

SOUTHEASTERN PUBLIC SERVICE
AUTHORITY

Board of Directors ~ Regular Meeting*

Regional Board Room

723 Woodlake Drive, Chesapeake, Virginia



Wednesday, August 28, 2024 at 9:30 a.m.

*To accommodate those who may not be able to attend in person, the public may listen to and view presentations displayed at this meeting by registering at <https://attendee.gotowebinar.com/register/8731011171304418905>. Members of the public may also listen to the SPSA Board Meeting via telephone by dialing 1-(415) 930-5321 and entering access code 385-152-885. Additionally, members of the public are invited to speak electronically at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the meeting organizer. All requests for registration to make an electronic public comment must be received by 3:00 p.m. on August 27, 2024.

Meeting Organizer: Tressa Preston ~ tpreston@spsa.com ~ 757.961.3486



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1. Call Meeting to Order

Pledge of Allegiance

2. Public Comment Period

All speakers must register prior to call to order;
5-minute maximum per speaker unless advised by Chairman differently;
30-minute total maximum time.

3. Chairman's Comments

4. Approval of Minutes

The minutes of the July 24, 2024 Board meeting are included as follows for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the July 24, 2024 minutes of the SPSA Board of Directors meeting be approved as presented?

**MINUTES OF THE BOARD OF DIRECTORS OF THE
SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA**

July 24, 2024

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell	(CH)	Mr. Earl Sorey	(CH)
Ms. Sheryl Raulston	(FR)	Ms. Darlene Burcham ¹	(FR)
Dr. Dale Baugh	(IW)	Mr. Randy Keaton	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad	(NO)
Mr. C.W. "Luke" McCoy	(PO)	Ms. Lavonda Graham-Williams	(PO)
Mr. Tony Parnell	(SH)	Ms. Lynette Lowe	(SH)
Mr. D. Rossen S. Greene	(SU)	Mr. Albert Moor ²	(SU)
Mr. Thomas Leahy	(VB)	Mr. L.J. Hansen	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Michael Etheridge (IW), Mr. Jeremy Kline (VB), Mr. Robert Lewis (SU), Mr. Greg Martin (CH), Mr. Oliver Love, Jr. (NO) and Mr. Brian Thrower (SH), SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Tressa Preston, Secretary and Director of Administration, Ms. Sandy Schreiber, Treasurer and Director of Finance, Mr. Henry Strickland, Director of Operations, Ms. Angie Hutchins, Management Analyst, Ms. Deborah White, Executive Assistant, Mr. Brett Spain, General Counsel and Mr. Brad Nowak and Mr. Kevin Cosgrove, Special Counsel.

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. CALL MEETING TO ORDER

Dr. Dale E. Baugh, Chair of the Board of Directors, called the July Board Meeting to order at 9:30 a.m. and then he led the Pledge of Allegiance.

2. PUBLIC COMMENT

Ms. Preston reported that there were no requests for public comment.

¹ Ms. Burcham was absent from this meeting.

² Mr. Moor left the meeting at 11:14am, at which time Mr. Lewis became the voting Ex-Officio Member for the City of Suffolk.

3. CHAIRMAN'S COMMENTS

Chairman Baugh commented how good it was to see such a full room, and that, as this was his last meeting as Chair, he voiced his appreciation to the members of the Board for their outstanding work during his tenure. Calling them engaged, insightful, and supportive team members, he thanked them for a job well done. Noting that there was a closed session on the agenda that would require the attention of the Board, as well as the Annual Meeting's election of new officers, he moved on to the rest of the meeting's business.

4. APPROVAL OF MINUTES

The minutes of the June 26, 2024 Board Meeting had been distributed. Chairman Baugh asked if there were any additions or changes and there were none.

Mr. Keifer moved, seconded by Ms. Graham-Williams, to approve the June 26, 2024 minutes of the SPSA Board of Directors, as presented. The motion was approved by a unanimous vote in favor.

5. EXECUTIVE DIRECTOR UPDATES

Mr. Bagley began his report by sharing touching anecdotes of his early days working with Chairman Baugh, recalling his kindness, inclusivity, and generous approach to team building. He said that three years ago he was certain that Chairman Baugh was the right person to lead SPSA during this time of transition and culture change, and he is incredibly grateful to Chairman Baugh for the amazing work he has done. Mr. Bagley stated that he has truly appreciated working for Chairman Baugh, calling our SPSA Values Employee program his brainchild, making it all the more appropriate that he be honored at this portion of the meeting. Chairman Baugh was presented with an engraved clock as a token of SPSA's appreciation for his service. Mr. Bagley spoke to Chairman Baugh's special expertise, as a retired Rear Admiral in the US Navy, and in negotiating the closure of the WIN Waste facility and the transfer of the Navy's easement for the RDF property to SPSA. Also of note is that the Chairman completed his PhD during his service. On behalf of everyone, Mr. Bagley again thanked Dr. Baugh and wished him more time doing the things he loves, like spending time with his daughter and grandchildren and playing the bass. Chairman Baugh accepted the gift and words with gratitude.

Mr. Bagley commented that there are many long-standing projects coming to fruition that he is excited to deliver updates on. Firstly, regarding the RDF facility, Mr. Bagley reminded the Board that the closing papers were signed on July 1, 2024, the early termination payment was received, and the transfer is going smoothly. Interior demolition and cleanup are underway, and painting of the facility is scheduled. SPSA staff is also working with the City of Portsmouth, the Jordan Bridge, and the Port to make improvements to the entire corridor near Victory Boulevard.

In what he considered to be incredibly good news, Mr. Bagley received notice from DEQ that conditional approval of the Solid Waste Permit-417 Part A has been granted to construct Regional Landfill Cells VIII and IX. The condition included is receipt of the Wetland and Stream Impact Permit issued by the Army Corps of Engineers.

Regarding the Environmental Impact Statement (EIS) required for the Wetlands Permit, Mr. Bagley reported that SPSA has made suggestions of appropriate cultural mitigation to the Nansmond Indian Nation and their attorneys. SPSA counsel has received a commitment from them to speak later in the week. If approved, SPSA will finalize the purchase of the

Magnolia Farms Property, which would resolve the final two hurdles of 26 additional wetlands mitigation credits, as well as cultural mitigation.

The Leachate Evaporator Air Permit is still under review, as DEQ recently requested modeling for eight additional constituents, which SPSA consultants have provided. On site, utility conduits have been installed and the slab for the evaporator has been completed. Mr. Bagley showed a picture of the site so the Board could visualize the area in context to the rest of the Regional Landfill as a whole.

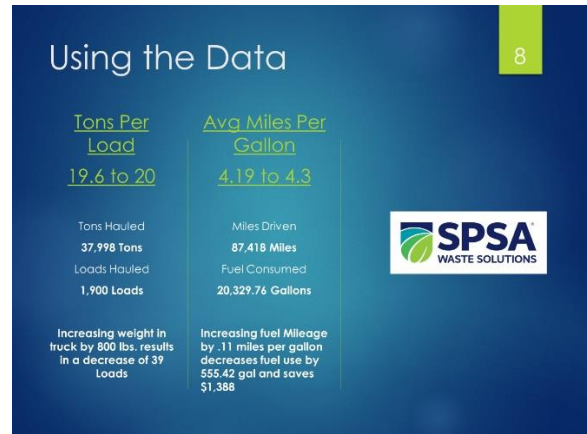
The RFP for Alternative Waste Disposal continues. The RFP Committee has been working diligently and all Board Members have received copies of the proposals for review. Mr. Bagley continued that a full report would be provided by the RFP Committee in closed session later that meeting.

Mr. Bagley attended the VDOT Flyover project pre-construction meeting on July 12, 2024 and work is scheduled to begin July 29, 2024. SPSA has leased office space and a temporary laydown area to the contractors. Mr. Bagley noted that designating an area for laydown that is away from the construction area will be helpful for ensuring safety along the corridor. He mentioned that, fortunately, Mr. Lewis was also in attendance at that meeting and will be deeply involved in the placement of precautionary measures like installing work zone speed limits with cameras, as well as strategy on reducing backed up traffic entering the landfill. Mr. Bagley asked if he had anything to add and Mr. Lewis reiterated that safety is at the forefront of every decision being made.

Mr. Bagley had an additional Flyover matter to bring for the Board's consideration. VDOT has sent Mr. Bagley an amended contract to sign with updates to the new price, pay schedule, and completion dates. These are all matters that the Board has previously approved or been made aware of, but counsel has advised that the matter be brought to the Board for approval. Mr. Spain explained that these changes are being made to the appendix as an update to the contracting document reflecting current information.

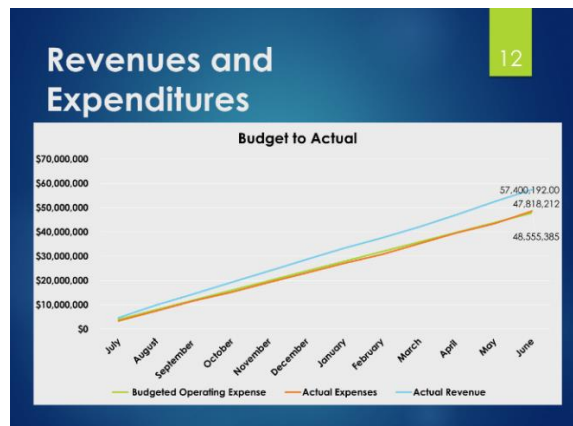
Mr. Keifer moved, seconded by Mr. McCoy, to authorize the executive director to sign the VDOT Flyover agreement, as amended, and any similar amendments in the future and report back to the Board, as presented. The motion was approved by a unanimous vote in favor.

In an effort to provide more robust and varied metrics, Mr. Bagley reviewed and discussed recent efforts to evaluate efficiency and costs as they relate to hauling waste. Looking at gallons of fuel consumed and average tonnages per load, he and staff have been able to assess potential savings for the organization. Mr. Bagley noted the great strides that have been made since Mr. Tatem was promoted to Transportation Manager.



There was discussion about the possibility of seeking an exemption from requirements for SPSA vehicles to be weighed on Virginia highways, as well as the value of having pre-pass technology in SPSA vehicles, so that time is not lost making an actual stop at the scales while hauling.

Mr. Bagley reviewed municipal and commercial waste volumes for the reporting period, as well as total waste volumes and tons diverted, noting that municipal volumes were uncharacteristically lower than budgeted, but commercial waste volumes remain greater than expected for the month. He pointed out that with the closure of WIN Waste, diverted tons will no longer be a metric, as at this point, all tonnage is “diverted.” The final graph Mr. Bagley presented showed the relationship between total expenses and revenues compared to the budget, which reflected expenditures just above budget and revenues above budget.



6. **WRITTEN REPORT**

Chairman Baugh asked if there were any questions or comments on the Financial Report but there were none. Mr. Bagley added that he and Ms. Schreiber should have fiscal year 2024 year end numbers to present at the next meeting.

7. **CLOSED SESSION**

Chairman Baugh reminded those present that there was a closed session on the agenda for discussion regarding the current RFP for alternative waste disposal. Only Board Members, SPSA Executive Staff, and SPSA Counsel referenced above would be present. There were no objections to that plan.

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services, in accordance with Virginia Code Section 2.2 3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

At 10:07 a.m., Mr. Leahy moved, seconded by Ms. Raulston, to enter closed session, as presented. The motion was adopted by a unanimous roll call vote in favor, as noted in the above attendance footnotes.

The Board came back into open session at 11:47 a.m. Once back in open session both in person and electronically the following motion was presented.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

Mr. Maxwell moved, seconded by Mr. McCoy, to certify the closed session, as presented. The motion was adopted by a unanimous roll call vote in favor, as noted in the above attendance footnotes.

8. **ACTION ARISING FROM CLOSED SESSION**

Chairman Baugh reported that, in light of discussions held in closed session, the following resolution was being presented for consideration. Mr. Preston read aloud the below:

**RESOLUTION
SELECTION OF OFFERORS FOR COMPETITIVE NEGOTIATION PURSUANT
TO REQUEST FOR PROPOSAL FOR SOLID WASTE DISPOSAL SERVICES
(RFP 01-24)**

WHEREAS, on February 5, 2024, SPSA issued a Request for Proposal for Solid Waste Disposal Services (RFP 01-24) (as amended, the “RFP”) to establish one or more contracts through competitive negotiation for the acceptance and processing, recycling, recovery, reuse and/or disposal of 100% of the waste delivered by or on behalf of SPSA to contractor’s permitted facilities, and for such contractor(s) facilities to serve as a Designated Disposal Mechanism (as defined in SPSA’s Strategic Operating Plan); and

WHEREAS, six offerors submitted proposals to SPSA in response to the RFP: BHS Projects @ Chesapeake, LLC, CarbonSweep, LLC, Commonwealth Sortation LLC, IBC Renewables, LLC, RePower South, LLC, and Tidewater Fibre Corp.; and

WHEREAS, on March 27, 2024, SPSA’s Board of Directors (the “Board”) established an RFP evaluation committee (the “Evaluation Committee”) to evaluate the proposals in accordance Section 5.0 of the RFP; and

WHEREAS, after the Evaluation Committee’s review of the proposals submitted by the six offerors, the Evaluation Committee sent letters dated June 10, 2024 to each offeror requesting additional information and/or clarification to their respective proposals;

WHEREAS, the Evaluation Committee evaluated all of the proposals in accordance with Sections 4.0 and 5.0 of the RFP relating to the submission of a complete proposal, minimum qualifications and the evaluation criteria/scoring; and

WHEREAS, the Evaluation Committee submitted its recommendation regarding the offerors and their respective proposals to the Board; and

WHEREAS, the Board has considered the recommendation of the Evaluation Committee and has evaluated the proposals in accordance with the evaluation criteria/scoring in the RFP; and

WHEREAS, following due consideration of the six proposals, including consideration of the recommendation of the Evaluation Committee and presentations prepared and delivered by SPSA Executive Staff, the Board believes, in its sole discretion, that (i) four offerors (BHS Projects @ Chesapeake, LLC, CarbonSweep, LLC, IBC Renewables, LLC, and Tidewater Fibre Corp.) did not include in their proposals all of the mandatory materials listed in Section 4.0 subsections 2-10 of the RFP, and in accordance with Paragraphs 1 of Section 4.0 and Section 5.0 of the RFP, such proposals are deemed non-responsive and eliminated from further consideration; and (ii) two offerors (Commonwealth Sortation LLC and RePower South, LLC) submitted the mandatory materials listed in Section 4.0 subsections 2-10 of the RFP, and the Board desires to select Commonwealth Sortation LLC and RePower South, LLC and deem them to be fully qualified and best suited among those submitting proposals on the basis of the factors involved in the RFP and conduct competitive negotiations with both offerors.

NOW, THEREFORE, the Board hereby:

1. Determines, as it may in its sole discretion pursuant to Section 2.2-4302.2(A)(3) of the Virginia Code and the RFP, that (i) the proposals submitted by BHS Projects @ Chesapeake, LLC, CarbonSweep, LLC, IBC Renewables, LLC, and Tidewater Fibre Corp. pursuant to the RFP are deemed non-responsive and eliminated from further consideration, and (ii) Commonwealth Sortation LLC and RePower South,

LLC be selected and deemed to be responsible offerors and fully qualified and best suited among those submitting proposals on the basis of the factors involved in the RFP; and

2. Directs the Evaluation Committee, with the assistance of legal counsel and other advisors, to conduct negotiations with Commonwealth Sortation LLC and RePower South, LLC in accordance with the RFP and applicable law; and
3. Directs the Evaluation Committee to negotiate with Commonwealth Sortation LLC and RePower South, LLC for proposed contractual terms that are in the best interests of SPSA and its member communities and, following such negotiation, to present one or more negotiated agreement(s) to the Board for its consideration and possible award at a future Board meeting; and
4. Reconfirms that, in accordance with the RFP and applicable law, the Board may cancel the RFP at any time.

**Ms. Raulston moved, seconded by Mr. McCoy, to adopt the resolution.
Voting is reflected below:**

Mr. John Maxwell:	YES	Mr. Earl Sorey:	YES
Ms. Sheryl Raulston:	YES		
Dr. Dale Baugh:	YES	Mr. Randy Keaton:	YES
Mr. John Keifer:	ABS	Mr. Richard Broad:	YES
Mr. C.W. "Luke" McCoy:	YES	Ms. Lavonda Graham-Williams:	YES
Mr. Tony Parnell:	NO	Ms. Lynette Lowe:	YES
Mr. D. Rossen S. Green:	YES	Mr. Robert Lewis:	YES
Mr. Thomas Leahy:	YES	Mr. L.J. Hansen:	YES

YES: 13

NO: 1

ABSTAIN: 1

The motion passed.

9. ANNUAL MEETING

Chairman Baugh reminded the Board that legislation concerning SPSA requires an Annual Meeting where officers are elected and that the July Meeting would serve that purpose. The Nominating Committee, chaired by Ms. Raulston, along with Mr. McCoy and Mr. Keaton, offered the following slate of officers for the coming year.

Chairman:	Mr. Thomas M. Leahy (VB)
Vice Chairman:	Ms. Sheryl Raulston (FR)
Treasurer:	Ms. Sandy Schreiber, Director of Finance
Secretary:	Ms. Tressa Preston, Director of Administration

Ms. Raulston asked if there were any other nominations from the floor, but there were none.

**Mr. Broad moved, seconded by Ms. Lowe, to approve the slate of officers, as presented.
The motion was adopted by a unanimous vote in favor.**

After a passing of the gavel, Chairman Leahy was invited to appoint the Committees. He first thanked the Board for their vote of confidence, and stated that while he had not lobbied for the

position, his background is suitable to serving SPSA, an organization for which he has much respect, through the next transitions ahead.

Regarding the appointment of Committees, due to his commitment as Chair of the RFP Committee taking much of his recent focus, Chairman Leahy announced his intention to reappoint the current Committees and reevaluate over the next month. With the exception of Dr. Baugh, who has requested to step down, the Executive Committee members will remain Ms. Raulston, Mr. Moor, and Mr. Keaton. The Audit Committee will be Chaired by Ms. Lowe, with Ms. Graham-Williams and Mr. Love as members. Chairman Leahy said that he will be speaking with Board Members about their interest in serving on Committees and reminded them to reach out to him with any questions or concerns. He concluded the Annual Meeting thanking the Board once again for their service and commitment.

10. OTHER BUSINESS

Chairman Leahy drew the Board's attention to a draft letter at their tables addressed to SPSA's member communities. He reminded the Board that at the previous meeting Mr. Keifer had raised the topic of reaching out to the localities regarding the RFP process and steps forward. Chairman Leahy and the RFP Committee took the action to draft a letter which he would like the Board to review before it is sent. While official Board action was not necessary, Chairman Leahy voiced his reticence to move forward without informing the Board. He noted that the letter was drafted with input from SPSA's attorneys and has been heavily vetted for distribution. Chairman Leahy asked that if anyone has concerns about the contents of the letter to please reach out to him before the end of the week.

11. ADJOURN MEETING

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 12:00 p.m.

Dennis L. Bagley
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors

5. Executive Director Updates

Attachments:

- Landfill Operational Summary
- Executive Committee Minutes – June 20, 2024

Landfill Operational Summary

SPSA Regional Landfill Operational Summary			KEY:		
Period	July 1 to July 31, 2024		Change Since Last Report		
Preparer	Grace Roquemore		All Is Well		
			Working On		
			Noted Issue		
Item	Metric Item	Metric	Performance/Comment	Status Code	Comments/Corrective Actions
1	Regulatory Compliance				
1.1	Notice of Violations	None	In Compliance		No issues during the reporting period.
1.2	Environmental compliance and reporting	Compliance	All submissions made.		No issues during the reporting period.
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during the reporting period.
1.2.2	Title V	Compliance	In Compliance		The most up-to-date edition of the Facility-Wide Air Quality Dispersion Modeling Report for the NSR Air Permit (pertaining to the installation of a leachate concentrator) was submitted to the DEQ on 07/18/2024 and is under review.
1.2.3	VPDES	Compliance	In Compliance		Current permit was issued as of October 1, 2020
1.2.4	Financial Assurance	Compliance	In compliance		
1.2.5	Wetlands	Compliance	In Compliance		
1.2.6	Groundwater	Compliance	In Compliance		A revised minor permit modification request to adjust corrective action performance monitoring requirements was submitted to the DEQ on 07/15/2024. Additional information was submitted by SCS on 08/08/2024. The Q2 2024 Groundwater Monitoring Event took place 04/02/24 - 04/11/24. The Q3 Groundwater Monitoring Event is ongoing as of 08/05/2024.
1.2.7	Storm water system operating and in compliance with VPDES permit	Systems operational and in good order	In Compliance		In compliance.
2	Landfilling Operations				
2.1	Tonnage Landfilled	Actual Tons	51,155		
2.2	No. staff	18.5	14.5		4 vacancies: 2 LEOs, 1 Heavy Equipment Mechanics, 1 Environmental Technician
2.2	Equipment Utilization	Key equipment fully operational and deployed	All equipment operating and deployed with appropriate spares		
3	Cover Operations				
3.1	Total Cover Material Received	Actual Tons	5,002		
3.2	Date of last aerial survey	Date	7/10/2024		
3.3	Operational In-Place Density (lbs./cy)	1,600-1,800lbs/cy	1,946 lbs/cy (0.97 tons/cy)		February 2024 Airspace Capacity Report
3.4	Cumulative In-Place Density (lbs./cy)	1,600 lbs./cy	1,966 lbs/cy (0.98 tons/cy)		February 2024 Airspace Capacity Report

4	Leachate Management				
4.1	Pump stations operational during period	100 % Operational	All pump stations are operational, pump performance is being monitored, and repairs/replacements made as necessary.		All vaults are operational.
4.2	SCADA system operational during period	100 % Operational	Fully operational		SCADA is fully operational. Low-flow pumps were adjusted/repared on 08/02/2024.
4.3	Flow meter system functional during period	100 % Operational	All 8 Cell V/VI Pump Stations are operational		Annual flow meter calibration (FIT-301, FIT-302, FIT-401) completed on 12/14/23 and submitted to HRSD, as required.
4.4	Leachate Levels	In compliance	In compliance.		1. In compliance at all 8 pump station locations. 2. Flow generation remain < 40,000 GPD typically.
4.5	Leachate Disposal	In compliance			No issues during the reporting period. The most recent sampling for Atlantic Waverly disposal requirements was completed on 05/09/2023. The July 2024 monthly HRSD leachate sample was collected 07/01/2024 - 07/02/2024. The most recent HRSD TTO leachate sample was collected 03/05/2024.
4.5.1	Quantity of leachate pumped to HRSD during period	x gallons	840,286		From 07/01/24 to 07/31/24
4.5.1.1	Cell V, Sumps 1-4	x gallons	346,988		From 07/01/24 to 07/31/24
4.5.1.2	Cell VI, Sumps 5-8	x gallons	446,809		From 07/01/24 to 07/31/24
4.5.2	Quantity of leachate hauled for disposal during period	x gallons	560,255		From 07/01/24 to 07/31/24
4.5.3	Disposal costs in period: \$		\$ 23,725.34		From 07/01/24 to 07/31/24
4.5.4	Any issues relative to leachate quality and acceptance at WWTPs?	No constraints	No constraints		
5	Landfill Gas Management	Compliance	In compliance		
5.1	Operational Metrics				
5.1.1	Elevated liquid levels in wellfield? Yes/No				
5.1.2	# Wells below 45% methane	Observation			
5.1.3	# wells > 130F	Observation			
5.1.4	# wells > 150F	Observation			
5.1.5	# wells with CH4/CO2 ratio <1 or trending to below 1.0	Observation			
5.1.6	% of wells with elevated liquid levels reducing available slotted pipe length by ***%	TBD			
5.1.7	Average system vacuum	TBD			
5.1.8	# wells with positive pressure observed	None	16 open exceedances as of 08/02/2024		
5.1.9	# wells not operational (turned off)	Observation			
5.2	Wellfield maintained and monitored	Yes/No			
5.3	Landfill Gas Migration Monitoring	No methane level exceedances during the last quarterly monitoring event.			
6	Odor Complaints	No complaints	0		From 07/01/24 to 07/31/24
	Odor complaints	# Odor Complaints	0 odor complaints		Odor neutralizer is in place and operational. Used as needed to control odor.

Acronym Definitions

ACOE- Army Corps Of Engineers **AUF**- Airspace Utilization Factor **BOD**- Biological Oxygen Demand **CAP**- Corrective Action Plan
COD- Chemical Oxygen Demand **C SCE**- Comprehensive Site Compliance Evaluation **DMR**- Discharge Monitoring Report
GPS- Groundwater Protection Standards **LCL**- Lower Confidence Limit **NOV**- Notice Of Violation **SCADA**- Supervisory Control And Data Acquisition
SWIFT- Sustainable Water Initiative For Tomorrow **SWPPP**- Storm Water Pollution Prevention Plan **VPDES**- Va. Pollution Discharge Elimination System
WWTP- Waste Water Treatment Plant **PLC**- Programmable Logic Controller **GPM**- Gallons Per Minute **GPD**- Gallons Per Day

**Executive Committee Minutes
Southeastern Public Service Authority of Virginia
June 20, 2024**

A regular meeting of the Executive Committee was held at 9:30 a.m. in the second-floor conference room of the SPSA Regional Office Building in Chesapeake, Virginia and was called to order by Chairman Dale Baugh. The other Executive Committee Members present at this meeting were Ms. Sheryl Raulston and Mr. Al Moor. Also in attendance were Executive Director, Dennis Bagley, Director of Administration, Tressa Preston, Director of Operations, Henry Strickland, Director of Finance, Sandy Schreiber, and General Counsel, Kevin Cosgrove. Board Member Mr. Luke McCoy observed the meeting, as well.

Items for Discussion:

1. Review and approve Executive Committee Minutes of May 15, 2024.

Ms. Preston informed the Committee that the minutes sent by email had a typo that has since been corrected and is reflected in the hardcopy of the minutes at their seats.

Mr. Moor moved, seconded by Ms. Raulston, to approve the amended minutes of May 15, 2024. The motion was adopted by a unanimous vote in favor.

2. Executive Director Updates

- a) Upcoming Board Meeting New Agenda Items

At the June Board Meeting, Mr. Bagley will ask the Board to adopt the Fiscal Year 2025 Operating and Capital Budgets. He reported that neither he nor staff have received any questions on the budget, which leads him to believe there should be no unresolved issues, but staff will be available to answer any questions that arise.

There will also be a resolution to accept the changes to the Strategic Operating Plan (SOP) that requires a majority vote. While there were no questions or concerns raised about the SOP, Mr. Bagley wanted to bring a matter to the Committee's attention. For several years, SPSA has observed Juneteenth as one of the five state and/or federal holidays during which all SPSA operations are closed. The SOP reflects that holiday closing. However, in recent times, several communities have requested that SPSA remain open for their regular collections. While provisions for opening for additional hours is covered in the Use and Support Agreements for each member community, Mr. Bagley is concerned about the impact of not recognizing the significance of the holiday by engaging in practices that do not reflect its import. He intends to bring this matter to the Board for discussion at the June meeting, with the strong recommendation that SPSA remain closed on the holidays listed in the SOP, including Juneteenth. The Committee was in support of this recommendation.

The Nominating Committee will make recommendations for the new slate of officers of the Board of Directors at the June meeting, in preparation for a vote at the July Annual Meeting. Ms. Raulston reported that she, Mr. Keaton, and Mr. McCoy have polled the Board and spoken to individual members. The Nominating Committee will

recommend Mr. Tom Leahy for Chair, Ms. Sheryl Raulston for Vice Chair, Ms. Sandy Schreiber for Treasurer, and Ms. Tressa Preston for Secretary.

A significant number of contracts, largely heavy equipment replacement and expansion, as well as anticipated service renewal contracts, will be brought to the Board for consideration at the June Meeting. All contracts that require a vote were detailed in the Board Agenda. Mr. Bagley and Ms. Preston informed the Committee that all contracts are part of the FY25 Budget and that each item's cost is at or below the budgeted allocation. Contracts valued between \$30,000 and \$99,999 will be presented to the Board for informational purposes.

b) Ongoing Update Items

Mr. Bagley reported that the process for the Environmental Impact Statement (EIS) from the Army Corps of Engineers, which is required for wetland permitting on the site proposed for landfill expansion, was making real headway. Staff has met with members of the Nansemond Indian Nation and Cultural Heritage Partners to tour possible mitigation areas. The EPA and the Corps are scheduled for tours on June 26, 2024 and SPSA meets with Colonel Hallberg on the 27th. On July 9th, staff will meet with Colonel Hallberg for an introduction to the new District Command Officer ahead of the Change of Command ceremony scheduled for July 12, 2024. Mr. Moor commented that he was at the Regional Landfill recently and thanked staff for their efforts to keep the area in such good condition. In the near future, a Suffolk-based focus group will need to begin considering the appropriate use for closed Cells I-IV. Chairman Baugh asked Mr. McCoy to comment and he stated that Cells I-IV and the work being done at the Regional Landfill are things to be proud of and he hopes that local schools will come tour, along with member communities' City Council Members and leaders.

One final matter concerning the transfer of the Navy Easement for the WIN Waste RDF property has been settled. At the request of the local real estate attorney for Norfolk Naval Shipyard, SPSA will pay the Navy rent each year. However, it has been agreed upon by both the Navy and SPSA, that SPSA will issue new rates for service to cover any rental cost. New rates will begin in October and the current year's rent requirement will be credited back to SPSA in return for the current lower service rates. Mr. Nowak will be present at the June Board Meeting to answer any legal questions. The plan for WIN Waste's closure on June 30, 2023 with transfer of ownership of the RDF facility to SPSA on July 1, 2024 remains unchanged.

The company responsible for the Leachate Evaporator at the Regional Landfill has hired a new project manager, which is a welcome development. All modeling required for permitting has been accepted by DEQ. As this permit is a new source review, rather than an amendment, there will be a public comment period for which DEQ and SPSA will ensure that the City of Suffolk is available to comment.

The construction contract for the Flyover Project has been awarded. The contractor has approached SPSA about leasing space on the first floor of the Suffolk Transfer Station to use as their onsite temporary offices. It may also rent property nearby for a laydown area.

Staff, consultants, and DEQ are still working on airspace saving changes to the Regional Landfill operating permit for Cells V and VI. The permit amendment process for Cell VII redesign is also progressing well. Staff is meeting frequently with DEQ to ensure the success of these permitting processes.

c) Upcoming Board Meeting Agendas

At the July Annual Board Meeting, the Board will be asked to take a vote to appoint new officers. If the Board agrees with the Nominating Committee's recommendation, Chairman Baugh will welcome Mr. Leahy as the new SPSA Board Chairman.

Mr. Bagley updated the Board that meetings with all eight member communities have been completed and he looks forward to continuing that communication on SPSA's role in the future of waste as the RFP Committee moves ahead with its work to assess the received proposals for alternative waste disposal. The Committee next meets on July 1, 2024 and Mr. Bagley anticipates a closed session at the August Board Meeting for a complete update. He reminded the Committee that Mr. Leahy is the Chair of the RFP Committee and that, if elected Board Chair, that there should be no conflict in him serving in both roles. Recommendations of the RFP Committee will be brought to the full Board for review in closed session.

3. Other Business

Chairman Baugh thanked Mr. Bagley for their recent conversation on PFAS, which was prompted by Oceana Naval Base's growing concerns about chemicals like PFAS. Chairman Baugh noted that it was good to understand that the Leachate Evaporator at the Regional Landfill will go a long way in addressing those concerns.

Chairman Baugh asked if there was any further business for the Committee, but there was none.

4. Meeting Adjourned at 10:18 a.m.

6. Financial Report (written only)

Statement of Revenue and Expenses – Budget to Actual Comparison

For the period ending July 31, 2024, total revenues exceeded total expenses by approximately \$6.4 million as compared to \$1.2 million in July 2023. As a reminder, we received \$5 million on July 1st per the Wheelabrator closure agreement.

Tipping fee revenue received in July 2024 reflects an increase of 6.8% or approximately \$304 thousand as compared to the same period in the previous fiscal year.

Total expenses for the month ending July 31, 2024, were approximately \$3.6 million as compared to \$5.6 million incurred in the previous fiscal year.

Monthly Expense Line Items

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amount from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date.

Monthly Comparison of Revenues and Expenses

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2025 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

Waste Stream Report

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the period ending July 31, 2024, municipal waste tonnages reflect an increase of 3.2% or approximately 1,285 tons as compared to the prior year.

Treasurer's Report of Cash Balances

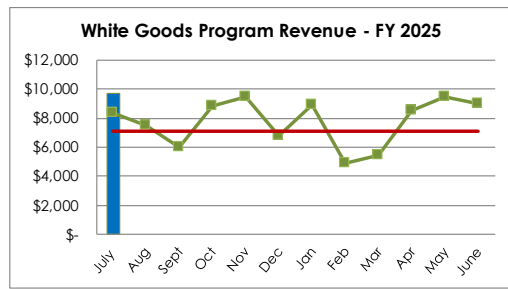
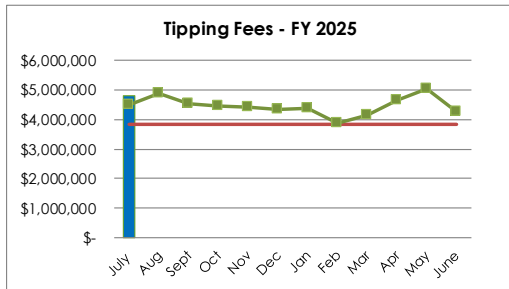
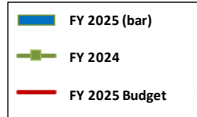
This report captures the monthly activity in each of the depository accounts grouped as either unrestricted and designated funds or trust funds. As of July 31, 2024 cash balances were approximately \$63.1 million representing approximately \$126 thousand in operating funds, \$3.2 million in undesignated fund balance, \$136 thousand for open capital PO's rolled from FY2024, \$2.8 million reserved for the Leachate Evaporation System, \$232 thousand for open Landfill Expansion Purchase Orders, \$23.9 million designated for landfill closure and \$33.2 million reserved for Landfill Expansion and flyover. The total reserved funds are preliminary numbers and may be updated prior to finalizing our FY2024 financial statements.

Southeastern Public Service Authority
Statement of Revenue and Expenses - Budget to Actual Comparison
For the Period Ending July 31, 2024

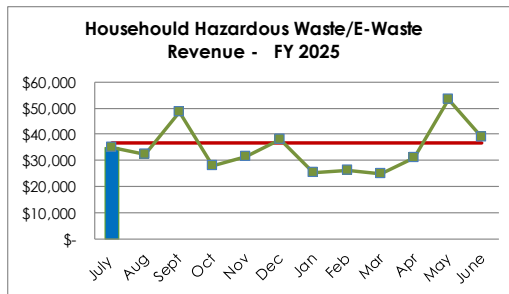
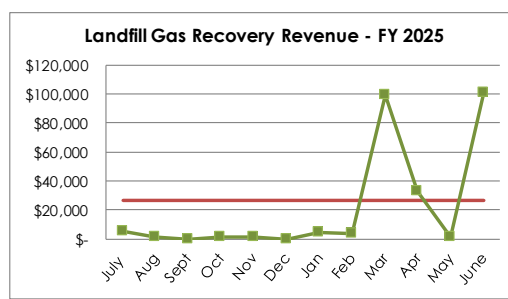
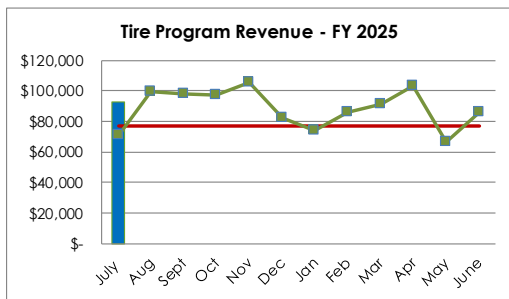
	JULY 2024				JULY 2023			
	Adjusted Budget	Month	FYTD	% of Budget	Adjusted Budget	Month	FYTD	% of Budget
REVENUES								
Tippling Fees	\$ 46,117,241	\$ 4,797,715	\$ 4,797,715	10.4%	\$ 50,145,512	\$ 4,493,406	\$ 4,493,406	9.0%
Tire program	923,000	92,836	92,836	10.1%	770,000	71,042	71,042	9.2%
Household Hazardous Waste Revenue/Ewaste	442,000	35,068	35,068	7.9%	425,000	32,303	32,303	7.6%
White Goods Program	85,000	9,663	9,663	11.4%	60,000	8,393	8,393	14.0%
Landfill Gas Recovery	320,000	-	-	0.0%	90,000	5,117	5,117	5.7%
Miscellaneous Income	5,459,900	5,035,164	5,035,164	92.2%	500,000	13,046	13,046	2.6%
Interest Earnings	1,000,000	133,998	133,998	13.4%	258,729	68,725	68,725	26.6%
Fund Balance / Capital / Rolled PO's	3,021,187	-	-	0.0%	24,943,459	2,190,969	2,190,969	8.8%
Fund Balance / Landfill Expansion	20,173,119	-	-	0.0%	158,935	-	-	0.0%
TOTAL REVENUES	\$ 77,541,447	\$ 10,104,443	\$ 10,104,443	13.0%	\$ 77,351,635	\$ 6,883,000	\$ 6,883,000	8.9%
Administration								
Salaries / Wages	\$ 1,198,865	\$ 92,317	\$ 92,317	7.7%	\$ 909,222	\$ 74,956	\$ 74,956	8.2%
Employee Benefits	270,436	39,935	39,935	14.8%	206,944	\$ 33,253	33,253	16.1%
Professional / Contracted	1,189,522	82,613	82,613	6.9%	588,613	\$ 35,195	35,195	6.0%
Other Operating Expense	384,457	31,722	31,722	8.3%	282,157	\$ 28,324	28,324	10.0%
Materials / Supplies	57,703	2,030	2,030	3.5%	60,807	\$ 8,617	8,617	14.2%
Total Administration	\$ 3,100,983	\$ 248,617	\$ 248,617	8.0%	\$ 2,047,743	\$ 180,346	\$ 180,346	8.8%
Environmental Management								
Salaries / Wages	\$ 369,129	\$ 20,753	\$ 20,753	5.6%	\$ 331,367	\$ 30,461	\$ 30,461	9.2%
Employee Benefits	109,038	10,385	10,385	9.5%	120,383	12,238	12,238	10.2%
Professional / Contracted	68,273	25,681	25,681	37.6%	73,508	278	278	0.4%
Other Operating Expense	13,868	552	552	4.0%	8,201	382	382	4.7%
Materials / Supplies	41,994	361	361	0.9%	24,790	1,932	1,932	7.8%
Total Environmental Man	\$ 602,302	\$ 57,733	\$ 57,733	9.6%	\$ 558,249	\$ 45,292	\$ 45,292	8.1%
Operations								
Salaries / Wages	\$ 7,560,193	\$ 575,463	\$ 575,463	7.6%	\$ 6,272,907	\$ 496,019	\$ 496,019	7.9%
Employee Benefits	2,338,935	\$ 290,990	\$ 290,990	12.4%	2,040,988	262,236	262,236	12.8%
Professional / Contracted	4,938,207	\$ 279,136	\$ 279,136	5.7%	3,045,904	273,799	273,799	9.0%
Other Operating Expense	1,173,990	\$ 44,028	\$ 44,028	3.8%	973,666	31,014	31,014	3.2%
Materials / Supplies	2,868,372	\$ 207,053	\$ 207,053	7.2%	2,451,414	164,466	164,466	6.7%
Total Operations	\$ 18,879,697	\$ 1,396,670	\$ 1,396,670	7.4%	\$ 14,784,879	\$ 1,227,534	\$ 1,227,534	8.3%
TOTAL OPERATING EXPENSES	\$ 22,582,982	\$ 1,703,020	\$ 1,703,020	7.5%	\$ 17,390,871	\$ 1,453,172	\$ 1,453,172	8.4%
CAPITAL PROJECTS / EQUIPMENT REPLACEMENT			\$ -				0	
RLF-CELLS 8/9 PERMITTING	712,315	-	-	0.0%	-	-	-	-
VDOT - FLYOVER	16,288,200	-	-	0.0%	-	-	-	-
RLF - DESIGN BUILD PROJ	218,614	-	-	0.0%	-	-	-	-
RLF - CAP REDESIGN	40,013	-	-	0.0%	-	-	-	-
RLF-LEACHATE EVAPORAT	5,619,203	-	-	0.0%	-	-	-	-
RLF-CELL VII PERMIT MOD	106,988	-	-	0.0%	-	-	-	-
TSP - CRANE	25,000	-	-	0.0%	-	-	-	-
NTS-EXCAVATOR, WHEEL	483,000	-	-	0.0%	-	-	-	-
NTS-YARD DOG ELECTRIC	362,500	-	-	0.0%	-	-	-	-
NTS-WHEEL LOADER REBU	641,000	-	-	0.0%	-	-	-	-
NTS-TIP FLOOR CONCRETE	13,000	-	-	0.0%	-	-	-	-
OTS-PAVING DROP&HOC	17,400	-	-	0.0%	-	-	-	-
OTS-TIP FLOOR CONCRETE	40,000	-	-	0.0%	-	-	-	-
OTS-YARD DOG ELECTRIC	362,500	-	-	0.0%	-	-	-	-
LTS-TUNNEL BLAST&PAINT	135,460	-	-	0.0%	-	-	-	-
STS-EXTERIOR PAINTING	15,700	-	-	0.0%	-	-	-	-
STS-PAVING	17,400	-	-	0.0%	-	-	-	-
TRANSFER STATIONS CONC	500,000	-	-	0.0%	-	-	-	-
PTS - EXCAVATOR	483,000	-	-	0.0%	-	-	-	-
PTS-YARD DOG	145,000	-	-	0.0%	-	-	-	-
PTS-OUTBOUND SCALE	140,000	-	-	0.0%	-	-	-	-
PTS-EXTERIOR PAINTING	250,000	-	-	0.0%	-	-	-	-
OPS-SPSA SIGNAGE	13,937	6,969	-	0.0%	-	-	-	-
FLT-DOZER D6	742,000	-	-	0.0%	-	-	-	-
RLF-PICKUP TRUCK	55,000	-	-	0.0%	-	-	-	-
RLF-DOZER D6 2	742,000	-	-	0.0%	-	-	-	-
RLF-DOZER D8 REFURB	720,000	719,908	719,908	100.0%	-	-	-	-
RLF-DOZER D4 W/O GRAV	380,000	-	-	0.0%	-	-	-	-
NTS - DRAINAGE IMPROV	7,500	-	-	0.0%	-	-	-	-
RLF - VT SCADA HARDWA	7,500	-	-	0.0%	-	-	-	-
RLF-PAVING	75,000	-	-	0.0%	-	-	-	-
RLF-RESKIN LEAN TO	41,500	-	-	0.0%	-	-	-	-
RLF-MOWER	20,000	-	-	0.0%	-	-	-	-
RLF-PUMP	50,000	-	-	0.0%	-	-	-	-
CTS-INBND/OUTBND SCAI	140,000	-	-	0.0%	-	-	-	-
PORTSMOUTH TRANSFER STATION	-	-	-	N/A	-	-	-	-
FIS-LOADER	386,000	-	-	0.0%	-	-	-	-
LTS-WHEELED LOADER	641,000	-	-	0.0%	-	-	-	-
FLT-WELDER	20,000	-	-	0.0%	-	-	-	-
FLT-HVAC	50,000	-	-	0.0%	-	-	-	-
FLT SHOP-BIRD DETERENT	30,000	-	-	0.0%	-	-	-	-
FLT SHOP-CRANE & ELECT	200,000	-	-	0.0%	-	-	-	-
TSP-MSW TRAILERS	1,417,599	-	-	0.0%	-	-	-	-
Netbox Security Monitor	53,859	-	-	0.0%	-	-	-	-
TSP-HVAC	40,000	-	-	0.0%	-	-	-	-
CTS-AUTOMATED SCALE	23,000	-	-	0.0%	-	-	-	-
ROB-1st Fir Conference Rm	-	-	-	-	-	-	-	-
IT-COMPUTER REPLACEM	45,000	-	-	0.0%	-	-	-	-
Magnolia Property	-	-	-	-	-	-	-	-
CTS - SCALE FOUNDATION	-	-	-	N/A	-	-	-	-
UNDESIGNATED	177,118	-	-	0.0%	-	-	-	-
TOTAL CAPITAL PROJECTS/EQUIPMENT REPLACEMENT	\$ 32,694,306	\$ 726,877	\$ 726,877	2.2%	\$ 28,322,527	\$ 2,250,969	2,250,969	7.9%
OTHER USES								
Contracted Waste Disposal	\$ 4,234,887	\$ -	\$ -	-	\$ 15,372,692	\$ -	\$ -	0.0%
Waste Hauling & Disposal	-	-	-	-	\$ 7,260,545	\$ -	\$ -	N/A
Waste Management Waste Disposal	2,000,000	-	-	0.0%	\$ 1,000,000	-	-	0.0%
Waste Disposal - RDS	1,733,000	-	-	0.0%	\$ 5,000	-	-	-
Waste Hauling - MBI	5,291,272	504,825	504,825	9.5%	\$ 8,000,000	164,489	164,489	-
Suffolk Environmental Trust Fund	-	-	-	-	-	-	-	N/A
Reserves for Landfill Expansion/Closure	9,000,000	750,000	750,000	8.3%	-	666,667	666,667	N/A
Virginia Beach Environmental Trust Fund	5,000	-	-	0.0%	-	-	-	N/A
Interest Expense	-	-	-	-	-	-	-	N/A
TOTAL OTHER USES	\$ 22,264,159	\$ 1,254,825	\$ 1,254,825	5.6%	\$ 31,638,237	\$ 1,897,059	\$ 1,897,059	6.0%
GRAND TOTAL EXPENSES	\$ 77,541,447	\$ 3,684,721	\$ 3,684,721	4.8%	\$ 77,351,635	\$ 5,601,200	\$ 5,601,200	7.2%
NET REVENUES / (EXPENSES)	\$ -	\$ 6,419,722	\$ 6,419,722	8.3%	\$ -	\$ 1,281,800	\$ 1,281,800	1.5%

Southeastern Public Service Authority						
Monthly Expense Line Items						
Description	FY 2025			From Previous Month		FYTD
	Adjusted Budget	Jul-24	FYTD	\$ Change	% Change	% of Budget
Salaries Exempt	\$ 2,555,501	\$ 185,770	\$ 185,770	\$ -	N/A	7.3%
Salaries Non-Exempt	5,644,967	393,368	393,368	\$ -	N/A	7.0%
Overtime	632,621	89,919	89,919	\$ -	N/A	14.2%
Holiday Pay	295,098	19,476	19,476			
Fica / Medicare Tax	683,722	51,474	51,474	\$ -	N/A	7.5%
VRS Retirement	174,534	7,418	7,418	\$ -	N/A	4.3%
Health Insurance	1,480,937	257,214	257,214	\$ -	N/A	17.4%
Vrs Group Life Insurance	180,016	8,425	8,425	\$ -	N/A	4.7%
Unemployment Insurance	6,592	42	42	\$ -	N/A	0.6%
Workers Compensation	192,608	16,737	16,737	\$ -	N/A	8.7%
Medical Fees	11,873	-	-	\$ -	N/A	0.0%
Security Service	85,190	4,042	4,042	\$ -	N/A	4.7%
Professional Services	364,138	32,160	32,160	\$ -	N/A	8.8%
Engineering Services	181,000	-	-	\$ -	N/A	0.0%
Landfill Survey	3,000	-	-	\$ -	N/A	0.0%
Legal Fees	485,408	-	-	\$ -	N/A	0.0%
Environmental Testing	100,700	126	126	\$ -	N/A	0.1%
Fire Protection	16,180	780	780	\$ -	N/A	4.8%
Temporary Employment Services	60,959	4,330	4,330	\$ -	N/A	7.1%
Uniform Rental	50,612	3,480	3,480	\$ -	N/A	6.9%
Maintenance Service Agreements	279,607	46,213	46,213	\$ -	N/A	16.5%
Grounds Maintenance	128,380	800	800	\$ -	N/A	0.6%
Hazardous Waste Disp/Cleanup	56,500	25,517	25,517	\$ -	N/A	45.2%
Equip Maintenance-Parts	1,052,150	38,120	38,120	\$ -	N/A	3.6%
Equip Maintenance-Service	351,000	7,258	7,258	\$ -	N/A	2.1%
Scale Maintenance	48,419	-	-	\$ -	N/A	0.0%
Building / Site Maintenance	693,156	32,924	32,924	\$ -	N/A	4.7%
Leachate Pumping Station Maint	50,000	2,278	2,278	\$ -	N/A	4.6%
Pump & Haul Leachate	0	-	-	\$ -	N/A	#DIV/0!
Printing	1,000	-	-	\$ -	N/A	0.0%
Advertising	4,500	310	310	\$ -	N/A	6.9%
Trustee Expense	1,000	-	-	\$ -	N/A	0.0%
Permit Fees	139,510	590	590	\$ -	N/A	0.4%
Suffolk Host Fee	2,031,720	188,501	188,501	\$ -	N/A	9.3%
Electricity	240,702	299	299	\$ -	N/A	0.1%
Heating/Gas/Propane	9,000	-	-	\$ -	N/A	0.0%
Water / Sewer	49,300	792	792	\$ -	N/A	1.6%
Leachate Treatment	250,000	-	-	\$ -	N/A	0.0%
Telephone	130,500	10,609	10,609	\$ -	N/A	8.1%
Postage	2,000	209	209	\$ -	N/A	10.5%
Radio Communication & Repair	3,310	388	388	\$ -	N/A	11.7%
Insurance & Bonding	257,801	22,465	22,465	\$ -	N/A	8.7%
Equipment Rental	30,000	-	-	\$ -	N/A	0.0%
Land Lease Payment	3,500	15,965	15,965	\$ -	N/A	456.2%
Tire De-Rimming Service	500	-	-	\$ -	N/A	0.0%
Travel And Training	59,710	4,486	4,486	\$ -	N/A	7.5%
Road Tolls	366,307	4,244	4,244	\$ -	N/A	1.2%
Membership & Professional Dues	5,725	583	583	\$ -	N/A	10.2%
Bank Fees	74,290	7,659	7,659	\$ -	N/A	10.3%
Awards Programs	18,750	1,256	1,256	\$ -	N/A	6.7%
Employee Appreciation	69,920	7,346	7,346	\$ -	N/A	10.5%
EMS Support Program	1,000	-	-	\$ -	N/A	0.0%
Office Supplies	13,900	984	984	\$ -	N/A	7.1%
Computer Software	55,705	-	-	\$ -	N/A	0.0%
Subscriptions	20,302	465	465	\$ -	N/A	2.3%
Other Operating Supplies	120,525	8,140	8,140	\$ -	N/A	6.8%
Vehicle / Equipment Fuel	1,892,163	134,518	134,518	\$ -	N/A	7.1%
Vehicle/Equipment DEF	71,050	3,948	3,948	\$ -	N/A	5.6%
Vehicle / Equipment Tires	718,100	59,631	59,631	\$ -	N/A	8.3%
Safety Apparel & Equipment	23,000	(263)	(263)	\$ -	N/A	-1.1%
Small Equipment	40,500	906	906	\$ -	N/A	2.2%
Furniture	824	824	824	\$ -	N/A	100.0%
Computer Hardware	12,000	290	290	\$ -	N/A	2.4%
Total Operating Expenses	\$ 22,582,982	\$ 1,703,020	\$ 1,703,020	\$ -	N/A	7.5%
Capital Projects/Equip Replacement	\$ 32,694,306	726,877	726,877	-	N/A	2.2%
Contracted Waste Disposal-WM	6,234,887	0	0	0	N/A	0.0%
Waste Disposal - RDS	1,733,000	0	0	0	N/A	0.0%
Waste Hauling - MBI	5,291,272	504,825	504,825	0	N/A	
Service Fee to Wheelabrator - Addendum 6		-	-	-	N/A	#DIV/0!
Suffolk Environmental Trust Fund	5,000	-	-	-	N/A	0.0%
Reserves for Landfill Expansion/Closure	9,000,000	750,000	750,000	-	N/A	8.3%
Total Expenses	\$ 77,541,447	\$ 3,684,721	\$ 3,684,721	\$ -	N/A	4.8%

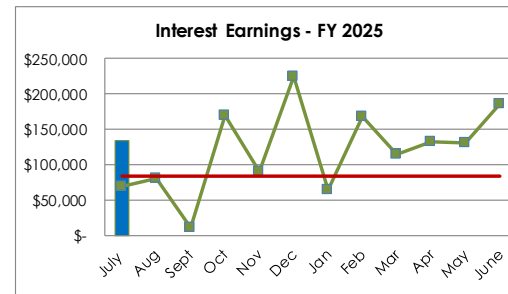
**Southeastern Public Service Authority
Monthly Comparison of Revenues and Expenses**



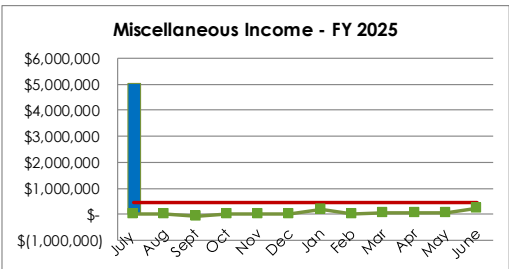
* Monthly revenue is dependent on users.

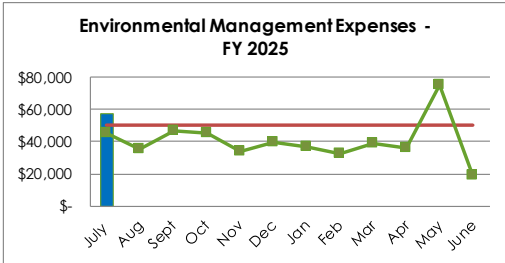
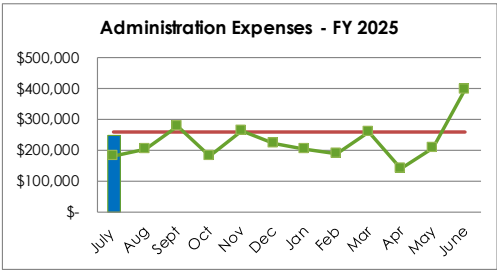
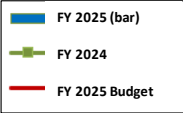


* Monthly revenue is dependent on users.

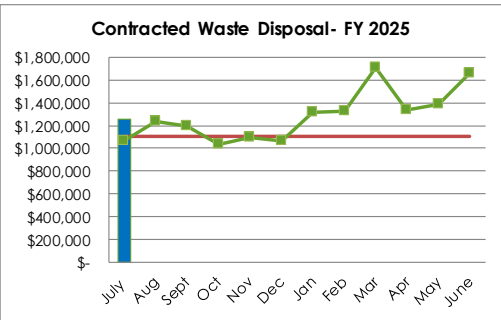
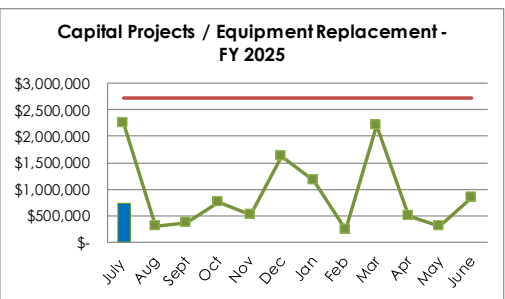
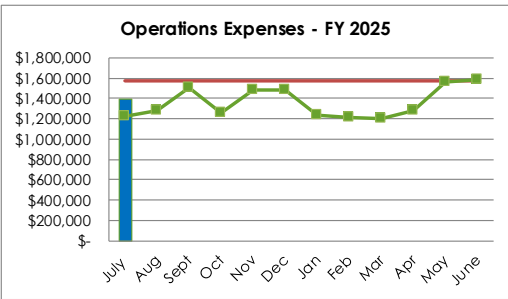


Interest payments vary based on investment date and maturity date.





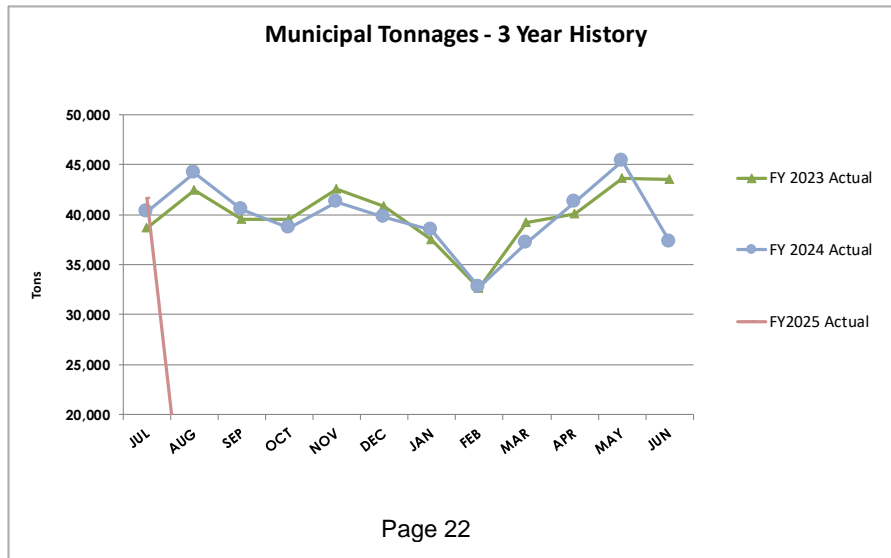
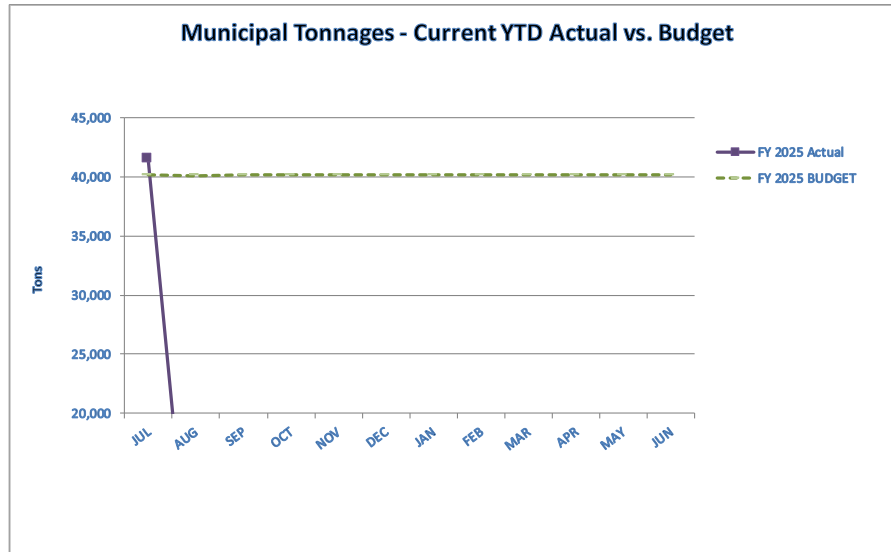
*Legal fees



**Southeastern Public Service Authority (SPSA)
Waste Stream**

Waste Category	FY 2022	FY 2023	FY 2024	FY 2025	FY 2025	
	Actual (Tons)	Actual (Tons)	Actual (Tons)	Budget	Actual (Tons) as of 7/31/2024	% of Budget
Waste Stream Budgeted under Tipping Fees						
Municipal Waste						
Chesapeake	108,633	121,603	122,057	110,000	10,569	9.6%
Franklin	3,952	3,880	3,755	3,300	346	10.5%
Isle of Wight	16,561	16,109	16,491	18,000	1,612	9.0%
Norfolk	77,291	77,518	79,969	89,000	7,782	8.7%
Portsmouth	43,584	42,283	42,367	42,000	3,248	7.7%
Southampton	9,972	9,939	9,987	10,800	908	8.4%
Suffolk	47,185	46,106	46,394	51,200	4,091	8.0%
Virginia Beach	157,055	162,394	155,699	157,550	12,980	8.2%
Total Municipal Waste	464,233	479,832	476,719	481,850	41,536	8.6%
Sludge - Norfolk	6,352	7,325	7,357	5,206	663	12.7%
Navy Waste	23,128	23,915	25,380	25,806	1,782	6.9%
SPSA Contracted Waste	165,485	204,616	219,362	137,380	21,820	15.9%
Construction & Demolition Debris	8,074	8,769	10,830	9,370	833	8.9%
Non-Contract Waste/Other Waste	77,909	63,449	64,032	51,706	9,149	17.7%
Total Other Waste	280,948	308,074	326,961	229,468	34,247	14.9%
Total Waste Stream	745,181	787,906	803,680	711,318	75,783	10.7%

Note: Effective July 1, 2018 residential waste tons is included with municipal waste tons.



Regional Landfill Waste Stream													
Types of Waste (tons)	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Totals FY2025
CDD	833												
Sludge - Norfolk	663												
Sludge - Suffolk	-												
Industrial Waste	-												
Fines C&D	-												
Soils	159												
Brick & Block	-												
Clean Fill	754												
Peanut Dust/Peanut Hulls	308												
Municipal Solid Waste ¹	2												
Suffolk Municipal NP Solid Waste	16												
Southampton Cty Municipal NP Solid Waste	-												
Chesapeake Municipal NP Solid Waste	-												
Portsmouth Municipal NP Solid Waste	303												
Virginia Beach Municipal NP Solid Waste	-												
Norfolk Municipal NP Solid Waste	-												
NP from Municipal HHW Users	44												
Navy Waste ¹	41												
Contract Processable Waste	182												
Non-Processable Commercial Waste ²	955												
Non Contract/Non Municipal	-												
Concrete/Asphalt	-												
Shredded Tires	794												
Ash	3,295												
Non-Qualifying Ash	551												
Cell V Slope	-												
MSW from Tsf Stations (west)	6,743												
Clean Fill - Clearfield (1.35 factor)	4,687												
Clearfield Residual (1.35 factor)	132												
Residual from RDS	2,265												
Non-Processable Waste (from RDF)	-												
Diverted Processable Waste (from RDF)	-												
Diverted Processable Waste (from Tsf Stations)	28,428												
Total	51,155												

¹ Represents CDD from Suffolk Contractors

² Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station, SW Unacceptable at Tsf Stations, Scrap Tires

**Southeastern Public Service Authority
Treasurer's Report of Cash Balances
For the Month Ending July 31, 2024**

Fund Type	Beginning Balance	Deposits / Transfers In	Interest Earnings	Payables / Transfers Out	Payroll	Ending Balance
Unrestricted and Designated Funds (see footnote below):						
Townebank Operating	\$ 2,784,763.73	\$ 10,846,912.37	\$ -	\$ 11,072,766.01	\$ 693,568.59	\$ 1,865,341.50
Townebank Money Market	749.20	-	-	-	-	749.20
Townebank CD	3,311,652.23	-	-	-	-	3,311,652.23
Virginia Investment Pool (VIP)	13,735,544.56	7,032,000.00	88,575.70	1,100,000.00	-	19,756,120.26
Virginia Investment Pool (1-3)	1,033,618.25	-	3,758.06	92.94	-	1,037,283.37
FY25 Contributions to Flyover	-	750,000.00	-	-	-	750,000.00
Raymond James & Associates Investments	39,278,280.30	-	37,088.21	37,098.75	-	39,278,269.76
Total Unrestricted and Designated Funds	\$ 57,262,046.82	\$ 18,628,912.37	\$ 129,421.97	\$ 12,209,957.70	\$ 693,568.59	\$ 63,116,854.87
Trust Funds:						
Environmental / Va. Beach Landfill	\$ 513,137.73	-	2,258.20	-	-	515,395.93
Environmental / Regional Landfill	\$ 525,245.92	-	2,307.25	-	-	527,553.17
Total Trust Funds	\$ 1,038,383.65	\$ -	\$ 4,565.45	\$ -	\$ -	\$ 1,042,949.10
GRAND TOTAL	\$ 59,223,406.41	\$ 18,628,912.37	\$ 133,987.42	\$ 12,209,957.70	\$ 693,568.59	\$ 65,082,779.91
Cash Balances Designated as follows:						
Operating Funds	\$ 126,804					
Undesignated (Fund Balance June 30, 2024)	\$ 3,251,675					
Reserved for FY2024 Rolled Purchase Orders	\$ -					
Reserved for FY2024 Rolled Capital POs	\$ 136,237					
Reserved for Leachate Evaporation System	\$ 2,884,950					
Purchase Orders for Landfill Expansion (Rolled)	\$ 231,731					
Reserve for Landfill Closure (June 30, 2024)	\$ 23,190,220					
Reserve for Landfill Expansion and Flyover (June 30, 2024)	\$ 33,295,238					
Total Designated Funds	\$ 63,116,855					

(equivalent to 2 months operating expenses)

**Southeastern Public Service Authority
Budget Transfer Activity
For the Month Ending July 31, 2024**

Department	Object	Description	Transfer In	Transfer Out
Capital	61201	Ops-SPSA Sign	\$ 13,937.00	
Capital	62999	Undesignated		\$ 13,937.00
Ops	53320	Grounds Maintenance	\$ 4,500.00	
Ops	53410	Building/Site Maintenance		\$ 4,500.00
Landstown TS	53402	Equipment Maint-Scale	\$ 5,389.00	
Norfolk TS	53402	Equipment Maint-Scale		\$ 5,389.00
Norfolk TS	53402	Equipment Maint-Scale	\$ 5,389.00	
Norfolk TS	53410	Building/Site Maintenance		\$ 5,389.00
Oceana TS	53402	Equipment Maint-Scale	\$ 5,930.00	
Oceana TS	53410	Building/Site Maintenance		\$ 5,930.00
Transportation	51110	Salaries Non-Exempt	\$ 53,195.96	
Transportation	52100	FICA/Medicare Tax	\$ 4,069.49	
Transportation	52300	Health Insurance	\$ 9,710.16	
Transportation	52400	VRS Group Life Insurance	\$ 712.83	
Transportation	52700	Workers Compensation	\$ 943.06	
Transportation	52600	Unemployment Insurance	\$ 13.60	
Suffolk TS	51110	Salaries Non-Exempt		\$ 53,195.96
Suffolk TS	52100	FICA/Medicare Tax		\$ 4,069.49
Suffolk TS	52300	Health Insurance		\$ 9,710.16
Suffolk TS	52400	VRS Group Life Insurance		\$ 712.83
Suffolk TS	52700	Workers Compensation		\$ 943.06
Suffolk TS	52600	Unemployment Insurance		\$ 13.60
Landstown TS	55510	Travel and Training	\$ 345.00	
Human Resources	55510	Travel and Training		\$ 345.00
Norfolk TS	53401	Equipment Maint - Service	\$ 3,500.00	
Norfolk TS	53400	Equipment Maint - Parts		\$ 3,500.00
ROB	58100	Furniture	\$ 823.96	
ROB	53410	Building/Site Maintenance		\$ 823.96
Total			\$ 108,459.06	\$ 108,459.06

7. Closed Session

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding (1) proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services in accordance with (a) Virginia Code Section 2.2-3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; and (2) the written protest and lawsuit filed by BHS Projects @ Chesapeake, LLC in accordance with (a) Virginia Code Section 2.2-3711(A)(7) for the purpose of consulting with legal counsel pertaining to actual or probable litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body; and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

8. Other Business

9. Adjourn