

SOUTHEASTERN PUBLIC SERVICE AUTHORITY

Board of Directors ~ Regular Meeting*

Regional Board Room

723 Woodlake Drive, Chesapeake, Virginia



Wednesday, October 23, 2024 at 9:30 a.m.

*To accommodate those who may not be able to attend in person, the public may listen to and view presentations displayed at this meeting by registering at <https://attendee.gotowebinar.com/register/1894013674983261787>. Members of the public may also listen to the SPSA Board Meeting via telephone by dialing 1-(562) 247-8422 and entering access code 298-672-412. Additionally, members of the public are invited to speak electronically at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the meeting organizer. All requests for registration to make an electronic public comment must be received by 3:00 p.m. on October 22, 2024.

Meeting Organizer: Tressa Preston ~ tpreston@spsa.com ~ 757.961.3486



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1. Call Meeting to Order

Pledge of Allegiance

2. Public Comment Period

All speakers must register prior to call to order;
5-minute maximum per speaker unless advised by Chairman differently;
30-minute total maximum time.

3. Chairman's Comments

4. Approval of Minutes

The minutes of the September 25, 2024 Board meeting are included as follows for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the September 25, 2024 minutes of the SPSA Board of Directors meeting be approved as presented?

MINUTES OF THE BOARD OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA

September 23, 2024

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

Mr. John Maxwell	(CH)	Mr. Earl Sorey ¹	(CH)
Ms. Sheryl Raulston	(FR)	Ms. Darlene Burcham	(FR)
Dr. Dale Baugh	(IW)	Mr. Randy Keaton ²	(IW)
Mr. John Keifer	(NO)	Mr. Richard Broad	(NO)
Mr. C.W. "Luke" McCoy ³	(PO)	Ms. Lavonda Graham-Williams ⁴	(PO)
Mr. Tony Parnell	(SH)	Ms. Lynette Lowe ⁵	(SH)
Mr. D. Rossen S. Greene ⁶	(SU)	Mr. Albert Moor ⁷	(SU)
Mr. Thomas Leahy	(VB)	Mr. L.J. Hansen ⁸	(VB)

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

Others present at the meeting included Alternate Ex-Officio Members Mr. Michael Etheridge (IW), Mr. Jeremy Kline (VB), Mr. Robert Lewis (SU), Mr. Greg Martin (CH), and Mr. Brian Thrower⁹ (SH), SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Tressa Preston, Secretary and Director of Administration, Ms. Sandy Schreiber, Treasurer and Director of Finance, Mr. Henry Strickland, Director of Operations, Ms. Angie Hutchins, Management Analyst, Ms. Deborah White, Executive Assistant, Mr. Brett Spain, General Counsel, Mr. Kevin Cosgrove and Mr. John Brunini, Special Counsel.

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

¹ Mr. Sorey left the meeting at 11:13 a.m. and after that time Mr. Martin served as the voting Ex-Officio Member for the City of Chesapeake.

² Mr. Keaton left the meeting at 12:55 and after that time Mr. Etheridge served as the voting Ex-Officio Member for Isle of Wight County.

³ Mr. McCoy left the meeting at 1:44 p.m.

⁴ Ms. Graham-Williams was absent from the meeting.

⁵ Ms. Lowe was absent from the meeting and Mr. Thrower served as the voting Ex-Officio Member for Southampton County after he arrived.

⁶ Mr. Greene arrived at 9:43 a.m.

⁷ Mr. Moor left the meeting at 11:44 a.m. and after that time Mr. Lewis served as the voting Ex-Officio Member for the City of Suffolk.

⁸ Mr. Hansen was absent from the meeting and Mr. Kline served as the voting Ex-Officio Member for the City of Virginia Beach.

⁹ Mr. Thrower arrived at 9:50 a.m.

1. **CALL MEETING TO ORDER**

Mr. Thomas M. Leahy, Chair of the Board of Directors, called the September Board Meeting to order at 9:30 a.m. and then he led the Pledge of Allegiance. A moment of silence was held in honor and memory of Alternate Ex-Officio Board Member, Oliver Love, Jr. and details on his memorial service were distributed.

2. **PUBLIC COMMENT**

Ms. Preston reported that there were no requests for public comment.

3. **CHAIRMAN'S COMMENTS**

Chairman Leahy began the meeting by reminding the Board that a long closed session for presentations from the Alternative Waste Disposal Request for Proposals (RFP) offerors was on the day's agenda and, in keeping with that schedule constraint, his comments would be brief. Noting that the administrative duties of being a SPSA Board Member are relatively light most of the time, he entreated the Board to take on the more arduous task of actively engaging with their administrative bodies about the need to update SPSA's Use and Support Agreements to include longer terms. Chairman Leahy reminded the Board that SPSA, in the past, has approved an alternate Use and Support Agreement expiration date related to an alternative waste contract, which did not come to fruition because of the vendor's inability to meet the obligations of the contract. He encouraged the Board to review the Use and Support Agreement and begin these conversations, adding that the current Agreements require very little modification to serve SPSA's new needs for securing a vendor for alternative waste disposal. While it is never simple to get eight jurisdictions to agree to a document, Chairman Leahy is hopeful that with the proven success SPSA has had over the years with the current Use and Support Agreement, the localities will be comfortable with a 20-to-30-year commitment.

Mr. McCoy brought it to the Chairman's attention that Ms. Graham-Williams was unexpectedly absent, but Mr. Burle Stromberg, Portsmouth Assistant City Attorney, was present in the gallery. Mr. Spain confirmed that Mr. Stromberg was welcome to attend the meeting but could not act as an alternate ex-officio member for Portsmouth.

4. **APPROVAL OF MINUTES**

The minutes of the August 28, 2024 Board Meeting had been distributed. Chairman Leahy asked if there were any additions or changes and there were none.

Mr. Broad moved, seconded by Ms. Burcham, to approve the August 28, 2024 minutes of the SPSA Board of Directors, as presented. The motion was approved by a unanimous vote in favor of the Board members present (Mr. Greene and Mr. Thrower did not vote as they had not arrived at the meeting).

5. **EXECUTIVE DIRECTOR UPDATES**

In the absence of both Ms. Lowe and Ms. Graham-Williams to provide an update, Mr. Bagley informed the Board that the Audit Committee met with staff and the auditors on Friday, September 20, 2024 for a thorough review and discussion of the FY 2024 financial records. He was pleased to report that SPSA has received a clean, unmodified audit with no signs of material weaknesses. Ms. Laura Harden of the Cherry Bekaert Accounting Firm will

provide a full overview of the audit at the October Board Meeting and the Audit Committee will also speak to their recommendations.

Mr. Bagley reminded the Board that on September 21, 2024, SPSA hosted its first Family Day for employees and their loved ones at Historic Greenbrier Farms. It was a beautiful day, and a good time was had by those who attended. Mr. Bagley recognized Ms. Cam Smith, HR Manager, and Ms. Rebecca Hartley, Scale House Supervisor, for their efforts in organizing and executing the event.

Mr. Bagley informed the Board that the Army Corps of Engineers' Environmental Impact Statement (EIS) required for proposed expansion into landfill Cells VIII and IX, is now likely due October 31, 2024, and the record of decision should be published shortly after that. Staff and consultants have finalized the wetlands mitigation plan, providing supporting documentation on both the impacted area and the mitigation wetlands. The Nansemond Indian Nation has offered a counterproposal to SPSA's offer to deed the Magnolia Farms property to the Nation as part of a cultural mitigation plan. Mr. Bagley informed the Board that this would be discussed further in the day's closed session.

The RFP process is moving forward with the Committee participating in site visits of facilities operated by offerors. Mr. Bagley added that those offerors were present to make presentations in the day's closed session.

The Regional Landfill's third-quarter airspace capacity analysis has been completed and indicates the projected site life for Cells V and VI to be February 2027. Mr. Bagley explained that additional data points have been added to improve the ability to more accurately project site life. Staff continues to make operational changes to improve waste density and preserve air space.

Regarding those operational changes, Mr. Bagley brought two contracts related to airspace capacity at the Regional Landfill to the Board for review. The first contract was for hauling and disposal of green waste in a third-party landfill that only takes that type of waste. This operational change would involve segregating green waste at Transfer Stations and having it hauled to and disposed by Military Highway Recycling at \$45 per ton, which was the lowest cost of the applicable vendors. Staff is anticipating that these efforts will divert 4,500 tons of green waste annually. The cost for these services will be approximately \$202,500 per year, however SPSA is currently paying \$20 more per ton to dispose waste at commercial landfills, making this change cost-effective as well as space-saving.

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Contract Approval
Hauling and Disposal of Green Waste
All-In Costs: Includes Hauling and Disposal
Military Highway Recycling: \$45 / ton
Bethel: \$67 / ton
HRRC: \$75 / ton
Anticipated Annual Cost: \$202,500
Budget Impact: Currently paying approximately \$20 per ton more for disposal and hauling at commercial landfills.
Procurement Type: Bid Price
Comments: Staff recommends approval to award a contract to Military Highway Recycling at a price of \$45.00 per ton for hauling and disposal of approximately 4,500 tons of green waste annually.

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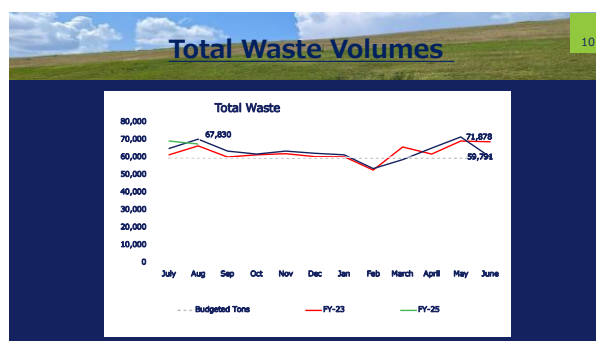
Contract Approval
Alternative Daily Cover
All-In Costs: \$.65 per pound
Atmos Technologies
17 Campus Blvd.
Newtown Square, PA 19073
Anticipated Annual Cost: \$251,550
Budget Impact: This is an unbudgeted expense that will be covered by savings in operational cost and higher than expected gas royalty revenue.
Procurement Type: Sole Source
Comments: Staff recommends the award of a contract to Atmos Technologies in the amount of \$.65 per pound to provide foam alternative daily cover. Atmos will provide all equipment, storage delivery and training needed to utilize the Atmos Cover 667 Foam system at the RLF as alternative daily cover.

Mr. Keifer moved, seconded by Mr. McCoy, to authorize the executive director to award a contract to Military Highway Recycling for hauling and disposal of green waste, as presented. The motion was approved by a unanimous vote in favor of the Board members present (Mr. Greene had arrived at the meeting and voted in favor; Mr. Thrower did not vote as he had not arrived at the meeting).

The second was for a sole source contract for a new form of alternative daily cover foam at the Regional Landfill that will save landfill space by reducing the depth of the cover needed by approximately 11 inches each day. Atmos Technologies has developed a cutting-edge product that gets sprayed over the working face at a depth of approximately 1 inch, while still providing appropriate protection from vectors and other concerns. At an estimated annual cost of \$251,5500, Atmos will provide equipment, training, and cover materials at a rate of \$0.65 per pound of cover. This would be an unbudgeted expense, but Mr. Bagley is confident that the cost will be covered by savings in operational costs and higher than expected landfill gas royalty revenue. It was clarified that the only Board action required to implement this change is a vote to approve the contract, not a change to the overall FY 25 Budget.

Ms. Raulston moved, seconded by Mr. Keaton, to authorize the executive director to award a contract to Atmos Technologies for alternative daily cover at the Regional Landfill, as presented. The motion was approved by a unanimous vote in favor of the Board members present (Mr. Thrower had arrived at the meeting and voted in favor).

Mr. Bagley reviewed municipal and commercial waste volumes for the reporting period, as well as total waste volumes, noting that municipal volumes for the month came in slightly greater than budget, but commercial waste volumes were significantly higher than anticipated. Total waste volumes were greater than budgeted, but Mr. Bagley did note that he and staff would be keeping a close eye on waste volumes as there appears to be an unusual downward trend in commercial waste tonnage that has not been seen in previous years.



Mr. Strickland delivered an Operations update that the application for the general permit for SPSA’s use of the former RDF plant has been awarded. Preparation for painting of the facility has begun and demolition continues. A sandblasting and an epoxy coat are in the process of being applied to the tunnel at Landstown Transfer Station and Norfolk Transfer Station’s concrete repairs are complete. Neither project has adversely impacted operations. The additional Air Dispersion Modeling requested by DEQ for permitting has been approved

and a draft Air Permit is expected the week of September 30, 2024. The public comment period will begin shortly after the posting of the draft permit and Mr. Strickland noted that staff would be updating Mr. Moor and the City of Suffolk, as well as the full Board, when the dates are set. He showed an aerial view of the installation of the new landfill gas line in conjunction with the redrilling of gas wells on Cells V and VI. Equipment has been moved on site for the VDOT Flyover project to begin utility work. The notice from VDOT on construction and lane closures has been distributed. Mr. Lewis added that the work impacting traffic has just begun and while there was a bit of a backup at the exchange, he thinks it is likely due to the newness of the situation and that conditions should improve. He also added that the contractor has not yet requested a lower speed limit to be posted, but that the City of Suffolk will continue to monitor the situation to ensure safety. Finally, Mr. Strickland informed the Board that the TC Energy Natural Gas Enlargement Project has begun with the contractor bringing in pipe and mats to the 2-acre laydown yard on SPSA property.

6. USE AND SUPPORT AGREEMENTS

Mr. Bagley drew the Board's attention to the copies of their member communities' Use and Support Agreements, which had been placed at their tables. He informed the Board that he, Mr. Leahy, Mr. Keifer, and Ms. Preston would be working to facilitate the upcoming necessary updates to the Agreements. A full presentation is planned for the October Board Meeting, but Mr. Bagley asked that, before that time, Board members familiarize themselves with the documents and begin conversations with their localities' governing boards. He reminded them that in the coming months there will be extensive discussions regarding the Agreements, and he wants to ensure that each member is well informed. The three points he wanted to call to attention ahead of the October meeting are the need for the term to be extended to at least 20 years, the need for updating definitions of municipal solid waste, and discussions of options for moving forward to best meet the needs of individual communities.

Chairman Leahy reminded the Board that a few months ago he sent a letter to all of the elected officials of the member communities to make it clear that SPSA does not intend to prevent member localities from running their own recycling programs, as many of them do now. Any changes to the Agreements would continue to allow those efforts and both offerors in the RFP for Alternative Waste Disposal are aware that provision will remain in place and have indicated that it will not be an issue with respect to their proposals. Mr. Leahy added that he hopes that the result of the RFP process will make it so that member communities do not need to run a separate recycling program, but they will have as much right to do so in the future as they do now.

7. WRITTEN REPORT

Chairman Leahy asked if there were any questions or comments on the written Financial Report but there were none.

8. CLOSED SESSION

Chairman Leahy reminded those present that there was a closed session on the agenda for discussion regarding the current RFP for alternative waste disposal and developments in the EIS process. Only Board Members, SPSA Executive Staff, and SPSA Counsel referenced above (and the offerors, during their portion of the presentations) would be present for the RFP portion of the session, but Counsel from the Cities of Chesapeake and Portsmouth would be allowed to attend the portion not relating to the RFP. There were no objections to that plan.

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding (1) proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services, in accordance with Virginia Code Section 2.2-3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; (2) the lawsuit filed by BHS Projects @Chesapeake, LLC in accordance with Virginia Code Section 2.2-3711(A)(7) for the purpose of consulting with legal counsel pertaining to actual or probable litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body; and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; and (3) wetlands and cultural heritage mitigation issues that have arisen during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion of the Regional Landfill in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

At 10:08 a.m., Mr. Greene moved, seconded by Dr. Baugh, to enter closed session, as presented. The motion was adopted by a unanimous roll call vote in favor, as noted in the above attendance footnotes.

The Board came back into open session at 1:50 p.m. Once back in open session both in person and electronically the following motion was presented.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

Dr. Baugh moved, seconded by Mr. Thrower, to certify the closed session, as presented. The motion was adopted by a unanimous roll call vote in favor, as noted in the above attendance footnotes.

9. ADJOURN MEETING

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 1:54 p.m.

Dennis L. Bagley
Executive Director

Submitted by: Tressa Preston, Secretary, SPSA Board of Directors

5. Presentation of the Annual Audit – Cherry Bekaert

Ms. Laura Harden from Cherry Bekaert will present the Fiscal Year 2024 audited financial statements to the Board. The Audit Committee met in September with the firm and discussed the audit in detail. Hard copies of the financial report will be distributed at the meeting.

RECOMMENDATION: Accept the Annual Audit as presented.

MOTION: Do I hear a motion that the Annual Audit for fiscal year ending June 30, 2024 be accepted as presented.

Handout:

- Financial Report as of and for the Year Ended June 30, 2024 and Report of Independent Auditor

6. Executive Director Updates

Attachments:

- Landfill Operational Summary

Landfill Operational Summary

SPSA Regional Landfill Operational Summary			KEY:		
Period	September 1 to September 30, 2024		Change Since Last Report		
Preparer	Grace Roquemore		All Is Well		
			Working On		
			Noted Issue		
Item	Metric Item	Metric	Performance/Comment	Status Code	Comments/Corrective Actions
1	Regulatory Compliance				
1.1	Notice of Violations	None	In Compliance		No issues during the reporting period.
1.2	Environmental compliance and reporting	Compliance	All submissions made.		No issues during the reporting period.
1.2.1	Solid waste operations	Compliance	In Compliance		No issues during the reporting period.
1.2.2	Title V	Compliance	In Compliance		A Best Available Control Technology (BACT) analysis for n-Nitrosodimethylamine, Benzidine, Hexachlorobenzene, 1,2-Diphenylhydrazine, and Hydrochloric Acid for the NSR Air Permit (pertaining to the installation of a leachate concentrator) was submitted to the DEQ on 09/27/2024.
1.2.3	VPDES	Compliance	In Compliance		Current permit was issued as of October 1, 2020
1.2.4	Financial Assurance	Compliance	In compliance		Financial assurance cost estimates for SPSA facilities were updated by SCS Engineers on 09/03/2024.
1.2.5	Wetlands	Compliance	In Compliance		
1.2.6	Groundwater	Compliance	In Compliance		A revised minor permit modification request to adjust corrective action performance monitoring requirements was submitted to the DEQ on 07/15/2024. Additional information was submitted by SCS on 08/08/2024. The Q3 Groundwater Monitoring Event is complete. The Q4 Groundwater Monitoring Event is scheduled to begin in mid October.
1.2.7	Storm water system operating and in compliance with VPDES permit	Systems operational and in good order	In Compliance		In compliance.
2	Landfilling Operations				
2.1	Tonnage Landfilled	Actual Tons	51,478		
2.2	No. staff	18.5	13.5		5 vacancies: 2 LEOs, 1 Heavy Equipment Mechanics, 2 Environmental Technician
2.2	Equipment Utilization	Key equipment fully operational and deployed	All equipment operating and deployed with appropriate spares		
3	Cover Operations				
3.1	Total Cover Material Received	Actual Tons	2,719		
3.2	Date of last aerial survey	Date	10/8/2024		
3.3	Operational In-Place Density (lbs./cy)	1,600-1,800lbs/cy	1,946 lbs/cy (0.97 tons/cy)		February 2024 Airspace Capacity Report
3.4	Cumulative In-Place Density (lbs./cy)	1,600 lbs./cy	1,966 lbs/cy (0.98 tons/cy)		February 2024 Airspace Capacity Report

4	Leachate Management				
4.1	Pump stations operational during period	100 % Operational	All pump stations are operational, pump performance is being monitored, and repairs/replacements made as necessary.		All vaults are operational.
4.2	SCADA system operational during period	100 % Operational	Fully operational		SCADA is fully operational. Low-flow pumps were adjusted/repared on 08/02/2024.
4.3	Flow meter system functional during period	100 % Operational	All 8 Cell V/VI Pump Stations are operational		Annual flow meter calibration (FIT-301, FIT-302, FIT-401) completed on 12/14/23 and submitted to HRSD, as required.
4.4	Leachate Levels	In compliance	In compliance.		1. In compliance at all 8 pump station locations. 2. Flow generation remain < 40,000 GPD typically.
4.5	Leachate Disposal	In compliance			No issues during the reporting period. The most recent sampling for Atlantic Waverly disposal requirements was completed on 05/09/2023. The September 2024 monthly HRSD leachate sample was collected 09/09/24 - 09/10/24. The most recent HRSD TTO leachate sample was collected 09/11/24.
4.5.1	Quantity of leachate pumped to HRSD during period	x gallons	863,772		From 09/01/24 to 09/30/24
4.5.1.1	Cell V, Sumps 1-4	x gallons	403,855		From 09/01/24 to 09/30/24
4.5.1.2	Cell VI, Sumps 5-8	x gallons	412,413		From 09/01/24 to 09/30/24
4.5.2	Quantity of leachate hauled for disposal during period	x gallons	330,680		From 09/01/24 to 09/30/24
4.5.3	Disposal costs in period: \$		\$ 21,664.16		From 09/01/24 to 09/30/24
4.5.4	Any issues relative to leachate quality and acceptance at WWTPs?	No constraints	No constraints		
5	Landfill Gas Management	Compliance	In compliance		
5.1	Operational Metrics				
5.1.1	Elevated liquid levels in wellfield? Yes/No				
5.1.2	# Wells below 45% methane	Observation			
5.1.3	# wells > 130F	Observation			
5.1.4	# wells > 150F	Observation			
5.1.5	# wells with CH4/CO2 ratio <1 or trending to below 1.0	Observation			
5.1.6	% of wells with elevated liquid levels reducing available slotted pipe length by ***%	TBD			
5.1.7	Average system vacuum	TBD			
5.1.8	# wells with positive pressure observed	None	21 open exceedances as of 10/15/2024		
5.1.9	# wells not operational (turned off)	Observation			
5.2	Wellfield maintained and monitored	Yes/No			
5.3	Landfill Gas Migration Monitoring	No methane level exceedances during the last quarterly monitoring event.			
6	Odor Complaints	No complaints	0		From 09/01/24 to 09/30/24
	Odor complaints	# Odor Complaints	0 odor complaints		Odor neutralizer is in place and operational. Used as needed to control odor.

Acronym Definitions

ACOE- Army Corps Of Engineers **AUF**- Airspace Utilization Factor **BOD**- Biological Oxygen Demand **CAP**- Corrective Action Plan
COD- Chemical Oxygen Demand **C SCE**- Comprehensive Site Compliance Evaluation **DMR**- Discharge Monitoring Report
GPS- Groundwater Protection Standards **LCL**- Lower Confidence Limit **NOV**- Notice Of Violation **SCADA**- Supervisory Control And Data Acquisition
SWIFT- Sustainable Water Initiative For Tomorrow **SWPPP**- Storm Water Pollution Prevention Plan **VPDES**- Va. Pollution Discharge Elimination System
WWTP- Waste Water Treatment Plant **PLC**- Programmable Logic Controller **GPM**- Gallons Per Minute **GPD**- Gallons Per Day

7. Use and Support Agreements

As discussed at the previous Board Meeting, Mr. Bagley will provide a presentation on suggested updates to member communities' Use and Support Agreements.

Please note that Use and Support Agreements, as well as the current Strategic Operating Plan, which is Schedule I of the Agreements, are available on SPSA's website at: <https://spsa.com/about-spsa/reports-publications>

8. Financial Report

Statement of Revenue and Expenses – Budget to Actual Comparison

For the period ending September 30, 2024, total revenues exceeded total expenses by approximately \$344 thousand as compared to \$294 thousand in September 2023.

Tipping fee revenue received in September 2024 reflects a decrease of 17.1% or approximately \$778 thousand as compared to the same period in the previous fiscal year.

Total expenses for the month ending September 30, 2024, were approximately \$3.7 million as compared to \$4.5 million incurred in the previous fiscal year.

Monthly Expense Line Items

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amount from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date.

Monthly Comparison of Revenues and Expenses

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2025 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

Waste Stream Report

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the period ending September 30, 2024, municipal waste tonnages reflect a decrease of 12.4% or approximately 5,037 tons as compared to the prior year.

Treasurer's Report of Cash Balances

This report captures the monthly activity in each of the depository accounts grouped as either unrestricted and designated funds or trust funds. As of September 30, 2024 cash balances were approximately \$64.2 million representing approximately \$1.3 million in operating funds, \$3.2 million in undesignated fund balance, \$136 thousand for open capital PO's rolled from FY2024, \$2.8 million reserved for the Leachate Evaporation System, \$179 thousand for open Landfill Expansion Purchase Orders, \$23.1 million designated for Landfill Closure and \$33.2 million reserved for Landfill Expansion and Flyover.

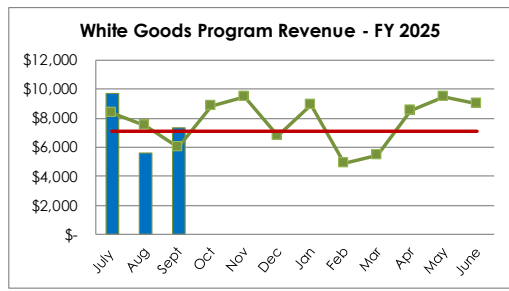
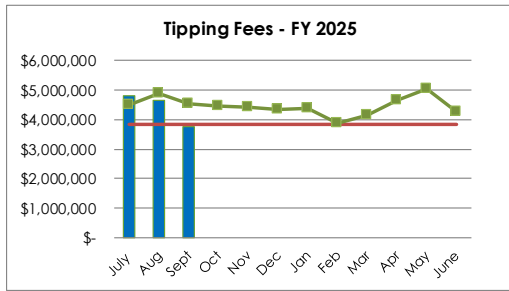
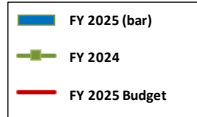
Southeastern Public Service Authority
Statement of Revenue and Expenses - Budget to Actual Comparison
For the Period Ending September 30, 2024

	SEPTEMBER 2024				SEPTEMBER 2023			
	Adjusted Budget	Month	FYTD	% of Budget	Adjusted Budget	Month	FYTD	% of Budget
REVENUES								
Tipping Fees	\$ 46,117,241	\$ 3,769,204	\$ 13,240,572	28.7%	\$ 50,145,512	\$ 4,547,521	\$ 13,952,105	27.8%
Tire program	923,000	49,586	249,009	27.0%	770,000	98,150	268,710	34.9%
Household Hazardous Waste Revenue/Ewaste	442,000	29,073	106,492	24.1%	425,000	27,925	108,540	25.5%
White Goods Program	85,000	7,369	22,634	26.6%	60,000	5,992	21,906	36.5%
Landfill Gas Recovery	320,000	-	43,885	13.7%	90,000	-	6,193	6.9%
Miscellaneous Income	5,459,900	40,334	5,101,206	93.4%	500,000	(67,381)	(42,220)	-8.4%
Interest Earnings	1,000,000	146,319	351,561	35.2%	258,729	10,191	159,179	61.5%
Fund Balance / Capital / Rolled PO's	3,021,187	-	-	0.0%	24,943,459	2,835	2,315,524	9.3%
Fund Balance / Landfill Expansion	20,173,119	5,438	52,452	0.3%	158,935	248,973	304,940	191.9%
TOTAL REVENUES	\$ 77,541,447	\$ 4,047,322	\$ 19,167,811	24.7%	\$ 77,351,635	\$ 4,874,205	\$ 17,094,874	22.1%
Administration								
Salaries / Wages	\$ 1,198,865	\$ 92,888	\$ 278,093	23.2%	\$ 909,222	\$ 97,070	\$ 248,671	27.3%
Employee Benefits	270,436	25,456	90,894	33.6%	206,944	\$ 22,125	76,721	37.1%
Professional / Contracte	1,145,396	113,925	309,636	27.0%	588,613	\$ 122,165	238,756	40.6%
Other Operating Expens	383,787	50,934	120,831	31.5%	282,157	\$ 21,344	72,053	25.5%
Materials / Supplies	89,579	34,700	39,854	44.5%	60,807	\$ 13,312	22,636	37.2%
Total Administration	\$ 3,088,063	\$ 317,903	\$ 839,309	27.2%	\$ 2,047,743	\$ 276,016	\$ 658,838	32.2%
Environmental Management								
Salaries / Wages	\$ 369,129	\$ 24,794	\$ 67,805	18.4%	\$ 331,347	\$ 36,032	\$ 91,395	27.6%
Employee Benefits	109,038	7,016	24,123	22.1%	120,383	8,258	27,892	23.2%
Professional / Contracte	68,273	13,912	40,544	59.4%	73,508	154	658	0.9%
Other Operating Expens	13,868	697	2,832	20.4%	8,201	603	1,784	21.8%
Materials / Supplies	41,994	1,086	2,497	5.9%	24,790	1,878	5,778	23.3%
Total Environmental Man	\$ 602,302	\$ 47,504	\$ 137,800	22.9%	\$ 558,249	\$ 46,925	\$ 127,506	22.8%
Operations								
Salaries / Wages	\$ 7,560,193	\$ 587,072	\$ 1,766,276	23.4%	\$ 6,272,907	\$ 687,855	\$ 1,655,657	26.4%
Employee Benefits	2,338,935	\$ 192,148	674,250	28.8%	2,040,988	183,100	605,409	29.7%
Professional / Contracte	4,949,707	\$ 478,679	1,156,746	23.4%	3,045,904	355,499	994,055	32.7%
Other Operating Expens	1,171,870	\$ 75,489	175,199	15.0%	973,666	72,564	188,086	19.3%
Materials / Supplies	2,871,912	\$ 194,512	615,065	21.4%	2,451,414	205,674	571,669	23.3%
Total Operations	\$ 18,892,617	\$ 1,527,900	\$ 4,387,535	23.2%	\$ 14,784,879	\$ 1,504,691	\$ 4,016,876	27.2%
TOTAL OPERATING EXPENSES	\$ 22,582,982	\$ 1,893,307	\$ 5,364,644	23.8%	\$ 17,390,871	\$ 1,827,631	\$ 4,803,221	27.6%
CAPITAL PROJECTS / EQUIPMENT REPLACEMENT								
RLF-CELLS 8/9 PERMITIN	712,315	18,609	75,699	10.6%	-	-	-	-
VDOT - FLYOVER	16,288,200	17,481	63,083	0.4%	-	-	-	-
RLF - DESIGN BUILD PRO	218,614	-	-	0.0%	-	-	-	-
RLF - CAP REDESIGN	40,013	10,302	10,302	25.7%	-	-	-	-
RLF-LEACHATE EVAPORA	5,619,203	62,805	62,805	1.1%	-	-	-	-
RLF-CELL VII PERMITMO	106,988	10,168	10,168	9.5%	-	-	-	-
TSP - CRANE	25,000	-	-	0.0%	-	-	-	-
NTS-EXCAVATOR, WHEEL	483,000	-	-	0.0%	-	-	-	-
NTS-YARD DOG ELECTRIC	362,500	-	-	0.0%	-	-	-	-
NTS-WHEEL LOADER REBU	641,000	-	-	0.0%	-	-	-	-
NTS-TIP FLOOR CONCRET	13,000	-	-	0.0%	-	-	-	-
OTS-PAVING DROP&HOD	17,400	-	-	0.0%	-	-	-	-
OTS-TIP FLOOR CONCRET	40,000	-	-	0.0%	-	-	-	-
OTS-YARD DOG ELECTRIC	362,500	-	-	0.0%	-	-	-	-
LTS-TUNNEL BLAST&PAINT	135,460	-	-	0.0%	-	-	-	-
SIS-EXTERIOR PAINTING	15,700	-	-	0.0%	-	-	-	-
SIS-PAVING	17,400	-	-	0.0%	-	-	-	-
TRANSFER STATIONS CON	500,000	-	-	0.0%	-	-	-	-
PIS - EXCAVATOR	483,000	-	-	0.0%	-	-	-	-
PIS-YARD DOG	145,000	-	-	0.0%	-	-	-	-
PIS-OUTBOUND SCALE	140,000	-	-	0.0%	-	-	-	-
PIS-EXTERIOR PAINTING	250,000	-	-	0.0%	-	-	-	-
OPS-SPSA SIGNAGE	13,937	-	-	0.0%	-	-	-	-
FLT-DOZER D6	742,000	-	-	0.0%	-	-	-	-
RLF-PICKUP TRUCK	55,000	835	46,122	83.9%	-	-	-	-
RLF-DOZER D6 2	742,000	-	-	0.0%	-	-	-	-
RLF-DOZER D8 REFURB	720,000	-	719,908	100.0%	-	-	-	-
RLF-DOZER D4 W/O GRA	380,000	-	-	0.0%	-	-	-	-
NTS - DRAINAGE IMPROV	7,500	-	-	0.0%	-	-	-	-
RLF - VT SCADA HARDWA	7,500	-	-	0.0%	-	-	-	-
RLF-PAVING	75,000	-	-	0.0%	-	-	-	-
RLF-RESKIN LEAN TO	41,500	-	-	0.0%	-	-	-	-
RLF-MOWER	20,000	-	17,042	85.2%	-	-	-	-
RLF-PUMP	50,000	-	-	0.0%	-	-	-	-
CIS-INBND/OUTBND SCA	140,000	-	-	0.0%	-	-	-	-
PORTSMOUTH TRANSFER STATION	-	-	-	N/A	-	-	-	-
FIS-LOADER	386,000	-	-	0.0%	-	-	-	-
LTS-WHEELED LOADER	641,000	-	-	0.0%	-	-	-	-
FLT-WELDER	20,000	1,265	1,265	6.3%	-	-	-	-
FLT-HVAC	50,000	-	-	0.0%	-	-	-	-
FLT SHOP-BIRD DETERENT	30,000	-	-	0.0%	-	-	-	-
FLT SHOP-CRANE & ELEC	200,000	-	-	0.0%	-	-	-	-
TSP-MSW TRAILERS	1,417,599	-	-	0.0%	-	-	-	-
Netbox Security Monitor	53,859	-	-	0.0%	-	-	-	-
TSP-HVAC	40,000	-	-	0.0%	-	-	-	-
CIS-AUTOMATED SCALE	23,000	-	-	0.0%	-	-	-	-
ROB-1st Fir Conference Rm	-	-	-	-	-	-	-	-
IT-COMPUTER REPLACEM	45,000	46,436	46,436	103.2%	-	-	-	-
Magnolia Property	-	-	-	-	-	-	-	-
CIS - SCALE FOUNDATION	-	-	-	N/A	-	-	-	-
UNDESIGNATED	177,118	-	-	0.0%	-	-	-	-
TOTAL CAPITAL PROJECTS/EQUIPMENT REPLACEMENT	\$ 32,694,306	\$ 167,899	\$ 1,059,797	3.2%	\$ 28,322,527	\$ 356,256	\$ 2,896,409	10.2%
OTHER USES								
Contracted Waste Disposal	\$ 4,234,887	\$ -	\$ -	-	\$ 15,372,692	\$ -	\$ -	0.0%
Waste Hauling & Disposal	-	-	-	-	\$ 7,260,545	\$ -	\$ -	N/A
Waste Management Waste Disposal	2,000,000	100	907,767	45.4%	\$ 1,000,000	50,556	50,556	5.1%
Waste Disposal - RDS	1,733,000	224,591	384,908	22.2%	\$ 5,000	241,244	401,863	N/A
Waste Hauling - MBI	5,291,272	667,755	1,543,580	29.2%	\$ 8,000,000	296,419	954,084	N/A
Suffolk Environmental Trust Fund	-	-	-	-	-	-	-	N/A
Reserves for Landfill Expansion/Closure	9,000,000	750,000	2,250,000	25.0%	-	666,667	2,000,000	N/A
Virginia Beach Environmental Trust Fund	5,000	-	-	0.0%	-	-	-	N/A
Interest Expense	-	-	-	-	-	-	-	N/A
TOTAL OTHER USES	\$ 22,264,159	\$ 1,642,445	\$ 5,086,256	22.8%	\$ 31,638,237	\$ 2,395,969	\$ 6,848,689	21.6%
GRAND TOTAL EXPENSES	\$ 77,541,447	\$ 4,642,445	\$ 11,510,696	14.8%	\$ 77,351,635	\$ 4,579,856	\$ 14,548,319	18.8%
NET REVENUES / (EXPENSES)	\$ -	\$ 343,670	\$ 7,657,115		\$ -	\$ 294,349	\$ 2,546,555	

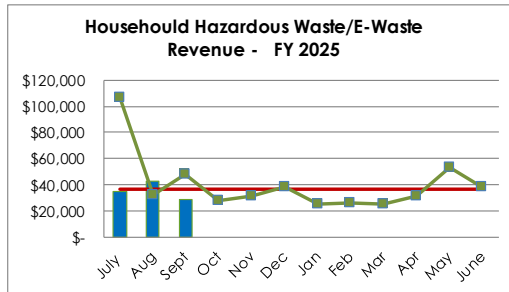
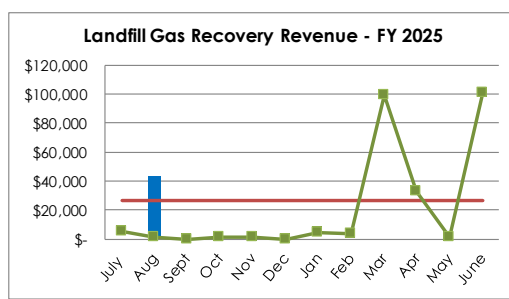
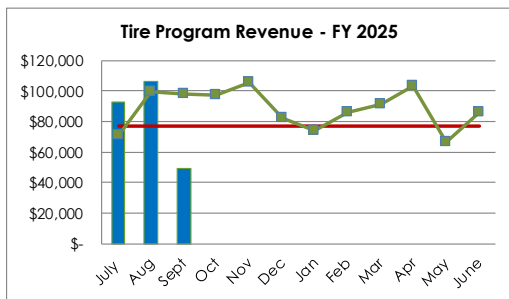
Southeastern Public Service Authority
Monthly Expense Line Items

Description	FY 2025				FYTD	From Previous Month		FYTD % of Budget
	Adjusted Budget	Jul-24	Aug-24	Sep-24		\$ Change	% Change	
Salaries Exempt	\$ 2,555,501	\$ 185,770	\$ 187,188	\$ 189,726	\$ 562,684	\$ 2,538	1.4%	22.0%
Salaries Non-Exempt	5,644,967	393,368	421,746	414,281	1,229,395	\$ (7,464)	-1.8%	21.8%
Overtime	632,621	89,919	109,954	79,874	279,747	\$ (30,080)	-27.4%	44.2%
Holiday Pay	295,098	19,476	-	20,873	40,349	\$ 20,873	N/A	13.7%
Fica / Medicare Tax	683,722	51,474	53,568	52,441	157,483	\$ (1,128)	-2.1%	23.0%
VRS Retirement	174,534	7,418	7,569	7,866	22,854	\$ 297	3.9%	13.1%
Health Insurance	1,480,937	257,214	137,945	139,815	534,974	\$ 1,870	1.4%	36.1%
Vrs Group Life Insurance	180,016	8,425	7,464	7,703	23,593	\$ 238	3.2%	13.1%
Unemployment Insurance	6,592	42	54	58	154	\$ 4	8.1%	2.3%
Workers Compensation	192,608	16,737	16,737	16,737	50,210	\$ -	0.0%	26.1%
Medical Fees	11,873	-	908	1,490	2,398	\$ 582	64.1%	20.2%
Security Service	85,190	4,042	6,412	8,133	18,587	\$ 1,721	26.8%	21.8%
Professional Services	330,688	32,160	24,270	33,271	89,701	\$ 9,001	37.1%	27.1%
Engineering Services	181,000	-	-	13,285	13,285	\$ 13,285	N/A	7.3%
Landfill Survey	3,000	-	-	-	-	\$ -	N/A	0.0%
Legal Fees	473,908	-	45,603	62,416	108,019	\$ 16,813	36.9%	22.8%
Environmental Testing	100,700	126	10,023	11,609	21,758	\$ 1,587	15.8%	21.6%
Fire Protection	16,948	780	-	2,272	3,052	\$ 2,272	N/A	18.0%
Temporary Employment Services	60,959	4,330	6,738	7,597	18,665	\$ 860	12.8%	30.6%
Uniform Rental	50,612	3,480	3,406	3,986	10,873	\$ 580	17.0%	21.5%
Maintenance Service Agreements	279,607	46,213	40,273	17,961	104,448	\$ (22,313)	-55.4%	37.4%
Grounds Maintenance	143,285	800	2,950	15,371	19,121	\$ 12,421	421.0%	13.3%
Hazardous Waste Disp/Cleanup	56,500	25,517	-	11,955	37,472	\$ 11,955	N/A	66.3%
Equip Maintenance-Parts	1,048,649	38,120	47,055	88,490	173,665	\$ 41,435	88.1%	16.6%
Equip Maintenance-Service	354,500	7,258	35,522	16,455	59,236	\$ (19,067)	-53.7%	16.7%
Scale Maintenance	49,419	-	1,764	5,324	7,088	\$ 3,560	201.8%	14.3%
Building / Site Maintenance	687,365	32,924	99,329	26,747	159,000	\$ (72,583)	-73.1%	23.1%
Leachate Pumping Station Maint	50,000	2,278	-	7,079	9,357	\$ 7,079	N/A	18.7%
Pump & Haul Leachate	0	-	-	721	721	\$ 721	N/A	#DIV/0!
Printing	1,000	-	-	-	-	\$ -	N/A	0.0%
Advertising	4,500	310	195	-	505	\$ (195)	-100.0%	11.2%
Trustee Expense	1,000	-	-	-	-	\$ -	N/A	0.0%
Permit Fees	140,290	590	780	109,474	110,844	\$ 108,694	13935.1%	79.0%
Suffolk Host Fee	2,031,720	188,501	187,753	162,879	539,132	\$ (24,874)	-13.2%	26.5%
Electricity	240,702	299	7,923	22,371	30,594	\$ 14,448	182.4%	12.7%
Heating/Gas/Propane	9,000	-	130	131	261	\$ 1	0.4%	2.9%
Water / Sewer	49,300	792	1,274	3,127	5,193	\$ 1,853	145.5%	10.5%
Leachate Treatment	250,000	-	22,493	27,675	50,168	\$ 5,182	23.0%	20.1%
Telephone	130,500	10,609	15,982	15,971	42,562	\$ (11)	-0.1%	32.6%
Postage	2,000	209	298	228	735	\$ (70)	-23.6%	36.7%
Radio Communication & Repair	3,310	388	124	-	512	\$ (124)	-100.0%	15.5%
Insurance & Bonding	257,801	22,465	22,465	22,465	67,395	\$ -	0.0%	26.1%
Equipment Rental	30,000	-	132	1,205	1,337	\$ 1,073	814.4%	4.5%
Land Lease Payment	3,500	15,965	292	292	16,549	\$ -	0.0%	472.8%
Tire De-Rimming Service	500	-	-	-	-	\$ -	N/A	0.0%
Travel And Training	59,710	4,486	4,928	12,160	21,574	\$ 7,232	146.8%	36.1%
Road Tolls	366,307	4,244	4,066	3,478	11,788	\$ (588)	-14.5%	3.2%
Membership & Professional Dues	5,725	583	160	-	743	\$ (160)	-100.0%	13.0%
Bank Fees	74,290	7,659	6,887	7,200	21,745	\$ 313	4.5%	29.3%
Awards Programs	18,750	1,256	744	42	2,042	\$ (702)	-94.4%	10.9%
Employee Appreciation	69,920	7,346	7,542	10,776	25,664	\$ 3,234	42.9%	36.7%
EMS Support Program	1,000	-	-	-	-	\$ -	N/A	0.0%
Office Supplies	13,643	984	1,401	1,247	3,632	\$ (154)	-11.0%	26.6%
Computer Software	20,302	-	513	71	584	\$ (442)	-86.2%	2.9%
Subscriptions	88,405	465	1,136	33,983	35,584	\$ 32,847	2891.4%	40.3%
Other Operating Supplies	120,525	8,140	6,421	4,021	18,582	\$ (2,400)	-37.4%	15.4%
Vehicle / Equipment Fuel	1,892,163	134,518	133,894	116,884	385,296	\$ (17,010)	-12.7%	20.4%
Vehicle/Equipment DEF	71,050	3,948	2,986	5,288	12,222	\$ 2,301	77.1%	17.2%
Vehicle / Equipment Tires	718,100	59,631	67,496	64,155	191,283	\$ (3,340)	-4.9%	26.6%
Safety Apparel & Equipment	22,839	(263)	1,359	2,290	3,385	\$ 930	68.4%	14.8%
Small Equipment	40,500	906	2,101	1,349	4,356	\$ (752)	-35.8%	10.8%
Furniture	1,831	824	257	914	1,995	\$ 657	256.1%	108.9%
Computer Hardware	12,000	290	110	97	497	\$ (13)	-11.5%	4.1%
Total Operating Expenses	\$ 22,582,982	\$ 1,703,020	\$ 1,768,317	\$ 1,893,307	\$ 5,364,644	\$ 124,990	\$ 0	23.8%
Capital Projects/Equip Replacement	\$ 32,694,306	726,877	165,021	167,899	1,059,797	2,879	1.7%	3.2%
Contracted Waste Disposal-WM	6,234,887	0	907,667	100	907,767	(907,567)	-100.0%	0.0%
Waste Disposal - RDS	1,733,000	0	160,318	224,591	384,908	64,273	40.1%	0.0%
Waste Hauling - MBI	5,291,272	504,825	371,001	667,755	1,543,580	296,754	80.0%	0.0%
Suffolk Environmental Trust Fund	5,000	-	-	-	-	-	N/A	0.0%
Reserves for Landfill Expansion/Closure	9,000,000	750,000	750,000	750,000	2,250,000	-	0.0%	25.0%
Total Expenses	\$ 77,541,447	\$ 3,684,721	\$ 4,122,323	\$ 3,703,652	\$ 11,510,696	\$ (418,672)	\$ (0)	14.8%

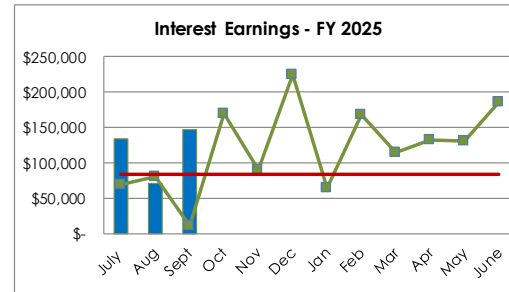
**Southeastern Public Service Authority
Monthly Comparison of Revenues and Expenses**



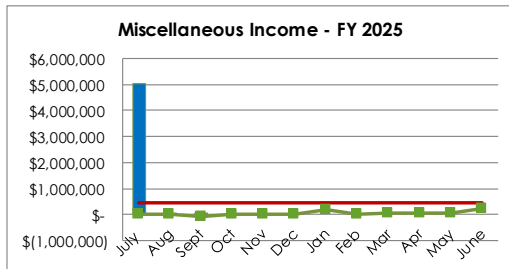
* Monthly revenue is dependent on users.

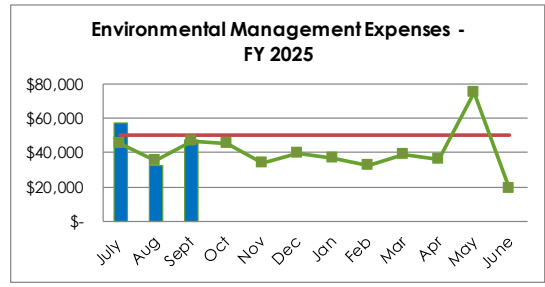
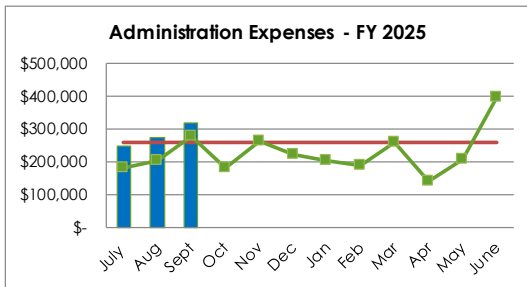
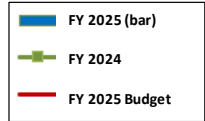


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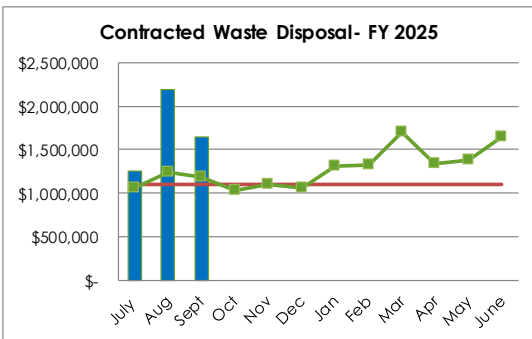
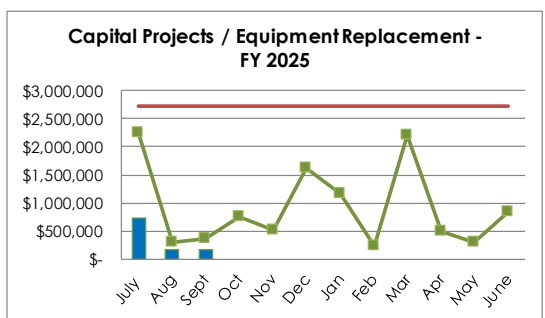
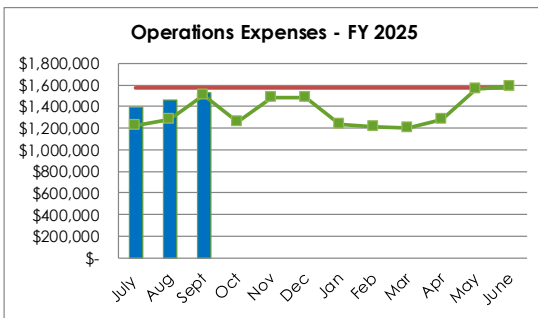


Interest payments vary based on investment date and maturity date.





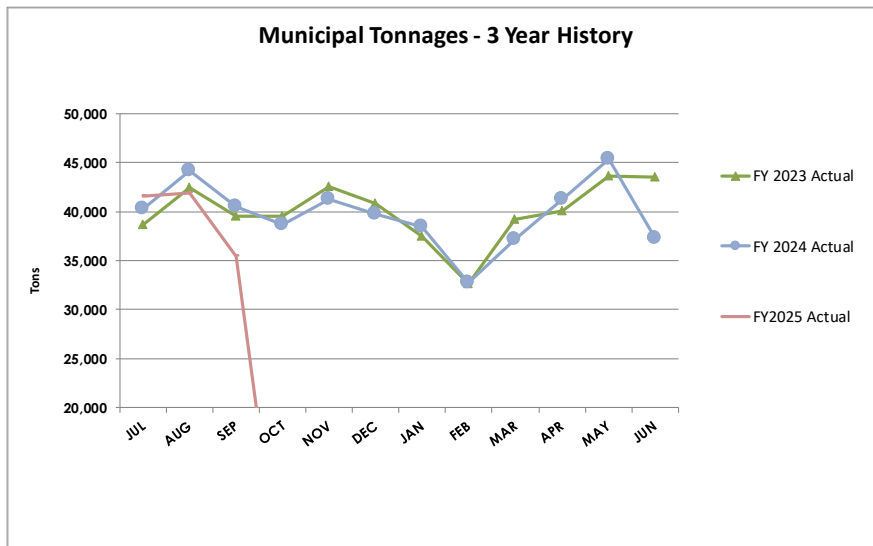
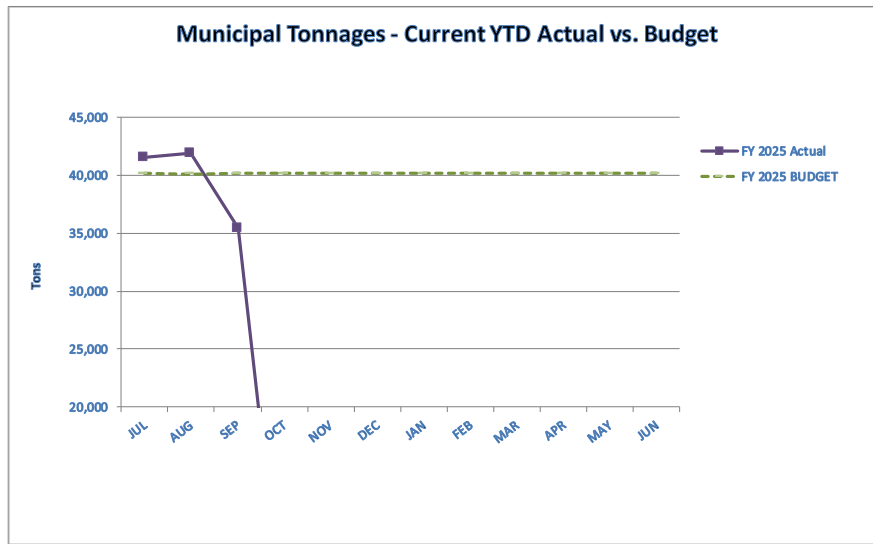
*Legal fees



Southeastern Public Service Authority (SPSA) Waste Stream

Waste Category	FY 2022	FY 2023	FY 2024	FY 2025	FY 2025	
	Actual (Tons)	Actual (Tons)	Actual (Tons)	Budget	Actual (Tons) as of 9/30/2024	% of Budget
Waste Stream Budgeted under Tipping Fees						
Municipal Waste						
Chesapeake	108,633	121,603	122,057	110,000	30,769	28.0%
Franklin	3,952	3,880	3,755	3,300	1,020	30.9%
Isle of Wight	16,561	16,109	16,491	18,000	4,295	23.9%
Norfolk	77,291	77,518	79,969	89,000	22,478	25.3%
Portsmouth	43,584	42,283	42,367	42,000	9,596	22.8%
Southampton	9,972	9,939	9,987	10,800	2,711	25.1%
Suffolk	47,185	46,106	46,394	51,200	11,748	22.9%
Virginia Beach	157,055	162,394	155,699	157,550	36,250	23.0%
Total Municipal Waste	464,233	479,832	476,719	481,850	118,867	24.7%
Sludge - Norfolk	6,352	7,325	7,357	5,206	1,821	35.0%
Navy Waste	23,128	23,915	25,380	25,806	5,327	20.6%
SPSA Contracted Waste	165,485	204,616	219,362	137,380	59,707	43.5%
Construction & Demolition Debris	8,074	8,769	10,830	9,370	6,120	65.3%
Non-Contract Waste/Other Waste	77,909	63,449	64,032	51,706	18,468	35.7%
Total Other Waste	280,948	308,074	326,961	229,468	91,443	39.9%
Total Waste Stream	745,181	787,906	803,680	711,318	210,310	29.6%

Note: Effective July 1, 2018 residential waste tons is included with municipal waste tons.



Regional Landfill Waste Stream				
				Totals
Types of Waste (tons)	Jul-24	Aug-24	Sep-24	FY2025
CDD	833	2,605	2,682	6,120
Sludge - Norfolk	663	597	542	1,802
Sludge - Suffolk	-	-	-	-
Industrial Waste	-	-	-	-
Fines C&D	-	-	-	-
Soils	159	369	555	1,083
Brick & Block	-	-	-	-
Clean Fill	754	1,834	1,343	3,931
Peanut Dust/Peanut Hulls	308	200	192	700
Municipal Solid Waste ¹	2	-	-	2
Suffolk Municipal NP Solid Waste	16	30	9	55
Southampton Cty Municipal NP Solid Waste	-	-	-	-
Chesapeake Municipal NP Solid Waste	-	-	-	-
Portsmouth Municipal NP Solid Waste	303	389	330	1,022
Virginia Beach Municipal NP Solid Waste	-	-	-	-
Norfolk Municipal NP Solid Waste	-	-	-	-
NP from Municipal HHW Users	44	45	47	136
Navy Waste ¹	41	51	38	131
Contract Processable Waste	182	41	33	257
Non-Processable Commercial Waste ²	955	1,048	1,359	3,361
Non Contract/Non Municipal	-	-	-	-
Concrete/Asphalt	-	-	-	-
Shredded Tires	794	862	821	2,477
Ash	3,295	1,470	-	4,764
Non-Qualifying Ash	551	203	-	754
Cell V Slope	-	-	-	-
MSW from Tsf Stations (west)	6,743	6,986	5,699	19,428
Clean Fill - Clearfield (1.35 factor)	4,687	5,349	13,003	23,039
Clearfield Residual (1.35 factor)	132	95	132	359
Residual from RDS	2,265	3,269	2,732	8,267
Non-Processable Waste (from RDF)	-	-	-	-
Diverted Processable Waste (from RDF)	-	-	-	-
Diverted Processable Waste (fromTsf Stations)	28,428	25,635	21,960	76,022
Total	51,155	51,078	51,478	153,711

¹ Represents CDD from Suffolk Contractors

² Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station, SW Unacceptable at Tsf Stations, Scrap Tires

**Southeastern Public Service Authority
Treasurer's Report of Cash Balances
For the Month Ending September 30, 2024**

Fund Type	Beginning Balance	Deposits / Transfers In	Interest Earnings	Payables / Transfers Out	Payroll	Ending Balance
Unrestricted and Designated Funds (see footnote below):						
Townebank Operating	\$ 1,992,177.75					\$ 1,992,177.75
Townebank Money Market	749.20					749.20
Townebank CD	3,349,111.89					3,349,111.89
Virginia Investment Pool (VIP)	20,848,570.35	800,000.00	89,389.89	900,000.00		20,837,960.24
Virginia Investment Pool (1-3)	1,040,957.62		3,679.02			1,044,636.64
Raymond James & Associates Investments	39,208,269.76		48,950.21	52,115.16		39,205,104.81
Total Unrestricted and Designated Funds	\$ 64,307,275.12	\$ 800,000.00	\$ 142,019.12	\$ 952,115.16	\$ -	\$ 64,297,179.08
Trust Funds:						
Environmental / Va. Beach Landfill	\$ 517,659.21		2,130.13			519,789.34
Environmental / Regional Landfill	\$ 529,869.81		2,187.03			532,056.84
Total Trust Funds	\$ 1,047,529.02	\$ -	\$ 4,317.16	\$ -	\$ -	\$ 1,051,846.18
GRAND TOTAL	\$ 66,277,780.08	\$ 800,000.00	\$ 146,336.28	\$ 952,115.16	\$ -	\$ 66,272,001.20

Cash Balances Designated as follows:

Operating Funds	\$ 1,359,580	
Undesignated (Fund Balance June 30, 2024)	\$ 3,251,675	(equivalent to 2 months operating expenses)
Reserved for FY 2024 Rolled Capital POs	\$ 136,237	
Reserved for Leachate Evaporation System	\$ 2,884,950	
Purchase Orders for Landfill Expansion (Rolled)	\$ 179,279	
Reserve for Landfill Closure (June 30, 2024)	\$ 23,190,220	
Reserve for Landfill Expansion and Flyover (June 30, 2024)	\$ 33,295,238	
Total Designated Funds	\$ 64,297,179	

**Southeastern Public Service Authority
Budget Transfer Activity
For the Month Ending September 30, 2024**

Department	Object	Description	Transfer In	Transfer Out
Operations	58100	Furniture	\$ 750.00	
Admin	53130	Professional Services		\$ 750.00
Chesapeake TS	55510	Travel and Training	\$ 1,035.00	
Human Resources	55510	Travel and Training		\$ 1,035.00
Capital	61122	IT-Computer Replacement	\$ 1,435.51	
Capital	62999	Undesignated		\$ 1,435.51
Admin	56110	Subscriptions	\$ 32,700.00	
Admin	53130	Professional Services		\$ 32,700.00
Operations	53320	Grounds Maintenance	\$ 11,500.00	
Admin	53150	Legal Fees		\$ 11,500.00
Oceana TS	53800	Permit Fees	\$ 390.00	
Oceana TS	53410	Building/Site Maintenance		\$ 390.00
Landstown TS	53800	Permit Fees	\$ 390.00	
Landstown TS	53410	Building/Site Maintenance		\$ 390.00
Suffolk TS	53170	Fire Protection	\$ 767.50	
Suffolk TS	53410	Building/Site Maintenance		\$ 767.50
Norfolk TS	53402	Equipment Maintenance-Scale	\$ 1,000.00	
Norfolk TS	53410	Building/Site Maintenance		\$ 1,000.00
Total			\$ 49,968.01	\$ 49,968.01

9. **Contracts**

Painting and Repairs for PTS

This is a Cooperative Contract based on IFB 24-2941-6231 posted and awarded by the City of Newport News, VA, for Specialty Painting and Coating. This project consists of surface preparation, power washing, panel repairs and painting the exterior surfaces at the Portsmouth Transfer Station. Seven (7) buildings in total at approximately 145,000 square feet. The use of this contract has allowed SPSA to appreciate a cost saving of \$3,250.00 based on estimates obtained and afforded a project completion date earlier than expected.

Vendor: W. W. Enroughty & Son, INC.

Budgeted: \$250,000.00

Cost: \$246,750.00

RECOMMENDATION: Authorize the Executive Director to award a contract to W. W. Enroughty & Son, INC. for improvements to the Portsmouth Transfer Station, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to W. W. Enroughty & Son, INC. for improvements to the Portsmouth Transfer Station, as presented?

Yard Tractors (5)

This is a Cooperative Contract issued by the State of North Carolina for equipment. SPSA Yard Tractors are located at each Transfer Station including the Regional Landfill. These units are vital to the daily operations of SPSA. The use of this contract is a cost reduction, and tractors are in stock with an estimated delivery time of 1-2 weeks from the date of purchase order issuance. This purchase is part of the FY25 Capital Replacement Plan.

Vendor: Gregory Poole Equipment Co.

Budgeted: \$870,000.00

Cost: \$699,500.00 (\$139,900.00 each for five yard tractors)

RECOMMENDATION: Authorize the Executive Director to award a contract to Gregory Poole Equipment Co. for five yard tractors, as presented.

MOTION: Do I hear a motion to authorize the Executive Director to award a contract to, Gregory Poole Equipment Co. for five yard tractors, as presented?

10. Closed Session

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding (1) proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services, in accordance with Virginia Code Section 2.2-3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, including discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; (2) the lawsuit filed by BHS Projects @Chesapeake, LLC in accordance with Virginia Code Section 2.2-3711(A)(7) for the purpose of consulting with legal counsel pertaining to actual or probable litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body; and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; and (3) wetlands and cultural heritage mitigation issues that have arisen during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion of the Regional Landfill in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

11. Other Business

12. Adjourn