

SOUTHEASTERN PUBLIC SERVICE
AUTHORITY

Board of Directors ~ Regular Meeting*

Regional Board Room

723 Woodlake Drive, Chesapeake, Virginia



Wednesday, January 22, 2025, at 9:30 a.m.

*To accommodate those who may not be able to attend in person, the public may listen to and view presentations displayed at this meeting by registering at <https://attendee.gotowebinar.com/register/1978669475355907678>. Members of the public may also listen to the SPSA Board Meeting via telephone by dialing 1-(562) 247-8422 and entering access code 188-366-315. Additionally, members of the public are invited to speak electronically at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the meeting organizer. All requests for registration to make an electronic public comment must be received by 12:00 p.m. on January 21, 2025.

Meeting Organizer: Deborah White ~ dwhite@spsa.com ~ 757.961.3402



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1. Call Meeting to Order

Pledge of Allegiance

2. Public Comment Period

- All speakers must register prior to call-to-order
- 5-minute maximum per speaker unless advised by Chairman differently
- 30-minute total maximum time

3. Chairman's Comments

4. Approval of Minutes

The minutes of the December 11, 2024, Board meeting are included as follows for Board review and approval.

RECOMMENDED ACTION: Approve the minutes as presented.

MOTION: Do I hear a motion that the December 11, 2024, minutes of the SPSA Board of Directors meeting be approved as presented?

MINUTES OF THE BOARD OF DIRECTORS OF THE SOUTHEASTERN PUBLIC SERVICE AUTHORITY OF VIRGINIA

December 11, 2024

The Regular Meeting of the Board of Directors of the Southeastern Public Service Authority (SPSA) was held at 9:30 a.m. in the Regional Board Room at the Regional Building, 723 Woodlake Drive, Chesapeake, Virginia. The following members were in attendance or as noted:

| | | |
|-----------------|--------------------------------------|----------------------------------|
| CHESAPEAKE: | Mr. John Maxwell | Mr. Earl Sorey |
| FRANKLIN: | Ms. Sheryl Raulston | Ms. Rosylen Oglesby ¹ |
| ISLE OF WIGHT: | Dr. Dale Baugh | Mr. Randy Keaton |
| NORFOLK: | Mr. John Keifer | Mr. Richard Broad |
| PORTSMOUTH: | Mr. C.W. "Luke" McCoy | Ms. Lavonda Graham-Williams |
| SOUTHAMPTON: | Mr. Tony Parnell | Ms. Lynette Lowe |
| SUFFOLK: | Mr. D. Rossen S. Greene ² | Mr. Albert Moor |
| VIRGINIA BEACH: | Mr. Thomas Leahy | Mr. L.J. Hansen |

Others present at the meeting included Alternate Ex-Officio Members Mr. Greg Martin (CH), Mr. Michael Etheridge (IW), Mr. Jerod Roberts (PO), Mr. Brian Thrower³ (SH), Mr. Robert Lewis (SU), Mr. Jeremy Kline (VB), and SPSA executives, Mr. Dennis Bagley, Executive Director, Ms. Sandy Schreiber, Treasurer and Director of Finance, Mr. Henry Strickland, Director of Operations, Ms. Deborah White, Acting Secretary and Executive Assistant, Ms. Angie Hutchins, Management Analyst, and Mr. Brett Spain, General Counsel.

(CH) Chesapeake; (FR) Franklin; (IW) Isle of Wight; (NO) Norfolk; (PO) Portsmouth, (SH) Southampton County; (SU) Suffolk; (VB) Virginia Beach

To accommodate those who could not attend in person, through the meeting notice, members of the public were also invited to listen to, and view presentations displayed at the meeting, by registering for attendance using a GoTo Webinar teleconferencing platform. Members of the public were also invited to speak at the SPSA Board of Directors Meeting during the designated public comment period at the beginning of the meeting by registering in advance with the Secretary through contact information published in the meeting notice. Members of the public were also invited to listen to the SPSA Board Meeting via toll-free telephone.

1. CALL MEETING TO ORDER

Mr. Thomas M. Leahy, Chairman of the Board of Directors, called the December Board Meeting to order at 9:37 a.m. due to heavy traffic slowing the commute of SPSA's Board Members coming from the western localities. Chairman Leahy then led the Pledge of Allegiance.

2. PUBLIC COMMENT

Ms. White reported that there were no requests for public comment.

¹ Ms. Oglesby was absent. The City of Franklin did not have a voting Ex-Officio Member for this meeting.

² Mr. Greene arrived at 9:55 a.m.

³ Mr. Thrower arrived at 9:40 a.m.

3. CHAIRMAN'S COMMENTS

Chairman Leahy reminded the Board that due to the departure of Ms. Preston after the October 2024 Board Meeting, he had appointed Ms. White as Acting Secretary. He also asked for other nominations to be considered but had not received any. Chairman Leahy has worked with Ms. White on committee items and would support her nomination as board secretary. He asked if there were any comments and there were none. The Chairman then asked for a motion to appoint Deborah White as the Board Secretary.

Mr. McCoy moved, seconded by Mr. Keifer, to appoint Deborah White as the SPSA Board Secretary. The motion was approved by a vote in favor by all the Board Members present (14-0-0). Ms. Oglesby and Mr. Greene were not present.

Chairman Leahy talked about the amount of solid waste generated during the Thanksgiving holiday at his house and many other houses across the region. There was no need to worry if the trash would be picked up because of the good work from the localities and SPSA. He thanked everyone because this is a service the region could not live without even for a few days.

4. APPROVAL OF MINUTES

The minutes of the October 24, 2024, Board Meeting had been distributed. Chairman Leahy asked if there were any additions or changes and there were none. The Chairman then asked for a motion to approve the minutes as presented.

Mr. Broad moved, seconded by Ms. Graham-Williams, to approve the October 24, 2024, minutes of the SPSA Board of Directors, as presented. The motion was approved by a vote in favor by all the Board Members present (14-0-0). Ms. Oglesby and Mr. Greene were not present.

5. APPROVAL OF 2025 BOARD MEETING DATES

The proposed 2025 board meeting dates had been distributed. Chairman Leahy asked if there were any comments and there were none. The Chairman then asked for a motion to approve the 2025 Board Meeting dates as presented.

Mr. Keifer moved, seconded by Ms. Raulston, to approve the 2025 Board Meeting dates as presented. The motion was approved by a vote in favor by all the Board Members present (14-0-0). Ms. Oglesby and Mr. Greene were not present.

6. CLOSED SESSION

Chairman Leahy informed those present that there was a closed session on the agenda for discussion of the Executive Director Performance Review. Only Board Members, Alternates, and SPSA Counsel referenced above would be present for the closed session.

The Chairman read a motion to approve the request for closed session:

I move that a closed session be held for discussion regarding the annual performance review of the Executive Director, in accordance with Virginia Code Section 2.2 3711(A)(1) relating to the performance of a specific public officer.

Mr. Sorey moved, seconded by Ms. Lowe, to approve the closed session motion as presented.

ROLL CALL

| | |
|---------------------------------------|-----------------------------------|
| Mr. John Maxwell – YES | Mr. Earl Sorey – YES |
| Ms. Sheryl Raulston – YES | Ms. Rosylen Oglesby – Not Present |
| Dr. Dale Baugh – YES | Mr. Randy Keaton – YES |
| Mr. John Keifer – YES | Mr. Richard Broad – YES |
| Mr. C.W. “Luke” McCoy – YES | Ms. Graham-Williams – YES |
| Mr. Tony Parnell – YES | Ms. Lynette Lowe – YES |
| Mr. D. Rossen S. Greene – Not Present | Mr. Albert Moor – YES |
| Mr. Thomas Leahy – YES | Mr. L. J. Hansen – YES |

**The motion passed by unanimous roll call vote of Board Members present (14-0-0).
The Board went into closed session at 9:45 a.m.**

The Board returned to open session, both in person and electronically, at 10:02 a.m.

The Chairman read the Motion to approve the certification after closed session:

*The Board hereby certifies that, to the best of each member’s knowledge:
(i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act;
and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.*

Mr. Hansen moved, seconded by Mr. McCoy, to certify the closed session as presented.

ROLL CALL

| | |
|-------------------------------|-----------------------------------|
| Mr. John Maxwell – YES | Mr. Earl Sorey – YES |
| Ms. Sheryl Raulston – YES | Ms. Rosylen Oglesby – Not Present |
| Dr. Dale Baugh – YES | Mr. Randy Keaton – YES |
| Mr. John Keifer – YES | Mr. Richard Broad – YES |
| Mr. C.W. “Luke” McCoy – YES | Ms. Graham-Williams – YES |
| Mr. Tony Parnell – YES | Ms. Lynette Lowe – YES |
| Mr. D. Rossen S. Greene – YES | Mr. Albert Moor – YES |
| Mr. Thomas Leahy – YES | Mr. L. J. Hansen – YES |

The motion passed by unanimous roll call vote of Board Members present (15-0-0).

7. EXECUTIVE DIRECTOR PERFORMANCE REVIEW

Chairman Leahy congratulated Mr. Bagley for receiving high marks on his performance review due to his caring, commitment, and competency related to SPSA and the business of trash. The Board came to a recommendation regarding a salary increase and a bonus.

Ms. Raulston made a motion for the Executive Director to receive a 3.5% salary increase and a 5% one-time bonus which was seconded by Chairman Leahy. The motion was approved by a vote in favor by all the Board Members present (15-0-0). Ms. Oglesby was not present.

Mr. Bagley thanked the Board and informed them that his leadership team and staff make his job easier due to their expertise and hard work. He then thanked the staff there and the ones driving the trucks, working at the transfer stations, and all other areas of SPSA for helping to make SPSA a successful organization.

8. EXECUTIVE DIRECTOR UPDATES

Mr. Bagley began his report by informing the Board that SPSA had provided a luncheon for staff that were veterans. On November 8th, twenty-three employees were recognized for their military service and Dr. Dale Baugh was the keynote speaker. SPSA's HR Manager, Cam Smith, organized and oversaw every detail of the luncheon to honor SPSA's veterans. Mr. Bagley added that he plans to make the veterans' luncheon a yearly event.

Chairman Leahy interjected that while discussing service to the community, he wanted to inform the Board that Mr. Martin, Alternate for the City of Chesapeake, was retiring and this would be his last board meeting. Mr. Sorey recognized Mr. Martin for his service to the Board and the City of Chesapeake.

Mr. Bagley then continued with his Executive Director Report with an update on the Army Corps of Engineers' Environmental Impact Study (EIS). The agreement with the Magnolia Farms property landowner was set to expire on November 10th and has been extended. The final purchase of the property is dependent on the issuance of the wetlands permit. A letter was received from the Corps informing SPSA that the Corps extended the date for the final EIS to be published to January 30, 2025. The Corps felt that the extension was needed due to the timing of the holiday season and wanted to be sure the public had an opportunity to review the EIS and submit comments. SPSA is waiting for information from the EPA concerning an environmental easement and a third-party inspection that takes place at the end of the process. These are small pieces of the puzzle and will not delay publishing the final EIS. The cultural mitigation plan has been agreed on and will be included in the final EIS. One of the items related to the cultural mitigation plan will be discussed in the next closed session.

EIS Update

- The purchase option on the Magnolia Farms property has been extended until the wetland permits are finalized.
- The USACOE has sent SPSA the notice required to extend the final publication date of the EIS until January 30, 2025.
- Public Notice announcing "Adverse Effects" on historic property was issued by the ACOE on November 15, 2024. This is a requirement of Section 106 of the NHPA. <http://www.na.usace.army.mil/Media/PublicNotices.aspx>
- Draft environmental easements are complete and included in the final wetland mitigation plan.
- Cultural mitigation plan has been agreed upon and will be included in the Final EIS.

Mr. Bagley announced that the public notice for the leachate evaporator permit public comment period, information session, and public hearing would be published that day. The information session will be January 16th at 6:00 p.m. at the East Suffolk Recreation Center and the public hearing will be 6:30 p.m. on the same day and same location. A copy of the public notice was placed at each member's seat.

Air Permit for Leachate Evaporator

- Public Notice will be issued today for public comment and the announcement of an information briefing and a public hearing on the draft construction permit from the Department of Environmental Quality for a major air pollution source pollution so in Suffolk, Virginia.
- The Public Comment Period will be from December 11, 2024, through January 31, 2025.
- A question-and-answer session will be held on January 16, 2025, at the East Suffolk Recreation Center @ 6:00 PM with the required Public Hearing following @ 6:30 PM.

The flyover on Route 58 has become a big topic for everyone. Mr. Bagley began his briefing by informing the Board that VDOT representatives would be at the January Board Meeting with a progress report and some engineering changes that could save SPSA some money. Mr. Bagley then explained that the lane closures are temporary, and barricades will be removed soon after December 15th, which begins time-of-year restrictions for the long-eared bat. As of that date, no further trees can be removed, and lanes should reopen shortly thereafter. Mr. Bagley added that staff from the City of Suffolk was also keeping in close contact with VDOT and the contractor and asked Mr. Lewis to share any other pertinent information on the project. Mr. Lewis explained that the lane closures on each side of Route 58 were not included in the original construction plans but were allowed for safety reasons while removing the very tall trees. The contractor has asked for a 48-hour extension past December 15th to coordinate with their sub-contractors to pick up the barriers. Mr. Lewis expects that by Wednesday morning, both sides of Route 58 will have all lanes open. Within the next thirty days, the speed limit may be lowered by five miles per hour and Suffolk City Council will be briefed on the possibility of putting speed cameras in the construction zone to help enforce the lower speed limit and keep everyone safe. Mr. Bagley added that staff from SPSA and the City of Suffolk are on weekly calls with VDOT and the contractor for updates on the project. This is a large project on a heavily travelled road so other problems may come up. The Executive Committee suggested that board members be provided with talking points to be able to provide city councils and the public with correct and up-to-date information. Mr. Bagley has requested this information from VDOT and will provide it to all members as soon as he receives it. After discussion of the importance of having all lanes open and the strain it causes on Suffolk residents on other roadways, it was confirmed that SPSA and the City of Suffolk have reiterated that they expect all requirements of the bid and contract be met to minimize the impact on traffic.


Flyover

- Lane closure was included in the construction plans during removal of trees along the east and west bound lanes.
- Original plans include reopening the third lane once tree removal is complete.
- Time of Year (TOY) restrictions protecting the long-eared bat go in effect on December 15th.
- SPSA staff, along with Mr. Lewis and Suffolk staff, are in regular contact with VDOT and the Contractor.
- VDOT will provide an update at your January Board Meeting.

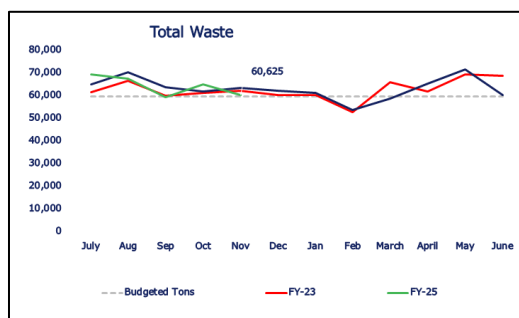
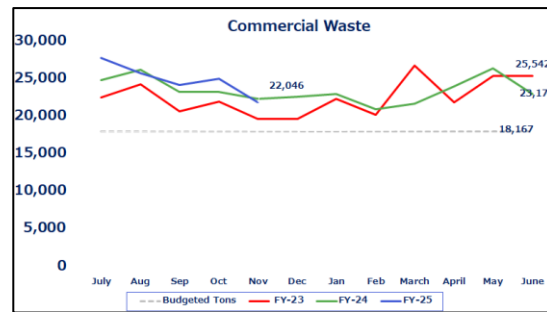
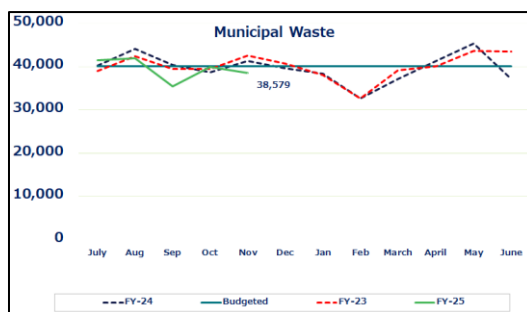
The next item the Executive Director updated the Board on was SPSA's renewal application for the Virginia Environmental Excellence Program (VEEP). Being a member of this program requires an annual report to the Department of Environmental Quality (DEQ) with an overview of the current year's progress and outline of goals for the upcoming year. Renewal is required every three years and SPSA's Environmental Manager, Grace Roquemore, recently submitted the application package to DEQ. A letter was received from DEQ on November 6th with confirmation that SPSA had been renewed for E3 Certification. There are many benefits of having E3 Certification including public recognition of the outstanding work SPSA does adhering to DEQ's regulations, a single point of contact with DEQ, and a discount on permit fees. Ms. Raulston congratulated the environmental team on their hard work to stay at this level and reiterated that these benefits improve the working relationship between SPSA and DEQ.

Virginia Environmental Excellence Program (VEEP)

- SPSA is an active participant in VDEQ's VEEP program
- SPSA's environmental Team recently completed the VEEP program's three-year renewal application.
- In a letter dated November 6, 2024, we were informed that SPSA's E3 certification had been renewed.
- Benefits:
 - Public Recognition
 - Single point of contact with DEQ
 - Permit fee discounts



Mr. Bagley then reviewed municipal and commercial waste volumes for the reporting period, as well as total waste volumes, noting municipal volumes for the month were slightly under budget, but commercial waste volumes were well above the anticipated target. Even with reduced municipal waste volumes, total waste volumes were greater than budgeted as in the previous month. Mr. Bagley did note that he and staff would be keeping a close eye on municipal waste volumes.



Mr. Strickland then gave the operational report regarding leachate gallons pumped and leachate gallons hauled. He then updated the Board on new equipment that had been received and was currently at Fleet to be inspected and decals installed. Mr. Strickland continued his report with the total number of loads/tons transported and the average tonnage and miles per gallon per load. Mr. Strickland discussed in-shop repairs and over-the-road repairs made by Fleet Management in Portsmouth and the amount of work orders that were generated. This report covered the months of October and November.

- **Leachate**
 - October**
 - Low Flow 881,556 gallons (192 Tankers Avoided)
 - Hauled 349,044 gallons (76 Tankers)
 - Total Leachate disposal 1,230,600 gallons
 - November**
 - Low Flow 863,741 gallons (187 Tankers Avoided)
 - Hauled 124,006 gallons (27 Tankers)
 - Total Leachate disposal 987,747 gallons

- **Fleet Portsmouth**
 - New equipment delivered and ready to be put into service
 - 12 – Titan MSW trailers
 - 5 - Tico Yard Spotters

| Avg Tons Per Load | Avg Miles Per Gallon |
|-------------------------------|-------------------------------------|
| 19.38 | 4.301 |
| Tons Hauled 33,563.02 Tons | Miles Driven Miles 119,390 |
| Loads Hauled 1,732 Loads | Fuel Consumed 27,758.028 Gallons |

| Fleet Management Metrics | | |
|--------------------------|-----------------------|--------------------------|
| Total assets - 198 | | |
| Work Orders Generated | Over The Road Repairs | Technician Productivity |
| Asset Count - 109 | Asset Count - 26 | Total Hours Paid - 1,056 |
| Work Order Count -236 | Work Order Count -28 | Total Hours Billed - 971 |
| | | Productivity - 91% |

9. WRITTEN FINANCIAL REPORT

Chairman Leahy reminded board members that the written financial report was included in the meeting packet and to direct any questions to Ms. Schreiber.

10. CLOSED SESSION

Chairman Leahy informed those present that there was a closed session on the agenda for discussion regarding the current RFP for alternative waste disposal and developments in the wetlands and cultural heritage mitigation plan. Mr. Keaton requested that Mr. Robertson, Assistant County Administrator for Isle of Wight County, be allowed to sit in for both parts of the closed session due to Mr. Keaton’s upcoming retirement in June 2025 and the need to have Mr. Robertson become familiar with the ongoing SPSA items. After extensive discussion between SPSA Counsel and Board Members, it was decided that Mr. Robertson would be allowed to remain for both parts of the closed session. Only Board Members, SPSA Executive Staff, Mr. Robertson, and SPSA Counsel referenced above would be present for the RFP portion of the session, but Counsel from the Cities of Chesapeake and Suffolk would be allowed to attend the wetlands and cultural heritage mitigation plan portion of the session. There were no objections to that plan.

The Chairman read the Motion to approve the certification after closed session:

I move that a closed session be held for discussions regarding (1) proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services in accordance with (a) Virginia Code Section 2.2 3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; and (b) Virginia Code Section 2.2 3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; and (2) wetlands and cultural heritage mitigation issues that have arisen during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion of the Regional Landfill in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Mr. Broad moved, seconded by Dr. Baugh, to approve the closed session motion as presented.

ROLL CALL

Mr. John Maxwell – YES
Ms. Sheryl Raulston – YES
Dr. Dale Baugh – YES
Mr. John Keifer – YES
Mr. C.W. "Luke" McCoy – YES
Mr. Tony Parnell – YES
Mr. D. Rossen S. Greene – YES
Mr. Thomas Leahy – YES

Mr. Earl Sorey – YES
Ms. Rosylen Oglesby – Not Present
Mr. Randy Keaton – YES
Mr. Richard Broad – YES
Ms. Graham-Williams – YES
Ms. Lynette Lowe – YES
Mr. Albert Moor – YES
Mr. L. J. Hansen – YES

**The motion passed by unanimous roll call vote of Board Members present (15-0-0).
The Board went into closed session at 10:47 a.m.**

The Board returned to open session, both in person and electronically, at 12:33 p.m.

The Chairman read the Motion to approve the certification after closed session:

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

Ms. Raulston moved, seconded by Ms. Lowe, to certify the closed session, as presented.

ROLL CALL

Mr. John Maxwell – YES
Ms. Sheryl Raulston – YES
Dr. Dale Baugh – YES
Mr. John Keifer – YES
Mr. C.W. “Luke” McCoy – YES
Mr. Tony Parnell – YES
Mr. D. Rossen S. Greene – YES
Mr. Thomas Leahy – YES

Mr. Earl Sorey – YES
Ms. Rosylen Oglesby – Not Present
Mr. Randy Keaton – YES
Mr. Richard Broad – YES
Ms. Graham-Williams – YES
Ms. Lynette Lowe – YES
Mr. Albert Moor – YES
Mr. L. J. Hansen – YES

The motion passed by unanimous roll call vote of Board Members present (15-0-0).

11. ADJOURN MEETING

There being no further business to come before the Board of Directors, the regular meeting was adjourned at 12:34 p.m.

Dennis L. Bagley
Executive Director

Submitted by: Deborah White, Secretary, SPSA Board of Directors

December 11, 2024, Board Meeting Minutes END

5. VDOT Flyover Project Update

Mr. Michael R. Davis, PE, CCM, Deputy District Engineer of Development and Delivery for the Virginia Department of Transportation will present an update on the status of the Flyover Project.

6. Executive Director Updates

Attachments:

- Landfill Operational Summary
- Executive Committee Minutes – October 16, 2024

Landfill Operational Summary

| | | | |
|---|---------------------------------|--------------------------|--|
| SPSA Regional Landfill Operational Summary | | KEY: | |
| Period | December 1 to December 31, 2024 | Change Since Last Report | |
| Preparer | Grace Roquemore | All Is Well | |
| | | Working On | |
| | | Noted Issue | |

Acronym Definitions

ACOE- Army Corps Of Engineers **AUF**- Airspace Utilization Factor **BOD**- Biological Oxygen Demand **CAP**- Corrective Action Plan
COD- Chemical Oxygen Demand **CSCE**- Comprehensive Site Compliance Evaluation **DMR**- Discharge Monitoring Report
GPS- Groundwater Protection Standards **LCL**- Lower Confidence Limit **NOV**- Notice Of Violation **SCADA**- Supervisory Control And Data Acquisition
SWIFT- Sustainable Water Initiative For Tomorrow **SWPPP**- Storm Water Pollution Prevention Plan **VPDES**- Va. Pollution Discharge Elimination System
WWTP- Waste Water Treatment Plant **PLC**- Programmable Logic Controller **GPM**- Gallons Per Minute **GPD**- Gallons Per Day

| Item | Metric Item | Metric | Performance/Comment | Status Code | Comments/Corrective Actions |
|----------|--|--|--|-------------|--|
| 1 | Regulatory Compliance | | | | |
| 1.1 | Notice of Violations | None | In Compliance | | No issues during the reporting period. |
| 1.2 | Environmental compliance and reporting | Compliance | All submissions made. | | No issues during the reporting period. |
| 1.2.1 | Solid waste operations | Compliance | In Compliance | | No issues during the reporting period. |
| 1.2.2 | Title V | Compliance | In Compliance | | The final draft NSR Air Permit (pertaining to the installation of a leachate concentrator) was received from the DEQ on 11/19/2024. The public notice pertaining to the permit was first issued 12/11/2024. A public meeting for the permit is scheduled for 01/16/2024. |
| 1.2.3 | VPDES | Compliance | In Compliance | | Current permit was issued as of October 1, 2020 |
| 1.2.4 | Financial Assurance | Compliance | In compliance | | Financial assurance cost estimates for SPSA facilities were updated by SCS Engineers on 09/03/2024. |
| 1.2.5 | Wetlands | Compliance | In Compliance | | |
| 1.2.6 | Groundwater | Compliance | In Compliance | | Permit modification work by SCS continues. The Q4 Groundwater Monitoring Event is complete as of 10/28/24. Groundwater Protection An ASD for MW-20A was issued 01/10/2024. |
| 1.2.7 | Storm water system operating and in compliance with VPDES permit | Systems operational and in good order | In Compliance | | In compliance. |
| 2 | Landfilling Operations | | | | |
| 2.1 | Tonnage Landfilled | Actual Tons | 36,574 | | |
| 2.2 | No. staff | 18.5 | 15.5 | | 3 vacancies: 1 LEO, 1 Heavy Equipment Mechanic, 1 Environmental Technician |
| 2.2 | Equipment Utilization | Key equipment fully operational and deployed | All equipment operating and deployed with appropriate spares | | |
| 3 | Cover Operations | | | | |
| 3.1 | Total Cover Material Received | Actual Tons | 2,262 | | |
| 3.2 | Date of last aerial survey | Date | 1/10/2025 | | |
| 3.3 | Operational In-Place Density (lbs./cy) | 1,600-1,800lbs/cy | 1,946 lbs/cy (0.97 tons/cy) | | February 2024 Airspace Capacity Report |
| 3.4 | Cumulative In-Place Density (lbs./cy) | 1,600 lbs./cy | 1,966 lbs/cy (0.98 tons/cy) | | February 2024 Airspace Capacity Report |

| | | | | | |
|----------|---|--|---|--|--|
| 4 | Leachate Management | | | | |
| 4.1 | Pump stations operational during period | 100 % Operational | All pump stations are operational, pump performance is being monitored, and repairs/replacements made as necessary. | | All vaults are operational. |
| 4.2 | SCADA system operational during period | 100 % Operational | Fully operational | | SCADA is fully operational. Low-flow pumps were adjusted/repared on 08/02/2024. |
| 4.3 | Flow meter system functional during period | 100 % Operational | All 8 Cell V/VI Pump Stations are operational | | Annual flow meter calibration (FIT-301, FIT-302, FIT-401) completed on 12/18/24 and submitted to HRSD, as required. |
| 4.4 | Leachate Levels | In compliance | In compliance. | | 1. In compliance at all 8 pump station locations. 2. Flow generation remain < 40,000 GPD typically. |
| 4.5 | Leachate Disposal | In compliance | | | No issues during the reporting period. The most recent sampling for Atlantic Waverly disposal requirements was completed on 12/04/2024. The November 2024 monthly HRSD leachate sample was collected 12/09/24 - 12/10/24. The most recent HRSD TTO leachate sample was collected 09/11/24. |
| 4.5.1 | Quantity of leachate pumped to HRSD during period | x gallons | 892,402 | | From 12/01/24 to 12/31/24 |
| 4.5.1.1 | Cell V, Sumps 1-4 | x gallons | 411,325 | | From 12/01/24 to 12/31/24 |
| 4.5.1.2 | Cell VI, Sumps 5-8 | x gallons | 402,161 | | From 12/01/24 to 12/31/24 |
| 4.5.2 | Quantity of leachate hauled for disposal during period | x gallons | 169,974 | | From 12/01/24 to 12/31/24 |
| 4.5.3 | Disposal costs in period: \$ | | \$ 20,475.19 | | From 12/01/24 to 12/31/24 |
| 4.5.4 | Any issues relative to leachate quality and acceptance at WWTPs? | No constraints | No constraints | | |
| 5 | Landfill Gas Management | Compliance | In compliance | | |
| 5.1 | Operational Metrics | | | | |
| 5.1.1 | Elevated liquid levels in wellfield? Yes/No | | | | |
| 5.1.2 | # Wells below 45% methane | Observation | | | |
| 5.1.3 | # wells > 130F | Observation | | | |
| 5.1.4 | # wells > 150F | Observation | | | |
| 5.1.5 | # wells with CH4/CO2 ratio <1 or trending to below 1.0 | Observation | | | |
| 5.1.6 | % of wells with elevated liquid levels reducing available slotted pipe length by ***% | TBD | | | |
| 5.1.7 | Average system vacuum | TBD | | | |
| 5.1.8 | # wells with positive pressure observed | None | 10 open exceedances as of 01/10/2025 | | |
| 5.1.9 | # wells not operational (turned off) | Observation | | | |
| 5.2 | Wellfield maintained and monitored | Yes/No | | | |
| 5.3 | Landfill Gas Migration Monitoring | No methane level exceedances during the last quarterly monitoring event. | | | |
| 6 | Odor Complaints | No complaints | 0 | | From 12/01/24 to 12/31/24 |
| | Odor complaints | # Odor Complaints | 0 odor complaints | | Odor neutralizer is in place and operational. Used as needed to control odor. |

**Executive Committee Minutes
Southeastern Public Service Authority of Virginia
October 16, 2024**

A regular meeting of the Executive Committee was held at 9:30 a.m. in the second-floor conference room of the SPSA Regional Office Building in Chesapeake, Virginia and was called to order by Chairman Tom Leahy. The other Executive Committee Members present at this meeting were Ms. Sheryl Raulston, Mr. Al Moor, and Mr. John Maxwell. Also in attendance were Executive Director, Dennis Bagley, Director of Administration, Tressa Preston, Director of Operations, Henry Strickland, Director of Finance, Sandy Schreiber, Executive Assistant, Deborah White, and General Counsel, Brett Spain. Board Members Mr. Luke McCoy and Mr. John Keifer observed the meeting, as well.

Items for Discussion:

1. Review and approve Executive Committee Minutes of August 21, 2024.

Ms. Raulston moved, seconded by Mr. Moor, to approve the minutes of August 21, 2024. The motion was adopted by a unanimous vote in favor, except for Mr. Maxwell who abstained due to his absence from the previous meeting.

2. Executive Director Updates

- a) Upcoming Board Meeting New Agenda Items

Mr. Bagley informed the Committee that Ms. Preston would be leaving SPSA after the October Board meeting and that a new Secretary would need to be appointed. Chairman Leahy thanked Ms. Preston for her service, and it was determined that she would serve as Secretary at the October Board Meeting and then Chairman Leahy would appoint Ms. White as acting officer to serve as Secretary. A new vote would be held at the December Meeting for the Board to officially elect a new Secretary. Mr. Bagley and Chairman Leahy spoke to Ms. White's capabilities and experience serving the RFP Committee, offering their vote of confidence for her taking on the role of Board Secretary.

The auditors will be present at the October Board Meeting to briefly review the Fiscal Year 2024 financial statements. Mr. Bagley reminded the Committee that SPSA has received a clean, unmodified audit, which is the most favorable audit result. Mr. Bagley will give a presentation on SPSA's Use and Support Agreements, covering proposed modifications and strategies for moving forward. Mr. Moor commented that he would be bringing this topic to the Suffolk City Council in a working session scheduled for later that day. Ms. Schreiber will present the quarterly financial report and Mr. Bagley

will present three contracts for consideration. The contracts will be for the coming year's audit, painting and repairs at the Portsmouth Transfer Station, and the purchase of five yard tractors for operational use.

b) Ongoing Update Items

Mr. Bagley informed the Committee that the Environmental Impact Statement (EIS) from the Army Corps of Engineers is close to the final decision stage with mitigation issues being resolved as quickly as possible. He and Mr. Strickland also reported that the demolition and improvements to the Portsmouth Transfer Station are progressing nicely, and that staff has been impressed with the work being done by the contracting company hired by WIN. Chairman Leahy asked if WIN was meeting all their obligations to SPSA and Mr. Bagley stated that he has confidence they will uphold their commitment to completing the demolition to SPSA's satisfaction.

Staff expects the final draft of the air permit for the Leachate Evaporator by Monday of the following week, at which time the 45-day comment period will begin. At the conclusion of the comment period, the final permit will be issued and sitework and utility lines can be completed. It is estimated that the project will be fully operational by the beginning of 2025.

The VDOT Flyover construction is well underway, and the corridor has seen slowed traffic and altered traffic patterns as a result. These traffic changes are likely to have an impact through the summer of 2026. Staff continues to be in communication with VDOT and the City of Suffolk regarding safety and efficiency.

Regarding landfill design and construction, SCS Engineers and DEQ are still working to finalize permit modifications that will allow SPSA to gain valuable airspace through a change in cover design and permission to mine Cells V and VI to remove excess soil and other organics. These modifications have the potential to increase the life of Cells V and VI for two additional years, providing additional time for the construction of Cell VII. Mr. Strickland also commented that DEQ has issued a 180-day demo permit for the use of Atmos alternative daily cover, which was a space-saving action taken by the Board at the September Board Meeting. Mr. Bagley noted that this demonstration period is essentially a formality and that he foresees no issues with the cover process being added to the existing permit.

c) Upcoming Board Meeting Agendas

At the December Board Meeting, the Board will review the annual evaluation of the Executive Director. Forms will be distributed both at the October Meeting, and after via email in electronic form along with instructions for completion. Mr. Bagley reminded the Committee that the forms are specific for 2024, having been developed with former Chairman Baugh and Ms. Raulston, and that he has been working with those goals in mind all year. The results will be compiled for Chairman Leahy and Ms. Raulston to

review and present at the December Board Meeting. It was determined that if other Board Members would like to have input in the review process, in addition to completing their own evaluation form, they should reach out to Chairman Leahy.

3. Closed Session

Motion to Approve Request for Closed Meeting.

Ms. Preston read aloud the following closed session motion:

I move that a closed session be held for discussions regarding (1) proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services, in accordance with Virginia Code Section 2.2-3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, including discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; (2) the lawsuit filed by BHS Projects @Chesapeake, LLC in accordance with Virginia Code Section 2.2-3711(A)(7) for the purpose of consulting with legal counsel pertaining to actual or probable litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body; and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; and (3) wetlands and cultural heritage mitigation issues that have arisen during the required Federal wetlands permitting and the Army Corps of Engineers' Environmental Impact Statement (EIS) process, which are necessary for proposed expansion of the Regional Landfill in accordance with Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

At 10:07 a.m., Ms. Raulston moved, seconded by Mr. Moor, to approve the closed session motion as read. The motion was adopted by a unanimous roll call vote in favor. Board Members, staff, and counsel referenced above attended the closed session.

Motion to Approve Certification after Closed Meeting.

The Executive Committee of the Southeastern Public Service Authority of Virginia hereby certifies that, to the best of each member's knowledge: (a) only public business matters lawfully exempted from

October 16, 2024, Executive Committee Meeting Minutes

open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (b) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

At 10:59 a.m., the Executive Committee came out of closed session, and Mr. Moor moved, seconded by Ms. Raulston, to approve the certification as read. The motion was adopted by a unanimous roll call vote in favor.

4. Other Business

Mr. Bagley announced that in January or February of 2025 he plans to make a presentation on funding the construction of Cell VII. He noted that, based on the original timeline, funds are a bit short due to the costs of the EIS project, but he has a plan to make up for that shortfall. He also intends to review the schedule of maturing investments which will create the liquidity necessary for funding the continued construction of the Flyover project.

Chairman Leahy asked if there was any further business for the Committee, but there was none.

5. Meeting Adjourned at 11:01 a.m.

7. Financial Report

Statement of Revenue and Expenses – Budget to Actual Comparison

For the period ending December 31, 2024, total expenses exceeded total revenues by approximately \$3.0 million as compared to a net loss of \$679 thousand in December 2023.

Tipping fee revenue received in December 2024 reflects a decrease of 5.2% or approximately \$1.4 million as compared to the same period in the previous fiscal year.

Total expenses for the month ending December 31, 2024, were approximately \$7.5 million as compared to \$5.4 million incurred in the previous fiscal year. Capital assets expenditures in December 2024 were \$3.4 million.

Monthly Expense Line Items

This report provides the actual expenses by month by the type of expense. The majority of the line items vary in amount from month to month because they are either: (1) dependent on usage, or (2) timing of payment and/or check date.

Monthly Comparison of Revenues and Expenses

This report illustrates the monthly revenues and expenses. An explanation is included under each graph if there is a sizeable variance. The straight line in each graph represents the fiscal year 2025 budget on a straight-lined basis and the line graph represents the prior fiscal year for comparison.

Waste Stream Report

This report has been developed to provide the status of tonnages received as compared to the amounts budgeted. For the period ending December 31, 2024, municipal waste tonnages reflect a decrease of 4.3% or approximately 1,710 tons as compared to December 2023. Year to date, total municipal tonnages are under budget by 5,587 tons.

Treasurer's Report of Cash Balances

This report captures the monthly activity in each of the depository accounts grouped as either unrestricted and designated funds or trust funds. As of December 31, 2024, cash balances were approximately \$61.5 million representing approximately \$2.2 million in operating funds, \$3.2 million in undesignated fund balance, \$18 thousand for open capital PO's rolled from FY2024, \$2.0 million reserved for the Leachate Evaporation System, \$113 thousand for open Landfill Expansion Purchase Orders, \$23.1 million designated for landfill closure and \$30.6 million reserved for Landfill Expansion and flyover.

Southeastern Public Service Authority
Statement of Revenue and Expenses - Budget to Actual Comparison
For the Period Ending December 31, 2024

| | DECEMBER 2024 | | | | DECEMBER 2023 | | | |
|--|----------------------|---------------------|----------------------|--------------|----------------------|---------------------|----------------------|--------------|
| | Adjusted Budget | Month | FYTD | % of Budget | Adjusted Budget | Month | FYTD | % of Budget |
| REVENUES | | | | | | | | |
| Tipping Fees | \$ 46,117,241 | \$ 3,972,817 | \$ 25,756,596 | 55.9% | \$ 50,145,512 | \$ 4,359,250 | \$ 27,179,311 | 54.2% |
| Tire program | 923,000 | 67,505 | 495,649 | 53.7% | 770,000 | 82,219 | 553,971 | 71.9% |
| Household Hazardous Waste Revenue/Ewaste | 442,000 | 24,332 | 218,536 | 49.4% | 425,000 | 25,392 | 203,416 | 47.9% |
| White Goods Program | 85,000 | 6,161 | 43,381 | 51.0% | 60,000 | 6,796 | 47,026 | 78.4% |
| Landfill Gas Recovery | 320,000 | 79,011 | 226,556 | 70.8% | 90,000 | - | 8,477 | 9.4% |
| Miscellaneous Income | 5,459,900 | 104,877 | 5,279,490 | 96.7% | 500,000 | 10,583 | 2,543 | 0.5% |
| Interest Earnings | 1,000,000 | 229,056 | 799,708 | 80.0% | 258,729 | 224,259 | 642,888 | 248.5% |
| Fund Balance / Capital / Rolled PO's | 3,021,187 | - | 785,250 | 26.0% | 24,943,459 | 18,755 | 3,178,937 | 12.7% |
| Fund Balance / Landfill Expansion | 19,406,408 | 30,538 | 118,969 | 0.6% | 158,935 | 44,995 | 459,933 | 289.4% |
| TOTAL REVENUES | \$ 76,774,736 | \$ 4,514,297 | \$ 33,724,133 | 43.9% | \$ 77,351,635 | \$ 4,772,249 | \$ 32,276,502 | 41.7% |
| Administration | | | | | | | | |
| Salaries / Wages | \$ 1,198,865 | \$ 84,060 | \$ 586,743 | 48.9% | \$ 909,222 | \$ 119,849 | \$ 522,040 | 57.4% |
| Employee Benefits | 270,436 | 22,561 | 165,078 | 61.0% | 206,944 | \$ 23,565 | 147,726 | 71.4% |
| Professional / Contracte | 1,127,004 | 74,029 | 500,694 | 44.4% | 588,613 | \$ 28,936 | 458,841 | 78.0% |
| Other Operating Expens | 428,372 | 40,267 | 236,936 | 55.3% | 282,157 | \$ 47,529 | 164,108 | 58.2% |
| Materials / Supplies | 90,403 | 1,451 | 44,773 | 49.5% | 60,807 | \$ 1,203 | 28,407 | 46.7% |
| Total Administration | \$ 3,115,080 | \$ 222,368 | \$ 1,534,224 | 49.3% | \$ 2,047,743 | \$ 221,083 | \$ 1,321,122 | 64.5% |
| Environmental Management | | | | | | | | |
| Salaries / Wages | \$ 369,129 | \$ 25,053 | \$ 151,164 | 41.0% | \$ 331,367 | \$ 30,294 | \$ 163,672 | 49.4% |
| Employee Benefits | 109,038 | \$ 6,144 | 42,385 | 38.9% | 120,383 | 6,279 | 51,990 | 43.2% |
| Professional / Contracte | 73,273 | \$ 16,973 | 58,630 | 80.0% | 73,508 | 600 | 15,006 | 20.4% |
| Other Operating Expens | 13,868 | \$ 1,116 | 5,781 | 41.7% | 8,201 | 608 | 4,118 | 50.2% |
| Materials / Supplies | 40,494 | \$ 941 | 11,459 | 28.3% | 24,790 | 1,497 | 11,106 | 44.8% |
| Total Environmental Man | \$ 605,802 | \$ 50,227 | \$ 269,419 | 44.5% | \$ 558,249 | \$ 39,277 | \$ 245,892 | 44.0% |
| Operations | | | | | | | | |
| Salaries / Wages | \$ 7,551,693 | \$ 571,233 | \$ 3,779,140 | 50.0% | \$ 6,272,907 | \$ 817,557 | \$ 3,495,817 | 55.7% |
| Employee Benefits | 2,338,935 | \$ 188,982 | 1,265,783 | 54.1% | 2,040,988 | 195,891 | 1,240,224 | 60.8% |
| Professional / Contracte | 4,947,969 | \$ 338,219 | 2,304,541 | 46.6% | 3,045,904 | 242,546 | 1,965,147 | 64.5% |
| Other Operating Expens | 1,128,410 | \$ 120,674 | 425,393 | 37.7% | 973,666 | 56,909 | 395,507 | 40.6% |
| Materials / Supplies | 2,940,093 | \$ 242,619 | 1,279,547 | 43.5% | 2,451,414 | 171,713 | 1,145,045 | 46.7% |
| Total Operations | \$ 18,907,100 | \$ 1,461,727 | \$ 9,054,403 | 47.9% | \$ 14,784,879 | \$ 1,484,616 | \$ 8,241,741 | 55.7% |
| TOTAL OPERATING EXPENSES | \$ 22,627,982 | \$ 1,734,323 | \$ 10,858,046 | 48.0% | \$ 17,390,871 | \$ 1,744,977 | \$ 9,808,755 | 56.4% |

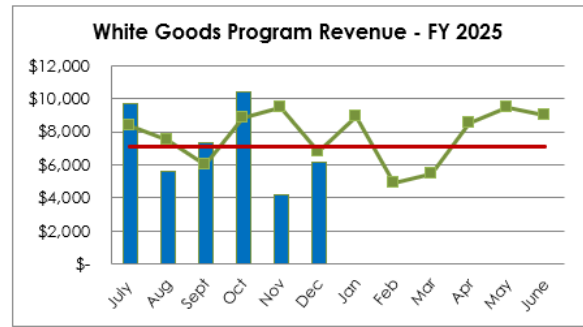
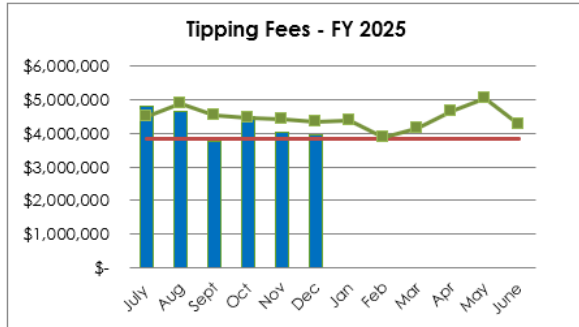
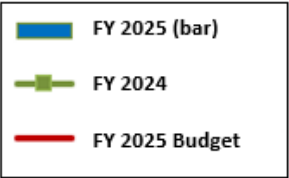
| | DECEMBER 2024 | | | | DECEMBER 2023 | | | |
|---|----------------------|-----------------------|----------------------|--------------|----------------------|---------------------|----------------------|--------------|
| | Adjusted Budget | Month | FYTD | % of Budget | Adjusted Budget | Month | FYTD | % of Budget |
| CAPITAL PROJECTS / EQUIPMENT REPLACEMENT | | | \$ - | | | | | |
| RLF-CELLS 8/9 PERMITTING | 712,315 | 35,820 | 201,882 | 28.3% | - | - | - | |
| VDOT - FLYOVER | 18,221,978 | 1,744,645 | 2,680,085 | 14.7% | - | - | - | |
| RLF - DESIGN BUILD PROJ | 103,200 | - | 103,200 | 100.0% | - | - | - | |
| RLF - CAP REDESIGN | 40,013 | 5,198 | 39,977 | 99.9% | - | - | - | |
| RLF-LEACHATE EVAPORA | 2,884,950 | 30,403 | 890,233 | 30.9% | - | - | - | |
| RLF-CELL VII PERMIT MO | 106,988 | 54,883 | 90,160 | 84.3% | - | - | - | |
| TSP - CRANE | 45,000 | - | 10,395 | 23.1% | - | - | - | |
| NTS-EXCAVATOR, WHEEL | 398,000 | - | - | 0.0% | - | - | - | |
| NTS-YARD DOG | 279,800 | - | 279,800 | 100.0% | - | - | - | |
| NTS-WHEEL LOADER REBU | 641,000 | - | - | 0.0% | - | - | - | |
| NTS-TIP FLOOR CONCRET | 13,000 | - | - | 0.0% | - | - | - | |
| OTS-PAVING DROP&HO | 17,400 | - | - | 0.0% | - | - | - | |
| OTS-TIP FLOOR CONCRET | 40,000 | - | - | 0.0% | - | - | - | |
| OTS-YARD DOG | 279,800 | - | - | 0.0% | - | - | - | |
| LTS-TUNNEL BLAST&PAINT | 128,570 | - | 128,570 | 100.0% | - | - | - | |
| STS-EXTERIOR PAINTING | 15,700 | - | - | 0.0% | - | - | - | |
| STS-PAVING | 18,720 | 12,168 | 18,720 | 100.0% | - | - | - | |
| TRANSFER STATIONS CON | 500,000 | - | - | 0.0% | - | - | - | |
| PTS - EXCAVATOR | 483,000 | - | - | 0.0% | - | - | - | |
| PTS-YARD DOG | 139,900 | - | 139,900 | 100.0% | - | - | - | |
| PTS-OUTBOUND SCALE | 140,000 | - | - | 0.0% | - | - | - | |
| PTS-EXTERIOR PAINTING | 246,750 | - | - | 0.0% | - | - | - | |
| OPS-SPSA SIGNAGE | 13,937 | - | 6,969 | 50.0% | - | - | - | |
| FLT-DOZER D6 | 742,000 | 742,000 | 742,000 | 0.0% | - | - | - | |
| RLF-PICKUP TRUCK | 55,000 | - | 46,122 | 83.9% | - | - | - | |
| RLF-DOZER D6 2 | 742,000 | 742,000 | 742,000 | 100.0% | - | - | - | |
| RLF-DOZER D8 REFURB | 720,000 | - | 719,908 | 100.0% | - | - | - | |
| RLF-DOZER D4 W/O GRA | 380,000 | - | 380,000 | 100.0% | - | - | - | |
| NTS - DRAINAGE IMPROV | 7,500 | - | - | 0.0% | - | - | - | |
| RLF - VT SCADA HARDWA | 7,500 | - | - | 0.0% | - | - | - | |
| RLF-PAVING | 75,000 | - | - | 0.0% | - | - | - | |
| RLF-RESKIN LEAN TO | 41,500 | 26,250 | 38,500 | 92.8% | - | - | - | |
| RLF-MOWER | 20,000 | - | 17,042 | 85.2% | - | - | - | |
| RLF-PUMP | 50,000 | - | - | 0.0% | - | - | - | |
| CTS-INBND/OUTBND SCA | 140,000 | - | - | 0.0% | - | - | - | |
| PORTSMOUTH TRANSFER S | - | - | - | 0.0% | - | - | - | |
| FIS-LOADER | 386,000 | - | - | 0.0% | - | - | - | |
| LTS-WHEELED LOADER | 641,000 | - | 639,419 | 99.8% | - | - | - | |
| FLT-WELDER | 20,000 | - | 1,265 | 6.3% | - | - | - | |
| FLT-HVAC | 50,000 | - | 18,735 | 37.5% | - | - | - | |
| FLT SHOP-BIRD DETERENT | 30,000 | 24,781 | 24,781 | 82.6% | - | - | - | |
| FLT SHOP-CRANE & ELECT | 200,000 | - | 22,863 | 11.4% | - | - | - | |
| TSP-MSW TRAILERS | 1,386,655 | - | 1,386,655 | 100.0% | - | - | - | |
| Netbox Security Monitor | 26,930 | - | 15,454 | 57.4% | - | - | - | |
| TSP-HVAC | 40,000 | - | - | 0.0% | - | - | - | |
| CTS-AUTOMATED SCALE | 23,000 | 24,296 | 24,296 | 105.6% | - | - | - | |
| ROB-1st Flr Conference Rm | - | - | - | 0.0% | - | - | - | |
| ROB-Barrier Gate | 21,030 | - | - | 0.0% | - | - | - | |
| IT-COMPUTER REPLACEM | 46,436 | - | 46,436 | 100.0% | - | - | - | |
| Magnolia Property | - | - | 10,000 | 0.0% | - | - | - | |
| CTS - SCALE FOUNDATION | - | - | - | 0.0% | - | - | - | |
| ROB-Board Room | 125,000 | - | - | 0.0% | - | - | - | |
| UNDESIGNATED | 436,023 | - | - | 0.0% | - | - | - | |
| TOTAL CAPITAL PROJECTS/EQUIPMENT REPLACEMENT | \$ 31,882,595 | \$ 3,442,444 | \$ 9,766,195 | 30.6% | \$ 28,322,527 | \$ 1,617,641 | 5,774,762 | 20.4% |
| OTHER USES | | | | | | | | |
| Contracted Waste Disposal | \$ - | \$ - | \$ - | | \$ 15,372,692 | \$ - | \$ - | 0.0% |
| Service Fee to Wheelabrator Addendum 6 | - | - | - | N/A | \$ 7,260,545 | \$ - | \$ - | |
| Waste Hauling & Disposal | - | - | - | | \$ - | 1,061,333 | 6,636,790 | N/A |
| Waste Management Waste Disposal | 6,234,887 | 937,722 | 4,722,602 | 75.7% | \$ 1,000,000 | - | 50,556 | 5.1% |
| Waste Disposal - RDS | 1,733,000 | 161,789 | 812,348 | 46.9% | \$ 5,000 | 68,692 | 767,762 | |
| Waste Hauling - MBI | 5,291,272 | 530,245 | 3,219,880 | 60.9% | \$ 8,000,000 | 292,412 | 1,826,994 | |
| Suffolk Environmental Trust Fund | - | - | - | | - | - | - | N/A |
| Reserves for Landfill Expansion/Closure | 9,000,000 | 750,000 | 4,500,000 | 50.0% | - | 666,667 | 4,000,000 | N/A |
| Tip Fee Stabilization Fund Refund | - | - | - | N/A | - | - | - | N/A |
| Virginia Beach Environmental Trust Fund | 5,000 | - | - | 0.0% | - | - | - | N/A |
| Interest Expense | - | - | - | | - | - | - | N/A |
| TOTAL OTHER USES | \$ 22,264,159 | \$ 2,379,756 | \$ 13,254,830 | 59.5% | \$ 31,638,237 | \$ 2,089,103 | \$ 13,282,102 | 42.0% |
| GRAND TOTAL EXPENSES | \$ 76,774,736 | \$ 7,556,523 | \$ 33,879,071 | 44.1% | \$ 77,351,635 | \$ 5,451,720 | \$ 28,865,619 | 37.3% |
| NET REVENUES / (EXPENSES) | \$ - | \$ (3,042,226) | \$ (154,938) | | \$ - | \$ (679,472) | \$ 3,410,883 | |

Southeastern Public Service Authority
Monthly Expense Line Items

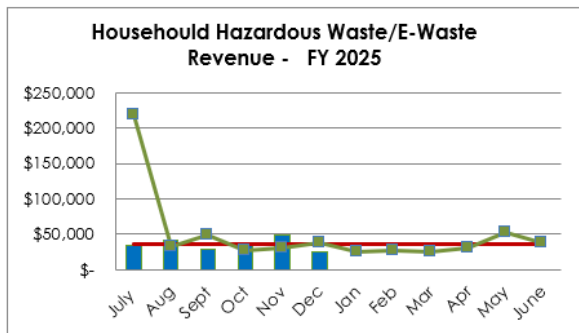
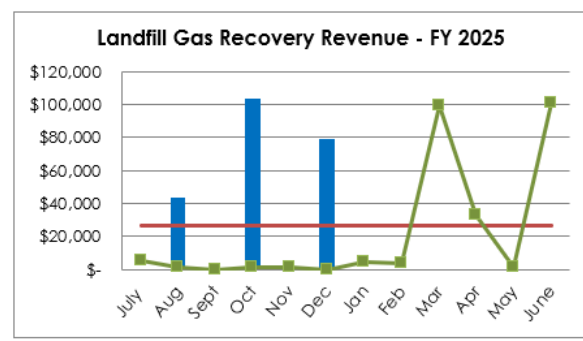
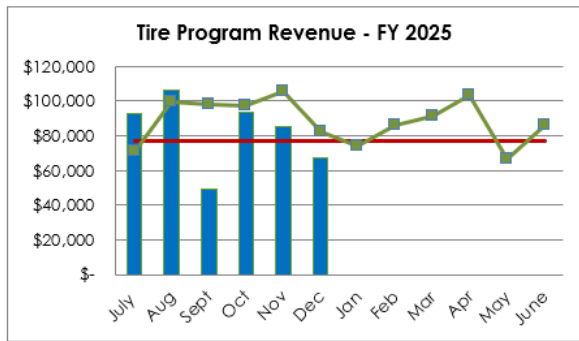
| Description | FY 2025 | | QTR 1 | Oct-24 | Nov-24 | Dec-24 | FYTD | From Previous Month | | FYTD % of Budget |
|--------------------------------|-----------------|------------|------------|------------|--------------|--------------|------|---------------------|----------|------------------|
| | Adjusted Budget | | | | | | | \$ Change | % Change | |
| Salaries Exempt | \$ 2,555,501 | \$ 562,684 | \$ 188,736 | \$ 177,513 | \$ 1,211,536 | \$ (105,090) | | -55.4% | 47.4% | |
| Salaries Non-Exempt | 5,636,467 | 1,229,395 | 427,962 | 369,285 | 2,583,597 | (187,671) | | -45.3% | 45.8% | |
| Overtime | 632,621 | 279,747 | 74,196 | 83,123 | 570,893 | (50,704) | | -63.5% | 90.2% | |
| Holiday Pay | 295,098 | 40,349 | - | 50,426 | 151,020 | (9,820) | | -47.0% | 51.2% | |
| Fica / Medicare Tax | 683,722 | 157,483 | 51,564 | 49,748 | 335,205 | (26,662) | | -50.8% | 49.0% | |
| VRS Retirement | 174,534 | 22,854 | 7,803 | 7,304 | 48,001 | (2,737) | | -34.8% | 27.5% | |
| Health Insurance | 1,480,937 | 534,974 | 134,957 | 132,526 | 932,425 | 2,558 | | 1.8% | 63.0% | |
| Vrs Group Life Insurance | 180,016 | 23,593 | 6,629 | 7,400 | 45,121 | (99) | | -1.3% | 25.1% | |
| Unemployment Insurance | 6,592 | 154 | 33 | 24 | 226 | 8 | | 13.4% | 3.4% | |
| Workers Compensation | 192,608 | 50,210 | 20,686 | 20,686 | 112,268 | - | | 0.0% | 58.3% | |
| Medical Fees | 11,873 | 2,398 | 185 | 410 | 4,455 | (1,052) | | -70.6% | 37.5% | |
| Security Service | 85,190 | 18,587 | 7,995 | 6,485 | 39,625 | (73) | | -0.9% | 46.5% | |
| Professional Services | 313,120 | 89,701 | 28,945 | 21,154 | 139,912 | 21,042 | | 63.2% | 44.7% | |
| Engineering Services | 181,000 | 13,285 | 11,418 | 5,303 | 33,778 | 1,531 | | 11.5% | 18.7% | |
| Landfill Survey | 3,000 | - | - | 800 | 800 | (800) | | N/A | 26.7% | |
| Legal Fees | 473,908 | 108,019 | 47,166 | 37,028 | 216,180 | 13,062 | | 20.9% | 45.6% | |
| Environmental Testing | 100,700 | 21,758 | 5,740 | 2,371 | 35,795 | (3,554) | | -30.6% | 35.5% | |
| Fire Protection | 18,475 | 3,052 | 1,278 | 966 | 8,746 | (2,485) | | -109.4% | 47.3% | |
| Temporary Employment Services | 69,459 | 18,665 | 7,952 | 2,192 | 35,155 | (4,154) | | -54.7% | 50.6% | |
| Uniform Rental | 50,612 | 10,873 | 3,770 | 3,766 | 21,677 | 498 | | 12.5% | 42.8% | |
| Maintenance Service Agreements | 279,607 | 104,448 | 7,142 | 7,283 | 122,221 | 3,934 | | 21.9% | 43.7% | |
| Grounds Maintenance | 148,685 | 19,121 | 12,133 | 22,160 | 54,214 | 21,360 | | 139.0% | 36.5% | |
| Hazardous Waste Disp/Cleanup | 56,500 | 37,472 | - | 16,440 | 53,912 | 16,440 | | 137.5% | 95.4% | |
| Equip Maintenance-Parts | 1,022,150 | 173,665 | 55,419 | 48,932 | 308,729 | 18,219 | | 20.6% | 30.2% | |
| Equip Maintenance-Service | 375,800 | 59,236 | 57,129 | 26,137 | 253,395 | (84,755) | | -515.1% | 67.4% | |
| Scale Maintenance | 50,219 | 7,088 | 16,255 | 2,166 | 25,509 | 2,166 | | 40.7% | 50.8% | |
| Building / Site Maintenance | 679,437 | 159,000 | 71,893 | 61,692 | 329,439 | 24,839 | | 92.9% | 48.5% | |
| Leachate Pumping Station Maint | 50,000 | 9,357 | - | 7,390 | 22,223 | 1,914 | | 27.0% | 44.4% | |
| Pump & Haul Leachate | 0 | 721 | 3,288 | - | 4,310 | (301) | | -41.7% | #DIV/0! | |
| Printing | 1,000 | - | - | 699 | 699 | 699 | | N/A | 69.9% | |
| Advertising | 4,500 | 505 | - | - | 505 | - | | N/A | 11.2% | |
| Trustee Expense | 1,000 | - | - | - | - | - | | N/A | 0.0% | |
| Permit Fees | 140,290 | 110,844 | - | - | 115,154 | (4,310) | | -3.9% | 82.1% | |
| Suffolk Host Fee | 2,031,720 | 539,132 | 181,418 | 156,645 | 1,037,432 | (3,591) | | -2.2% | 51.1% | |

| Description | FY 2025 | | QTR 1 | Oct-24 | Nov-24 | Dec-24 | FYTD | From Previous Month | | FYTD | % of Budget |
|---|----------------------|----------------------|---------------------|---------------------|---------------------|----------------------|-----------------------|---------------------|----------------------|--------------|-------------|
| | Adjusted Budget | | | | | | | \$ Change | % Change | | |
| Electricity | 240,702 | 30,594 | 17,418 | 15,389 | 14,460 | 77,860 | \$ (929) | -4.2% | 77,860 | 32.3% | |
| Heating/Gas/Propane | 9,000 | 261 | 101 | 217 | 508 | 1,086 | \$ 291 | 222.3% | 1,086 | 12.1% | |
| Water / Sewer | 49,300 | 5,193 | 17,320 | 6,847 | 9,193 | 38,553 | \$ 2,346 | 75.0% | 38,553 | 78.2% | |
| Leachate Treatment | 250,000 | 50,168 | 27,989 | - | 73,203 | 151,360 | \$ 73,203 | 264.5% | 151,360 | 60.5% | |
| Telephone | 130,500 | 42,562 | 17,994 | 9,054 | 11,833 | 81,443 | \$ 2,779 | 17.4% | 81,443 | 62.4% | |
| Postage | 2,030 | 735 | 100 | 355 | 70 | 1,260 | \$ (285) | -125.1% | 1,260 | 62.1% | |
| Radio Communication & Repair | 4,475 | 512 | 2,165 | - | 230 | 2,907 | \$ 230 | N/A | 2,907 | 65.0% | |
| Insurance & Bonding | 257,801 | 67,395 | 22,465 | 22,465 | 22,465 | 134,790 | \$ - | 0.0% | 134,790 | 52.3% | |
| Equipment Rental | 30,000 | 1,337 | 962 | 2,706 | 218 | 5,222 | \$ (2,489) | -206.6% | 5,222 | 17.4% | |
| Land Lease Payment | 3,500 | 16,549 | 292 | 292 | 292 | 17,424 | \$ - | 0.0% | 17,424 | 497.8% | |
| Tire De-Rimming Service | 500 | - | - | - | - | - | \$ - | N/A | - | 0.0% | |
| Travel And Training | 59,710 | 21,574 | 9,208 | 1,584 | 10,593 | 42,959 | \$ 9,009 | 74.1% | 42,959 | 71.9% | |
| Road Tolls | 321,237 | 11,788 | 1,421 | 1,039 | 1,072 | 15,321 | \$ 33 | 1.0% | 15,321 | 4.8% | |
| Membership & Professional Dues | 5,725 | 743 | 1,046 | 450 | 50 | 2,289 | \$ (400) | N/A | 2,289 | 40.0% | |
| Bank Fees | 74,290 | 21,745 | 6,233 | 7,505 | 5,248 | 40,731 | \$ (2,256) | -31.3% | 40,731 | 54.8% | |
| Awards Programs | 18,750 | 2,042 | - | 372 | 7,050 | 9,464 | \$ 6,678 | 15914.1% | 9,464 | 50.5% | |
| Employee Appreciation | 114,920 | 25,664 | 12,780 | 1,423 | 4,951 | 44,819 | \$ 3,528 | 32.7% | 44,819 | 39.0% | |
| EMS Support Program | 1,000 | - | - | - | 389 | 389 | \$ 389 | N/A | 389 | 38.9% | |
| Office Supplies | 13,643 | 3,632 | 538 | 1,078 | 365 | 5,614 | \$ (713) | -57.2% | 5,614 | 41.2% | |
| Computer Software | 20,302 | 584 | - | - | - | 584 | \$ - | 0.0% | 584 | 2.9% | |
| Subscriptions | 151,043 | 35,584 | 18,372 | 2,607 | 47,078 | 103,640 | \$ 44,471 | 130.9% | 103,640 | 68.6% | |
| Other Operating Supplies | 126,131 | 18,582 | 14,668 | 4,550 | 6,865 | 44,665 | \$ 2,316 | 57.6% | 44,665 | 35.4% | |
| Vehicle / Equipment Fuel | 1,890,663 | 385,296 | 122,555 | 130,183 | 129,553 | 767,587 | \$ (630) | -0.5% | 767,587 | 40.6% | |
| Vehicle/Equipment DEF | 71,050 | 12,222 | 3,290 | 3,553 | 3,944 | 23,009 | \$ 390 | 7.4% | 23,009 | 32.4% | |
| Vehicle / Equipment Tires | 718,100 | 191,283 | 56,834 | 58,452 | 53,455 | 360,024 | \$ (4,997) | -7.8% | 360,024 | 50.1% | |
| Safety Apparel & Equipment | 22,839 | 3,385 | 2,735 | 1,055 | 556 | 7,731 | \$ (499) | -21.8% | 7,731 | 33.8% | |
| Small Equipment | 40,598 | 4,356 | 2,373 | 10,147 | 3,195 | 20,071 | \$ (6,951) | -515.2% | 20,071 | 49.4% | |
| Furniture | 1,831 | 1,995 | - | - | - | 1,995 | \$ - | 0.0% | 1,995 | 108.9% | |
| Computer Hardware | 12,000 | 497 | 136 | 226 | 232 | 1,091 | \$ 7 | 6.8% | 1,091 | 9.1% | |
| Total Operating Expenses | \$ 22,627,981 | \$ 5,501,197 | \$ 1,836,283 | \$ 2,014,018 | \$ 1,779,979 | \$ 11,406,043 | \$ (234,039) | \$ (0) | \$ 11,406,043 | 50.4% | |
| Capital Projects/Equip Replacement | \$ 31,882,595 | 1,059,797 | 1,172,434 | 4,091,521 | 3,442,444 | 9,766,195 | \$ (649,078) | -386.6% | 9,766,195 | 30.6% | |
| Contracted Waste Disposal-WM | 6,234,887 | 907,767 | 1,895,331 | 981,782 | 937,722 | 4,722,602 | \$ (44,060) | -44064.4% | 4,722,602 | 75.7% | |
| Waste Disposal - RDS | 1,733,000 | 384,908 | 83,975 | 181,675 | 161,789 | 812,348 | \$ (19,886) | -8.9% | 812,348 | 46.9% | |
| Waste Hauling - MBI | 5,291,272 | 1,543,580 | 517,874 | 628,182 | 530,245 | 3,219,880 | \$ (97,937) | -14.7% | 3,219,880 | 60.9% | |
| Suffolk Environmental Trust Fund | 5,000 | - | - | - | - | - | \$ - | N/A | - | 0.0% | |
| Reserves for Landfill Expansion/Closure | 9,000,000 | 2,250,000 | 750,000 | 750,000 | 750,000 | 4,500,000 | \$ - | 0.0% | 4,500,000 | 50.0% | |
| Total Expenses | \$ 76,774,735 | \$ 11,647,249 | \$ 6,255,896 | \$ 8,647,178 | \$ 7,602,179 | \$ 34,427,068 | \$ (1,045,000) | \$ - | \$ 34,427,068 | 44.8% | |

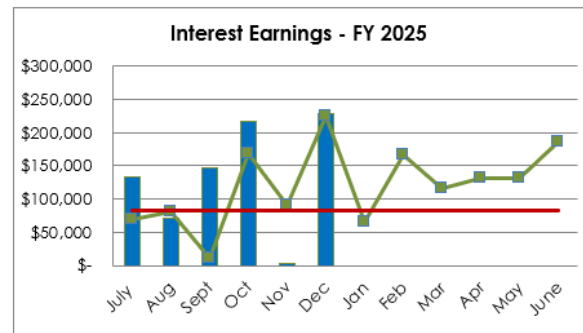
Southeastern Public Service Authority Monthly Comparison of Revenues and Expenses



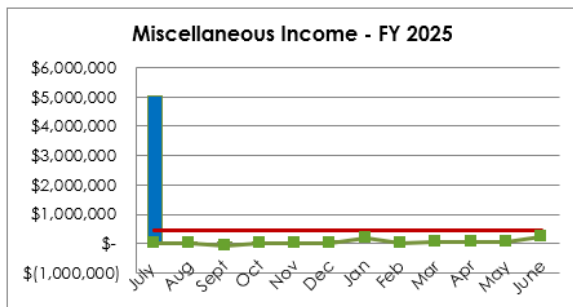
* Monthly revenue is dependent on users.



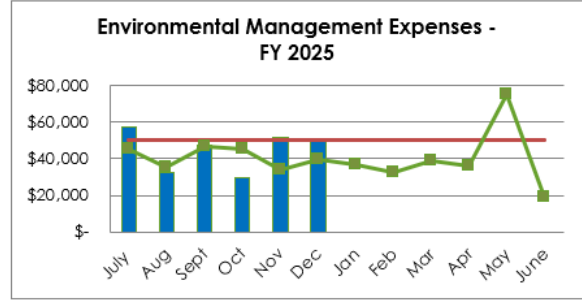
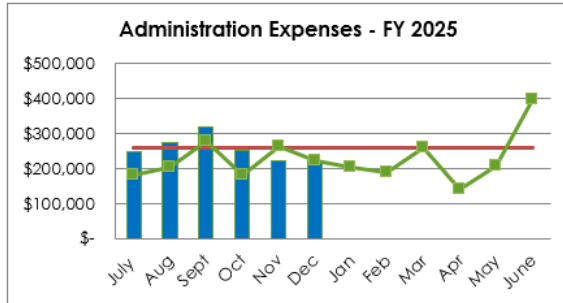
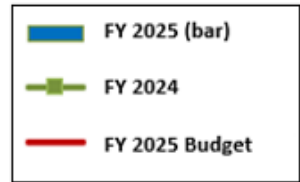
* Monthly revenue is dependent on users.



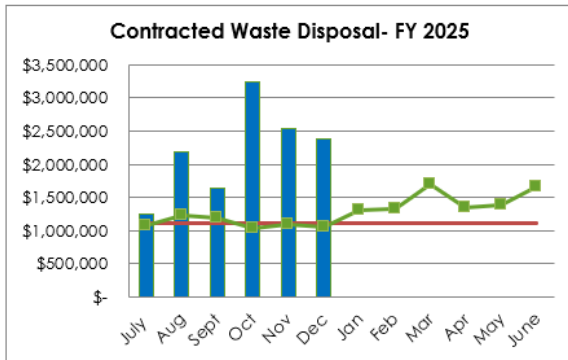
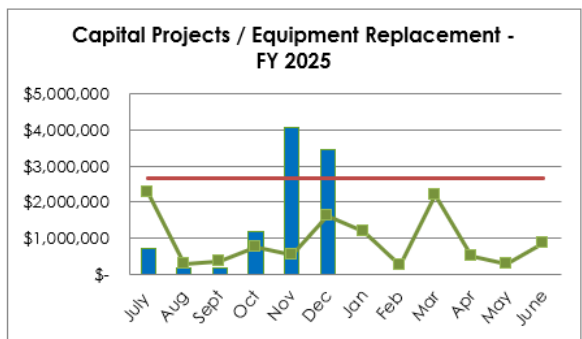
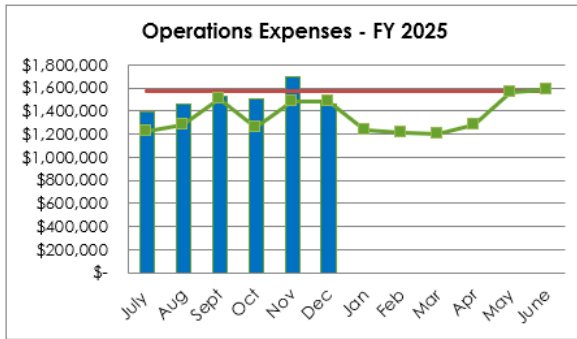
Interest payments vary based on investment date and maturity date.



Southeastern Public Service Authority Monthly Comparison of Revenues and Expenses



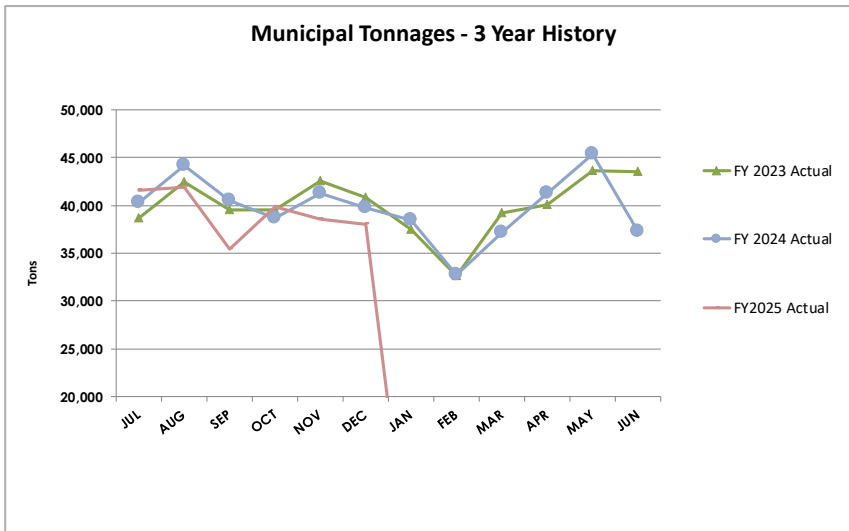
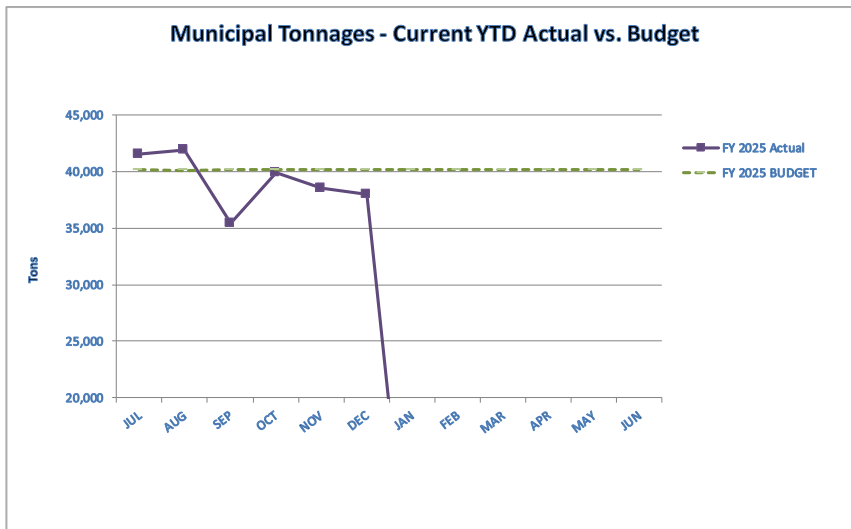
*Legal fees



**Southeastern Public Service Authority (SPSA)
Waste Stream**

| Waste Category | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2025 | |
|---|----------------|----------------|----------------|----------------|--------------------------------|--------------|
| | Actual (Tons) | Actual (Tons) | Actual (Tons) | Budget | Actual (Tons) as of 12/31/2024 | % of Budget |
| Waste Stream Budgeted under Tipping Fees | | | | | | |
| Municipal Waste | | | | | | |
| Chesapeake | 108,633 | 121,603 | 122,057 | 110,000 | 61,109 | 55.6% |
| Franklin | 3,952 | 3,880 | 3,755 | 3,300 | 2,001 | 60.6% |
| Isle of Wight | 16,561 | 16,109 | 16,491 | 18,000 | 8,118 | 45.1% |
| Norfolk | 77,291 | 77,518 | 79,969 | 89,000 | 43,260 | 48.6% |
| Portsmouth | 43,584 | 42,283 | 42,367 | 42,000 | 18,598 | 44.3% |
| Southampton | 9,972 | 9,939 | 9,987 | 10,800 | 5,245 | 48.6% |
| Suffolk | 47,185 | 46,106 | 46,394 | 51,200 | 23,160 | 45.2% |
| Virginia Beach | 157,055 | 162,394 | 155,699 | 157,550 | 73,847 | 46.9% |
| Total Municipal Waste | 464,233 | 479,832 | 476,719 | 481,850 | 235,338 | 48.8% |
| Sludge - Norfolk | 6,352 | 7,325 | 7,357 | 5,206 | 3,540 | 68.0% |
| Navy Waste | 23,128 | 23,915 | 25,380 | 25,806 | 10,736 | 41.6% |
| SPSA Contracted Waste | 165,485 | 204,616 | 219,362 | 137,380 | 111,841 | 81.4% |
| Construction & Demolition Debris | 8,074 | 8,769 | 10,830 | 9,370 | 10,291 | 109.8% |
| Non-Contract Waste/Other Waste | 77,909 | 63,449 | 64,032 | 51,706 | 35,729 | 69.1% |
| Total Other Waste | 280,948 | 308,074 | 326,961 | 229,468 | 172,137 | 75.0% |
| Total Waste Stream | 745,181 | 787,906 | 803,680 | 711,318 | 407,475 | 57.3% |

Note: Effective July 1, 2018 residential waste tons is included with municipal waste tons.



| Regional Landfill Waste Stream | | | | | | | Totals |
|---|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| Types of Waste (tons) | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | FY2025 |
| CDD | 833 | 2,605 | 2,682 | 2,152 | 1,131 | 888 | 10,291 |
| Sludge - Norfolk | 663 | 597 | 542 | 509 | 649 | 561 | 3,521 |
| Sludge - Suffolk | - | - | - | - | - | - | - |
| Industrial Waste | - | - | - | - | - | - | - |
| Fines C&D | - | - | - | - | - | - | - |
| Soils | 159 | 369 | 555 | 554 | 437 | 216 | 2,290 |
| Brick & Block | - | - | - | - | - | - | - |
| Clean Fill | 754 | 1,834 | 1,343 | 691 | 537 | 1,447 | 6,606 |
| Peanut Dust/Peanut Hulls | 308 | 200 | 192 | 238 | 184 | 89 | 1,211 |
| Municipal Solid Waste ¹ | 2 | - | - | - | 17 | 3 | 22 |
| Suffolk Municipal NP Solid Waste | 16 | 30 | 9 | 26 | 8 | - | 89 |
| Southampton Cty Municipal NP Solid Waste | - | - | - | - | - | - | - |
| Chesapeake Municipal NP Solid Waste | - | - | - | - | - | 3 | 3 |
| Portsmouth Municipal NP Solid Waste | 303 | 389 | 330 | 393 | 331 | 321 | 2,067 |
| Virginia Beach Municipal NP Solid Waste | - | - | - | - | - | - | - |
| Norfolk Municipal NP Solid Waste | - | - | - | 15 | 290 | 295 | 600 |
| NP from Municipal HHW Users | 44 | 45 | 47 | 48 | 73 | 29 | 286 |
| Navy Waste ¹ | 41 | 51 | 38 | 8 | 46 | 37 | 221 |
| Contract Processable Waste | 182 | 41 | 33 | 86 | 204 | 88 | 635 |
| Non-Processible Commercial Waste ² | 955 | 1,048 | 1,359 | 2,836 | 845 | 822 | 7,865 |
| Non Contract/Non Municipal | - | - | - | - | - | - | - |
| Concrete/Asphalt | - | - | - | - | - | - | - |
| Shredded Tires | 794 | 862 | 821 | 730 | 725 | 599 | 4,531 |
| Ash | 3,295 | 1,470 | - | 2 | - | - | 4,766 |
| Non-Qualifying Ash | 551 | 203 | - | - | - | - | 754 |
| Cell V Slope | - | - | - | - | - | - | - |
| MSW from Tsf Stations (west) | 6,743 | 6,986 | 5,699 | 6,632 | 5,924 | 5,852 | 37,835 |
| Clean Fill - Clearfield (1.35 factor) | 4,687 | 5,349 | 13,003 | 1,153 | 2,038 | - | 26,230 |
| Clearfield Residual (1.35 factor) | 132 | 95 | 132 | 123 | 19 | 94 | 595 |
| Residual from RDS | 2,265 | 3,269 | 2,732 | 2,879 | 2,525 | 2,806 | 16,477 |
| Non-Processible Waste (from RDF) | - | - | - | - | - | - | - |
| Diverted Processible Waste (from RDF) | - | - | - | - | - | - | - |
| Diverted Processible Waste (fromTsf Stations) | 28,428 | 25,635 | 21,960 | 23,905 | 22,924 | 22,423 | 145,275 |
| Total | 51,155 | 51,078 | 51,478 | 42,979 | 38,907 | 36,573 | 272,169 |

¹ Represents CDD from Suffolk Contractors

² Boats, Flour, Frozen Foods, Other items too large for Suffolk Transfer Station, SW Unacceptable at Tsf Stations, Scrap Tires

**Southeastern Public Service Authority
Treasurer's Report of Cash Balances
For the Month Ending December 31, 2024**

| Fund Type | Beginning Balance | Deposits / Transfers In | Interest Earnings | Payables / Transfers Out | Payroll | Ending Balance |
|--|-------------------------|-------------------------|----------------------|--------------------------|----------------------|-------------------------|
| Unrestricted and Designated Funds (see footnote below): | | | | | | |
| Townebank Operating | \$ 1,836,691.60 | \$ 10,627,590.60 | \$ - | \$ 6,481,048.97 | \$ 681,196.27 | \$ 5,302,036.96 |
| Townebank Money Market | 745.14 | - | - | - | - | 745.14 |
| Townebank CD | 3,383,722.45 | - | - | - | - | 3,383,722.45 |
| Virginia Investment Pool (VIP) | 17,203,291.86 | - | 61,711.27 | 2,520,000.00 | - | 14,745,003.13 |
| Virginia Investment Pool (1-3) | 1,856,873.66 | - | 3,888.93 | 1,500,166.94 | - | 360,595.65 |
| Raymond James & Associates Investments | 40,329,392.14 | - | 130,689.85 | 2,407,723.99 | - | 38,052,358.00 |
| Total Unrestricted and Designated Funds | \$ 64,297,179.08 | \$ 10,627,590.60 | \$ 196,290.05 | \$ 12,908,939.90 | \$ 681,196.27 | \$ 61,530,923.56 |
| Trust Funds: | | | | | | |
| Environmental / Va. Beach Landfill | \$ 523,845.19 | - | 1,977.55 | - | - | 525,822.74 |
| Environmental / Regional Landfill | \$ 536,209.27 | - | 2,023.69 | - | - | 538,232.96 |
| Total Trust Funds | \$ 1,051,846.18 | \$ - | \$ 4,001.24 | \$ - | \$ - | \$ 1,055,847.42 |
| GRAND TOTAL | \$ 66,277,780.08 | \$ 10,627,590.60 | \$ 200,291.29 | \$ 12,908,939.90 | \$ 681,196.27 | \$ 63,515,525.80 |

Cash Balances Designated as follows:

| | |
|--|---------------|
| Operating Funds | \$ 2,243,831 |
| Undesignated (Fund Balance June 30, 2024) | \$ 3,251,675 |
| Reserved for FY 2024 Rolled Capital POs | \$ 17,583 |
| Reserved for Leachate Evaporation System | \$ 2,099,700 |
| Purchase Orders for Landfill Expansion (Rolled) | \$ 112,762 |
| Reserve for Landfill Closure (June 30, 2024) | \$ 23,190,220 |
| Reserve for Landfill Expansion and Flyover (December 31, 2024) | \$ 30,615,153 |
| Total Designated Funds | \$ 61,530,924 |

(equivalent to 2 months operating expenses)

**Southeastern Public Service Authority
Budget Transfer Activity
For the Month Ending December 31, 2024**

| Department | Object | Description | Transfer In | Transfer Out |
|--------------|--------|-------------------------------|---------------------|---------------------|
| Suffolk TS | 55510 | Travel and Training | \$ 50.00 | |
| HR | 55510 | Travel and Training | | \$ 50.00 |
| Landstown TS | 53401 | Equipment Maintenance-Service | \$ 2,200.00 | |
| Landstown TS | 53400 | Equipment Maintenance-Parts | | \$ 2,200.00 |
| Norfolk TS | 53170 | Fire Protection | \$ 250.00 | |
| Norfolk TS | 53410 | Building/Site Maintenance | | \$ 250.00 |
| Capital | 62999 | Undesignated | \$ 6,107.15 | |
| Capital | 62122 | RLF-Design Build Project | | \$ 6,107.15 |
| RLF Shop | 53200 | Temporary Employment Services | \$ 8,500.00 | |
| RLF Shop | 51110 | Salaries Non-Exempt | | \$ 8,500.00 |
| HHW | 53401 | Equipment Maintenance-Service | \$ 500.00 | |
| HHW | 53400 | Equipment Maintenance-Parts | \$ 1,000.00 | |
| HHW | 56200 | Vehicle/Equip Fuel | | \$ 1,500.00 |
| Total | | | \$ 18,607.15 | \$ 18,607.15 |

8. Closed Session

Motion to Approve Request for Closed Meeting.

I move that a closed session be held for discussions regarding proposals received in response to the RFP issued by SPSA for Solid Waste Disposal Services in accordance with (a) Virginia Code Section 2.2-3711(A)(29) for the purpose of considering the negotiation and award of a public contract involving the expenditure of public funds, including on-going evaluations of interviews and site visits with bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; and (b) Virginia Code Section 2.2-3711(A)(8) for the purpose of consulting with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

ROLL CALL

Motion to Approve Certification after Closed Meeting.

The Board hereby certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law under the Virginia Freedom of Information Act; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered in the closed meeting just concluded.

ROLL CALL

9. Other Business

10. Adjourn