favor.

The Board came back into open session at 12:31 p.m. Once back in open session both in person and electronically the following motion was presented.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

Mr. Broad moved, seconded by Mr. Leahy, to certify the closed session, as presented. The motion was adopted by a unanimous roll call vote in favor, as noted in the above attendance footnotes.

12. OTHER BUSINESS

In anticipation of the July Annual Board Meeting, Chairman Baugh appointed a Nominating Committee to take feedback from the full Board and recommend a slate of officers for the coming year. The Nominating Committee, Ms. Raulston, Mr. McCoy, and Mr. Keaton will report back at the June meeting.

13. **ADJOURN MEETING**

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 12:33 p.m.

Dennis L. Bagley
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors

MINUTES OF THE BOARD OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA

June 4, 2024

A Special Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 12:30 p.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell	(CH)	Mr. Earl Sorey	(CH)
Ms. Sheryl Raulston	(FR)	Ms. Darlene Burcham ¹	(FR)
Dr. Dale Baugh	(IW)	Mr. Randy Keaton	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad ²	(NO)
Mr. C.W. "Luke" McCoy	(PO)	Ms. Lavonda Graham-Williams ³	(PO)
Mr. Tony Parnell	(SH)	Ms. Lynette Lowe ⁴	(SH)
Mr. D. Rossen S. Greene	(SU)	Mr. Albert Moor	(SU)
Mr. Thomas Leahy	(VB)	Mr. L.J. Hansen ⁵	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Jeremy Kline (VB), Mr. Robert Lewis (SU), Mr. Oliver Love, Jr. (NO), and Mr. Greg Martin (CH), SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Tressa Preston, Secretary and Director of Administration, and Mr. Brett Spain, General Counsel.

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. CALL MEETING TO ORDER

Dr. Dale E. Baugh, Chair of the Board of Directors, called the Special Board Meeting to order at 12:30 p.m. and then he led the Pledge of Allegiance.

2. PUBLIC COMMENT

Ms. Preston reported that there were no requests for public comment.

¹ Ms. Burcham attended the meeting electronically from her office in Franklin City Hall for personal scheduling reasons. There were no objections to her electronic attendance.

² Mr. Broad was absent from the meeting. Mr. Love served as the voting Ex-Officio Member from Norfolk.

³ Ms. Graham-Williams was absent from the meeting.

⁴ Ms. Lowe was absent from the meeting.

⁵ Mr. Hansen was absent from the meeting. Mr. Kline served as the voting Ex-Officio Member from Virginia Beach.

3. CHAIRMAN'S COMMENTS

Chairman Baugh thanked the Board for their flexibility and willingness to attend the Special Meeting. He reminded the Board that the brief Special Meeting was being held because of timing in awarding the Flyover construction contract, and not an operational emergency or any other cause for alarm. He also reminded the Board to please review the FY 2025 Budgets and Strategic Operating Plan in advance of the Regular Meeting on June 26, 2024.

4. FLYOVER PROJECT PRESENTATION AND DISCUSSION

Mr. Bagley thanked the Board for their attendance at the Special Meeting, calling it an exciting day in this long-awaited project. He reiterated that the purpose of the meeting was to conform with procurement procedures that require the award of the construction contract before SPSA's next Regular Board Meeting. He introduced Mr. Mike Davis of VDOT and asked him to brief the Board on the project. Mr. Davis gave a presentation on the status of the project and the next steps required of the Board.



VDOT

SPSA FLYOVER ENTRANCE OVER US 13/58/460

Project Status Update

Mike Davis, PE, CCM Deputy District Engineer
VDOT- Hampton Roads District

June 4, 2024

2

SPSA Project Update

SPSA Flyover entrance over US 13/58/460

VDOT

3

SPSA Project Update

I would like to update you on the following:

- Where We Were
- Where We Are
- Next Steps Going Forward.

VDOT

4

SPSA Project Update

SPSA Project Update 08/21/2023

SPSA Interchange Improvement project budget was \$39,286,210. Due to several factors, our latest estimate is over the original budget by \$7.3M. The following drivers for the increase were identified:

- Borrow Material unit price increased approximately 45%
- Reinforcing Steel unit price increased approximately 13%
- Structural Steel plate girder unit price increased approximately 20%
- Surface Mix Asphalt unit price increased approximately 15%
- Concrete unit price increased approximately 20%
- Temporary concrete barrier (MOT) increased approximately 19%
- Reinforced concrete pipe unit prices increased on average 15%
- Nutrient Credits increased from \$20,000/b to \$48,000/b
- Original inflation was 2.4% and to meet the current VDOT policy, this was increased to 8%.

VDOT

5

SPSA Project Update

8/21/23 update

Scenario 1 Estimate (Revised PE and current RW/OT estimate)		Scenario 2 Estimate (Revised PE, current RW/OT estimate and no contingency)	
PE	\$3,900,000	PE	\$3,900,000
RW	\$3,480,000	RW	\$3,480,000
OT	\$1,474,000	OT	\$1,474,000
Base CN	\$1,300,340	Base CN	\$1,300,340
Construction Contingency (10%)	\$390,034	Construction Contingency (10%)	\$390,034
CD	\$1,110,310	CD	\$1,110,310
Construction Contingency (10%)	\$111,031	Construction Contingency (10%)	\$111,031
Incentive	\$500,000	Incentive	\$500,000
Escalation (8%)	\$1,740,400	Escalation (8%)	\$1,740,400
Total CN	\$38,793,310	Total CN	\$38,793,310
Total	\$18,500,880	Total	\$18,500,880
Subtotal	\$7,381,340	Subtotal	\$7,381,340

- Prior to advertisement authorization for this project, we will need to verify this project is fully funded to the current estimate (Either Scenario 1: \$7.3M or Scenario 2: \$1.7M).
- With a December 2023 anticipated advertisement date, funding verification is needed by the end of August. This can be either Board concurrence for the additional cost or a letter to VDOT stating SPSA will cover the increased cost.
- The budget will need to be revisited once the bids are received which is anticipated in the February/March 2024 timeframe.



6

SPSA Project Update



August 28, 2023
 Matthew H. Davis, PE, CSPR
 District District Engineer Development and Delivery
 Virginia Department of Transportation
 401 West Main Street, Charlottesville, VA 22902
 RE: Funding for SPSA Flyover Exchange Over US 135B&B

Dear Mr. Davis:
 I am pleased to inform that on August 21, 2023 Regular Board of Directors Meeting of the Southeastern Public Service Authority, the SPSA Board of Directors voted unanimously to release \$1.7 million in PE SPSA project funds for the above referenced Flyover Project.

As discussed by phone and in person at the SPSA Flyover Exchange Committee Meeting on August 21, 2023, please consider the letter and/or letter of full funding of the project under VDOT project budget fiscal estimate Scenario 1.

We appreciate your efforts and look forward to continuing to refine the scope of this important project for the region.

Respectfully,

 Dennis L. Bagley
 Executive Director



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SPSA Project Update

Project Advertisement

- Project Advertised on 1/3/2024
- Plan holders included:

Plan Holders
OSBY CONTRACTING, INC.
JOSEPH E. FAY CO.
Adams Construction Company
Kokosing Construction Company, Inc.
CROWDER CONSTRUCTION COMPANY
BRANSON CONSTRUCTION CORPORATION
Bransome Inc.
Lane Construction Corporation
FAY Southeast
ENGLISH CONSTRUCTION COMPANY, INC
BB&K Enterprises
BRANCH CIVIL, INC.
Richard Brannan Construction, LLC
McLean Contracting Company
DEWITT INFRASTRUCTURE SOUTH CO.

- Letting was held on 2/28/24
- Zero Bids Received
- Reached out to the following Contractors:
 - Curtis Contracting
 - Kokosing Construction
 - Lane Construction
 - Fay Southeast
 - Branch Civil



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SPSA Project Update

Project was Readvertised and Bids were received on 5/22/2024:

- Caton Construction \$33,038,000
- Fay Southeast \$32,339,691
- Crowder Construction \$30,017,310



Headquarters:
 Charlotte, NC



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SPSA Project Update

Next Steps for the Project:

- Bid is analyzed by our Central Office Contracts Division
- Bid is presented to our Commonwealth Transportation Board (CTB) for approval to advance- any project over \$5 Million has to have CTB approval before advancing to award. (Project will have to show as fully funded)
- Within 60 days of bid letting and approval from CTB board, contract is executed and Notice To Proceed is issued.



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SPSA Project Update

UPC 118375 SPSA Interchange Improvements Project

	8/21/2023	6/27/24 Request	6/27/24 Request
	Estimate Modified	Modification Request AB 1	Modification Request AB 2
PE	\$5,300,000	\$5,300,000	\$5,300,000
RW	\$2,482,570	\$2,482,570	\$2,482,570
CN			
Base CN	\$25,424,803	\$30,017,310	\$30,017,310
Construction Design Services	\$500,000	\$500,000	\$500,000
CD	\$4,720,770	\$4,720,770	\$4,720,770
Contingency (0%)	\$0	\$0	\$0
Work Claims and Change Orders (0%)	\$0	\$0	\$3,001,731
Incentive	\$500,000	\$500,000	\$500,000
Escalation (8%)	\$3,020,510	\$3,020,510	\$3,020,510
Total CN	\$33,167,091	\$33,738,086	\$38,739,817
Total	\$40,949,661	\$43,520,656	\$46,522,387
Requested Additional Funding	\$1,683,451	\$2,570,995	\$5,572,726

Base CN + Escalation(8%)= \$27,446,315



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SPSA Project Update

VDOT will need another letter showing the project is fully funded to advance the contract to the CTB for approval and finalize execution of the contract.



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Mr. Bagley asked Mr. Lewis, Chair of the Flyover Oversight Committee, to add his commentary to Mr. Davis' presentation. Mr. Lewis informed the Board that, due to scheduling conflicts, a meeting of the Committee was not able to be held, but that he and the Committee have individually been in contact with Mr. Davis, as well as Mr. Lewis speaking to Mr. Sorey and Mr. Hansen individually. They all agree with Mr. Davis' assessment and are grateful for his efforts and commitment to communication. Mr. Lewis stated that the Committee was unsurprised that the contract bids came in over budget, as that is the current trend with road and construction projects in the region. He stated that, in an effort to keep the project moving forward as scheduled, the Committee was in favor of

approving the full funding for the project, including VDOT's standard 10% contingency to cover any necessary change orders that may occur. Mr. Sorey was asked to give his opinion and he concurred with Mr. Lewis.

Mr. Bagley informed the Board that new funding for the project would be available in the form of the anticipated additional revenue balance in the FY 24 budget, as well as from capital costs allocated for the construction of Cell VII. He went on to illustrate that because of the recent redesign of the cover system for Cells V and VI, as well as the recent discovery of excess soil and the potential for waste mining, construction of Cell VII could be shifted to a later date, freeing funding for the Flyover project. It was also mentioned that a potential future surplus could also be applied to this project, as necessary.

During the ensuing discussion, the Board acknowledged the need to fully fund the actual budgeted project costs and to issue a letter to VDOT verifying that funding, but there was significant conversation regarding adding a 10% contingency to the cost. Omitting a contingency at this point, or including a decreased contingency percentage were considered, as well as the impacts of shifting funds and potential delayed construction. Ultimately, consensus was to take the recommendation of the Flyover Oversight Committee and award the funding including a 10% contingency.

Mr. Keifer recapped the full Flyover project, reminding the Board of the need for the Flyover as it fulfills a requirement in SPSA's Conditional Use Permit with the City of Suffolk. No waste can be placed in future Cell VII at the Regional Landfill without this initiative that will improve safety and accessibility at the interchange. Mr. Bagley added that after careful analysis, SPSA, as a regional authority, was determined to be the most appropriate source of funding for this necessary advancement for the region.

Mr. Davis was asked about an estimated completion date and reported that July of 2026 is the estimated substantial completion date, meaning that full traffic access should begin at that time. It was also reiterated that awarding full funding for the project does not mean that all funds will be utilized. The Flyover Committee will still be reviewing and approving all invoices for payment to ensure accountability for the funds. Incentives for early completion, along with liquidated damages and disincentives for delays, should also help keep the project on track for both scheduling and budget. The Committee and Mr. Bagley will keep the Board updated on progress and any anticipated changes as soon as they are known.

In light of the discussions that took place and for added clarity, Mr. Keifer was asked to restate the motion made during the Board's deliberations.

Mr. Keifer moved, seconded by Ms. Burcham, to authorize the Executive Director to spend up to \$46,522,387 for the VDOT Flyover project and report back to the Board with necessary modifications of the budget to accommodate the project cost. The motion was adopted by a unanimous vote in favor.

5. **ADJOURN MEETING**

There being no further business to come before the Board of Directors, the special meeting was adjourned at 1:03 p.m.

Dennis L. Bagley
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors

5. Adoption the FY25 Budget and the Strategic Operating Plan

RECOMMENDED ACTION: Adopt the July 1, 2024 - June 30, 2025 Operating & Capital Budgets as presented.

MOTION: Do I hear a motion that the SPSA Operating and Capital Budgets for fiscal year 2025 be adopted as presented.

RECOMMENDED ACTION: Adopt the resolution approving the revisions to the Strategic Operating Plan as presented.

MOTION: Do I hear a motion adopting the resolution for revisions to the Strategic Operating Plan as presented.

Resolution Approving Revisions to the Strategic Operating Plan

RESOLUTION APPROVING REVISIONS TO THE STRATEGIC OPERATING PLAN – JUNE 26, 2024

WHEREAS, the Southeastern Public Service Authority of Virginia (“SPSA”) is a party to identical Use and Support Agreements (the “Post-2018 Use & Support Agreements”) with each of its member communities (the “SPSA Members”);

WHEREAS, the Post-2018 Use & Support Agreements (1) include a Strategic Operating Plan to be attached thereto as Schedule I and incorporated therein by reference; and (2) require that the SPSA Board of Directors (the “Board”) review the Strategic Operating Plan on at least an annual basis in connection with the Board’s review and consideration of the annual operating budget of SPSA, and at such other times as the Board may deem necessary or appropriate;

WHEREAS, pursuant to the Post-2018 Use & Support Agreements, if deemed necessary or appropriate after review, the Strategic Operating Plan may be updated or modified by a resolution approved by at least seventy-five percent (75%) of the Board, and any such updated and/or modified Strategic Operating Plan shall be appended to the Post-2018 Use & Support Agreements as the new Schedule I thereto, in replacement of all prior Strategic Operating Plans.

WHEREAS, SPSA Executive Staff with the assistance and advice of legal counsel has reviewed the Strategic Operating Plan, and has recommended to the Board that certain updates and modifications be made to the Strategic Operating Plan; and

WHEREAS, the Board after review and consideration has deemed it necessary and appropriate to make the recommended changes to the Strategic Operating Plan.

NOW THEREFORE BE IT RESOLVED, by the SPSA Board of Directors as follows:

1. The Strategic Operating Plan shall be updated and modified as shown on the Strategic Operating Plan attached to this resolution, the updated and modified Strategic Operating Plan shall replace the version of the Strategic Operating Plan approved by the Board on June 28, 2023 and the updated and modified Strategic Operating Plan shall be deemed to be appended as Schedule I to the Post-2018 Use & Support Agreements, and duly incorporated therein.

2. The Board hereby authorizes and directs the Executive Director of SPSA, in the name and on behalf of SPSA, to do all such acts and prepare, execute, file and deliver all such other documents, each in the name and on behalf of SPSA, that they may deem necessary or desirable to carry out the intent and purposes of the foregoing resolution.

Adopted this 26th day of June, 2024

Dale E. Baugh, Chairman

6. Executive Director Updates

Attachments:

- Landfill Operational Summary
- Executive Committee Minutes – April 17, 2024

Landfill Operational Summary

SPSA Regional Landfill Operational Summary			KEY:		
Period	May 1 to May 31, 2024		Change Since Last Report		
Preparer	Grace Roquemore		All Is Well		
			Working On		
			Noted Issue		
Item	Metric Item	Metric	Performance/Comment	Status Code	Comments/Corrective Actions
1	Regulatory Compliance				
1.1	Notice of Violations	None	In Compliance		No issues during the reporting period.
1.2	Environmental compliance and reporting	Compliance	All submissions made.		No issues during the reporting period.
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during the reporting period.
1.2.2	Title V	Compliance	In Compliance		The most up-to-date edition of the Facility-Wide Air Quality Dispersion Modeling Report for the NSR Air Permit (pertaining to the installation of a leachate concentrator) was submitted to the DEQ on 06/13/2024 and is under review. The 2023 Emission Statement and Annual Update Report was submitted to the DEQ on 04/15/2024.
1.2.3	VPDES	Compliance	In Compliance		Current permit was issued as of October 1st, 2020
1.2.4	Financial Assurance	Compliance	In compliance		
1.2.5	Wetlands	Compliance	In Compliance		
1.2.6	Groundwater	Compliance	In Compliance		A minor permit modification request to adjust corrective action performance monitoring requirements was submitted to the DEQ on 05/24/2024. The Q2 2024 GPS Exceedance Notification was submitted to the DEQ on 05/30/2024. The Q1 2024 Groundwater Monitoring Report was submitted to the DEQ on 06/14/2024. The Q2 2024 Groundwater Monitoring Event took place 04/02/24 - 04/11/24.
1.2.7	Storm water system operating and in compliance with VPDES permit	Systems operational and in good order	In Compliance		In compliance.
2	Landfilling Operations				
2.1	Tonnage Landfilled	Actual Tons	41,976		
2.2	No. staff	18.5	12.5		6 vacancies: 4 LEOs, 2 Heavy Equipment Mechanics
2.2	Equipment Utilization	Key equipment fully operational and deployed	All equipment operating and deployed with appropriate spares		
3	Cover Operations				
3.1	Total Cover Material Received	Actual Tons	10,665		
3.2	Date of last aerial survey	Date	6/5/2024		
3.3	Operational In-Place Density (lbs./cy)	1,600-1,800lbs/cy	1,946 lbs/cy (0.97 tons/cy)		February 2024 Airspace Capacity Report
3.4	Cumulative In-Place Density (lbs./cy)	1,600 lbs./cy	1,966 lbs/cy (0.98 tons/cy)		February 2024 Airspace Capacity Report

4	Leachate Management				
4.1	Pump stations operational during period	100 % Operational	All pump stations are operational, pump performance is being monitored, and repairs/replacements made as necessary.		All vaults are operational.
	SCADA system operational during period	100 % Operational	Fully operational		SCADA is fully operational. Low-flow pumps were replaced on 10/24/23.
4.3	Flow meter system functional during period	100 % Operational	All 8 Cell V/VI Pump Stations are operational		Annual flow meter calibration (FIT-301, FIT-302, FIT-401) completed on 12/14/23 and submitted to HRSD, as required.
4.4	Leachate Levels	In compliance	In compliance.		1. In compliance at all 8 pump station locations. 2. Flow generation remain < 40,000 GPD typically.
4.5	Leachate Disposal	In compliance			No issues during the reporting period. The most recent sampling for Atlantic Waverly disposal requirements was completed on 05/09/2023. The April 2024 monthly HRSD leachate sample was collected 05/06/24 - 05/07/24. The most recent HRSD TTO leachate sample was collected 03/05/2024.
4.5.1	Quantity of leachate pumped to HRSD during period	x gallons	891,209		From 05/01/24 to 05/31/24
4.5.1.1	Cell V, Sumps 1-4	x gallons	402,026		From 05/01/24 to 05/31/24
4.5.1.2	Cell VI, Sumps 5-8	x gallons	446,427		From 05/01/24 to 05/31/24
4.5.2	Quantity of leachate hauled for disposal during period	x gallons	390,357		From 05/01/24 to 05/31/24
4.5.3	Disposal costs in period: \$		22,899		From 05/01/24 to 05/31/24
4.5.4	Any issues relative to leachate quality and acceptance at WWTPs?	No constraints	No constraints		
5	Landfill Gas Management	Compliance	In compliance		
5.1	Operational Metrics				
5.1.1	Elevated liquid levels in wellfield? Yes/No				
5.1.2	# Wells below 45% methane	Observation			
5.1.3	# wells > 130F	Observation			
5.1.4	# wells > 150F	Observation			
5.1.5	# wells with CH4/CO2 ratio <1 or trending to below 1.0	Observation			
5.1.6	% of wells with elevated liquid levels reducing available slotted pipe length by ***%	TBD			
5.1.7	Average system vacuum	TBD			
5.1.8	# wells with positive pressure observed	None	11 open exceedances as of 06/17/2024		
5.1.9	# wells not operational (turned off)	Observation			
5.2	Wellfield maintained and monitored	Yes/No			
5.3	Landfill Gas Migration Monitoring	No methane level exceedances during the last quarterly monitoring event.			
6	Odor Complaints	No complaints	0		From 05/01/24 to 05/31/24
	Odor complaints	# Odor Complaints	0 odor complaints		Odor neutralizer is in place and operational. Used as needed to control odor.

Acronym Definitions

ACOE- Army Corps Of Engineers **AUF**- Airspace Utilization Factor **BOD**- Biological Oxygen Demand **CAP**- Corrective Action Plan
COD- Chemical Oxygen Demand **CSCE**- Comprehensive Site Compliance Evaluation **DMR**- Discharge Monitoring Report
GPS- Groundwater Protection Standards **LCL**- Lower Confidence Limit **NOV**- Notice Of Violation **SCADA**- Supervisory Control And Data Acquisition
SWIFT- Sustainable Water Initiative For Tomorrow **SWPPP**- Storm Water Pollution Prevention Plan **VPDES**- Va. Pollution Discharge Elimination System
WWTP- Waste Water Treatment Plant **PLC**- Programmable Logic Controller **GPM**- Gallons Per Minute **GPD**- Gallons Per Day

**Executive Committee Minutes
Southeastern Public Service Authority of Virginia
April 17, 2024**

A regular meeting of the Executive Committee was held at 9:30 a.m. in the second-floor conference room of the SPSA Regional Office Building in Chesapeake, Virginia and was called to order by Chairman Dale Baugh. The other Executive Committee Members present at this meeting were Ms. Sheryl Raulston, Mr. Tom Leahy, Mr. Al Moor, and Mr. Randy Keaton. Also in attendance were Executive Director, Dennis Bagley, Director of Administration, Tressa Preston, Director of Operations, Henry Strickland, Director of Finance, Sandy Schreiber, and General Counsel, Brett Spain. Board Members Mr. Luke McCoy and Mr. John Keifer observed the meeting, as well.

Items for Discussion:

1. Review and approve Executive Committee Minutes of March 20, 2024.

Mr. Leahy moved, seconded by Ms. Raulston, to approve the minutes of March 20, 2024. The motion was adopted by a unanimous vote in favor.

2. Executive Director Updates

- a) Upcoming Board Meeting New Agenda Items

At the April Board Meeting, Mr. Bagley will present the highlights of the proposed Fiscal Year 2025 Budget and ask that the Board approve a Resolution setting the Preliminary Schedule of Fees and Charges, as well as setting the Public Hearing date on the same for May 22, 2024, as is required by the Virginia Water and Waste Authorities Act. Mr. Bagley commented that, while high level financial numbers like tipping fees are solidly projected, some more specific operational allocations are more variable due to potential changes in the way SPSA will be conducting business based on responses to the RFP for Waste Disposal. Working with what is certain, the municipal tip fee will be \$65 per ton, a decrease of \$2 per ton, as planned, and contract non-municipal waste will increase \$1 per ton to \$59 to cover increased hauling fees. All other fees and charges remain the same. Mr. Bagley discussed allocating the \$5.2 million in one-time revenue from the WIN Waste closure to capital expenses intended to bring the RDF facility up to SPSA standards, as well as outfit SPSA operations for increased tonnages. He also recommends allocating an additional \$1 million to the Flyover fund. Mr. Bagley projects a 2% increase in operating expenses and also suggested a 3% cost of living allowance for employees. After discussion, the Committee determined that 3.5% was a preferable number, as it is in keeping with similar increases from member localities and will allow the pay plan to increase in such a way that the recent compensation study retains its relevance.

Ms. Schreiber will present the third quarter financials at the April meeting and Mr. Bagley will review contract agreements for the Board's information, but that do not require the Board's vote. These agreements between SPSA, Waste Management and MBI allow SPSA to avoid delay charges for dumping at the Bethel Landfill by having a dedicated tipper for use by SPSA and its third-party hauler. Mr. Bagley and Mr. Strickland, as well as the vendors, are pleased to have come to this solution that

benefits all parties by eliminating wait times, reducing costs, and allowing SPSA to continue to utilize the Bethel Landfill.

Mr. Bagley informed the Committee that the April Board Meeting will include a closed session to seek advice from counsel on next steps in the Army Corps of Engineers' Environmental Impact Statement (EIS) process. He noted that positive steps are being taken to move the project forward.

b) Ongoing Update Items

Mr. Bagley is working with members of the RFP Review and Negotiating Committee to determine a meeting schedule ahead of the May 1, 2024 proposal due date. He commented that there have been several requests for additional information and he and staff are looking forward to receiving the proposals.

The status of the Navy Easement is good and all air modeling has been submitted to DEQ for the permit for the leachate evaporator. Progress toward disaster debris management addendums for SPSA member communities are moving forward with positive feedback from the Virginia Peninsulas Public Service Authority, as well as their established contractors.

c) Upcoming Board Meeting Agendas

At the May Board Meeting, SPSA will hold the Public Hearing on the Schedule of Fees and Charges and be presented with the FY2025 Budget Book, and a redlined version of the updated Strategic Operating Plan. They will have a month to review and contact staff with any questions and concerns before being asked to vote on both at the June Board Meeting. It is also anticipated that Disaster Debris Management Addendums will be ready for review and approval in May and June.

d) Flyover Project

Mr. Bagley noted that bids on the flyover project are due on May 22, 2024, and that he will likely update the Board in June.

3. Closed Session

Motion to Approve Request for Closed Meeting.

Chairman Baugh read the following closed session motion:

I move that a closed session be held for discussions regarding legal issues that have arisen under the National Historic Preservation Act during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion at the Regional Landfill, in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

At 10:14 a.m., Mr. Leahy moved, seconded by Ms. Raulston, to approve the closed session motion as read. The motion was adopted by a unanimous roll call vote in favor. Board Members, staff and counsel referenced above attended the closed session.

Motion to Approve Certification after Closed Meeting.

The Executive Committee of the Southeastern Public Service Authority of Virginia hereby certifies that, to the best of each member's knowledge: (a) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (b) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

At 10:39 a.m., Mr. Leahy moved, seconded by Ms. Raulston, to approve the certification as read. The motion was adopted by a unanimous roll call vote in favor.

4. Other Business

Chairman Baugh asked if there was any further business for the Committee, but there was none.

5. Meeting Adjourned at 10:41 a.m.

7. **Contracts**

Walking Floor Trailers (12)

This is an HGACBuy Cooperative Contract for 12 Walking Floor Trailers to be used by the Transportation division. The procurement is part of the FY25 Capital Replacement Plan.

Vendor: Ken's Truck Repair

Budgeted: \$1,417,599
Cost: \$1,386,654.96 (\$115,554.58 per unit)

RECOMMENDATION: Authorize the Executive Director to award a contract to Ken's Truck Repair for twelve (12) Walking Floor Trailers, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Ken's Truck Repair for twelve (12) Walking Floor Trailers, as presented?

Wheel Loaders (3)

These are three Sourcewell Contracts for Wheel Loaders. This procurement is part of the FY25 Capital Replacement Plan.

926 Wheel Loader

For use at the Franklin Transfer station, replacing a 926 with approximately 11,500 hours of service logged.

Sourcewell Contract: 011723-CAT

Vendor: Carter Machinery

Budgeted: \$386,000
Cost: \$367,000

927 Wheel Loader

For use at the Norfolk Transfer station, replacing a 927 with approximately 13,000 hours of service logged.

Sourcewell Contract: 011723-CAT

Vendor: Carter Machinery

Budgeted: \$641,000
Cost: \$641,000

L180 Wheel Loader

For use at the Landstown Transfer station, replacing a L180 with approximately 16,500 hours of service logged.

Sourcewell Contract: 011723-VCE

Vendor: McClung-Logan Equipment Company, Inc.

Budgeted: \$641,000
Cost: \$639,419

RECOMMENDATION: Authorize the Executive Director to award a contract to Carter Machinery for two Wheel Loaders and award a contract to McClung-Logan for one Wheel Loader, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Carter Machinery for two Wheel Loaders and award a contract to McClung-Logan for one Wheel Loader, as presented?

Track Dozers (3)

These are three Sourcewell Contracts for Track Dozers. This procurement is part of the FY25 Capital Replacement Plan.

Caterpillar D6 Track Type Tractor Dozer (unit 1)

For use at the Regional Landfill, replacing a D6 with approximately 10,000 hours of service logged.

Sourcewell Contract: 011723-CAT

Vendor: Carter Machinery

Budgeted: \$742,000

Cost: \$742,000

Caterpillar D6 Track Type Tractor Dozer (unit 2)

For use at the Regional Landfill, as an additional D6 in preparation for additional tonnage and preparation for Cell VII.

Sourcewell Contract: 011723-CAT

Vendor: Carter Machinery

Budgeted: \$742,000

Cost: \$742,000

Caterpillar D4 Track Type Tractor Dozer

For use at the Regional Landfill, as an addition to the fleet. It will be utilized for fine grading and slope repair, as well as placement of stone for access roads.

Sourcewell Contract: 011723-CAT

Vendor: Carter Machinery

Budgeted: \$380,000

Cost: \$380,000

RECOMMENDATION: Authorize the Executive Director to award a contract to Carter Machinery for three Track Dozers, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Carter Machinery for three Track Dozers, as presented?

Excavators with Rubber Tire Crane (2)

These are two Sourcewell Contracts for Excavators with a Rubber Tire Crane. This procurement is part of the FY25 Capital Replacement Plan.

M316 Excavator (Rubber Tire Crane)

For use at the Norfolk Transfer Station, replacing a M315 with approximately 12,000 hours of service logged.

Sourcewell Contract: 011723-CAT

Vendor: Carter Machinery

Budgeted: \$483,000

Cost: \$398,000

M316 Excavator (Rubber Tire Crane)

For use at the Portsmouth Transfer Station.

Sourcewell Contract: 011723-CAT

Vendor: Carter Machinery

Budgeted: \$483,000

Cost: \$398,000

RECOMMENDATION: Authorize the Executive Director to award a contract to Carter Machinery for two Excavators with a Rubber Tire Crane, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Carter Machinery for tow Excavators with a Rubber Tire Crane, as presented?

Caterpillar D8T Dozer Rebuild

This is a Sourcewell Contract to rebuild a D8T Dozer to be used by the Regional Landfill. This procurement is part of the FY25 Capital Replacement Plan.

The current cost of a new D8T Dozer has increased by nearly \$1.2 million. The Dozer currently has approximately 11,000 hours of logged use and has exceeded its optimal replacement schedule, resulting in excessive maintenance costs. The Caterpillar Certified Re-build program was designed by Caterpillar to allow customers to completely rebuild their existing equipment while providing all the benefits of a new machine, to include a new serial number, all new or refurbished parts, new paint, new decals and a factory warranty for 3 years or 5,000 hours.

SPSA has utilized this rebuild program for other equipment and has been satisfied with the service and final products.

Sourcewell Contract: 011723-CAT

Vendor: Carter Machinery

Budgeted: \$720,000
Cost: \$719,908.14

RECOMMENDATION: Authorize the Executive Director to award a contract to Carter Machinery for a Caterpillar Certified Rebuild of a D8T Dozer, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Carter Machinery for a Caterpillar Certified Rebuild of a D8T Dozer, as presented?

Service & OEM Caterpillar Replacement Parts

This is a Sourcewell Contract. Carter Machinery is the regional Caterpillar dealer and under the below referenced Sourcewell contract, has supplied reduced labor, travel, and service rates to include discounted parts. Please see the agreed upon pricing structure that follows.

Sourcewell Contract: 011723-CAT

Vendor: Carter Machinery

Budgeted: \$350,000 (based on anticipated FY25 cumulative costs)

RECOMMENDATION: Authorize the Executive Director to award a contract to Carter Machinery for Service & OEM Caterpillar replacement parts, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to Carter Machinery for Service & OEM Caterpillar replacement parts, as presented?

Carter's 2024 Customer Labor List Pricing

Shop	Field	Shop/OT	Field/OT	Parts%	Travel Zone Charges*	
\$184.00	\$207.00	\$276.00	\$310.50	0%	Zone 1	\$268
					Zone 2	\$460
					Zone 3	\$535
					Zone 4	\$663
					Zone 5	\$792
					Zone 6	\$995
					Zone 7	\$1124
					Zone 8	\$1263

Less SOURCEWELL Discount for SPSA July 1st, 2024 – June 30th, 2025

Shop	Field	Shop/OT	Field/OT	Parts%	Travel Zone Charges*	
\$147.00	\$166.00	\$221.00	\$225.00	See Notes	Zone 1	\$194
					Zone 2	\$324
					Zone 3	\$454
					Zone 4	\$518
					Zone 5	\$648
					Zone 6	\$842
					Zone 7	\$972
					Zone 8	\$1102

SPSA Parts Discounts

- 5% on GET (cutting edges, bucket teeth, bucket adaptors)
- 10% on Oil and Cat Filters
- 15% on Donaldson Filters
- 15% on Cat Undercarriage
- 20% on Cat General Duty Undercarriage
- 20% on Electronics and Battery's

* Are round trip fee per Carter Machinery Inc. established zone map.

Diesel Fuel Delivery

This is a Cooperative Contract, utilizing a contract from the City of Norfolk, which will cover five years of delivery and fill of SPSA's storage tanks at the Operations Center, Regional Landfill and all Transfer Stations with diesel fuel needed by equipment to support daily operations. The cooperative agreement is based on a daily OPIS Rack Average per gallon with all applicable adders and non-exempt taxes and fees.

Cooperative Contract: City of Norfolk, VA RFP 7813-0-2021MS

Contract Term: 5 years

Vendor: Parker Oil Company

Budgeted: \$1,892,163 (based on projected FY25 cumulative costs)

RECOMMENDATION: Authorize the Executive Director to award a five-year contract to Parker Oil Company for diesel fuel, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a five-year contract to Parker Oil Company for diesel fuel, as presented?

FY 2025 Property, Liability & Workers Compensation Insurance

The FY 2025 insurance renewal with the VRSA represents a 14.5% overall increase from the current fiscal year. The increase can be attributed to an increase in Workers Compensation premiums due to higher wages and SPSA's Experience Modification. Staff continues to be pleased with the services offered and rendered by VRSA. This is SPSA's 15th year with VRSA.

Vendor: Virginia Risk Sharing Association (VRSA)

Budgeted: \$452,337

RECOMMENDATION: Authorize the Executive Director to renew a contract with Virginia Risk Sharing Association (VRSA) for FY 2025 property, liability and workers compensation insurance, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to renew a contract with Virginia Risk Sharing Association (VRSA) for FY 2025 property, liability and workers compensation insurance, as presented?

Laboratory Analysis Services

This is a renewal contract. In 2021, SPSA sought proposals from qualified laboratories to provide analytical services and technical support in SPSA's environmental monitoring program. Laboratories must demonstrate the existence of a precise and fully implemented quality control program, which meets the minimum standards of EPA. All sampling and analysis must be in accordance with EPA approved methods. Laboratories must be operated in an organized and safe manner and meet all criteria of the OSHA Laboratory Standard. Laboratories must be reasonably accessible to SPSA personnel for inspection purposes. The Laboratory is to use a lab that is accredited by the American Industrial Hygienist Association (AIHA) for air samples. SPSA takes all samples and the Lab provides the analysis. This contract services the Landfill, Transfer Stations and other SPSA facilities where required and staff is pleased with the services provided.

Bid: RFP 04-21
Issued: 3/30/2021
Opened: 4/22/2021
Options: 3 of 4 (1 option year remaining)

Budgeted: \$90,000 (based on FY 2024 per-service rates)

Vendor: Enthalpy Analytical (formerly Air, Water & Soil Laboratories)

RECOMMENDATION: Authorize the Executive Director to award a renewal contract to Enthalpy Analytical for Laboratory Analysis Services, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a renewal contract to Enthalpy Analytical for Laboratory Analysis Services, as presented?

Truck Tire Management Program

This is a renewal contract for an all-inclusive Truck Tire Management Program that includes the following components:

1. New Tire Purchases – approximately 170 new tires each fiscal year
2. Retreading Service – approximately 70 retread tires each fiscal year
3. Recap Purchases – approximately 260 recap tires each fiscal year
4. Mounted Repair Service – approximately 60 tire repairs
5. Mobile Service Calls – Provides for tire replacements after hours and on weekends
6. Service and Support – Provides for guaranteed turnaround times, specific invoicing requirements and regular history reports
7. Warranty – guaranteed manufacturers and retread warranties
8. Technical Service – provides for fleet surveys with supporting documentation, failed tire analysis, usage and cost data.

Bid: RFP 09-21
Issued: 4/1/2021
Opened: 4/27/2021
Options: 3 of 4 (1 option year remaining)

Vendor: Colony Tire

Budgeted: \$150,000 (based on FY 2024 per-service rates)

RECOMMENDATION: Authorize the Executive Director to award a renewal contract to Colony Tire for a truck tire management program, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a renewal contract to Colony Tire for a truck tire management program, as presented?

8. Financial Report (written only)

Statement of Revenue and Expenses – Budget to Actual Comparison

For the month ending May 31, 2024, total revenues exceeded total expenses by approximately \$762 thousand as compared to \$1.3 million in May 2023.

Year to date Tipping fee revenue received through May 2024 reflects an increase of 2.7% or approximately \$1.3 million as compared to the same period in the previous fiscal year.

Total expenses for the month ending May 31, 2024, were approximately \$4.6 million as compared to \$3.6 million incurred in the previous fiscal year.

Monthly Expense Line Items

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amount from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date.

Monthly Comparison of Revenues and Expenses

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2024 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

Waste Stream Report

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the month ending May 31, 2024, year to date municipal waste tonnages reflect an increase of .7% or approximately 3,203 tons as compared to the prior year to date.

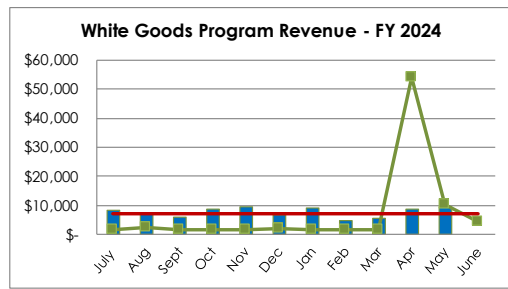
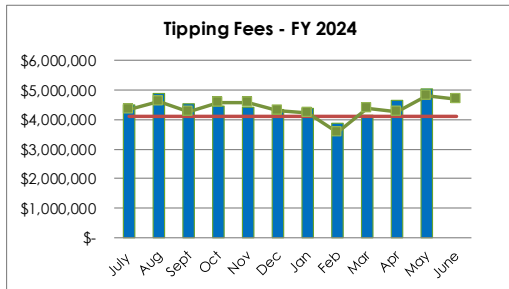
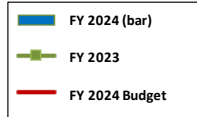
Treasurer's Report of Cash Balances

This report captures the monthly activity in each of the depository accounts grouped as either unrestricted and designated funds or trust funds. As of May 31, 2024 cash balances were approximately \$57.2 million representing approximately \$10.2 million in operating funds, \$6.6 million in undesignated fund balance, \$24 thousand for FY 2023 Rolled Purchase Orders, \$8 thousand for open capital PO's rolled from FY2023, \$2.8 million reserved for the Leachate Evaporation System, \$251 thousand for open Landfill Expansion Purchase Orders, \$21.7 million designated for Landfill Closure and \$15.5 million reserved for Landfill Expansion and Flyover.

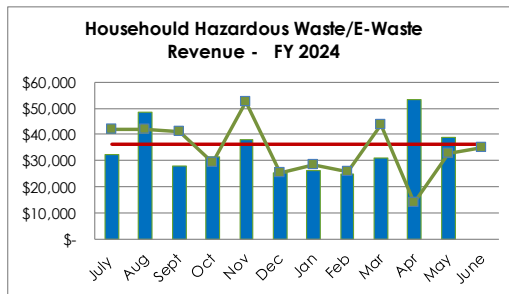
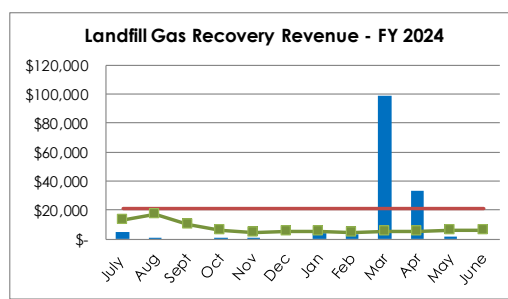
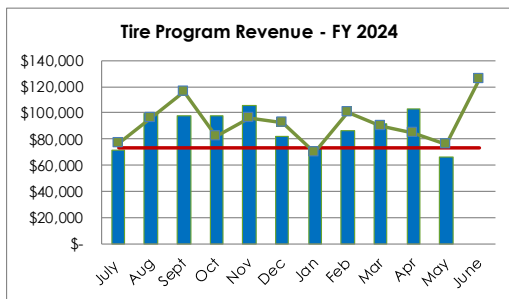
**Southeastern Public Service Authority
Statement of Revenue and Expenses - Budget to Actual Comparison
For the Period Ending May 31, 2024**

	MAY 2024				MAY 2023			
	Adjusted Budget	Month	FYTD	% of Budget	Adjusted Budget	Month	FYTD	% of Budget
REVENUES								
Tipping Fees	\$ 49,593,237	\$ 5,062,782	\$ 49,276,939	99.4%	\$ 50,145,512	\$ 4,795,980	\$ 47,968,666	95.7%
Tire program	891,000	66,594	974,681	109.4%	770,000	75,958	979,727	127.2%
Household Hazardous Waste Revenue/Ewaste	42,400	38,775	377,771	891.0%	425,000	32,568	376,552	88.6%
White Goods Program	85,000	9,435	84,132	99.0%	60,000	10,101	79,634	132.7%
Landfill Gas Recovery	250,000	1,533	149,892	60.0%	90,000	5,842	83,615	92.9%
Miscellaneous Income	398,220	64,276	344,943	86.6%	500,000	3,217	246,044	49.2%
Interest Earnings	500,000	131,372	1,253,420	250.7%	258,729	132,633	881,690	340.8%
Fund Balance / Capital / Rolled PO's	14,933,464	27,000	3,267,955	21.9%	24,943,459	-	4,550,952	18.2%
Fund Balance / Landfill Expansion	11,760,985	-	578,212	4.9%	158,935	23,859	6,502,833	###
TOTAL REVENUES	\$ 78,454,306	\$ 5,374,767	\$ 56,307,946	71.8%	\$ 77,351,635	\$ 5,080,158	\$ 61,669,713	79.7%
Administration								
Salaries / Wages	\$ 961,350	\$ 120,505	\$ 964,708	100.3%	\$ 909,222	\$ 73,508	\$ 790,931	87.0%
Employee Benefits	235,169	24,935	258,716	110.0%	206,944	\$ 19,045	180,125	87.0%
Professional / Contracted Services	616,157	28,909	689,148	111.8%	588,613	\$ 56,921	690,790	117.4%
Other Operating Expenses	361,566	38,924	361,102	99.9%	282,157	\$ 34,383	291,409	103.3%
Materials / Supplies	43,699	(7,030)	41,231	94.4%	60,807	684	21,941	36.1%
Total Administration	\$ 2,217,941	\$ 206,243	\$ 2,314,905	104.4%	\$ 2,047,743	\$ 184,541	\$ 1,975,197	96.5%
Environmental Management								
Salaries / Wages	\$ 369,137	\$ 36,310	\$ 285,989	77.5%	\$ 331,367	\$ 23,728	\$ 267,221	80.6%
Employee Benefits	104,953	8,443	87,712	83.6%	120,383	7,003	72,125	59.9%
Professional / Contracted Services	75,272	29,010	59,527	79.1%	73,508	12,249	50,441	68.6%
Other Operating Expenses	10,123	605	7,670	75.8%	8,201	429	5,354	65.3%
Materials / Supplies	28,990	972	24,556	84.7%	24,790	2,804	20,070	81.0%
Total Environmental Management	\$ 588,475	\$ 75,340	\$ 465,454	79.1%	\$ 558,249	\$ 46,214	\$ 415,210	74.4%
Operations								
Salaries / Wages	\$ 7,165,183	\$ 795,218	\$ 6,398,743	89.3%	\$ 6,272,907	\$ 479,756	\$ 5,761,239	91.8%
Employee Benefits	2,234,986	\$ 194,435	2,132,265	95.4%	2,040,988	154,498	1,729,984	84.8%
Professional / Contracted Services	3,904,426	\$ 282,209	3,189,930	81.7%	3,045,904	228,476	2,516,961	82.6%
Other Operating Expenses	958,111	\$ 86,248	864,442	90.2%	973,666	47,776	830,991	85.3%
Materials / Supplies	2,568,496	\$ 204,247	2,142,829	83.4%	2,451,414	174,670	2,072,679	84.6%
Total Operations	\$ 16,831,202	\$ 1,562,358	\$ 14,728,209	87.5%	\$ 14,784,879	\$ 1,085,176	\$ 12,911,854	87.3%
TOTAL OPERATING EXPENSES	\$ 19,637,618	\$ 1,843,941	\$ 17,508,568	89.2%	\$ 17,390,871	\$ 1,315,930	\$ 15,302,261	88.0%
CAPITAL PROJECTS / EQUIPMENT REPLACEMENT								
RLF-CELLS 8/9 PERMITTING	1,514,374	202,075	1,170,484	77.3%	-	-	-	-
VDOT - FLYOVER	18,438,298	70,341	2,072,298	11.2%	-	-	-	-
RLF - DESIGN BUILD PROJECT	344,889	-	235,582	68.3%	-	-	-	-
RLF - CAP REDESIGN	117,596	-	116,997	99.5%	-	-	-	-
RLF-FUEL ISLAND CONCRETE	20,450	-	20,450	100.0%	-	-	-	-
RLF-FUEL CANOPY	76,812	-	76,812	100.0%	-	-	-	-
RLF-COMPACTOR REFURB	662,399	-	662,399	100.0%	-	-	-	-
RLF-CELL VII PERMIT MODIFICATION	4,040	3,000	-	-	-	-	-	-
TSP - ROAD TRACTORS	440,144	-	-	0.0%	-	-	-	-
TSP-MSW TRAILERS	1,582,181	-	1,582,181	100.0%	-	-	-	-
TSP -SLUDGE TRAILER	69,930	-	69,930	100.0%	-	-	-	-
TSP -SLUDGE TRAILER	71,030	-	71,030	100.0%	-	-	-	-
FLT-SERVICE TRUCK	124,754	-	124,754	0.0%	-	-	-	-
FLT-PICKUP TRUCK	44,270	-	44,270	100.0%	-	-	-	-
RLF-LEACHATE EVAP SYSTEM	4,899,300	1,907	2,125,170	43.4%	-	-	-	-
ENV-HHW STATION	26,462	-	26,462	100.0%	-	-	-	-
IOW-SCALEHOUSE OFFICE	56,881	-	56,881	100.0%	-	-	-	-
NIS - WHEEL LOADER REBUILD	327,388	-	327,388	100.0%	-	-	-	-
OTS-DROP & HOOK PAVING	97,303	-	97,303	100.0%	-	-	-	-
ENV - HHW WHEEL LOADER	345,291	-	345,291	100.0%	-	-	-	-
IT-VEHICLE	26,795	-	26,795	100.0%	-	-	-	-
ROB RECEPTION AREA	22,681	-	22,681	100.0%	-	-	-	-
ROB-1ST FLOOR RENOVATIONS	11,739	2,900	-	0.0%	-	-	-	-
RLF-SHOP ROOF	28,000	-	28,000	100.0%	-	-	-	-
PORTSMOUTH TRANSFER STATION	6,500	-	6,500	100.0%	-	-	-	-
LDL-LIGHT TOWERS	85,400	-	85,400	100.0%	-	-	-	-
AUTOMATIC EXTERNAL DEFIBULATORS	25,830	-	25,830	100.0%	-	-	-	-
FLT-HOFFMAN TIRE MACHINE	18,950	-	18,950	100.0%	-	-	-	-
FLT-MOHAWK LIFT SYSTEM	57,424	-	57,424	100.0%	-	-	-	-
OTS-AUTOMATED SCALE	22,355	-	-	0.0%	-	-	-	-
OTS - Auto Fence/Gate	73,805	-	-	0.0%	-	-	-	-
HHW-3500HD CREWCAB LIFTGAGE	63,503	6,548	-	0.0%	-	-	-	-
Netbox Security Monitor	29,601	-	-	-	-	-	-	-
HHW-3500HD CREWCAB LIFTGAGE	63,503	6,548	-	0.0%	-	-	-	-
ENV-2024 CHEVY EQUINOX	29,473	-	-	0.0%	-	-	-	-
CTS - VOLVO LOADER	454,981	-	454,981	100.0%	-	-	-	-
Scale - Vehicle	25,779	-	25,779	100.0%	-	-	-	-
Magnolia Property	10,000	-	-	-	-	-	-	-
CTS - SCALE FOUNDATION	12,500	-	12,500	100.0%	-	-	-	-
UNDESIGNATED	157,950	-	-	0.0%	-	-	-	-
TOTAL CAPITAL PROJECTS/EQUIPMENT REPLACEMENT	\$ 30,490,561	\$ 293,320	\$ 10,182,295	33.4%	\$ 28,322,527	\$ 214,038	14,939,870	52.7%
OTHER USES								
Contracted Waste Disposal	\$ -	\$ -	\$ -	-	\$ 15,372,692	\$ -	\$ -	-
Service Fee to Wheelabrator Addendum 6	\$ 12,293,621	1,094,107	12,076,111	98.2%	\$ 7,260,545	\$ -	\$ -	0.0%
Waste Hauling & Disposal	-	-	-	-	-	1,074,789	12,570,638	N/A
Waste Management Waste Disposal	1,990,000	288,035	1,674,601	84.2%	\$ 1,000,000	-	409,941	41.0%
Waste Disposal - RDS	2,280,000	78,558	1,443,725	63.3%	\$ 5,000	278,335	474,121	-
Waste Hauling - MBI	3,757,506	348,638	3,423,888	91.1%	\$ 8,000,000	139,326	306,574	-
Suffolk Environmental Trust Fund	-	-	-	-	-	-	-	N/A
Reserves for Landfill Expansion/Closure	8,000,000	666,667	7,333,333	91.7%	-	666,667	7,333,333	N/A
Virginia Beach Environmental Trust Fund	5,000	-	5,000	100.0%	-	-	-	N/A
Contingency	-	-	-	-	-	-	-	N/A
TOTAL OTHER USES	\$ 28,326,127	\$ 2,476,004	\$ 25,951,659	91.6%	\$ 31,638,237	\$ 2,159,117	\$ 27,115,245	85.7%
GRAND TOTAL EXPENSES	\$ 78,454,306	\$ 4,613,265	\$ 53,642,523	68.4%	\$ 77,351,635	\$ 3,689,085	\$ 57,357,376	74.2%
NET REVENUES / (EXPENSES)		\$ 761,502	\$ 2,665,423		\$ -	\$ 1,391,073	\$ 4,312,337	

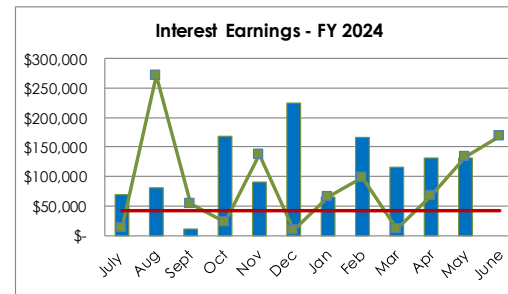
**Southeastern Public Service Authority
Monthly Comparison of Revenues and Expenses**



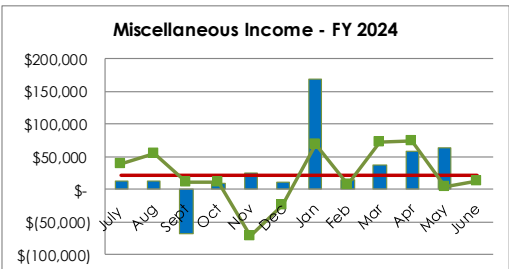
* Monthly revenue is dependent on users.

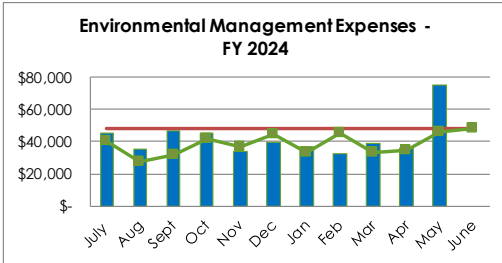
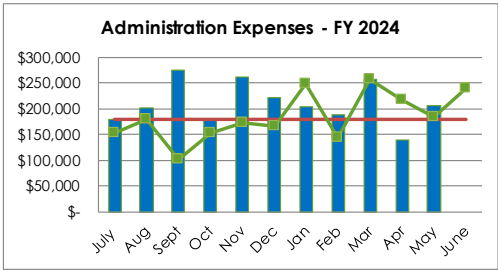
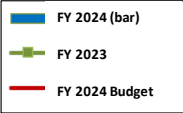


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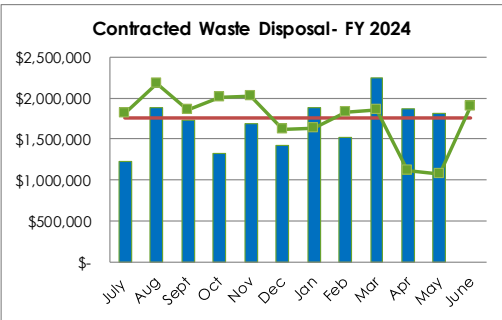
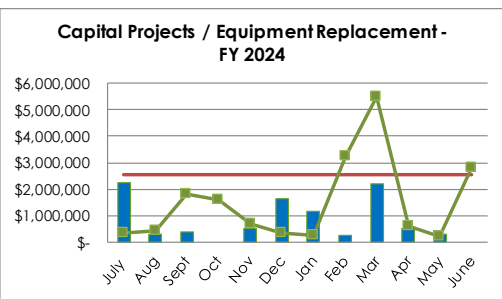
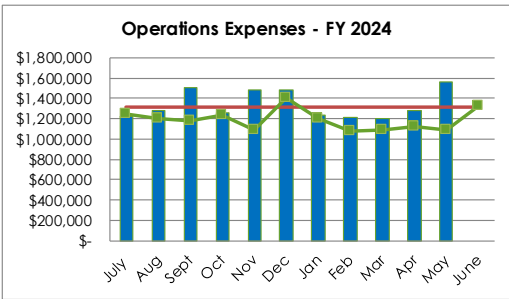


Interest payments vary based on investment date and maturity date.





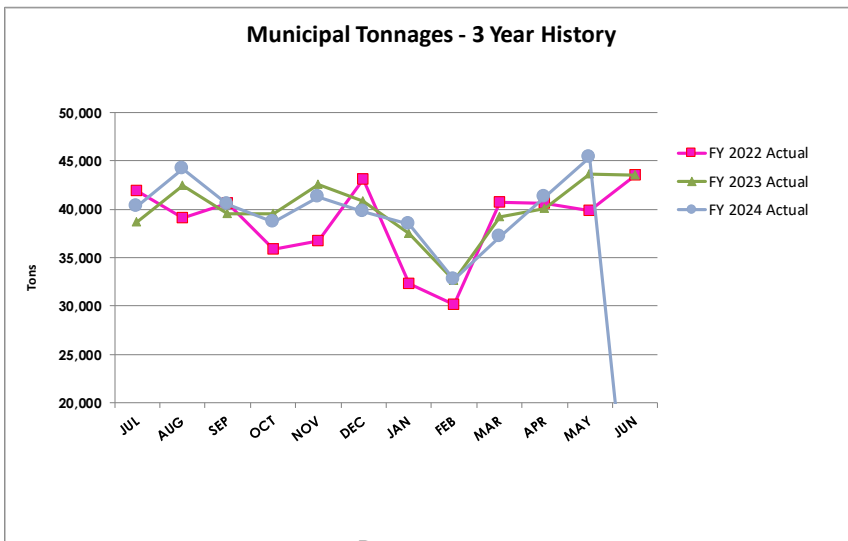
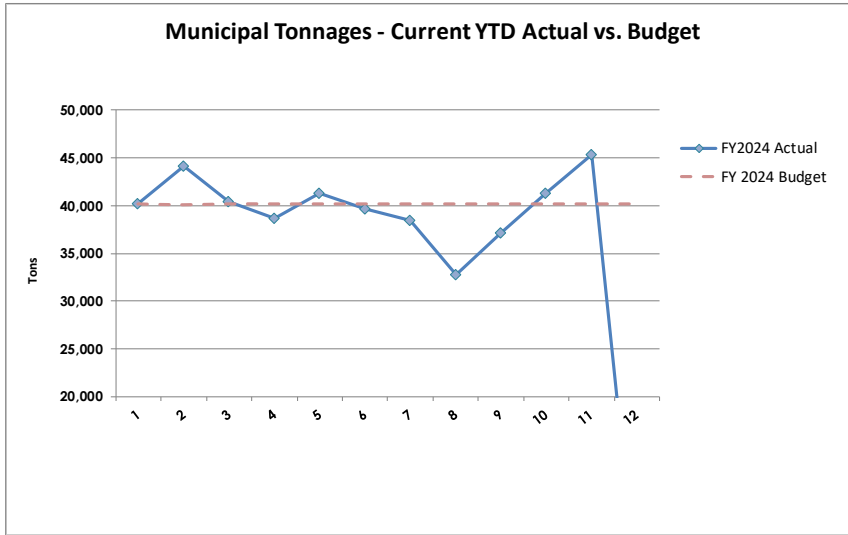
*Legal fees



**Southeastern Public Service Authority (SPSA)
Waste Stream**

Waste Category	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	
	Actual (Tons)	Actual (Tons)	Actual (Tons)	Budget	Actual (Tons) as of 5/31/2024	% of Budget
Waste Stream Budgeted under Tipping Fees						
Municipal Waste						
Chesapeake	114,806	108,633	121,603	110,000	112,347	102.1%
Franklin	3,499	3,952	3,880	3,300	3,470	105.2%
Isle of Wight	17,839	16,561	16,109	18,000	15,194	84.4%
Norfolk	89,209	77,291	77,518	89,000	73,620	82.7%
Portsmouth	46,339	43,584	42,283	42,000	38,968	92.8%
Southampton	10,033	9,972	9,939	10,800	9,185	85.0%
Suffolk	49,639	47,185	46,106	51,200	42,570	83.1%
Virginia Beach	169,097	157,055	162,394	157,550	144,157	91.5%
Residential (Free of Charge)	-	-	-	-	-	-
Total Municipal Waste	500,461	464,233	479,832	481,850	439,511	91.2%
Sludge - Norfolk	4,695	6,352	7,325	5,207	6,739	129.4%
Navy Waste	26,176	23,128	23,915	26,010	23,262	89.4%
SPSA Contracted Waste	134,044	165,485	204,616	140,379	202,019	143.9%
Construction & Demolition Debris	6,514	8,074	8,769	9,370	10,080	107.6%
Non-Contract Waste	46,616	77,909	63,449	59,399	58,202	98.0%
Total Other Waste	218,045	280,948	308,074	240,365	300,302	124.9%
Total Waste Stream	718,506	745,181	787,906	722,215	739,813	102.4%

Note: Effective July 1, 2018 residential waste tons is included with municipal waste tons.



Regional Landfill Waste Stream													Totals	
Types of Waste (tons)	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	FY2024	
CDD	998	997	786	1,203	1,023	831	938	729	593	1,077	906		10,081	
Sludge - Norfolk	524	800	579	632	550	509	622	477	534	756	734		6,716	
Sludge - Suffolk	0	0	0	0	0	0	0	0	0	0	0		0	
Industrial Waste	6	0	3	9	0	11	-	-	-	-	-		30	
Fines C&D	0	0	0	0	0	0	0	0	0	0	0		0	
Soils	486	386	701	663	1,174	741	398	435	510	46	180		5,720	
Brick & Block	0	0	0	0	0	0	0	0	0	0	0		0	
Clean Fill	951	1,090	693	1,676	647	2,072	833	1,389	1,094	1,160	1,087		12,692	
Peanut Dust/Peanut Hulls	15	66	196	164	133	201	222	203	97	184	191		1,671	
Municipal Solid Waste ¹	0	0	0	0	0	0	0	14	7	10	0		31	
Suffolk Municipal NP Solid Waste	33	39	29	34	23	25	3	27	39	23	37		311	
Southampton City Municipal NP Solid Waste	0	0	0	0	0	0	0	0	0	0	0		0	
Chesapeake Municipal NP Solid Waste	0	0	0	0	0	0	0	0	0	0	0		0	
Portsmouth Municipal NP Solid Waste	10	7	4	18	33	50	7	7	3	6	5		150	
Virginia Beach Municipal NP Solid Waste	0	0	0	0	0	0	0	0	0	401	112		513	
Norfolk Municipal NP Solid Waste	0	0	0	0	0	0	0	0	0	456	201		657	
NP from Municipal HHW Users	55	60	71	66	49	51	65	43	52	51	41		604	
Navy Waste ¹	63	55	36	54	27	9	60	31	41	56	138		571	
Contract Processable Waste	55	192	172	254	183	128	166	200	91	305	236		1,981	
Non-Processable Commercial Waste ²	455	495	386	542	524	575	589	824	689	639	1,032		6,749	
Non Contract/Non Municipal	6	8	25	17	1	5	10	12	3	30	11		128	
Concrete/Asphalt	0	0	0	0	0	0	0	0	0	0	0		0	
Shredded Tires	425	1,382	585	902	793	627	766	543	752	876	758		8,408	
Ash	6,928	7,857	10,581	8,264	4,652	6,350	8,278	8,689	5,690	8,842	8,640		84,771	
Non-Qualifying Ash	708	831	869	1,448	678	1,234	1,189	1,033	431	862	1,083		10,367	
Cell V Slope	0	0	0	0	0	0	0	0	0	0	0		0	
MSW from Tsf Stations (west)	6,534	7,003	6,372	6,057	6,736	5,994	6,464	5,469	6,179	6,698	7,216		70,722	
Clean Fill - Clearfield (1.35 factor)	3,194	-	4,328	1,588	4,536	3,591	775	3,875	6,993	6,105	6,899		41,884	
Clearfield Residual (1.35 factor)	0	0	95	95	57	151	0	57	66	0	95		615	
Residual from RDS	0	0	0	0	0	149	1,159	1,628	2,205	2,620	2,542		10,303	
Non-Processable Waste (from RDF)	0	0	0	0	0	0	0	0	0	0	0		0	
Diverted Processable Waste (from RDF)	0	0	0	0	0	0	0	0	0	0	0		0	
Diverted Processable Waste (from Tsf Stations)	20,346	21,533	21,444	19,779	12,381	13,741	10,565	4,943	8,772	10,772	11,987		156,262	
Total	41,791	42,800	47,954	43,475	34,200	37,045	33,109	30,627	34,841	41,975	44,131		431,948	

¹ Represents CDD from Suffolk Contractors

² Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station, SW Unacceptable at Tsf Stations, Scrap Tires

**Southeastern Public Service Authority
Treasurer's Report of Cash Balances
For the Month Ending May 31, 2024**

Fund Type	Beginning Balance	Deposits / Transfers In	Interest Earnings	Payables / Transfers Out	Payroll	Ending Balance
Unrestricted and Designated Funds (see footnote below):						
Townebank Operating	\$ 1,484,991.50	\$ 4,882,443.88	\$ -	\$ 3,588,366.14	\$ 973,308.14	\$ 1,805,761.10
Townebank Money Market	764.20	-	-	-	\$ -	764.20
Townebank CD	3,275,407.96	-	36,244.27	-	-	3,311,652.23
Virginia Investment Pool (VIP)	12,019,631.64	1,000,000.00	56,796.39	-	-	13,076,428.03
Virginia Investment Pool (1-3)	1,019,503.20	-	3,601.28	-	-	1,023,104.48
Raymond James & Associates Investments	38,263,558.08	-	30,144.61	280,111.03	-	38,013,591.66
Total Unrestricted and Designated Funds	\$ 56,094,601.70	\$ 5,882,443.88	\$ 126,786.55	\$ 3,868,477.17	\$ 973,308.14	\$ 57,262,046.82
Trust Funds:						
Environmental / Va. Beach Landfill	\$ 508,721.94	1,000.00	2,239.10	-	-	511,961.04
Environmental / Regional Landfill	\$ 520,726.82	-	2,287.76	-	-	523,014.58
Total Trust Funds	\$ 1,025,256.13	\$ 1,000.00	\$ 4,526.86	\$ -	\$ -	\$ 1,030,782.99
GRAND TOTAL	\$ 58,050,434.43	\$ 5,883,443.88	\$ 131,313.41	\$ 3,868,477.17	\$ 973,308.14	\$ 59,223,406.41
Cash Balances Designated as follows:						
Operating Funds	\$ 10,288,508					
Undesignated (Fund Balance June 30, 2023)	\$ 6,563,000					
Reserved for FY 2023 Rolled Purchase Orders	\$ 24,287					
Reserved for FY 2023 Rolled Capital POs	\$ 8,526					
Reserved for Leachate Evaporation System	\$ 2,884,950					
Purchase Orders for Landfill Expansion (Rolled)	\$ 251,469					
Reserve for Landfill Closure (as of June 30, 2023)	\$ 21,762,349					
Reserve for Landfill Expansion and Flyover	\$ 15,478,958					
Total Designated Funds	\$ 57,262,047					
						(equivalent to 2 months operating expenses)

**Southeastern Public Service Authority
Budget Transfer Activity
For the Month Ending May 31, 2024**

Department	Object	Description	Transfer In	Transfer Out
Capital	62422	HHW-3500HD Crew cab Liftgae	\$ 712.98	
Capital	62421	HHW-3500HD Crew cab Liftgae	\$ 712.98	
Capital	62999	Undesignated		\$ 1,425.96
Human Resources	56120	Computer Software	\$ 180.00	
Human Resources	53500	Printing		\$ 180.00
Environmental	53401	Equipment Maintenance-Service	\$ 732.40	
Environmental	53400	Equipment Maintenance-Parts		\$ 732.40
Landfill Shop	53200	Temporary Employment Services	\$ 5,000.00	
Landfill Shop	51110	Salaries Non-Exempt		\$ 5,000.00
Operations	53410	Building/Site Maintenance	\$ 14,000.00	
Operations	55100	Electricity		\$ 13,650.00
Operations	55120	Heating/Gas/Propane		\$ 250.00
Operations	53310	Maintenance Service Agreements		\$ 100.00
Landstown TS	53400	Equipment Maintenance-Parts	\$ 6,000.00	
Landstown TS	56200	Vehicle/Equipment Fuel		\$ 6,000.00
Tire Shredder	56410	Small Equipment	\$ 4,777.50	
Tire Shredder	53410	Building/Site Maintenance		\$ 4,777.50
Environmental	56300	Safety Apparel and Equipment	\$ 82.39	
Environmental	55510	Travel and Training		\$ 82.39
Other	59125	Waste Disposal Services Agreeeme	\$ 1,680,000.00	
Other	59125	Waste Disposal Services Agreeeme	\$ 204,080.98	
Other	59121	Waste Hauling - MBI		\$ 204,080.98
Other	59130	Waste Disposal - Waste Mgmt		\$ 1,680,000.00
Landfill	53200	Temporary Employment Services	\$ 6,000.00	
Landfill	56110	Subscriptions		\$ 1,374.00
Landfill	55810	Membership & Professional Dues		\$ 455.00
Landfill	55400	Equipment Rental		\$ 3,296.46
Landfill	55510	Travel and Training		\$ 874.54
Norfolk TS	56140	Other Operating Supplies	\$ 15.00	
Norfolk TS	53210	Uniform Rental		\$ 15.00
Capital	61926	Cell 8/9 Permitting	\$ 18,200.00	
Other	49200	Designated Fund Bal - LDF Expansion		\$ 18,200.00
Transportation	55510	Travel and Training	\$ 2,200.00	
Transportation	55700	Toll Roads		\$ 2,200.00
Fleet	55510	Travel and Training	\$ 1,560.36	
Human Resources	55510	Travel and Training		\$ 1,560.36
Fleet	55510	Travel and Training	\$ 500.00	
Fleet	53400	Equipment Maintenance-Parts		\$ 500.00
ROB	56140	Other Operating Supplies	\$ 250.00	
ROB	56100	Office Supplies		\$ 250.00
Capital	62314	RLF-Cell VII Permit Modification	\$ 4,040.00	
Other	49200	Designated Fund Bal - LDF Expansion		\$ 4,040.00
Landfill	53401	Equipment Maintenance-Service	\$ 8,500.00	
Landfill	53400	Equipment Maintenance-Parts		\$ 8,500.00
Landfill	53400	Equipment Maintenance-Parts	\$ 2,667.00	
Landfill	55510	Travel and Training		\$ 2,667.00
Landfill	53400	Equipment Maintenance-Parts	\$ 15,000.00	
Tire Shredder	53400	Equipment Maintenance-Parts		\$ 15,000.00
Capital	62419	OTS-Fence/Auto Gate	\$ 6,885.00	
Capital	62999	Undesignated		\$ 6,885.00
Fleet	53210	Uniform Rental	\$ 380.00	
Fleet	56100	Office Supplies		\$ 380.00
Norfolk TS	56140	Other Operating Supplies	\$ 5.00	
Norfolk TS	53210	Uniform Rental		\$ 5.00
Norfolk TS	56200	Vehicle/Equipment Fuel	\$ 60.00	
Safety	56200	Vehicle/Equipment Fuel	\$ 635.00	
IT	56200	Vehicle/Equipment Fuel	\$ 550.00	
Landfill	56200	Vehicle/Equipment Fuel	\$ 77,750.00	
Transportation	56200	Vehicle/Equipment Fuel		\$ 78,995.00
Total			\$ 2,061,476.59	\$ 2,061,476.59

9. WIN Waste Innovations – Portsmouth Monthly Report (written only)

June 12, 2024

Dennis Bagley
Southeastern Public Service Authority
723 Woodlake Drive
Chesapeake, VA 23320

Dear Mr. Bagley:

Please find attached the Monthly Report for WIN Waste Innovations facility required by Schedule 15 of the Service Agreement. Should you have any questions on any of the items covered herein please do not hesitate to contact me.

Sincerely,

Clint Stratton
Plant Manager, WIN Waste Innovations

enclosure

**WIN Waste Innovations
TONNAGES REPORT
CALENDAR YEAR 2024**

MONTH	SPSA ACCEPTABLE WASTE (SPSA report)				THIRD PARTY ACCEPTABLE WASTE (TONS)		OUT-OF-STATE WASTE (TONS) *		TOTAL TONNAGE (TRUX report)		RESIDUE DELIVERED TO LANDFILL (TONS)				MW SOLD TO THE GRID (MWhr)
	SPSA ACCEPTABLE WASTE (SPSA report)	THIRD PARTY ACCEPTABLE WASTE (TONS)	OUT-OF-STATE WASTE (TONS)	OUTSIDE-AREA WASTE (TONS)	TOTAL TONNAGE (TRUX report)	ALL WASTE ACCEPTED AT RDF (TONS)	NP REMOVED FROM RDF (TONS)	PROHIBITED WASTE	PROCESSED FORMULA	RESIDUE DELIVERED TO LANDFILL (TONS)	MW SOLD TO THE GRID (MWhr)				
JAN	28,354.12	22.86	37.60	-	27,871.07	27,871.07	3,487.97	-	24,440.20	9,467.59	1,916				
FEB	30,582.36	117.83	34.19	-	30,270.62	30,270.62	4,381.67	-	22,972.73	9,721.82	1,522				
MAR	31,264.91	82.75	67.27	-	30,930.06	30,930.06	4,560.45	-	25,426.30	6,120.30	1,957				
APR	31,411.12	26.40	67.83	-	30,637.63	30,637.63	4,241.73	-	26,344.60	9,704.09	3,187				
MAY	30,621.51	27.82	66.98	-	29,470.63	29,470.63	2,888.91	-	23,824.67	9,723.39	2,761				
JUN															
YTD TOTAL	152,234.02	277.66	273.87	-	149,180.01	149,180.01	19,560.73	-	123,008.50	44,737.19	11,343.00				

* NOTE: This is material brought in from the nearby counties in NC provided for under the Service Agreement.

**WIN Waste Innovations
AVAILABILITY
CALENDAR YEAR 2024**

MONTH	BOILER AVAILABILITY (%)	BOILER PLANNED OUTAGES (HRS)	BOILER UNPLANNED OUTAGES (HRS)	TURBINE AVAILABILITY	TURBINE PLANNED OUTAGES (HRS)	TURBINE UNPLANNED OUTAGES (HRS)
JAN	98.0%	0	49	100%	0	0
FEB	97.0%	0	72	100.0%	0	0
MAR	95.0%	0	146	100.0%	0	0
APR	98.0%	0	54	100.0%	0	0
MAY	92.0%	0	249	100.0%	0	0
JUN						
YTD TOTAL	96.0%	-	570.00	100.0%	-	-

WIN Waste Innovations
SUPPLEMENTAL INFORMATION
May 2024

Total Waste received by SPSA:	30,622 tons
Waste delivered to RDF:	29,471 tons
Total RDF processed:	23,825 tons
Residue sent to landfill:	9,723 tons*
Electric power sold:	2,761 MW
Steam sold to Navy:	21,791 K-LBS
Overall Boiler availability:	92.0%
Overall Generator availability:	100.0%
Environmental Incidents	0

OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	1

General Notes:

* 88.86% of ash sent to the RLF this period was accepted as ADC.

Continuing to truck shredded material between RDF and SPP to maintain plant operations.

WIN Waste Innovations

Monthly Report for the Month of May 2024

This report is submitted in accordance with the Waste Disposal & Services Agreement, section 3.17.1.

Environmental Issues:

Contractor has not received any notices in violation (NOVs) or orders, and no such NOVs, proceedings, orders or investigations are pending, for the subject period.

Tests Completed:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Quarterly Ash Test

Tests Planned:

Monthly Industrial Discharge Samples
Fuel Oil Sample
Storm Water Sample
Quarterly Ash Test

Inspections:

None

Air Quality Violations:

None

Safety Issues:


OSHA Recordable Accidents this period:	0
OSHA Recordable Accidents YTD:	1
Lost Time Accidents this period:	0
Lost Time Accidents YTD:	0

Op Stats: See attached spreadsheet

Upcoming Planned Outages:

2024 Outages

January	No outage
February	Boiler 2
March	Boiler 1
April	No outage
May	No outage
June	No outage

WIN Waste Innovations RDF and WTE Operational Summary		KEY:		 PERFORMANCE FOR THE PLANET
Provided by WIN Waste Innovations		Change Since Last Report		
May 1 - May 31, 2024		All Is Well		
		Working On		
		Noted Issue		

Item	Metric Item	Metric	Performance	Status	Comments
1	Regulatory Compliance				
1.1	Notice of Violations	Compliance	In Compliance		No issues during reporting period
1.2	VPDES	Compliance	In Compliance		No issues during reporting period
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during reporting period
1.2.2	Title V	Compliance	In Compliance		No issues during reporting period
2	RDF Tipping Floor Operations				
2.1	Wait Times	<30 min			
2.2	Floor Volume	<1,500 Tons			Floor volumes increased during boiler downtime events. Currently operating three boilers to reduce pit level. NP levels high, working with MBI to attain more drivers.
2.3	Equipment Utilization	Key equipment fully operational and deployed			B processing line OOC at this time
3	Ash				
3.1	Ash Delivered to RLF	Actual Tons	9,723		
3.2	Percentage of Ash Re-classified	<20%	1,083		Reclassified was 11.14%
3.3	Percentage of Ash used as ADC	> 80%	8,640		ADC was 88.86%.
3.4	Rejected Loads of Ash	0	0		
4	WTE				
4.1	Boiler Availability	> 90%	92.0%		
4.2	TG Availability	> 90%	100%		
4.3	Ash Screener Availability	> 95 %	98%		
5	Cleanliness/Litter Control				
5.1	Citizen Complaints	0			No issues during reporting period
5.2	Odor Complaints	0			No issues during reporting period

Acronym Definitions

RDF - Refuse Derived Fuel, **WTE** - Waste To Energy, **VPDES** - Virginia Pollution Discharge Elimination System, **ADC** - Alternative Daily Cover, **TG** - Turbine Generator

10. Closed Session

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding legal issues that have arisen under the National Historic Preservation Act during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion at the Regional Landfill in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

11. Other Business

12. Adjourn