

SOUTHEASTERN PUBLIC SERVICE
AUTHORITY

Board of Directors ~ Regular Meeting*

Regional Board Room

723 Woodlake Drive, Chesapeake, Virginia



Wednesday, September 25, 2024 at 9:30 a.m.

*To accommodate those who may not be able to attend in person, the public may listen to and view presentations displayed at this meeting by registering at <https://attendee.gotowebinar.com/register/8668258744810422363>. Members of the public may also listen to the SPSA Board Meeting via telephone by dialing 1-(562) 247-8422 and entering access code 442-385-423. Additionally, members of the public are invited to speak electronically at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the meeting organizer. All requests for registration to make an electronic public comment must be received by 3:00 p.m. on September 24, 2024.

Meeting Organizer: Tressa Preston ~ tpreston@spsa.com ~ 757.961.3486



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1. Call Meeting to Order

Pledge of Allegiance

2. Public Comment Period

All speakers must register prior to call to order;
5-minute maximum per speaker unless advised by Chairman differently;
30-minute total maximum time.

3. Chairman's Comments

4. Approval of Minutes

The minutes of the August 28, 2024 Board meeting are included as follows for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the August 28, 2024 minutes of the SPSA Board of Directors meeting be approved as presented?

MINUTES OF THE BOARD OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA

August 28, 2024

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell	(CH)	Mr. Earl Sorey	(CH)
Ms. Sheryl Raulston	(FR)	Ms. Darlene Burcham ¹	(FR)
Dr. Dale Baugh ²	(IW)	Mr. Randy Keaton ³	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad	(NO)
Mr. C.W. "Luke" McCoy	(PO)	Ms. Lavonda Graham-Williams	(PO)
Mr. Tony Parnell ⁴	(SH)	Ms. Lynette Lowe	(SH)
Mr. D. Rossen S. Greene	(SU)	Mr. Albert Moor	(SU)
Mr. Thomas Leahy	(VB)	Mr. L.J. Hansen ⁵	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Michael Etheridge⁶ (IW), Mr. Jeremy Kline (VB), Mr. Robert Lewis (SU), Mr. Greg Martin (CH), and Mr. Brian Thrower (SH), SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Tressa Preston, Secretary and Director of Administration, Ms. Sandy Schreiber, Treasurer and Director of Finance, Mr. Henry Strickland, Director of Operations, Ms. Angie Hutchins, Management Analyst, Ms. Deborah White, Executive Assistant, Mr. Brett Spain, General Counsel and Mr. Kevin Cosgrove, Special Counsel.

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. **CALL MEETING TO ORDER**

Mr. Thomas M. Leahy, Chair of the Board of Directors, called the August Board Meeting to order at 9:30 a.m. and then he led the Pledge of Allegiance.

2. **PUBLIC COMMENT**

Ms. Preston reported that there were no requests for public comment.

¹ Ms. Burcham arrived at 10:23 a.m.

² Dr. Baugh arrived at 9:41 a.m.

³ Mr. Keaton arrived at 9:50 a.m.

⁴ Mr. Parnell was absent from the meeting.

⁵ Mr. Hansen left the meeting at 10:44 a.m., at which time Mr. Kline became the voting Ex-Officio Member from the City of Virginia Beach.

⁶ Mr. Etheridge arrived at 9:50 a.m.

3. CHAIRMAN'S COMMENTS

Chairman Leahy began the meeting with a review of the challenges and opportunities SPSA will be addressing in the next two years. He touched on capacity at the Regional Landfill and permitting processes to increase capacity in Cells V and VI, as well as a redesign for similar gains in future Cell VII, which will begin construction in the near future, but cannot accept waste until the completion of the Flyover Project. He also discussed permitting for proposed Cells VIII and IX and how they will be the last constructed landfill Cells in the region in the foreseeable future. Chairman Leahy highlighted the need for SPSA to reduce, reuse, and convert as much of the region's solid waste as possible and SPSA's responsibility to accomplish that goal at a reasonable price. He pointed to the Alternative Waste Disposal RFP process, which would be discussed later in the meeting in closed session, as a positive movement in that direction. Chairman Leahy concluded his comments with a reminder of the importance of making the localities aware of the need for updated Use and Support Agreements that will support SPSA's endeavors and serve the member communities. He detailed specific points like length of agreement and long-term commitment options. Chairman Leahy also noted that as the Board works through these strategic plans, staff will continue to do the work they have done for decades, which is managing the region's solid waste with proper care, efficiency, and environmental stewardship.

4. APPROVAL OF MINUTES

The minutes of the July 24, 2024 Board Meeting had been distributed. Chairman Leahy asked if there were any additions or changes and there were none.

Mr. McCoy moved, seconded by Ms. Graham-Williams, to approve the July 24, 2024 minutes of the SPSA Board of Directors, as presented. The motion was approved by a unanimous vote in favor of the Board members present (Board members Keaton, Baugh, and Burcham did not vote as they had not arrived at the meeting).

5. EXECUTIVE DIRECTOR UPDATES

Mr. Bagley brought to the Board's attention that, in the month of August, there were nine employees being recognized for at least 20 years of service. Those nine employees total 235 years of total service. He invited those employees: Richard Wilson, 35 years; Shelton Sawyer, 30 years; James Stone, 30 years; Kenneth Littleton, 30 years; Joe LeClair, 25 years; Herbert Porter, 25 years; Marshall Tatem, 20 years; Ray Aninzo, 20 years; and Alphonso Thompson, 20 years—to come to the day's meeting and be recognized by the Board of Directors. Chairman Leahy thanked those present for their years of service and hoped that each of them felt the satisfaction of knowing what a positive impact they have made on their community with their work.

Mr. Bagley informed the Board that the Army Corps of Engineers' Environmental Impact Statement (EIS) required for proposed expansion into landfill Cells VIII and IX, is due September 30, 2024, and the record of decision should be published shortly after that. Mr. Bagley commented that he and staff are cautiously optimistic and have worked hard to position SPSA well in the process. Staff and consultants are finalizing the wetlands mitigation plan, providing supporting documentation on both the impacted area and the mitigation wetlands. The Nansemond Indian Nation has rejected SPSA's offer to deed the Magnolia Farms property to the Nation as part of a cultural mitigation plan. Mr. Bagley informed the Board that this would be discussed further in the day's closed session.

The RFP process moves forward with the Committee scheduled to meet with the selected vendors and begin discussions toward negotiations. Mr. Bagley added that counsel will provide additional updates in the day's closed session.

The next item was an update on the 13/58/460 Flyover project. Mr. Bagley informed the Board that the contractor is beginning to mobilize equipment and materials for construction. He asked Mr. Lewis, Chair of the Flyover Committee, to speak about the traffic conditions that will impact the region. Mr. Lewis indicated that the contractor is working with the City of Suffolk to put in a five mile per hour work zone speed reduction to draw attention to the need for motorists to slow down and be cautious. Work zone cameras are being considered, but a final decision will not be made until after roadwork has begun and the situation is assessed. Mr. Lewis also added that everything appears to be on schedule and conversations with the contractor have been going well.

Mr. Bagley brought a single contract to the Board for review, regarding budgeted capital projects at the Landstown Transfer Station and the Norfolk Transfer Station. The cooperative contract for work at both stations comes in under budget at \$128, 570.

Board Updates 5

Contract Approval

Capital Project: Surface Prep and Epoxy Coat Landstown Transfer Station Load-out Tunnel.

Budget: \$135,460

Actual Cost: \$128,570

Procurement Type: Cooperative Contract City of Newport News - Contract # 24-2941-00

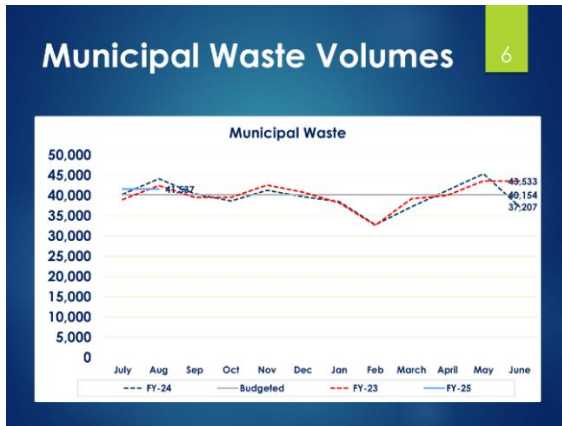
Vendor: W.W. Enroughty & Son, Inc.

Comments: This project was approved in the FY-25 Capital Budget. The project came in under the original estimate by \$6,890. Staff recommends approval.



Mr. Keifer moved, seconded by Mr. Sorey, to authorize the executive director to award a contract to W.W. Enroughty & Son, Inc., as presented. The motion was approved by a unanimous vote in favor of the Board members present (Board member Burcham did not vote because she had not arrived at the meeting).

Mr. Bagley reviewed municipal and commercial waste volumes for the reporting period, as well as total waste volumes, noting that municipal volumes for the year came in slightly under budget, but commercial waste volumes were significantly higher than anticipated. Total waste volumes were greater than expected. Mr. Bagley reminded the Board that the additional commercial waste is due to added contracts and he hopes that those numbers will continue to rise as commercial partnerships continue to grow.



Mr. Strickland delivered an Operations update that the application for the general permit for SPSA’s use of the former RDF plan has been submitted. Cleaning of the tipping floor has been completed, as well as runoff prevention for the outside of the building, and beautificaion of the Victory Boulevard corridor. Staff will begin the process seeking bids for repair work. As voted on earlier, Landstown Transfer Station will have sandblasting and an epoxy coat applied to the tunnel and Norfolk Transfer Station will be undergoing concrete repairs. Neither project will adversely affect operations. The Tire Processing Facility was closed the week of August 19, 2024 for scheduled maintenance and a knife change. Mr. Strickland reported that over one million tires have been processed since the last knife change. The concrete slab for the leachate evaporator has been poured and is curing and gas lines are being laid and the meter is being installed. Additional Air Dispersion Modeling requested by DEQ for permitting has been completed and submitted for review.

Regarding transportation statistics, Mr. Strickland also noted that average tons per load is up to 20.04 and average miles per gallon of fuel is at 4.27 miles per gallon. He stated that average tons are exactly where they need to be for maximum efficiency.



Mr. Bagley also added that the construction at the front of the Regional Office Building parking lot will be ongoing until the end of November. He apologized for the inconvenient parking situation, but noted that the HRPDC has received a grant for the project that will install a permeable surface that decreases stormwater runoff and provides environmental benefits.

Ms. Schreiber noted that the July 2024 financials were written only and available in the Board Agenda. She then delivered the End of Year Financials by covering the actual revenue and actual expenses for fiscal year 2024.



FY 2024 Revenue ~ Actual

REVENUES	FY 2024 Adjusted Budget	FY 2024 Actual	Budget to Actual \$ Variance
Tipping Fees:			
Municipal	\$ 32,283,950	\$ 31,931,536	\$ (352,414)
Other Tip Fees	17,309,287	21,631,295	4,322,008
Total Tipping Fees	\$ 49,593,237	\$ 53,562,832	\$ 3,969,595
Tire/HHW/White Goods	1,400,000	1,573,194	173,194
Landfill Gas Royalties	250,000	250,794	794
Miscellaneous Income	398,220	573,898	175,678
Interest Earnings	500,000	1,691,393	1,191,393
Transfer from FY23 Surplus	5,115,255	5,115,255	-
Rolled PO's/Projects Pd from Reserves	21,558,855	3,846,167	(17,712,688)
Total Other Revenue	29,222,330	13,050,701	(16,171,629)
Grand Total Revenue	\$ 78,815,567	\$ 66,613,532	\$ 12,202,034

FY 2024 Expenses ~ Actual

	Adjusted Budget	FY 2024 Actual	\$ Variance
Operating Expenses:			
Personnel	\$ 11,070,778	\$ 10,982,179	\$ 88,599
Professional/Contracted Services	4,595,855	4,542,150	53,705
Other Operating Expenses	1,329,800	1,393,366	(63,566)
Materials & Supplies	2,641,185	2,494,722	146,463
Contracted Waste Disposal	20,321,127	20,918,447	(597,320)
Total Operating Expenses	39,958,745	40,330,864	(372,119)
Capital Expenses	3,500,000	3,500,000	-
Rolled PO's/Projects Pd from Reserves	26,990,561	7,563,635	19,426,926
Landfill Closure/Expansion	8,000,000	13,115,255	(5,115,255)
Total Expenses	\$ 78,449,306	\$ 64,509,754	\$ 13,939,552
Net Revenue over Expenses			\$ 2,103,778

Recommendation for FY 2024 Surplus

Recommendation: Motion to appropriate \$2,103,778 in FY -24 surplus as follows:

- Regional Board Room Technology Upgrades - \$125,000
- Annual Employee Appreciation / Awards Banquet - \$45,000
- Landfill Construction / Flyover - \$1,933,778

August 28, 2024

Mr. Hansen asked for clarification on one of the slides and it was discovered that recent edits to the presentation did not populate accurately. Mr. Bagley assured the Board that the error would be corrected in the slides sent to the Board later in the day. The slides reflected in these minutes are updated and accurate. Ms. Graham-Williams asked about the status of the land lease payment line being over budget. Ms. Schreiber and Mr. Bagley clarified that this was to pay the annual Navy lease agreement, an item that was not anticipated at the time of budgeting and will also be recouped through fees in the coming year. Mr. Bagley commented that anytime the revenue for commercial waste increases, the expenses will increase, as well, to cover the additional costs for hauling contractors and disposal fees.

Mr. Bagley discussed the FY 2024 surplus, recommending that the \$2,103,778 in unanticipated revenue be allocated as \$125,000 to the improvement of technology in the regional Board Room, \$45,000 for the Annual Employee Appreciation / Awards Banquet, and the remaining \$1,933,788 be added to the Landfill Construction and Flyover fund.

Mr. Bagley discussed the FY 2024 surplus, recommending that the \$2,103,778 in unanticipated revenue be allocated as follows: \$125,000 to the improvement of technology in the Regional Board Room, \$45,000 for the Annual Employee Appreciation / Awards Banquet, and the remaining \$1,933,788 to be added to the Landfill Construction and Flyover fund.

Mr. Maxwell and Mr. Hansen noted that, in future budget years, the Annual Employee Appreciation Awards Banquet should be included as a regular budget item. Mr. Bagley agreed to the proposal and thanked them for their suggestion.

Mr. Maxwell moved, seconded by Ms. Raulston, to appropriate the FY 2024 budget surplus, as presented. The motion was approved by a unanimous vote in favor.

6. WRITTEN REPORT

Chairman Leahy asked if there were any questions or comments on the Financial Report but there were none.

7. CLOSED SESSION

Chairman Leahy reminded those present that there was a closed session on the agenda for discussion regarding the current RFP for alternative waste disposal and developments in the EIS process. Only Board Members, SPSA Executive Staff, and SPSA Counsel referenced above would be present for the RFP portion of the session, but Counsel from the City of Chesapeake would be allowed to attend the portion not relating to the RFP. There were no objections to that plan. At Mr. Sorey's request, the EIS portion of the session would be held first.

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding (1) proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services, in accordance with (a) Virginia Code Section 2.2-3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal

advice by such counsel; (2) the written protest and lawsuit filed by BHS Projects @Chesapeake, LLC in accordance with Virginia Code Section 2.2-3711(A)(7) for the purpose of consulting with legal counsel pertaining to actual or probable litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body; and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; and (3) wetlands and cultural heritage mitigation issues that have arisen during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion of the Regional Landfill in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

At 10:20 a.m., Mr. Hansen moved, seconded by Dr. Baugh, to enter closed session, as presented. The motion was adopted by a unanimous roll call vote in favor, as noted in the above attendance footnotes.

The Board came back into open session at 11:42 a.m. Once back in open session both in person and electronically the following motion was presented.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

Mr. Broad moved, seconded by Mr. McCoy, to certify the closed session, as presented. The motion was adopted by a unanimous roll call vote in favor, as noted in the above attendance footnotes.

8. OTHER BUSINESS

Chairman Leahy reminded the Board that at the previous meeting Dr. Baugh had stepped down from the Executive Committee. Mr. Keaton has also asked to be removed, and Chairman Leahy has appointed Mr. John Maxwell as his replacement. Chairman Leahy noted that he has emailed the members of the Board and has voiced his concerns about ensuring that the Bylaw requirement that the Executive Committee, as best it can, reflect the geographic and populations distributions of the service area, but knows what a significant time commitment is involved in being a member of the Executive Committee. At this time, Ms. Raulston is the only member representing one of SPSA's less populace communities, but a position remains open for another member, should interest and availability arise. Mr. McCoy suggested Mr. Michael Etheridge for appointment to the Executive Committee and Chairman Leahy said he has considered asking Mr. Etheridge to serve, but is concerned about overcommitting his time, as Mr. Etheridge is already an integral member of the RFP committee, as well as his crucial work for Isle of Wight County.

Mr. Bagley asked the Board to come prepared to have new pictures taken for the SPSA website at the September Board Meeting.

9. **ADJOURN MEETING**

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 11:49 a.m.

Dennis L. Bagley
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors

5. Audit Committee Update

A representative from the Audit Committee will present a brief report on the Friday, September 20, 2024 Audit Committee Meeting.

6. Executive Director Updates

Attachments:

- Landfill Operational Summary
- Executive Committee Minutes – July 17, 2024

Landfill Operational Summary

SPSA Regional Landfill Operational Summary			KEY:		
Period	August 1 to August 31, 2024		Change Since Last Report		
Preparer	Mike Kelley		All Is Well		
			Working On		
			Noted Issue		
Item	Metric Item	Metric	Performance/Comment	Status Code	Comments/Corrective Actions
1	Regulatory Compliance				
1.1	Notice of Violations	None	In Compliance		No issues during the reporting period.
1.2	Environmental compliance and reporting	Compliance	All submissions made.		No issues during the reporting period.
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during the reporting period.
1.2.2	Title V	Compliance	In Compliance		The most up-to-date edition of the Facility-Wide Air Quality Dispersion Modeling Report for the NSR Air Permit (pertaining to the installation of a leachate concentrator) was completed by DEQ 9/13. Awaiting information on a draft permit.
1.2.3	VPDES	Compliance	In Compliance		Current permit was issued as of October 1, 2020
1.2.4	Financial Assurance	Compliance	In compliance		
1.2.5	Wetlands	Compliance	In Compliance		
1.2.6	Groundwater	Compliance	In Compliance		A revised minor permit modification request to adjust corrective action performance monitoring requirements was submitted to the DEQ on 07/15/2024. Additional information was submitted by SCS on 08/08/2024. The Q2 2024 Groundwater Monitoring Event took place 04/02/24 - 04/11/24. The Q3 Groundwater Monitoring Event is ongoing as of 08/05/2024.
1.2.7	Storm water system operating and in compliance with VPDES permit	Systems operational and in good order	In Compliance		In compliance.
2	Landfilling Operations				
2.1	Tonnage Landfilled	Actual Tons	51,078		
2.2	No. staff	18.5	14.5		4 vacancies: 2 LEOs, 1 Heavy Equipment Mechanics, 1 Environmental Technician
2.2	Equipment Utilization	Key equipment fully operational and deployed	All equipment operating and deployed with appropriate spares		
3	Cover Operations				
3.1	Total Cover Material Received	Actual Tons	4,535		
3.2	Date of last aerial survey	Date	9/4/2024		
3.3	Operational In-Place Density (lbs./cy)	1,600-1,800lbs/cy	1,946 lbs/cy tons/cy	(0.97)	February 2024 Airspace Capacity Report
3.4	Cumulative In-Place Density (lbs./cy)	1,600 lbs./cy	1,966 lbs/cy tons/cy	(0.98)	February 2024 Airspace Capacity Report

4	Leachate Management				
4.1	Pump stations operational during period	100 % Operational	All pump stations are operational, pump performance is being monitored, and repairs/replacements made as necessary.		All vaults are operational.
4.2	SCADA system operational during period	100 % Operational	Fully operational		SCADA is fully operational. Low-flow pumps were adjusted/repared on 08/02/2024.
4.3	Flow meter system functional during period	100 % Operational	All 8 Cell V/VI Pump Stations are operational		Annual flow meter calibration (FIT-301, FIT-302, FIT-401) completed on 12/14/23 and submitted to HRSD, as required.
4.4	Leachate Levels	In compliance	In compliance.		1. In compliance at all 8 pump station locations. 2. Flow generation remain < 40,000 GPD typically.
4.5	Leachate Disposal	In compliance			No issues during the reporting period. The most recent sampling for Atlantic Waverly disposal requirements was completed on 05/09/2023. The July 2024 monthly HRSD leachate sample was collected 07/01/2024 - 07/02/2024. The most recent HRSD TTO leachate sample was collected 03/05/2024.
4.5.1	Quantity of leachate pumped to HRSD during period	x gallons	848,282		From 08/01/24 to 08/31/24
4.5.1.1	Cell V, Sumps 1-4	x gallons	471,415		From 08/01/24 to 08/31/24
4.5.1.2	Cell VI, Sumps 5-8	x gallons	459,564		From 08/01/24 to 08/31/24
4.5.2	Quantity of leachate hauled for disposal during period	x gallons	569,332		From 08/01/24 to 08/31/24
4.5.3	Disposal costs in period: \$		\$ 23,992.73		From 08/01/24 to 08/31/24
4.5.4	Any issues relative to leachate quality and acceptance at WWTPs?	No constraints	No constraints		
5	Landfill Gas Management	Compliance	In compliance		
5.1	Operational Metrics				
5.1.1	Elevated liquid levels in wellfield? Yes/No				
5.1.2	# Wells below 45% methane	Observation			
5.1.3	# wells > 130F	Observation			
5.1.4	# wells > 150F	Observation			
5.1.5	# wells with CH4/CO2 ratio <1 or trending to below 1.0	Observation			
5.1.6	% of wells with elevated liquid levels reducing available slotted pipe length by ***%	TBD			
5.1.7	Average system vacuum	TBD			
5.1.8	# wells with positive pressure observed	None			
5.1.9	# wells not operational (turned off)	Observation			
5.2	Wellfield maintained and monitored	Yes/No			
5.3	Landfill Gas Migration Monitoring	No methane level exceedances during the last quarterly monitoring event.			
6	Odor Complaints	No complaints			From 08/01/24 to 8/31/24
	Odor complaints	# Odor Complaints	1 odor complaint		Email on 9/9 from a motorist on rt 58 Our investigation couldn't determine if the odor was the Landfill. Odor neutralizer is in place and operational. Used as needed to control odor.

Acronym Definitions

ACOE- Army Corps Of Engineers **AUF-** Airspace Utilization Factor **BOD-** Biological Oxygen Demand **CAP-** Corrective Action Plan
COD- Chemical Oxygen Demand **CSCE-** Comprehensive Site Compliance Evaluation **DMR-** Discharge Monitoring Report
GPS- Groundwater Protection Standards **LCL-** Lower Confidence Limit **NOV-** Notice Of Violation **SCADA-** Supervisory Control And Data Acquisition
SWIFT- Sustainable Water Initiative For Tomorrow **SWPPP-** Storm Water Pollution Prevention Plan **VPDES-** Va. Pollution Discharge Elimination System
WWTP- Waste Water Treatment Plant **PLC-** Programmable Logic Controller **GPM-** Gallons Per Minute **GPD-** Gallons Per Day

**Executive Committee Minutes
Southeastern Public Service Authority of Virginia
July 17, 2024**

A regular meeting of the Executive Committee was held at 9:30 a.m. in the second-floor conference room of the SPSA Regional Office Building in Chesapeake, Virginia and was called to order by Chairman Dale Baugh. The other Executive Committee Members present at this meeting were Ms. Sheryl Raulston, Mr. Tom Leahy, Mr. Randy Keaton and Mr. Al Moor. Also in attendance were Executive Director, Dennis Bagley, Director of Administration, Tressa Preston, Director of Operations, Henry Strickland, Director of Finance, Sandy Schreiber, Executive Assistant, Deborah White, General Counsel, Brett Spain, and Consultant, Bob Gardner. Board Member Mr. Luke McCoy observed the meeting, as well.

Items for Discussion:

1. Review and approve Executive Committee Minutes of June 20, 2024.

Mr. Moor moved, seconded by Ms. Raulston, to approve the minutes of June 20, 2024. With the exception of Mr. Leahy abstaining due to not being present at the June 20, 2024 meeting, the motion was adopted by a unanimous vote in favor.

2. Executive Director Updates

- a) Upcoming Board Meeting New Agenda Items

Mr. Bagley informed the Committee that the bulk of the July Board Meeting will be devoted to a closed session update on the RFP for alternative waste disposal process. A preview of that presentation would be delivered by Mr. Leahy, Chair of the RFP Committee, later in the day's meeting.

July would also be the Annual Board Meeting where the Board votes on the year's officers. For better meeting flow, those nominations, and the new Chair's subsequent Appointment of Committees will take place at the end of the meeting, as it did for the most recent election of a new Board Chair.

- b) Ongoing Update Items

After years of effort from SPSA and HRPDC, Mr. Bagley was happy to report that the Regional Solid Waste Management Plan (RWMP) has been approved by DEQ. The new version has been distributed and posted on SPSA's website. Mr. Bagley mentioned the work of Mr. Eric Walberg with the HRPDC and how stellar his efforts have been in this process and encouraged Committee Members to thank him if they get the opportunity. Pending new permitting and the outcome of the RFP process, the RSWMP will need to be amended to reflect changes to airspace capacity and potentially list a new disposal mechanism.

Mr. Bagley gave an overview of current pending permits with DEQ. Two permit by rule modifications are in process for Landstown Transfer Station and Oceana Transfer Station that will increase the daily tonnage allowed on the tipping floor. A similar modification for the Chesapeake Transfer Station was granted earlier in the year. Ms. White will be reaching out to Mr. Hansen regarding the public notice for these actions

taking place in the City of Virginia Beach. Once completed, the permit by rule modification must be signed by DEQ, SPSA, Virginia Beach, and the HRPDC. There are pending part B permit major modifications for Cells V and VI for cover design and mining to remove excess soil, both of which will increase airspace. Cell VII also has a part B permit major modification process started for its new space saving cover design update.

The air permit for the Leachate Evaporator has encountered another snag with regulators asking for additional information they did not originally request. With that information in place, it may require other data in the permit process to be changed and updated accordingly. Mr. Bagley called this a matter of timing and noted that SCS Engineers is in the process of managing that new data request.

The 404 permit for wetlands impacts, which is in conjunction with the Environmental Impact Statement (EIS) from the Army Corps of Engineers that is required for the proposed landfill expansion, is still in process, but Mr. Bagley indicated that signs from the Corps are positive for a completion date of no later than September 30, 2024. On July 12, 2024 Colonel Hallberg stepped down as Commanding Officer for the Norfolk District of the Army Corps of Engineers. He has been succeeded by Colonel Avichal, who staff met earlier in the week for the project handoff. All parties indicate that the transition was a smooth one and Colonel Avichal is well prepared to move the project forward after significant guidance from Colonel Hallberg. Attorneys from Butler Snow are still working on cultural impact mitigation issues relating to the Nansemond Indian Nation. SPSA has put a six-month offer in on the 291-acre property across route 58 from the Regional Landfill referred to as the Magnolia Farms property. The goal would be for it to be used to achieve the final 26 wetlands credits required, as well as serve as cultural impact mitigation through putting the land under a preservation easement and then giving the property to the Nansemond Indian Nation. The Magnolia Farms property is virtually identical to the 109 acres that would be impacted by landfill expansion, and directly adjacent to the Great Dismal Swamp, which the Nansemond Indian Nation attests is a Traditional Cultural Property. Mr. Bagley indicated that if any different or additional cultural impact mitigation is requested, he will bring it to the Board.

The part A permit for proposed Regional Landfill Cells VIII and IX is almost through DEQ processing. There has been no opposition from DEQ on this application, in fact, Mr. Bagley credits monthly meetings with DEQ Tidewater Regional Office, as well as contact with the head of Virginia DEQ, for drastically improved communication and collaboration for the betterment of the region.

Demolition at the Portsmouth Transfer Station is under way, and Mr. Strickland described the condition of the area as the best it has been since its opening. The rodent situation is getting under control and will be even less of a challenge in the coming months, based on the methods utilized by the exterminators. SPSA has been working to improve the appearance of the entire corridor and will be seeking assistance from the City of Portsmouth to continue those efforts. Chairman Baugh asked Mr. McCoy to respond. Mr. McCoy indicated that he has meetings scheduled with Portsmouth officials where he will broach the subject on SPSA's behalf.

The Leachate Evaporator, as mentioned earlier, is awaiting an air permit, but otherwise is ready to move forward. Staff have been in contact with HRSD to inform them of progress and they are sympathetic to permitting delays.

On July 12, 2024 a pre-construction meeting for the Flyover Project was held with representatives from SPSA, VDOT, the City of Suffolk, and the construction vendor. Mr. Bagley was able to discuss getting a new drawdown schedule and how invoices will be addressed. One matter of concern to both SPSA and the City of Suffolk is how traffic will be impacted by construction. Mr. Robert Lewis will be working closely with VDOT to ensure optimal safety and congestion prevention are in place. SPSA staff is investigating ways to mitigate delays for transfer vehicles coming in and out of the Regional Landfill.

As an additional update on Landfill Design and Construction, Mr. Bagley mentioned that once SPSA receives the major permit modification for Cell VII, a bid would be put out for construction.

c) Upcoming Board Meeting Agendas

At the September or October Board meeting, the Audit Committee appointed by the new Board Chair will be in a position to meet and deliver a report. Mr. Bagley also added that the final Financials for FY24 would be presented at the August Board Meeting. Ms. Schreiber and Mr. Bagley's preliminary accounting shows an anticipated surplus of approximately \$1M, indicative of Mr. Bagley's goal of closer balanced budgeting for SPSA.

3. Closed Session

Motion to Approve Request for Closed Meeting.

Chairman Baugh read the following closed session motion:

I move that a closed session be held for discussions regarding proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services, in accordance with Virginia Code Section 2.2 3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

At 10:03 a.m., Mr. Leahy moved, seconded by Mr. Keaton, to approve the closed session motion as read. The motion was adopted by a unanimous roll call vote in favor. Board Members, staff, counsel, and consultants referenced above attended the closed session.

Mr. Keaton left the meeting during closed session at 10:47 a.m. and was not present for certification.

Motion to Approve Certification after Closed Meeting.

The Executive Committee of the Southeastern Public Service Authority of Virginia hereby certifies that, to the best of each member's knowledge: (a) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (b) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

At 11:11 a.m., the Executive Committee came out of closed session, and Mr. Leahy moved, seconded by Ms. Raulston, to approve the certification as read. The motion was adopted by a unanimous roll call vote in favor.

4. Other Business

Chairman Baugh asked if there was any further business for the Committee, but there was none.

5. Meeting Adjourned at 11:12 a.m.

7. Use and Support Agreements

In preparation for a full presentation at the October Board Meeting, hard copies of SPSA's member communities' Use and Support Agreements will be distributed and discussed briefly.

Please note that Use and Support Agreements, as well as the current Strategic Operating Plan, which is Schedule I of the Agreements, are available on SPSA's website at: <https://spsa.com/about-spsa/reports-publications>

8. Financial Report (written only)

Statement of Revenue and Expenses – Budget to Actual Comparison

For the period ending August 31, 2024, total revenues exceeded total expenses by approximately \$894 thousand as compared to \$970 thousand in August 2023.

Tipping fee revenue received in August 2024 reflects a decrease of 4.8% or approximately \$238 thousand as compared to the same period in the previous fiscal year.

Total expenses for the month ending August 31, 2024, were approximately \$4.1 million as compared to \$4.3 million incurred in the previous fiscal year.

Monthly Expense Line Items

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amount from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date.

Monthly Comparison of Revenues and Expenses

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2025 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

Waste Stream Report

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the period ending August 31, 2024, municipal waste tonnages reflect a decrease of 5.1% or approximately 2,233 tons as compared to the prior year.

Treasurer's Report of Cash Balances

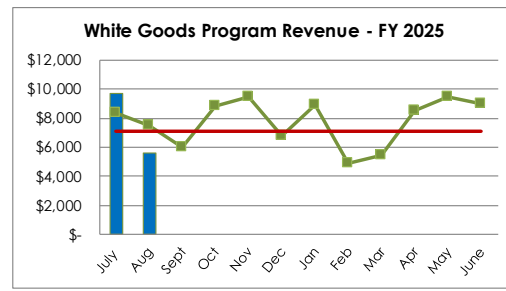
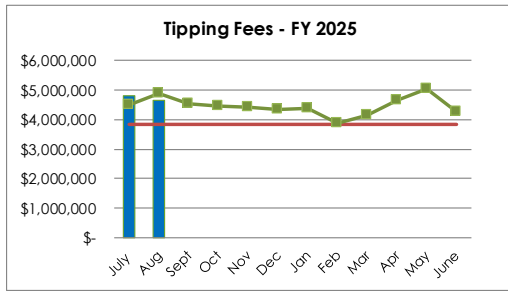
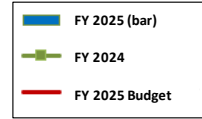
This report captures the monthly activity in each of the depository accounts grouped as either unrestricted and designated funds or trust funds. As of August 31, 2024 cash balances were approximately \$64.3 million representing approximately \$1.3 million in operating funds, \$3.2 million in undesignated fund balance, \$136 thousand for open capital PO's rolled from FY2024, \$2.8 million reserved for the Leachate Evaporation System, \$185 thousand for open Landfill Expansion Purchase Orders, \$23.9 million designated for landfill closure and \$33.2 million reserved for Landfill Expansion and flyover.

Southeastern Public Service Authority
Statement of Revenue and Expenses - Budget to Actual Comparison
For the Period Ending August 31, 2024

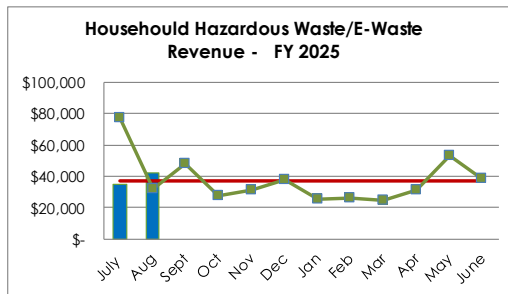
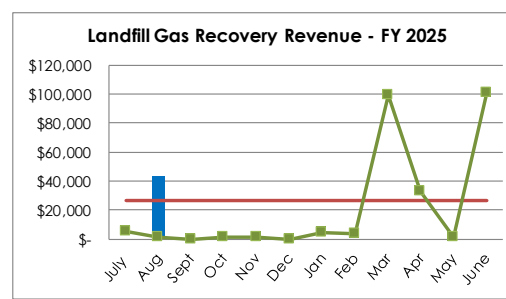
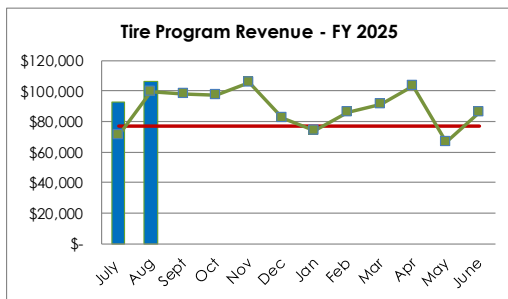
	AUGUST 2024				AUGUST 2023			
	Adjusted Budget	Month	FYTD	% of Budget	Adjusted Budget	Month	FYTD	% of Budget
REVENUES								
Tipping Fees	\$ 46,117,241	\$ 4,673,653	\$ 9,471,369	20.5%	\$ 50,145,512	\$ 4,911,179	\$ 9,404,584	18.8%
Tire program	923,000	106,588	199,424	21.6%	770,000	99,518	170,560	22.2%
Household Hazardous Waste Revenue/Ewaste	442,000	42,352	77,419	17.5%	425,000	48,312	80,615	19.0%
White Goods Program	85,000	5,602	15,265	18.0%	60,000	7,521	15,913	26.5%
Landfill Gas Recovery	320,000	43,885	43,885	13.7%	90,000	1,076	6,193	6.9%
Miscellaneous Income	5,459,900	25,708	5,060,872	92.7%	500,000	12,114	25,161	5.0%
Interest Earnings	1,000,000	71,244	205,241	20.5%	258,729	80,262	148,987	57.6%
Fund Balance / Capital / Rolled PO's	3,021,187	-	-	0.0%	24,943,459	121,720	2,312,689	9.3%
Fund Balance / Landfill Expansion	20,173,119	47,014	47,014	0.2%	158,935	55,967	35,220	35.2%
TOTAL REVENUES	\$ 77,541,447	\$ 5,016,046	\$ 15,120,489	19.5%	\$ 77,351,635	\$ 5,337,669	\$ 12,220,669	15.8%
Administration								
Salaries / Wages	\$ 1,198,865	\$ 92,888	\$ 185,205	15.4%	\$ 909,222	\$ 76,645	\$ 151,601	16.7%
Employee Benefits	270,436	25,504	65,439	24.2%	206,944	21,342	54,596	26.4%
Professional / Contracte	1,189,522	113,098	195,711	16.5%	588,613	81,396	116,592	19.8%
Other Operating Expens	384,457	38,175	69,897	18.2%	282,157	22,386	50,710	18.0%
Materials / Supplies	57,703	3,124	5,154	8.9%	60,807	708	9,325	15.3%
Total Administration	\$ 3,100,983	\$ 272,789	\$ 521,406	16.8%	\$ 2,047,743	\$ 202,477	\$ 382,823	18.7%
Environmental Management								
Salaries / Wages	\$ 369,129	\$ 22,258	\$ 43,011	11.7%	\$ 331,347	\$ 24,901	\$ 55,362	16.7%
Employee Benefits	109,038	6,722	17,107	15.7%	120,383	7,395	19,634	16.3%
Professional / Contracte	68,273	952	26,632	39.0%	73,508	226	504	0.7%
Other Operating Expens	13,868	1,583	2,135	15.4%	8,201	799	1,181	14.4%
Materials / Supplies	41,994	1,049	1,410	3.4%	24,790	1,968	3,900	15.7%
Total Environmental Man	\$ 602,302	\$ 32,563	\$ 90,296	15.0%	\$ 558,249	\$ 35,290	\$ 80,582	14.4%
Operations								
Salaries / Wages	\$ 7,560,193	\$ 603,741	\$ 1,179,204	15.6%	\$ 6,272,907	\$ 471,783	\$ 967,802	15.4%
Employee Benefits	2,338,935	\$ 191,111	482,102	20.6%	2,040,988	160,074	422,310	20.7%
Professional / Contracte	4,938,207	\$ 398,931	678,067	13.7%	3,045,904	366,757	640,557	21.0%
Other Operating Expens	1,173,990	\$ 55,681	99,709	8.5%	973,666	84,509	115,522	11.9%
Materials / Supplies	2,868,372	\$ 213,500	420,553	14.7%	2,451,414	201,529	365,995	14.9%
Total Operations	\$ 18,879,697	\$ 1,462,965	\$ 2,859,635	15.1%	\$ 14,784,879	\$ 1,284,652	\$ 2,512,186	17.0%
TOTAL OPERATING EXPENSES	\$ 22,582,982	\$ 1,768,317	\$ 3,471,337	15.4%	\$ 17,390,871	\$ 1,522,418	\$ 2,975,590	17.1%
CAPITAL PROJECTS / EQUIPMENT REPLACEMENT								
RLF-CELLS 8/9 PERMITIN	712,315	57,090	57,090	8.0%	-	-	-	-
VDOT - FLYOVER	16,288,200	45,602	45,602	0.3%	-	-	-	-
RLF - DESIGN BUILD PRO	218,614	-	-	0.0%	-	-	-	-
RLF - CAP REDESIGN	40,013	-	-	0.0%	-	-	-	-
RLF-LEACHATE EVAPORA	5,619,203	-	-	0.0%	-	-	-	-
RLF-CELL VII PERMITMO	106,988	-	-	0.0%	-	-	-	-
TSP - CRANE	25,000	-	-	0.0%	-	-	-	-
NTS-EXCAVATOR, WHEEL	483,000	-	-	0.0%	-	-	-	-
NTS-YARD DOG ELECTRIC	362,500	-	-	0.0%	-	-	-	-
NTS-WHEEL LOADER REBU	641,000	-	-	0.0%	-	-	-	-
NTS-TIP FLOOR CONCRET	13,000	-	-	0.0%	-	-	-	-
OTS-PAVING DROP&HOD	17,400	-	-	0.0%	-	-	-	-
OTS-TIP FLOOR CONCRET	40,000	-	-	0.0%	-	-	-	-
OTS-YARD DOG ELECTRIC	362,500	-	-	0.0%	-	-	-	-
LTS-TUNNEL BLAST&PAINT	135,460	-	-	0.0%	-	-	-	-
SIS-EXTERIOR PAINTING	15,700	-	-	0.0%	-	-	-	-
SIS-PAVING	17,400	-	-	0.0%	-	-	-	-
TRANSFER STATIONS CON	500,000	-	-	0.0%	-	-	-	-
PIS - EXCAVATOR	483,000	-	-	0.0%	-	-	-	-
PIS-YARD DOG	145,000	-	-	0.0%	-	-	-	-
PIS-OUTBOUND SCALE	140,000	-	-	0.0%	-	-	-	-
PIS-EXTERIOR PAINTING	250,000	-	-	0.0%	-	-	-	-
OPS-SPSA SIGNAGE	13,937	-	-	0.0%	-	-	-	-
FLT-DOZER D6	742,000	-	-	0.0%	-	-	-	-
RLF-PICKUP TRUCK	55,000	45,287	45,287	82.3%	-	-	-	-
RLF-DOZER D6 2	742,000	-	-	0.0%	-	-	-	-
RLF-DOZER D8 REFURB	720,000	-	719,908	100.0%	-	-	-	-
RLF-DOZER D4 W/O GRA	380,000	-	-	0.0%	-	-	-	-
NTS - DRAINAGE IMPROV	7,500	-	-	0.0%	-	-	-	-
RLF - VT SCADA HARDWA	7,500	-	-	0.0%	-	-	-	-
RLF-PAVING	75,000	-	-	0.0%	-	-	-	-
RLF-RESKIN LEAN TO	41,500	-	-	0.0%	-	-	-	-
RLF-MOWER	20,000	17,042	17,042	85.2%	-	-	-	-
RLF-PUMP	50,000	-	-	0.0%	-	-	-	-
CIS-INBND/OUTBND SCA	140,000	-	-	0.0%	-	-	-	-
PORTSMOUTH TRANSFER STATION	-	-	-	N/A	-	-	-	-
FIS-LOADER	386,000	-	-	0.0%	-	-	-	-
LTS-WHEELED LOADER	641,000	-	-	0.0%	-	-	-	-
FLT-WELDER	20,000	-	-	0.0%	-	-	-	-
FLT-HVAC	50,000	-	-	0.0%	-	-	-	-
FLT SHOP-BIRD DETERENT	30,000	-	-	0.0%	-	-	-	-
FLT SHOP-CRANE & ELEC	200,000	-	-	0.0%	-	-	-	-
TSP-MSW TRAILERS	1,417,599	-	-	0.0%	-	-	-	-
Netbox Security Monitor	53,859	-	-	0.0%	-	-	-	-
TSP-HVAC	40,000	-	-	0.0%	-	-	-	-
CIS-AUTOMATED SCALE	23,000	-	-	0.0%	-	-	-	-
ROB-1st Fir Conference Rm	-	-	-	-	-	-	-	-
IT-COMPUTER REPLACEM	45,000	-	-	0.0%	-	-	-	-
Magnolia Property	-	-	-	-	-	-	-	-
CIS - SCALE FOUNDATION	-	-	-	N/A	-	-	-	-
UNDESIGNATED	177,118	-	-	0.0%	-	-	-	-
TOTAL CAPITAL PROJECTS/EQUIPMENT REPLACEMENT	\$ 32,694,306	\$ 165,021	\$ 891,897	2.7%	\$ 28,322,527	\$ 289,184	2,540,153	9.0%
OTHER USES								
Contracted Waste Disposal	\$ 4,234,887	\$ -	\$ -	-	\$ 15,372,692	\$ -	\$ -	0.0%
Waste Hauling & Disposal	-	-	-	-	\$ 7,260,545	\$ -	\$ -	N/A
Waste Management Waste Disposal	2,000,000	907,667	907,667	45.4%	\$ 1,000,000	-	-	0.0%
Waste Disposal - RDS	1,733,000	160,318	160,318	9.3%	\$ 5,000	160,619	160,619	N/A
Waste Hauling - MBI	5,291,272	371,001	875,825	16.6%	\$ 8,000,000	493,177	657,666	N/A
Suffolk Environmental Trust Fund	-	-	-	-	-	-	-	N/A
Reserves for Landfill Expansion/Closure	9,000,000	750,000	1,500,000	16.7%	-	666,667	1,333,333	N/A
Virginia Beach Environmental Trust Fund	5,000	-	-	0.0%	-	-	-	N/A
Interest Expense	-	-	-	-	-	-	-	N/A
TOTAL OTHER USES	\$ 22,264,159	\$ 2,188,986	\$ 3,443,810	15.5%	\$ 31,638,237	\$ 2,555,660	\$ 4,452,719	14.1%
GRAND TOTAL EXPENSES	\$ 77,541,447	\$ 5,016,046	\$ 7,807,044	10.1%	\$ 77,351,635	\$ 4,367,263	\$ 9,968,463	12.9%
NET REVENUES / (EXPENSES)	\$ -	\$ 893,722	\$ 7,313,445		\$ -	\$ 970,406	\$ 2,252,206	

Monthly Expense Line Items							
Description	FY 2025				From Previous Month		FYTD
	Adjusted Budget	Jul-24	Aug-24	FYTD	\$ Change	% Change	
Salaries Exempt	\$ 2,555,501	\$ 185,770	\$ 187,188	\$ 372,958	\$ 1,417	0.8%	14.6%
Salaries Non-Exempt	5,644,967	393,368	421,746	815,114	\$ 28,378	7.2%	14.4%
Overtime	632,621	89,919	109,954	199,873	\$ 20,034	22.3%	31.6%
Holiday Pay	295,098	19,476	-	19,476	\$ (19,476)	-100.0%	6.6%
Fica / Medicare Tax	683,722	51,474	53,568	105,043	\$ 2,094	4.1%	15.4%
VRS Retirement	174,534	7,418	7,569	14,988	\$ 151	2.0%	8.6%
Health Insurance	1,480,937	257,214	137,945	395,159	\$ (119,269)	-46.4%	26.7%
Vrs Group Life Insurance	180,016	8,425	7,464	15,890	\$ (961)	-11.4%	8.8%
Unemployment Insurance	6,592	42	54	96	\$ 12	28.8%	1.5%
Workers Compensation	192,608	16,737	16,737	33,473	\$ -	0.0%	17.4%
Medical Fees	11,873	-	908	908	\$ 908	N/A	7.6%
Security Service	85,190	4,042	6,412	10,454	\$ 2,370	58.6%	12.3%
Professional Services	364,138	32,160	24,270	56,430	\$ (7,890)	-24.5%	15.5%
Engineering Services	181,000	-	-	-	\$ -	N/A	0.0%
Landfill Survey	3,000	-	-	-	\$ -	N/A	0.0%
Legal Fees	485,408	-	45,603	45,603	\$ 45,603	N/A	9.4%
Environmental Testing	100,700	126	10,023	10,149	\$ 9,896	7840.0%	10.1%
Fire Protection	16,180	780	-	780	\$ (780)	-100.0%	4.8%
Temporary Employment Services	60,959	4,330	6,738	11,068	\$ 2,407	55.6%	18.2%
Uniform Rental	50,612	3,480	3,406	6,886	\$ (74)	-2.1%	13.6%
Maintenance Service Agreements	279,607	46,213	40,273	86,487	\$ (5,940)	-12.9%	30.9%
Grounds Maintenance	128,380	800	2,950	3,750	\$ 2,150	268.8%	2.9%
Hazardous Waste Disp/Cleanup	56,500	25,517	-	25,517	\$ (25,517)	-100.0%	45.2%
Equip Maintenance-Parts	1,052,150	38,120	47,055	85,175	\$ 8,935	23.4%	8.1%
Equip Maintenance-Service	351,000	7,258	35,522	42,780	\$ 28,264	389.4%	12.2%
Scale Maintenance	48,419	-	1,764	1,764	\$ 1,764	N/A	3.6%
Building / Site Maintenance	693,156	32,924	99,329	132,253	\$ 66,406	201.7%	19.1%
Leachate Pumping Station Maint	50,000	2,278	-	2,278	\$ (2,278)	-100.0%	4.6%
Pump & Haul Leachate	0	-	-	-	\$ -	N/A	#DIV/0!
Printing	1,000	-	-	-	\$ -	N/A	0.0%
Advertising	4,500	310	195	505	\$ (116)	-37.2%	11.2%
Trustee Expense	1,000	-	-	-	\$ -	N/A	0.0%
Permit Fees	139,510	590	780	1,370	\$ 190	32.2%	1.0%
Suffolk Host Fee	2,031,720	188,501	187,753	376,254	\$ (749)	-0.4%	18.5%
Electricity	240,702	299	7,923	8,222	\$ 7,624	2548.9%	3.4%
Heating/Gas/Propane	9,000	-	130	130	\$ 130	N/A	1.4%
Water / Sewer	49,300	792	1,274	2,066	\$ 481	60.7%	4.2%
Leachate Treatment	250,000	-	22,493	22,493	\$ 22,493	N/A	9.0%
Telephone	130,500	10,609	15,982	26,591	\$ 5,373	50.6%	20.4%
Postage	2,000	209	298	507	\$ 89	42.5%	25.3%
Radio Communication & Repair	3,310	388	124	512	\$ (264)	-68.1%	15.5%
Insurance & Bonding	257,801	22,465	22,465	44,930	\$ -	0.0%	17.4%
Equipment Rental	30,000	-	132	132	\$ 132	N/A	0.4%
Land Lease Payment	3,500	15,965	292	16,257	\$ (15,674)	-98.2%	464.5%
Tire De-Rimming Service	500	-	-	-	\$ -	N/A	0.0%
Travel And Training	59,710	4,486	4,928	9,414	\$ 441	9.8%	15.8%
Road Tolls	366,307	4,244	4,066	8,310	\$ (178)	-4.2%	2.3%
Membership & Professional Dues	5,725	583	160	743	\$ (423)	-72.6%	13.0%
Bank Fees	74,290	7,659	6,887	14,545	\$ (772)	-10.1%	19.6%
Awards Programs	18,750	1,256	744	2,000	\$ (511)	-40.7%	10.7%
Employee Appreciation	69,920	7,346	7,542	14,888	\$ 196	2.7%	21.3%
EMS Support Program	1,000	-	-	-	\$ -	N/A	0.0%
Office Supplies	13,900	984	1,401	2,385	\$ 417	42.4%	17.2%
Computer Software	55,705	-	513	513	\$ 513	N/A	0.9%
Subscriptions	20,302	465	1,136	1,601	\$ 671	144.0%	7.9%
Other Operating Supplies	120,525	8,140	6,421	14,561	\$ (1,720)	-21.1%	12.1%
Vehicle / Equipment Fuel	1,892,163	134,518	133,894	268,412	\$ (624)	-0.5%	14.2%
Vehicle/Equipment DEF	71,050	3,948	2,986	6,934	\$ (962)	-24.4%	9.8%
Vehicle / Equipment Tires	718,100	59,631	67,496	127,127	\$ 7,864	13.2%	17.7%
Safety Apparel & Equipment	23,000	(263)	1,359	1,096	\$ 1,623	-616.1%	4.8%
Small Equipment	40,500	906	2,101	3,007	\$ 1,195	132.0%	7.4%
Furniture	824	824	257	1,081	\$ (567)	-68.8%	131.1%
Computer Hardware	12,000	290	110	400	\$ (180)	-62.1%	3.3%
Total Operating Expenses	\$ 22,582,982	\$ 1,703,020	\$ 1,768,317	\$ 3,471,337	\$ 65,297	\$ 0	15.4%
Capital Projects/Equip Replacement	\$ 32,694,306	726,877	165,021	891,897	(561,856)	-77.3%	2.7%
Contracted Waste Disposal-WM	6,234,887	0	907,667	907,667	907,667	N/A	0.0%
Waste Disposal - RDS	1,733,000	0	160,318	160,318	160,318	N/A	0.0%
Waste Hauling - MBI	5,291,272	504,825	371,001	875,825	(133,824)	-26.5%	0.0%
Suffolk Environmental Trust Fund	5,000	-	-	-	-	N/A	0.0%
Reserves for Landfill Expansion/Closure	9,000,000	750,000	750,000	1,500,000	-	0.0%	16.7%
Total Expenses	\$ 77,541,447	\$ 3,684,721	\$ 4,122,323	\$ 7,807,044	\$ 437,602	\$ 0	10.1%

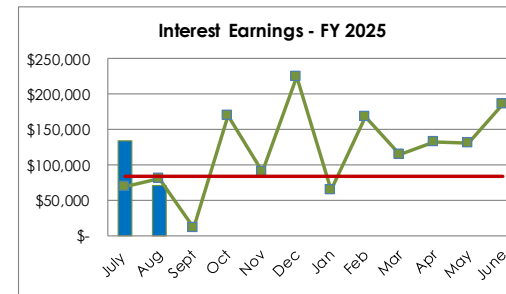
**Southeastern Public Service Authority
Monthly Comparison of Revenues and Expenses**



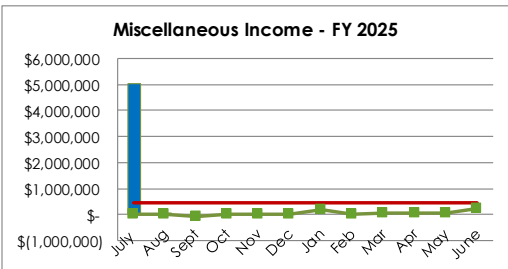
* Monthly revenue is dependent on users.

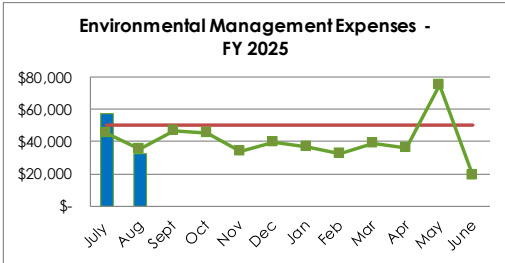
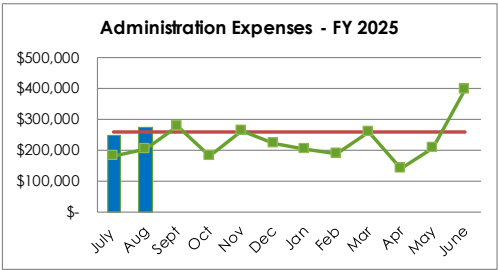
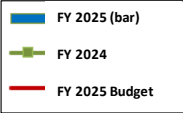


* Monthly revenue is dependent on users.

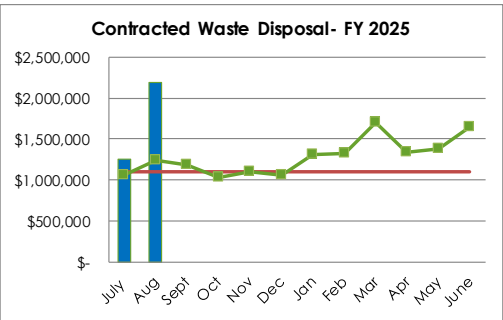
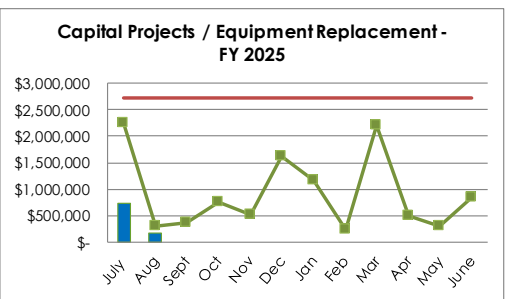
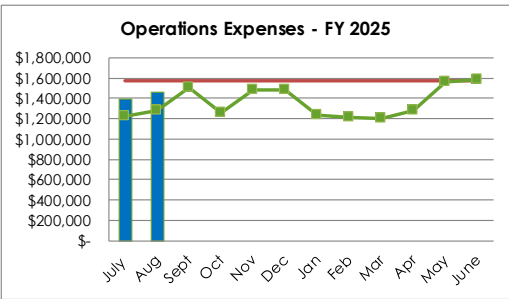


Interest payments vary based on investment date and maturity date.





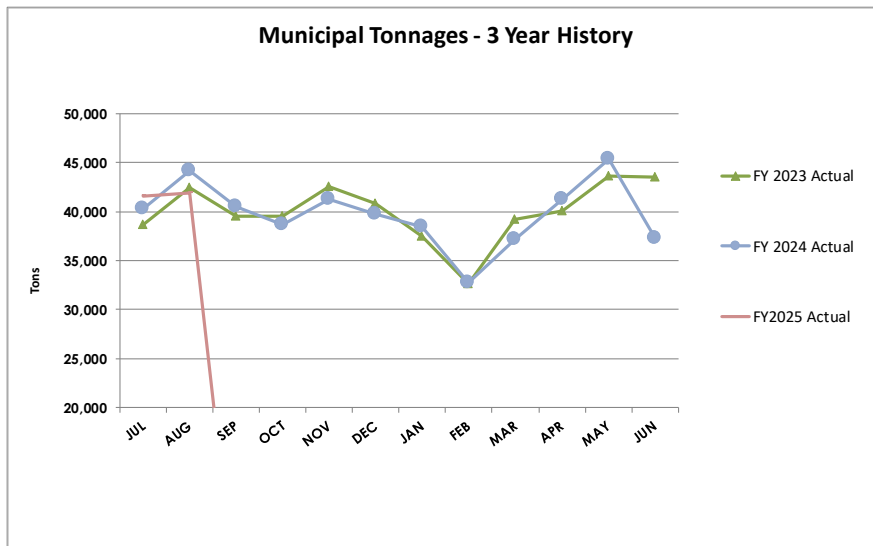
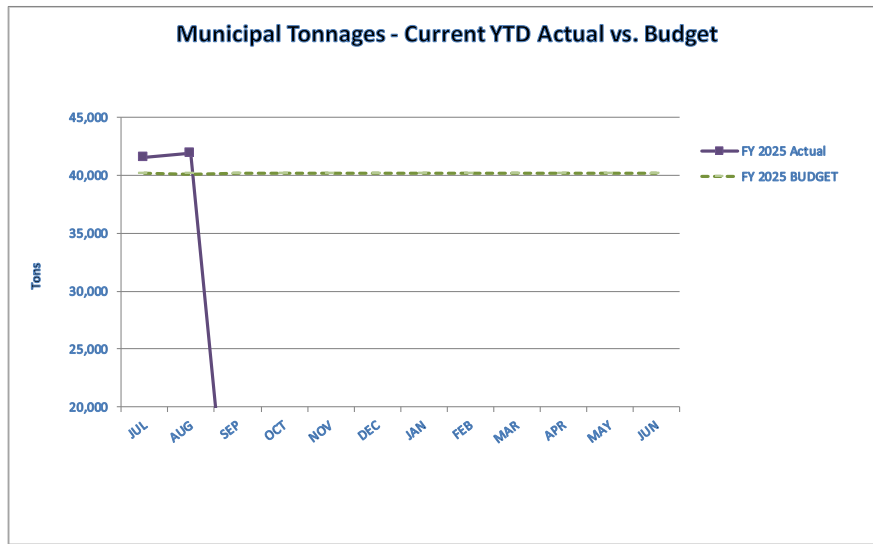
*Legal fees



Southeastern Public Service Authority (SPSA) Waste Stream

Waste Category	FY 2022	FY 2023	FY 2024	FY 2025	FY 2025	
	Actual (Tons)	Actual (Tons)	Actual (Tons)	Budget	Actual (Tons) as of 7/31/2024	% of Budget
Waste Stream Budgeted under Tipping Fees						
Municipal Waste						
Chesapeake	108,633	121,603	122,057	110,000	21,596	19.6%
Franklin	3,952	3,880	3,755	3,300	729	22.1%
Isle of Wight	16,561	16,109	16,491	18,000	2,979	16.6%
Norfolk	77,291	77,518	79,969	89,000	15,819	17.8%
Portsmouth	43,584	42,283	42,367	42,000	6,664	15.9%
Southampton	9,972	9,939	9,987	10,800	1,848	17.1%
Suffolk	47,185	46,106	46,394	51,200	8,286	16.2%
Virginia Beach	157,055	162,394	155,699	157,550	25,523	16.2%
Total Municipal Waste	464,233	479,832	476,719	481,850	83,444	17.3%
Sludge - Norfolk	6,352	7,325	7,357	5,206	1,260	24.2%
Navy Waste	23,128	23,915	25,380	25,806	3,571	13.8%
SPSA Contracted Waste	165,485	204,616	219,362	137,380	41,243	30.0%
Construction & Demolition Debris	8,074	8,769	10,830	9,370	3,438	36.7%
Non-Contract Waste/Other Waste	77,909	63,449	64,032	51,706	12,637	24.4%
Total Other Waste	280,948	308,074	326,961	229,468	62,149	27.1%
Total Waste Stream	745,181	787,906	803,680	711,318	145,593	20.5%

Note: Effective July 1, 2018 residential waste tons is included with municipal waste tons.



Regional Landfill Waste Stream			
			Totals
Types of Waste (tons)	Jul-24	Aug-24	FY2025
CDD	833	2,605	3,438
Sludge - Norfolk	663	597	1,260
Sludge - Suffolk	-	-	-
Industrial Waste	-	-	-
Fines C&D	-	-	-
Soils	159	369	528
Brick & Block	-	-	-
Clean Fill	754	1,834	2,588
Peanut Dust/Peanut Hulls	308	200	508
Municipal Solid Waste ¹	2	-	2
Suffolk Municipal NP Solid Waste	16	30	46
Southampton Cty Municipal NP Solid Waste	-	-	-
Chesapeake Municipal NP Solid Waste	-	-	-
Portsmouth Municipal NP Solid Waste	303	389	692
Virginia Beach Municipal NP Solid Waste	-	-	-
Norfolk Municipal NP Solid Waste	-	-	-
NP from Municipal HHW Users	44	45	89
Navy Waste ¹	41	51	92
Contract Processable Waste	182	41	223
Non-Processable Commercial Waste ²	955	1,048	2,003
Non Contract/Non Municipal	-	-	-
Concrete/Asphalt	-	-	-
Shredded Tires	794	862	1,656
Ash	3,295	1,470	4,764
Non-Qualifying Ash	551	203	754
Cell V Slope	-	-	-
MSW from Tsf Stations (west)	6,743	6,986	13,729
Clean Fill - Clearfield (1.35 factor)	4,687	5,349	10,036
Clearfield Residual (1.35 factor)	132	95	227
Residual from RDS	2,265	3,269	5,535
Non-Processable Waste (from RDF)	-	-	-
Diverted Processable Waste (from RDF)	-	-	-
Diverted Processable Waste (from Tsf Stations)	28,428	25,635	54,063
Total	51,155	51,078	102,233

¹ Represents CDD from Suffolk Contractors

² Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station, SW Unacceptable at Tsf Stations, Scrap Tires

**Southeastern Public Service Authority
Treasurer's Report of Cash Balances
For the Month Ending August 31, 2024**

Fund Type	Beginning Balance	Deposits / Transfers In	Interest Earnings	Payables / Transfers Out	Payroll	Ending Balance
Unrestricted and Designated Funds (see footnote below):						
Townebank Operating	\$ 1,865,341.50	\$ 4,799,802.57	\$ -	\$ 3,922,520.02	\$ 750,446.30	\$ 1,992,177.75
Townebank Money Market	749.20				-	749.20
Townebank CD	3,311,652.23		37,459.66		-	3,349,111.89
Virginia Investment Pool (VIP)	19,756,120.26	1,000,199.00	92,251.09		-	20,848,570.35
Virginia Investment Pool (1-3)	1,037,283.37		3,674.25		-	1,040,957.62
Raymond James & Associates Investments	39,278,269.76	1,930,000.00	33,449.71	2,033,449.71	-	39,208,269.76
Total Unrestricted and Designated Funds	\$ 63,116,854.87	\$ 7,730,001.57	\$ 166,834.71	\$ 5,955,969.73	\$ 750,446.30	\$ 64,307,275.12
Trust Funds:						
Environmental / Va. Beach Landfill	\$ 515,395.93		2,263.28			517,659.21
Environmental / Regional Landfill	\$ 527,553.17	-	2,316.64		-	529,869.81
Total Trust Funds	\$ 1,042,949.10	\$ -	\$ 4,579.92	\$ -	\$ -	\$ 1,047,529.02
GRAND TOTAL	\$ 65,082,779.91	\$ 7,730,001.57	\$ 171,414.63	\$ 5,955,969.73	\$ 750,446.30	\$ 66,277,780.08
Cash Balances Designated as follows:						
Operating Funds	\$ 1,364,239					
Undesignated (Fund Balance June 30, 2024)	\$ 3,251,675					
Reserved for FY2024 Rolled Capital POs	\$ 136,237					
Reserved for Leachate Evaporation System	\$ 2,884,950					
Purchase Orders for Landfill Expansion (Rolled)	\$ 184,717					
Reserve for Landfill Closure (June 30, 2024)	\$ 23,190,220					
Reserve for Landfill Expansion and Flyover (June 30, 2024)	\$ 33,295,238					
Total Designated Funds	<u>\$ 64,307,275</u>					

(equivalent to 2 months operating expenses)

**Southeastern Public Service Authority
Budget Transfer Activity
For the Month Ending August 31, 2024**

Department	Object	Description	Transfer In	Transfer Out
Fleet	55510	Travel and Training	\$ 20.00	
Human Resources	55510	Travel and Training		\$ 20.00
Admin	55510	Travel and Training	\$ 20.00	
Human Resources	55510	Travel and Training		\$ 20.00
Accounting	55510	Travel and Training	\$ 1,100.00	
Human Resources	55510	Travel and Training		\$ 1,100.00
ROB	58100	Furniture	\$ 256.67	
ROB	56100	Office Supplies		\$ 256.67
Capital	62999	Undesignated	\$ 6,890.00	
Capital	53410	LTS-Tunnel Blast and Paint		\$ 6,890.00
Isle of Wight TS	53320	Grounds Maintenance	\$ 161.50	
Franklin TS	53320	Grounds Maintenance	\$ 1,350.00	
Boykins TS	53320	Grounds Maintenance	\$ 1,893.50	
Boykins TS	53410	Building/Site Maintenance		\$ 1,893.50
Franklin TS	53410	Building/Site Maintenance		\$ 1,350.00
IOW Transfer Station	56300	Safety Apparel & Equipment		\$ 161.50
Capital	62314	RLF-Cell VII Permit Mod	\$ 106,988.00	
Fund Balance	49000	Transfer from Fund Balance		\$ 106,988.00
Total			\$ 118,679.67	\$ 118,679.67

9. Closed Session

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding (1) proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services, in accordance with Virginia Code Section 2.2-3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; (2) the lawsuit filed by BHS Projects @Chesapeake, LLC in accordance with Virginia Code Section 2.2-3711(A)(7) for the purpose of consulting with legal counsel pertaining to actual or probable litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body; and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; and (3) wetlands and cultural heritage mitigation issues that have arisen during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion of the Regional Landfill in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

10. Other Business

11. Adjourn